



# Making Waves Academy

## May Board Meeting

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### Date and Time

Thursday May 4, 2023 at 4:00 PM PDT

### Location

In-person board meeting at Making Waves Academy, US-1 Open Space (near the upper school front office), 412 3 Lakeside Dr.

The meeting is also streaming live on zoom:

Please click the link below to join the webinar:

<https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NlFYUd2WWNTaW8wQT09>

Passcode: 073032

Or One tap mobile :

US: +16694449171,,87855022048#,,, \*073032# or +16699006833,,87855022048#,,, \*073032#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 564 217 2000 or +1 646 931 3860 or +1 929 436 2866 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053

Webinar ID: 878 5502 2048

Passcode: 073032

International numbers available: <https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NlFYUd2WWNTaW8wQT09>

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**COMING SOON (to be posted by Wednesday, May 3rd)**

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- HAGA CLIC [AQUÍ](#) para acceder a la agenda y portadas en español/CLICK HERE to access agenda and cover sheets in Spanish:
- HAGA CLIC AQUÍ para acceder el reporte escolar/CLICK HERE to access the school board report in Spanish:

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Molly Moloney at [mmoloney@mwacademy.org](mailto:mmoloney@mwacademy.org) or 510-779-1366.**

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **Speakers may submit a request to speak before 9:00 AM on the day of the board meeting, fill out a comment card at the in-person location, or use the raise hand function on zoom during the public comment sections of the meeting.**
  - **If you would like to send your request to speak prior to the meeting, please email your request to [mmoloney@mwacademy.org](mailto:mmoloney@mwacademy.org) in English or Spanish.**
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

## Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
  - *Hacer comentarios sobre los puntos del orden del día*

- *Hacer comentarios sobre puntos no incluidos en el orden del día*
- **Las presentaciones están limitadas a dos minutos cada una**, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.

• *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*

• **Los oradores pueden enviar una solicitud para hablar antes de las 9:00 a. m. del día de la reunión de la junta, completar una tarjeta de comentarios en el lugar en persona o usar la función de levantar la mano en zoom durante las secciones de comentarios públicos de la reunión.**

- **Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a [mmoloney@mwacademy.org](mailto:mmoloney@mwacademy.org) en inglés o español.**

◦ *En su solicitud:*

- *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
- *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
- *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*

• *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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**Please note that all agenda times are estimates.**

**Tenga en cuenta que todos los horarios de la agenda son estimaciones.**

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
Opening Items			

	Purpose	Presenter	Time
<b>A.</b> Call the Meeting to Order Alicia Malet Klein will call the meeting to order.		Alicia Malet Klein	
<b>B.</b> Record Attendance Roll call and verification of quorum.		Alicia Malet Klein	1 m
<b>C.</b> Remarks by Board President Board President makes general remarks.	Discuss	Alicia Malet Klein	2 m
<b>D.</b> Public Comment		Alicia Malet Klein	20 m

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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.
  
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	Purpose	Presenter	Time
<b>II. Standing Reports</b>			<b>4:23 PM</b>
<b>A.</b> Mission Connection: Visit by Rigo 23, Robert King and Malik Rahim  MWA participants in the visit by California artist and civil rights/social justice icons share their thoughts.		Alton B. Nelson Jr.	10 m
<b>B.</b> ASB Update	FYI	Jamauri Thomas	10 m
<b>C.</b> Deep Dive: Public Hearing on the LCAP  Review the draft of the 2023-24 Local Control and Accountability Plan and gather feedback from the board and public. The final draft of the LCAP will be voted on at the June board meeting.	Discuss	Molly Moloney and Alton B. Nelson, Jr.	20 m
<b>D.</b> CEO/Interim Principal Report	Discuss	Alton B. Nelson Jr.	10 m
<b>E.</b> Q&A on Written Chief Operating Officer Report (COO)  Board members will have an opportunity to ask questions about the contents of the written report.	Discuss	Elizabeth Martinez	5 m
<b>F.</b> Q&A on Written Finance Report (CFO)  Board members will have an opportunity to ask questions about the contents of the written report.	Discuss	Wallace Wei	5 m
<b>III. Non-Action Items</b>			<b>5:23 PM</b>
<b>A.</b> Board/Advisory Committee Updates  Board President's Annual Review of Personnel Files  Advisory Committees updates (bold):	FYI	Alicia Klein, Esther Hugo	20 m
<ul style="list-style-type: none"> <li>• <b>Curriculum and Instruction Review: Key takeaways from the annual spring meeting will be reviewed.</b></li> <li>• Finance</li> <li>• Diversity, Equity and Inclusion</li> <li>• Audit</li> <li>• Culture and Climate</li> </ul>			

- WASC

Purpose                      Presenter                      Time

**IV. Action Items** **5:43 PM**

**A.** Parent-Student/Guardian Handbook for 2023-24      Vote                      Carmen Velarde                      2 m  
 Approve the handbook for 2023-2024

**B.** MWA Staff Handbook for 2023-24                      Vote                      Fe Campbell                      2 m  
 The annual review of the MWA Employee Handbook includes changes to meet new regulations, including but not limited FMLA terms, pay transparency, etc.

**C.** Making Waves Foundation School Lease Agreement 2023-24      Vote                      Hung Mai                      2 m  
 2023-24 School Lease Agreement

Note: Since Ms. Klein serves on both the Making Waves Academy and Making Waves Education Foundation Boards of Directors, she will recuse herself from the voting.

**D.** Carnegie Learning - Math Curriculum                      Vote                      Eric Becker                      2 m  
 After a lengthy process of search and research, the math content team identified a curriculum that would best meet the needs of our students, offered the best support and tools for implementation, and would allow for optimal teacher growth/development, the result was Carnegie Learning High School Solution Traditional. The estimated cost of digital text and consumables, along with a skills workbook for each student and professional development for all teachers for Carnegie Learning Math curriculum is \$35,780,26

**V. Consent Action Items** **5:51 PM**

Combined Fiscal Impact: \$

**A.** Approval of Minutes                      Approve                      Alicia Klein  
 Minutes

Board will vote to approve and accept the minutes of the:

- March 16, 2023 Board Meeting
- April 24, 2023 Curriculum and Instruction Advisory Committee Meeting
- April 26, 2023 Finance Advisory Committee Meeting

	Purpose	Presenter	Time
	Approve minutes for March Board Meeting on March 16, 2023		
<b>B.</b>	Change in the School Calendar for 2023-24 To align with the WCCUSD school calendar, propose to shift spring break to 4/1/24 through 4/5/24.	Vote Elizabeth Martinez	
<b>C.</b>	Teacher Credentialing: Education Code Local Assignment Option Framework Current law provides various ways for local governing boards to assign credentialed teachers to serve in subject-matter areas in grades K-12. Effective 2023-24 with Board approval, MWA proposes policy and procedure implementation to provide greater flexibility in credentialed teacher assignments at MWA. This will also include assignment monitoring in accordance with EC §44258.9 to minimize "misassignment" reported each year due to vacancies.	Vote Fe Campbell	
<b>D.</b>	Speech Pathology Group 2023-24 Contract Renewal with SPG for Occupational Therapy (OT) and Physical Therapy (PT) services, and projected cost for additional Education Technician in 2022-23.	Vote Karen Snider	1 m
<b>E.</b>	SolarWinds Service Desk Renewal SolarWinds Service Desk is an online customer service desk ticketing and equipment inventory system utilized by the MWA IT, Data and Assessment, and Operations teams. The platform provides the following functionality: 1) Consolidates, manages, and prioritizes incoming tickets and requests. 2) Service catalog standardizes service request and fulfillment processes. 3) Fully integrated IT asset management compiles hardware, software, POs, and more. 4) Service portal for users to have a single sign on.	Vote Damon Edwards	
<b>F.</b>	PowerSchool Renewal and Addendum PowerSchool is an online student information system used for grading, attendance, as well as housing student and staff demographic data.	Vote Damon Edwards	
<b>G.</b>	BEI Maintenance Contract	Vote Damon Edwards	2 m
<b>H.</b>	Vendor Invoice Review and Approval Vendor invoices from March 2023.	Vote Hung Mai	
<b>I.</b>	CCCOE TIP MOU 2023-24	Vote Fe Campbell	



	Purpose	Presenter	Time
<p>This TIP MOU establishes a partnership between the Contra Costa County Office of Education (CCCOE) Teacher Induction Program and Making Waves Academy for the 2023-2024 school year.</p>			

**VI. Day-of Presentation Slides (MWA Board: Do Not Read in Advance) 5:54 PM**

- |  |     |               |
|--|-----|---------------|
| <p><b>A.</b> Slides Presented at Board Meeting (Staff please do not link presentations here)</p> | FYI | Molly Moloney |
| <p><b>B.</b> Documentos traducidos al español/Documents translated to Spanish</p>                | FYI | Alicia Klein  |

Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los artículos incluidos en la agenda, así como el informe escolar que será escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los artículos incluyen una hoja de portada; las hojas de portada se crean principalmente para artículos que requieren explicación más allá de la breve descripción del artículo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.

**VII. Discussion Items 5:54 PM**

- |   |     |              |      |
|---|-----|--------------|------|
| <p><b>A.</b> Appreciations by the Board of Directors</p> <p>As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.</p> | FYI | Alicia Klein | 10 m |
|---|-----|--------------|------|

- |   |     |              |
|---|-----|--------------|
| <p><b>B.</b> Schedule of Remaining Board of Directors Meetings / Promotion and Graduation</p> | FYI | Alicia Klein |
|---|-----|--------------|

Remaining Board Meeting for AY2023-23

- June 15th, 2023, 10:30am-1:30pm

End-of-Year Events

	Purpose	Presenter	Time
• US Graduation: June 8th, 6 - 7:30pm, MS Gym			
• MS Promotion: June 9th, 5-6:30pm, MS Gym			

**VIII. Closing Items**

**6:04 PM**

<b>A.</b> Adjourn Meeting	Vote	Alicia Klein	
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