



# Making Waves Academy

## December Board Meeting

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### Date and Time

Thursday December 10, 2020 at 10:30 AM PST

### Location

<https://mwacademy.zoom.us/j/83455604328?pwd=aG1IRThUTIAvSmdQaIJGVmVsVWE5UT09>

Passcode: 655489

Or iPhone one-tap :

US: +16699006833,,83455604328#,,,,,0#,,655489# or +12532158782,,83455604328#,,,,,0#,,655489#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833

Webinar ID: 834 5560 4328

Passcode: 655489

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[HAGA CLIC AQUÍ para acceder a la agenda en español](#)

If you have questions about the board agenda and materials or you are in need of disability-related accommodations, please contact:

*Si tiene preguntas sobre la agenda y materiales de la junta o necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

**Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-227-9856.**

In accordance with Executive Order N-25-20 in the State of California, we will be hosting this board meeting via teleconference.

## Public Comment

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **While meetings are held virtually, speakers must submit a request to speak before 9:00 AM on the day of the board meeting.**
  - **Send your request to speak by email to [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) in English or Spanish.**
  - *Your submission should:*
    - *indicate if it is a general public comment for the beginning of the meeting or a comment for a specific agenda item (please include the item number).*
    - *include your name so that you can be called when it is your turn to speak.*
  - *During the meeting, we will call your name and you should use the "raise hand" feature to identify yourself.*
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

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**Please note that all agenda times are estimates.**

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## Agenda

### I. Opening Items

Opening Items

**A. Call the Meeting to Order**

Alicia Malet Klein will call the meeting to order and review meeting norms regarding attendees.

**B. MWA Board accepts resignation of Daryle Morgan from the MWA Board**

**C. Record Attendance and Guests**

Roll call and verification of quorum.

**D. Public Comment**

**E. Closed Session**

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Gov. Code section 54956.9(d)(2).): (one matter).

**II. Standing Reports**

**A. Compliance to Excellence: Remarks by Board President**

Topics to be Covered:

- Board Fellows Project/Innovation
- Launch of Parent Council

**B. Mission Connection: Video Reflections**

Video reflections from students who are currently applying to college.

**C. Deep Dive: College Admissions During a Pandemic**

Discussion with Jon Siapno, Director of College and Career Counseling, about college admissions during the pandemic.

**D. ASB Written Update**

- Update from the Associated Student Body (ASB).
- Board members will have the opportunity to engage in discussion with student leaders.

**E. Senior School Director Written Report**

**Items to be covered in report:**

- Update on Teaching Vacancies
- Alumni Engagement, Ateris Adams (Associate Director of Alumni Engagement)

- College and Career Counseling and the MWA Strategic Plan, Jon Siapno (Director of College and Career Counseling)
- College and Career Counseling and Advisory Programming, Emilio Ortega (Dean of Students)

#### **F. CEO Report**

##### **Topics to be Covered:**

- Update on CEO Annual Goals
- Charter school landscape post-election

#### **G. Chief of Staff and Acting Director of Human Resources Report**

##### **Topics to be Covered:**

- COVID-19 Rates at MWA
- General Updates from Human Resources

#### **H. Q&A on Written Finance Report (CFO)**

Board members will have an opportunity to ask questions and further discuss contents of the finance update.

#### **I. School Site Council (SSC) Update**

Update from the SSC President, Ka'Dijah Brown.

### **III. Non-Action Items**

#### **A. Committee and Advisory Committee Updates**

Committees and Advisory Committees will provide a summary of work-to-date and next steps for the committee.

- Committees
  - WASC Review
  - Curriculum Review
- Advisory Committees
  - Finance
  - Diversity and Inclusion
  - Audit
  - Climate & Culture

**B. Standing School Reopening Update**

Update from the Senior School Director on phased reopening.

**C. School Culture and Family Engagement**

Director of School Culture and Family Engagement, Raynell Crews-Gamez provides an overview of her role.

**D. Board Reading Assignment**

The board will read "Caste: The Origins of Our Discontents" by Isabel Wilkerson.

**E. Curriculum Review Committee**

Summary of highlights from the latest Curriculum Review Committee.

**IV. Action Items**

**A. Board Minutes: October 15, 2020 Board Meeting**

**B. Accept Minutes for Committees and Advisory Committees**

**C. Curriculum Review Committee Minutes**

Approve minutes for Fall Curriculum Review Committee on October 22, 2020

**D. Audit Advisory Committee Minutes**

Approve minutes for Audit Committee on November 19, 2020

**E. Finance Advisory Committee Minutes**

Approve minutes for Finance Advisory Committee on November 19, 2020

**F. Budget Overview for Parents**

Making Waves Academy requires to adopt and submit the Budget Overview for Parents on or before December 15, 2020 to the CCCOE

**G. First Interim Budget (2020-2021)**

Making Waves Academy (MWA) must submit the First Interim Budget for review to its charter authorizer, the Contra Costa County Office of Education (CCCOE), by December 15th, 2020. CCCOE reviews and then submits the report to the CDE.

**H. Data Classification Policy and Protection Guidelines**

The purpose of the Making Waves Academy (“MWA”) Data Classification Policy and Protection Guidelines is to establish a framework for generally classifying organizational and educational data based on its level of sensitivity, value, and criticality to MWA.

**I. Student Chromebook Fleet Replacement**

Due to manufacturing delays across all of the major computer makers, we are looking to purchase the fleet of Chromebooks as part of our 3 year replacement policy.

Fiscal Impact: \$455,031

**J. Faculty, Student, and Parent Holistic Support Services**

This item continues our SEL support for students and provides new SEL supports for our teachers through mindfulness coaching, peer-group sessions, and professional development. SEL support services and training will also be provided at Parent Academies.

Fiscal Impact: \$14,000

**K. Charter SELPA Local Plan Section B & Participation Agreement**

The El Dorado Charter SELPA's revised Local Plan Section B and the revised Charter SELPA Participation Agreement were approved at the October 7, 2020, CEO Council meeting. Each partner of the Charter SELPA is required to adopt the Local Plan and the Participation Agreement for each of their respective LEAs/schools between now, October 2020 and February 2021

**L. Student Recruitment Postcard Print Job**

Production and mailing of student recruitment postcard to support the current lottery cycle.

Fiscal Impact: \$9,294.47

**M. Independent Contractor Agreement for Credential Services**

Agreement with an independent contractor who specializes in teacher credentials; the contractor will support MWA Human Resources with troubleshooting credential issues, completing credential applications, and submitting credential information to the state.

Fiscal Impact: Not to exceed \$8,000

**V. Consent Action Items**

Combined Fiscal Impact: \$

**VI. Discussion Items**

**A.** Appreciations by the Board of Directors

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

**VII. Closing Items**

**A.** Schedule of Board of Directors Meetings 2020-2021

Remaining Regular Board Meeting Schedule for 2020-2021

- January 28, 2021
- March 11, 2021
- May 6, 2021
- June 17, 2021

**B.** Adjourn Meeting