



Making Waves Academy

September Board Meeting

Date and Time

Monday September 8, 2025 at 4:00 PM PDT

Location

In-person at:

Making Waves Academy

4123 Lakeside Dr.

Richmond, CA 94806

And streaming on zoom:

<https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGlTbVVHb1NFYUd2WWNTaW8wQT09>

Passcode: 073032

Or One tap mobile :

+16694449171,,87855022048#,,,*073032# US

+16699006833,,87855022048#,,,*073032# US (San Jose)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

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+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

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Webinar ID: 878 5502 2048

Passcode: 073032

International numbers available: <https://mwacademy.zoom.us/j/6469313860>

COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/[CLICK HERE](#) to access agenda and cover sheets in Spanish: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108>
- HAGA CLIC AQUÍ para acceder el reporte escolar/[CLICK HERE](#) to access the school board report in Spanish: <https://bit.ly/4eLd72o>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Bryann Fitzpatrick at bfitzpatrick@mwacademy.org or (510) 994-6486.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
 - **If you would like to send your request to speak prior to the meeting, please email your request to bfitzpatrick@mwacademy.org in English or Spanish.**

- *Your submission should:*
 - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
 - *include your name so that you can be called when it is your turn to speak.*
- *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
 - *Hacer comentarios sobre los puntos del orden del día*
 - *Hacer comentarios sobre puntos no incluidos en el orden del día*
 - ***Las presentaciones están limitadas a dos minutos cada una***, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
 - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a bfitzpatrick@mwacademy.org en inglés o español.***
 - *En su solicitud:*
 - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
 - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
 - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*
- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Please note that all agenda times are estimates.

Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Call the Meeting to Order		Alicia Malet Klein	
Alicia Malet Klein will call the meeting to order.			
B. Record Attendance		Alicia Malet Klein	1 m
Roll call and verification of quorum.			
C. Remarks by Board President	Discuss	Alicia Malet Klein	5 m
Focus Area: Teaching and Learning – Priorities for the year, new leadership hires, covering instructional/leadership vacancies, WASC process			
WASC/LCAP Goals:			
• Goal 1- Support for All Learners • Goal 2- College and Career Readiness			
Welcome new board members			
Recognizing service milestones			
Positive first week impressions			
D. Public Comment		Alicia Malet Klein	20 m
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- Comment on items not on the agenda
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 - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.
- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
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	Purpose	Presenter	Time
• De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada. • Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión. ◦ Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a bfitzpatrick@mwacademy.org en inglés o español. ◦ En su solicitud: ▪ Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar. ▪ indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo). ▪ Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse. • En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.			

II. Standing Reports			4:26 PM
A.	Mission Connection: New Leaders	FYI	10 m
	New leadership hires attend meeting, introduce themselves, and say one thing they are excited about or want to accomplish this year.		
B.	ASB Update	FYI	J. Thomas / C. Ruiz
	Update from officers of the Associated Student Body (ASB) and Q&A with the board.		
C.	Deep Dive: Priorities for this Year.	Discuss	A. Nelson & Z. Bahkeet
	What are the focus areas/priorities for the year and why?		

	Purpose	Presenter	Time
D. Q&A on Chief Executive Officer Report (CEO) Board members will have an opportunity to ask questions about the contents of the written CEO report.	FYI	Alton B. Nelson Jr.	10 m
E. Q&A on Chief Operating Officer Report (COO) Board members will have an opportunity to ask questions about the contents of the written COO report focusing on staff vacancies and the WASC/LCAP process.	Discuss	Elizabeth Martinez	10 m
F. Q&A on Written Finance Report Board members will have an opportunity to ask questions about the contents of the written report.	Discuss	Elizabeth Martinez	5 m
G. Break			5 m
III. Non-Action Items			5:31 PM
A. Board Work and Advisory Committee Updates Reminder that YM&C Ethics and Brown Act Training needs to be completed by January 1, 2026. Comments from Valeria Serrano, new student board member Advisory Committees will provide a summary of work-to-date and next steps; committees in bold will present.	FYI	Alicia Klein	5 m
• Advisory Committees ◦ Curriculum and Instruction Review/WASC ◦ Finance ◦ DEIB/Culture and Climate ◦ Audit			
B. Portrait of a Graduate Work Update of Portrait of a Graduate work as a long-term vision of where we would like our students to be when they graduate.	FYI	A. Nelson & E. Martinez	15 m
C. Homeless Liaison for the Year	FYI	Elizabeth Martinez	

	Purpose	Presenter	Time
Sonja Jackson, Social Worker, is designated as the homeless liaison for the 2025-26 school year for Making Waves Academy.			

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|-----------|-------------------------------|-----|--------------------|-----|
| D. | Instructional Continuity Plan | FYI | Elizabeth Martinez | 1 m |
|-----------|-------------------------------|-----|--------------------|-----|
- This Instructional Continuity Plan (ICP) ensures all students have access to instruction during a natural disaster or emergency, as mandated by Senate Bill 153, Chapter 38, Statutes of 2024 (SB 153).

IV. Action Items 5:52 PM

Fiscal Impact: Not to exceed \$393,210

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|-----------|--|-----|--------------------|-----|
| A. | Appoint Expulsion Hearing Officer: Alton B. Nelson Jr. | FYI | Elizabeth Martinez | 5 m |
|-----------|--|-----|--------------------|-----|
- The board will appoint Expulsion Hearing Officer to hold expulsion hearings this academic year.

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|-----------|----------------------------------|------|-------------------|-----|
| B. | RCM Healthcare Services Contract | Vote | Tyler Levine-Hall | 5 m |
|-----------|----------------------------------|------|-------------------|-----|
- Non-public Agency (NPA) contract for one-to-one aide services for special education.

Fiscal Impact: \$93,210

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|-----------|---------------------------|------|-----------------|-----|
| C. | 2025-26 Employee Handbook | Vote | Isabel Montilla | 5 m |
|-----------|---------------------------|------|-----------------|-----|
- The MWA Employee Handbook includes updates to new or existing policies and practices that pertain to staff and faculty's at-will employment at MWA for the 2025-26 school year.

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|-----------|--|------|--------------|-----|
| D. | MWA & Western Governors University MOU | Vote | Meuy Saechao | 5 m |
|-----------|--|------|--------------|-----|
- Board to vote on MWA entering into a new partnership with WGU to recruit mission-fit teachers and support their pathway to earning a California teaching credential for the 2025-2026 school year.

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|-----------|--|------|--------------|-----|
| E. | 2025-26 Budget Alternative Form Correction | Vote | Lawrence Lee | 5 m |
|-----------|--|------|--------------|-----|
- Board to review and approve Corrected 2025-26 Budget Alternative Form section F: Fund Balance, Reserves.

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|-----------|-----------------|------|-------------------|-----|
| F. | San Millan Sped | Vote | Tyler Levine-Hall | 5 m |
|-----------|-----------------|------|-------------------|-----|
- Board to review and approve a new Nonpublic Agency (NPA) agreement to provide case management support and Registered Behavior Technician (RBT) services.

	Purpose	Presenter	Time
Fiscal Impact: Not to exceed \$300,000			
G. New IEE policy	Vote	Tyler Levine-Hall	5 m
Board to review and approve new policy ensuring students receive at-home instruction during anticipated extended absences.			
V.	Consent Action Items		6:27 PM
Total fiscal impact: \$2,683,981.69			
A. FY25 Unaudited Actuals Report	FYI	Lawrence Lee	1 m
Review the 2024-25 Unaudited Actuals Report.			
B. Accept Minutes: June Board Meeting	Approve Minutes	Alicia Klein	1 m
MWA Board reviews and accepts the June board meeting minutes.			
C. Accept Minutes: Finance Advisory Committee	Approve Minutes	Alicia Malet Klein	1 m
MWA Board reviews and accepts the September Finance Advisory Committee meeting minutes.			
Approve minutes for Finance Advisory Committee Meeting on September 3, 2025			
D. Prop 28 - Arts & Music Annual Report	Vote	Lawrence Lee	1 m
Board to review and approve MWA's Prop 28 - Arts and Music Annual Report.			
E. Vendor Invoices	Vote	Lawrence Lee	1 m
Board to review and approve bill payments for June and July 2025.			
Fiscal Impact: \$2,683,981.69			
VI.	Discussion Items		6:32 PM
A. Appreciations by the Board of Directors	FYI	Alicia Klein	5 m
As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.			

	Purpose	Presenter	Time
B. Schedule of Remaining Board of Directors Meetings for 2025-26 • Oct 20, 2025 at 4pm • Dec 15, 2025 at 11am • Jan 26, 2025 at 11am • Mar 9, 2026 at 4pm • May 4, 2026 at 4pm • Jun 15, 2026 at 11am	FYI	Alicia Klein	2 m
VII. Closed Session			6:39 PM
A. Public Employee Discipline/Dismissal/Release Pursuant to Section 54957, the board will adjourn to closed session to discuss a confidential personnel matter.	Discuss	Alicia Malet Klein	15 m
VIII. Closing Items			6:54 PM
A. Adjourn Meeting	Vote	Alicia Klein	
IX. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)			
A. Slides Presented at Board Meeting (Staff please do not link presentations here)	FYI	Bryann Fitzpatrick	
B. Documentos traducidos al español/Documents translated to Spanish Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los artículos incluidos en la agenda, así como el informe escolar que sera escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los artículos incluyen una hoja de portada; las hojas de portada se crean principalmente para artículos que requieren explicación más allá de la breve descripción del artículo. This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School	FYI	Alicia Klein	

Purpose	Presenter	Time
Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.		