



Making Waves Academy

Board Meeting

Date and Time

Thursday December 13, 2018 at 11:00 AM PST

Location

4123 Lakeside Drive, Richmond, CA.

- To dial in for audio: **+1 (872) 240-3311** , Access Code: **666-077-949**
- If you would like to see the Board Meeting live in addition to dialing in, go to the meeting link: <https://global.gotomeeting.com/join/666077949>
 - *MUTE your computer's microphone and sound*
- Sharing your webcam is OPTIONAL, if you want to view the live meeting but not share your camera/screen DO NOT CLICK "SHARE WEBCAM"
- The virtual meeting will be live starting at 10:30 so you can dial/tune in any time after that but preferably before 11 am

You can test your system by visiting : <https://link.gotomeeting.com/system-check>

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

Alicia Malet Klein will call the meeting to order and review meeting norms regarding attendees.

B. Board Member Appointments

Per our Sole Statutory Member structure, the MWF Board:

- Renewed the three-year term of board member Esther Hugo
- Reappointed Officer Alicia Malet Klein, President

C. Record Attendance and Guests

Roll call and verification of quorum.

D. Closed Session

Discuss litigation and personnel issues.

E. Public Comments

F. Senior Varsity Soccer Acknowledgement

CEO A. Nelson and board members acknowledge senior students who have participated in varsity soccer and championed Making Waves Academy to three or more NCS Championships.

II. Opening Remarks from Board President

A. Adjusting for Successful Growth: Transitions

A. Klein provides an update on the founder, changes at the foundation.

III. Standing Reports

Academic Excellence

A. Mission Connection: ELAC - Perspectives and Experiences

Moderated discussion with ELAC parents.

B. Q&A on Division Director Reports

Board members will have an opportunity to ask questions and further discuss contents of the MS and US Division Director written reports.

C. Q&A on CEO Written Report

Board members will have an opportunity to ask questions and further discuss contents of the CEO written report.

D. Q&A on Finance Report

Board members will have an opportunity to ask questions and discuss contents of the finance report.

IV. Non-Action Items

CEO Support And Eval

A. Curriculum Committee Update

B. Deep Dive: Upper School Online Learning Experience

The board will engage in a moderated discussion with students.

C. Committee Updates

Diversity and Inclusion Committee updates.

D. Lottery Update

E. Disenrollment Reporting Procedures Update

F. MWF Donation of Financial Planning Tool

Foundation will provide Adaptive Insights software for three years.

G. New Building Art Installations

A. Klein presents on new art installations in the new Middle School buildings.

V. Action Items

Development

A. Approve Minutes: October 25, 2018

B. Sufficiency of Textbooks & Instructional Materials Resolution

C. Audit Report (2017-2018)

D. First Interim Budget (2018-2019)

Fiscal Impact: \$18,712,285

E. 990 Federal Tax Return & 199 California Tax Return (2017-2018)

F. Intacct Accounting Platform

Fiscal Impact: \$10,029.10

G. School Closure Waiver

Closures due to smoke have dropped the instructional-day count.

H. Laurel Springs Contract: Algebra 1, Semester 2

Fiscal Impact: \$71,200

I. Laptop Purchase

Fiscal Impact: \$17,338.99

Laptops are required for certain online-learning platforms not supported by Chromebooks.

J. E3 Contract

Fiscal Impact: \$26,220

VI. Consent Action Items

A. Vendor Invoices (August - October 2018)

B. Finals site Contract

Fiscal Impact: \$15,000

Annual contract renewal for the service provider that hosts MWA websites.

VII. Discussion Items

Facility

A. Comments of the Board of Directors

This portion of the agenda provides an opportunity for the Board of Directors to make general comments. As provided for in the State of California Open Meeting Act, actions cannot be taken under this agenda item. The only purpose of this agenda item is to provide an opportunity for Board of Directors to make comments.

B. Board Reading Selection: How Children Succeed

Board Members are provided a copy of Paul Tough's, How Children Succeed.

VIII. Closing Items

A. Schedule of Board of Directors Meetings 2018-2019

- January 31, 2019 11:00 a.m. - 2:00 p.m.
- March 14, 2019 11:00 a.m. - 2:00 p.m.

- May 2, 2019 11:00 a.m. - 2:00 p.m.
- June 13, 2019 11:00 a.m. - 2:00 p.m.

B. Adjourn Meeting