

APPROVED



Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time

Wednesday March 20, 2024 at 9:00 AM

Location

750 E Park Drive, Suite 204
Harrisburg, PA 17111

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Trustees Present

David Taylor (remote), Gail Hawkins Bush (remote), Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker (remote)

Trustees Absent

Anthony Alexander

Guests Present

Brandie Karpew

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School Board of Trustees to order on Wednesday Mar 20, 2024 at 9:00 AM.

II. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed. There were no changes needed at this time.

Marcella Arline made a motion to approve the agenda.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Mrs. Swan reviewed the current enrollment numbers for the school noting trends in enrollment. Current enrollment stands at 6,415 students. The current enrollment demographics are 51% White, 24% Black or African American, 15% Hispanic, and 10% other.

B. Human Resources Update

Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting the authorized complement of 919 and the 872 current staff members of which 83% are 10-month staff. There have been 121 new hires and 41 departures since the beginning of the school year.

C. Financial Report

Karen Yeselavage, Director of Finance, reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

During this time, Ms. Yeselavage proposed an additional \$10 million in fund balance reserves for future staff salary and benefit increases because of anticipated increases in annual cost of living adjustments (COLAs) published by the U.S. Social Security Administration to be voted on during the Strategic Planning portion of the agenda.

In addition, Ms. Yeselavage provided an update on the findings of the school's independent audit. Ms. Yeselavage requested that the board select a designee to sign the audit once complete.

Marcella Arline made a motion to approve David Taylor as Board designee to sign the 2024 independent audit.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

V. Consent Items

A. Approval of Consent Items

Mr. Taylor asked if there were any items from the Consent Items that should be moved to Action Items for discussion or tabled. No changes were noted.

- Approval of Minutes from the February 21, 2024, Board Meeting
- Approval of Staffing Report
- Approval of Summer Learning Kits
- Approval of all other Learning Kits

Paul Donecker made a motion to approve the consent items and the minutes from Reach Cyber Charter School on 02-21-24.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Invoice from PowerSchool for Naviance Training

JD Smith requested approval for a training to learn about Naviance and how to maximize the information being gathered from student input.

Marcella Arline made a motion to approve the invoice for Naviance Training.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of Quote for Canvas Credentials

JD Smith requested approval to transition our current badging program to Canvas.

Marcella Arline made a motion to approve the quote from Canvas Credentials.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

C. Approval of MOU for Myth Author Career Mentoring

D. Approval of MOU for We, Not Me: Middle School Business Career Mentoring

Mr. Smith requested a approval for this career exploration experience which will be geared toward 7th and 8th graders. Students will participate in 8 workshops at 1 hour each and learn to design a website, craft a business plan, and pitch it to investors. Matthew Ryan made a motion to approve the MOU for Middle School Business Career Mentoring. Marcella Arline seconded the motion. The board **VOTED** to approve the motion.

VII. Information Items

A. Government Affairs Update

Brian Abela and Dennis Walsh of the Bravo Group provided an update on recent government affairs. They specifically highlighted the Governor's proposed rate cut for cyber charter schools and our plan to combat the cut.

B. Outreach Update

Mr. Stuccio and the Outreach Team shared an update highlighting the school's recruitment efforts, the social media analytics, and the number of activities hosted this school year and the number planned for the rest of the school year. Mr. Stuccio further provided an update to the school's partnerships.

C. Teaching and Professional Development Update

Andy Gribbin, Director of Teaching and Learning, provided an update to the Board on the school's past and upcoming professional development offerings.

VIII. Strategic Planning

A. Proposed \$10 million Fund Balance Reserve

Reach Administration is proposing an additional \$10 million in fund balance reserves for future staff salary and benefit increases because of anticipated increases in annual cost of living adjustments (COLAs) published by the U.S. Social Security Administration. Marcella Arline made a motion to approve the funds balance reservation of \$10 million. Paul Donecker seconded the motion. The board **VOTED** to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:20 AM.

Respectfully Submitted,

Brandie Karpew