

APPROVED



Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Board Meeting

Date and Time

Wednesday July 19, 2023 at 9:00 AM

Location

Meeting Location:

750 East Park Drive, Suite 204

Harrisburg, PA 17111

Trustees Present

Anthony Alexander (remote), David Taylor (remote), Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker (remote)

Trustees Absent

Gail Hawkins Bush

Guests Present

Brandie Karpew, Corey Groff, Danielle Marsicano (remote), Gregory McCurdy, JD Smith, Jane Swan, Karen Yeselavage, Kelly McConnell, LeeAnn Ritchie, Michael Garman, Patricia Hennessy (remote), Rachel Graver, Scott Stuccio

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School Board of Trustees to order on Wednesday Jul 19, 2023 at 9:01 AM.

II. Public Comment

A. Comments from the Public

There were no items from the public at this time.

III. Routine Business

A. Approval of Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting. There were no requested changes to the agenda.

Paul Donecker made a motion to approve the agenda.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Jane Swan, Chief Executive Officer, discussed the recent summer meeting for parents. The event was highly attended.

She also shared that all summer school students have now received their new computers. Computers for students attending in the fall will be sent later.

Ms. Swan asked Rachel Graver, Chief Operating Officer, if she would like to share updates about the school's transition from Pearson. Mrs. Graver said that the transition has been a learning process but has in general gone well.

B. Staffing Update

Michael Garman, Director of Human Resources, shared that the new budget authorized a complement of 919 positions.

He also reviewed current staffing levels with the Board highlighting the 812 current staff members and 82% of staff who are 10-month staff.

In the month of July, Reach has hired 25 new employees and 2 have departed.

C. Financial Report

Director of Finance, Karen Yeselavage, provided an update on the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous month's statements. Mrs. Yeselavage further reviewed the school's balance sheet and current forecast.

V. Consent Items

A. Approval of Consent Items

Mr. Taylor asked if there were any items from the Consent Items that should be moved to Action Items for discussion, or tabled. No changes were noted.

- Approval of Minutes from the June 21, 2023 Board Meeting
- Approval of Staffing Report
- Approval of Invoice from Devine Partners
- Approval of Addendum to Agreement with Devine Partners

Marcella Arline made a motion to approve the Consent Items and the minutes from Reach Cyber Charter School on 06-21-23.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Updates to Board Policies

Brandie Karpew, Board and Legislative Liaison, requested approval of updates made to current board policies. The changes to the policies included no substantial changes, simply reformatting and removing references to Connections Academy.

Marcella Arline made a motion to approve the updated policies.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of CSI Plan for 2023-24

Kelly McConnell, Director of Data and Assessment, presented details in the plan as seen in the Board packet.

She reviewed the focus areas and their effect on success for all students. She also discussed benchmark assessments as well as areas of focus in math and ELA instruction.

Matthew Ryan made a motion to approve the CSI Plan.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

C.

Approval of Contract with Onbe

Mrs. Yeselavage shared information about this is contract for our Student Technology Reimbursement program to subsidize the costs of Internet service and printer cartridge replacement for students.

Anthony Alexander made a motion to approve the contract with Onbe.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

D. Approval of Amended 2023-24 School Calendar

Mrs. Graver shared recent changes made to the 2023-24 school year calendar. Changes include moving the last day of school to June 5, and graduation to June 6.

Marcella Arline made a motion to approve the amended school calendar.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

E. Approval of 2023-24 Insurance Package Proposal

Mrs. Yeselavage shared the package proposal for the school's insurance policy for the 2023-24 year.

Marcella Arline made a motion to approve the proposal.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

F. Approval of Corrections made to 2023-24 Budget

Mrs. Yeselavage explained that corrections were made to the existing 2023-24 budget due to a formula error in Excel.

Marcella Arline made a motion to approve the corrections to the budget.

Leigh Kraemer-Naser seconded the motion.

The board **VOTED** to approve the motion.

VII. Information Items

A. Reviewal of School Goal Summary 2022-23

Dr. McConnell provided a status update on the school's 2023-23 goals.

B. Legislative Update

Ms. Karpew shared an update on recent government affairs. She specifically highlighted the state budget impasse and the status of HB 1422.

VIII. Executive Session

A. Executive Session (A)

The Board entered into an Executive Session at 10:05 a.m. upon a motion being

made, seconded and confirmed via roll call vote of all Board members present.

The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)

(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were: David Taylor, Paul Donecker, Marcella Arline, Matt Ryan, and Anthony Alexander.

Guests present at the request of the Board were: Pat Hennessey, Jane Swan, and Brandie Karpew. All others left the meeting at this time.

No action was taken during Executive Session.

There being no further discussion and upon a motion being made, seconded and confirmed via roll call vote of all Board members present, the Board resumed Open Session at 10:25 a.m.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:25 AM.

Respectfully Submitted,
Brandie Karpew