



Making Waves Academy

May Board Meeting

Date and Time

Monday May 5, 2025 at 4:00 PM PDT

Location

In-person at:

Making Waves Academy

4123 Lakeside Dr.

Richmond, CA 94806

And streaming on zoom:

<https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNIGITbVVHb1NFIYUd2WWNTaW8wQT09>

Passcode: 073032

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+16699006833,,87855022048#,,,*073032# US (San Jose)

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Webinar ID: 878 5502 2048

Passcode: 073032

International numbers available: <https://mwacademy.zoom.us/j/87855022048>

Other remote location:

- Doylestown Public Library, 150 S. Pine Street, Doylestown, PA 18901

COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/[CLICK HERE](#) to access agenda and cover sheets in Spanish: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108>
- HAGA CLIC AQUÍ para acceder el reporte escolar/[CLICK HERE](#) to access the school board report in Spanish: <https://bit.ly/4eLd72o>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Bryann Fitzpatrick at bfitzpatrick@mwacademy.org or (510) 994-6486.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - ***Presentations are limited to two minutes each***, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.

- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
 - **If you would like to send your request to speak prior to the meeting, please email your request to bfitzpatrick@mwacademy.org in English or Spanish.**
 - Your submission should:
 - indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).
 - include your name so that you can be called when it is your turn to speak.
 - During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
 - *Hacer comentarios sobre los puntos del orden del día*
 - *Hacer comentarios sobre puntos no incluidos en el orden del día*
 - **Las presentaciones están limitadas a dos minutos cada una**, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- **Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.**
 - **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a bfitzpatrick@mwacademy.org en inglés o español.**
 - *En su solicitud:*
 - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
 - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
 - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*

- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Please note that all agenda times are estimates.

Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Call the Meeting to Order		Alicia Malet Klein	
Alicia Malet Klein will call the meeting to order.			
B. Record Attendance		Alicia Malet Klein	1 m
Roll call and verification of quorum.			
C. Remarks by Board President	Discuss	Alicia Malet Klein	2 m
Teacher & Staff Appreciation Week			
Focus Area: Math progress; high level approaches and strategies as well as successes and challenges;			
WASC/LCAP Goal: Goal 1- Support for All Learners			
Changes to the board, milestone step with addition of a student board member			
Resilience in the face of change and continuing commitment to student success			
D. Public Comment		Alicia Malet Klein	20 m

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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*

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	◦ <i>Hacer comentarios sobre los puntos del orden del día</i> ◦ <i>Hacer comentarios sobre puntos no incluidos en el orden del día</i> ◦ <i>Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.</i> • <i>De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.</i> • <i>Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.</i> ◦ <i>Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a bfitzpatrick@mwacademy.org en inglés o español.</i> ◦ <i>En su solicitud:</i> ▪ <i>Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.</i> ▪ <i>indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).</i> ▪ <i>Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.</i> • <i>En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.</i>		

II.	Standing Reports		4:23 PM
A.	Mission Connection: Students on Math	FYI	Michelle Bolanos
	Video showcasing math instruction and student comments.		
B.	ASB Update	FYI	J. Thomas / C. Ruiz
	Update from officers of the Associated Student Body (ASB) and Q&A with the board.		

	Purpose	Presenter	Time
C. Deep Dive: Math Progress Review of math instruction strategies that have demonstrated efficacy and preview of growth areas for next year.	Discuss	Tameka Jackson	15 m
D. Q&A on Written School Report Board members will have an opportunity to ask questions about the contents of the written school report focusing on updates on math and what the data reveals.	Discuss	Tameka Jackson	15 m
E. Q&A on Chief Executive Officer Report (CEO) Board members will have an opportunity to ask questions about the contents of the written CEO report.	FYI	Alton B. Nelson Jr.	5 m
F. Q&A on Chief Operating Officer Report (COO) Board members will have an opportunity to ask questions about the contents of the written COO report focusing on an in-depth status analysis of hiring for the next year.	Discuss	Elizabeth Martinez	10 m
G. Q&A on Written Finance Report Board members will have an opportunity to ask questions about the contents of the written report.	Discuss	Elizabeth Martinez	5 m
H. Break			5 m
III. Non-Action Items			5:33 PM
A. Board Work and Advisory Committee Updates No reports this meeting.	FYI	Alicia Klein	

Advisory Committees will provide a summary of work-to-date and next steps; committees in bold will present.

- Advisory Committees
 - Curriculum and Instruction Review/WASC
 - **Finance**
 - DEIB/Culture and Climate
 - Audit

	Purpose	Presenter	Time
B. EdCoad Local Assignment Options List for 2025-2026	FYI	Meuy Saechao	5 m
In compliance with the Board-approved MWA EC Local Assignment Policy, a list of credentialed teachers who have been approved to teach assignments through the EC Local Assignment options shall be presented to the Board before the start of each school year.			
C. CTC Declaration of Need	FYI	Meuy Saechao	5 m
The Declaration of Need allows MWA to apply for emergency documents/permits for non-certificated teachers.			

IV. Action Items 5:43 PM

A. LCAP Public Hearing	FYI	Tameka Jackson	15 m
Review the draft of the 2024-25 Local Control and Accountability Plan Annual Update and gather feedback from the board and public. The final draft of the LCAP will be voted on at the June board meeting.			
B. Bylaw Revision	Vote	Alicia Malet Klein	1 m
Board will vote on the addition of language aligned with State Education Code to allow for a student board member.			
C. Instruction Partners Service Agreement for 2025-26	Vote	Alton B. Nelson Jr.	5 m
This service agreement is for a proposed scope of work for the 2025-26 school year.			
D. Making Waves Education Foundation 2025-26 School Lease Agreement	Vote	Elizabeth Martinez	1 m
Review of the facilities lease between Making Waves Academy (tenant) and the Making Waves Education Foundation (landlord) for the 2025-26 fiscal year.			
Fiscal Impact: \$1,932,880			
E. Board of Directors / Resignation	Vote	Alicia Malet Klein	1 m
Accept the resignation of Jess Laughlin.			
(Appreciation to take place at the June meeting.)			
F. Board of Directors/ Change	Vote	Alicia Malet Klein	2 m

	Purpose	Presenter	Time
	Appoint Amy Obinyan to a full 3-term effective June 16th.		
G.	Board of Directors / Addition	Vote	Alicia Malet Klein
	Appoint Felicia Selva to a 2-year term in the role of parent board member.		
H.	Board of Directors / Addition	Vote	Alicia Malet Klein
	Appoint Valeria Serrano to a 1-year term of student board member, effective July 1.		

V. Consent Action Items **6:18 PM**

Total fiscal impact: \$2,248,296

A.	Student-Parent/Guardian Handbook	Vote	Carmen Velarde	5 m
	Board will review and approve the updated Student-Parent/Guardian Handbook for AY 2025-26.			

B.	Ratify Purchase Approval for Student Chromebooks	Vote	Damon Edwards	1 m
	Review and ratify the unanimous vote to approve the purchase of student Chromebooks for next year that happened via email from 3/25-3/31 to avoid the effect tariffs would have on the cost.			

Fiscal Impact: \$256,339

C.	SolarWinds Service Desk Renewal	Vote	Damon Edwards	1 m
	The board will review and vote to renew the contract for SolarWinds Service Desk. This is an online customer service desk ticketing and equipment inventory system utilized by the MWA IT, Data and Assessment, and Operations teams.			

Fiscal Impact: \$41,541.28

D.	Form 990 and 199 Tax Returns	Vote	Elizabeth Martinez	1 m
	Review and approve 990 Federal and 199 California Tax Returns.			

E.	Vendor Invoices for Feb. 1 to Mar. 31, 2025	Vote	Lawrence Lee	1 m
	Board reviews and approves bill payments for February and March 2025.			

Fiscal Impact: \$1,950,416.10

	Purpose	Presenter	Time
F. Approve Minutes: March Board Meeting	Approve Minutes	Alicia Klein	1 m
MWA Board reviews and accepts the March board meeting minutes.			
G. Accept Minutes from Spring CIRAC/WASC	Approve Minutes	Alicia Malet Klein	1 m
MWA Board reviews and accepts the Spring CIRAC/WASC meeting minutes.			
Approve minutes for Spring CIRAC & WASC Meeting on April 18, 2025			
H. Accept Minutes from Finance Advisory Committee	Approve Minutes	Alicia Malet Klein	1 m
Board reviews and accepts minutes from the Finance Advisory Committee.			
Approve minutes for Finance Advisory Committee Meeting on April 23, 2025			
I. MWA Designation of CIF Representatives to League	Vote	Alton B. Nelson Jr.	1 m
Annual designation of MWA staff/leaders who the board authorizes to represent the school for league participation purposes.			

VI. Discussion Items 6:31 PM

A. Appreciations by the Board of Directors	FYI	Alicia Klein	5 m
As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.			
B. Schedule of Remaining Board of Directors Meetings for 2024-25	FYI	Alicia Klein	2 m
●June 16, 2025 @ 11:00 am			
Note: US graduation is Thursday, 6/12 at 6pm on campus. A dinner at MWEF offices for foundation and school board members and senior leaders will follow.			

VII. Closed Session 6:38 PM

A. Public Employee Discipline/Dismissal/Release	Discuss	Alicia Malet Klein	15 m
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	Purpose	Presenter	Time
The board will adjourn to closed session conference on a confidential personnel matter pursuant to Section 54957.			

VIII. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)	6:53 PM
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A.	Slides Presented at Board Meeting (Staff please do not link presentations here)	FYI	Bryann Fitzpatrick
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B.	Documentos traducidos al español/Documents translated to Spanish	FYI	Alicia Klein
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Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los artículos incluidos en la agenda, así como el informe escolar que sera escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los artículos incluyen una hoja de portada; las hojas de portada se crean principalmente para artículos que requieren explicación más allá de la breve descripción del artículo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.

IX. Closing Items

A.	Adjourn Meeting	Vote	Alicia Klein
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