



# Making Waves Academy

## March Board Meeting

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### Date and Time

Thursday March 11, 2021 at 10:30 AM PST

### Location

Please click the link below to join the webinar:

<https://mwacademy.zoom.us/j/82122236725?pwd=UG4zdnRQZ0EzcVhZM2pzTEgyRVhqdz09>

Passcode: 299491

Or iPhone one-tap :

US: +16699006833,,82122236725#,,,,\*299491# or +13462487799,,82122236725#,,,,\*299491#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 929 436 2866 or +1 301 715 8592  
or +1 312 626 6799

Webinar ID: 821 2223 6725

Passcode: 299491

International numbers available: <https://mwacademy.zoom.us/j/82122236725>

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[CLICK HERE to access agenda in Spanish](#)

[HAGA CLIC AQUÍ para acceder a la agenda en español](#)

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-227-9856.**

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.**
  - **Send your request to speak by email to [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) in English or Spanish.**
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

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**Please note that all agenda times are estimates.**

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## Agenda

## I. Opening Items

### Opening Items

#### A. Call the Meeting to Order

Alicia Malet Klein will call the meeting to order and review meeting norms regarding attendees.

#### B. Record Attendance

Roll call and verification of quorum.

#### C. Public Comment

## II. Standing Reports

#### A. Compliance to Excellence: Remarks by Board President

Topics to be Covered:

- Imbedding Innovation
- Alignment with MWF
- Commitment to Racial Justice
- Board "Engagement" Site

#### B. Mission Connection: Black History Month Acknowledgement

Video clip to acknowledge and celebrate Black History Month at MWA.

#### C. Deep Dive: Key Avenues for Promoting Innovation

Berkeley Board Fellows Project/Phase II facilitated by Board Fellows, Mathilde de la Calle and Gabe Manion.

#### D. ASB Update

- Update from the Associated Student Body (ASB).
- Board members will have the opportunity to engage in discussion with student leaders about their update
- Board members will also have an opportunity to ask any questions related to the resolution in support of the Climate Justice Club while student club leaders are present

#### E. Senior School Director Written Report

**Items to be covered in report:**

- Center for Holistic Services: Working with Students During Distance Learning by Brandon Greene, Director of the Center for Holistic Support Services and Eric Mingo, Senior Dean of Students

#### **F. CEO Report**

Board members will have an opportunity to ask questions and further discuss contents of the CEO report.

Areas of Focus:

- Approach to phased reopening in the current climate
- Update on annual goals

#### **G. Q&A on Written Chief of Staff Report (COS)**

**Topics to be Covered:**

- Intent to Return Process

#### **H. Q&A on Written Finance Report (CFO)**

Board members will have an opportunity to ask questions and further discuss contents of the finance update.

#### **I. School Site Council (SSC) Update**

Update from SSC President, Latiphony Wells.

### **III. Non-Action Items**

#### **A. Committee and Advisory Committee Updates**

Committees and Advisory Committees will provide a summary of work-to-date and next steps for the committee.

- Committees
  - WASC Review
  - Curriculum Review
- Advisory Committees
  - Finance
  - Diversity, Equity and Inclusion
  - Audit

◦ Culture and Climate

**B.** Standing School Reopening Update

Update from the Senior School Director on phased reopening.

**C.** Annual Board Book Discussion

Discussion on "Caste: The Origins of our Discontent" by Isabel Wilkerson.

**D.** Board Commitment Form & Form 700s for 2020

Chief of Staff, Elizabeth Martinez, reminds the board of the annual completion of their board commitment forms and Form 700s.

**E.** Non-Public School Placement Fiscal Update

The contract for a non-public school placement for a student as required by their Individualized Educational Plan (IEP) was approved at the January 28th, 2021 meeting (not to exceed \$100,000). Director of Special Education provides an update on the actual fiscal impact.

Fiscal Impact: Not to exceed \$25,000.

**IV. Action Items**

**A.** Board Member Term Renewals

Term renewals for:

- Jessica Laughlin
- Margaret Watson
- Burak Gursel

**B.** Board Minutes: January 28, 2021 Board Meeting

**C.** Accept Minutes for Committees and Advisory Committees

**D.** Finance Advisory Committee Minutes

Approve minutes for Finance Advisory Committee on February 25, 2021

**E.** Audit Committee Minutes

Approve minutes for Audit Committee on February 18, 2021

**F. Second Interim Budget (2020-2021)**

Making Waves Academy must submit the Second Interim Report for review to its charter authorizer, the Contra Costa County Office of Education (CCCOE), by March 15, 2021. CCCOE reviews and then submits the report to the California Department of Education (CDE).

**G. Auditor Engagement Letters**

2020-21 Auditor Engagement Letters  
Fiscal Impact: \$24,630

**H. 2019-20 990 and 199 Tax Return**

Review and approve 2019-20 990 Federal Tax Return and 199 California Tax Return

**I. COVID-19 Protocol Support from Maxim Health Services**

As we prepare for reopening, HR and Operations have connected with Maxim Health Services for temporary staffing needs to manage regular tracking and follow-up of daily health checks, temperature checks, surveillance testing, and vaccines for staff and students.

**J. Alder Memorandum of Understanding**

Memorandum of Understanding with Alder, a new partner for our Teacher Residency Program in 2021-2022.

**K. Comcast and CDW eRate Agreements**

“eRate,” is a federally mandated program that provides discounts of up to 90 percent to help eligible schools obtain affordable Internet access. MWA accepted an e-Rate bid from Comcast for Internet connectivity and a bid from CDWG for network hardware support.

Combined annual fiscal impact before eRate Funding: \$81,730

Combined annual fiscal impact after eRate Funding: \$10,340

**L. T-Mobile Agreement for Mi-Fi Devices for Students**

T-Mobile Contract for additional Mi-Fi (hotspot) devices to be distributed to students who do not have access to a stable/reliable internet connection.

Fiscal Impact for 2020-2021: \$15,000

Fiscal Impact for 2021-2022: \$45,000

Combined Fiscal Impact: \$60,000

**M. Climate Justice Student Club Resolution**

The Climate Justice Student Club is requesting that the board pass a resolution supporting their efforts to combat climate change.

## **V. Consent Action Items**

Combined Fiscal Impact: \$47,883

### **A. Sage Intacct Renewal**

Renewal of Intacct Accounting System agreement.

Fiscal Impact: \$15,833

### **B. Linde Group Invoice for Druva Laptop Backup Service**

Linde Group, our IT consulting contractor, will be implementing an endpoint backup solution called Druva which will ensure data stored on our staff laptops can be restored in the event of hardware failure, loss or theft.” to “Linde Group, our IT consulting contractor, will be implementing a new endpoint backup solution called Druva. This new service will ensure data stored on our staff laptops can be restored in the event of hardware failure, loss or theft.

Fiscal Impact: \$10, 850

### **C. Linde Group Invoice for Dell Server Hardware Support Subscription Renewal**

This Linde Group quote is for the annual renewal of our Dell server hardware support contract.

Fiscal Impact: \$21,200

## **VI. Discussion Items**

### **A. Appreciations by the Board of Directors**

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

## **VII. Closing Items**

### **A. Schedule of Board of Directors Meetings 2020-2021**

Remaining Regular Board Meeting Schedule for 2020-2021

- May 6, 2021, 4:00-7:30 PM
- June 17, 2021, 10:30 AM-2:30 PM

### **B. Adjourn Meeting**