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Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School - Board Meeting

Date and Time
Wednesday October 14, 2026 at 9:00 AM

Trustees Present
Anthony Alexander, David Taylor, Gail Hawkins Bush, Leigh Kraemer-Naser (remote), Marcella Arline, Matthew Ryan, Paul Donecker

Trustees Absent
Ralph Woodard

Guests Present
Alex Lewis (remote), Alicia Hinshaw, Andy Gribbin, Brandie Karpew, Cody Smith, Danielle Leibig, Gregory McCurdy, JD Smith, Jackie Hershey, Jane Swan, Josh Hicks (remote), Karen Yeselavage, Lisa Blickley (remote), Michael Garman, Nate Laird, Rachel Graver, Stephanie Lane

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I. Opening Items

A. Roll Call

B. Call the Meeting to Order

President David Taylor called the meeting of the Reach Cyber Charter School Board of Trustees to order on Wednesday, October 14, 2026 at 9:03am.

II. Public Comment

A.

Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of the Agenda

Mr. Taylor asked the Board to review the agenda that had been distributed prior to the meeting and inquired whether any changes were needed.

There were not changes noted.
Anthony Alexander made a motion to approve the agenda for October 14, 2026.
Gail Hawkins Bush seconded the motion.
The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO Report

Jane Swan, CEO, provided a school update. Noting to-date enrollment is at 5308. Since the start of the school year, 165 student have withdrawn. Ms. Swan noted that since July 1, 2026 approximately 900 students have enrolled at Reach. Ms. Swan also provided an update on the school codes, including residency verification and eyes on/wellness checks.

B. Human Resources Update

Michael Garman, Director of Human Resources, presented an overview of current staffing levels to the Board. Mr. Garman reported that the school's authorized staffing complement is 862 positions, with 833 employees currently on staff as of October 14, 2026.

Mr. Garman also provided a summary of topics discussed during the October 2, 2026, Human Resources Committee meeting. Updates included the 2027 Benefits Renewal and Communication Plan, as well as the results of the Best Places to Work in Pennsylvania survey.

C. Financial Report

Karen Yeselavage, Chief Financial Officer, reviewed the school's financial statement with the Board. She presented the revenue and expense statement, highlighting variances and changes since the prior month's report. Ms. Yeselavage also reviewed the school's balance sheet and discussed the current financial forecast.

V. Consent Items

A.

Approval of Consent Items

Mr. Taylor requested that the board members review the items listed under the Consent Items.

A. Approval of Staffing Report
B. Approval of the Minutes from the September 2026 Board meeting.
C. Approval of the September Finance Meeting minutes.
Marcella Arline made a motion to approve the minutes from Reach Cyber Charter School Board meeting on September 16, 2026 and the Consent Items.
Paul Donecker seconded the motion.
The board **VOTED** to approve the motion.

VI. Action Items

A. Action Items

There were no Actions Items at this time.

VII. Information Items

A. Dual Enrollment Update

Cody Smith, High School Principle, provided an update on Dual Enrollment. Noting the Reach Cyber Charter School continues to expand opportunities for students to earn college credit while completing their high school coursework. We currently have 36 student participating, 84 classes and 12 Higher education partners.

B. Careers Update - FFA Chapter

JD Smith, Director of Careers and Belonging, announced that Reach Cyber Charter School is the first cyber chapter of FFA (Future Farmers of America) in Pennsylvania.

VIII. Executive Session

A. Executive Session

At approximately 9:45 AM, the Board concluded the regular business meeting and entered the retreat portion of the all-day board retreat. The retreat included discussion regarding strategic priorities, board development, and long-range planning. No official board action was taken during the retreat session.

At approximately 3:06 PM, the Board concluded the retreat session and reconvened the regular meeting. Any actions taken by the Board were considered and voted upon in open session.
Anthony Alexander made a motion to Approve using SHARKS as our prescription benefit plan.

Matthew Ryan seconded the motion.
The board **VOTED** to approve the motion.
Matthew Ryan made a motion to approve Canvas Next, the newest premium tier of our LMS.
Gail Hawkins Bush seconded the motion.
The board **VOTED** to approve the motion.
Matthew Ryan made a motion to approve the purchase of 4,500 Chromebooks.
The board **VOTED** to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:07 PM.

Respectfully Submitted,
Brandie Karpew