



# Making Waves Academy

## September MWA Board Meeting

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### Date and Time

Thursday September 5, 2019 at 11:00 AM PDT

### Location

4123 Lakeside Dr, Richmond, CA 94806 (Upper School Library)

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If you are in need of disability-related accommodations, please contact:

*Si necesita adaptaciones relacionadas con la discapacidad, comuníquese con:*

Elizabeth Martinez at [emartinez@mwacademy.org](mailto:emartinez@mwacademy.org) or 510-275-7331.

[To view the agenda in Spanish: CLICK HERE](#)

[Para ver la agenda en español: OPRIMA AQUI](#)

All members of the public must pick up a visitor sticker from the main office to enter campus during school hours. In accordance with the Brown Act, you are not required to provide your name to attend and signing in is voluntary but a visitor sticker is required to keep the campus safe.

Members of the public attending the board meetings are to remain within the designated meeting location and are not allowed to walk around campus for safety reasons. Upon adjournment, visitors must exit campus.

*Todos los miembros del público deben recoger una etiqueta de visitante en la oficina principal para entrar a la escuela durante el horario escolar. De acuerdo con la Ley Brown, no es necesario que proporcione su nombre para asistir y el registro es voluntario, pero se requiere una etiqueta de visitante para mantener el campus seguro.*

*Los miembros del público que asisten a las reuniones de la junta deben permanecer dentro del lugar de reunión designado y no se les permite caminar por el campus por razones de seguridad. Tras la suspensión de la junta, los visitantes deben salir del campus.*

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## Agenda

### I. Opening Items

#### Opening Items

##### A. Record Attendance and Guests

Roll call and verification of quorum.

##### B. Degree Conferral: Noemy Gonzalez

##### C. Call the Meeting to Order

Alicia Malet Klein will call the meeting to order and review meeting norms regarding attendees.

##### D. Closed Session

Discuss potential litigation and personnel matters.

##### E. Public Comments

- The public may address the MWA Board regarding any item within the subject-matter jurisdiction of the MWA governing board.
- Under Public Comment, members of the public may
  - Comment on items on the agenda
  - Comment on items not on the agenda
  - **Presentations are limited to two minutes each**, or a total of twenty minutes for all speakers, or the two-minute limit may be shortened.
- In accordance to the Brown Act, the MWA Board may listen to comments, but can neither discuss nor take action on the topics presented. Members of the board are very limited in their response to statements or questions by persons commenting on items not on the agenda.
- **Speaker cards are located at the entrance of the Board Room and should be turned in to the designated staff member or to the Board prior to the beginning of public comment for general public comment and before board discussion commences following staff presentations.**
- Under SB1036 the minutes from this meeting will omit student and parent names and other directory information, except as required by judicial order or federal law. If a parent/ legal guardian wishes a name be included, one must inform the board prior to their public comment.

## II. Standing Reports

### Academic Excellence

#### A. Adjusting for Successful Growth

- Board Meeting Adjustments
- Student Enrollment Acknowledgement
- Parent Forum Update
- Staff Satisfaction Survey
- Board Dashboard
- Charter Legislation

#### B. Mission Connection: Introduction of new MWA & MWAS employees

Introduction and Q & A with new school-based and central office leaders.

#### C. Deep Dive: CAASPP Results

Directors of Curriculum & Instruction and the Director of Data & Assessment will share initial 2018-19 results, followed by Q&A

#### D. Q&A on Division Director Reports

##### Items to be covered in reports:

##### From the Director's Desk

- Start of the Year Reflections (August PD, student return)
- Priorities for the Year
  - Divisional
  - Departmental

Board members will have an opportunity to ask questions and further discuss contents of the MS and US Division Director written reports.

#### E. CEO Presentation & Report

Board members will have an opportunity to ask questions and further discuss contents of the CEO written report. Presentation will cover:

- Focus areas and priorities for 2019-20
- Org structure changes & updates
- Stakeholder engagement
- Charter legislation and education landscape

- Engagement

**F. Q&A on Written Finance Report**

Board members will have an opportunity to ask questions and further discuss contents of the finance update.

**G. Diversity and Inclusion Advisory Committee**

Committee will provide a summary of work-to-date and next steps for the committee.

**H. SSC Election Update**

**III. Non-Action Items**

CEO Support And Eval

**A. WASC Update**

**B. Instructional Materials Hearing Announcement**

Announcement of Public Hearing that is taking place related to textbooks and instructional materials for students at October SSC mtg.

**IV. Action Items**

Development

**A. MWA Board accepted resignation of Chad Eatinger from MWA Board**

**B. Board Member Appointment**

Per our Bylaws, the MWA Board will vote on the nomination of Layla Naranjo to the MWA Board.

**C. Board Minutes: June 13, 2019 Board Meeting**

**D. Diversity & Inclusion Advisory Committee Meeting Minutes**

Approve minutes for Diversity & Inclusion Committee Meeting on August 15, 2019

**E. Finance Advisory Committee Meeting Minutes**

Approve minutes for Finance Advisory Committee on August 20, 2019

**F. Board Policy Amendments**

Board Policies 1-12 have been revised to reflect new bylaws, with all references to a sole statutory member removed.

- G.** New Board Policy 13 - MWA Gift Acceptance Policy
- H.** Bell Schedules (2019-2020)
- I.** CircleUp Education Agreement  
Agreement for service provider that will support the Diversity and Inclusion Advisory Committee.
- J.** Education Protection Account (EPA) Spending 2019-20  
The spending plan must be approved by the governing board during a public meeting. EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs.
- K.** Unaudited Actuals (2018-2019)
- L.** Comet Sweeping Contract  
Sweeping service for MWA campus.  
Fiscal Impact: \$59, 940 annually (\$4,995/month)
- M.** Newsela Inc
- N.** Renaissance Learning
- O.** Samanage Contract
- P.** Chromebook Insurance
- Q.** Anchor Solutions  
Service provider for Special Education Department; providing Psycho Educational evaluations, Ed Specialist (temporary until a permanent Ed Specialist is hired).  
  
Fiscal Impact: varies based on usage of service providers, rates are attached for review.
- R.** SPED Service Provider Contracts
- SPG Contract: Service Provider for Special Education Department; they provide Speech and Language therapy direct service and speech and language therapy evaluations. Fiscal Impact: varies based on usage of service providers, rates are attached for review.
  - Seamless Translation: Service provider for Special Education Department; providing translation of SPED documents such as notices, IEPs, etc. Fiscal Impact: varies based on usage of service providers, rates are attached for review.
  - DirectEd Contract: Service provider for Special Education Department, providing services and specialists for Deaf and Hard of Hearing, substitute teachers, and potentially occupational therapy and assistive technology. Fiscal Impact: varies based on usage of service providers.

## **V. Consent Action Items**

**A.** Vendor Invoices (April 2019-July 2019)

**B.** Maxim Health Care Services

Renewal of school nurse contract for services.

**C.** Revolution K12 Contract Renewal

College and career counseling recommends that the MWA Board approve the contract renewal for Revolution K12 SAT group courses to increase eligibility and competitive scores of students. Fiscal Impact: \$8,870.

**D.** Microsoft License Renewal

**E.** Schoolmint Renewal

## **VI. Discussion Items**

Facility

**A.** Appreciations by the Board of Directors

As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

## **VII. Closing Items**

**A.** Schedule of Board of Directors Meetings 2019-2020

- September 5th, 2019, 11:00 am-2:00 pm
- October 17th, 2019, 10:30 am-2:00 pm
- December 12th, 2019, 10:30 am-2:00 pm
- February 6th, 2020, 10:30 am-2:00 pm
- March 19th, 2020, 10:30 am-2:00 pm
- May 7th, 2020, 10:30 am-2:00 pm
- June 18th, 2020, 10:30 am-2:00 pm

**B.** Adjourn Meeting