



Making Waves Academy

May Board Meeting

Date and Time

Monday May 6, 2024 at 4:00 PM PDT

Location

In-person at:

Making Waves Academy

4123 Lakeside Dr.

Richmond, CA 94806

And streaming on zoom:

<https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NlFYUd2WWNTaW8wQT09>

Passcode: 073032

Or One tap mobile :

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+16699006833,,87855022048#,,,,*073032# US (San Jose)

Or Telephone:

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Webinar ID: 878 5502 2048

Passcode: 073032

International numbers available: <https://mwacademy.zoom.us/j/87855022048>

Other remote location:

- Doylestown Public Library, 150 S. Pine Street, Doylestown, PA 18901

COMING SOON

- HAGA CLIC AQUÍ para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish: <https://bit.ly/4bi4s56>
- HAGA CLIC AQUÍ para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish: <https://bit.ly/3Qq9VPh>

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Edeson Beredo at eberedo@mwacademy.org or 510-410-0518.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.

- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the meeting, or raise their hand/use the raise hand function during the public comment sections of the meeting.**
 - **If you would like to send your request to speak prior to the meeting, please email your request to eberedo@mwacademy.org in English or Spanish.**
 - **Your submission should:**
 - **indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).**
 - **include your name so that you can be called when it is your turn to speak.**
 - **During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.**
- **Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.**

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
 - *Hacer comentarios sobre los puntos del orden del día*
 - *Hacer comentarios sobre puntos no incluidos en el orden del día*
 - **Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.**
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- **Mientras las reuniones se llevan a cabo virtualmente, los miembros del público que desean hablar durante la junta pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.**
 - **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a eberedo@mwacademy.org en inglés o español.**
 - **En su solicitud:**
 - **Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.**
 - **indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).**
 - **Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.**

- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Please note that all agenda times are estimates.

Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
Opening Items			
A. Call the Meeting to Order		Alicia Malet Klein	
Alicia Malet Klein will call the meeting to order.			
B. Record Attendance		Alicia Malet Klein	1 m
Roll call and verification of quorum.			
C. Remarks by Board President	Discuss	Alicia Malet Klein	2 m
Focus areas: Culture and climate; fostering innovation through a web of systems, including coaching; final push toward the end of the year			
D. Public Comment		Alicia Malet Klein	20 m
<ul style="list-style-type: none"> • The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board. • Under Public Comment, members of the public may <ul style="list-style-type: none"> ◦ Comment on items on the agenda ◦ Comment on items not on the agenda ◦ Presentations are limited to two minutes each, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened. 			

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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

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II. Standing Reports			4:23 PM	
A.	Mission Connection: Impact of Coaching	FYI	Tameka Jackson	10 m
B.	ASB Update	FYI	Jamauri Thomas	10 m
	Update from the Associated Student Body (ASB)			
C.	Deep Dive: Web of Systems	Discuss	Tameka Jackson	15 m
	MWA Principal Dr. Tameka Jackson provides a deep dive into the Web of Systems focused on integrating an instructional coaching model, leveraging both formal and informal assessments to inform teaching practices. Through this approach, the interconnectedness of various systems within the educational framework was explored, emphasizing the pivotal role of data-driven decision-making in enhancing instructional effectiveness.			
D.	Q&A on Written School Report	Discuss	Tameka Jackson	15 m

	Purpose	Presenter	Time	
Board members will have an opportunity to ask questions about the contents of the written report from Principal Jackson and her team.				
E.	Q&A on Written Chief Executive Officer Report (CEO)	Discuss	Alton B. Nelson Jr.	10 m
Board members will have an opportunity to ask questions about the contents of the written report.				
F.	Q&A on Chief Operating Officer Report (COO)	Discuss	Elizabeth Martinez	5 m
Board members will have an opportunity to ask questions about the contents of the report.				
G.	Q&A on Written Finance Report	Discuss	Wallace Wei	5 m
Board members will have an opportunity to ask questions about the contents of the written report.				
H.	Break			5 m
III.	Non-Action Items			5:38 PM
A.	Board Work and Advisory Committee Updates	FYI	Alicia Klein	10 m
Advisory Committees will provide a summary of work-to-date and next steps; committees in bold will present.				
<ul style="list-style-type: none"> • Advisory Committees <ul style="list-style-type: none"> ◦ Curriculum and Instruction Review ◦ Finance ◦ Diversity, Equity and Inclusion ◦ Audit ◦ Culture and Climate ◦ WASC 				
B.	LCAP Public Hearing	FYI	Alton B. Nelson Jr.	20 m
MWA has created a draft of our new LCAP for the next 3-year cycle - beginning in AY24-25. This draft will be presented to the board and MWA community to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP and annual update.				

	Purpose	Presenter	Time
C. EdCode Local Assignment Options List for 2024-2025	FYI	Fe Campbell	1 m

In compliance with the Board-approved MWA EdCode Local Assignment Policy, a list of credentialed teachers who have been approved to teach assignments through the EdCode Local Assignment options shall be presented to the Board before the start of each school year.

IV. Action Items 6:09 PM

A. Special Education Service Agreement with Layered Education	Vote	Alicia Klein	1 m
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During the Director of Special Education's maternity leave, MWA will contract with Layered Education to provide consultation on special education compliance, coaching support, SPED program assessment, MTSS assessment, and professional development for SPED teachers for 2024-2025.

Fiscal Impact: \$68,143

B. CCCOE Teacher Induction Program MOU 2024-2025	FYI	Fe Campbell	1 m
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This Memorandum of Understanding (MOU) reflects the continued partnership between the Contra Costa County Office of Education (CCCOE) Teacher Induction Program and Making Waves Academy for the 2024-2025 school year.

C. MWA & San Francisco State University MOU	FYI	Fe Campbell	1 m
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MWA will establish a new partnership agreement with SFSU to support recruiting mission-fit teachers on a pathway to earning a California credential. Your support in approving the MWA-SFSU MOU for the upcoming school year of 2024-2025 will aid in expanding our partnerships and assisting educators in obtaining a teaching credential to teach at MWA.

D. BEI Maintenance Contract	Vote	Damon Edwards	1 m
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This attached 1-year Preventative Maintenance Agreement provides service coverage for the physical security systems' IT equipment and software. The physical security IT equipment and software are separate from MWA's core IT infrastructure and require regular specialized maintenance to ensure they systems perform well and reliably. The contract also provides technical support for the Avigilon Access Control and

	Purpose	Presenter	Time
Security Camera software and related equipment which enables MWA to receive timely and effective support in the event of an outage.			

Fiscal Impact: \$29,350

E.	BEI Construction	Vote	Katharine Mason	1 m
One-year preventative maintenance agreement, providing service coverage for Avigilon security systems				

F.	Chefables	Vote	Katharine Mason	5 m
National School Lunch Program Meal Service contract for the 2024-2025 fiscal year.				

Fiscal Impact: \$317,000

G.	CircleUp Education for DEI Training and Support	Vote	Alton B. Nelson Jr.	1 m
This proposal extends some of the training and support they have provided to staff and students this year, and the last few years as well. This also asks them to continue and extend the training they provide to Deans and select staff on restorative practices.				

V. Consent Action Items 6:20 PM

Combined Fiscal Impact: \$2,329,811.14

A.	Vendor invoices from February to March 2024		Hung Mai	1 m
Vendor invoices from February to March 2024				

Fiscal Impact: \$1,879,360.14

B.	SolarWinds Service Desk Renewal	Vote	Damon Edwards	1 m
SolarWinds Service Desk is an online customer service desk ticketing and equipment inventory system utilized by the MWA IT, Data and Assessment, and Operations teams. The platform provides the following functionality: 1) Consolidates, manages, and prioritizes incoming tickets and requests. 2)Service catalog standardizes service request and fulfillment processes. 3) Fully integrated IT asset management compiles hardware, software, POs, and more. 4) Service portal for users to have a single sign on.				

Fiscal Impact: \$35,958

C.	MWA Employee Handbook 2024-2025	FYI	Fe Campbell	1 m
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	Purpose	Presenter	Time
<p>The MWA Employee Handbook includes updates to new or existing policies and practices that pertain to staff and faculty's at-will employment at MWA for the 2024-25 school year.</p>			
D.	Student-Parent/Guardian Handbook 2024-25 Review the updates and approve for school year 2024-25	Vote Carmen Velarde	1 m
E.	2024-2025 Bell Schedule and Instructional Minutes Board reviews the proposed bell schedule and instructional minute counts for the 2024-2025 school year.	Vote Elizabeth Martinez	1 m
F.	Approve Minutes: March 18, 2024 Board Meeting MWA Board reviews and accepts the board meeting minutes.	Approve Minutes Alicia Klein	1 m
G.	Approve Minutes: March 25, 2024 CIRAC Meeting MWA Board reviews and accepts the CIRAC meeting minutes.	Approve Minutes Alicia Klein	1 m
H.	Approve Minutes: April 19, 2024 Special Board Meeting MWA Board reviews and accepts the board meeting minutes.	Approve Minutes Alicia Klein	1 m
I.	Approve Minutes: April 22, 2024 Special Board Meeting MWA Board reviews and accepts the board meeting minutes.	Approve Minutes Alicia Klein	1 m
J.	Approve Minutes: April 24th, 2024 Finance Advisory Meeting MWA Board reviews and accepts the finance advisory committee meeting minutes.	Approve Minutes Hung Mai	1 m

VI. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)

6:30 PM

	Purpose	Presenter	Time
A. Slides Presented at Board Meeting (Staff please do not link presentations here)	FYI	Edeson Beredo	
B. Documentos traducidos al español/Documents translated to Spanish	FYI	Alicia Klein	

Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los artículos incluidos en la agenda, así como el informe escolar que será escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los artículos incluyen una hoja de portada; las hojas de portada se crean principalmente para artículos que requieren explicación más allá de la breve descripción del artículo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.

VII. Closed Session

No closed session required at this meeting.

VIII. Discussion Items

6:30 PM

A. Appreciations by the Board of Directors	FYI	Alicia Klein	5 m
As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.			
B. Schedule of Remaining Board of Directors Meetings for 2023-2024	FYI	Alicia Klein	1 m

- June 10, 2024, 11:00 am

C. End-of-Year Events	Discuss	Alicia Klein	1 m
<ul style="list-style-type: none"> • June 6th: US Graduation, 6-7:30, US Gym; Board/Leadership Dinner, 7:30-9:00, MWEF Office 			

	Purpose	Presenter	Time
	• June 7th: MS Promotion, 5-6:30pm, MS Gym		

IX. Closing Items

6:37 PM

A. Adjourn Meeting

Vote

Alicia Klein