Making Waves Academy

May Board Meeting

Date and Time

Thursday May 7, 2026 at 4:00 PM PDT

Location

In-person at:
Making Waves Academy
4123 Lakeside Dr.
Richmond, CA 94806

And streaming on zoom:
https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGlTbVVHb1NFYUd2WWNTaW8wQT09
Passcode: 073032
Or One tap mobile :
+16694449171,,87855022048#,,,,*073032# US
+16699006833,,87855022048#,,,,*073032# US (San Jose)
Or Telephone:
Dial(for higher quality, dial a number based on your current location):
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
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+1 689 278 1000 US
+1 929 436 2866 US (New York)
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+1 305 224 1968 US

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+1 646 931 3860 US
Webinar ID: 878 5502 2048
Passcode: 073032
International numbers available: https://mwacademy.zoom.us/u/keaPhEAWej

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COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108
- HAGA CLIC AQUI para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: https://bit.ly/4eLd72o

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:
Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:
Bryann Fitzpatrick at bfitzpatrick@mwacademy.org or (510) 994-6486.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- ***Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.***
  - ***If you would like to send your request to speak prior to the meeting, please email your request to bfitzpatrick@mwacademy.org*** *in English or Spanish.*

    - *Your submission should:*
        - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
        - *include your name so that you can be called when it is your turn to speak.*
    - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
    - *Hacer comentarios sobre los puntos del orden del día*
    - *Hacer comentarios sobre puntos no incluidos en el orden del día*
    - ***Las presentaciones están limitadas a dos minutos cada una**, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.*

• De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.

- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del publico que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
    - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a bfitzpatrick@mwacademy.org** en inglés o español.*
    - *En su solicitud:*
        - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
        - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
        - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Please note that all agenda times are estimates.
Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**4:00 PM**
	Opening Items			
	A. Call the Meeting to Order		Alicia Malet Klein	
	Alicia Malet Klein will call the meeting to order.			
	B. Record Attendance		Alicia Malet Klein	1 m
	Roll call and verification of quorum.			
II.	**Additional Opening Items**			**4:01 PM**
	A. Remarks by Board President	Discuss	Alicia Malet Klein	5 m

Focus Area: Student Academic Outcomes
Math strategies and outcomes

WASC/LCAP Goals:

- **LCAP Goal 1: Support for All Learners**

Kudos on a very successful engagement with the WASC visiting committee.

Leadership transition activities are proceeding.

Excited to nominate our second student board member.

		Purpose	Presenter	Time
B.	Public Comment	FYI	Alicia Malet Klein	20 m

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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

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III. Closed Session — 4:26 PM

A.	Closed Session	Discuss	Alicia Malet Klein	15 m

		Purpose	Presenter	Time

The board will adjourn to closed session regarding:

1. Public Employee Appointment, Executive Director, Section 54957
2. Confidential Student Discipline Matter – Consideration of Potential Expulsion Case No. 2026001

IV. Standing Reports — 4:41 PM

A.	Mission Connection - Middle School Athletics	FYI	V. Raguini & B. Fjelstrom	5 m

The Assistant Athletics Director from the middle school will showcase some of the highlights from the middle school's athletics program this year.

B.	Middle School ASB	Discuss	H. Valdovinos	5 m

Closing out the year with officers of the middle school's Associated Student Body (ASB) and Q&A with the board.

C.	Upper School ASB Update	FYI	J. Thomas / C. Ruiz	15 m

Closing out the year with officers of the upper school's Associated Student Body (ASB) and Q&A with the board.

D.	Deep Dive: Academic Outcomes	Discuss	Alefiyah Lokhandwala	15 m

School leadership review academic outcomes from the year, giving special focus to math.

E.	Q&A on Written School Report	Discuss	Alton B. Nelson Jr.	10 m

Board members will have an opportunity to ask questions about the contents of the written report, which will include a section that focuses on math progress.

F.	Q&A on Chief Executive Officer Report (CEO)	FYI	Alton B. Nelson Jr.	2 m

Board members will submit any questions to the CEO, unless there is anything time sensitive requiring discussion.

		Purpose	Presenter	Time
G.	Q&A on Interim Executive Director Report	Discuss	Elizabeth Martinez	2 m

Board members will submit any questions about the contents of the written Interim Executive Director report directly, unless there is anything time sensitive requiring discussion.

H.	Q&A on Written Finance Report	Discuss	Lawrence Lee	2 m

Board members submit any questions about the contents of the written report directly, unless there is something time sensitive requiring discussion.

I.	Break			5 m

V. Non-Action Items — 5:42 PM

A.	Engagement with Interim ED	Discuss	Elizabeth Martinez	20 m

Following engagement sessions with faculty/staff (March 20), students (May 4) and parents (April 24), Interim ED Elizabeth Martinez will make a presentation and the board will have an opportunity to question her.

B.	Board Work and Advisory Committee Updates	FYI	Alicia Klein	15 m

Alicia: Pipeline for new board members, September board meeting date

Valeria: Student board member perspectives

Felicia: Update on PLT and 5C activities

Advisory Committee Updates:
Esther: CIRAC/WASC - Spring Meeting Summary
Enrique: Culture and Climate
Finance

C.	LCAP Public Hearing	Discuss	Alton B. Nelson Jr.	15 m

MWA Leadership bring the 2025-26 LCAP for public review and feedback before submission in June.

D.	Declaration of Need		Meuy Saechao	1 m

The Declaration of Need empowers MWA to seek Emergency Cross-Cultural and Academic Development (CLAD) permits and Limited Assignment Permits from the

		Purpose	Presenter	Time

Commission on Teacher Credentialing. This permit estimate is important in addressing staffing challenges for the upcoming school year.

VI. Action Items — 6:33 PM

Total Fiscal Impact: $168,000

A.	Accept the Removal of Janis Glover	Vote	Alicia Malet Klein	2 m

The board will vote on the removal of Janis Glover, who, for personal reasons, has been unable to participate. Her contributions, including her high standards for students and staff alike, ability to see to the core of challenges, consistently refreshing candor, and general warmth and good humor bettered us all.

B.	Appointment of Student Board Member for 2026-27	Vote	Enrique Romero	5 m

Following an application and interview process, the board considers the appointment of Jeremy Cruz Perez as student board member for the next academic year.

C.	Student-Parent/Guardian Handbook	Vote	Carmen Velarde	5 m

Board to review and vote on the updates to the Student-Parent/Guardian Handbook for SY2026-27.

D.	Instruction Partners Agreement for 2026-27	Vote	Alton B. Nelson Jr.	5 m

This agreement continues the work of building leadership and coaching capacity to strengthen our instructional practices. The focus is on increasing rigor through standards-based and curriculum-aligned instruction.

Fiscal Impact: $168,000

E.	Form 990 and 199 Tax Returns	Vote	Lawrence Lee	1 m

Review and approve 990 Federal and 199 California Tax Returns. Audit Advisory Committee recommends approval.

VII. Consent Action Items — 6:51 PM

Total fiscal impact: $2,066,521.17

A.	SolarWinds Service Desk Renewal	Vote	Damon Edwards	1 m

		Purpose	Presenter	Time

Renewal of SolarWinds Service Desk, an online customer service ticketing and equipment inventory system utilized by the MWA IT, Data and Assessment, and Operations teams.

Fiscal Impact: $39,258.40

B.	Ratify contract renewal for Sage Intacct	Vote	Elizabeth Martinez	5 m

Review and ratify the renewal contract for Sage Intacct. The agreement cost is one that should come to the board for approval before we sign it, but we cannot have an interruption in our accounting system.

Fiscal Impact: $29,940.48

C.	Vendor Invoices for Feb & March	Vote	Lawrence Lee	1 m

Board reviews and approves bill payments for for Feb 1 - March 31, 2026.

Fiscal Impact: $1,997,322.29

D.	Accept Minutes: March Board Meeting	Approve Minutes	Alicia Klein	1 m

MWA Board reviews and accepts the March board meeting minutes.

E.	Accept Minutes: Spring 2026 Audit Advisory Committee	Approve Minutes	Alicia Malet Klein	1 m

MWA Board reviews and accepts the March Audit Advisory Committee meeting minutes.

F.	Accept Minutes: Spring 2026 WASC/CIRAC	Approve Minutes	Alicia Malet Klein	1 m

MWA Board reviews and accepts the WASC/CIRAC meeting minutes.

G.	Accept Minutes: Finance Advisory Committee	Approve Minutes	Alicia Malet Klein	1 m

MWA Board reviews and accepts the April Finance Advisory Committee meeting minutes.

		Purpose	Presenter	Time
	Approve minutes for Finance Advisory Committee Meeting on April 22, 2026			

VIII. Discussion Items — 7:02 PM

A.	Appreciations by the Board of Directors	FYI	Alicia Klein	5 m

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

B.	Schedule of Remaining Board of Directors Meetings for 2025-26	FYI	Alicia Klein	2 m

2025-26 Remaining Dates:

- **Middle School Promotion:** June 10 at 5pm.
- **Graduation:** June 11 at 6pm.
- **Last Board Meeting:** Jun 15, 2026 at 11am

2026-27 Regular Board Meetings:

- Sept 14, 2026 at 4pm
- Oct 19, 2026 at 4pm
- Dec 14, 2026 at 11am
- Jan 25, 2027 at 11am
- Mar 8, 2027 at 4pm
- May 3, 2027 at 4pm
- June 14, 2027 at 11am

IX. Closing Items — 7:09 PM

A.	Adjourn Meeting	Vote	Alicia Klein	

X. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)

A.	Slides Presented at Board Meeting (Staff please do not link presentations here)	FYI	Bryann Fitzpatrick	

		Purpose	Presenter	Time
B.	Documentos traducidos al español/Documents translated to Spanish	FYI	Alicia Klein	

Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los articulos incluidos en la agenda, así como el informe escolar que sera escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los articulos incluyen una hoja de portada; las hojas de portada se crean principalmente para articulos que requieren explicación más allá de la breve descripción del articulo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.