



Making Waves Academy

June Board Meeting

Date and Time

Thursday June 17, 2021 at 10:30 AM PDT

Location

<https://mwacademy.zoom.us/j/83066517935?pwd=R2NaTGZEV3RVNXJXS2VGcUdXb2EwQT09>

Passcode: 372337

Or One tap mobile :

US: +16699006833,,83066517935#,,,,*372337# or +13462487799,,83066517935#,,,,*372337#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 929 436 2866 or +1 301 715 8592

Webinar ID: 830 6651 7935

Passcode: 372337

International numbers available: <https://mwacademy.zoom.us/u/kbjHIPB1TN>

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If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Elizabeth Martinez at emartinez@mwacademy.org or 510-227-9856.

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.**
 - **Send your request to speak by email to emartinez@mwacademy.org in English or Spanish.**
 - *Your submission should:*
 - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
 - *include your name so that you can be called when it is your turn to speak.*
 - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

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Please note that all agenda times are estimates.

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

Alicia Malet Klein will call the meeting to order and review meeting norms regarding attendees.

B. MWA Board accepts resignation of Maricela Navarro from the MWA Board

C. Record Attendance

Roll call and verification of quorum.

D. Closed Session

- Conference with Legal Counsel — Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (one matter).

E. Public Comment

II. Standing Reports

A. Compliance to Excellence: Remarks by Board President

Topics to be Covered:

- Appreciation for Maricela Navarro
- Introduction of Board Candidate Ana Barron
- Diversity, Equity and Inclusion/Culture and Climate
- Commendation: Gabriel Arteaga, 18th Wave

B. Mission Connection: Promotion and Graduation

Slideshow highlights from virtual and in-person events.

C. Deep Dive: FY22 Budget

The CEO, CFO and Board President present an analysis of next year's budget and board members will have an opportunity to ask questions.

D. ASB Written Update

Board members will have the opportunity to ask the ASB advisor questions about the year's final reflections of student leaders.

E. Senior School Director Written Report: Reflections on the Year

Board members will have the opportunity to discuss the Senior School Director's reflections.

F. CEO Report

Board members will have an opportunity to ask questions and further discuss contents of the CEO report.

Areas of Focus: Talent Update and ???

G. Q&A on Written Chief of Staff Report (COS)

Topics to be Covered:

- Staff Satisfaction Survey

H. Q&A on Written Finance Report (CFO)

Board members will have an opportunity to ask questions about the FY22 Budget and the contents of the written report.

I. School Site Council (SSC) Written Update

Written update from SSC President, Latiphony Wells.

III. Non-Action Items

A. Committee and Advisory Committee Updates

Committees and Advisory Committees will provide a summary of work-to-date and next steps for the committee.

- Committees:
 - **Curriculum Review/Esther Hugo will present**
- Advisory Committees
 - Finance
 - **Diversity, Equity and Inclusion/Jess Laughlin will present**
 - Audit
 - **Culture and Climate/Layla Naranjo and Margaret Watson will present**

B. Standing School Reopening Update

Board will have the opportunity to ask questions about the written update from the Senior School Director on reopening.

C. CA Local Performance Indicators

In accordance to Ed Code we must present the 2021 California Department of Education Local Performance Indicators to the board prior to June 30, 2021.

IV. Action Items

A. Board Minutes: May 6th, 2021 Board Meeting

B. Accept Minutes for Committees and Advisory Committees

Committee minutes included are:

- Finance Advisory
- Diversity, Equity and Inclusion Advisory

C. Appointment of New Board Member

Board shall vote on appointment of Anabel Barron, parent of a 20th Wave student, to a 2-year term.

D. Single Plan for Student Achievement Adoption (SPSA)

Board reviews the Single Plan for Student Achievement.

E. 2021 LCFF Budget Overview for Parents

Board reviews the LCFF Budget Overview for Parents.

F. 2021 Local Control Accountability Plan (LCAP)

Board reviews the annual LCAP for 2021-2024.

G. 2021 Control and Accountability Plan/Learning and Continuity Plan Annual Update

Board reviews the Control and Accountability Plan/Learning and Continuity Plan Annual Update

H. FY2021-22 Budget

Review and approval of MWA FY 2021-22 Budget.

Fiscal Impact: \$30,634,083

I. CharterSafe Insurance Renewal

Renewal of our contract with CharterSafe who provides Liability, Property, and Workers' Compensation Insurance to MWA. Please renew the 2021-22 proposal.

Fiscal Impact: \$417,208

J. Chase Bank Signers Resolution for Alicia M. Klein, Alton B. Nelson, Jr. , and Wallace Wei

Chase Bank Signers Resolution to authorize Alicia M. Klein, Alton B. Nelson, Jr., and Wallace Wei as a bank signers on behalf of Making Waves Academy.

- K.** Revision to Fiscal Control Policy
Board reviews and votes on revised policy reflecting current best practices.
- L.** Education Protection Account
Review the 2021-22 Education Protection Account (EPA) spending plan.
- M.** RT Fisher Renewal
Renewal of contract with RT Fisher, intervention services consultant.
Fiscal Impact: \$\$400,183.00
- N.** Fruge Psychological Associates (FPA) Renewal
Renewal of contract with FPA for contracted psychological services for students.
Fiscal Impact: \$664,566.00
- O.** Designation of North Coast Section, CIF Representatives
Approval for Making Waves Academy's Representatives to the CIF for NCS meetings for school year 2021-2022. Board reviews and approves the designation of the following MWA staff members as representatives:
- Alton B. Nelson Jr.
 - Evangelia Ward-Jackson
 - Jeff Hazel
 - Alonso Rivera
- P.** Curious Cardinals Agreement
Making Waves Academy is seeking a partnership with Curious Cardinals to offer enrichment courses to middle school and upper school students attending Summer Academy.
Fiscal Impact: Not to exceed: \$10,000
- Q.** CCCOE Teacher Induction Program Memorandum of Understanding
Renewal of MOU with the Contra Costa County Office of Education for our partnership with them through the Teacher Induction Program.
- R.** Pachecho's Cleaning Contract
Custodial contract for the campus for the 2021-22 school year.
Fiscal Impact: \$546,600
- S.** Michael's Transportation
Contract for transportation costs of buses available for students for the 21-22 school year.
Fiscal Impact: \$664,400

T. Academic Calendar and Instructional Minutes for 2021-22

Review and approval of the academic calendar and instructional minutes count for the 2021-2022 school year.

U. MWA Employee Handbook Addendum (Telework and Student Loan Repayment Policies)

Additional policies to be added to the MWA Employee Handbook for 2021-2022.

- **Telework Policy:** A limited Telework Program Policy that will only be available to eligible employee groups that do not provide direct-service to faculty, students, and/or families. Additionally, while the policy will allow for some flexibility it does not allow for full-time remote work for any position at MWA.
- **Student Loan Repayment:** Policy that allows MWA to award eligible employees up to \$1,500 annually with a lifetime limit of \$7,500 towards student loan repayment.

V. Board Meeting Schedule for 2021-2022

Board reviews and approves the regular board meeting schedule for 2021-2022.

W. CEO Contract

X. NWEA MAP Growth Contract

NWEA MAP Growth is the most trusted and innovative assessment for measuring achievement and growth in K–12 math, reading, language usage, and science. It provides teachers with accurate, and actionable evidence to help target instruction for each student or groups of students regardless of how far above or below they are from their grade level. It also connects to the largest set of instructional content providers, giving educators flexibility in curriculum choices.

Fiscal Impact: \$12,206.00

Y. Student-Parent/Guardian Handbook

Review of the Student-Parent/Guardian Handbook for the 2021-2022 school year.

V. Consent Action Items

Combined Fiscal Impact: \$337,188.53

A. PowerSchool Renewal

PowerSchool is an online student information system used for grading, attendance, as well as housing student and staff demographic data.

Fiscal Impact: \$ 17,526.11

B. ANet Renewal

Through an integrated system of tools and training, ANet helps schools and districts boost student learning with great teaching that's grounded in learning standards, informed by data, and built on the successful practices of educators around the country.

Fiscal Impact: \$59,720

C. Instructure Renewal

MWA utilizes a Learning Management System (LMS) made by Instructure called Canvas. An LMS is online platform for the administration, documentation, tracking, reporting, automation and delivery of educational courses, and digital curriculum resources.

Fiscal Impact: \$16,966

D. Securly Renewal

Securly is a cloud based web filtering system for Chromebooks that works when students are on or off campus. It helps to keep schools CIPA compliant, enhances safety on social media/search engines, maintains an age-appropriate internet content, and alerts schools to online bullying and self-harm incidents.

Fiscal Impact: \$7,230.52

E. Renaissance Place / Schoolzilla and Accelerated Reader

Accelerated Reader and Schoolzilla are products made by Renaissance. Accelerated Reader is a web-based platform for K-12 schools for monitoring the practice of reading. Schoolzilla is a web based data warehouse platform that pulls in data from various sources and provides real-time dashboards and analyses to our school leaders and staff.

Fiscal Impact: \$28,315.08

F. APEX Renewal

Apex Learning is the online course platform that MWA utilizes for credit recovery in the Upper School.

Fiscal Impact: \$13,500.00

G. Annual CPR Agreement

Each school year, MWA partners with LifeSaver CPR to host a compliant CPR training session during August Professional Development. To identify participants, the Human Resources Department conducts an annual audit in early May which includes returning and incoming employees.

Fiscal Impact: \$5,400

H. 15Five Renewal

Renewal agreement for employee engagement measurement tool.

Fiscal Impact: \$10,080

I. Gaggle Renewal

Gaggle provides online monitoring alerting for inappropriate content or content that indicates any student safety concerns. Gaggle monitors content on the G-Suite (Google Apps) and Canvas Learning Management Systems (LMS) platforms.

Fiscal Impact: \$10,150.00

J. Zoom Renewal

Zoom is an online video meeting platform that enables MWA to conduct meetings and classes virtually.

Fiscal Impact: \$10,439.00

K. IXL Renewal

IXL is an online math curriculum and assessment platform that MWA utilized during the 2020/21 school year. It helps students master essential math skills at their own pace through fun and interactive questions, built in support, and motivating awards.

Fiscal Impact: \$12,500

L. LBMS Renewal

LBMS provides eRate administration consulting services. eRate, is a federally mandated program that provides discounts of up to 90 percent to help eligible schools obtain affordable telecommunications and Internet access.

Fiscal Impact: \$14,750.00

M. DocuSign Renewal

Cloud-based tool that enables MWA to send and sign agreements securely from virtually any device.

Fiscal Impact: \$17,537.50

N. Nob Hill Catering, Inc. Renewal

Contract for vended meals for students for the 2021-22 school year.

Fiscal Impact: \$40,500

O. Cisco Smartnet Renewal

Cisco Smartnet support contracts provide technical and hardware warranty support for all network and firewall equipment utilized across the MWA campus.

Fiscal Impact: \$67,040.32

P. SchoolMint Agreement for WCC Enrollment Module

SchoolMint is an online enrollment and communication platform, working with public, charters and private schools, to make the enrollment and lottery process for parents easier, and faster.

\$5,534.00

Q. Special Education Master Contract 2021-2022

MWA's master general agreement to be executed when securing nonsectarian, non-public school and agency services for students receiving special education services.

No Fiscal Impact

VI. Day-of Presentation Slides (MWA Board: Do Not Read in Advance)

A. Deep Dive: FY22 Budget

B. Spring Curriculum Review Committee

VII. Discussion Items

A. Appreciations by the Board of Directors

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

VIII. Closing Items

A. Adjourn Meeting