



Memorandum of Understanding

Memorandum of Understanding for the partnership between **Reach Cyber Charter School and Reading Science Center.**

Effective start date: July 17, 2024

Lead Organization:

Reach Cyber Charter School
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Partnering Organization:

Reading Science Center
645 Penn Street, Lower Level
Reading, PA 19601

This Memorandum of Understanding (MOU) is made and entered into by **Reach Cyber Charter School (Reach Cyber) and Reading Science Center (RSC)**. The entities listed below may collectively be referred to as the parties in this MOU.

I. PURPOSE:

The purpose of this MOU is to partner Reading Science Center, whose primary mission is to foster a love of science through exciting and experimental STEM education for the Greater Reading community, with Reach Cyber Charter School. Reach Cyber families may access RSC during mutually agreed-upon times over the course of this partnership.

The start date for the term of this agreement will be **July 17, 2024**, and the end date will be **June 16, 2025**. Both parties agree to meet at least one month prior to the term's expiration to discuss extension or termination.

II. STATEMENT OF MUTUAL BENEFIT AND INTEREST:

The parties agree that it is to their mutual benefit and interest to work cooperatively in providing Reach Cyber students an opportunity to utilize the RSC facility for the purpose of expanding their learning.

The parties to this MOU have individual responsibilities regarding the partnership.

Reach Cyber and RSC will both be active partners in communicating about events being held at the facility.

READING SCIENCE CENTER WILL PROVIDE:

- 12 (twelve) total usages of the RSC spaces for the purpose of in-person programming led by Reach Cyber.
 - Each program is not to exceed three hours in length.
 - Programs must be held during RSC's normal operating hours.
 - RSC spaces shall be reserved at least two months in advance. Every effort will be made to schedule the full year in advance or schedule each semester (fall/spring/summer) well in advance to ensure RSC spaces are available and reserved for Reach Cyber.

- Reach Cyber will assign one point of contact responsible for all reservations. RSC will assign one point of contact to schedule and confirm these bookings.
- At the time of booking, Reach Cyber will provide each program's date and time, an approximate headcount (number of students, teachers, and chaperones), identify the RSC space requested, and specify the type of program (professional development, classroom program, exhibit exploration, field trip, etc.)
- Reach Cyber will cooperate with RSC's capacity limits in each space.
- Any request involving assistance from RSC staff or usage of consumable materials will be paid separately on a case-by-case basis and specified when scheduling to ensure staff and material availability.
- 300 general admissions to the facility to be distributed to Reach Cyber families for use during the term of the agreement.

REACH CYBER CHARTER SCHOOL WILL PROVIDE:

- A fee of \$20,000 for the term of this agreement, payable after approval at the school board meeting held in July 2024.
- Confirmation letters assuring all necessary employee clearances.
- Certificate of insurance.
- School logo and mission/vision information.

III. INSURANCE:

At all times during the term of this MOU, Reading Science Center will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the service to be provided by RSC under this MOU. The liability insurance shall be of the type customarily obtained in RSC's field.

RSC is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including but not limited to attorney fees, settlement expenses, that may at any time be incurred by reason of any claim, suit, action, or other proceeding that is based on, or arises from, the partner/memorandum of agreement.

IV. IT IS MUTALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

This MOU is executed as of the effective date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

By: Jane Swan
CEO
Reach Cyber Charter School

By: Ralia C. Vardaxis
Executive Director
Reading Science Center

Signed: _____

Signed: _____

On this date: _____

On this date: _____