



Making Waves Academy

March Board Meeting

Date and Time

Thu Mar 16, 2023 at 10:30 AM PDT

Location

On campus at Making Waves Academy, 4123 Lakeside Dr., Richmond CA (in the Upper School Library, US-3), and livestreaming on zoom (see link below)

Please click the link below to join the webinar:

<https://mwacademy.zoom.us/j/87855022048?pwd=SVFZNGITbVVHb1NFYUd2WWNTaW8wQT09>

Passcode: 073032

Or One tap mobile :

US: +16694449171,,87855022048#,,,,*073032# or +16699006833,,87855022048#,,,,*073032#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 564 217 2000 or +1 646 931 3860 or +1 929 436 2866 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 386 347 5053

Webinar ID: 878 5502 2048

Passcode: 073032

International numbers available: <https://mwacademy.zoom.us/u/keaPhEAWej>

On-campus visitors

- All members of the public must pick up a visitor sticker at the meeting entrance to enter campus during school hours. In accordance with the Brown Act, you are not required to provide your name to attend and signing in is voluntary but a visitor sticker is required to keep the campus safe.

- Members of the public attending the board meetings are to remain within the designated meeting location and are not allowed to walk around campus for safety reasons. Upon adjournment, visitors must exit campus.

COMING SOON (to be posted by Wednesday, March 15th)

- HAGA CLIC [AQUÍ](#) para acceder a la agenda y portadas en español/CLICK [HERE](#) to access agenda and cover sheets in Spanish:
- HAGA CLIC [AQUÍ](#) para acceder el reporte escolar/CLICK [HERE](#) to access the school board report in Spanish:

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Molly Moloney at mmoloney@mwacademy.org or 510-779-1366.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **Public comment may be made in person or virtually. Speakers who plan to participate virtually may submit a request to speak before 9:00 AM on the day of the board meeting or use the raise hand function during the public comment sections of the meeting.**
 - **If you would like to send your request to speak prior to the meeting, please email your request to mmoloney@mwacademy.org in English or Spanish.**
 - *Your submission should:*
 - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
 - *include your name so that you can be called when it is your turn to speak.*
 - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*

- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

Visitantes en el campus

Todos los miembros del público deben recoger una calcomanía de visitante en la entrada de la reunión para ingresar al campus durante el horario escolar. De acuerdo con la Ley Brown, no es necesario que proporcione su nombre para asistir y registrarse es voluntario, pero se requiere una calcomanía de visitante para mantener el campus seguro.

Los miembros del público que asisten a las reuniones de la junta deben permanecer dentro del lugar designado para la reunión y no se les permite caminar por el campus por razones de seguridad. Tras la clausura, los visitantes deben salir del campus.

Comentarios públicos

- *El público puede dirigirse a la Junta Directiva de la MWA con respecto a cualquier asunto dentro de la jurisdicción del tema materia por la Junta Directiva de la MWA.*
- *Bajo comentario público, los miembros del público pueden:*
 - *Hacer comentarios sobre los puntos del orden del día*
 - *Hacer comentarios sobre puntos no incluidos en el orden del día*
 - ***Las presentaciones están limitadas a dos minutos cada una, o un total de veinte minutos para todos los oradores, o se puede acortar el límite de dos minutos.***
- *De acuerdo con la Ley Brown, la Junta Directiva de la MWA puede escuchar los comentarios, pero no discutirán ni tomarán medidas sobre los temas presentados. La respuesta de los miembros de la Junta Directiva a las declaraciones o preguntas de las personas que comentan temas que no figuran en el orden del día es muy limitada.*
- ***Los comentarios públicos se pueden hacer en persona o virtualmente. Los oradores que planean participar virtualmente pueden presentar una solicitud para hablar antes de las 9:00 a.m. del día de la reunión de la junta o usar la función de levantar la mano durante las secciones de comentarios públicos de la reunión.***
 - ***Si desea enviar su solicitud de uso de la palabra antes de la reunión, envíe su solicitud por correo electrónico a mmoloney@mwacademy.org en inglés o español.***
 - *En su solicitud:*
 - *Incluya su nombre para que pueda ser llamado cuando sea su turno de hablar.*
 - *indicar si es un comentario público general para el comienzo de la reunión o si es comentario público sobre un artículo específico del programa (incluya el número del artículo).*
 - *Durante la reunión, le llamaremos por su nombre y deberá utilizar la función de "levantar la mano" para identificarse.*

- *En virtud de la SB1036, las actas de esta reunión omitirán los nombres de los estudiantes y padres y otra información del directorio, excepto cuando lo requiera la orden judicial o por la ley federal. Si un padre/tutor legal desea que se incluya un nombre, se debe informar a la junta antes de su comentario público.*

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Please note that all agenda times are estimates.

Tenga en cuenta que todos los horarios de la agenda son estimaciones.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:30 AM
Opening Items			
A. Call the Meeting to Order		Alicia Malet Klein	
Alicia Malet Klein will call the meeting to order and review meeting norms regarding attendees.			
B. Record Attendance		Alicia Malet Klein	1 m
Roll call and verification of quorum.			
C. Remarks by Board President	Discuss	Alicia Malet Klein	5 m
Board President makes general remarks.			
D. Public Comment		Alicia Malet Klein	20 m
<ul style="list-style-type: none"> • The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board. • Under Public Comment, members of the public may <ul style="list-style-type: none"> ◦ Comment on items on the agenda ◦ Comment on items not on the agenda ◦ Presentations are limited to two minutes each, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened. 			

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- De acuerdo con AB 361 en el Estado de California, organizaremos esta reunión de la junta directiva a través de teleconferencia debido a la siguiente circunstancia:
- La Junta Directiva de MWA sea reunera durante un estado de emergencia proclamado por el Estado de California debido a la pandemia de COVID-19.

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II. Standing Reports			10:56 AM
A.	Mission Connection: Black History Month at MWA	FYI	Jamauri Thomas, Atieris Adams 10 m
B.	ASB Update	FYI	Jamauri Thomas 10 m
C.	Deep Dive: Board Book	Discuss	Alicia Klein 15 m
Panelists will discuss this year's read, <i>The Privileged Poor</i> , a book that explores the experiences of low-income students of color at elite universities.			
D.	Q & A on CEO/Interim Principal Report	Discuss	Alton B. Nelson Jr. 10 m
Board members will have the opportunity to question Mr. Nelson.			
E.	Q&A on Written School Reports	Discuss	Artemus Jones, Jennefer Cerna, Arella Sidransky, Sonja Jackson, 20 m

Purpose	Presenter	Time
	Katharine Mason, and LaMario Scott	

Board members will have the opportunity to ask questions on topics related to this meeting's written reports:

- Dean updates on discipline, culture, and climate
- Lottery update

F.	Q&A on Written Finance Report (CFO)	Discuss	Wallace Wei	5 m
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Board members will have an opportunity to ask questions about the contents of the written report.

G.	Break			10 m
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III.	Non-Action Items			12:16 PM
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A.	Advisory Committee Updates	FYI	Alicia Klein	5 m
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Advisory Committees will provide a summary of work-to-date and next steps.

- Advisory Committees
 - Curriculum and Instruction Review
 - Finance
 - Diversity, Equity and Inclusion
 - Audit
 - Culture and Climate
 - WASC

B.	Annual Form 700s	FYI	Alicia Klein	2 m
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Board members and leadership are reminded to submit the California Fair Political Practices Commission Statements of Economic Interest (Form 700) to Molly Moloney by April 3rd.

IV.	Action Items			12:23 PM
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A.	Approve Minutes: January 26, 2023 Board Meeting	Approve Minutes	Alicia Klein	1 m
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	Purpose	Presenter	Time
B. Approve Minutes: Finance Advisory Committee Meeting	Approve Minutes	Alicia Klein	1 m
C. Approve Minutes: Audit Advisory Committee Meeting	Approve Minutes	Alicia Klein	1 m
D. Declaration of Need	Vote	Fe Campbell	2 m
E. 2022-23 Instructional Minutes and Bell Schedule Revisions	Vote	Katharine Mason	2 m
Request for approval of the revised 2022-23 Instructional Minutes and Bell Schedule to account for unexpected school closures in January and to make sure MWA effectively meets state requirements.			
F. Second Interim Budget Report	Vote	Wallace Wei	1 m
The MWA Finance Advisory Committee recommends approval of the Second Interim Budget. MWA must submit the Second Interim Report for review to its charter authorizer, the Contra Costa County Office of Education. CCCOE reviews and submits the report to the CA Dept. of Education (CDE).			
G. Auditor Engagement Letter 2022-23	Vote	Wallace Wei	1 m
The MWA Audit Advisory Committee recommends approval of the Audit Engagement Letter. Review and approve the 2022-23 school year Auditor Engagement Letter.			
H. Form 990 and 199 Tax Returns for 2021-22	Vote	Hung Mai	1 m
Review and approve 20201-22 Form 990 Federal Tax Returns and 199 California Tax Returns.			

V. Consent Action Items

12:33 PM

Combined Fiscal Impact: \$

A. e-Rate Priority 2 Contract	Vote	Damon Edwards	1 m
"eRate" is a federally mandated program that provides discounts of up to 90% to eligible schools obtain affordable internet access. The attached eRate Priority 2 proposal is to support subscriptions and equipment that enables Internet connectivity for MWA.			
B. Vendor Invoice Review and Approval	Vote	Hung Mai	1 m
Vendor Invoices from January to February 2023.			

	Purpose	Presenter	Time
VI. Closed Session			12:35 PM
A. Closed Session Item	Discuss	Alicia Klein	10 m
Board will meet in closed session on existing litigation (case name unspecified to avoid jeopardizing service of process/existing settlement negotiations). Subdivision (a) of Section 54956.9)			
VII. Discussion Items			12:45 PM
A. Appreciations by the Board of Directors	FYI	Alicia Klein	5 m
As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.			
B. Schedule of Remaining Board of Directors Meetings 2022-2023	FYI	Alicia Klein	
<ul style="list-style-type: none"> • May 4th, 2023, 4:00pm-7:00pm • June 15th, 2023, 10:30am-1:30pm 			
NOTE: US Graduation June 8th, 6pm; MS Promotion June 9th, 5pm; both on campus			
VIII. Closing Items			12:50 PM
A. Adjourn Meeting	Vote	Alicia Klein	
IX. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)			
A. Slides Presented at Board Meeting (Staff please do not link presentations here)	FYI	Molly Moloney	
B. Documentos traducidos al español/Documents translated to Spanish	FYI	Alicia Klein	
Este año, continuaremos traduciendo la agenda de la junta directiva al español. Además, este año traduciremos las portadas que contienen una breve explicación de los artículos incluidos en la agenda, así como el informe escolar que sera escrito por la directora principal de la escuela y sus líderes escolares. Tome en cuenta que no todos los artículos incluyen una hoja de portada; las hojas de portada se crean			

Purpose

Presenter

Time

principalmente para artículos que requieren explicación más allá de la breve descripción del artículo.

This year, we will continue to translate the board agenda to Spanish. Additionally, this year we will be translating the coversheets which provide a brief explanation of the items on the agenda as well as the school report which is written by the Senior School Director and her school leaders. Please note that not all items include a coversheet - coversheets are mostly created for items that require more explanation beyond the brief item description.