



Making Waves Academy

May Board Meeting

Date and Time

Thursday May 6, 2021 at 4:00 PM PDT

Location

<https://mwacademy.zoom.us/j/82073001978?pwd=Nk1kUDFPM1ZqRklqdlpqMFFQWEFIUT09>

Passcode: 512190

Or One tap mobile :

US: +16699006833,,82073001978#,,,,*512190# or +12532158782,,82073001978#,,,,*512190#

Or Telephone:

Dial: 1 669 900 6833

Webinar ID: 820 7300 1978

Passcode: 512190

[CLICK HERE to access agenda in Spanish](#)

[HAGA CLIC AQUÍ para acceder a la agenda en español](#)

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:

Elizabeth Martinez at emartinez@mwacademy.org or 510-227-9856.

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
 - Comment on items on the agenda
 - Comment on items not on the agenda
 - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.**
 - **Send your request to speak by email to emartinez@mwacademy.org in English or Spanish.**
 - **Your submission should:**
 - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
 - *include your name so that you can be called when it is your turn to speak.*
 - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

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Please note that all agenda times are estimates.

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

Alicia Malet Klein will call the meeting to order and review meeting norms regarding attendees.

B. Record Attendance

Roll call and verification of quorum.

C. Closed Session

- Public Employee Performance Evaluation (§ 54957) for Chief Executive Officer.
- Conference with Legal Counsel — Anticipated Litigation (Gov. Code section 54956.9(d)(2).): (one matter).

D. Public Comment

II. Standing Reports

A. Compliance to Excellence: Remarks by Board President

Topics to be Covered:

- Innovation
- Board Self Assessment

B. Mission Connection: Reflections from the 18th Wave (Seniors)

MWA senior students reflect on their year and share their post-MWA plans.

C. Deep Dive: Student Progress During Distance Learning

Senior Director of Academic Instruction, Caitlin Shelburne, and the Director of Academic Support Services, Micah Stilwell provide data and a summary on MWA's approach to assessing student learning during remote instruction, including identifying bright spots and addressing loss/unfinished learning.

D. ASB Update

- Update from the Associated Student Body (ASB).
- Board members will have the opportunity to engage in discussion with student leaders about their update

E. Senior School Director Written Report

Items to be covered in report:

- Summer School

- State Testing
- Stakeholder Engagement

F. CEO Report

Board members will have an opportunity to ask questions and further discuss contents of the CEO report.

Areas of Focus:

G. Q&A on Written Chief of Staff Report (COS)

Topics to be Covered:

- Intent to Return Process Follow Up
- Vaccination Policy & Data
- CCCOE Annual Site Visit Summary

H. Q&A on Written Finance Report (CFO)

Board members will have an opportunity to ask questions and further discuss contents of the finance update.

I. School Site Council (SSC) Update

Update from SSC President, Latiphony Wells.

III. Non-Action Items

A. Board Fellows Update, Final Project Presentation

Berkeley Board Fellows Project/Phase III facilitated by Board Fellows, Mathilde de la Calle and Gabe Manion.

B. Committee and Advisory Committee Updates

Committees and Advisory Committees will provide a summary of work-to-date and next steps for the committee.

- Committees
 - WASC Review
 - Curriculum Review
- Advisory Committees
 - Finance
 - Diversity, Equity and Inclusion
 - Audit

- Culture and Climate

C. Standing School Reopening Update

Update from the Senior School Director on phased reopening.

D. Graduation Planning Update

School leaders provide an update on plans for graduation 2021.

E. LCAP Public Hearing Announcement

Public notice of a public hearing for MWA's LCAP set to happen on May 13, 2021 during a School Site Council meeting.

IV. Action Items

A. Board Minutes: March 11, 2021 Board Meeting

B. Accept Minutes for Committees and Advisory Committees

C. Curriculum Review Advisory Committee Minutes

D. Diversity, Equity and Inclusion Advisory Committee Minutes

E. Single Plan for Student Achievement Adoption (SPSA)

Board reviews the Single Plan for Student Achievement.

F. Employee Handbook (2021-2022)

Board reviews the MWA Employee Handbook for 2021-2022.

G. Making Waves Foundation School Rental Agreement 2021-22

School lease agreement between Making Waves Academy and Making Waves Foundation, Inc.
Fiscal Impact: \$1,753,179

H. Bank Signer Resolution for Wallace Wei

Bank Signer Resolution to authorize Wallace Wei as a bank signer on behalf of Making Waves Academy.

I. Vendor invoices (January 2021 to March 2021)

Review and approval of vendor invoices for the months of January to March 2021.

J. Extended Learning Opportunity Grant

Review the plans to be submitted as part of MWA's application for funds from the Extended Learning Opportunity Grant in the amount of \$768,000.

V. Consent Action Items

Combined Fiscal Impact: \$104,206.58

A. BoardOnTrack Renewal

Renewal of BoardOnTrack, our third-party board management platform.

Fiscal Impact: \$10,995

B. 2021-22 Catastrophic Student Accident Insurance - Gallagher

Catastrophic Student Accident Insurance for sport teams.

Fiscal Impact: \$2,522.78

C. SchoolMint Renewal

SchoolMint is an online enrollment and communication platform, working with public, charters and private schools, to make the enrollment and lottery process for parents easier, and faster.

Fiscal Impact: \$5,429.03

D. OKTA Renewal

Okta is a cloud based platform that provide single sign-on (SSO) access to cloud, and mobile applications. MWA staff sign into Okta with their Windows user name, and launch into web apps, like Kronos (HRIS System) or Gmail, without having to re-enter their credentials. Okta establishes a secure connection with a user's browser and then authenticates the user to Okta-managed apps. MWA also uses the Okta mobile device management (MDM) service that secures mobile devices and configures them to access work email, calendar, and other applications.

Fiscal Impact: \$11,269.97

E. Altura Renewal

Altura provides technical and hardware warranty support for our phone system.

Fiscal Impact: \$7 745

F. Kronos Renewal

Kronos is a cloud based HRIS service that MWA utilizes for payroll, time and attendance reporting, benefits management and other HR related functions.

Fiscal Impact: \$48,000

G. SolarWinds Renewal

SolarWinds Service Desk is an online customer service desk ticketing and equipment inventory system utilized by the MWA IT, Data and Assessment, and Operations teams. The platform provides the following functionality: 1) Consolidates, manages, and prioritizes incoming tickets and requests. 2) Service catalog standardizes service request and fulfillment processes. 3) Fully integrated IT asset management compiles hardware, software, POs, and more. 4) Service portal for users to have a single sign on.

Fiscal Impact: \$18,244.80

H. Revised Student Acceptable Use Policy

The MWA Student Acceptable Use Policy (AUP) governs all electronic activity of students using and accessing Making Waves Academy technology, internet, and data systems regardless of their location. The attached policy incorporates travel restrictions with regards to transporting Chromebooks.

VI. Day-of-Slides

A. Berkeley Board Fellows Presentation

VII. Discussion Items

A. Appreciations by the Board of Directors

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

VIII. Closing Items

A. Schedule of Board of Directors Meetings 2020-2021

School Events

- Middle School Promotion, Thursday, June 10th, 5:00-7:30 PM
- Upper School Graduation, Friday, June 11th, 6:00-7:30 PM

Remaining Regular Board Meeting Schedule for 2020-2021

- June 17, 2021, 10:30 AM-2:30 PM

B. Adjourn Meeting