

APPROVED



## Reach Cyber Charter School Board of Trustees

### Minutes

#### Reach Cyber Charter School - Board Meeting

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##### **Date and Time**

Wednesday April 15, 2026 at 9:00 AM

##### **Location**

1826 Good Hope Road  
Enola, PA 17025

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

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##### **Trustees Present**

Anthony Alexander (remote), David Taylor (remote), Gail Hawkins Bush (remote), Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker (remote), Ralph Woodard (remote)

##### **Trustees Absent**

*None*

##### **Guests Present**

Alex Lewis (remote), Alicia Swope, Amber Stine (remote), Andy Gribbin, Brandie Karpew, Cody Smith, Danielle Leibig, Danielle Marsicano (remote), Gregory McCurdy, JD Smith, Jackie Hershey (remote), Jane Swan, Jessica Hickernell (remote), Jessica Rice (remote), Josh Hicks (remote), Karen Love (remote), Karen Yeselavage, Kelley McConnell, Lisa Blickley (remote), Michael Garman, Nate Laird, Rachel Graver, Stephanie Lane

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#### **I. Opening Items**

## **A. Roll Call**

## **B. Call the Meeting to Order**

David Taylor, Board President, called the meeting of the Reach Cyber Charter School Board of Trustees to order on Wednesday, April 15, 2026 at 9:05am.

## **II. Public Comment**

### **A. Comments from the Public**

There were no comments from the public at this time.

## **III. Routine Business**

### **A. Approval of the Agenda**

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed.

Jane Swan, CEO, asked that the Strategic Objectives for Financial Oversight and Sustainability portion of the Finance update be moved to Executive Session. be moved to the Executive Session.

Matthew Ryan made a motion to to approve the agenda for Wednesday, April 15, 2026. Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Oral Reports**

### **A. CEO Report**

Jane Swan, CEO, presented an overview of the school's current enrollment, highlighting overall trends and patterns observed across the student population. She provided context on how enrollment has evolved over time and discussed factors influencing these trends. Mrs. Swan reported the current enrollment stands at 5,938 students.

Mrs. Swan announced the promotion of Andy Gribbin to Chief Learning Officer.

### **B. Human Resources Update**

Michael Garman, Director of Human Resources, presented an overview of current staffing levels to the Bord. He reported an authorized staffing complement of 886 position, with 859 employees currently on staff.

Mr. Garman gave an update on the Pulse Survey Results.

Mr. Garman, provided an HR Committee Update from their March 20, 2026 meeting. There were no items for board consideration.

### C. Financial Report

Karen Yeselavage, Chief Financial Officer, reviewed the school's financial statements with the Board. She presented the revenue and expense statement, highlighting variances and changes since the prior month's report. Ms. Yeselavage also reviewed the school's balance sheet and discussed the current financial forecast.

Ms. Yeselavage discussed the recent Independent Audit Report and noted that its overall findings were positive.

### V. Consent Items

#### A. Approval of Consent Items

Mr. Taylor requested that the board members review the items listed under the Consent Items.

- Approval of the minutes from the February 2026 Board meeting.
- Approval of the minutes from the March 2026 Board meeting.
- Approval of the January 2026 Finance Committee Meeting minutes.
- Approval of February 2026 Finance Committee Meeting minutes.
- Approval of March 2026 Finance Committee Meeting minutes.
- Approval of January 2026 Human Resources Committee Meeting minutes.
- Approval of February 2026 Human Resources Committee Meeting minutes.
- Approval to Renew the Statement of Work with GDC IT.
- Approval of Contract Renewal with FlexPoint Virtual School.
- Approval for the Renewals of CodeHS.

Marcella Arline made a motion to to approve the Consent items and the minutes from Reach Cyber Charter School Board Meeting on February 18, 2026 and March 18, 2026.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

Marcella Arline made a motion to approve the minutes from Reach Cyber Charter School - Board Meeting on 01-21-26.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

Motion to approve the minutes from Reach Cyber Charter School - Board Meeting on 02-18-26.

The board **VOTED** to approve the motion.

Motion to approve the minutes from Reach Cyber Charter School - Board Meeting on 03-18-26.

The board **VOTED** to approve the motion.

## **VI. Action Items**

### **A. Approval of the 2026/2027 School Year Board Meeting Calendar**

The 2026-2027 Board Meeting Calendar has been amended to include two evening meetings. These meetings will be held on the 3rd Tuesday evening in November 2026 and April 2027 at 6:00pm.

Ralph Woodard made a motion to approve the amended 2026-2027 Board Meeting Calendar.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approval of 2026-2027 Marketing Plan**

Brandie Karpew, Director of Outreach, presented an outline that proposes the marketing investment for the upcoming school year.

Anthony Alexander made a motion to to approval of the 2026/2027 Marketing Plan.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approval for Changes to Federal Homelessness Requirements**

Ms. Amber Stine discussed updates to the federal homelessness requirements and noted that the revised information and requirements should be incorporated into the Student and Staff Handbook, as well as the board policy.

Anthony Alexander made a motion to approve the Changes to Federal Homelessness Requirements.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

## **VII. Information Items**

### **A. Government Affairs Update**

Jessica Hickernell provided an overview of current state budget activity, noting that discussions have begun on the proposed budget and that the General Fund bill has been passed by Democrats. She also shared that she is developing legislation related to Act 47 and is in the process of scheduling meetings with lawmakers in May.

## **VIII. Executive Session**

### **A. Executive Session**

The Board entered into an Executive Session at 9:46 am.

The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa.

C.S. §§ 708(a) (1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were David Taylor, Paul Donecker, Marcella Arline, Ralph Woodard, Anthony Alexander, Gail Hawkins Bush, Leigh Anne Kramer, and Matt Ryan. Guests present at the request of the Board were: Jane Swan, Rachel Graver, Karen Yeselavage and Mike Garman.

No action was taken during Executive Session.

The Board returned to regular session at 10:10 AM.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:31 AM.

Respectfully Submitted,  
Brandie Karpew