



## **Made Jr Fashion Club (Online) MOU - 2023-24**

Between Made Institute and Reach Cyber Charter School (K-12)

This Memorandum of Understanding sets for the terms and understanding between the Made Institute and the Reach Cyber Charter School (K-12) to enroll students in the Made Jr Fashion Club online program.

### **Background**

Made Institute is an independent fashion school based in Philadelphia, Pennsylvania. Our core values focus on the belief that fashion and high-level sewing should be attainable and affordable, while giving students full access to the growing Philadelphia fashion community. Made Institute is a one-stop resource offering a full circle ecosystem of education, product development, co-working memberships and connections to small batch manufacturing.

### **Purpose**

Through live virtual workshops taught by fashion designers, the students will learn beginner level sewing techniques that will be built upon to complete more advanced sewing projects through the year. They will have access to supplemental online drawing and sewing video tutorials through Made Institute's exclusive online portal and join designers via live video sessions to put their skills into practice. The age requirement to be enrolled is 13 - 18 years old. The above goals will be accomplished by undertaking the following activities:

1. Weekly online sessions: Mondays 6.30-8pm (*excluding US holidays and school closures*)
2. Weekly sewing prompts
3. Group discussions and critiques
4. Individual presentation practice
5. Online video demonstrations of key home sewing techniques
6. An instructor will provide feedback and guidance on all of the above in addition to portfolio and career guidance
7. Fall Project: Circle Skirt, Winter Project: Lounge Pants, Spring Project: Petal Tank

### **Reporting**

The Made Institute management team will monitor attendance and participation.

### **Funding**

This MOU is not a commitment of funds.

The Made Jr Fashion club functions as a program. An upfront full payment will cover the entire course of online workshops and access to the online learning portal. Failure to provide timely payment prior to the registration deadline will result in the student not being enrolled in the Made Jr Fashion Club.



Refunds will not be accepted after the registration deadline. If a student decides to withdraw from the club for any reason after the registration deadline, refunds will not be provided.

The minimum enrollment requirement is 10 students for the club to begin.

The club can accommodate a maximum of 20 participants per cohort at any time. Consequently it is at the discretion of Made Institute to limit the number of participants from Reach Cyber Charter School (K-12) at any time.

Reach Cyber Charter School (K-12) will provide a list of participating students by the registration deadline.

### Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Made Institute or Reach Cyber Charter School (K-12). This MOU shall become effective upon signature by the authorized officials from Made Institute or Reach Cyber Charter School (K-12) and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Made Institute or Reach Cyber Charter School (K-12) this MOU shall end on June 31st 2024.

Cycles	Registration Deadline	Dates
Oct - Dec '23	October 23 '23	Oct 30, Nov 6, 13, 20, 27, Dec 4, 11, 18
Feb - March '24	January 29th '24	Feb 5, 12, 19, 26, March 4, 11, 18, 25
April - May '24	March 25th '24	April 8, 15, 22, 29, May 6, 13, 20, 27

### Contact Information

Rachel Ford

Program Director of Made Institute  
(855) 623-3745  
448 N10th Street, Suite 501  
Philadelphia, PA 19123  
rachel@made-institute.com

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

JD Smith

Reach Charter School  
717 745 7212  
727 409 8356  
750 East park Drive, Suite 204  
Harrisburg, PA 17711  
josmith@reach.connectionsacademy.org

Signature: \_\_\_\_\_

Date: \_\_\_\_\_