Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School - Board Meeting

Published on February 12, 2026 at 1:12 PM EST

Date and Time

Wednesday February 18, 2026 at 9:00 AM EST

Location

1826 Good Hope Road
Enola, PA 17025

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Agenda

		Presenter
I.	**Opening Items**	
A.	Roll Call	
B.	Call the Meeting to Order	David Taylor
II.	**Public Comment**	

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the CEO or Board President by phone or by email at least twenty-four (24)

Presenter

hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the CEO or Board President at least twenty-four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the CEO or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

A. Approval of the Agenda — David Taylor

IV. Oral Reports

A. CEO Report — Jane Swan

B. Human Resources Update — Michael Garman

1. Staffing Report as of February 11, 2026

2. HR Committee Strategic Committee Objectives and Committee Meeting Schedule — On February 6, 2026, the HR Committee of the Board of Trustees met and approved the strategic objectives and meeting schedule for the Committee included in the attached documents.

- HR Committee Strategic Objectives
- HR Committee Meeting Schedules

C. Financial Report — Karen Yeselavage

V. Consent Items

A. Approval of the Minutes from the November 2025 Board meeting — Brandie Karpew

B. Approval of Staffing Report

		Presenter
C.	Approval to Purchase Additional Laptops To increase/maintain inventory levels.	Nate Laird
D.	Approval to Purchase Additional Canon Printers To increase/maintain inventory levels.	Nate Laird
E.	Approval to Purchase Additional Headsets To increase/maintain inventory levels.	Nate Laird
F.	Approval to Purchase Additional Mice for Laptops To increase/maintain inventory levels.	
G.	Approval to Purchase STEM Kits for 26/27 School Year	Danielle Leibig
H.	Approval to Purchase Cosmetology Kits for 26/27 School Year	JD Smith
I.	Approval to Purchase Art Kits for 26/27 School Year	Andy Gribbin
J.	Approval to Purchase Books & Novels Curriculum for 26/27 School Year	Andy Gribbin
K.	Approval to Purchase Music Kits for 26/27 School Year	Andy Gribbin
L.	Approval to Purchase Occupational Kits for 26/27 School Year	Gregory McCurdy
M.	Approval to Purchase Physical Computing Kits for 26/27 School Year	Danielle Leibig

VI. Action Items

A.	Approval of AI Policy	Andy Gribbin
B.	Approval of MOU with Community College of Philadelphia Partnership with Community College of Philadelphia for Dual Enrollment.	Cody Smith

VII. Information Items

A.	Government Affairs Update	Jessica Hickernell
B.	Outreach Update	Brandie Karpew
C.	CSI Update	Kelley McConnell

VIII. Executive Session

Presenter

A. Executive Session

IX. Closing Items

A. Adjourn Meeting

Coversheet

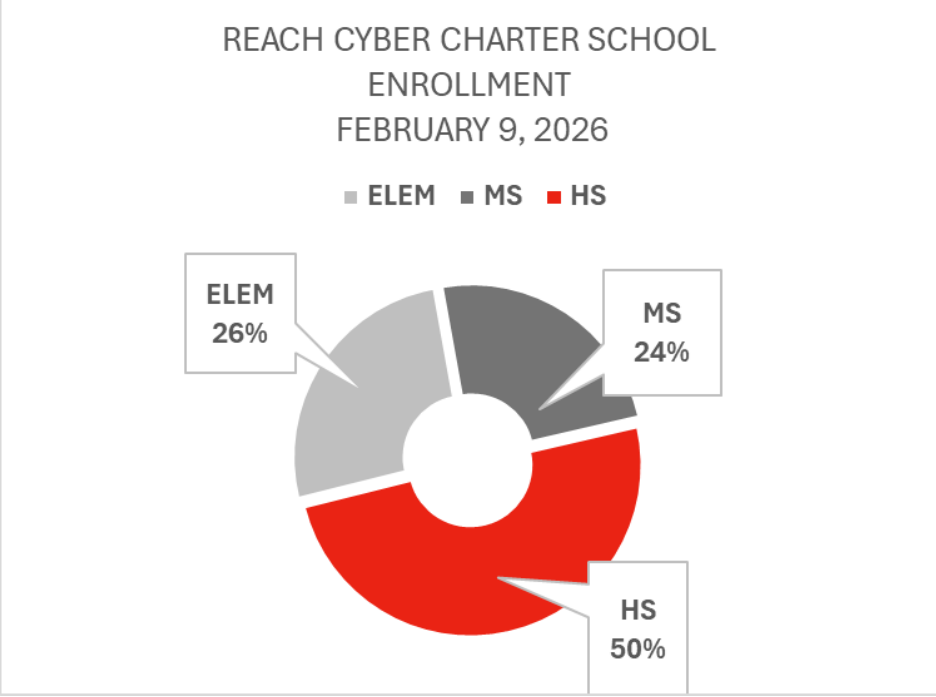
CEO Report

Section: IV. Oral Reports
Item: A. CEO Report
Purpose:
Submitted by:
Related Material: Monthly Board Report Feb 2026.docx

School Data Update

February 2026 Board Meeting

CURRENTLY ENROLLED	Enrollment Change after Jan 1
5878	**+15**
Total Students Withdrawn 25-26	447
First Year Students 25-26	1415
New Enrollment January	124
New Applications January	213
New Enrollment past 14 days	52
New Applications past 14 days	116
Winter Graduates (Jan)	56
Percent Special Education	30%
Percent Free or Reduced	32%



Coversheet

Human Resources Update

Section: IV. Oral Reports
Item: B. Human Resources Update
Purpose:
Submitted by:
Related Material: Board Staffing Report-February 2026.pdf
HR Committee-Strategic Objectives.pdf
HR_Committee_Schedule.pdf

REACH Staffing Report February 2026

25-26 School Year Budgeted Staff = 886

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	710 (719)	35 (31)	30 (26)
12-month Staff	149 (152)	4 (6)	4 (3)
Grand Total	**859 (871)**	**39 (37)**	**34 (29)**

New Hires

First Name	Last Name	Job Title	Compensation	Start Date
Courtney	Leaidicker	High School Life Skills Teacher	$66,530	1/27/2026
Nicholette	Hollenbach	Special Education Substitute Teacher	$51,500	1/27/2026
Brandon	Stream	IT Systems Administrator	$93,000	2/9/2026
Jaclyn	Cromedy	Special Education Substitute Teacher	$51,500	2/17/2026
Alexis	Long	Tuition Billing Specialist	$70,000	2/23/2026

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Sean	Murray	High School Life Skills Teacher	1/30/2026
Pamela	Lynch	High School Teacher	2/6/2026

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Reach Cyber Charter School
Board of Trustees – Human Resources Committee
Strategic Objectives for Human Resources Oversight and Development

This document outlines the strategic objectives guiding the HR Committee's oversight and recurring meeting agenda. These objectives serve as a reference throughout the year to support decision-making, clarify committee responsibilities, and ensure alignment with the school's mission.

The objectives are divided into two categories to clarify which items will appear as regular agenda topics during committee meetings and which represent broader, ongoing areas of attention that guide the committee's year-round oversight.

Examples of typical committee activities are included for clarity but are not exhaustive.

I. Recurring Committee Meeting Topics
These objectives represent areas that will appear as specific agenda items in committee meetings throughout the year that are tied to formal cycles such as recruitment, evaluation, compensation, and compliance.

1. **Recruitment and Retention -** Oversee strategies to attract, hire, and retain highly qualified staff and faculty who are committed to the school's mission and values.
    - Review annual recruitment strategies for alignment with school priorities, including efforts to attract diverse candidates.
    - Receive updates on recruitment challenges, hard-to-fill roles, and staff pipelines.
    - Review retention initiatives to identify trends and areas needing attention
    - Review staffing benchmarks against staffing ratios and peer cyber charter schools.

2. **Performance Evaluation**
    Review performance evaluations to assure fair and effective performance management systems that recognize excellence, identify areas for improvement, and support employee development. *Specifically, work with the CEO to develop goals and objectives for the upcoming year and to evaluate performance vs. those goals and objectives at yearend, both with recommendations for approval to the Board of Directors.*
    - Review the school's evaluation framework and tools for alignment with school goals.
    - Work with the CEO on setting measurable and strategic annual goals.
    - Review the CEO's annual performance against established goals and recommend actions to the Board.
    - Review performance data to identify trends and areas needing attention.
    - Ensure performance evaluation processes are consistent and equitable across the school.

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3. **Compensation and Benefits**
   Review and recommend competitive compensation and benefits packages to attract and retain top talent, while maintaining fiscal responsibility. Annually review compensation vs. peers for the CEO and executive team annually and recommend CEO compensation to the Board for approval.
   - Review compensation structures to ensure internal equity and external competitiveness.
   - Review compensation benchmarks for competitiveness against cyber charter schools.
   - Review merit increases recommendations and make recommendations to the Board in collaboration with the Finance Committee.
   - Discuss cost-of-living adjustment (COLA) adjustments and make recommendations to the Board in collaboration with the Finance Committee.
   - Review employee benefit competitiveness and utilization and make recommendations to the Board in collaboration with the Finance Committee.

4. **Compliance and Policy Oversight**
   Ensure all HR practices and policies comply with federal, state, and local laws, as well as applicable charter school regulations.
   - Review HR policies to include the Employee Handbook and review recommended changes in collaboration with the Board's solicitor before obtaining Board approval.
   - Ensure policies comply with federal, state, and charter-specific requirements.
   - Receive updates on compliance-related issues, such as required training completions or certification and licenses.
   - Monitor processes for investigations, employee concerns, or compliance findings.
   - Request updates on legal or regulatory changes affecting staffing or HR operations.

5. **Succession Planning**
   Oversee development and maintenance of succession plans for key positions to ensure leadership development and continuity of school operations.
   - Review and provide guidance on the development and maintenance of succession plans for key positions to support leadership continuity and stability.
   - Monitor succession planning efforts, including leadership development pipelines, to ensure readiness for anticipated and unanticipated staffing changes.

6. **HR Metrics and Reporting**
   Monitor and oversee Board reports on key HR metrics, such as turnover rates, retention rates, employee satisfaction and eNPS scores, certification and licensing percentages, staffing levels, staff diversity, and professional development participation. This objective will be met through an HR Metrics Dashboard presented at each HR Committee meeting.

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II. Ongoing Oversight Themes

These objectives reflect continuous, year-round areas of attention that inform committee discussions and help maintain a healthy school environment. They may surface in multiple meetings depending on needs, trends, or emerging issues.

7. **Professional Development**
   Support ongoing training and professional growth opportunities for all employees, ensuring that staff remain current with best practices in online education and technology integration.
   - Receive updates on the professional development and training initiatives of staff that promote staff growth and skill development.
   - Receive and review professional development program and activities evaluation results to inform continuous improvement efforts.

8. **Culture**
   Oversee initiatives to promote a diverse, equitable, and inclusive workplace culture that values and respects the backgrounds and perspectives of all employees and students.
   - Review Equity, Diversity, Inclusion & Belonging (EDIB) climate data.
   - Receive updates on the EDIB Council's initiatives.
   - Monitor progress on culture-building initiatives tied to strategic planning.

9. **Employee Engagement and Wellbeing**
   Foster a positive and supportive work environment that encourages collaboration, engagement, and the wellbeing of all staff members.
   - Review results of pulse surveys or other engagement surveys.
   - Receive updates on staff wellbeing initiatives and wellness program participation.
   - Discuss trends and themes identified through staff feedback.

10. **Conflict Resolution**
    Assure clear procedures for addressing and resolving workplace conflicts and grievances in a timely and effective manner, and review results.
    - Review reports on conflict-resolution processes at a policy or trend level.
    - Ensure procedures for investigating and responding to employee complaints and/or concerns are clearly articulated and consistently followed.
    - Discuss themes or patterns that may signal systemic issues needing attention.

REACH CYBER CHARTER SCHOOL
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Board of Trustees
HR Committee Schedule
January 2026 - January 2027

Reach Cyber Charter School
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Committee Meeting Date	Committee Meeting Time	Board Packet Due	Board Meeting	HR Committee Topic/Focus
February 6, 2026	1:00 - 2:00 PM	February 11, 2026	February 18, 2026	Finalize Goals/Objectives
March 13, 2026	1:00 - 2:00 PM	N/A	No Board Meeting	EDIB/Culture - Pulse Survey Finalize KPIs/HR Metrics
April 3, 2026	1:00 - 2:00 PM	April 8, 2026	April 15, 2026	Compensation Complement
May 8, 2026	1:00 - 2:00 PM	May 13, 2026	May 20, 2026	Evaluations CEO Evaluation Prep
June 2, 2026	1:00 - 2:00 PM	June 10, 2026	June 17, 2026	Recruitment/Retention Succession Plan
July - No Meeting		N/A	No Board Meeting	
August 7, 2026	1:00 - 2:00 PM	August 12, 2026	August 19, 2026	Policies Professional Development
September 4, 2026	1:00 - 2:00 PM	September 9, 2026	September 16, 2026	Benefits
October 9, 2026	1:00 - 2:00 PM	October 7, 2026	October 14, 2026	Board Retreat
November 6, 2026	1:00 - 2:00 PM	November 10, 2026	November 18, 2026	Benefits
December - No Meeting		N/A	No Board Meeting	
January 8, 2027	1:00 - 2:00 PM	January 13, 2027	January 20, 2027	Review Goals/Objectives

Coversheet

Financial Report

Section: IV. Oral Reports
Item: C. Financial Report
Purpose:
Submitted by:
Related Material: Jan Treas Report.pdf

BACKGROUND:

Report Highlights and Key Issues

- **Year to date as of 1/31/26 we have recognized $68.3 million in revenue from all sources, or about 51% of our annual budgeted revenue. Of the $66.1 million we have invoiced to school districts for the 25/26 school year we have collected $53.5 million year to date, or about 81%.**
- **Tuition revenue from local school districts has decreased by approximately $1.7 million from the month of December to the month of January. This is a result of the passage of Act 47 of 2025, signed into law by Governor Shapiro on November 12, 2025, which revised the cyber charter funding formula retroactive to the start of the 25/26 school year. As of the first week of January just prior to the release of January billing statements, only 29 of the 500 PA school districts had revised their PDE-363 forms to account for a decrease in rates. As of 2/10/26, there have now been over 270 districts that have reported revised PDE-363 rates. Therefore, the revenue impact will be much greater on the February Treasurer's report.**
- **Beginning fund balance continues to be presented as an unaudited dynamic figure and will not be finalized until the 24/25 fiscal year audit is issued. The auditors have nearly completed fieldwork, and we expect a draft report within the next few weeks.**

Reach Cyber Charter School
Revenue and Expense Statement- Budget to Actual
2025-2026 Year to Date as of 1/31/26

	Jan 2026	Fiscal YTD through 1/31/26	2025/2026 Approved Budget
Revenues:			
Function 6000- Local Sources	$ 8,888,434	$ 67,657,816	$ 131,527,071
Function 7000- State Sources	$ -	$ 33,231	$ 160,000
Function 8000- Federal Sources	$ 207,924	$ 623,772	$ 3,652,778
TOTAL REVENUES	**$ 9,096,358**	**$ 68,314,819**	**$ 135,339,849**
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	$ 3,025,345	$ 16,355,981	$ 39,237,294
200- Employee Benefits	$ 991,128	$ 6,471,157	$ 13,203,350
300- Purchased Professional and Tech Svcs	$ 326,725	$ 2,466,803	$ 6,604,600
400- Purchased Property Services	$ 58,671	$ 357,085	$ 657,000
500- Other Purchased Services	$ 270,948	$ 2,179,326	$ 5,243,250
600- Supplies	$ 108,665	$ 777,302	$ 4,979,443
800- Dues, Fees, Other	$ 1,069	$ 1,489	$ 5,350
Subtotal 1000- Instructional Programs	$ 4,782,551	$ 28,609,143	$ 69,930,287
Function 2000- Support Services			
100- Salaries	$ 1,754,293	$ 10,818,807	$ 24,127,953
200- Employee Benefits	$ 618,890	$ 4,113,542	$ 8,119,056
300- Purchased Professional and Tech Svcs	$ 417,081	$ 2,193,845	$ 2,371,174
400- Purchased Property Services	$ 14,296	$ 331,718	$ 695,862
500- Other Purchased Services	$ 313,615	$ 2,563,329	$ 5,024,217
600- Supplies	$ 80,170	$ 1,045,803	$ 1,814,036
700- Fixed assets (prior to capitalization)	$ -	$ -	$ 1,120,000
800- Dues, Fees, Other	$ 28,904	$ 142,886	$ 182,150
Subtotal 2000- Support Services	$ 3,227,249	$ 21,209,930	$ 43,454,448
Function 2000- Non Cash Support Services			
700- Depreciation (non-cash)	$ 408,757	$ 2,756,218	$ -
Function 3000- Non Instructional/ Community Services			
100- Salaries	$ 458,358	$ 2,542,402	$ 6,093,659
200- Employee Benefits	$ 129,505	$ 884,835	$ 2,050,516
300- Purchased Professional and Tech Svcs	$ -	$ 15,060	$ 40,000
400- Purchased Property Services	$ -	$ 30,515	$ 117,000
500- Other Purchased Services	$ 9,962	$ 55,187	$ 133,000
600- Supplies	$ 13,004	$ 1,774,528	$ 4,197,000
800- Dues, Fees, Other	$ 3,589	$ 29,847	$ 117,500
Subtotal 3000- Non Instructional/ Community Serv	$ 614,418	$ 5,332,374	$ 12,748,675
TOTAL EXPENDITURES	**$ 9,032,975**	**$ 57,907,665**	**$ 126,133,410**
NET INCREASE/ (DECREASE)	**$ 63,383**	**$ 10,407,154**	**$ 9,206,439**
Beginning Fund Balance (unaudited)		$ 85,147,390	
ENDING FUND BALANCE		**$ 95,554,544**	

Reach Cyber Charter School
Year to Date Expenditures-1/31/26 vs. 1/31/25

	Year to date 1/31/26	Year to date 1/31/25	Change from Prior Year
Revenues:			
Function 6000- Local Sources	$ 67,657,816	$ 67,890,972	$ (233,156)
Function 7000- State Sources	$ 33,231	$ 17,252	$ 15,979
Function 8000- Federal Sources	$ 623,772	$ 1,694,413	$ (1,070,641)
TOTAL REVENUES	**$ 68,314,819**	**$ 69,602,637**	**$ (1,287,818)**
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	$ 16,355,981	$ 16,077,097	$ 278,884
200- Employee Benefits	$ 6,471,157	$ 5,565,218	$ 905,939
300- Purchased Professional and Tech Svcs	$ 2,466,803	$ 3,018,099	$ (551,296)
400- Purchased Property Services	$ 357,085	$ 96,767	$ 260,318
500- Other Purchased Services	$ 2,179,326	$ 2,385,038	$ (205,712)
600- Supplies	$ 777,302	$ 313,006	$ 464,297
700- Property	$ -	$ -	$ -
800- Dues, Fees, Other	$ 1,489	$ 547	$ 942
Subtotal 1000- Instructional Programs	$ 28,609,143	$ 27,455,772	$ 1,153,371
Function 2000- Support Services			
100- Salaries	$ 10,818,807	$ 10,545,843	$ 272,964
200- Employee Benefits	$ 4,113,542	$ 3,544,086	$ 569,456
300- Purchased Professional and Tech Svcs	$ 2,193,845	$ 1,520,128	$ 673,717
400- Purchased Property Services	$ 331,718	$ 518,569	$ (186,851)
500- Other Purchased Services	$ 2,563,329	$ 2,695,753	$ (132,424)
600- Supplies	$ 1,045,803	$ 967,882	$ 77,921
700- Property	$ 2,756,218	$ 2,477,380	$ 278,838
800- Dues, Fees, Other	$ 142,886	$ 129,083	$ 13,803
Subtotal 2000- Support Services	$ 23,966,148	$ 22,398,724	$ 1,567,423
Function 3000- Non Instructional/ Community Services			
100- Salaries	$ 2,542,402	$ 2,620,330	$ (77,928)
200- Employee Benefits	$ 884,835	$ 814,112	$ 70,723
300- Purchased Professional and Tech Svcs	$ 15,060	$ 17,907	$ (2,847)
400- Purchased Property Services	$ 30,515	$ 40,818	$ (10,303)
500- Other Purchased Services	$ 55,187	$ 74,357	$ (19,170)
600- Supplies	$ 1,774,528	$ 1,908,952	$ (134,424)
800- Dues, Fees, Other	$ 29,847	$ 46,645	$ (16,798)
Subtotal 3000- Non Instructional/ Community Services	$ 5,332,374	$ 5,523,120	$ (190,746)
TOTAL EXPENDITURES	**$ 57,907,665**	**$ 55,377,617**	**$ 2,530,048**
Net Increase/Decrease in Fund Balance/Equity	**$ 10,407,154**	**$ 14,225,020**	**$ (3,817,867)**

Reach Cyber Charter School

January 2026- Checks and ACH Disbursements greater than or equal to $20,000

Date	Payee	Document no.	Amount	Description
1/6/2026	V0897--GDC IT Solutions	31312730002223	$ 45,240.00	Linewize School Manager, Monitor and Content Aware- Year 2 of 3 year contract
1/6/2026	V1309--BitSight Technologies, Inc.	31312730002219	$ 25,000.00	Annual renewal- Security Performance Management and Peer Comparison
1/7/2026	V0419--Capital Blue Cross	EFT	$ 347,851.23	Medical Claims/ Claim admin fees
1/8/2026	V0716--Hamburg Area School District	6132	$ 100,583.23	24/25 Tuition Settlement Refund
1/8/2026	V1735--Scranton SD	6154	$ 56,907.19	24/25 Tuition Settlement Refund
1/8/2026	V0452--Pocono Mountain School District	6149	$ 51,325.60	24/25 Tuition Settlement Refund
1/8/2026	V1042--Boyertown Area School District	6128	$ 35,454.30	24/25 Tuition Settlement Refund
1/8/2026	V0933--North Pocono School District	6143	$ 31,043.12	24/25 Tuition Settlement Refund
1/8/2026	V0951--Mount Carmel Area School District	6141	$ 25,630.66	24/25 Tuition Settlement Refund
1/8/2026	V0765--Wyoming Valley West School District	6166	$ 23,493.90	24/25 Tuition Settlement Refund
1/8/2026	V0339--Wallenpaupack Area School District	6160	$ 20,204.27	24/25 Tuition Settlement Refund
1/9/2026	V0426--New York Life	31312730002230	$ 25,015.84	December 2025 Employee Life Insurance
1/9/2026	V0897--GDC IT Solutions	31312730002229	$ 23,486.00	Canon Inkjet Multifunction Printers (200)
1/12/2026	V1122--Crane Communications, Inc.	31312730002235	$ 202,627.00	Digital media campaign,Connected TV, Broadcast TV December 2025
1/12/2026	V1720--Wellpoint Life and Health Insurance Company	6180	$ 106,949.69	January 2026 Medical Insurance Stop Loss
1/12/2026	V0369--UKG Inc	31312730002236	$ 66,613.57	Ultipro Core HR/Payroll Subscription Feed Jan-March 2026
1/12/2026	V1722--Wisewire Inc	31312730002240	$ 65,037.00	Project Billing- December 2026 Discovery and Blueprinting
1/12/2026	V0020--Vertex Education - PA LLC	31312730002238	$ 50,000.00	Outsourced Billing Services
1/12/2026	V0671--Southern Fulton School District	31312730002234	$ 40,067.96	24/25 Tuition Settlement Refund
1/12/2026	V0019--Central Penn Education Associates Inc.	6172	$ 28,733.40	November 2025 Special Education Related Services
1/13/2026	V0772--LMNG Consulting DBA Maplewoodshop	31312730002242	$ 85,910.90	Student shipments for carpentry program project supplies
1/13/2026	V1202--Philadelphia City School District	6183	$ 52,144.46	24/25 Tuition Settlement Refund
1/14/2026	V0419--Capital Blue Cross	EFT	$ 253,968.20	Medical Claims/ Claim admin fees
1/15/2026	V1630--Everway Holdco LLC	31312730002244	$ 23,156.76	Comprehensive literacy software supporting reading and writing
1/21/2026	V0419--Capital Blue Cross	EFT	$ 421,386.12	Medical Claims/ Claim admin fees
1/26/2026	V1720--Wellpoint Life and Health Insurance Company	31312730002258	$ 106,539.79	February 2026 Medical Insurance Stop Loss
1/26/2026	V1217--AXIS Teletherapy LLC	31312730002261	$ 99,122.50	Special Education Related Services
1/26/2026	V0897--GDC IT Solutions	31312730002260	$ 41,322.00	Equipment deployment and return services
1/27/2026	V1232--North Lane Technologies, Inc	31312730002264	$ 200,000.00	Prefunding of Student Technology Reimbursement Account
1/27/2026	V0426--New York Life	31312730002265	$ 26,234.32	January 2026 Employee Life Insurance
1/27/2026	V0790--Instructure, Inc.	31312730002263	$ 21,301.60	Transcript services, ScribTransfer Subscription, Diploma Services
1/28/2026	V0430--Zoom Video Communications, Inc.	31312730002273	$ 215,078.44	Zoom Workplace for Education Annual Renewal 1/1/26-12/31/26
1/28/2026	V1122--Crane Communications, Inc.	31312730002270	$ 202,737.00	Digital media campaign,Connected TV, Broadcast TV January 2026
1/28/2026	V0897--GDC IT Solutions	31312730002266	$ 35,610.00	Level 1 service desk support
1/28/2026	V1587--Edmentum Inc	EFT	$ 20,300.00	Courses: Unlimited enrollment subscription (203)

Reach Cyber Charter School

Balance Sheet

January 31, 2026

ASSETS		
Cash and Short Term Investments:		
Cash and Money Market Funds	$	19,755,054
Mutual Funds	$	7,376,114
Other Cash Equivalents	$	1,497,371
Fixed Income Treasury Bonds	$	45,459,700
Total Cash and Short Term Investments	***$***	***74,088,239***
Other Current Assets:		
Local District Receivables	$	14,597,079
Federal and State Program Receivables	$	30,689
Allowance for Doubtful Accounts	$	(341,809)
Prepaid Expenses	$	2,056,193
Other Current Receivables	$	13,096
Total Other Current Assets	***$***	***16,355,248***
Other Non-current Assets:		
Security Deposit on Leased Building	$	8,917
Total Other Non-current Assets	***$***	***8,917***
Fixed Assets:		
Furniture	$	14,197
Computer Hardware	$	13,642,502
Equipment	$	1,114,581
Right to Use- Building Lease	$	1,287,352
Software Subscription Assets	$	1,047,775
Building	$	4,465,996
Building Improvements	$	271,838
Accum Depr: Furniture	$	(6,042)
Accum Depr:Computer Hardware	$	(12,004,300)
Accum Depr: Equipment	$	(676,048)
Accum Amortization: Right to Use Building	$	(796,699)
Accum Amortization: Software Subscriptions	$	(225,167)
Accum Depr: Building	$	(57,256)
Accum Depr: Building Improvements	$	(7,774)
Net Fixed Assets	***$***	***8,070,955***
Total Assets	***$***	***98,523,359***
LIABILITIES		
Current Liabilities:		
Accounts Payable	$	430,459
Accrued Payroll, Taxes, Pension, Withholdings	$	37,406
Due to Local Districts	$	8,027
Operating Lease Liability- Short Term	$	431,653
Software Subscription Liability- Short Term	$	253,316
Other Current Liabilities	$	1,806
Unearned Revenue	$	701,055
Total Current Liabilities	***$***	***1,863,722***
Non-Current Liabilities:		
Operating Lease Liability- Long Term	$	99,170
Software Subscription Liability- Long Term	$	473,081
Other Non-Current Liabilities	$	532,842
Total Non-Current Liabilities	***$***	***1,105,093***
Total Liabilities	***$***	***2,968,815***
FUND BALANCE		
Invested in Capital	$	8,070,955
Reserved Fund Balance	$	60,549,016
Undesignated Fund Balance	$	26,934,573
Ending Fund Balance	***$***	***95,554,544***
Total Liabilities and Fund Balance	***$***	***98,523,359***

Coversheet

Approval of the Minutes from the November 2025 Board meeting

Section: V. Consent Items
Item: A. Approval of the Minutes from the November 2025 Board meeting
Purpose:
Submitted by:
Related Material: 2026_01_21_board_meeting_minutes.pdf

DRAFT

Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School - Board Meeting

Date and Time
Wednesday January 21, 2026 at 9:00 AM

Location
1826 Good Hope Rd
Enola, PA 17025

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Trustees Present
Anthony Alexander (remote), David Taylor (remote), Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Ralph Woodard (remote)

Trustees Absent
Gail Hawkins Bush

Guests Present
Alex Lewis (remote), Alicia Swope, Andy Gribbin, Brandie Karpew, Christin Capuano (remote), Cody Smith, Danielle Leibig, Danielle Marsicano (remote), Doug Miedel (remote), Gregory McCurdy, JD Smith, Jackie Hershey (remote), Jane Swan, Jessica Hinkernell (remote), Jessica Rice (remote), Josh Hicks (remote), Karen Yeselavage, Kelly McConnell, Kristen LaBuda (remote), Lisa Blickley, Michael Garman, Nate Laird, Patricia Hennessy (remote), Rachel Graver, Stephanie Lane

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor, Board President, called the meeting of the Reach Cyber Charter School Board of Trustees to order on Wednesday, January 21, 2026, at 9:00AM.

II. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of the Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed.

No changes were made at this time.
Anthony Alexander made a motion to approve the agenda.
Ralph Woodard seconded the motion.
The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Jane Swan, CEO, reviewed the current enrollment numbers for the school noting trends in enrollment. Current enrollment stands at 5,917.

Mrs. Swan provided an update on ongoing efforts with staff and families to reinforce the message that cyber education is an essential option and should not face additional cuts. She also shared that parents and caretakers are invited to attend a meeting on Thursday, January 22 at 6:30 p.m. to learn more about how they can advocate for their children.

Mrs. Swan further noted that not all school districts have submitted their PDE-363 forms, which are required to provide Reach with the updated tuition rates. She emphasized that, despite this delay, the school's leadership is continuing to make strategic adjustments to reduce costs wherever possible.

B.

Human Resources Update

Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board, highlighting the authorized complement of 886 with 856 employees currently on staff - 83% of whom are 10-month employees.

Lisa Blickley, Assistant HR Director, provided an update on the benefits renewal for 2026.

C. Financial Report

Karen Yeselavage, Chief Financial Officer, reviewed that the school's financial statements with the board. She reviewed the revenue and expense statements, advising on changes since the previous months' statement. Ms. Yeselavage further reviewed with the board that school's balance sheet and current forecast.

D. Total Rewards Update

Michael Garman, Director of Human Resources, provided an update on the Total Rewards Program. Mr. Garman indicated that for 2025, 76 staff members received incentives for job related certifications or advance job-related degrees.

Mr. Garman also indicated that a total 96 staff members received tuition reimbursement.

V. Consent Items

A. Approval of Consent Items

Mr. Taylor requested that the board members review the items listed under the Consent Items.

A. Approval of the Minutes from the November 2025 Board Meeting.
B. Approval of Staffing Report.
C. Approval to Renew the Agreement with Padlet.
D. Approval to Renew the Agreement with Zoom.
E. Approval of Amendment to the Agreement for Earth Science Mentorship.
F. Approval of Amendments to the Agreement with Level Up Beauty Academy.
G. Approval of Agreement with Mastery Connect.

Matthew Ryan made a motion to approve Consent Items and the minutes from Reach Cyber Charter School - Board Meeting on 11-19-25.
Marcella Arline seconded the motion.
The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Updates to the 2025-2026 Student Handbook

Rachel Graver, Chief Operating Officer, requested approval for several updates to the 2025–2026 Student Handbook. These include revised language in Section 2.3 (Nondiscrimination Statement) and Section 10.4 (Bullying, Harassment, Sexual Harassment, and Other Prohibited Behaviors). She also proposed the addition of a new section—Section 2.3.1: Affirmative/Preferred Names, Pronouns, and Student Records. All updates are scheduled to be published in the Student Handbook effective January 21, 2026.

Mrs. Graver additionally requested approval to update the language related to the Attendance Policy and the requirements for completing lessons.
Anthony Alexander made a motion to approve the updates to the 2025-2026 Student Handbook.
Ralph Woodard seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of Changes to STEM Kits for 26/27 School Year

Dani Leibig, Director of STEM, presented proposed updates to the STEM Kits for the 2026–2027 school year. The proposal includes reducing overall kit distributions and providing supplemental boxes specifically for students in grades 2–6.
Matthew Ryan made a motion to approve the changes to STEM Kits for the 2026-2027 School Year.
Marcella Arline seconded the motion.
The board **VOTED** to approve the motion.

C. Approval of Muster Advocacy Software

Brandie Karpew, Director of Outreach, requested approval to adopt Muster, a software platform designed to support strategic government relations and grassroots advocacy efforts.
Matthew Ryan made a motion to approval Muster Advocacy Software.
Anthony Alexander seconded the motion.
The board **VOTED** to approve the motion.

D. Approval of Agreement with PA Families for Education Choice for Parent Advocacy Training

Mrs. Karpew requested approval for an agreement with PA Families for Education Choice to provide Parent Advocacy Training. The proposal outlines a comprehensive strategy to strengthen, organize, and empower families to advocate for cyber charter education across Pennsylvania.
Anthony Alexander made a motion to approve the agreement with PA Families for Education Choice for Parent Advocacy Training.
Matthew Ryan seconded the motion.
The board **VOTED** to approve the motion.

E.

Approval of 2026-2027 School Year Calendar

Mrs. Graver requested approval of the 2026/2027 School Year Calendar.
Anthony Alexander made a motion to approve the 2026/2027 School Year Calendar.
Marcella Arline seconded the motion.
The board **VOTED** to approve the motion.

VII. Information Items

A. Government Affairs Update

Jessica Hickernell provided an update on Government Affairs. She noted that the Governor is preparing to present the proposed 2026–2027 state budget on February 3. While the hope is that cyber schools will not face additional funding cuts, the team is preparing for the possibility of further reductions. Jessica also highlighted that this is an election year for the Governor, which could influence both the budget and broader education policy decisions. She emphasized the importance of families staying engaged and continuing to speak out against any additional cuts to cyber education.

B. Truancy and Attendance Update

Kelley McConnell, Chief Academic Officer, provided an update on Reach's response to the new Truancy and Attendance law in SB315, which prohibits habitually truant students (6+ unexcused absences) from transferring to a cyber charter during the school year. From December 13–January 20, Reach enrolled 152 new students but was required to deny 50 additional applicants—resulting in a 25% denial rate. A significant barrier is that districts have 10 days to provide records while cyber charters must enroll within 5 days, delaying truancy verification and forcing some students to withdraw and return to their home district. Despite these challenges, Reach has improved attendance by 13% over last year, with 82% of students currently on track.

C. IT Updates

Nate Laird, Director of IT, provided an update on IT operations, noting that all systems are functioning well. He also shared that a request has been made for a cybersecurity update to be prepared and presented to the Board at an upcoming meeting.

D. State Testing Update

Mrs. McConnell provided an update on State Testing and announced two changes that will be implemented this year. First, Reach will discontinue the $50 daily stipend previously offered to staff supporting state testing. In addition, venue-related expenses will be reduced by decreasing the number of testing sites from 39 to 30.

VIII. Executive Session

A. Executive Session

The Board entered into an Executive Session at 9:57 a.m.

The Board entered into an Executive Session upon a motion being made, seconded and confirmed via roll call vote of all Board members present.

The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a) (1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were David Taylor, Paul Donecker, Marcella Arline, Ralph Woodard, and Anthony Alexander. Guests present at the request of the Board were: Jane Swan, Rachel Graver, Mike Garman and Karen Yeselavage. All others left the meeting at this time.

No action was taken during executive session.

The Board returned to regular session at 10:18.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:18 AM.

Respectfully Submitted,
Brandie Karpew

Coversheet

Approval to Purchase Additional Laptops

Section: V. Consent Items
Item: C. Approval to Purchase Additional Laptops
Purpose:
Submitted by:
Related Material:
SIGNED - 1000_Dell_Pro_14 - Global_Data_Consultants_LLC.030768.v1.2.pdf

GDC
Technology You Can Trust.

Dell Pro 14

Quote # 030768
Version 1

Prepared for:

Reach Cyber Charter School

Nate Laird
nlaird@reachcyber.org
1826 Good Hope Rd.
Enola, PA 17025

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Hardware

Selected	Description	Price	Qty	Ext. Price
☑	**Dell Pro 14 Non Touch** Dell Pro 14 (PC14250) XCTO Base Intel(R) Core(TM) Ultra 5 235U vPro(R) (12 TOPS NPU, 12 cores, up to 4.9 GHz) Windows 11 Pro Platinum silver color, metallic finish 8 GB: 1 x 8 GB, DDR5, 5600 MT/s (5200 MT/s with Intel Core processors) Integrated Intel(R) graphics for Intel(R) Core(TM) Ultra 5 235U vPro(R) processor 256 GB TLC SSD English, French, Spanish, Brazilian Portuguese 14", Non-Touch, FHD+, 300 nit, 45% NTSC, Anti-Glare, FHD Cam No Fingerprint Reader, vPro (ARL) FHD HDR RGB Camera, TNR, Camera Shutter, Microphone English US backlit Copilot key keyboard, 79-key Intel vPro Enterprise Management Enabled Intel(R) AX211 WLAN Driver Intel® Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth® 5.3 wireless card 3-cell, 45 Wh, ExpressCharge Capable, ExpressCharge Boost Capable 65W AC adapter, USB Type-C E4 Power Cord 1M for US Quick Start Guide Documentation ENERGY STAR Qualified Custom Configuration Dell Pro 14 (PC14250) Mix Model, 65W, Type-C EPEAT 2018 Registered (Gold) Intel® Rapid Storage Technology Driver Intel Core Ultra 5 vPro Processor Label Intel(R) Connectivity Performance Suite Mail In Service after Remote Diagnosis, 3 Years Dell Limited Hardware Warranty Accidental Damage Service, 3 year Windows AutoPilot Activate Your Microsoft 365 For A 30 Day Trial Dell Additional SW - Dell Pro Laptop	$908.00	1000	$908,000.00

Subtotal: **$908,000.00**

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Dell Pro 14

Prepared by:

MEC - Lena Drive
Brett Miller
Ph (717) 737-7020
Fax 717-262-2082
brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School
Nate Laird
Ph (717) 745-2735
nlaird@reachcyber.org

Quote Information:

Quote #: 030768
Version: 1
Delivery Date: 01/21/2026
Expiration Date: 01/29/2026

Quote Summary

Description	Amount
Hardware	$908,000.00

Total: **$908,000.00**

Payment Options

Selected	Description		Periods	Payments	Amount
Term Options					
☑	Hardware / Software Terms	One-Time Payments	One-Time	1	$908,000.00

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	**$908,000.00**

Applicable sales tax and shipping & handling charges are not included with this quote unless otherwise noted. However, PEPPM and COSTARS orders do include shipping & handling in the sell price. We reserve the right to cancel orders arising from pricing or other errors or due to drastic market pricing fluctuations.

This quote is valid for 30 days barring changes in pricing and/or availability of products from our vendors. In the case of vendor pricing/availability changes, we will provide a new quote for your approval. Components and products will carry a manufacturer's warranty, direct with the stated manufacturer.

*Please note that due to upcoming tariff changes this may impact pricing on your quotes. Since we rely on vendor pricing, there could be adjustments to certain products and orders.
If you have any open quotes or pending orders, please keep in mind that pricing might change based on our vendor's tariff pricing adjustments. Please let us know if you have any questions—we're happy to help!*

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

Signature

1/26/26
Date

Coversheet

Approval to Purchase Additional Canon Printers

Section: V. Consent Items
Item: D. Approval to Purchase Additional Canon Printers
Purpose:
Submitted by:
Related Material:
SIGNED - 600_Canon_Printers - Global_Data_Consultants_LLC.030770.v1.1.pdf

GDC
Technology You Can Trust.

Canon Pixma TS6520

Quote # 030770
Version 1

Prepared for:

Reach Cyber Charter School

Nate Laird
nlaird@reachcyber.org
1826 Good Hope Rd.
Enola, PA 17025

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Hardware

Selected	Description	Price	Qty	Ext. Price
☑	**Canon PIXMA TS6520 Wired & Wireless Inkjet Multifunction Printer - Color - Copier/Printer/Scanner - 1200 x 1200 dpi Print - Automatic Duplex Print - CIS, Flatbed Scanner - 1200 x 2400 dpi Optical Scan - Wireless LAN - Chromebook, Apple AirPrint, Canon PRI** 	$78.79	400	$31,516.00

Subtotal: **$31,516.00**

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Canon Pixma TS6520

Prepared by:

MEC - Lena Drive
Brett Miller
Ph (717) 737-7020
Fax 717-262-2082
brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School
Nate Laird
Ph (717) 745-2735
nlaird@reachcyber.org

Quote Information:

Quote #: 030770
Version: 1
Delivery Date: 01/16/2026
Expiration Date: 01/29/2026

Quote Summary

Description	Amount
Hardware	$31,516.00

Total: **$31,516.00**

Payment Options

Selected	Description		Periods	Payments	Amount
Term Options					
☑	Hardware / Software Terms	One-Time Payments	One-Time	1	$31,516.00

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	**$31,516.00**

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If you have any open quotes or pending orders, please keep in mind that pricing might change based on our vendor's tariff pricing adjustments. Please let us know if you have any questions—we're happy to help!*

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

Signature

1/26/26
Date

Coversheet

Approval to Purchase Additional Headsets

Section: V. Consent Items
Item: E. Approval to Purchase Additional Headsets
Purpose:
Submitted by:
Related Material:
SIGNED - 600_Headsets - Global_Data_Consultants_LLC.030772.v1.1.pdf

GDC
Technology You Can Trust.

Codi Headset

Quote # 030772
Version 1

Prepared for:

Reach Cyber Charter School

Nate Laird
nlaird@reachcyber.org
1826 Good Hope Rd.
Enola, PA 17025

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Hardware

Selected	Description	Price	Qty	Ext. Price
☑	**CODi Noise-Cancelling USB-A Headset w/ Boom Microphone - Stereo - USB Type A - Wired - Over-the-head - Binaural - Ear-cup - 5 ft Cable - Noise Cancelling - Black** 	$14.61	600	$8,766.00

Subtotal: **$8,766.00**

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Codi Headset

Prepared by:

MEC - Lena Drive
Brett Miller
Ph (717) 737-7020
Fax 717-262-2082
brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School
Nate Laird
Ph (717) 745-2735
nlaird@reachcyber.org

Quote Information:

Quote #: 030772
Version: 1
Delivery Date: 01/16/2026
Expiration Date: 01/30/2026

Quote Summary

Description	Amount
Hardware	$8,766.00
Total:	**$8,766.00**

Payment Options

Selected	Description		Periods	Payments	Amount
Term Options					
☑	Hardware / Software Terms	One-Time Payments	One-Time	1	$8,766.00

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	**$8,766.00**

Applicable sales tax and shipping & handling charges are not included with this quote unless otherwise noted. However, PEPPM and COSTARS orders do include shipping & handling in the sell price. We reserve the right to cancel orders arising from pricing or other errors or due to drastic market pricing fluctuations.

This quote is valid for 30 days barring changes in pricing and/or availability of products from our vendors. In the case of vendor pricing/availability changes, we will provide a new quote for your approval. Components and products will carry a manufacturer's warranty, direct with the stated manufacturer.

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If you have any open quotes or pending orders, please keep in mind that pricing might change based on our vendor's tariff pricing adjustments. Please let us know if you have any questions—we're happy to help!*

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

Signature

1/26/26
Date

Coversheet

Approval to Purchase Additional Mice for Laptops

Section: V. Consent Items
Item: F. Approval to Purchase Additional Mice for Laptops
Purpose:
Submitted by:
Related Material: SIGNED - 600_Mice - Global_Data_Consultants_LLC.030769.v1.1.pdf

GDC
Technology You Can Trust.

Logitech Mouse

Quote # 030769
Version 1

Prepared for:

Reach Cyber Charter School

Nate Laird
nlaird@reachcyber.org
1826 Good Hope Rd.
Enola, PA 17025

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Hardware

Selected	Description	Price	Qty	Ext. Price
☑	**Logitech B100 Optical USB Mouse**	$6.95	600	$4,170.00

Subtotal: **$4,170.00**

GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Logitech Mouse

Prepared by:

MEC - Lena Drive
Brett Miller
Ph (717) 737-7020
Fax 717-262-2082
brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School
Nate Laird
Ph (717) 745-2735
nlaird@reachcyber.org

Quote Information:

Quote #: 030769
Version: 1
Delivery Date: 01/16/2026
Expiration Date: 01/29/2026

Quote Summary

Description	Amount
Hardware	$4,170.00
Total:	**$4,170.00**

Payment Options

Selected	Description		Periods	Payments	Amount
Term Options					
☑	Hardware / Software Terms	One-Time Payments	One-Time	1	$4,170.00

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	**$4,170.00**

Applicable sales tax and shipping & handling charges are not included with this quote unless otherwise noted. However, PEPPM and COSTARS orders do include shipping & handling in the sell price. We reserve the right to cancel orders arising from pricing or other errors or due to drastic market pricing fluctuations.

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If you have any open quotes or pending orders, please keep in mind that pricing might change based on our vendor's tariff pricing adjustments. Please let us know if you have any questions—we're happy to help!*

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

Signature

1/26/26
Date

Coversheet

Approval to Purchase Art Kits for 26/27 School Year

Section: V. Consent Items
Item: I. Approval to Purchase Art Kits for 26/27 School Year
Purpose:
Submitted by:
Related Material: 2026-27 Art Kits Procurement.pdf

Logistics Plus Inc.
Global Headquarters
Erie Union Station
1406 Peach Street
Erie, PA 16501 USA
1.814.461.7600 Phone
1.814.461.7635 Fax

1.866.LOG.PLUS (1.866.564.7587)
www.logisticsplus.com
www.eworldplus.com
www.eshipplus.com

INVOICE 02202877

REACH CYBER CHARTER SCHOOL
ATTENTION: INVOICES
1826 GOOD HOPE RD
ENOLA PA 17025-1233

INVOICE DATE	14-Jan-26
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	27-Feb-26
TERMS	30 days from Inv. Date

CHARGES

DESCRIPTION	CHARGES IN USD
Reach Academy 2026 - Art Kits Procurement	469,247.43

TOTAL CHARGES

Please contact us within 7 days should there be any discrepancies.

Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US$20.00.

You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach.

SUBTOTAL	469,247.43
TOTAL USD	**469,247.43**

CUSTOMER ID REACYBMDT **Invoiced** USD 469,247.43 **BALANCE DUE** **USD 469,247.43**
DUE DATE 27-Feb-26

Transfer Funds To:

ABA	022000046	**SWIFT**	MANTUS33
Account	9851783317		

M&T BANK
JAMESTOWN, NY 14701

Pay Ref REACYBMDT 02202877

Address:
LOGISTICS PLUS INC.
1406 PEACH STREET
ERIE PA 16501
UNITED STATES

Make a payment online by visiting, www.logisticsplus.net/contact-us/make-online-payment

Issued by: CRP Jessie Duong

Coversheet

Approval to Purchase Books & Novels Curriculum for 26/27 School Year

Section: V. Consent Items
Item: J. Approval to Purchase Books & Novels Curriculum for 26/27 School Year
Purpose:
Submitted by:
Related Material: 2026-27 Books & Novels Procurement -Curriculum.pdf

Logistics Plus Inc.
Global Headquarters
Erie Union Station
1406 Peach Street
Erie, PA 16501 USA
1.814.461.7600 Phone
1.814.461.7635 Fax

1.866.LOG.PLUS (1.866.564.7587)
www.logisticsplus.com
www.eworldplus.com
www.eshipplus.com

INVOICE 02202878

REACH CYBER CHARTER SCHOOL
ATTENTION: INVOICES
1826 GOOD HOPE RD
ENOLA PA 17025-1233

INVOICE DATE	14-Jan-26
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	27-Feb-26
TERMS	30 days from Inv. Date

CHARGES

DESCRIPTION	CHARGES IN USD
Reach Academy 2026 - Books/Novels Procurement	41,212.93

TOTAL CHARGES

Please contact us within 7 days should there be any discrepancies.

Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US$20.00.

You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach.

SUBTOTAL	41,212.93
TOTAL USD	**41,212.93**

CUSTOMER ID REACYBMDT **Invoiced** USD 41,212.93 **BALANCE DUE** **USD 41,212.93**
DUE DATE 27-Feb-26

Transfer Funds To:

ABA 022000046 **SWIFT** MANTUS33

Account 9851783317

M&T BANK
JAMESTOWN, NY 14701

Pay Ref REACYBMDT 02202878

Address:
LOGISTICS PLUS INC.
1406 PEACH STREET
ERIE PA 16501
UNITED STATES

Make a payment online by visiting, www.logisticsplus.net/contact-us/make-online-payment

Issued by: CRP Jessie Duong

Coversheet

Approval to Purchase Music Kits for 26/27 School Year

Section: V. Consent Items
Item: K. Approval to Purchase Music Kits for 26/27 School Year
Purpose:
Submitted by:
Related Material: 2026-27 Music Kits Procurement.pdf

Logistics Plus Inc.
Global Headquarters
Erie Union Station
1406 Peach Street
Erie, PA 16501 USA
1.814.461.7600 Phone
1.814.461.7635 Fax

1.866.LOG.PLUS (1.866.564.7587)
www.logisticsplus.com
www.eworldplus.com
www.eshipplus.com

INVOICE 02202879

REACH CYBER CHARTER SCHOOL
ATTENTION: INVOICES
1826 GOOD HOPE RD
ENOLA PA 17025-1233

INVOICE DATE	14-Jan-26
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	27-Feb-26
TERMS	30 days from Inv. Date

CHARGES

DESCRIPTION	CHARGES IN USD
Reach Academy 2026 - Music Kits Procurement	6,100.38

TOTAL CHARGES

Please contact us within 7 days should there be any discrepancies.

Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US$20.00.

You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach.

SUBTOTAL	6,100.38
TOTAL USD	**6,100.38**

CUSTOMER ID REACYBMDT **Invoiced** USD 6,100.38 **BALANCE DUE** **USD 6,100.38**
DUE DATE 27-Feb-26

Transfer Funds To:

ABA 022000046 **SWIFT** MANTUS33

Account 9851783317

M&T BANK
JAMESTOWN, NY 14701

Pay Ref REACYBMDT 02202879

Address:
LOGISTICS PLUS INC.
1406 PEACH STREET
ERIE PA 16501
UNITED STATES

Make a payment online by visiting, www.logisticsplus.net/contact-us/make-online-payment

Issued by: CRP Jessie Duong

Coversheet

Approval to Purchase Occupational Kits for 26/27 School Year

Section: V. Consent Items
Item: L. Approval to Purchase Occupational Kits for 26/27 School Year
Purpose:
Submitted by:
Related Material: 2026-27 OT Kits Procurement.pdf

Logistics Plus Inc.
Global Headquarters
Erie Union Station
1406 Peach Street
Erie, PA 16501 USA
1.814.461.7600 Phone
1.814.461.7635 Fax

1.866.LOG.PLUS (1.866.564.7587)
www.logisticsplus.com
www.eworldplus.com
www.eshipplus.com

INVOICE 02202880

REACH CYBER CHARTER SCHOOL
ATTENTION: INVOICES
1826 GOOD HOPE RD
ENOLA PA 17025-1233

INVOICE DATE	14-Jan-26
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	27-Feb-26
TERMS	30 days from Inv. Date

CHARGES

DESCRIPTION	CHARGES IN USD
Reach Academy 2026 - OT Kits Procurement	34,125.12

TOTAL CHARGES

Please contact us within 7 days should there be any discrepancies.

Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US$20.00.

You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach.

SUBTOTAL	34,125.12
TOTAL USD	**34,125.12**

CUSTOMER ID REACYBMDT **Invoiced** USD 34,125.12 **BALANCE DUE** **USD 34,125.12**
DUE DATE 27-Feb-26

Transfer Funds To:

ABA 022000046 **SWIFT** MANTUS33

Account 9851783317

M&T BANK
JAMESTOWN, NY 14701

Pay Ref REACYBMDT 02202880

Address:
LOGISTICS PLUS INC.
1406 PEACH STREET
ERIE PA 16501
UNITED STATES

Make a payment online by visiting, www.logisticsplus.net/contact-us/make-online-payment

Issued by: CRP Jessie Duong

Coversheet

Approval to Purchase Physical Computing Kits for 26/27 School Year

Section: V. Consent Items
Item: M. Approval to Purchase Physical Computing Kits for 26/27 School Year
Purpose:
Submitted by:
Related Material: 2026-27 Physical Computing Kits Procurement.pdf

Logistics Plus Inc.
Global Headquarters
Erie Union Station
1406 Peach Street
Erie, PA 16501 USA
1.814.461.7600 Phone
1.814.461.7635 Fax

1.866.LOG.PLUS (1.866.564.7587)
www.logisticsplus.com
www.eworldplus.com
www.eshipplus.com

INVOICE 02202881

REACH CYBER CHARTER SCHOOL
ATTENTION: INVOICES
1826 GOOD HOPE RD
ENOLA PA 17025-1233

INVOICE DATE	14-Jan-26
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	27-Feb-26
TERMS	30 days from Inv. Date

CHARGES

DESCRIPTION	CHARGES IN USD
Reach Academy 2026 - Physical Computing Kits Procurement	11,800.30

TOTAL CHARGES

Please contact us within 7 days should there be any discrepancies.

Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US$20.00.

You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach.

SUBTOTAL	11,800.30
TOTAL USD	**11,800.30**

CUSTOMER ID REACYBMDT **Invoiced** USD 11,800.30 **BALANCE DUE** **USD 11,800.30**
DUE DATE 27-Feb-26

Transfer Funds To:

ABA	022000046	**SWIFT**	MANTUS33
Account	9851783317		

M&T BANK
JAMESTOWN, NY 14701

Pay Ref REACYBMDT 02202881

Address:
LOGISTICS PLUS INC.
1406 PEACH STREET
ERIE PA 16501
UNITED STATES

Make a payment online by visiting, www.logisticsplus.net/contact-us/make-online-payment

Issued by: CRP Jessie Duong

Coversheet

Approval of AI Policy

Section: VI. Action Items
Item: A. Approval of AI Policy
Purpose:
Submitted by:
Related Material: Updated and reviewed 1.15.docx

Introduction

The Reach AI Schoolwide Policy is a living document and may be revised or updated as technology, best practices, and educational needs evolve. Generative artificial intelligence (AI) language models include tools such as Copilot (Microsoft), ChatGPT (OpenAI), Gemini (Google), and other tools derived from these models. Educational tools that incorporate this technology and assist staff and students help streamline processes and create unique opportunities for learning. At Reach Cyber Charter School, we are committed to offering innovative approaches to education and to using these tools carefully. Khanmigo (a tool within Canvas), Canva, Adobe, Genially, and Magic School are options we will utilize.

Process

Data privacy—the foremost concern with AI—is our starting point for evaluating any product. This component will be carefully vetted to verify safety and security. After Admin and Senior Leadership review these tools, they will be referred to IT for further security review and approval. The tool and any documentation from IT will be presented to the Senior Team for additional review and, if applicable, to the School Board for final approval. If concerns are found, the tool may be returned to IT for further review, denied for use, or an alternative option may be investigated.

AI Usage and Data Guidelines

Reach Cyber Charter School currently limits all AI use within our environment. Any use must align with our mission and vision. Khan Academy's AI — Khanmigo — and Magic School will be rolled out in the fall of 2025. Other AI tools and options from our current providers will follow. Any deployment of these tools must ensure data privacy and compliance with FERPA, COPPA, CIPA, and IDEA. Users must also understand the potential risks of using generative AI and their responsibilities when doing so.

Expectations

All data use at Reach Cyber Charter School must comply with local, state, and federal laws and regulations, our Acceptable Use Policy, the provisions in our staff and student handbooks, and other policies that ensure the safe and proper handling of data for staff, students, and stakeholders.

Private, confidential, or sensitive data

Do not enter PII – personally identifiable information into generative AI products. This includes, but is not limited to, Social Security numbers, contact details, name/image/likeness, payment card data, and any information covered by the Family Educational Rights and Privacy Act (FERPA), the Health Insurance Portability and Accountability Act (HIPAA), or other applicable regulations.

Additional Risks and Limitations of Generative AI

Beyond requirements about specific types of data inputs, users of generative AI should be aware of other risks and limitations related to the outputs generated by these products.

- Misinformation and inaccuracies: Generative AI may produce responses that are not always accurate or up to date. Users should independently verify information provided by generative AI, especially for specific facts or rapidly evolving subjects.

- Bias and unintentional harm: Generative AI can inadvertently reflect biases present in its training data. It is crucial to critically evaluate and contextualize responses generated by generative AI to ensure fair and unbiased information dissemination.
- Inappropriate content: Although generative AI providers may implement filters to block inappropriate content, AI systems may still produce or respond to material that is offensive, inappropriate, or contrary to ethical standards.
- Algorithmic implications: AI systems can deduce or infer criteria beyond the original intent of the user. This can introduce or exacerbate bias through the inclusion or reweighting of unintentional variables.

Teachers and Reach Staff Use

Staff must stay up to date on the current AI offerings and acceptable-use guidance. These details will continue to be posted in our IT space, and schools will be notified of available options. Any AI tool not listed for approved use should not be accessed on Reach computers. Canvas tools such as Khan AI/Khanmigo and associated AI features will be made available only after research and vetting by the IT Team and related partners. Other vendor tools, including IXL Spark, Canva, and Adobe, will continue to be reviewed; as they are approved or modified, staff will be informed and the Acceptable Use list will be updated.

Instruction and Professional Development

Regular training for staff on implementation, use, and system updates will be provided. Additional training related to job duties, best practices, barriers, and common pitfalls will occur annually. Specific training for teachers will cover proper use of approved tools (assessment creation, lesson planning, grading, modifications, etc.), when to use these tools, and when the teacher should be the primary creator or reviewer rather than relying on AI.

Student Use

Students will be required to sign an Acceptable Use Policy that covers AI and all computer interactions. Students will receive regular, updated training on AI to help them understand appropriate uses and common challenges from an educational perspective.

Community Engagement

To maintain an open dialogue with the community, Reach Cyber Charter School will regularly connect with stakeholders to identify concerns about AI, highlight improvements, and celebrate successful uses of AI in the school. Feedback from cybersecurity partners will be used annually and/or as needed to maintain a safe and effective environment for staff, students, and other stakeholders. The school will leverage community members to continue learning in this evolving space and will provide updates through open channels such as Monday Morning Messages and newsletters.

Coversheet

Approval of MOU with Community College of Philadelphia

Section: VI. Action Items
Item: B. Approval of MOU with Community College of Philadelphia
Purpose:
Submitted by:
Related Material: Community College of Philadelphia.pdf

COMMUNITY COLLEGE OF PHILADELPHIA

Rev. 12.2.25

DUAL ENROLLMENT AGREEMENT BETWEEN COMMUNITY COLLEGE OF PHILADELPHIA AND REACH CYBER CHARTER SCHOOL

This agreement ("Agreement") between Reach Cyber Charter School, a public online cyber charter school (hereby referred to as "School"), located at 1826 Good Hope Rd., Enola, PA 17025 and Community College of Philadelphia (hereby referred to as "the College"), a public institution of higher education, located at 1700 Spring Garden Street, Philadelphia, PA 19130 ("College") on behalf of the College's Division of Strategic Initiatives and Community Engagement is entered on this 17th day of December, 2025.

Whereas, pursuant to Section 1525 of the Pennsylvania Public School Code of 1949, as amended July 8, 2022, school entities, as defined therein, must enter into agreements with institutions of higher education approved to operate in the Commonwealth of Pennsylvania to permit the school entity's students to attend the institution of higher education while enrolled in the school entity;

Whereas, Community College of Philadelphia is an institution of higher education approved to operate in the Commonwealth of Pennsylvania which offers dual enrollment programming for secondary education students;

Whereas, to fulfill the requirements of Section 1525 of the Pennsylvania Public School Code of 1949, as amended July 8, 2022, School desires to contract with the College to provide dual enrollment academic programming for its students;

NOW, THEREFORE, in consideration of the mutual covenants, undertakings and promises contained herein, the parties hereto, intending to be legally bound, agree to the following terms and conditions:

1. Term and Termination. This Agreement shall commence as of December 17, 2025 and shall be for a term of one (1) year, unless terminated earlier in accordance with this Section 1. Thereafter, this Agreement may be renewed for additional one (1) year terms, upon written mutual agreement of the parties. This Agreement may be terminated at any time by mutual consent. This Agreement may be terminated without cause upon at least ninety (90) days' written notice by either party; provided however that such termination shall not be effective until completion of any academic programming for the students who are currently enrolled in any courses at the time of the termination notice. Either party may terminate this Agreement in the event of a material breach of the Agreement by the other party if the non-breaching party has given written notice of such breach, and the breaching party has not cured the breach within thirty (30) days of such notice.

2. Academic Services. In accordance with the College's admission and testing policies as more fully specified in Section 6 of this Agreement, students from School may enroll in the Advance at College or Summer ACE program or other credit courses at the College's Main Campus and/or Regional Centers. At College's discretion, the courses may be offered in-person, fully online, or in a hybrid format. School will have responsibility for advising students as to how to align courses with School's graduation, program, or pathway requirements.

COMMUNITY COLLEGE OF PHILADELPHIA

School is the student's local education agency ("LEA") and is solely responsible for ensuring the provision of a free appropriate public education ("FAPE") for eligible students with individualized education program ("IEP") or other services in accordance with the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq. ("IDEA"), Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq. ("Section 504") , 22 PA Code Chapter 15, and any other applicable local, state or federal law regarding FAPE for students with disabilities. College will cooperate with School to coordinate necessary accommodations for students with an IEP or Section 504 plan.

3. Credits. The credits earned by Students enrolled in courses at the College pursuant to this Agreement shall be the same credits offered to postsecondary students enrolled at the College.

4. Payment. The tuition and fees for any student taking courses in the College's Advance at College (dual enrollment), Summer ACE program or other credit courses at the College's Main Campus or Regional Centers, will be billed to the individual student in accordance with College policies. Late payment(s) may result in a student being dropped from their course(s). Students who withdraw from a course are required to pay tuition and fees in accordance with the College's withdraw and refund policies. Payment by the student is not contingent upon a student's completion of or performance in any or all courses and/or any other restriction other than enrollment. Students shall also pay the full cost of any required textbooks or course materials and supplies. Courses offered at the College will not exceed the College's current rate per credit/per course/per student[1]. *Tuition charges will be determined based upon the Student's residency.*

5. Staffing. The College will provide qualified faculty to facilitate and teach courses as is the standard process under the Advance at College and Summer ACE programs.

6. Applications for Admission. Student applications used for admission to the Advance at College (dual enrollment) program and/or the Summer ACE program are the current applications as supplied/published electronically or on paper and must be submitted to the appropriate College office as directed on or before the mutually agreed upon date. Application submission dates must be in advance of any established application and processing deadlines established by the College for the relevant semester(s) students are enrolled. The College reserves the right not to accept applications received after this mutually agreed upon date. All students who have applied to Advance at College (dual enrollment) are required to go through the College's processes for placement to determine proper course placement, unless otherwise determined by the College. Students who have successfully completed credit bearing courses will be given one (1) free official transcript that can be applied toward their course of study at the College upon high school graduation or at another post-secondary institution of their choice.

7. Confidentiality, Student Records. School acknowledges that College is subject to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g ("FERPA") and its

[1] Current Advance at College rate is $159 per credit. Current Summer ACE rate is $250 per course/per student. Rates subject to change. Payee will be notified in advance of any change in costs related to this Agreement.

COMMUNITY COLLEGE OF PHILADELPHIA

implementing regulations, which limit the transfer and re-transfer of education records and personally identifiable information in education records, including but not limited to any academic or grade information, attendance, truancy, discipline, receipt of special education services or supplementary educational services, social security or public benefits, or information as to race, ethnicity or disability. The College designates School as a School Official under FERPA with legitimate educational interests in the education records and/or personally identifiable information of the students served under this Agreement. To the extent the College shares any education records and/or personally identifiable information with School, School acknowledges that it will receive such education records and/or personally identifiable information in its capacity as School Official, and will comply with all FERPA requirements with regard to such information, including using such information only for the purpose for which the disclosure was made; keeping such information in strict confidence; and maintaining such information in a secure manner. The College shall transmit information or records protected by FERPA solely to the School employee listed in this section 7: Cody Smith, High School Principal, csmith01@reachcyber.org. If School is also subject to FERPA (*i.e.*, if School receives funds under any program administered by the U.S. Department of Education), School also designates College as a School Official and may release education records and personally identifiable information to College in accordance with FERPA. If School is not subject to FERPA, School shall provide College with student education records and personally identifiable information in accordance with its own policies, and College shall keep such records confidential. School may transfer records to Megan Barbano-Maxwell, Division of Strategic Initiatives and Community Engagement, Community College of Philadelphia, 1700 Spring Garden Street, Philadelphia, PA 19130, Room S3-03, mbarbanomaxwell@ccp.edu.

8. Non-Discrimination. The parties hereto shall act in a nondiscriminatory manner regarding this Agreement and the participation of any student in any program shall not be based on race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran status and/or disability or any other status protected by federal, state or local law. The parties agree to provide reasonable accommodation(s) to permit a student with a disability to participate in the programs/courses to the extent that such would not fundamentally alter the program/courses or place an undue burden on the parties.

9. Independent Contractor. This Agreement does not create any partnership, joint venture, or other similar business arrangement between the parties. School is considered to be independently contracting with the College and does not have any relationship with the College other than as an independent contractor. School is not authorized to speak for or bind the College with third parties in any manner. School and/or School's employees and agents are not entitled to College-paid compensation, insurances or benefits of any kind.

10. Indemnification. School agrees to defend, indemnify and hold harmless the College and its directors, trustees, officers, employees, and agents from and against any and all liabilities (including all actions, claims, demands, losses, damage fees including reasonable attorney's fees and expenses incurred in defense thereof) relating to: (1) breach by School of this Agreement; or (2) the negligent acts or omissions by School or any of its directors, officers, trustees, agents, employees, faculty or students in connection with their participation in dual enrollment programs and/or pertaining to this Agreement. The College agrees to indemnify and hold harmless School and its directors, trustees, officers, employees and agents from and

COMMUNITY COLLEGE OF PHILADELPHIA

against any and all liabilities (including all actions, claims, demands, losses, damage fees including reasonable attorney's fees and expenses incurred in the defense thereof) relating to: (1) breach by the College of this Agreement; or (2) the negligent acts or omissions by the College or its directors, officers, trustees, employees, faculty, or agents in connection with the dual enrollment programs and/or pertaining to this Agreement. Any indemnity granted by the College shall be subject to the immunities and limitations on liability set forth in the Political Subdivision Tort Claims Act (the "Tort Claims Act"), 42 Pa. C.S.A. §§ 8541-8564, and the statutory limits thereof and any other immunity to which the College is entitled. The provisions of the Tort Claims Act are incorporated by reference herein. Nothing shall be construed as waiving any of the College's rights or immunities granted by the Tort Claims Act or as conferring upon third parties any rights against the College not specifically granted by the Tort Claims Act. Each party agrees that it shall give the other party prompt notice of any claim, threatened or made, or suit instituted against it which could result in a claim for indemnification as provided for above; provided, however, that failure to give such notice shall not be a waiver of a party's right to indemnification from the other. The indemnification obligations under this Agreement survive the expiration or termination of this Agreement.

11. Insurance. Each party shall maintain the following insurance with an insurance company with a reputable insurance carrier authorized to do business within the Commonwealth of Pennsylvania: (a) *Workers' Compensation and Employer's Liability*. Workers' Compensation limits shall be the statutory limits and employers' liability insurance, with limits of (1) $100,000 Each Accident–Bodily Injury by Accident; (2) $100,000 Each Employee-Bodily Injury by Disease; and (3) $500,000 Policy Limit-Bodily Injury by Disease; and (b) *General Liability Insurance*. Limit of Liability: $1,000,000 per occurrence combined single limit for bodily injury (including death) and property damage liability; $2,000,000 general aggregate. The general liability insurance shall cover: premises operations; personal injury liability; employees and volunteers as additional insureds; broad form property damage. Each party shall provide the other party with a Certificate of Insurance prior to commencing services under this Agreement.

12. Headings. All paragraph and other headings and captions used herein are for convenience of reference only and shall not be used in the interpretation or construction hereof.

13. Notices. Notification to the College required by this Agreement should be addressed to Dr. Seth Jacobson, Acting Vice President, Strategic Initiatives & Community Engagement, 1700 Spring Garden St. Philadelphia, PA 19130, sjacobson@ccp.edu. Notification to School required by this Agreement should be addressed to Cody Smith, High School Principal, csmith01@reachcyber.org.

14. Entireties. This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understandings with respect to the subject matter hereof. This Agreement may not be modified or amended except by written agreement signed by each party hereto.

15. Governing Law. This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania, and any dispute arising under this Agreement will be heard exclusively in the state or federal courts in Philadelphia, Pennsylvania.

COMMUNITY COLLEGE OF PHILADELPHIA

Rev. 12.2.25

16. Execution and Counterparts. Provided that all parties execute a copy of this Agreement, this Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be as effective as if the parties had delivered an executed original of this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above by their duly authorized agents and intend to be legally bound.

ACCEPTED FOR
COMMUNITY COLLEGE OF PHILADELPHIA

Seth Jacobson (Jan 12, 2026 18:57:00 EST)

Dr. Seth Jacobson
Acting Vice President, Strategic Initiatives and Community Engagement

Date: 01/12/2026

Alycia Marshall (Jan 16, 2026 10:40:01 EST)

Alycia Marshall, Ph.D.
Interim President

Date: 01/16/2026

ACCEPTED FOR
REACH CYBER CHARTER SCHOOL AUTHORIZED INDIVIDUAL

Jane Swan

Chief Executive Officer

Title

Date: 01/16/2026

School billing address: 1826 Good Hope Rd., Enola, PA 17025

_Contract_Articulation / Dual Admission / Transfer_5815

Final Audit Report 2026-01-16

Created:	2026-01-06
By:	Shaquine Ayers (sayers@ccp.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6sWUQiEs-yp3b1BBbbqCHdbdq9N9vETk

"_Contract_Articulation / Dual Admission / Transfer_5815" History

Document created by Shaquine Ayers (sayers@ccp.edu)
2026-01-06 - 3:08:19 PM GMT

Document emailed to Seth Jacobson (sjacobson@ccp.edu) for signature
2026-01-06 - 3:09:52 PM GMT

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2026-01-06 - 3:10:03 PM GMT

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2026-01-09 - 6:09:27 PM GMT

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2026-01-12 - 8:35:24 PM GMT

Document e-signed by Seth Jacobson (sjacobson@ccp.edu)
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2026-01-16 - 2:06:28 PM GMT

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Signature Date: 2026-01-16 - 3:40:01 PM GMT - Time Source: server

Adobe Acrobat Sign

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2026-01-16 - 3:40:03 PM GMT

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2026-01-16 - 3:55:34 PM GMT

Document e-signed by Jane Swan (jswan@reachcyber.org)
Signature Date: 2026-01-16 - 3:56:14 PM GMT - Time Source: server

Agreement completed.
2026-01-16 - 3:56:14 PM GMT

Adobe Acrobat Sign

Coversheet

Outreach Update

Section: VII. Information Items
Item: B. Outreach Update
Purpose:
Submitted by:
Related Material: Board Slides Feb. 2026.pdf
Board Slides Feb. 2026.pdf

REACH
CYBER CHARTER SCHOOL
Reach your potential

Campaign Performance Dashboard



November- January Report

Digital Marketing Strategy

Phase I: The Creative COMPLETE

2025-2026: Brought the creation of the creative elements in-house. This included designing the display ads, writing the copy for the social media ads, and organizing the video shoot.

Phase II: Paid Social Media

November 2025- June 2026: Added internal paid social media efforts.

Campaign Overview

Objective

Increase brand awareness & generate leads

Platform

Instagram Ads, Facebook Ads, LinkedIn Ads

Budget

$10,000 per month

Campaign Content Categories

Brand Posts

Includes invitations to learn more and info session dates.

Some version is running all the time.

Informative Content

Blog articles that link back to our website.

Content rotating throughout the month.

External Outreach

Promoting events that the Outreach Team will be attending.

As appropriate.

Partner Promotion

Promoting events we attend as part of our partnership relationships.

As appropriate.

Campaign Content Comparison

Brand Posts



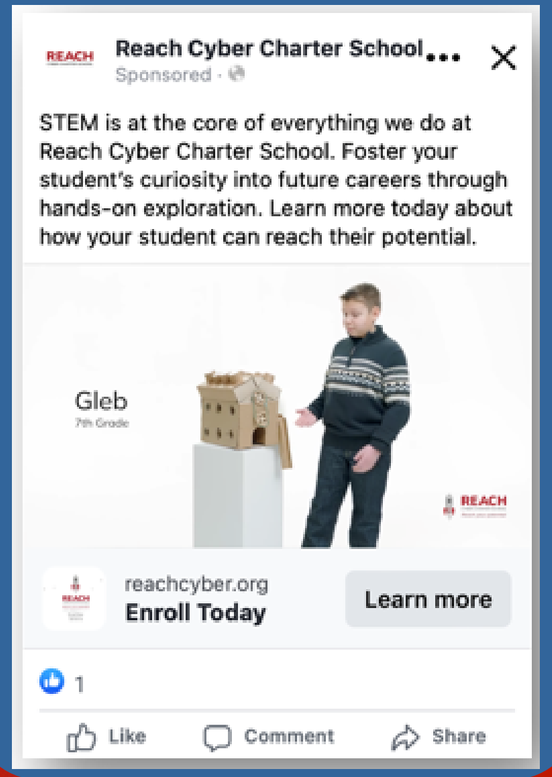
Branded Post



Informative Content



Crane



Key Metrics Summary

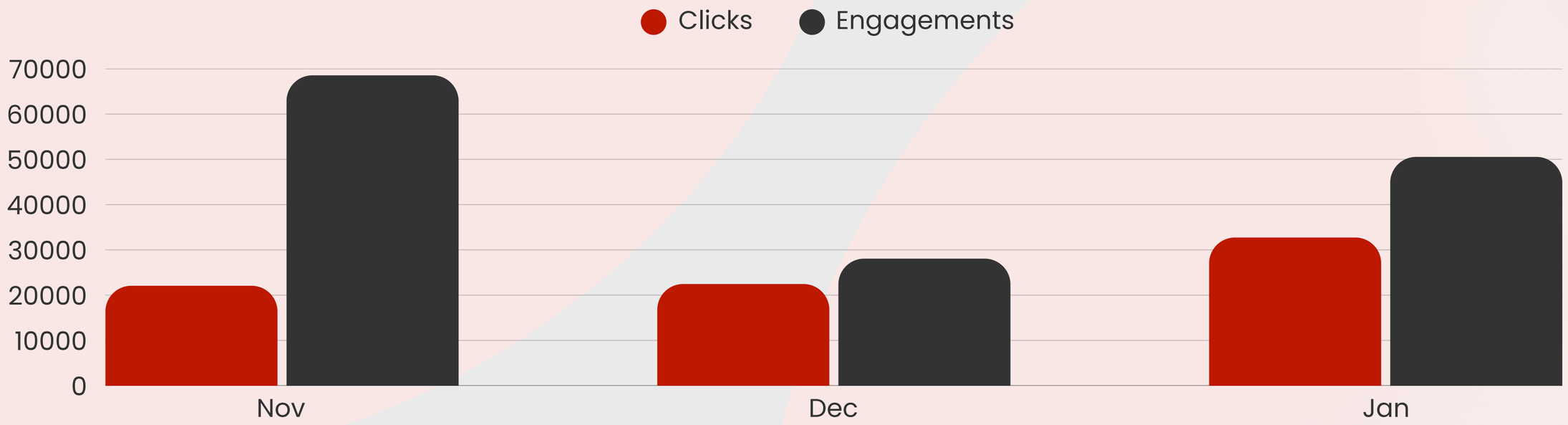
November, December, & January

Cost per Click (CPC)
$0.32

Click Through Rate
1.2%

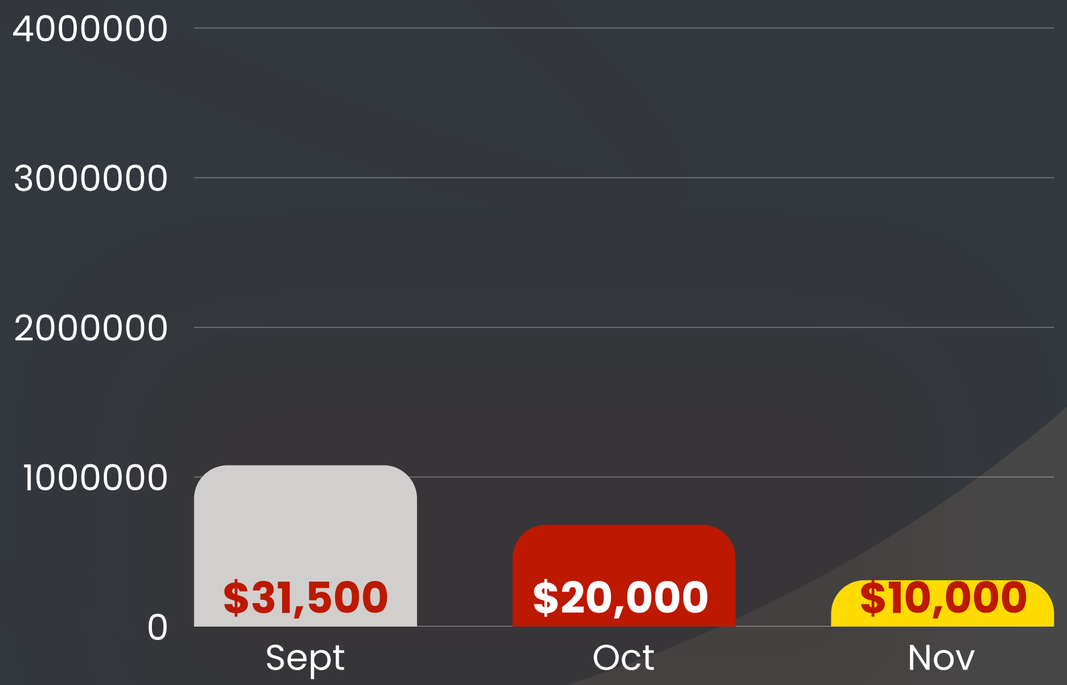
Impressions
7,000,684

Link Clicks
73,754

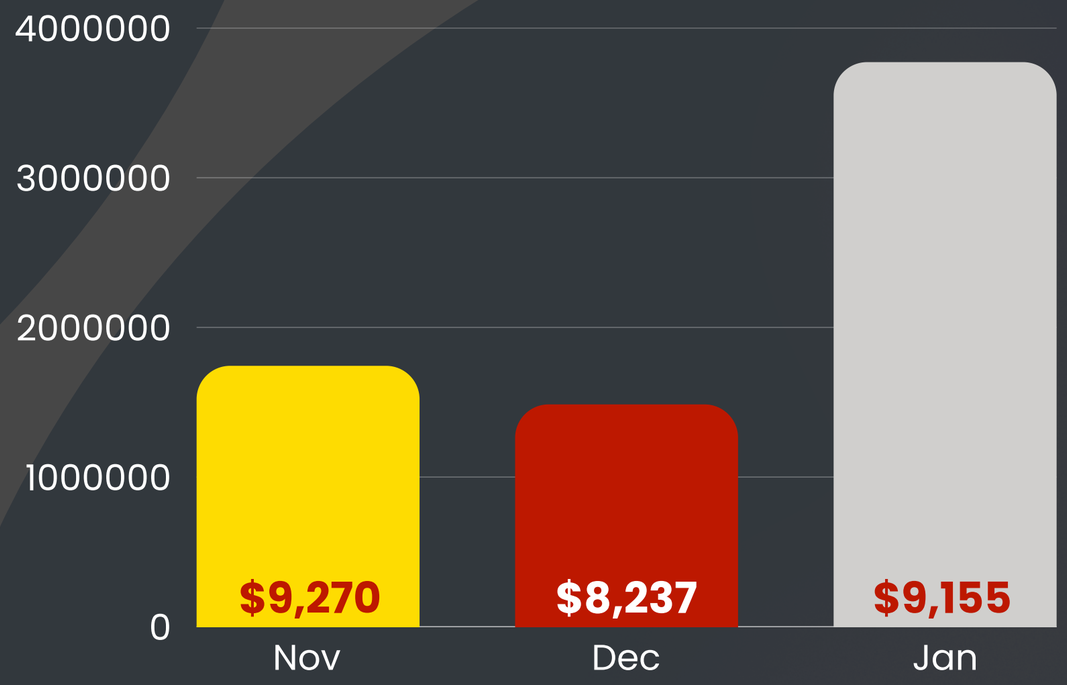


Ad Comparison

Crane Managed Impressions With Spend

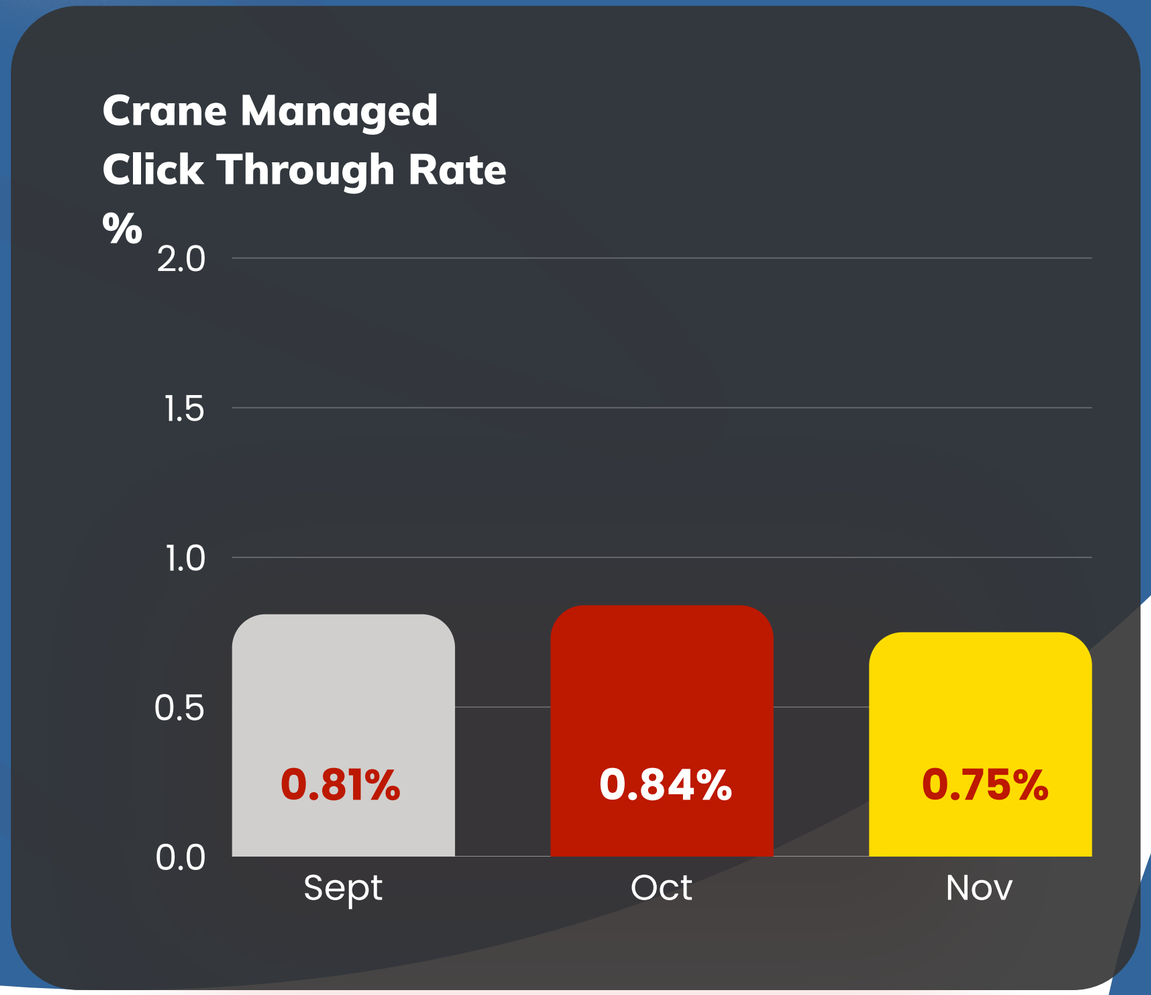


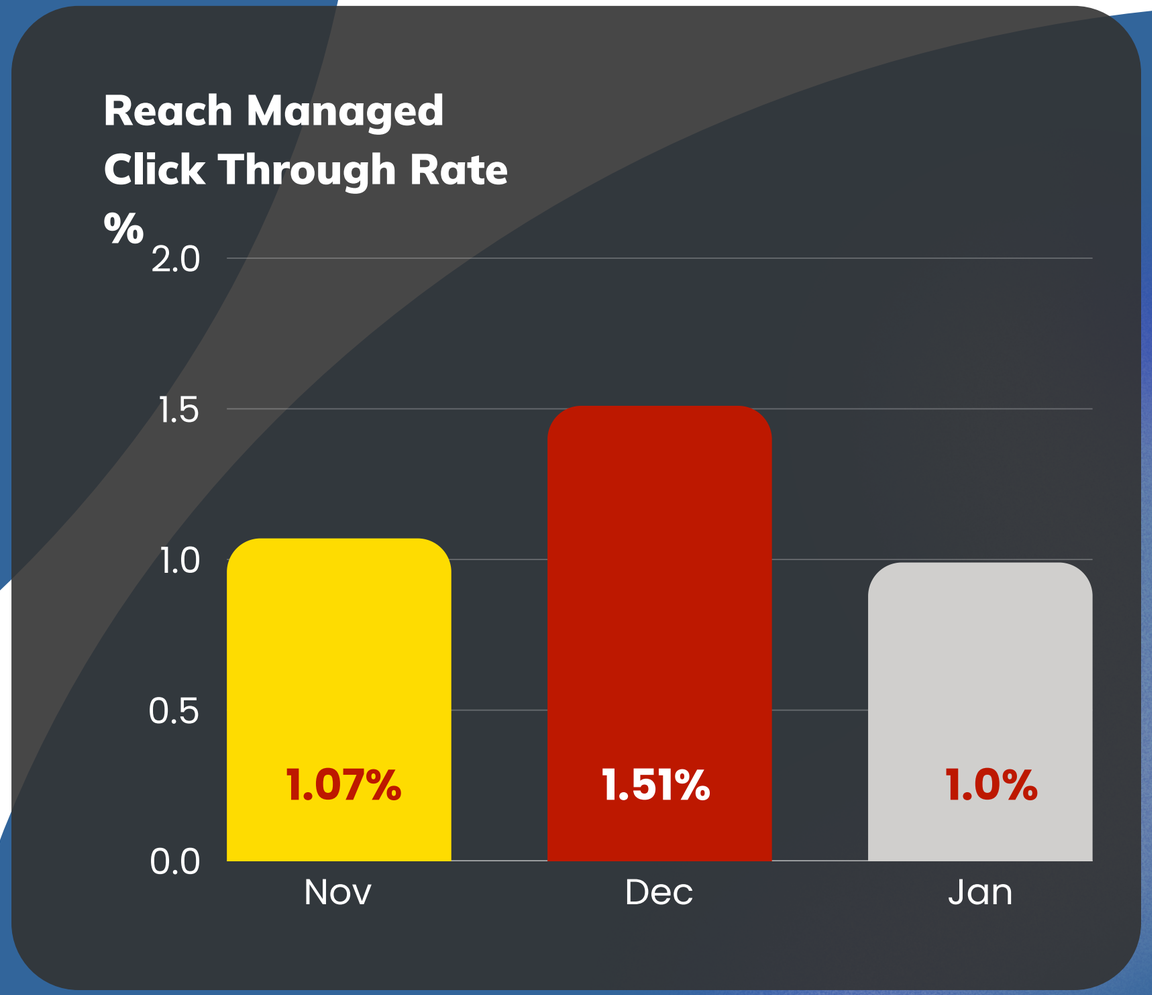
Reach Managed Impressions With Spend



Ad Comparison

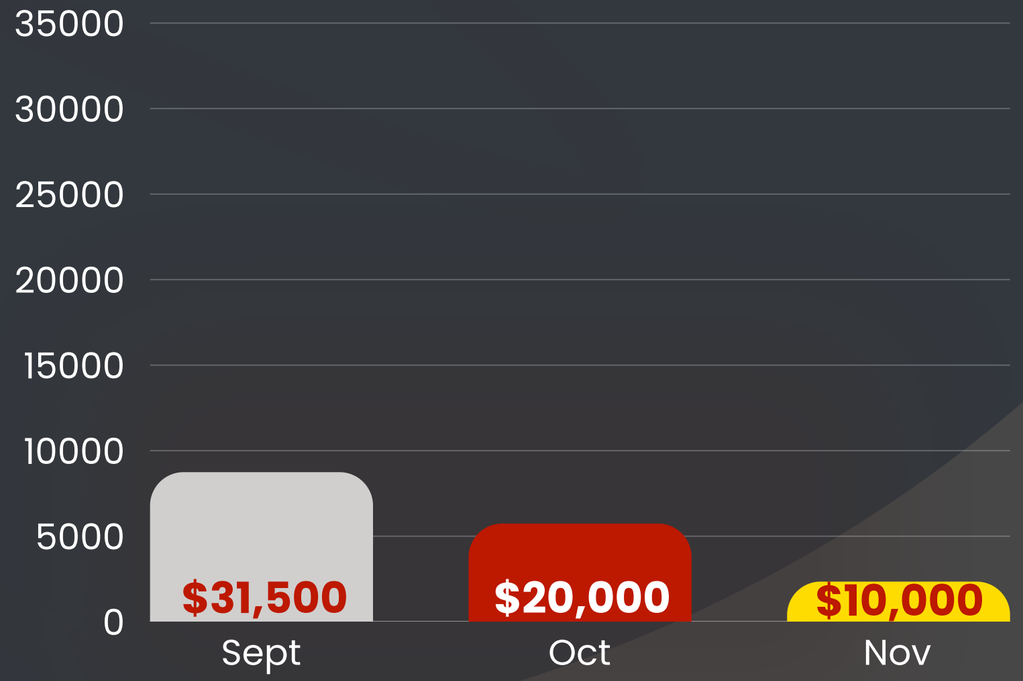
National CTR Average: 0.7 %



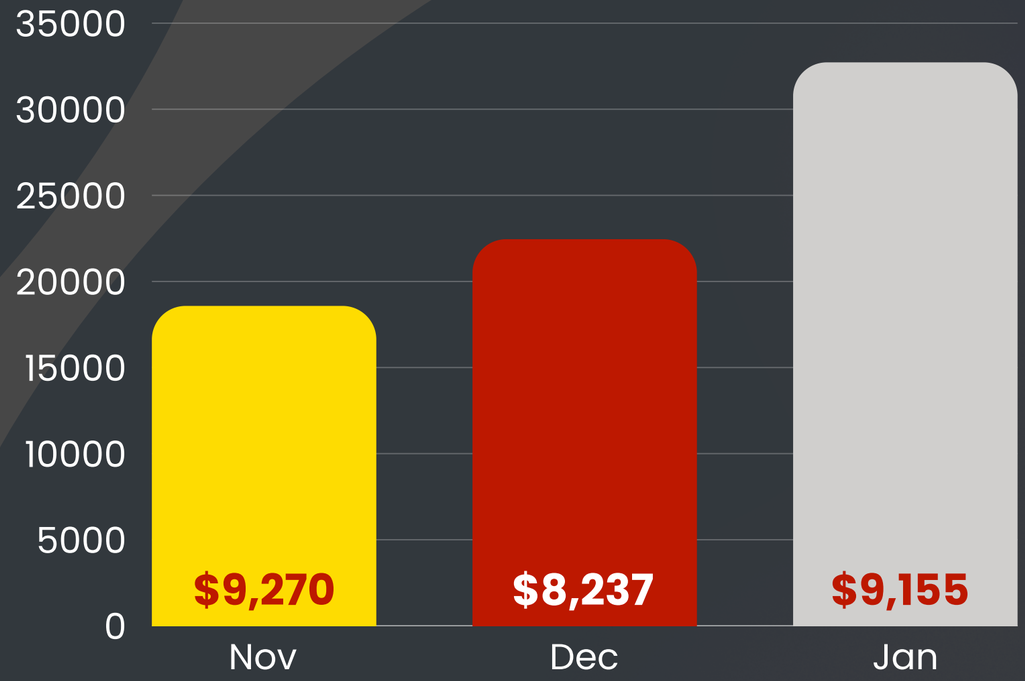


Ad Comparison

Crane Managed Link Clicks



Reach Managed Link Clicks



Key Website Metrics

November Website Traffic

	Page path	Views	% Δ	Active use...	% Δ
1.	/	8,192	-8.8%	5,166	-3.4%
2.	/reach-resources/information-sessions	7,139	18.5%	5,851	36.5%
3.	/reach-resources/blog/2025-26/how-to-c...	3,627	-	2,751	-
4.	/winter	3,171	317,000.0%...	2,702	270,10...
5.	/enroll	2,932	-19.2%	1,072	-14.2%
6.	/connect/employment	2,484	-6.4%	1,335	-4.8%
7.	/community/testimonials/batista-family	1,762	5,773.3%	1,359	4,933.3...
8.	/meet-us/school-calendar	1,294	43.3%	716	29.5%
9.	/reach-resources/blog/2025-26/reach--re...	894	-	833	-
10.	/info	871	-42.0%	836	-39.0%
11.	/academics/high-school/	857	-13.5%	523	-12.1%
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1 - 100 / 221

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4.	/reach-resources/blog/2025-26/how-to-c...	3,484	-3.9%	2,194	-20.2%
5.	/reach-resources/blog/2025-26/inspiring...	2,273	-	2,062	-
6.	/enroll	2,102	-28.3%	799	-25.5%
7.	/connect/employment	1,948	-21.6%	1,131	-15.3%
8.	/meet-us/school-calendar	1,069	-17.4%	613	-14.4%
9.	/info	752	-13.7%	723	-13.5%
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Different groups and agencies we have communicated with:

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BOYS & GIRLS CLUBS OF AMERICA

Big Brothers Big Sisters. OF AMERICA

4-H 18 USC 707

Family Services of NWPA

projecthome
Every Home Safe and Sound

CENTRAL PENNSYLVANIA FOOD BANK
No One Should Be Hungry

eliminating racism empowering women
ywca
Greater Harrisburg

the YMCA

PNC BANK

PSECU SM

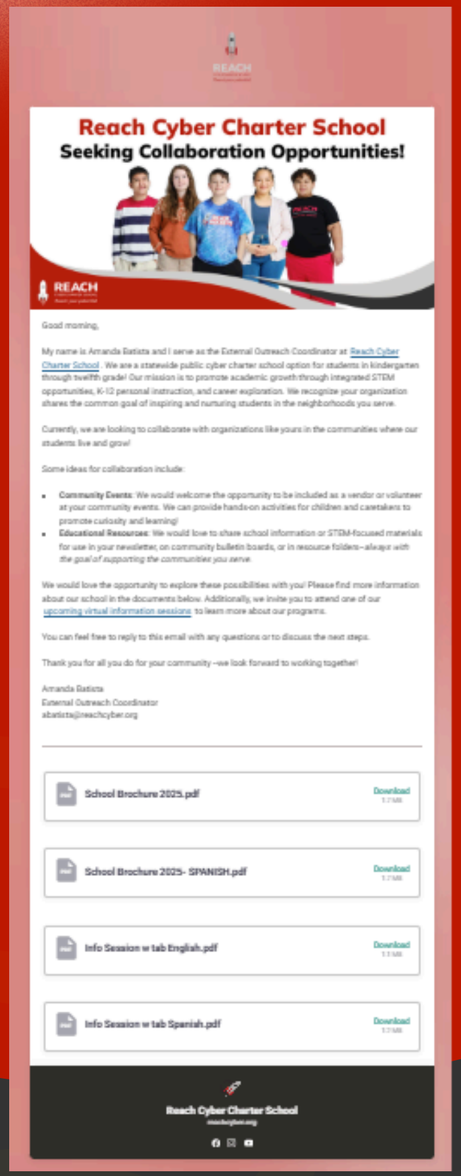
DEPARTMENT OF HUMAN SERVICES
Children and Youth Services

Haven Ministries
Hope Through Shelter, Clothing, Food and Support

Friends ASSOCIATION
for Care and Protection of Children

Children's Advocacy Centers of Pennsylvania

Organization Networking Statistical Analysis



REACH

Reach Cyber Charter School

Seeking Collaboration Opportunities!

REACH

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My name is Amanda Batista and I serve as the External Outreach Coordinator at Reach Cyber Charter School. We are a statewide public cyber charter school option for students in kindergarten through twelfth grade! Our mission is to promote academic growth through integrated STEM opportunities, K-12 personal instruction, and career exploration. We recognize your organization shares the common goal of inspiring and nurturing students in the neighborhoods you serve.

Currently, we are looking to collaborate with organizations like yours in the communities where our students live and grow!

Some ideas for collaboration include:

- **Community Events**: We would welcome the opportunity to be included as a vendor or volunteer at your community events. We can provide hands-on activities for children and caretakers to promote curiosity and learning!
- **Educational Resources**: We would love to share school information or STEM-focused materials for use in your newsletter, on community bulletin boards, or in resource folders—always with the goal of supporting the communities you serve.

We would love the opportunity to explore these possibilities with you! Please find more information about our school in the documents below. Additionally, we invite you to attend one of our upcoming virtual information sessions to learn more about our programs.

You can feel free to reply to this email with any questions or to discuss the next steps.

Thank you for all you do for your community –we look forward to working together!

Amanda Batista
External Outreach Coordinator
abatista@reachcyber.org

School Brochure 2025.pdf Download 1.7 MB

School Brochure 2025- SPANISH.pdf Download 1.7 MB

Info Session w tab English.pdf Download 1.1 MB

Info Session w tab Spanish.pdf Download 1.1 MB

Reach Cyber Charter School
reachcyber.org

Email Deliveries

184	172	95	55	77
Sent	Delivered	Opened	Interacted	Didn't open

Email Deliveries

80	78	48	29	30
Sent	Delivered	Opened	Interacted	Didn't open

Total email deliveries: 337

Total emails opened: 193

Email open rate: 57.2%

Opened	Click
Jan 20 × 3	Jan 20 × 2
Jan 20	Jan 20 × 2
Jan 20 × 5	Jan 20
Jan 20	
Jan 20 × 26	Jan 20
Jan 20 × 2	
Jan 20	Jan 20
Jan 20	
Jan 20	Jan 20

REACH
CYBER CHARTER SCHOOL
Reach your potential

Campaign Performance Dashboard



November- January Report

Digital Marketing Strategy

Phase I: The Creative COMPLETE

2025-2026: Brought the creation of the creative elements in-house. This included designing the display ads, writing the copy for the social media ads, and organizing the video shoot.

Phase II: Paid Social Media

November 2025- June 2026: Added internal paid social media efforts.

Campaign Overview

Objective

Increase brand awareness & generate leads

Platform

Instagram Ads, Facebook Ads, LinkedIn Ads

Budget

$10,000 per month

Campaign Content Categories

Brand Posts

Includes invitations to learn more and info session dates.

Some version is running all the time.

Informative Content

Blog articles that link back to our website.

Content rotating throughout the month.

External Outreach

Promoting events that the Outreach Team will be attending.

As appropriate.

Partner Promotion

Promoting events we attend as part of our partnership relationships.

As appropriate.

Campaign Content Comparison

Brand Posts



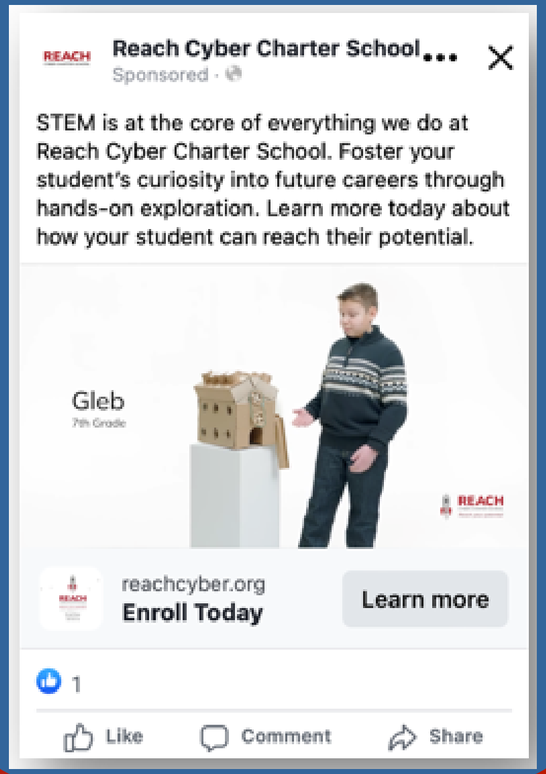
Branded Post



Informative Content



Crane



Key Metrics Summary

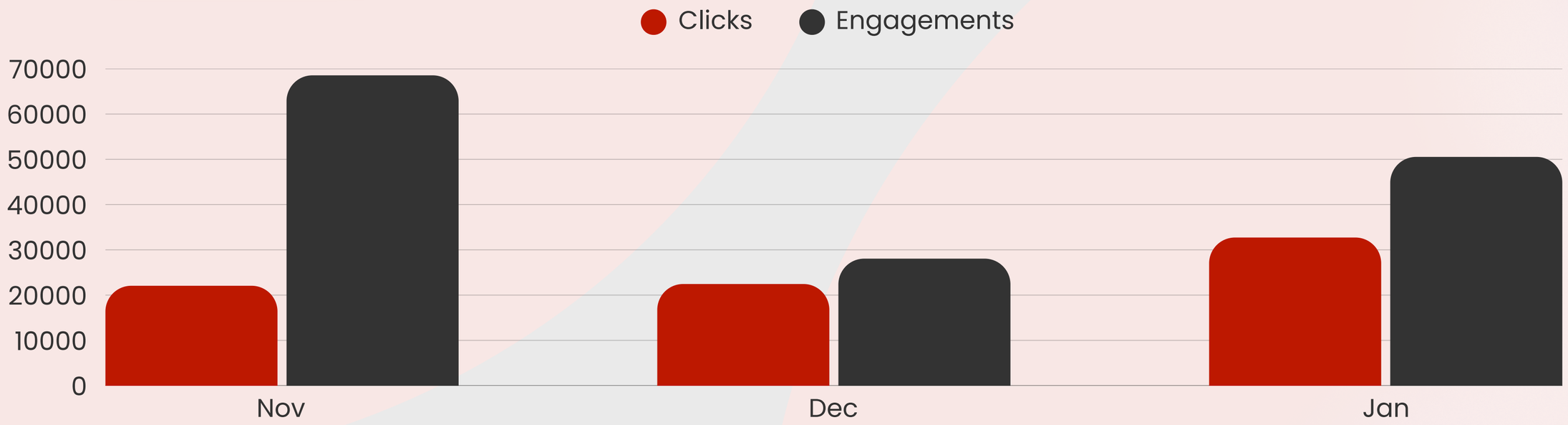
November, December, & January

Cost per Click (CPC)
$0.32

Click Through Rate
1.2%

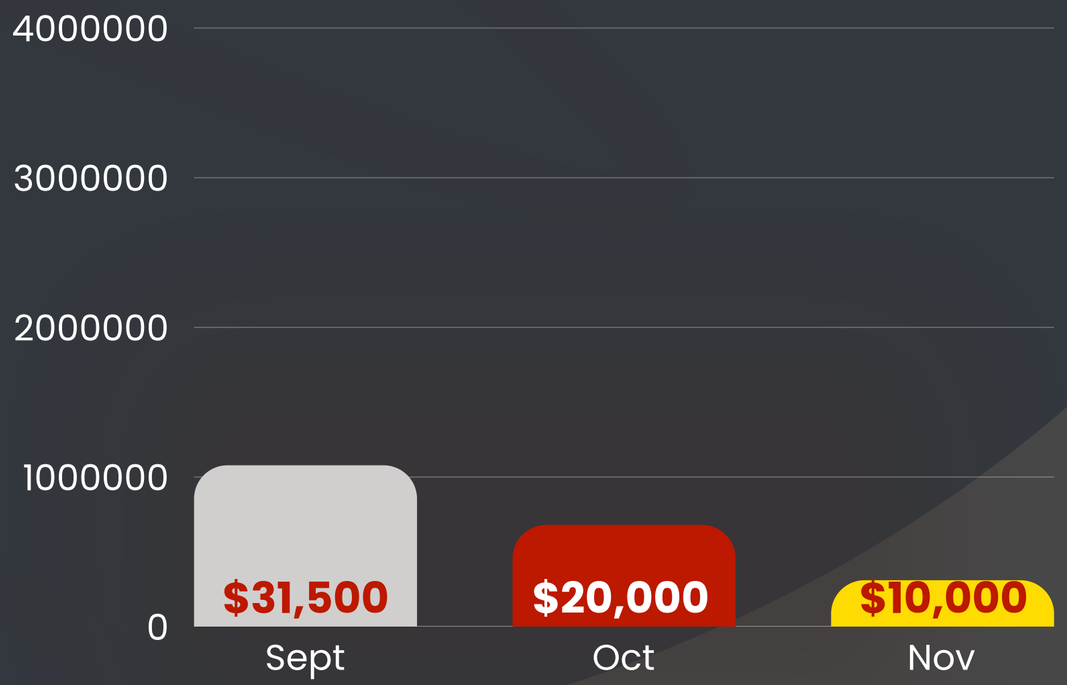
Impressions
7,000,684

Link Clicks
73,754

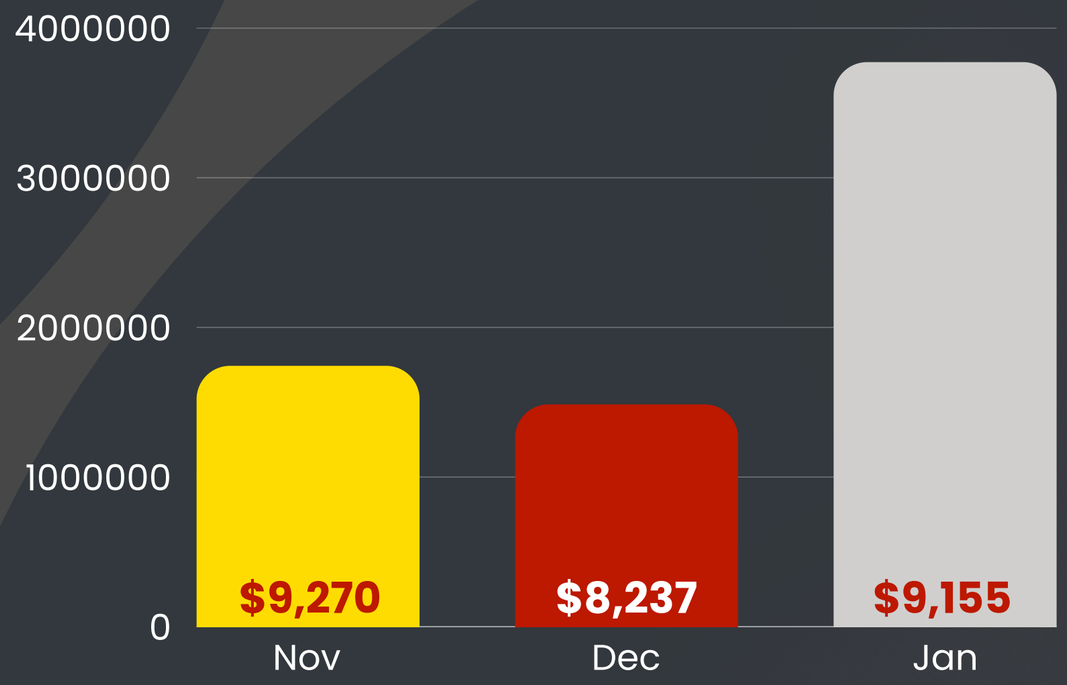


Ad Comparison

Crane Managed Impressions With Spend

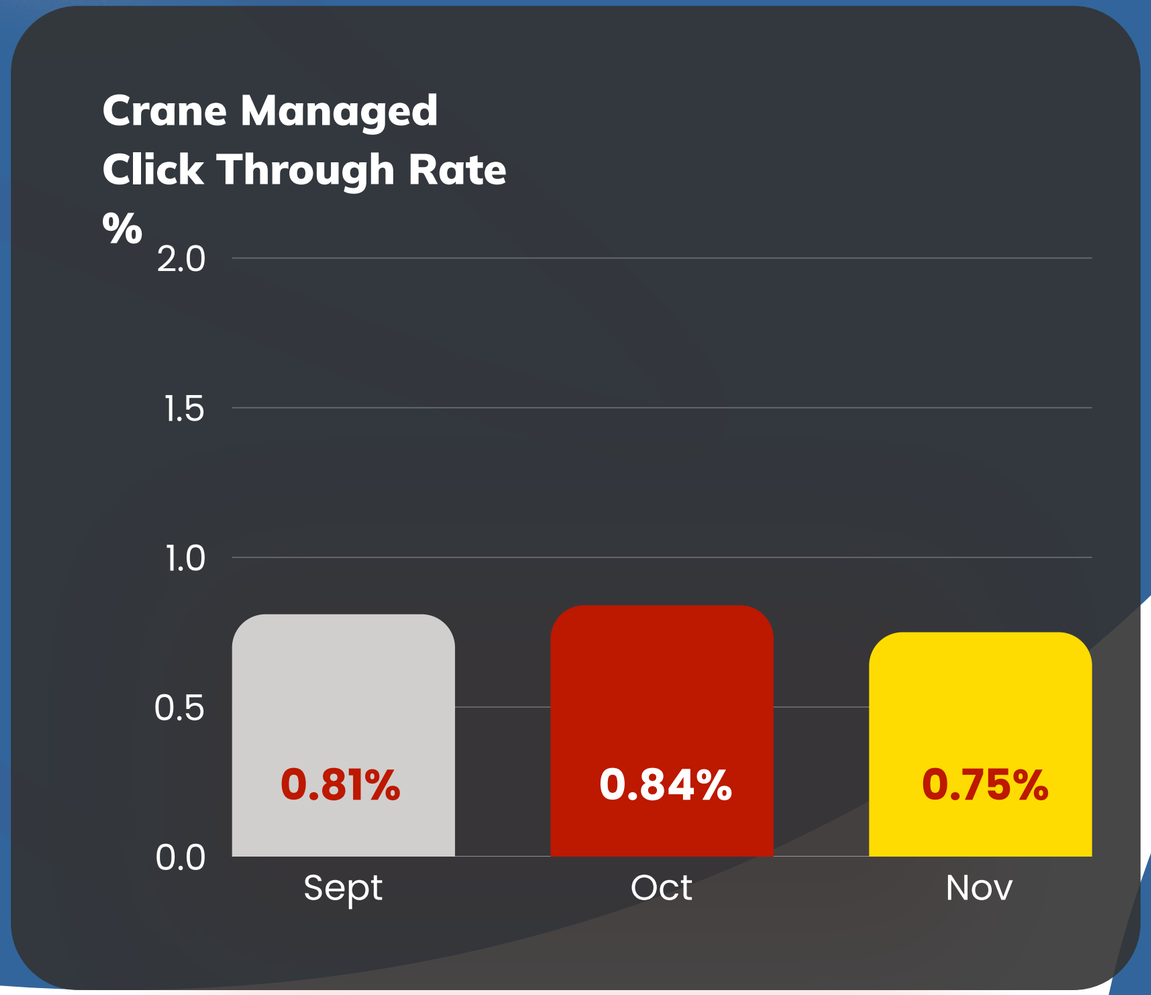


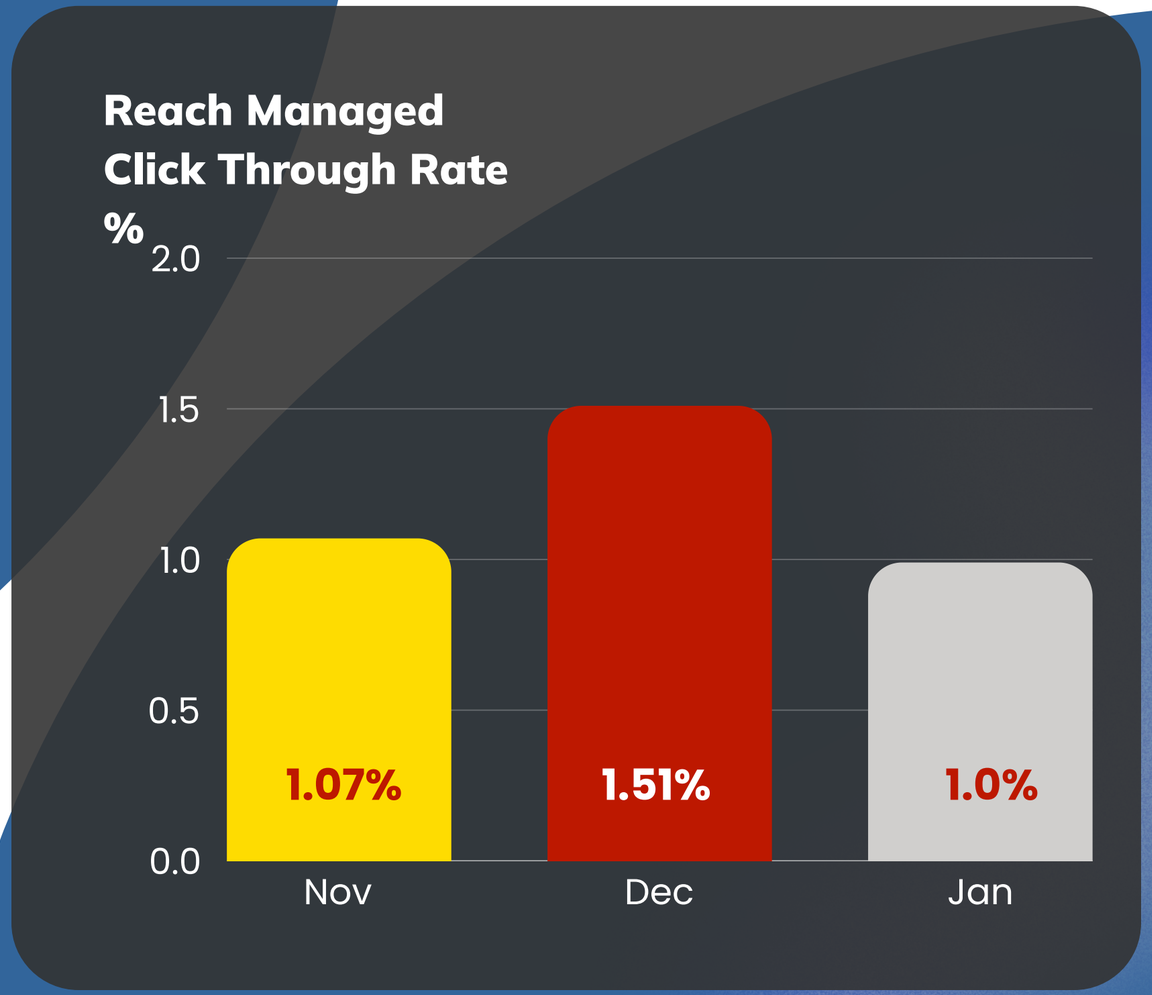
Reach Managed Impressions With Spend



Ad Comparison

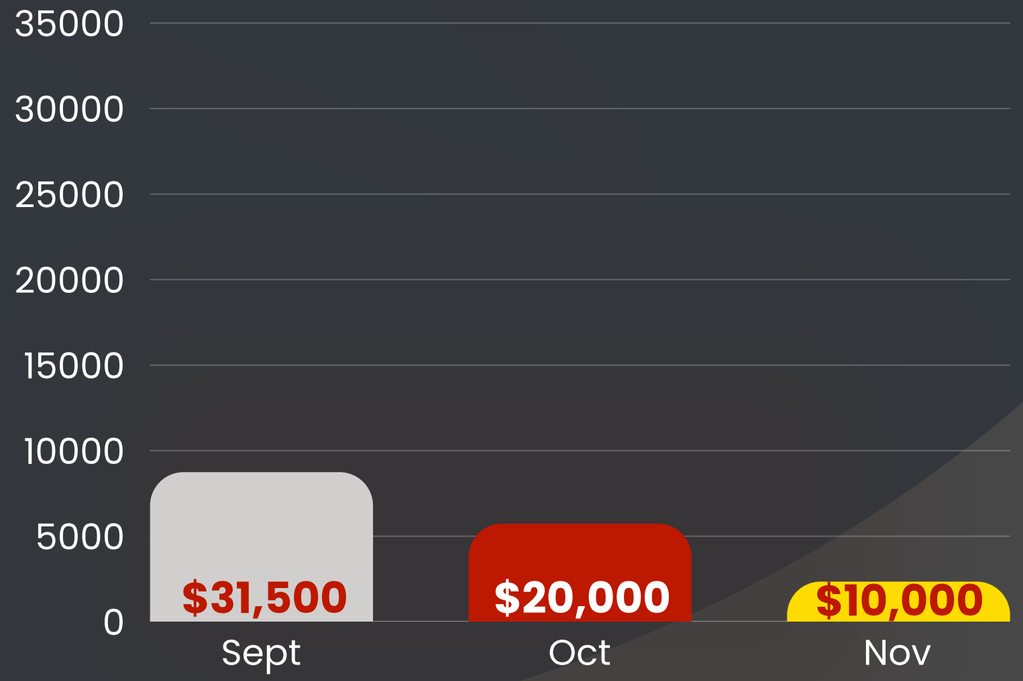
National CTR Average: 0.7 %



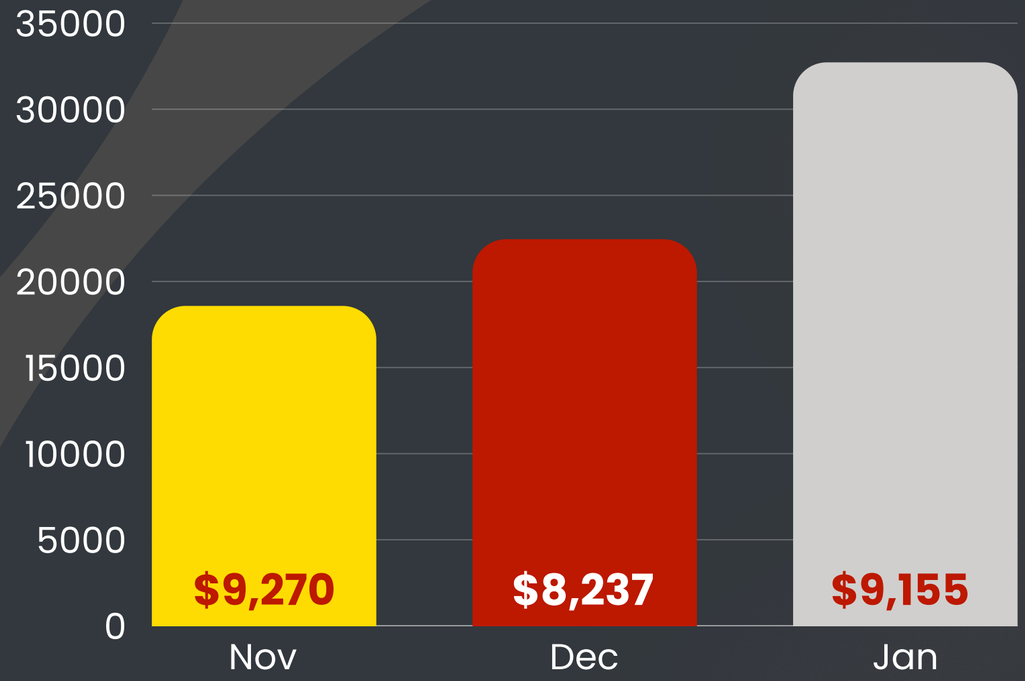


Ad Comparison

Crane Managed Link Clicks



Reach Managed Link Clicks



Key Website Metrics

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	Page path	Views	% Δ	Active use...	% Δ
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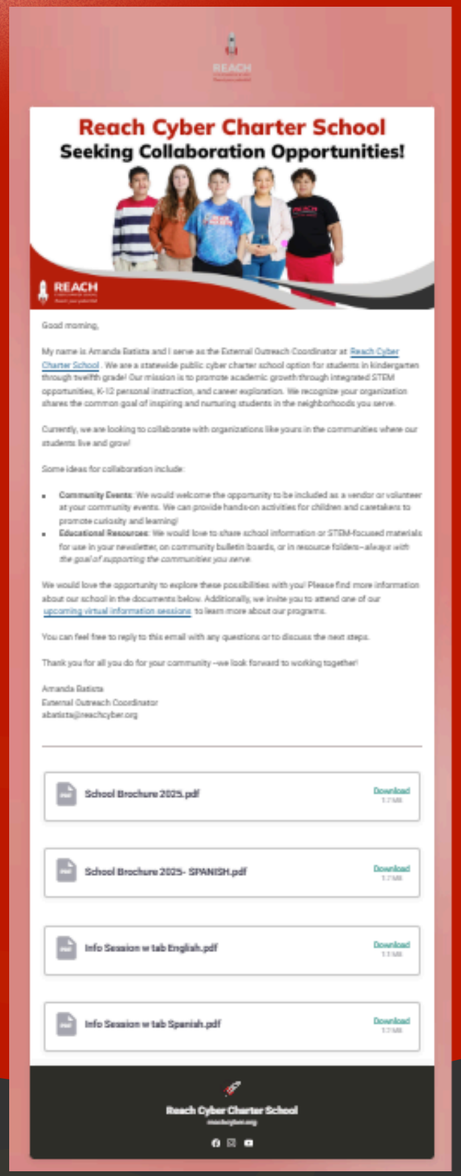

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abatista@reachcyber.org

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Info Session w tab English.pdf — Download — 1.1 MB

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Jan 20	
Jan 20 × 26	Jan 20
Jan 20 × 2	
Jan 20	Jan 20
Jan 20	
Jan 20	Jan 20

Coversheet

CSI Update

Section: VII. Information Items
Item: C. CSI Update
Purpose:
Submitted by:
Related Material: CSI_Update_Feb_2026.docx

Mid-Year CSI Update

Comprehensive School Improvement Planning

REACH CYBER CHARTER SCHOOL
Reach your potential

Reach has successfully met all 7 of our Quarter 2 CSI goals. We continue to work towards meeting our annual goals in each area.

Goal 1 - Career Standards Benchmark: By December 30th, 40% of students in grades 5, 8, and 11 will have completed two artifacts.

> *Goal Met - The percentage of students completing two or more career artifacts remains stable at 67% across grades 5, 8, and 11, exceeding the benchmark target of 40%. Grade-level results show 5th grade increased from 70% to 71%, while 8th grade remained at 68% and 11th grade remained at 64%.*

Goal 2 - English Language Arts: 20% of students will demonstrate proficiency on grade-level assessments.

> *Goal Met - 27.7% of students are demonstrating proficiency on grade level assessments on Mastery Connect, DIBELS, and CDT BOY benchmarks.*

Goal 3 - Mathematics: 9% of students will demonstrate proficiency on grade level assessments.

> *Goal Met - 10.16% of students are currently demonstrating proficiency in grade level standards in Mastery Connect and IXL Math Benchmarks.*

Goal 4 - Tiered Support: At least 60% of students meet T1 targets for curriculum-based assessments.

> *Goal Met - 71% of students are meeting T1 targets for curriculum-based assessments.*

Goal 5 - Regular Attendance: 80% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts.

> *Goal Met - 80% of FAY students are on track for attendance (and 82% of all students, regardless of enrollment date, are on track for attendance).*

Goal 6 - Graduation Rate: 40% of graduating seniors will be on track to complete statewide graduation requirements at the end of semester 1.

> *Goal Met - 43% of seniors (330/760) have already completed Act 158 requirements.*

Goal 7 - Instructional Coaching: 50% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.

> *Goal Met - 52% (259/496) of teachers have completed targeted instructional coaching cycles focused on evidence-based practices.*