

APPROVED



# Reach Cyber Charter School Board of Trustees

## Minutes

Reach Cyber Charter School

November 2022

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### Date and Time

Wednesday November 16, 2022 at 9:00 AM

### Location

Hotel West and Main

46 Fayette St

Conshohocken, PA 19428

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### Trustees Present

Anthony Alexander (remote), Dave Biondo (remote), David Taylor, Gail Hawkins Bush, Marcella Arline (remote), Paul Donecker

### Trustees Absent

*None*

### Guests Present

Alicia Swope (remote), Andy Gribbin, April Kretchman (remote), Brandie Karpew, Clara Keepports (remote), Cody Smith, Devin Meza-Rushanan, Gregory McCurdy, JD Smith, Jane Swan, Karen Yeselavage, Katherine Rutkowski, Kelley McConnell, Laura Johnson (remote), LeeAnn Ritchie, Maurine Hockenberry (remote), Michael Garman, Micheal Hinshaw (remote), Rachel Graver, Scott Shedd, Scott Stuccio, Stephanie Bost (remote), Theresa Ferry (remote)

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## I. Opening Items

A.

## **Roll Call**

### **B. Call the Meeting to Order**

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School Board of Trustees to order on Wednesday Nov 16, 2022 at 9:00 AM.

## **II. Routine Business**

### **A. Approval of Agenda**

David Taylor asked the Board to review the agenda distributed prior to the meeting.

Paul Donecker made a motion to Approve the Agenda.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

## **III. Oral Reports**

### **A. CEO's Report**

i. Enrollment Update: Jane Swan, CEO, reviewed the current enrollment numbers for the school, noting trends in enrollment.

ii. Holiday Outreach Update: Rachel Graver, COO, presented this item to the Board. Mrs. Graver shared the the plans for the school community outreach for this upcoming holiday season.

iii. State of the School Report: Ms. Swan presented this item to the Board, providing an overview of the report as included in the Board materials. Ms. Swan highlighted key aspects of State of the School report, including student demographics, back to school events and metrics of the parent satisfaction survey.

iv. Staffing Update: Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting the 786 current staff members and 85% of staff who are 10-month staff.

### **B. Financial Report**

Karen Yeselavage, Director of Finance, reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

## **IV. Consent Items**

### **A. Approval of Items for the month of November 2022**

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. No changes were noted.

- Approval of the minutes from the October 26, 2022 Board Meeting.
- Approval of Staffing Report
- Approval of Pearson Invoice

Marcella Arline made a motion to approve all Consent Items.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

Marcella Arline made a motion to approve the minutes from Reach Cyber Charter School on 10-26-22.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

## **V. Action Items**

### **A. Approval of School Calendar for the 2022-23 School Year**

Rachel Graver, COO, presented this item to the Board, providing an overview of the 2022-23 school calendar as included in the Board materials.

Gail Hawkins Bush made a motion to Approve the calendar.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Information Items**

### **A. School Success Partner (SSP) Update**

Sharon Johnson of Pearson Virtual Schools presented on behalf of the School Success Partner (SSP) team. Ms. Johnson updated the Board regarding the recent Pennsylvania election cycle.

### **B. Academic Success Partner (ASP) Update**

Sharon Johnson presented on behalf of the Academic Success Partner (ASP) team.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:37 AM.

Respectfully Submitted,

Brandie Karpew