APPROVED

Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time
Wednesday February 19, 2025 at 9:00 AM

Location
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Trustees Present
Anthony Alexander, David Taylor (remote), Gail Hawkins Bush, Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker (remote), Ralph Woodard (remote)

Trustees Absent
None

Guests Present
Alex Lewis (remote), Alicia Swope, Andy Gribbin, Brandie Karpew, Brian Abela (remote), Christin Capuano (remote), Cody Smith, Cynthia Reyes (remote), Dani Leibig (remote), Danielle Marsicano (remote), Denise Gamoneda (remote), Dennis Walsh (remote), Devin Meza-Rushanan, Doug Miedel (remote), Emily Perri (remote), Gregory McCurdy, JD Smith, Jackie Hershey (remote), Jane Swan, Jeffrey Aglow (remote), Jen Edwards (remote), Jess Rice (remote), Josh Hicks (remote), Karen Yeselavage, Kelley McConnell, Kim Crandall, LeeAnn Ritchie, Lisa Blickley (remote), Michael Garman, Mike Hinshaw (remote), Morgan Wertz (remote), Nate Laird, Patricia Hennessy (remote), Rachel Graver, Sarah Long (remote), Stephanie Lane, Toni Talipan (remote), Travis Moyer (remote), Ty Jordan (remote)

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School to order on Wednesday, February 19, 2025 at 9:00 a.m.

II. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed. There were no changes needed.
Anthony Alexander made a motion to to approve the agenda.
Paul Donecker seconded the motion.
The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Jane Swan, Chief Executive Officer, shared that semester one for the 2024-2025 school year is complete and that we have successfully met and/or exceeded our CSI targets for quarter two.

Ms. Swan further shared that there were 44 students who graduated in January.

Current enrollment is 5,968 with 71 of those being new enrollments with the last 14 days.

B. Human Resources Update

Michael Garman, Director of Human Resources, review current staffing levels with the Board highlighting that there are 871 current staff members with 83% of staff being 10-month staff. There are currently 32 position currently on hold. There were two new hired staff, one internal position change and four departures.

There have been 37 new hires this school year and 29 departures.

C. Financial Report

Karen Yeselavage, Chief Financial Officer, reviewed the school's financial statements with the Board. She reviewed the revenue and expenses statement, advising on changes since the previous month's statement. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

V. Consent Items

A. Approval of Consent Items

Mr. Taylor asked board members to consider the items from the Consent Items. No questions or concerns were noted.

- Approval of Minutes from the January 15, 2025, Board Meeting
- Approval of Staffing Report
- Approval of STEM and Hydro Kit Invoices
- Approval to Renew Agreement with Taste Buds Kitchen
- Approval to Renew Agreement with Myth Author Career Mentoring

Matthew Ryan made a motion to approve the Consent Items and the minutes from Reach Cyber Charter School on 1/15/2025.
Paul Donecker seconded the motion.
The board **VOTED** to approve the motion.
Motion to approve the minutes from Reach Cyber Charter School on 01-15-25.
The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Trustees

Mr. Taylor advised the Board that three Board member's term was up for renewal at this meeting, Marcella Arline, Anthony Alexander, and Ralph Woodard. All were confirmed that they are interested in renewing their term on the Board. Brief discussion was held on the renewal of the terms, and fellow Board members indicated their support and appreciation for their continued service.
Gail Hawkins Bush made a motion to approve Marcella Arline, Anthony Alexander, and Ralph Woodard for an additional board term.
Paul Donecker seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Board Meetings Schedule for the 2025-2026 School Year

Marcella Arline made a motion to Approve.
Paul Donecker seconded the motion.
The board **VOTED** to approve the motion.

C.

Approval of Career Kits

JD Smith, Director of Career Readiness, shared details regarding the Career Kits for students in grades K-8. This kits will provide hands-on career explorations in a variety of career paths, foster curiosity, skill development and early awareness of future opportunities at each grade level, while meeting part of the Pennsylvania Career Education Work (CEW) Standards.
Anthony Alexander made a motion to Approve.
Gail Hawkins Bush seconded the motion.
The board **VOTED** to approve the motion.

VII. Information Items

A. Government Affairs Update

Brian Abela and Dennis Walsh from The Bravo Group provided an update to the proposed budget for the 2025-2026 fiscal year.

B. CSI Mid-Year Update

Kelley McConnell, Director of Data and Student Assessment, provided a Mid-Year updated. Dr. McConnell highlighted that we are head of target compared to this time last year. At mid-year, 46% of seniors are meeting career pathways goals. We have surpassed our goals for the mid-year point in both ELA and Math.

VIII. Executive Session

A. Executive Session

The Board entered into a Executive Session at 9:54 a.m. upon a motion being made, seconded and confirmed via roll call vote.

The Board cited the following for entering into the Executive Session: Pursuant to 65 PA. C.S.
§§ 708 (a)(1) - to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708 (a)(5) - To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protect by law.

Board members present were: Paul Donecker, Marcella Arline, Matt Ryan, Leigh Ann Naser, Anthony Alexander, and Gail Hawkins Bush. Guest present at the request of the Board were: Jane Swan, Rachel Graver, Karen Yeselavage, and Mike Garman.

No action was taken at the Executive Session. The Board returned to open session at 10:21a.m.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting as adjourned at 10:21 PM.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 AM.

Respectfully Submitted,
Brandie Karpew