APPROVED

Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time
Wednesday June 18, 2025 at 9:00 AM

Location
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Trustees Present
Anthony Alexander (remote), David Taylor (remote), Gail Hawkins Bush (remote), Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker (remote), Ralph Woodard (remote)

Trustees Absent
None

Guests Present
Alex Lewis (remote), Andy Gribbin, Brandie Karpew, Cody Smith, Courtney Sweigert (remote), Danielle Marsicano (remote), Josh Hicks (remote), Karen Yeselavage (remote), Kelley McConnell, Kimberly Crandall, LeeAnn Ritchie, Lisa Blickley (remote), Michael Garman, Nate Laird, Patricia Hennessy (remote), Rachel Graver, Sarah Raptosh (remote), Stephanie Lane

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School Board of Trustees to order on Wednesday Jun 18, 2025 at 9:05 AM.

II. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of the Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed.

Brandie Karpew, Director of Outreach, advised that there was one item to be removed as an Action Item regarding MOU with Montgomery County Community College and it will be postponed to a later date.

There were no other changes needed at this time.
Ralph Woodard made a motion to approve the revised agenda.
Marcella Arline seconded the motion.
The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Jane Swan, CEO, reviewed the current enrollment numbers for the school noting trends in enrollment. Current enrollment stands at 6,176 students.

In addition, Ms. Swan shared the news that Dr. Kelley McConnell had recently been selected as the new Chief Academic Officer and would be starting July 1, 2025.

B. Human Resources Update

Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting the authorized complement of 903 and the 870 current staff members of which 83% are 10-month staff. There have been 40 new hires and 49 departures since the beginning of the school year.

C. Financial Report

Karen Yeselavage, Director of Finance, reviewed the school’s financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months’ statements. Ms. Yeselavage further reviewed with the Board

the school's balance sheet and current forecast.

V. Consent Items

A. Approval of Consent Items

Mr. Taylor asked board members to consider the items from the Consent Items. No questions or concerns were noted.

A. Approval of Staffing Report
B. Approval to Renew Agreement with GCI
C. Approval to Renew Agreement with JAMF
D. Approval to Renew Agreement with Carahsoft - SolarWinds
E. Approval to Renew Agreement with BoardOnTrack
F. Approval of Contract Renewal with Docusign
G. Approval of Renewal Agreement with PowerSchool
H. Approval to Continue Agreement with Moore College of Design
I. Approval to Renew Agreement with Genially
J. Approval to Renew Agreement with TurnItIn
K. Approval to Renew Agreement with Lexia
Marcella Arline made a motion to approve the Consent Items and the minutes from Reach Cyber Charter School on 05-21-25.
Anthony Alexander seconded the motion.
The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Trustee

Mr. Taylor advised the Board that a Board member's term was up for renewal at this meeting, Paul Donecker. Mr. Donecker confirmed that he is interested in renewing his term on the Board. Fellow Board members indicated their support and appreciation for Mr. Donecker's continued service.
David Taylor made a motion to approve Mr. Donecker for an additional board term.
Marcella Arline seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Officers for the 2025-2026 School Year

Ms. Karpew advised the Board that it was also time to elect officers for the next year. David Taylor as Board President, Gail Hawkins Bush as Vice President, Marcella Arline as Treasurer, and Paul Donecker as Secretary, were nominated as a slate of officers.
Anthony Alexander made a motion to approve the slate of officers.
Ralph Woodard seconded the motion.
The board **VOTED** to approve the motion.

C. Approval of Agreement with Overnight Office

Rachel Graver, Chief Operating Officer, requested approval for an invoice for moving services with Overnight Office. Three companies were contacted for estimates with Overnight Office offering the best value.
Anthony Alexander made a motion to approve the invoice with Overnight Office.
Ralph Woodard seconded the motion.
The board **VOTED** to approve the motion.

VII. Information Items

A. Government Affairs Update

Brandie Karpew, Director of Outreach, provided a government affairs update specifically highlighting the recent passage of HB1500 out of the House, an education funding bill which represents a significant threat to educational choice and equity in Pennsylvania. Ms. Karpew **specifically highlighted the upcoming state budget process deadline of June 30, 2025.**

VIII. Executive Session

A. Annual Act 44 Director of Safety Report on Safety and Security at the School

The Board entered into an Executive Session at 9:32 a.m.

The Board entered into an Executive Session upon a motion being made, seconded and confirmed via roll call vote of all Board members present. The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)
(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were: David Taylor, Gail Hawkins Bush, Paul Donecker, Marcella Arline, Matt Ryan, Anthony Alexander, Leigh Anne Nasar, and Ralph Woodard. Guests present at the request of the Board were: Jane Swan, Greg McCurdy, LeeAnn Ritchie, Rachel Graver, Mike Garman, and Pat Hennessy. All others left the meeting at this time.

Greg McCurdy, Director of Special Education, provided the annual ACT 55 Director of Safety Report as required by the end of June each year. He noted the traditional protocols
for the school facility and for staff members.

No other action was taken during Executive Session. The Board resumed open Session at

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:08 AM.

Respectfully Submitted,
Brandie Karpew