



# Making Waves Academy

## December Board Meeting

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### Date and Time

Monday December 16, 2024 at 11:00 AM PST

### Location

In-person at:

Making Waves Academy

4123 Lakeside Dr.

Richmond, CA 94806

And streaming on zoom:

<https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09>

Passcode: 073032

Or One tap mobile :

+16694449171,,87855022048#,,,,\*073032# US

+16699006833,,87855022048#,,,,\*073032# US (San Jose)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 689 278 1000 US

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

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- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 931 3860 US

Webinar ID: 878 5502 2048

Passcode: 073032

International numbers available: <https://mwacademy.zoom.us/j/87855022048>

Other remote location:

- Doylestown Public Library, 150 S. Pine Street, Doylestown, PA 18901

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## COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/[CLICK HERE](#) to access agenda and cover sheets in Spanish: <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:b0d63deb-2b65-4e64-9482-9d332a156108>
- HAGA CLIC AQUÍ para acceder el reporte escolar/[CLICK HERE](#) to access the school board report in Spanish: <https://bit.ly/4eLd72o>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.

- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) in English or Spanish.**
  - Your submission should:
    - indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).
    - include your name so that you can be called when it is your turn to speak.
  - During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

### **Comentarios públicos**

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*
  - *Hacer comentarios sobre puntos no incluidos en el orden del día*
  - **Las presentaciones están limitadas a dos minutos cada una**, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- **Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.**
  - **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) en inglés o español.**
  - *En su solicitud:*
    - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
    - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
    - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*

- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Bryann Fitzpatrick at [bfitzpatrick@mwacademy.org](mailto:bfitzpatrick@mwacademy.org) or (510) 994-6486.

**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>11:00 AM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>		Alicia Malet Klein	
Alicia Malet Klein will call the meeting to order.			
<b>B. Record Attendance</b>		Alicia Malet Klein	1 m
Roll call and verification of quorum.			
<b>C. Remarks by Board President</b>	Discuss	Alicia Malet Klein	1 m
<b>End of Fall Semester</b>			
<b>Focus Areas:</b> Critical Learners			
<b>WASC/LCAP Goal:</b> Goal 1- Support for All Learners; Goal 3- Diversity, Equity, and Inclusion			
<b>D. Public Comment</b>		Alicia Malet Klein	20 m
<ul style="list-style-type: none"> <li>• The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.</li> <li>• Under Public Comment, members of the public may               <ul style="list-style-type: none"> <li>◦ Comment on items on the agenda</li> </ul> </li> </ul>			

- Comment on items not on the agenda
- **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
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  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.
  
- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
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## II. Standing Reports

11:22 AM

<b>A.</b>	Mission Connection: Critical Learners Video showcasing activities involving our critical learners.	FYI	Bryann Fitzpatrick	5 m
<b>B.</b>	ASB Update Update from officers of the Associated Student Body (ASB) and Q&A with the board.	FYI	J. Thomas / C. Ruiz	10 m
<b>C.</b>	Deep Dive: Management of SPED Getting a sense for how the management of SPED is going by reviewing compliance, instruction, and our goals for the year.	Discuss	E. Martinez & T. Jackson	15 m

	Purpose	Presenter	Time
<p><b>D.</b> Q&amp;A on Written School Report</p> <p>Board members will have an opportunity to ask questions about the contents of the written school report, focusing on SPED and English Learner updates, including suspensions for SPED/504 students.</p>	Discuss	Tameka Jackson	15 m
<p><b>E.</b> Q&amp;A on Chief Executive Officer Report (CEO)</p> <p>Board members will have an opportunity to ask questions about the contents of the written CEO report.</p>	FYI	Alton B. Nelson Jr.	5 m
<p><b>F.</b> Q&amp;A on Chief Operating Officer Report (COO)</p> <p>Board members will have an opportunity to ask questions about the contents of the written COO report, focusing on SPED compliance updates.</p>	Discuss	Elizabeth Martinez	5 m
<p><b>G.</b> Q&amp;A on Written Finance Report</p> <p>Board members will have an opportunity to ask questions about the contents of the written report.</p>	Discuss	James McLean	5 m
<p><b>H.</b> Break</p>			10 m
<p><b>III. Non-Action Items</b></p>			<b>12:32 PM</b>
<p><b>A.</b> Board Work and Advisory Committee Updates</p> <p>Draft outline of process to add a student to the board of directors in 2025-26.</p> <p>Advisory Committees will provide a summary of work-to-date and next steps; committees in bold will present.</p> <ul style="list-style-type: none"> <li>• Advisory Committees <ul style="list-style-type: none"> <li>◦ Curriculum and Instruction Review</li> <li>◦ <b>Finance</b></li> <li>◦ DEIB/Culture and Climate</li> <li>◦ Audit</li> <li>◦ WASC</li> </ul> </li> </ul>	FYI	Alicia Klein	10 m
<p><b>B.</b> MWEF Scholarship Update</p>	Discuss	Aiyana Mourtos (MWEF)	15 m

	Purpose	Presenter	Time
	Review and discuss updates to the scholarship offered by the Making Waves Education Foundation's college and career success program.		

**IV. Action Items** **12:57 PM**

**Total fiscal impact:** \$676,743

<b>A.</b>	Board Member Term Renewals and Appointments	Vote	Alicia Klein	1 m
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The Board will consider renewing the 3-year terms of the following Board Directors, with a term expiring on December 31, 2027.

- Alicia Malet Klein
- Esther Hugo

The Board will consider the reappointment of Alicia Malet Klein as president.

<b>B.</b>	Reappointing Board President	Vote		5 m
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Board will consider the reappointment of Alicia Malet Klein as board president once she is renewed for a new 3-year term.

<b>C.</b>	AMIM Discretionary Block Grant Expenditure Plan	Vote	Hung Mai	2 m
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Board approves expenditure plan for Arts, Music, and Instructional Materials (AMIM) Discretionary Block Grant in compliance with AB 181 & 185.

**Fiscal Impact:** \$624,493

<b>D.</b>	Proposition 28 Arts and Music Plan	Vote	Hung Mai	2 m
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Board approves plan for Proposition 28 funds which are intended to supplement existing arts and music education programs.

<b>E.</b>	2023-24 Audit Report	Vote	Hung Mai	2 m
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Board ratifies the approval of the 2023-24 audit report that was unanimously approved via email as of 12/9/24.

<b>F.</b>	Edgility Agreement	Vote	Elizabeth Martinez	1 m
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Proposal from Edgility to conduct a comprehensive review of MWA's Total Compensation which extends beyond salary and benefits. The firm would conduct a 4-



	Purpose	Presenter		Time
<p>phase project (Stakeholder Engagement, Market Analysis, Program Design and Implementation Planning).</p>				

**Fiscal Impact:** \$52,250

<p><b>G.</b> Teach for America (TFA) Memorandum of Understanding</p>	Vote	Elizabeth Martinez		1 m
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MOU between Making Waves Academy and TFA. The MOU outlines MWA's partnership with MWA to:

- recruit and select teachers
- source teacher candidates
- place full-time teachers at MWA

<p><b>H.</b> A-G Grant (Plan Revision)</p>	Vote	Elizabeth Martinez		1 m
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Making Waves Academy (MWA) has been awarded **\$216,377** through the A–G Completion Improvement Grant Program (EC 41590). MWA has revised the original plan (approved by MWA board in 2022), approval of the revision is required to continue using the funds.

<b>V. Consent Action Items</b>				<b>1:12 PM</b>
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**Total fiscal impact:** \$932,094

<p><b>A.</b> FY205 First Interim Budget</p>	Vote	James McLean		1 m
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Approve First Interim Budget for submission to the Contra Costa County Office of Education by December 16th, 2024. CCCOE reviews and then submits the report to the CDE.

Required signature from CEO via DocuSign.

<p><b>B.</b> Vendor Invoices for October 2024</p>	Vote	Hung Mai		1 m
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Board reviews and approves bill payments for October 2024.

**Fiscal Impact:** \$932,094

<p><b>C.</b> Approve Minutes: October Board Meeting</p>	Approve Minutes	Alicia Klein		1 m
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MWA Board reviews and accepts the October board meeting minutes.

	Purpose	Presenter	Time
<b>D.</b> Approve Minutes: Finance Advisory Meeting	Approve Minutes	Alicia Klein	1 m
MWA Board reviews and accepts the Finance Advisory meeting minutes.			
Approve minutes for Finance Advisory Committee Meeting on November 13, 2024			
<b>E.</b> Approve Minutes: Audit Advisory Committee	Approve Minutes	Alicia Malet Klein	
MWA Board reviews and accepts the Audit Advisory committee meeting minutes.			
Approve minutes for Audit Advisory Committee on November 25, 2024			
<b>F.</b> Approve Minutes: WASC/CIRAC Committee Meeting	Approve Minutes	Alicia Malet Klein	
MWA Board reviews and accepts the WASC/CIRAC Committee meeting minutes.			
Approve minutes for WASC/Curriculum Instruction Review Advisory Committee on December 2, 2024			

**VI. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)**

**1:16 PM**

- A.** Slides Presented at Board Meeting (Staff please do not link presentations here) FYI Bryann Fitzpatrick
- B.** Documentos traducidos al español/Documents translated to Spanish FYI Alicia Klein

Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los artículos incluidos en la agenda, así como el informe escolar que será escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los artículos incluyen una hoja de portada; las hojas de portada se crean principalmente para artículos que requieren explicación más allá de la breve descripción del artículo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.

Purpose                      Presenter                      Time

**VII. Closed Session**

**VIII. Discussion Items** **1:16 PM**

**A.** Appreciations by the Board of Directors                      FYI                      Alicia Klein                      5 m

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

**B.** Schedule of Remaining Board of Directors                      FYI                      Alicia Klein                      2 m  
Meetings for 2024-25

- January 27, 2025 @ 11:00 am
- March 10, 2025 @ 4:00 pm
- May 5, 2025 @ 4:00 pm
- June 16, 2025 @ 11:00 am

**IX. Closing Items** **1:23 PM**

**A.** Adjourn Meeting                      Vote                      Alicia Klein