



# Reach Cyber Charter School Board of Trustees

## Reach Cyber Charter School - Board Meeting

Published on June 12, 2026 at 8:32 AM EDT

Amended on June 16, 2026 at 9:39 AM EDT

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### Date and Time

Wednesday June 17, 2026 at 9:00 AM EDT

### Location

1826 Good Hope Rd  
Enola, PA 17025

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

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### Agenda

Presenter

#### I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

#### II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board

Presenter

telephonically must contact the CEO or Board President by phone or by email at least twenty-four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the CEO or Board President at least twenty-four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the CEO or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

### III. Routine Business

- A. Approval of the Agenda David Taylor

### IV. Oral Reports

- A. CEO Report Jane Swan
- B. Human Resources Update Michael Garman

1. Staffing Report as of June 10, 2026

2. HR Committee Update — On June 12, 2026, the HR Committee of the Board of Trustees met and discussed the attached June committee meeting agenda items. There were no items for Board consideration.

- C. Financial Report Karen Yeselavage

### V. Consent Items

- A. Approval of Staffing Report
- B. Approval to Renew the Agreement with Everyway, Unique Learning System Gregory McCurdy  
 ULS is a modified curriculum for students with low incidence disabilities, special education. Through careful review we have reallocated and combined licenses reducing the cost of this program by \$43,899.55.
- C. Approval of the Renewal of the Agreement with Carahsoft Nate Laird

Presenter

Carahsoft is our vendor/reseller for our SolarWinds ITSM (IT Service Management) subscription. They provide our Service Portal/Helpdesk ticketing system.

**D. Approval of the Renewal of SentinelOne**

Nate Laird

SentinelOne is our staff endpoint protection platform. This licensing is provided through the Capital Area IU.

**E. Approval to Renew Agreement with Brittany Martin, Earth Science**

JD Smith

Earth Science 101 Program is to provide students with a basic understanding of what Earth Science is and the associated career opportunities available. Geologists, biologists, chemists, environmental scientists, and ecologists work together as real world problem solvers for studying climate change, natural hazards, conservation, healthcare, energy resources, water resources, etc.

**F. Approval to Renew Agreement with NTIEC**

JD Smith

NTIEC and REACH Cyber Charter School will partner to provide work-based learning opportunities to students in the following counties of Pennsylvania: Bradford, Tioga, Susquehanna, Wayne, Wyoming, Luzerne and Lackawanna. REACH will refer students in need of work-based learning opportunities (internships, externships and job shadowing) to NTIEC's educational coordinators. NTIEC will work with students and REACH's career experience coordinator to find suitable student placements. This program is ACT 158 compliant via the evidence-based pathway to graduation.

**G. Approval to Renew Agreement with the Jason Phillipps Team**

JD Smith

The purpose of this program is to increase high school knowledge of real estate in the current market. Real Estate 101 is a career mentoring program geared toward educating students about a career in the Real Estate industry as a realtor. Real Estate 201 is a continuation of 101. It will focus on establishing and managing a real estate business. Real Estate 301 is an advanced, intense experience where students participate in designing the focus of their internship. Students may observe or participate in the process of finding potential buyers, showing properties, negotiating deals, and closing transactions. Students may learn about property maintenance, tenant relations, and managing rental agreements. Students may gain exposure to financial modeling, investment analysis, and the process of evaluating real estate deals. Students may participate in creating marketing materials, managing social media presence, and developing sales strategies.

**H. Approval to Renew Agreement with LevelUp**

JD Smith

The purpose of this program is to increase the knowledge and skill set of high school students interested in pursuing a career in Cosmetology.

**I. Approval to Renew Agreement with Aquatic Sciences**

JD Smith

Presenter

Job Shadowing: Students who enroll in the Aquatic Career Tour (ACT) Program at The Center will engage in a 3 hour, in-person experience, fulfilling 1/3 of their high school requirements for job shadows. Career Mentoring: Students will be required to enroll in the Aquatic Career Tour Program (3 hrs.) and 1-2 Teen Marine Science Institute workshops (4 hrs. per session). This allows students to meet full hour requirements for career mentoring.

- J. Approval to Renew Agreement with ABC West Pathway JD Smith

This pre-apprenticeship program provides students with the foundational knowledge and skills to enter ABC registered apprenticeship programs with a focus on safety, math, hands tools, power tools, communications, and employability.

- K. Approval to Renew Agreement with Evolve Trades JD Smith

The goal of this agreement is to provide a vocational program that focuses on the skills, knowledge, and abilities that will prepare youth for a workplace in the trades.

- L. Approval to Renew Agreement with Myth JD Smith

In this experience, students will see one or multiple creative project(s) of their choosing from ideation to completion, in a supportive environment of mentors (Myth) and peers (other Reach classmates). Ultimately, students will have portfolio-ready work in the field of their choosing, which they will present to their peers as part of a Reach showcase.

- M. Approval to Renew Agreement with Elmwood Zoo JD Smith

Students will have the opportunity to experience what it is like to be a zookeeper! The experience will be one 3 hour day for the middle school age group, and two 3 hour days for the high school age group.

- N. Approval to Renew Agreement with Made Fashion Institute JD Smith

Through live virtual workshops taught by fashion designers, the students will learn beginner level sewing techniques that will be built upon to complete more advanced sewing projects through the year. They will have access to supplemental online drawing and sewing video tutorials through Made Institute's exclusive online portal and join designers via live video sessions to put their skills into practice. The program is intended for 1st grade - 12th grade.

- O. Approval to Renew Agreement with The Nail Academy JD Smith

The Nail Academy is an education center that offers a variety of hands on & virtual beauty industry classes. Established in 2020, class subjects include nails, esthetics, marketing, customer service, financial literacy, salon consulting, mentorship, & more! The Nail Academy has helped hundreds of students & beauty industry professionals advance within their careers. Will offer: Level 1: Beauty Industry Entrepreneurship, Level 2: Intro to Gel X and Nail Art, Level 3: Acrylic Fundamentals

Presenter

- P.** Approval to Renew Agreement with Pitt Drone JD Smith

Introduction to Drones: This introductory course provides students with a foundational understanding of drone technology, safety, flight operations, and industry applications. Students will explore how drones are used in the real world and learn basic operational safety and rules for operating a drone safely. FAA sUAS Drone Certification: This course prepares eligible students for the FAA Small Unmanned Aircraft Systems (sUAS) Remote Pilot Certification (Part 107). Students will study FAA regulations, airspace classifications, weather, airport operations, aeronautical decision-making, and flight planning.

- Q.** Approval to Renew Agreement with Taste Buds Kitchen JD Smith

Taste Buds Kitchen specializes in educational and interactive cooking experiences for children, teens, families, and adults.

- R.** Approval to Renew Agreement with Weary Arts Group JD Smith

The purpose of this MOU is to partner with WAG which instructs youth throughout South Central PA and abroad. Students in grades 9-12, from Reach Cyber Charter School, will be able to explore a career in performing arts through the WAG Performing Arts Career Prep (WAG PAC Prep). Additionally, students in grades 6-8 will have an opportunity to engage in a performing arts experience through the WAG Virtual Studio Academy (WAG VSA).

- S.** Approval to Renew Agreement with Moore College of Art & Design JD Smith

Moore College of Art & Design has been a leader in art and design education for youth through its year-round Young Artists Workshop (YAW) program. Young creatives of all genders enrolled in YAW grow their skills while developing as artists, thinkers and innovators. Guided by an exceptional roster of trained faculty who are working artists and experts in their fields, YAW kids and teens hone and diversify their skills, build self-confidence, make lasting friendships and develop strong foundations for creative success.

- T.** Approval to Renew Agreement with Edmentum Andy Gribbin

Curriculum provider, primarily through their Apex platform for some core and elective courses

- U.** Approval to Renew Agreement with Genially. Andy Gribbin

A tool for class interaction and curriculum support in Canvas

- V.** Approval to Renew Agreement with Gizmos Andy Gribbin

Science and math activities utilized in curriculum and with our students in lessons primarily in the upper grades.

- W.** Approval to Renew Agreement with Canvas/Instructure Andy Gribbin

Presenter

This is our LMS all curriculum and student interaction flow through Canvas on a daily basis. We reduced our numbers from 11,000 to the requested 8,000 as that is presently our daily average use.

- X.** Approval to Renew Agreement with Vector Andy Gribbin

This is our compliance and PD software. There has been an update to include a connection to PERMS for act 48 hours submission.

- Y.** Approval to Renew the Bullying Policy Rachel Graver

## **VI. Action Items**

- A.** Approval of Parent and Family Engagement Policy and Compact Josh Hicks

This document includes updates to the policy to ensure all requirements for Federal Title 1.

This policy explains how Reach Cyber Charter School will put into operation programs, activities, and procedures for involving parents in its Title I, Part A programs, consistent with Section 1010 of the Every Student Succeeds Act (ESSA). Those programs, activities, and procedures are planned and operated with meaningful consultation with parents of participating students consistent with Section 1010 of the ESSA. This document also explains how the school provides opportunities for parents with limited English proficiency, parents with disabilities, and parents of migratory children to participate.

- B.** Final Approval of 2026-2027 Annual Budget Karen Yeselavage

## **VII. Information Items**

- A.** Government Affairs Update Jessica Hickernell

- B.** State Testing Update Kelly McConnell

- C.** Presentation on KidWind Jarrin and Jentry  
Hicks

Jarrin and Jentry Hicks will be giving a brief presentation, virtually, to share about their experience with KidWind. The KidWind Challenge is a hands-on design competition where student teams demonstrate and test their small-scale wind turbines. The experience fosters curiosity, develops STEM skills, and prepares students for future careers in sustainability and clean energy. KidWind has grown into a global network with programming in over 38 U.S. states and partners internationally.

- D.** IT Updates Nate Laird

Presenter

**VIII. Executive Session**

- A. Executive Session

**IX. Closing Items**

- A. Adjourn Meeting

# Coversheet

## CEO Report

**Section:** IV. Oral Reports  
**Item:** A. CEO Report  
**Purpose:**  
**Submitted by:**  
**Related Material:** Monthly Board Report June 2026.pdf  
Board Memo June 2026.docx



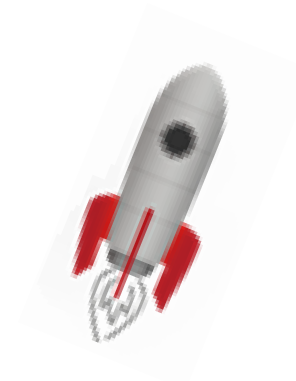
# School Data Update

June 2026 Board Meeting

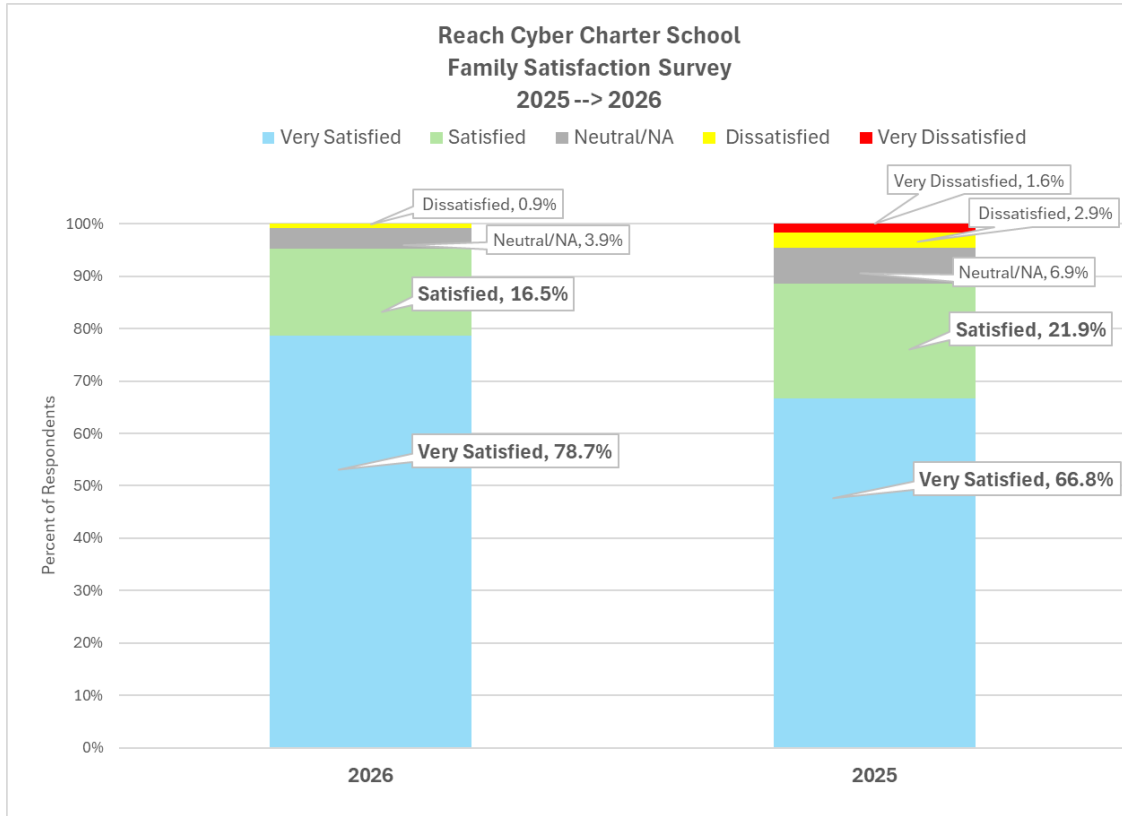
END OF YEAR ENROLLMENT – 25-26	
5945	
Total Students Withdrawn 25-26	663
Withdrawn HS - Dropout	87
Withdrawn – Graduate Mid-Year	68
25-26 Graduates	699
25-26 Summer Grads	285
New Applications April	145
New Application May	102
New Application June 1 - 10	34

## Attendance

Grade	Average Attendance
K	94.3%
1	95.4%
2	97.5%
3	96.7%
4	95.7%
5	94.9%
6	96.2%
7	94.2%
8	93.6%
9	87.7%
10	90.0%
11	87.5%
12	90.9%



### FAMILY SATISFACTION





To: Reach Board of Trustees

Fr: Jane Swan, CEO

Date: June 11, 2026

Thank you for the opportunity to lead this magnificent school! Reach completed our tenth year and eighth graduation class with 699 graduates! Overall, Reach has graduated 5000 students in Pennsylvania! This year Reach also celebrated 171 Kindergarten graduates in online ceremonies and 570, 8<sup>th</sup> grade promotions to high school!

Congratulations to our wonderful senior team for their courageous and excellent leadership this 2025-2026 school year: Rachel Graver, Chief Operations Officer; Kelley McConnell, Chief Academics Officer; Andy Gribbin, Chief Learning Officer; Karen Yeselavage, Chief Financial Officer; Gregory McCurdy, Director of Special Education; Brandie Karpew, Director of Outreach; Michael Garman, Director of Human Resources; Nate Laird, Director of Technology; JD Smith, Director of Careers and Belonging; Danielle Leibig, Director of STEM Education; Cody Smith, High School Principal; Alicia Swope, Middle School Principal, and Stephanie Lane, Elementary School Principal! Their dedication continues to make Reach the best cyber charter school in Pennsylvania!

As we finish out the year, Reach, supported by Jess Hickernell and Brandie Karpew, continues to communicate with legislators and the press about the importance of revisions to Act 47! Per the recently released *New Report Details the Unintended Consequences of Act 47 on Pennsylvania Student and Educator*: The reduction in funding is unprecedented, as well as the retroactive nature of the funding cuts. Public school choice is being threatened as new truancy laws have been enforced, as well as overly burdensome and inequitable biannual residency verification mandates. This was authored by seven Cyber Charter School CEOs and released on June 5, 2026. Reach continues to monitor the hearings and meetings in Harrisburg! We are hopeful that the budget will be earlier than last year!

July 6, 2026, is the first day of the new 2026-2027 school year for students participating in year around and accelerated pacing option! Additional remedial options exist for students as well as Extended School Year for students qualifying in special education and their Individualized

Education Program. Summer also includes STEM camps for Playground Physics, Minecraft Building Challenge, Design for Beginners: 3D Printing and Graphic Design, and 3D Constellation Creations!

Lastly, Reach celebrates many standout students this year including Paige Jenkins, 2025-2026 graduate, who earned the Presidential Scholarship to Villanova University; Jarrin Hicks, 11<sup>th</sup> grade, and Jentry Kicks, 9<sup>th</sup> grade, for first place High School in the PA Kid Wind Challenge; and Keira Caton, 5<sup>th</sup> grader, for first place in 5<sup>th</sup> grade, in the National contest 2026 America's Field Trip! Congratulations and well done, everyone!

# Coversheet

## Human Resources Update

**Section:** IV. Oral Reports  
**Item:** B. Human Resources Update  
**Purpose:**  
**Submitted by:**  
**Related Material:** Board Staffing Report-June 2026.pdf

## REACH Staffing Report June 10, 2026

*25-26 School Year Budgeted Staff = 886*

	Current Staff	Hires SYTD	Departures SYTD
<b>10-month Staff</b>	699 (712)	36 (33)	40 (44)
<b>12-month Staff</b>	150 (155)	7 (7)	6 (5)
<b>Grand Total</b>	<b>849 (867)</b>	<b>43 (40)</b>	<b>46 (49)</b>

### New Hires

First Name	Last Name	Job Title	Compensation	Start Date

### Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date

### Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Amanda	Devonshire	Paraprofessional	05/21/2026
Christin	Capuano	Manager of School Outreach	06/02/2026
Michelle	Bower	High School Special Education Teacher	06/04/2026
Angela	Miller	Elementary Teacher	06/10/2026
Colette	Silvestri	High School Gifted Education Specialist	06/10/2026
Sydney	Ziviello	Paraprofessional	06/10/2026
Kylee	Bosser	Middle School Teacher	06/10/2026
Patricia	Naughton	High School Teacher	06/10/2026
Paul	Pagoda	Middle School Teacher	06/10/2026
Rachael	Raymond	School Counselor	06/10/2026

# Coversheet

## Financial Report

**Section:** IV. Oral Reports  
**Item:** C. Financial Report  
**Purpose:**  
**Submitted by:**  
**Related Material:** May Treas Report.pdf

BACKGROUND:

### Report Highlights and Key Issues

- Year to date as of 5/31/26 we have recognized \$98.6 million in revenue from all sources, or about 73% of our annual budgeted revenue. Of the \$92.8 million we have invoiced to school districts for the 25/26 school year we have collected \$86.1 million year to date, or 92.8%.
- Year to date revenue from local sources as of 5/31/26 has decreased by approximately \$12.3 million compared 5/31/25. This is primarily due to the passage of Act 47 of 2025, signed into law by Governor Shapiro on November 12, 2025, which revised the cyber charter funding formula retroactive to the start of the 25/26 school year. To date, 473 of the 500 school districts throughout the Commonwealth have reported revised rates. The weighted average rates for those 473 school districts have decreased by 9.12% for Non-Special Education and 22.85% for Special Education.

**Reach Cyber Charter School  
Revenue and Expense Statement- Budget to Actual  
2025-2026 Year to Date as of 5/31/26**

	<u>Fiscal YTD through 5/31/26</u>	<u>2025/2026 Approved Budget</u>
<b>Revenues:</b>		
Function 6000- Local Sources	\$ 95,194,150	\$ 131,527,071
Function 7000- State Sources	\$ 6,022	\$ 160,000
Function 8000- Federal Sources	\$ 3,392,280	\$ 3,652,778
<b>TOTAL REVENUES</b>	<b><u>\$ 98,592,452</u></b>	<b><u>\$ 135,339,849</u></b>
<b>Expenditures:</b>		
Function 1000- Instructional Programs		
100- Salaries	\$ 28,378,477	\$ 39,237,294
200- Employee Benefits	\$ 10,588,792	\$ 13,203,350
300- Purchased Professional and Tech Svcs	\$ 3,899,824	\$ 6,604,600
400- Purchased Property Services	\$ 521,676	\$ 657,000
500- Other Purchased Services	\$ 3,366,235	\$ 5,243,250
600- Supplies	\$ 2,542,623	\$ 4,979,443
800- Dues, Fees, Other	\$ 1,941	\$ 5,350
Subtotal 1000- Instructional Programs	<u>\$ 49,299,568</u>	<u>\$ 69,930,287</u>
Function 2000- Support Services		
100- Salaries	\$ 17,813,959	\$ 24,127,953
200- Employee Benefits	\$ 6,491,974	\$ 8,119,056
300- Purchased Professional and Tech Svcs	\$ 3,171,864	\$ 2,371,174
400- Purchased Property Services	\$ 385,703	\$ 695,862
500- Other Purchased Services	\$ 3,884,487	\$ 5,024,217
600- Supplies	\$ 2,738,975	\$ 1,814,036
700- Fixed assets (prior to capitalization)	\$ -	\$ 1,120,000
800- Dues, Fees, Other	\$ 215,842	\$ 182,150
Subtotal 2000- Support Services	<u>\$ 34,702,804</u>	<u>\$ 43,454,448</u>
Function 2000- Non Cash Support Services		
700- Depreciation (non-cash)	<u>\$ 3,128,025</u>	<u>\$ -</u>
Function 3000- Non Instructional/ Community Services		
100- Salaries	\$ 4,295,881	\$ 6,093,659
200- Employee Benefits	\$ 1,405,205	\$ 2,050,516
300- Purchased Professional and Tech Svcs	\$ 30,600	\$ 40,000
400- Purchased Property Services	\$ 31,208	\$ 117,000
500- Other Purchased Services	\$ 84,195	\$ 133,000
600- Supplies	\$ 3,636,105	\$ 4,197,000
800- Dues, Fees, Other	\$ 60,399	\$ 117,500
Subtotal 3000- Non Instructional/ Community Services	<u>\$ 9,543,593</u>	<u>\$ 12,748,675</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 96,673,990</u></b>	<b><u>\$ 126,133,410</u></b>
<b>NET INCREASE/ (DECREASE)</b>	<b>\$ 1,918,462</b>	<b>\$ 9,206,439</b>
Beginning Fund Balance	<u>\$ 85,137,920</u>	
<b>ENDING FUND BALANCE</b>	<b><u>\$ 87,056,382</u></b>	

**Reach Cyber Charter School**  
**Year to Date Expenditures-5/31/26 vs. 5/31/25**

	<u>Year to date</u> <u>5/31/26</u>	<u>Year to date</u> <u>5/31/25</u>	<u>Change from</u> <u>Prior Year</u>
<b>Revenues:</b>			
Function 6000- Local Sources	\$ 95,194,150	\$ 107,540,623	\$ (12,346,473)
Function 7000- State Sources	\$ 6,022	\$ 194,935	\$ (188,913)
Function 8000- Federal Sources	\$ 3,392,280	\$ 4,388,264	\$ (995,984)
<b>TOTAL REVENUES</b>	<b>\$ 98,592,452</b>	<b>\$ 112,123,822</b>	<b>\$ (13,531,370)</b>
<b>Expenditures:</b>			
<b>Function 1000- Instructional Programs</b>			
100- Salaries	\$ 28,378,477	\$ 27,517,992	\$ 860,485
200- Employee Benefits	\$ 10,588,792	\$ 9,247,481	\$ 1,341,311
300- Purchased Professional and Tech Svcs	\$ 3,899,824	\$ 4,324,406	\$ (424,582)
400- Purchased Property Services	\$ 521,676	\$ 337,350	\$ 184,326
500- Other Purchased Services	\$ 3,366,235	\$ 4,118,450	\$ (752,215)
600- Supplies	\$ 2,542,623	\$ 896,508	\$ 1,646,115
700- Property	\$ -	\$ -	\$ -
800- Dues, Fees, Other	\$ 1,941	\$ 899	\$ 1,042
<b>Subtotal 1000- Instructional Programs</b>	<b>\$ 49,299,568</b>	<b>\$ 46,443,086</b>	<b>\$ 2,856,482</b>
<b>Function 2000- Support Services</b>			
100- Salaries	\$ 17,813,959	\$ 17,292,401	\$ 521,558
200- Employee Benefits	\$ 6,491,974	\$ 5,920,198	\$ 571,776
300- Purchased Professional and Tech Svcs	\$ 3,171,864	\$ 2,541,623	\$ 630,241
400- Purchased Property Services	\$ 385,703	\$ 788,192	\$ (402,489)
500- Other Purchased Services	\$ 3,884,487	\$ 4,144,414	\$ (259,927)
600- Supplies	\$ 2,738,975	\$ 1,071,673	\$ 1,667,302
700- Property	\$ 3,128,025	\$ 3,985,302	\$ (857,277)
800- Dues, Fees, Other	\$ 215,842	\$ 183,267	\$ 32,575
<b>Subtotal 2000- Support Services</b>	<b>\$ 37,830,829</b>	<b>\$ 35,927,070</b>	<b>\$ 1,903,759</b>
<b>Function 3000- Non Instructional/ Community Services</b>			
100- Salaries	\$ 4,295,881	\$ 4,444,369	\$ (148,488)
200- Employee Benefits	\$ 1,405,205	\$ 1,354,364	\$ 50,841
300- Purchased Professional and Tech Svcs	\$ 30,600	\$ 17,607	\$ 12,993
400- Purchased Property Services	\$ 31,208	\$ 51,635	\$ (20,427)
500- Other Purchased Services	\$ 84,195	\$ 108,954	\$ (24,759)
600- Supplies	\$ 3,636,105	\$ 3,872,655	\$ (236,550)
800- Dues, Fees, Other	\$ 60,399	\$ 117,831	\$ (57,432)
<b>Subtotal 3000- Non Instructional/ Community Services</b>	<b>\$ 9,543,593</b>	<b>\$ 9,967,415</b>	<b>\$ (423,822)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 96,673,990</b>	<b>\$ 92,337,571</b>	<b>\$ 4,336,419</b>
<b>Net Increase/Decrease in Fund Balance/Equity</b>	<b>\$ 1,918,462</b>	<b>\$ 19,786,251</b>	<b>\$ (17,867,789)</b>
Beginning Fund Balance	<u>\$ 85,137,920</u>		
<b>ENDING FUND BALANCE</b>	<b><u>\$ 87,056,382</u></b>		

**Reach Cyber Charter School  
Balance Sheet  
May 31, 2026**

**ASSETS**

***Cash and Short Term Investments:***

Cash and Money Market Funds	\$ 20,756,165
Mutual Funds	\$ 7,426,168
Other Cash Equivalents	\$ 1,502,507
Fixed Income Treasury Bonds	\$ 45,621,458
<b><i>Total Cash and Short Term Investments</i></b>	<b><u>\$ 75,306,297</u></b>

***Other Current Assets:***

Local District Receivables	\$ 6,869,245
Allowance for Doubtful Accounts	\$ (233,265)
Prepaid Expenses	\$ 781,467
Other Current Receivables	\$ 20,850
<b><i>Total Other Current Assets</i></b>	<b><u>\$ 7,438,297</u></b>

***Fixed Assets:***

Furniture	\$ 14,197
Computer Hardware	\$ 2,230,604
Equipment	\$ 1,114,581
Right to Use- Building Lease	\$ 1,287,352
Software Subscription Assets	\$ 2,223,252
Building	\$ 4,465,996
Building Improvements	\$ 307,938
Accum Depr: Furniture	\$ (6,718)
Accum Depr: Computer Hardware	\$ (844,415)
Accum Depr: Equipment	\$ (750,353)
Accum Amortization: Right to Use Building	\$ (1,198,166)
Accum Amortization: Software Subscriptions	\$ (896,001)
Accum Depr: Building	\$ (95,427)
Accum Depr: Building Improvements	\$ (14,417)
<b><i>Net Fixed Assets</i></b>	<b><u>\$ 7,838,423</u></b>

<b><i>Total Assets</i></b>	<b><u><u>\$ 90,583,017</u></u></b>
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**LIABILITIES**

***Current Liabilities:***

Accounts Payable	\$ 376,200
Accrued Payroll, Taxes, Pension, Withholdings	\$ 313,122
Due to Local Districts	\$ 115,179
Operating Lease Liability- Short Term	\$ 81,717
Software Subscription Liability- Short Term	\$ 625,218
Other Current Liabilities	\$ 1,806
Unearned Revenue	\$ 964,272
<b><i>Total Current Liabilities</i></b>	<b><u>\$ 2,477,514</u></b>

***Non-Current Liabilities:***

Operating Lease Liability- Long Term	\$ 18,207
Software Subscription Liability- Long Term	\$ 628,099
Other Non-Current Liabilities	\$ 402,815
<b><i>Total Non-Current Liabilities</i></b>	<b><u>\$ 1,049,121</u></b>

<b><i>Total Liabilities</i></b>	<b><u>\$ 3,526,635</u></b>
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***FUND BALANCE***

Invested in Capital	\$ 7,838,423
Reserved Fund Balance	\$ 59,048,678
Undesignated Fund Balance	\$ 20,169,281
<b><i>Ending Fund Balance</i></b>	<b><u>\$ 87,056,382</u></b>

<b><i>Total Liabilities and Fund Balance</i></b>	<b><u><u>\$ 90,583,017</u></u></b>
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# Coversheet

## Approval to Renew the Agreement with Everyway, Unique Learning System

**Section:** V. Consent Items  
**Item:** B. Approval to Renew the Agreement with Everyway, Unique Learning System  
**Purpose:**  
**Submitted by:**  
**Related Material:** Q-363523-Reach Cyber Charter School 26 27.pdf

# Quote

## #Q-363523

Quote must be attached to Purchase Order

May 18, 2026

**Valid Until November 2, 2026**

**COMMENCEMENT DATE:8/5/2026**

**Bill To**

**Reach Cyber Charter School**

Accounts Payable

1826 Good Hope Road,

Enola, Pennsylvania 17025

**ATTN:** Amy Turner

**Ship To**

**Reach Cyber Charter School**

Accounts Payable

1826 Good Hope Road,

Enola, Pennsylvania 17025

**ATTN:** Gregory McCurdy



2401 Sawmill Pkwy Suite 10-11,  
Huron, OH 44839,  
United States

PO's or Payment Questions

[sales@everway.com](mailto:sales@everway.com)

Fed Tax ID: 26-2606260

**Everway Contact:**

Karlene Feeney

[k.feeney@everway.com](mailto:k.feeney@everway.com)

QTY	Item	Type	License Description	Sub Start Date	Sub End Date	Unit Price	Extended Price
40	ULS	Retail	Unique Learning System®	8/5/2026	8/4/2027	USD 897.99	USD 35,919.60
1	SSX	Retail	SymbolStix PRIME® / SYMBOLSTIX®	8/5/2026	8/4/2027	USD 190.99	USD 190.99
7	UCL	Retail	Unique Learning System Classics	8/5/2026	8/4/2027	USD 242.05	USD 1,694.35
4	POL10	Retail	Polaris (10 Student Seats)	8/5/2026	8/4/2027	USD 514.99	USD 2,059.96
1	PST	Retail	Positivity	8/5/2026	8/4/2027	USD 489.25	USD 489.25
10	UIN	Retail	Inspire (10 Student Seats)	8/5/2026	8/4/2027	USD 257.99	USD 2,579.90
17	L3S	Retail	L <sup>3</sup> Skills™	8/5/2026	8/4/2027	USD 180.25	USD 3,064.25
16	NWS	Retail	News2you™	8/5/2026	8/4/2027	USD 280.99	USD 4,495.84
<b>Total Unit:</b>							<b>USD 50,494.14</b>
<b>Tax:</b>							<b>USD 0.00</b>
<b>Total:</b>							<b>USD 50,494.14</b>

**NOTE: Credits, discount, adjustments, notes**

## RESOURCES INCLUDED WITH SUBSCRIPTION :

- For support, please reach out to:
  - [na-support@everway.com](mailto:na-support@everway.com)
  - 800-697-6575 with coverage from 9am-5pm Eastern Standard Time
  - Note that chat support is available 9am-7:15pm Eastern Standard Time
- Online Support Forum/Knowledgebase
- Training and Implementation resources including Feature & How to Videos, Getting Started Guides, Toolmatcher, Training Portal, Product Certification, Live & Recorded webinars, Just-In-Time Email Communications, Smart Start Sessions and In-App Walkthroughs
- Product Updates and Enhancements
- Additional Professional Development Offerings available for purchase

## FINANCIAL NOTES:

- Credit card payments can be accepted and are subject to a convenience fee applied to all credit card transactions over \$2,000.
  - A copy of the Tax-Exempt ID Certificate must accompany order if applicable, otherwise sales tax may be charged. All quoted sales tax is estimated and subject to change on final invoicing.
  - Our prices are subject to periodic increases
  - Additional licenses, optional features, upgrades and enhanced functionalities may incur additional fee(s), and will be priced pursuant to Everway's then current price list and quoted by Everway's upon receipt of a written request from Customer.
  - Quotes dated more than 120 days in advance of service term may be subject to pricing changes.
-



**Everway LLC**

2401 Sawmill Pkwy Suite 10-11,  
Huron, OH 44839,  
United States

[nafinance@everway.com](mailto:nafinance@everway.com)

[www.everway.com](http://www.everway.com)

June 9, 2025

**Everway vendor information and change to entity structure**

As a result of the significant change for our company, we have made some changes to our entity structure and our banking arrangements to allow us to better serve you, our valued customers.

**Timeline**

April 30, 2024, we announced that n2y LLC and Texthelp Inc had agreed to merge

January 9, 2025, we announced our new name, Everway

February 24, 2025 Texthelp Inc legally merged with n2y LLC

March 12, 2025 our name was changed to Everway LLC

**Entity Update**

As a result of the changes to our entity structure, our operating and contracting entity is Everway LLC EIN 26-2606260 as reflected on line 2 of the W9. This is the same EIN as previously held by n2y LLC.

For IRS reporting requirements, the W9 must reflect the name and EIN of the parent entity, which is Everway Holdco, LLC EIN 99-0735210. We do not contract under this entity; it is a holding company.

**Bank Changes**

We've provided details for our new banking partner to JP Morgan who offer more banking options.

**Dun and Bradstreet Reports**

Our D&B report is Everway LLC number: 100321616

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust centre <https://www.everway.com/trust/> any outstanding questions please contact [nafinance@everway.com](mailto:nafinance@everway.com)

Yours sincerely,

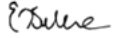
**Erinn O'Sullivan**

Chief Financial Officer

## Our information

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust center <https://www.everway.com/trust/> any outstanding questions please contact [nafinance@everway.com](mailto:nafinance@everway.com)

Yours sincerely,



Erinn O'Sullivan

Chief Financial Officer

Form **W-9**  
 (Rev. March 2024)  
 Department of the Treasury  
 Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
 requester. Do not  
 send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p><b>Everway Holdco, LLC (Parent Company)</b></p> <p><b>2</b> Business name/disregarded entity name, if different from above.</p> <p><b>Everway LLC (26-2606260) (Contracting/Operating entity)</b></p> <p><b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor    <input type="checkbox"/> C corporation    <input type="checkbox"/> S corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> <b>LLC.</b> Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) <span style="float: right;"><b>C</b></span></p> <p><small>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</small></p> <p><input type="checkbox"/> Other (see instructions)</p> <p><b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <span style="float: right;"><input type="checkbox"/></span></p> <p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><small>(Applies to accounts maintained outside the United States.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.). See instructions.</p> <p><b>2401 Sawmill Parkway #10-11</b></p> <p><b>6</b> City, state, and ZIP code</p> <p><b>Huron, OH 44839</b></p> <p><b>7</b> List account number(s) here (optional)</p>
	<p>Requester's name and address (optional)</p>

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

<b>Social security number</b>									
OR									
<b>Employer identification number</b>									
9	9	-	0	7	3	5	2	1	0

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person <i>Loie A. Brown</i>	Date <i>August 20, 2025</i>
------------------	-----------------------------------------------	-----------------------------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



DATE	DOCUMENT ID	DESCRIPTION	FILING	EXPED	CERT	COPY
03/13/2025	202507104938	OHIO LLC - AMENDMENT (LAM)	50.00	100.00	0.00	0.00

**Receipt**

This is not a bill. Please do not remit payment.

C T CORPORATION SYSTEM  
4400 EASTON CMNS WAY STE 125  
COLUMBUS, OH 43219

# STATE OF OHIO

## CERTIFICATE

**Ohio Secretary of State, Frank LaRose**  
1777593

It is hereby certified that the Secretary of State of Ohio has custody of the business records for

**EVERWAY LLC**

and, that said business records show the filing and recording of:

Document(s)		Document No(s):
<b>OHIO LLC - AMENDMENT</b>	Effective Date: 03/12/2025	<b>202507104938</b>



United States of America  
State of Ohio  
Office of the Secretary of State

Witness my hand and the seal of the Secretary of State at Columbus, Ohio this 13th day of March, A.D. 2025.



**Ohio Secretary of State**



**Everway LLC**

2401 Sawmill Pkwy Suite 10-11,  
Huron, OH 44839,  
United States

[nafinance@everway.com](mailto:nafinance@everway.com)

[www.everway.com](http://www.everway.com)

April 1, 2025

Please find below the banking details for Everway LLC.

Our preferred payment method is bank ACH transfer. Please use the bank details provided to make payment. Please send all remittance information to [NACreditControl@Everway.com](mailto:NACreditControl@Everway.com)

<b>Bank Name</b>	JPMorgan	<b>Account No.</b>	698606673
<b>Account Name</b>	Everway LLC	<b>Routing No.</b>	072000326

If you cannot pay by bank ACH transfer, please send a check to

Everway LLC  
P.O. Box 735302  
Dallas, TX 75373-5302

If you have any questions or require additional information please contact us at [NAFinance@Everway.com](mailto:NAFinance@Everway.com)

Yours sincerely,

**Erinn O'Sullivan**

Chief Financial Officer



March 31, 2025

EVERWAY LLC  
2401 SAWMILL PARKWAY SUITES 10 AND 11  
--  
Huron, OH 44839

**IMPORTANT | Transaction Routing Instructions (ACH and Wire)**

Thank you for your request for account and bank routing number information for EVERWAY LLC. Please provide the below routing instructions for ACH and wire transactions to remitters who send transactions to the company account.

For accurate and timely processing of transactions, it is very important that remitters correctly identify the company account number and the applicable routing number.

**For ACH delivery:**

Bank Routing Number: 072000326  
Account Number: 698606673  
Account Name: EVERWAY LLC

**For Wire Transfers:**

Bank Routing Number: 021000021  
SWIFT Code: CHASUS33  
General Bank Reference Address: JPMorgan Chase New York, NY 10017  
Account Number: 698606673  
Account Name: EVERWAY LLC

Thank you for your business and the opportunity to serve you.

Sincerely,

Jim Harvey  
Managing Director  
JPMorgan Chase Bank, N.A.

Please note, we do not verify funds availability, provide account statuses or other account information to third parties.

If you previously had accounts with First Republic Bank, your First Republic routing numbers are still valid and active for use.

IMPORTANT INFORMATION: J.P. Morgan and Chase are marketing names for certain businesses of JPMorgan Chase & Co. ("JPMC") and its subsidiaries worldwide. Products and services may be provided by banking affiliates, securities affiliates or other JPMC affiliates or entities. Any examples used are generic, hypothetical and for illustration purposes only. Prior to making any financial or investment decisions, a client or prospect ("Client" or "you" as the context may require) should seek individualized advice from financial, legal, tax and other professional advisors that take into account all of the particular facts and circumstances of the Client's own situation. In no event shall JPMC or any of its directors, officers, employees or agents be liable for any use of, for any decision made or action taken in reliance upon or for any inaccuracies or errors in, or omissions from information in this content. We are not acting as any Client's agent, fiduciary or advisor, including, without limitation, as a Municipal Advisor under the Securities and Exchange Act of 1934. JPMC assumes no responsibility or liability whatsoever to any Client with respect to such matters, and nothing herein shall amend or override the terms and conditions in the agreement(s) between JPMC and any Client or other person.

©2023 JPMorgan Chase & Co. All rights reserved. JPMorgan Chase Bank, N.A. Member FDIC. All services are subject to applicable laws and regulations and service terms.

ABOUT THIS MESSAGE This letter gives you updates and information about your JPMC relationship.

Company IP - Confidential & Proprietary

# Coversheet

## Approval of the Renewal of the Agreement with Carahsoft

**Section:** V. Consent Items  
**Item:** C. Approval of the Renewal of the Agreement with Carahsoft  
**Purpose:**  
**Submitted by:**  
**Related Material:** Carahsoft - SolarWinds - 06.04.2026 - Quote 64791542.pdf

# GOVERNMENT - PRICE QUOTATION

## CARASOFT TECHNOLOGY CORP



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190  
 PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH  
 WWW.CARASOFT.COM | SOLARWINDS@CARASOFT.COM



**TO:** Nate Laird  
 Desktop Support Manager  
 Reach Cyber Charter School  
 1826 Good Hope Rd  
 Enola, PA 17025 USA

**FROM:** Jack Basse  
 Carahsoft Technology Corp.  
 SolarWinds Government Team  
 11493 Sunset Hills Road  
 Suite 100  
 Reston, Virginia 20190

**EMAIL:** nlaird@reachcyber.org

**EMAIL:** Jack.Basse@carahsoft.com

**PHONE:** (717) 745-2735

**PHONE:** (571) 662-3829

**TERMS:** FTIN: 52-2189693  
 Shipping Point: FOB Destination  
 Remit To: Same as Above  
 Payment Terms: Net 30 (On Approved Credit)  
 Cage Code: 1P3C5  
 DUNS No: 088365767  
 UEI: DT8KJHZXVJH5  
 Credit Cards: VISA/MasterCard/AMEX  
 Sales Tax May Apply

**QUOTE NO:** 64791542  
**QUOTE DATE:** 06/04/2026  
**QUOTE EXPIRES:** 07/14/2026  
**RFQ NO:**  
**SHIPPING:** ESD  
**TOTAL PRICE:** \$71,578.92  
**TOTAL QUOTE:** \$71,578.92

**Customer may not terminate this order/quote for convenience. If Customer elects to cease using the software and services provided hereunder, fees due under this order/quote will remain due for the full multi-year subscription term set forth herein, regardless of any decision by Customer to cease use the software and services.**

**TOTAL PRICE:** \$71,578.92  
**TOTAL QUOTE:** \$71,578.92

## GOVERNMENT - PRICE QUOTATION

### CARASOFT TECHNOLOGY CORP



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190  
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH  
WWW.CARASOFT.COM | SOLARWINDS@CARASOFT.COM



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**3 year PO required-can be invoiced annually.**

**This is a multi-year contract which is paid annually according to the schedule above**

**Should the end customer elect to renew their subscription licenses as set forth in this Order for the additional multi-year option years presented, the cost to renew the subscription license(s) for such option periods, immediately following completion of the initial term set forth in this Order, shall be at the pricing set forth above. Notwithstanding anything set forth herein to the contrary, no early termination fee found in separate SolarWinds terms shall apply.**

**CURRENCY: USD**

**ORDER TO CARASOFT MUST INCLUDE ALL THREE YEARS**

**PLEASE SEND ALL ORDERS TO SOLARWINDS@CARASOFT.COM**

**PLEASE REFERENCE QUOTE # AND APPLICABLE CONTRACT # ON ALL ORDERS**

**SolarWinds Channel End User Terms:**

**Reseller represents and warrants that Reseller shall either: i) cause the End User to agree to be bound by all terms and conditions of the End User Agreement located at <https://www.solarwinds.com/legal/eula> or <https://www.solarwinds.com/legal/software-services-agreement> (for SaaS products) to the extent consistent with U.S. Federal law, or ii) if Reseller is contracting with a higher tier subcontractor or prime contractor in support of a prime contract with End User, Reseller shall cause the higher tier subcontractor and/or prime contractor to require the End User receiving the SolarWinds Software, Maintenance, upgrades, training, and support to agree to all terms and conditions in the End User Agreement.**

# Coversheet

## Approval of the Renewal of SentinelOne

**Section:** V. Consent Items  
**Item:** D. Approval of the Renewal of SentinelOne  
**Purpose:**  
**Submitted by:**  
**Related Material:** SentinelOne QUOTE - Reach Cyber (2026-2029).pdf



# SentinelOne Quote

## Reach Cyber Charter School

Nate Laird  
[nlaird@reachcyber.org](mailto:nlaird@reachcyber.org)

Date: 2/23/2026  
 Valid Until: 3/25/2026

### SentinelOne has a 3-year Statewide Agreement for Education from 7.1.2026 - 6.30.2029

Description of Services Provided	License Price	Quantity	Line Total
SentinelOne <b>WORKSTATION</b> Licenses: Year 1: July 1, 2026 – June 30, 2027	\$ 26.25	877	\$ 23,021.25
SentinelOne <b>SERVER</b> Licenses: Year 1: July 1, 2026 – June 30, 2027	\$ 39.00	17	\$ 663.00
<b>All-Inclusive Licenses Include:</b>			
Onboarding and Implementation			
S1 Complete Protection Platform (EPP + EDR)			
S1 Network Discovery Protection Platform			
S1 Vigilance Respond (24x7 MDR)			
S1 Singularity XDR Platform			
SentinelOne <b>MOBILE</b> Licenses: Year 1: July 1, 2026 – June 30, 2027	\$ 8.00	0	\$ -
*Year 1: 2026-27 Cost = \$23,684.25			
*Year 2: 2027-28 Cost = \$23,684.25			
*Year 3: 2028-29 Cost = \$23,684.25			
<b>*Total Cost = \$71,052.75</b>		Subtotal	\$ 23,684.25
		Tax	\$ -
<b>Year 1 Total Cost:</b>			<b>\$ 23,684.25</b>

### Terms

- The term of commitment for this service runs through June 30, 2029 and will be billed annually.
- Extensions and renewals will occur during the annual budget process. License and server counts may be increased anytime, but they can't be reduced to receive the state discounted price.
- Districts will be invoiced annually for SentinelOne licenses. \*Periodic audits will be conducted (minimally, at the end of each school year), and districts will be alerted and invoiced accordingly.
- Once the signed quote is received, a timeline for implementation will be established.
- By signing this quote and/or submitting a valid Purchase Order referencing the Quote herein, the Capital Area Intermediate Unit represents that the Customer hereby agrees that this Quote and the MSA or the Agreement between Customer and SentinelOne are the complete, final and exclusive terms and conditions governing Customer's license and/or use of the Solutions and supersede any other agreement/purported terms of any type, including without limitation, the terms of any Purchase Order or similar ordering document not signed by SentinelOne, and regardless of any statement in such other document to the contrary. Terms and conditions governed by the terms and conditions found here: <https://www.sentinelone.com/legal/master-subscription-agreement/>.

### Special Notes and Instructions

Once signed, please email this document to the address provided.

To accept this quote, sign here:

Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

CAIU Contact: Rocky Brent (rbrent@caiu.org, 717-732-8430)

# Coversheet

## Approval to Renew Agreement with Brittany Martin, Earth Science

**Section:** V. Consent Items  
**Item:** E. Approval to Renew Agreement with Brittany Martin, Earth Science  
**Purpose:**  
**Submitted by:**  
**Related Material:** MOU\_BMartin\_2026\_signed.pdf

# MEMORANDUM OF UNDERSTANDING

## PARTIES

- This Memorandum of Understanding (hereinafter referred to as the “**Agreement**”) is entered into on \_\_04/09/2026\_\_\_\_\_(the “**Effective Date**”), by Reach Cyber Charter School and between \_\_Brittany Martin\_\_\_\_\_, with an address of 495 Schaeffer Road Lebanon, PA 17042 (hereinafter referred to as the “**\_instructor\_**”), and \_\_ Brittany\_\_, with an address of 495 Schaeffer Road Lebanon, PA 17042 (hereinafter referred to as the “**\_\_\_\_\_**”) (collectively referred to as the “**Parties**”).

## PURPOSE

- This Agreement is entered into for the following reasons:
  1. The virtual class will be an 8-hour group class that will be divided into eight 1-hour sessions (please see attached for more detail).
  2. The cost of this group class is \$600 per student
  3. Students will learn the basics of multiple earth sciences and career opportunities through a variety of topics, (please see attached for more detail)
  4. Please see attached for detail on courses and associated career opportunities.
  5. Please see attached for student requirements and other applicable information.

## RESPONSIBILITIES OF THE PARTIES

1. Brittany will be responsible for providing students with a career mentorship in Earth Science (please see attached for more detail).
2. Brittany will provide students with a basic understanding of Earth Sciences and associated careers through various topics (please see attached for more detail).
3. Fall class dates will be set if approval is granted but will Tuesdays from 3:00-4:00pm, tentatively beginning October 20, 2026 .
4. Brittany will encourage students to critically think, problem solve and communicate through interaction during classes (please see attached for more detail).

## GOVERNING LAW (if applicable)

- This Agreement shall be governed by and construed in accordance with the laws of \_\_\_\_\_.

### **ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to \_\_\_\_\_ (Arbitration/mediation/negotiation) (Circle one) in accordance with, and subject to the laws of, \_\_\_\_\_.

### **AMENDMENTS**

- The Parties agree that any amendments made to this Agreement must be in writing and they must be signed by both Parties to this Agreement.
- As such, any amendments made by the Parties will be applied to this Agreement.

### **ASSIGNMENT**

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

### **ENTIRE AGREEMENT**

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

### **REPRESENTATION AND WARRANTIES**

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

### **CONFIDENTIALITY**

- The Parties will treat the terms of this MOU, and the documents submitted herewith, in the strictest of confidence, and that such terms will not be disclosed other than to those officers, representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

### **LIMITATION OF LIABILITY**

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the

transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.

**SEVERABILITY**

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention. [OB]

**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Reach Cyber Charter School

Name:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: Brittany Martin\_\_\_\_\_

Signature: *Brittany Martin*\_\_\_\_\_

Date: 04/09/2026\_\_\_\_\_

# Coversheet

## Approval to Renewal Agreement with NTIEC

**Section:** V. Consent Items  
**Item:** F. Approval to Renewal Agreement with NTIEC  
**Purpose:**  
**Submitted by:**  
**Related Material:** NTIEC MOU - 2026-2027.pdf



Reach Cyber Charter School  
1826 Good Hope Rd.  
Enola, PA 17025

1 (866) 732-2416  
www.reachcyber.org

## Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the "Agreement") is entered into on 5/14/2026 (date), by Reach Cyber Charter School and between Northern Tier Industry & Education Consortium, with an address of PO Box 505 Tunkhannock, PA 18657, and Reach Cyber Charter School, with an address of 1826 Good Hope Rd. Enola, PA 17025 (collectively referred to as the "Parties").

### ORGANIZATION BACKGROUND:

- NTIEC is a 501(c)3 school-to-work organization serving students in Pennsylvania by integrating education & employment processes. Work-based learning opportunities available to students include internships (paid/unpaid, externships (hospitals, dental, physical therapy, etc.) and job shadowing.

### PURPOSE & OVERVIEW - *If organizing a virtual experience, please include if you will be providing recordings:*

- NTIEC and REACH Cyber Charter School will partner to provide work-based learning opportunities to students in the following counties of Pennsylvania: Bradford, Tioga, Susquehanna, Wayne, Wyoming, Luzerne and Lackawanna. REACH will refer students in need of work-based learning opportunities (internships, externships and job shadowing) to NTIEC's educational coordinators. NTIEC will work with students and REACH's career experience coordinator to find suitable student placements. This program is ACT 158 compliant via the evidence-based pathway to graduation. It provides REACH with PIMS career ready artifacts; supervised by a certified teacher of NTIEC. Workplace mentors of students under the age of 18 will have clearances +

### DURATION:

- 2026/2027 academic year

### COST (if applicable) *Please include minimum & maximum number of students who can participate:*

- \$250/extern; \$400/ job shadow; \$1,500/intern; prorated admission dates \$450/marking +

### TECHNOLOGY NEEDED (if applicable) - *Please list items below including any software needed:*

- N/A

### MATERIALS/SUPPLIES/KITS for students (if applicable) - *Please list items and cost with estimated shipping:*

- N/A



**Reach Cyber Charter School**  
1826 Good Hope Rd. Enola,  
PA 17025  
1 (866) 732-2416  
www.reachcyber.org

## **RESPONSIBILITIES OF THE PARTIES:**

### **1. Partners/Supervisors:**

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
  - i. Assist students to complete Learning Plan Contract and sign
  - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
  - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
  - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

### **2. Students:**

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.
  - i. Internship: Minimum of 60 hours and/or 6 weeks
  - ii. Career Mentorship: Minimum of 6 hours
  - iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
- g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
- h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.



**Reach Cyber Charter School**  
1826 Good Hope Rd. Enola,  
PA 17025  
1 (866) 732-2416  
[www.reachcyber.org](http://www.reachcyber.org)

### **GOVERNING LAW (if applicable)**

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania.

### **ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to negotiation (Arbitration/mediation/negotiation) (**select one**) in accordance with, and subject to the laws of Pennsylvania.

### **AMENDMENTS**

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.
- As such, any amendments made by the Parties will be applied to this Agreement.

### **ASSIGNMENT**

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

### **ENTIRE AGREEMENT**

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

### **REPRESENTATION AND WARRANTIES**

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

### **LIMITATION OF LIABILITY**

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.



Reach Cyber Charter School  
1826 Good Hope Rd. Enola,  
PA 17025  
1 (866) 732-2416  
www.reachcyber.org

**SEVERABILITY**

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

**Reach Cyber Charter School**

1826 Good Hope Rd.

Enola, PA 17025

**Phone:** 1 (866) 732-2416

**Name:** JD Smith, Director of Careers & Belonging

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Business:** NTIEC

PO Box 505  
Tunkhannock, PA 18657

**Name:** Shealynn Shave

**Email:** sshave@ntiec.com

**Phone Number:** 5702785038

**Signature:** *Shealynn Shave*

**Date:** 5/14/2026

# Coversheet

## Approval to Renew Agreement with the Jason Phillipps Team

**Section:** V. Consent Items  
**Item:** G. Approval to Renew Agreement with the Jason Phillipps Team  
**Purpose:**  
**Submitted by:**  
**Related Material:** MOU Real Estate 2627 SY.pdf

This **Memorandum of Understanding (MOU)** is entered into as of May 11, 2026, by and between:

The Jason Phillips Team, LLC is a company incorporated/established under the laws of the US having its registered office in Pennsylvania

and

Reach Cyber Charter School, an organization incorporated/established under the laws of the US having its registered office in Pennsylvania.

Individually referred to as "Party" and collectively as "Parties".

This MOU constitutes and expresses the entire MOU and understanding between the Parties in reference to all matters herein referred to, all previous discussions, promises, representations, and understandings relative thereto, if any, had between the parties hereto, being herein merged.

I. Purpose & Objective

1. In furtherance of public interest and with the aim of improving the knowledge of a professional career in Real Estate, The Jason Phillips Team, which is a professional real estate company, will develop, implement, and may appoint other licensed real estate agents, to facilitate sessions for high school students at Reach Cyber Charter School.
2. The purpose of this program is to increase high school knowledge of real estate in the current market.
3. Reach Cyber Charter School will assist with the marketing distribution of the program, will identify students for the program, and will provide a list of students, parents' names, addresses, and phone numbers of all students enrolled in the program.

II. Program Overview: Real Estate 101, Real Estate 201, & Real Estate 301

1. A. Real Estate 101 is a career mentoring program geared toward educating students about a career in the Real Estate industry as a realtor.  
B. Real Estate 201 is a continuation of 101. It will focus on establishing and managing a real estate business.  
C. Real Estate 301 is an advanced, intense experience where students participate in designing the focus of their internship. Students may observe or participate in the process of finding potential buyers, showing properties, negotiating deals, and closing transactions. Students may learn about property maintenance, tenant relations, and managing rental agreements. Students may gain exposure to financial modeling, investment analysis, and the process of evaluating real estate deals. Students may participate in creating marketing materials, managing social media presence, and developing sales strategies. It is important to note that students may engage in more than one focus mentioned here or create a new focus.
2. Career projection: Overall employment of real estate brokers and sales agents is projected to grow 5 percent from 2022 to 2031, about as fast as the average for all occupations.

3. About 54,800 openings for real estate brokers and sales agents are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as retiring.

### III. Program Goals

1. Learn about the educational requirements
2. The financial requirements
3. Role of a Broker ex. Coldwell Banker/ Berkshire Hathaway etc...
4. Understanding different market trends
5. Developing clients
6. Defining career goals
7. What it means to be self-employed
8. Expectations of a Realtor

### IV. Session Overview: 101

1. Week One) Intro- Explanation of the real estate industry, legal obligations, educational requirements, licensing cost, and time.
2. Week Two) Understanding Brokers- Fees, commission splits, fees, education, and training
3. Week Three) Markets- Who would the agent like to focus on serving? Buyers, sellers, investors
4. Week Four) Market selection- How to research the requirements and demographics of the market chosen to serve.
5. Week Five) Teams vs Individuals- Which approach is the best match with the agent's goals and personality
6. Week Six) Defining career goals- What is the goal of the agent ex. Income, schedule flexibility?
7. Week Seven) Understand being self-employed- Taxes, insurance, expenses, retirement etc...
8. Week Eight) Emotional/physical expectations- Building your support system ex. Parents, partner, spouse, children.

### Session Overview: 201

1. Week One) Contact management- Choosing the right contact management system.
2. Week Two) Branding and marketing- The look and statement of your business, what you represent.
3. Week Three) Training - Identify how you will get the needed training. Broker, off site seminars/classes, online courses.
4. Week Four) Accountability- Who is checking you? Team, mentor, program.
5. Week Five) Social Media- Create a natural presence and platform with a message
6. Week Six) Location- Become a known leader in your community for your services.
7. Week Seven) Network- Reach clients, target your market and identify events of common interest.
8. Week Eight) Follow up- Stay in contact with your people, create a system.

### Session Overview: 301

This will vary depending on the focus of the student.

V. Term & Structure

1. The 101 program will offer 8 (1-hour) virtual sessions with the option to attend an in-person property. The 201 program will offer 8 (1-hour) virtual sessions and 2 (2-3-hour) in-person sessions at the locations outlined below (not required). Dates will be shared as they are scheduled. The 301 Internship will be designed in partnership with each student and will be a hybrid experience.
2. Virtual structure: Each student will log in via the Zoom link provided and prepare to listen, dialogue, and engage. The Jason Phillips Team will share informative slides, short videos, and potentially other speakers will participate. Students will take notes, ask questions, and engage.
3. Fall Virtual sessions for 101 and 201 will tentatively run from 10/7/2026 – 12/2/2026 and meet weekly on Wednesdays. Spring Virtual sessions will tentatively take place from 3/3/27 – 4/21/27. Virtual sessions for 301 will be designed in partnership with the student each semester.
4. The property visits for 101 will be in York, PA., and/or Philadelphia, PA. The locations for 201 may include any of the following: Coldwell Banker Office, (RAYAC) Realtors Association of York and Adams County, Blog/Podcast office with dates to be determined.

VI. TUITION, ABSENTEEISM, AND CREDITS

1. 8 virtual sessions for 101(Fall/Spring) and 8 virtual sessions for 201 (Fall/Spring), meeting weekly on Wednesdays. 301 will meet for 8 weeks, with dates and times designed in partnership with the student.
2. In-person session dates to be determined, near the middle to the end of the program.
3. Flat rate of \$12,000 per semester or \$1500 per student each semester
4. Students may miss up to two classes and still successfully complete the level and advance to the next level. We will contact students immediately when they do not show up for a virtual class.
5. If a student misses more than two classes for an acceptable reason, they may be given the opportunity to make up the appropriate amount of time.

VII. INSURANCE

1. At all times during the term of this MOU, The Jason Phillips Team will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the services to be provided by The Jason Phillips Team under this MOU.
2. The Jason Phillips Team is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs, including, but not limited to, attorney fees, and settlement expenses, that may at any time be incurred by reason of any claim, suit, action or other proceedings that are based on, or arising from, the partner/memorandum of agreement.

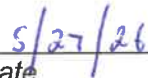
VIII. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

\_\_\_\_\_  
(Partner Organization) Name/Title

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jason Phillips, CEO  
The Jason Phillips Team, LLC

  
\_\_\_\_\_  
Date

# Coversheet

## Approval to Renew Agreement with LevelUp

**Section:** V. Consent Items  
**Item:** H. Approval to Renew Agreement with LevelUp  
**Purpose:**  
**Submitted by:**  
**Related Material:** MOU LevelUp 26.27-Reach.pdf

## Memorandum of Understanding

This **Memorandum of Understanding** (MOU) is entered into as of May 13, 2026, by and between:

Level Up Beauty Academy is a company incorporated/established under the laws of the US having its registered office in Pennsylvania

and

Reach Cyber Charter School, an organization incorporated/established under the laws of the US having its registered office in Pennsylvania.

Individually referred to as "Party" and collectively as "Parties".

This MOU constitutes and expresses the entire MOU and understanding between the Parties in reference to all matters herein referred to, all previous discussions, promises, representations, and understandings relative thereto, if any, had between the parties hereto, being herein merged.

### I. Purpose & Objective

- A. The purpose of this program is to increase the knowledge and skill set of high school students interested in pursuing a career in Cosmetology.
- B. In furtherance of public interest and with the aim of improving the knowledge of a professional career in Cosmetology, Level Up Beauty Academy, which is a professional beauty academy, will develop, implement, and may involve other licensed experts, to participate in sessions for high school students at Reach Cyber Charter School.
- C. Reach Cyber Charter School will assist with the marketing distribution of the program, will identify students for the program, and will provide a list of students, parents' names, addresses, and phone numbers of all students enrolled in the program.
- D. The start date for the fall career mentoring will tentatively be October 6, 2026. The start date for the spring career mentoring will tentatively be February 16, 2027.
- E. Each experience will run for 6-weeks and will meet virtually on Mondays, Tuesdays, or Thursdays from 3:30 PM - 4:45 PM & 4:45-6:00pm
- F. F2F sessions may be available but are not mandatory and will be announced.

### II. Program Overview:

- A. Level Up Beauty Academy is a licensed beauty academy who wishes to implement career experiences for high school students. Students will gain basic knowledge about a variety of areas in cosmetology, which may include lashes, brows, waxing, barbering, makeup, hair braiding, esthetician, nails, and more. Students will have the option to participate in one or several career experiences that interest them.

### III. Program Goals

- A. Students will be able to work within a team.

- B. Students will be equipped with specialized cosmetology skills that may provide immediate job opportunities.
- C. Students will gain knowledge of turning their new skill into a business, offering flexibility and independence.
- D. Students will develop confidence by mastering professional skills.
- E. LUBA will create an enjoyable experience that is engaging and stimulates student creativity, problem solving skills, and contributes to student overall well-being.

#### IV. Overview of Sessions

##### **A. Barber Bootcamp**

Welcome to this 6-week barber bootcamp. In this program students gain foundational skills in barbering, focusing on practical, look and learn training theory. The career experience is a great introductory barber training for high school students would love to pursue a career in barbering.

Kit Includes: 12-pack hair clips, continuous spray bottle, professional cordless clipper set (men's grooming kit), stainless steel hair cutting scissors kit, and male mannequin head with real hair

Cost: Kit Fee = \$150 and Student Training Fee = \$150 Total Fee = \$300

Start Date: (FALL) Tuesdays, October 6, 2026 (SPRING OPTION) Tuesdays, March 30, 2027

Times: 3:30 PM - 4:45 PM

##### **B. Lash Extensions**

Welcome to our comprehensive 6-week Lash Extension career experience. This career experience is perfect for high school students who are eager to step into the beauty industry and start their journey towards becoming professional lash technicians. Students will learn to apply classic, hybrid, and volume lash extensions, along with proper isolation, placement, retention tips, and aftercare education.

Kit Includes: Isolation Tweezer, Pick Up, Tweezers, Glue Rings, Gel Pads, Practice lash face, Primer, lash brush, disposable lip brush, Professional lash glue, spoolies, micro pore brush, lash tape, Lash soap, lash fan and a digital, Manual that will be emailed to students.

Cost: Kit Fee = \$150 and Student Training Fee = \$150 Total Fee = \$300

Start Date: (FALL) Mondays, October 27, 2026 (SPRING) Mondays, February 15, 2027

Times: 3:30 PM - 4:45 PM

##### **C. Braids Boss**

Welcome to our comprehensive 6-week braiding techniques career experience. This hands-on virtual experience focuses on mastering braiding and textured hair services from beginner to advanced levels. Students will learn a full range of protective and enhancement techniques including box braids, cornrows, two-strand twists, starter locs, loc maintenance, sew-ins, quick weaves, and other essential textured hair services. Mastering these techniques will set students up for success in the beauty industry.

Kit Includes: Textured Mannequin Head• Additional Mannequin Hair• Tripod Clamp, Pre-Stretched Hair• Combs• Brushes• Clips• Bands• Styling Products• Sanitation Tools, tweezers, bonding, and Digital Braiding Guidebook

Cost: Braiding Kit Fee: \$150 and Student Training Fee: \$150 Total Cost: \$300  
Start Date: (FALL) Tuesdays, November 10, 2026 (SPRING OPTION) Tuesdays, March 30, 2027

Times: 3:30 PM - 4:45 PM

#### **D. The Skin Lab**

Welcome to this 6-week skin care experience. In this career experience, students will learn how to care for their skin and clean their skin like a pro. Learning to understand their own breakouts and choose the right products for their skin type will be the beginning of learning how to implement a healthy skin routine for future clients.

Kit Includes: professional skin care products, mirror, facial tools, sponges, headband, facial brushes.

Cost: Kit Fee = \$150 and Student Training Fee = \$150 Total Fee = \$300  
Start Date: (SPRING) Thursdays, March 11, 2027  
Times: 4:45 PM- 6:00PM

#### **E. Make-Up Glow**

Welcome to our comprehensive 6-week Makeup Glow career experience. This career experience allows students the opportunity to explore make-up artistry (MUA) as a career option. Students will learn to apply makeup on themselves, focusing on everyday looks, proper tools, blending techniques and makeup looks.

Kit Includes: Concealer, foundations, pressed powder, blush, eyeshadow, lip glow, brushes, disposable tools, hand sanitizer, makeup wipes, and led mirror.

Cost: Kit Fee = \$150 and Student Training Fee = \$150 Total Fee = \$300  
Start Date: (SPRING OPTION) Tuesdays, March 30, 2027  
Times: 3:30 PM - 4:45 PM

#### **F. Designer Brows**

Welcome to our comprehensive 6-week Brow Class. Learn how to shape and groom brows through waxing, lamination, and brow tinting. The class focuses on building confidence while mastering brows.

**Kit Includes:** The student kit will include Wax Pot, Soft Wax, Wax Strips, Wax Sticks, Cleaning Skin Products, Brow Tint (Brown Color), Brow, Lamination Kit, Lip Brushes, Spoolies, Saran Wrap, Cotton Rounds, Brow Pencil, & Tweezers.

Cost: Kit Fee = \$150 and Student Training Fee = \$150 Total Fee = \$300  
Start Date: (SPRING OPTION) Tuesdays, March 30, 2027  
Times: 3:30 PM - 4:45 PM

#### **V. Term & Structure**

1. For each Career Mentoring, Level Up will offer 6 (1.25 hours) virtual sessions which may include guest speakers and audio/video presentations.
2. Virtual structure: Each student will log in via the Zoom link provided and prepare to listen, dialogue, and engage. Level Up Beauty Academy will use informative

slides, short videos, and potential guest speakers to guide the session. Students will take notes, ask questions, practice, and engage.

- 3. Virtual sessions will meet weekly on Mondays, Tuesdays and/or Thursdays from 3:30 PM - 4:45 PM

**VI. TUITION, ABSENTEEISM, AND CREDITS**

- 1. 6 virtual sessions with the potential for F2F (F2F may occur as they connect to current business opportunities and are not mandatory)
- 2. \$300 per student
- 3. Students may miss up to two sessions and still successfully complete the program.
- 4. If a student misses two sessions for an acceptable reason, they may be given the opportunity to make up some of those sessions, by viewing a recording and writing a summary about the session. Students must attend at least 6 hours to earn the certificate.

**V. INSURANCE**

- 1. At all times during the term of this MOU, Level Up Beauty Academy will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the services provided by Level Up Beauty Academy under this MOU.
- 2. Level Up Beauty Academy is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including, but not limited to attorney fees, and settlement expenses, that may at any time be incurred by reason of any claim, suit, action or other proceedings that are based on, or arising from, the partner/memorandum of agreement.

**IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

\_\_\_\_\_  
*JD Smith*  
Career Readiness Director

\_\_\_\_\_  
*Date*

*Jaxiomara Figueroa*  
\_\_\_\_\_  
*Jaxi Figueroa, Owner*  
Level Up Beauty Academy

*5/18/2026*  
\_\_\_\_\_  
*Date*

# Coversheet

## Approval to Renew Agreement with Aquatic Sciences

**Section:** V. Consent Items  
**Item:** I. Approval to Renew Agreement with Aquatic Sciences  
**Purpose:**  
**Submitted by:**  
**Related Material:** MOU Ctr for Aquatic Sci 2627 SY.pdf

## MEMORANDUM OF UNDERSTANDING

### BETWEEN

### THE CENTER FOR AQUATIC SCIENCES AND REACH CYBER CHARTER SCHOOL

September 2026 – June 2027 with optional summer camp

**Whereas** The Center and RCCS are institutions with many common interests and activities; and

**Whereas** The Center has established programs in environmental education, informal STEM learning, and internship and volunteer opportunities; and

**Whereas** both institutions seek to expand existing student programs, particularly in STEM career exploration;

**Now therefore**, The Center and RCCS seek to establish a formal relationship to implement education programs as described herein.

High School Career Mentoring/Job Shadow Program Requirement – the following are options for full or partial fulfillment of Reach Cyber Charter’s job-shadowing experience:

#### 1.1 Aquatic Career Tour (formally the Shadow Program)

- i. Students who enroll in the Aquatic Career Tour (ACT) Program at The Center will engage in a 3 hour, in-person experience, fulfilling 1/3 of their high school requirements.
- ii. The ACT program cost per person is \$75.00.
- iii. Costs associated with student participation will be the responsibility of Reach Cyber Charter School.

#### 1.2 Career Tour Program plus Teen Marine Science Institute

- i. Students will be required to enroll in the Aquatic Career Tour Program (3 hrs.) and 1-2 Teen Marine Science Institute workshops (4 hrs. per session). This allows students to meet full hour requirements.
- ii. The Teen Marine Science Institute cost per person is \$150.00 per workshop.
- iii. The ACT Program cost per person is \$75.00.
- iv. Costs associated with student participation will be the responsibility of Reach Cyber Charter School.

#### 1.3 Summer Sea Camp: Junior Marine Biologist (Optional Add-on)

- i. Students who enroll in Summer Sea Camp at The Center will engage in a full-day, full week, in-person experience.
- ii. The cost of one week of camp per person is \$450.00.
- iii. Registrations made before March 21, 2027 will receive the Early Bird Discount per week of \$25.
- iv. Costs associated with student participation will be the responsibility of Reach Cyber Charter School.

1.4 All activities and programs envisioned under this MOU are contingent on sufficient funding and other resources. Under no circumstances does this MOU oblige either party to take on any financial obligations for which ready funding is not available.

1.5 Payment Process

- i. Students will register on their own using a code which will be provided. The code will be RCCS
- ii. Reach Cyber Charter will be invoiced monthly, for programs registered. Payment is expected within 30 days of invoice receipt. Student information will be provided for the verification process.
- iii. **No refunds will be issued if a student does not attend their registered session.**

**IN WITNESS WHEREOF**, the parties hereto have offered their signatures:

\_\_\_\_\_  
Reach Charter Representative

  
\_\_\_\_\_  
Center for Aquatic Sciences

\_\_\_\_\_  
Date

**5/21/2026**  
\_\_\_\_\_  
Date

# Coversheet

## Approval to Renew Agreement with ABC West Pathway

**Section:** V. Consent Items  
**Item:** J. Approval to Renew Agreement with ABC West Pathway  
**Purpose:**  
**Submitted by:**  
**Related Material:** ABC WPA Reach MOU 2026-27.pdf



## Memorandum of Understanding

### **Purpose**

Associated Builders & Contractors (ABC) Western PA Chapter seeks to encourage the growth of career pathway opportunities for high school students in the construction sectors through the Registered Pre-Apprenticeship – Pathway 2 Build program. The development of pre-apprenticeships provides students with career-specific skills in the construction field, advances the students’ employability and work-readiness skills, and provides opportunities to connect to longer-term career opportunities in the construction industry and registered apprenticeship programs.

### **ABC Western PA Approved Registered Pre-Apprenticeship:**

#### Pathway 2 Build

- Pre-Apprenticeship provides students with the foundational knowledge and skills to enter ABC registered apprenticeship programs.
- Focus on Safety, Math, Hands Tools, Power Tools, Communications, and Employability.
- Students earn OSHA-10, Adult CPR/First Aid/AED, NCCER Construction Site Safety, NCCER CORE Certifications, and the PA Pre-Apprenticeship Completion Certificate.
- Virtual instruction combined with in-person testing and hands-on learning.

### **ABC Western PA Approved Registered Apprenticeships:**

Electrical (4-year)

Carpentry (4-year)

HVAC (4-year)

Sprinkler Fitter (4-year)

Sheet Metal Worker (4-year)

Operating Engineer (3-year)

Construction Craft Laborer (2-year)

*Additional trades may be added*

### **Terminology**

**NCCER:** National Center for Construction Education and Research (NCCER) developed a training curriculum for more than 70 different craft areas. NCCER curriculum is taught by accredited contractors, associations, and construction users worldwide. The “Core Curriculum” is taught by ABC Western PA NCCER Certified Instructors.

**Curriculum:** NCCER CORE curriculum developed by NCCER and published by Pearson

<u>Length of Pre-apprenticeship:</u>	75 Hours
<u>Cost per student:</u>	\$2,500
<u>Location:</u>	Virtually via ZOOM
<u>In-Person Location:</u>	ABC Western PA Chapter, 2360 Venture Dr, Gibsonia, PA
<u>Class Size:</u>	Minimum: 5 students; Maximum: 20 students
<u>Class Start/End:</u>	September 22, 2026, to December 17, 2026 January 12, 2027, to April 8, 2027
<u>Class Days/Times:</u>	Tuesday & Thursday/10:30 am to 12:00 pm & 1:00 pm to 2:30 pm each day
<u>Duration:</u>	25 days/3 hours per day
<u>Who:</u>	Students in the 11 <sup>th</sup> and 12 <sup>th</sup> grades preferred
<u>Instructor:</u>	Matt Waltman <a href="mailto:mwaltman@abcwpa.org">mwaltman@abcwpa.org</a>

The major benefits provided by ABC Western PA is registration with the PA Apprenticeship & Training Office (ATO) – Pre-Apprenticeship and the NCCER National Registry. Successful completion of the Pathway 2 Build Pre-Apprenticeship results in a completion certificate issued by the PA ATO. The National Registry is maintained and updated by NCCER and is a secure database which tracks the credentials of all the students who participate in the Pathway 2 Build pre-apprenticeship training and assessment program. All NCCER credentials are nationally recognized by the construction industry.

**NCCER Registration and Invoicing**

Invoices will be generated once the student’s NCCER Account is created. Invoices must be paid in-full for all participating students prior to the start of each Cohort. If a student drops the class prior to the start date a refund will be issued; however, no refund will be issued if a student attends at least (1) class. No refunds will be issued if the enrollment drops below the minimum class size of (5) students.

**NCCER National Registry**

Participating students are required to create an NCCER Account and are issued an NCCER Card Number, which will be shared with the ABC Western PA NCCER Program Director and Instructor. All module exams are administered electronically and must be completed and passed to earn credentials.

Module exams will be administered through the NCCER Portal and proctored by an NCCER approved third party proctor. Tests are electronically scored and are maintained in the NCCER National Registry.

Tests results will be shared via Excel Spreadsheet with the participating school's program contact. A student must achieve a minimum score of 70% to pass the module exam. If a passing score is not achieved, then a retest will be coordinated but may not be scheduled sooner than 2 days from the original test date.

In order to fully complete modules and earn credentials, students must also complete performance testing associated with each test. All Performance Testing must be completed in -person at an ABC Western PA approved testing site.

Approved Performance Testing Sites are as follows:

- ABC Western PA Chapter, 2360 Venture Drive, Gibsonia, PA 15044
- ABC Eastern PA Chapter, 894 Marcon Boulevard, Suite 110, Allentown PA 18109
- ABC Keystone Chapter, 135 Shellyland Rd, Manheim, PA 17545
- Additional testing locations may be added at the discretion of ABC Western PA

Performance testing will be conducted during a single six-hour, in-person session after all written module tests have been attempted. Testing will take place at an approved performance testing site assigned based on the student's proximity to the available locations. Students are responsible for arranging and providing their own transportation to and from the assigned testing site.

Performance testing is conducted under the supervision of the NCCER certified instructor. ABC Western PA will provide all PPE and Testing Materials. Performance testing is graded as Pass or Fail. Students who attempt the performance test but are unsuccessful may retest at the discretion of the instructor, which could be the same day.

### **Program Oversight**

ABC Western PA and its instructor will provide the first level of program oversight. The school must designate a minimum of one program contact responsible for acting as the school's point-of contact, coordinating student NCCER account registrations, ensuring invoices are paid prior to the class start date, supporting students with Registered Pre-Apprenticeship Registration, addressing performance/behavior concerns brought up by the ABC instructor, and receiving grades/attendance records. The school's designated program contact is encouraged to visit virtual classes and in-person performance testing sites.



# Coversheet

## Approval to Renew Agreement with Evolve Trades

**Section:** V. Consent Items  
**Item:** K. Approval to Renew Agreement with Evolve Trades  
**Purpose:**  
**Submitted by:**  
**Related Material:** Evolve MOU combined 2627.pdf

This **Memorandum of Understanding (MOU)** is entered into as of **May 15, 2026**, by and between:

**Evolve Training and Development Services, Inc.**, a company incorporated/established under the laws of the US having its registered office in Pennsylvania

and

**Reach Cyber Charter School**, an organization incorporated/established under the laws of the US having its registered office in Pennsylvania.

Individually referred to as "Party" and collectively as "Parties".

This MOU constitutes and expresses the entire MOU and understanding between the Parties in reference to all matters herein referred to, all previous discussions, promises, representations, and understandings relative thereto, if any, had between the parties hereto, being herein merged.

**I. PURPOSE:**

1. In furtherance of public interest and with the aim of improving the knowledge of a professional career in the trades, Evolve Youth Trades Academy, Inc, which is a registered pre-apprenticeship program, will develop, implement, and may appoint other licensed professionals, to facilitate sessions for high school students at Reach Cyber Charter School. Students who successfully complete the internship, attending 85% of all workshops and attending a hands-on session will earn a certificate of completion from Evolve.
2. The purpose of this program is to increase high school knowledge of trades and build a pipeline of trades workers. Additionally, students enrolled in this internship may develop the desire to pursue a pre-apprenticeship with Evolve, as hours earned during the internship may be counted toward pre-apprenticeship certification.
3. Reach Cyber Charter School will assist with the marketing distribution of the program, will identify students for the program, and will provide a list of students, names, addresses, and phone numbers of all students enrolled in the program.
4. The start date for the internship for the fall will take place October 6, 2026, and for the spring the start date will be March 2, 2027, sessions will take place virtually via Zoom.
5. Hands-On Pop Ups: dates and locations will be determined based on the students enrolled.
6. This is a 9-week internship and meets Tuesdays & Thursdays, weekly.

**II. INTERNSHIP DESCRIPTION:**

1. Evolve is dedicated to creating a pathway to success. The goal is to provide a vocational program that focuses on the skills, knowledge, and

abilities that will prepare youth for a workplace in the trades. In this internship, Evolve will provide instructional and hands-on experience for: carpentry, plumbing and electrical. This internship will help students decide if they would like to pursue a career in the trades. After this internship, students are encouraged to enroll in our pre-apprenticeship program where they will learn vocational skills in construction as well as other in-demand trades in such as, plumbing, carpentry, and electrical. Students will also participate in community service work during their pre-apprenticeship; this is a vital part of our program in the rehabilitation of affordable housing for low-income and homeless families. All these experiences will prepare students for an apprenticeship after high school. Students will engage in Life Skills to help prepare for employment and or entrepreneurship opportunities.

2. Career projection: According to McKinsey and Company between 2022-2032, slated to peak around 2027-2028, there could be a need for 345,000 new entry level skilled-trades jobs.

### III. INTERNSHIP WEEKLY SCHEDULE: FALL

1. Week One: Introduction to Building Trades
2. Week Two: Safety, OSHA
3. Week Three: Carpentry (Tape Measurement /Math)
4. Week Four: Carpentry (Hand & Power Tools Intro)
5. Week Five: Plumbing (Workspace Safety)
6. Week Six: Hand and Power Tools
7. Week Seven: Electrical (Electrical Safety, Hand and Power Tools)
8. Week Eight: Electrical Wiring
9. Week Nine: Employability, Pop Ups - Project Demo and Application

### INTERNSHIP WEEKLY SCHEDULE: SPRING

1. Week One: Introduction to Building Trades
2. Week Two: Safety, OSHA
3. Week Three: Small Appliance
4. Week Four: Small Appliance
5. Week Five: Small Appliance
6. Week Six: HVAC
7. Week Seven: HVAC
8. Week Eight: HVAC
9. Week Nine: Employability, Pop Ups - Project Demo and Application

### IV. TERM & STRUCTURE

1. This internship will consist of 18 (1 hour) virtual sessions and 2 optional (2.5 hour) in-person sessions, pending student interest.
2. Virtual structure: Each student will log in via the zoom link provided by Evolve and be prepared to listen, dialogue, and engage. Evolve will share informative slides, and short videos and potentially other

speakers/affiliates will participate. Students will take notes, ask questions, and engage.

3. Virtual sessions for FALL are 10/6/26 – 12/12/26 (NO SESSIONS 11/27 & 11/29) and meet weekly Tuesday & Thursday from 4:30 PM - 5:30 PM. Virtual sessions for SPRING are 3/2/27 – 4/29/27 and meet weekly Tuesday & Thursday from 4:30 PM - 5:30 PM.
4. The Hands-On Pop-Up locations, dates, and times will be determined.
5. Evolve will record each session and share the recording with Reach for potential make-up sessions for students.

V. TUITION, ABSENTEEISM, AND CREDITS

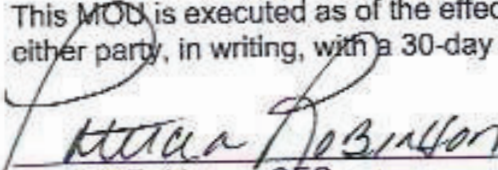
1. 18 total virtual sessions
2. Cost: \$1800 per student plus \$50 per student for Kit
3. Students may miss up to three classes and still earn the Evolve certification.
4. If a student misses more than three classes for an acceptable reason, they may be given the opportunity to make up some hours.


VI. INSURANCE

1. At all times during the term of this MOU, Evolve will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the services to be provided by Evolve under this MOU.
2. Evolve is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including, but not limited to attorney fees, and settlement expenses, that may at any time be incurred by reason of any claim, suit, action or other proceedings that are based on, or arising from, the partner/memorandum of agreement.

VII. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

  
Patricia Robinson, CEO  
Evolve Training and Development and  
Founder of Evolve Youth Trades Academy

  
Date

\_\_\_\_\_  
J.D. Smith, Director DEI & Careers  
Reach Cyber Charter School

\_\_\_\_\_  
Date

# Coversheet

## Approval to Renew Agreement with Myth

**Section:** V. Consent Items  
**Item:** L. Approval to Renew Agreement with Myth  
**Purpose:**  
**Submitted by:**  
**Related Material:** MOU Myth 2627 SY.pdf



**Reach Cyber Charter School**

1826 Good Hope Rd.

Enola, PA 17025

1 (866) 732-2416

[www.reachcyber.org](http://www.reachcyber.org)

## Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the “Agreement”) is entered into on May 26th, by Reach Cyber Charter School and between Myth Partners Inc., with an address of 300 W Cuthbert Blvd Haddon Township NJ 08108, and Reach Cyber Charter School, with an address of 1826 Good Hope Rd. Enola, PA 17025 (collectively referred to as the “Parties”).

### **ORGANIZATION BACKGROUND:**

Myth is a creative strategy firm that specializes in storytelling, community engagement, and innovative program design. Co-founded by Kristen Angelucci and Matt Goold, Myth brings together a deep understanding of narrative, collaboration, and human-centered design to create impactful experiences that bridge creativity and practicality. Myth’s approach prioritizes participatory engagement, dynamic facilitation, and an emphasis on how creativity and business best practices can harmoniously co-exist.

### **PURPOSE & OVERVIEW** - *If organizing a virtual experience, please include if you will be providing*

*recordings: -*

### **PURPOSE & OVERVIEW (High School):**

In any creative career, work samples are an essential part of not only selling your work but gaining the confidence of potential clients, collaborators and employers. Students participating in this experience can come to create portfolio-level work in *any* creative medium (writing, design, photography, video, fine arts, performing arts, etc) so long as it is a format that can be easily shared on Zoom. In this experience, students will see one or multiple creative project(s) of their choosing from ideation to completion, in a supportive environment of mentors (Myth) and peers (other Reach classmates). Ultimately, students will have portfolio-ready work in the field of their choosing, which they will present to their peers as part of a Reach showcase. Additionally, we will discuss the entrepreneurial aspects of creating, including finding your audience,

articulating your value, etc.

Through participation in this process, students will:

- **Prepare college-ready or workplace-ready work samples**  
Develop pieces in their desired medium that reflect the quality of work they most want to show the world.
- **Practice creative follow-through and determination**  
Strengthen the muscles required to take a project from ideation to true, proud completion, without losing steam or sacrificing quality.
- **Receive peer and mentor feedback**  
Determine which feedback resonates and is helpful to their overall vision for a project, how to receive all (well-intentioned) feedback graciously, and how to incorporate feedback for the improvement of the project.
- **Develop peer-to-peer collaborative relationships**  
Contribute to a creative ecosystem, providing and receiving encouragement, collaboration and inspiration from other Reach students.
- **Hone entrepreneurial skills**  
Think of their creative outputs as just a piece of a larger puzzle, creating plans to ensure that whatever they choose to make finds an audience and continues to move their career forward.

### **PURPOSE & OVERVIEW (ELEMENTARY AND MIDDLE SCHOOL):**

To prepare younger students for careers in creative fields, we will focus not on the careers themselves but on the skills necessary to creative industries: collaboration, problem-solving, communication and design-thinking.

Each week, we'll offer a one hour creative workshop in storytelling, where students will work together to make decisions for a creative project, such as a poster for a fictional movie. Students will sign up for a week by theme, such as "space movie," "animal board game," etc. Together they'll determine things like characters, setting and basic plot before working on things like the title, graphics style, fonts, etc. By the end of each class, the group of marketing collateral, such as a movie poster, which Myth will then polish and turn into a PDF, for students to keep as a reminder of the workshop and even present in a group setting to their peers in a Reach showcase.

Through participation in these workshops, students will:

- **Build Foundational Career Skills for Creative Industries**  
Practice essential competencies like creative collaboration, iterative design, and visual communication—skills that underpin roles in advertising, media, game design, publishing, and other creative fields.

- **Develop Confidence in Team-Based Creative Work**

Gain experience contributing ideas within a collaborative environment, understanding how individual contributions shape a shared vision—mirroring real-world creative workflows.

- **Strengthen Creative Problem-Solving Abilities**

Learn how to make imaginative yet cohesive decisions within shared constraints, a key ability in careers where innovation must align with brand or project guidelines.

- **Explore the Relationship Between Story and Design**

Understand how narrative and visual elements work together to convey mood, genre, and audience appeal—skills foundational to roles in graphic design, filmmaking, and marketing.

- **Gain Exposure to Basic Project Workflow and Output**

Participate in a simplified version of a creative production pipeline, from ideation to draft to final artifact, with exposure to how raw ideas evolve into professional deliverables.

- **Receive Tangible Portfolio-Style Work**

Contribute to a finished piece (such as a professionally polished movie poster) that demonstrates collaboration and creative thinking—an early artifact they can share, reflect on, or build upon.

**DURATION:**

- Elementary School: 6 50-minute sessions

-Middle School: 4 50-minute sessions

-High School: 7 weekly one-hour sessions

**COST** (if applicable) *Please include minimum & maximum number of students who can*

*participate:* - Elementary and Middle School: \$350 per student per session/5 students min/max per session

-High School: \$1200 per student for entire experience, approximate minimum 12 students (to be confirmed with Myth as program start date approaches), maximum 30 students

Initial payment due 5 business day before start of first program, additional payments for additional students to be billed after the first session of high school experience

**TECHNOLOGY NEEDED** (if applicable) - *Please list items below including any software needed:*

- - Students must be able to access Zoom (Myth will provide the host Zoom)

**MATERIALS/SUPPLIES/KITS for students** (if applicable) - *Please list items and cost with estimated*

*shipping:*

- No additional materials required

**Reach Cyber Charter School**

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PA 17025

1 (866) 732-2416

[www.reachcyber.org](http://www.reachcyber.org)



**RESPONSIBILITIES OF THE PARTIES:**

**1. Partners/Supervisors:**

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
  - i. Assist students to complete Learning Plan Contract and sign
  - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
  - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
  - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

**2. Students:**

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.
  - i. Internship: Minimum of 60 hours and/or 6 weeks
  - ii. Career Mentorship: Minimum of 6 hours
  - iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.

- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
  - g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
  - h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.
- applicable)**



**Reach Cyber Charter School**  
1826 Good Hope Rd. Enola,  
PA 17025  
1 (866) 732-2416  
www.reachcyber.org

**GOVERNING LAW (if**

- This Agreement shall be governed by and construed in accordance with the laws of

Pennsylvania.**ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to \_\_\_\_\_ (Arbitration/mediation/negotiation) (**select one**) in accordance with, and subject to the laws of Pennsylvania.

**AMENDMENTS**

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.
- As such, any amendments made by the Parties will be applied to this Agreement.

**ASSIGNMENT**

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

**ENTIRE AGREEMENT**

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

**REPRESENTATION AND WARRANTIES**

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person,

business or law/governmental regulation.

**LIMITATION OF LIABILITY**

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party’s negligence or breach.



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**SEVERABILITY**

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties’ intention.

**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

**Reach Cyber Charter School**  
 1826 Good Hope Rd.  
 Enola, PA 17025  
**Phone:** 1 (866) 732-2416

**Name:** JD Smith, Director of Careers &

Belonging **Signature:**

\_\_\_\_\_ **Date:**

\_\_\_\_\_

**Business:**

**Name:** Myth/Kristen Angelucci

**Email:** kristen@withmyth.com

**Phone Number:** 609 576 2015

**Signature:** *Kristen Angelucci*

**Date:** 5.26.26

# Coversheet

## Approval to Renew Agreement with Elmwood Zoo

**Section:** V. Consent Items  
**Item:** M. Approval to Renew Agreement with Elmwood Zoo  
**Purpose:**  
**Submitted by:**  
**Related Material:** Elmwood Zoo.pdf



**Reach Cyber Charter School**

1826 Good Hope Rd.

Enola, PA 17025

1 (866) 732-2416

www.reachcyber.org

## Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the "Agreement") is entered into on May 28th 2026 (date), by Reach Cyber Charter School and Elmwood Park Zoo, with 1661 Harding Blvd. Norristown, PA 19401 of \_\_\_\_\_, and Reach Cyber Charter School, with an address of 1826 Good Hope Rd. Enola, PA 17025 (collectively referred to as the "Parties").

### **ORGANIZATION BACKGROUND:**

- The mission of the Elmwood Park Zoo is to foster an appreciation for wildlife and the environment that will inspire active participation in conservation.

Elmwood Park Zoo was established in 1924 when a local farmer transferred 16 acres and a small menagerie to the Borough of Norristown. Today, the zoo is owned and

### **PURPOSE & OVERVIEW** - *If organizing a virtual experience, please include if you will be providing recordings:*

- Students will have the opportunity to experience what it is like to be a zookeeper! The experience will be one 3 hour day for the middle school age group, and two 3 hour days for the high school age group. The time will be 9:00am to 12:00pm. The ratio will be two students for one Elmwood staff. We can run one 3 hour experience per day.

This experience will take place on weekdays (Monday through Friday) starting October 26th through November 13th. Students must be signed-up two weeks in advance, and a guardian must have filled out the Google Form to provide contact information prior to the experience.

### **DURATION:**

- Week days during the weeks of October 26th, November 2nd, and November 9th

### **COST** (if applicable) *Please include minimum & maximum number of students who can participate:*

- \$325.00 per student for elementary/middle school, and \$500.00 per student for high school since they will be doing two experiences

### **TECHNOLOGY NEEDED** (if applicable) - *Please list items below including any software needed:*

- n/a

### **MATERIALS/SUPPLIES/KITS for students** (if applicable) - *Please list items and cost with estimated shipping:*

- A Mask
- A Refillable Water Bottle
- Close-Toed Shoes
- Clothes you don't mind getting dirty



**Reach Cyber Charter School**

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PA 17025

1 (866) 732-2416

[www.reachcyber.org](http://www.reachcyber.org)

## **RESPONSIBILITIES OF THE PARTIES:**

### **1. Partners/Supervisors:**

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
  - i. Assist students to complete Learning Plan Contract and sign
  - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
  - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
  - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

### **2. Students:**

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.
  - i. Internship: Minimum of 60 hours and/or 6 weeks
  - ii. Career Mentorship: Minimum of 6 hours
  - iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
- g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
- h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.



**Reach Cyber Charter School**  
1826 Good Hope Rd. Enola,  
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1 (866) 732-2416  
[www.reachcyber.org](http://www.reachcyber.org)

### **GOVERNING LAW (if applicable)**

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania.

### **ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to \_\_\_\_\_ (Arbitration/mediation/negotiation) (**select one**) in accordance with, and subject to the laws of Pennsylvania.

### **AMENDMENTS**

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.
- As such, any amendments made by the Parties will be applied to this Agreement.

### **ASSIGNMENT**

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

### **ENTIRE AGREEMENT**

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

### **REPRESENTATION AND WARRANTIES**

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

### **LIMITATION OF LIABILITY**

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.



Reach Cyber Charter School  
1826 Good Hope Rd. Enola,  
PA 17025  
1 (866) 732-2416  
www.reachcyber.org

**SEVERABILITY**

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

**Reach Cyber Charter School**

1826 Good Hope Rd.

Enola, PA 17025

Phone: 1 (866) 732-2416

Name: JD Smith, Director of Careers & Belonging

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Business: Elmwood Park Zoo**

Name: Megan Stanton

Email: mstanton@elmwoodparkzoo.org

Phone Number: 610-277-3825 X237

Signature: Megan Stanton

Date: May 28th 2026

# Coversheet

## Approval to Renew Agreement with Made Fashion Institute

**Section:** V. Consent Items  
**Item:** N. Approval to Renew Agreement with Made Fashion Institute  
**Purpose:**  
**Submitted by:**  
**Related Material:** Made Inst 2627 MOU.pdf



Reach Cyber Charter School
1826 Good Hope Rd.
Enola, PA 17025
1 (866) 732-2416
www.reachcyber.org

Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the "Agreement") is entered into on
(date), by Reach Cyber Charter School and between
with an address of
, and Reach Cyber Charter School, with an address of
1826 Good Hope Rd. Enola, PA 17025 (collectively referred to as the "Parties").

ORGANIZATION BACKGROUND:

-

PURPOSE & OVERVIEW - If organizing a virtual experience, please include if you will be providing recordings:

-

DURATION:

-

COST (if applicable) Please include minimum & maximum number of students who can participate:

-

TECHNOLOGY NEEDED (if applicable) - Please list items below including any software needed:

-

MATERIALS/SUPPLIES/KITS for students (if applicable) - Please list items and cost with estimated shipping:

-



**Reach Cyber Charter School**

1826 Good Hope Rd. Enola,

PA 17025

1 (866) 732-2416

[www.reachcyber.org](http://www.reachcyber.org)

**RESPONSIBILITIES OF THE PARTIES:**

**1. Partners/Supervisors:**

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
  - i. Assist students to complete Learning Plan Contract and sign
  - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
  - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
  - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

**2. Students:**

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.
  - i. Internship: Minimum of 60 hours and/or 6 weeks
  - ii. Career Mentorship: Minimum of 6 hours
  - iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
- g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
- h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.



**Reach Cyber Charter School**

1826 Good Hope Rd. Enola,  
PA 17025

1 (866) 732-2416

[www.reachcyber.org](http://www.reachcyber.org)

**GOVERNING LAW (if applicable)**

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania.

**ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to \_\_\_\_\_ (Arbitration/mediation/negotiation) (**select one**) in accordance with, and subject to the laws of Pennsylvania.

**AMENDMENTS**

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.
- As such, any amendments made by the Parties will be applied to this Agreement.

**ASSIGNMENT**

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

**ENTIRE AGREEMENT**

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

**REPRESENTATION AND WARRANTIES**

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

**LIMITATION OF LIABILITY**

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.



**Reach Cyber Charter School**  
1826 Good Hope Rd. Enola,  
PA 17025  
1 (866) 732-2416  
www.reachcyber.org

**SEVERABILITY**

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

**Reach Cyber Charter School**

1826 Good Hope Rd.

Enola, PA 17025

**Phone:** 1 (866) 732-2416

**Business:**

**Name:** JD Smith, Director of Careers & Belonging

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Coversheet

## Approval to Renew Agreement with The Nail Academy

**Section:** V. Consent Items  
**Item:** O. Approval to Renew Agreement with The Nail Academy  
**Purpose:**  
**Submitted by:**  
**Related Material:** TNAXREACH-MOU26\_27.pdf



Reach Cyber Charter School  
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Enola, PA 17025

1 (866) 732-2416  
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## Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the “Agreement”) is entered into on \_\_\_\_\_ (date), by Reach Cyber Charter School and between \_\_\_\_\_, with an address of \_\_\_\_\_, and Reach Cyber Charter School, with an address of 1826 Good Hope Rd. Enola, PA 17025 (collectively referred to as the “Parties”).

### ORGANIZATION BACKGROUND:

-

### PURPOSE & OVERVIEW - *If organizing a virtual experience, please include if you will be providing recordings:*

-

### DURATION:

-

### COST (if applicable) *Please include minimum & maximum number of students who can participate:*

-

### TECHNOLOGY NEEDED (if applicable) - *Please list items below including any software needed:*

-

### MATERIALS/SUPPLIES/KITS for students (if applicable) - *Please list items and cost with estimated shipping:*

-



**Reach Cyber Charter School**

1826 Good Hope Rd. Enola,

PA 17025

1 (866) 732-2416

[www.reachcyber.org](http://www.reachcyber.org)

**RESPONSIBILITIES OF THE PARTIES:**

**1. Partners/Supervisors:**

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
  - i. Assist students to complete Learning Plan Contract and sign
  - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
  - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
  - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

**2. Students:**

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.
  - i. Internship: Minimum of 60 hours and/or 6 weeks
  - ii. Career Mentorship: Minimum of 6 hours
  - iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
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**Reach Cyber Charter School**

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[www.reachcyber.org](http://www.reachcyber.org)

**GOVERNING LAW (if applicable)**

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania.

**ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to \_\_\_\_\_ (Arbitration/mediation/negotiation) (**select one**) in accordance with, and subject to the laws of Pennsylvania.

**AMENDMENTS**

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.
- As such, any amendments made by the Parties will be applied to this Agreement.

**ASSIGNMENT**

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**LIMITATION OF LIABILITY**

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1826 Good Hope Rd.

Enola, PA 17025

**Phone:** 1 (866) 732-2416

**Business:**

**Name:** JD Smith, Director of Careers & Belonging

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Coversheet

## Approval to Renew Agreement with Pitt Drone

**Section:** V. Consent Items  
**Item:** P. Approval to Renew Agreement with Pitt Drone  
**Purpose:**  
**Submitted by:**  
**Related Material:** 2627 SY MOU Pitt Drone.pdf



**Reach Cyber Charter School**

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Enola, PA 17025

1 (866) 732-2416

www.reachcyber.org

## Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the “Agreement”) is entered into on June 4, 2026 (date), by Reach Cyber Charter School and between Pittsburgh Drone Services, LLC, with 301 Grant Street, Suite 270, Pittsburgh, PA 15219 of \_\_\_\_\_, and Reach Cyber Charter School, with an address of 1826 Good Hope Rd. Enola, PA 17025 (collectively referred to as the “Parties”).

### **ORGANIZATION BACKGROUND:**

- Pittsburgh Drone Services, LLC, is a Pittsburgh-based firm specializing in drone-based data capture, geospatial processing, and infrastructure intelligence for residential, commercial, and municipal clients. We also conduct workforce education programs for businesses and schools.

### **PURPOSE & OVERVIEW** - *If organizing a virtual experience, please include if you will be providing recordings:*

- Introduction to Drones: This introductory course provides students with a foundational understanding of drone technology, safety, flight operations, and industry applications. Students will explore how drones are used in the real world and learn basic operational safety and rules for operating a drone safely.  
FAA sUAS Drone Certification: This course prepares eligible students for the FAA Small Unmanned Aircraft Systems (sUAS) Remote Pilot Certification (Part 107). Students will study FAA regulations, airspace classifications, weather, airport operations, aeronautical decision-making, and flight planning. All sessions for both programs are recorded.

### **DURATION:**

- 8 Weeks

### **COST** (if applicable) *Please include minimum & maximum number of students who can participate:*

- 5-25 students. Into to drones: \$1,400, FAA sUAS certification course: \$2,500

### **TECHNOLOGY NEEDED** (if applicable) - *Please list items below including any software needed:*

- Liftoff FPV Drone Simulator: Online on the STEAM Platform. Windows based. \$19.99 per student.

### **MATERIALS/SUPPLIES/KITS for students** (if applicable) - *Please list items and cost with estimated shipping:*

- FAA Drone Certification Exam Fees. Billed at the end of the course, once its been determined which students will be taking the exam in-person at a FAA testing center. Fees are paid directly to testing center. \$175 per student



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**RESPONSIBILITIES OF THE PARTIES:**

**1. Partners/Supervisors:**

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**GOVERNING LAW (if applicable)**

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SEVERABILITY

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SIGNATURE AND DATE

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Reach Cyber Charter School

1826 Good Hope Rd.

Enola, PA 17025

Phone: 1 (866) 732-2416

Name: JD Smith, Director of Careers & Belonging

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Business: Pittsburgh Drone Services,

301 Grant Street, Suite 270

Pittsburgh, PA 15219

Name: Dr. Lori Paluti

Email: drloripaluti@pittsburghdroneservices.net

Phone Number: 412-278-7591

Signature: Lori Paluti

Date: June 4, 2026

# Coversheet

## Approval to Renew Agreement with Taste Buds Kitchen

**Section:** V. Consent Items  
**Item:** Q. Approval to Renew Agreement with Taste Buds Kitchen  
**Purpose:**  
**Submitted by:**  
**Related Material:** Reach MOU with Taste Buds Kitchen fall 26 - Spring 27 (1).pdf



Reach Cyber Charter School  
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Enola, PA 17025

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## Memorandum Of Understanding

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**ORGANIZATION BACKGROUND:**

-

**PURPOSE & OVERVIEW** - *If organizing a virtual experience, please include if you will be providing recordings:*

-

**DURATION:**

-

**COST** (if applicable) *Please include minimum & maximum number of students who can participate:*

-

**TECHNOLOGY NEEDED** (if applicable) - *Please list items below including any software needed:*

-

**MATERIALS/SUPPLIES/KITS for students** (if applicable) - *Please list items and cost with estimated shipping:*

-



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**RESPONSIBILITIES OF THE PARTIES:**

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**Reach Cyber Charter School**

1826 Good Hope Rd. Enola,

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**GOVERNING LAW (if applicable)**

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**ALTERNATIVE DISPUTE RESOLUTION**

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**AMENDMENTS**

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**ASSIGNMENT**

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**LIMITATION OF LIABILITY**

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**SEVERABILITY**

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**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

**Reach Cyber Charter School**

1826 Good Hope Rd.

Enola, PA 17025

**Phone:** 1 (866) 732-2416

**Business:**

**Name:** JD Smith, Director of Careers & Belonging

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Signature:** Susan Passante

**Date:** \_\_\_\_\_

# Coversheet

## Approval to Renew Agreement with Weary Arts Group

**Section:** V. Consent Items  
**Item:** R. Approval to Renew Agreement with Weary Arts Group  
**Purpose:**  
**Submitted by:**  
**Related Material:** MOU WAG.SY2627 Signed.pdf

**Memorandum of Understanding  
for the partnership with  
Weary Arts Group LLC  
Located in York, PA,  
Serving South Central PA,  
National, and International markets**

**Partnering Organization:**

Reach Cyber Charter School  
750 East Park Drive, Suite 204  
Harrisburg, Pa 17111

**Lead Organization:**

Weary Arts Group LLC (WAG)  
2420 S. Queen St.  
York, Pa 17042

This Memorandum of Understanding (MOU) is made and entered into by Weary Arts Group (WAG) and Reach Cyber Charter School. The entities listed above may collectively be referred to as the parties to this MOU.

**I. Purpose:**

The purpose of this MOU is to partner with WAG which instructs youth throughout South Central PA and abroad. Students in grades 9-12, from Reach Cyber Charter School, will be able to explore a career in performing arts through the WAG Performing Arts Career Prep (WAG PAC Prep). Additionally, students in grades 6-8 will have an opportunity to engage in a performing arts experience through the WAG Virtual Studio Academy (WAG VSA).

The start date for the WAG PAC Prep for Fall will start on Tuesday, October 27<sup>th</sup>. The start date for the WAG VSA for the Fall will take place on Monday, October 26<sup>th</sup>. The start date for the WAG PAC Prep for Spring will take place on Tuesday, March 9. The start date for the WAG VSA for Spring will take place on Monday, March 8<sup>th</sup>. Classes will take place virtually through Zoom. In-person components may be added upon request. Both programs are 8-weeks in length. WAG PAC Prep will meet 3 times per week, Tuesday – Thursday from 5:30PM-6:30PM, and WAG VSA will meet once a week on Mondays from 3:30PM – 4:30PM.

Reach Cyber Charter School will assist with the marketing of the program.

Reach Cyber Charter School will identify students for each program and will provide a list of students and parents' names, addresses, and phone numbers who will participate in the program.

**II. STATEMENT OF MUTUAL BENEFIT AND INTEREST:**

The parties agree that it is to their mutual benefit and interest to work cooperatively to provide youth the WAG's Program courses.

The parties to this MOU have individual responsibilities regarding the partnership.

Reach Cyber Charter School and WAG will be active partners in communicating about these career experiences, with WAG being the lead organization and Reach Cyber Charter School being the partnering organization.

WAG will provide:

- A virtual meeting space with the option for in-person opportunities
- A curated exploration opportunity for middle school.
- An internship opportunity for high school students that allows them to explore careers in the performing arts.
  - Individualized Internship opportunities include: Acting, Audition Techniques, Voice Acting, Dance, Sound Production, Music, Lighting Design, Directing, Social Media Presence, & Public Speaking.
- Qualified staff to instruct students for the duration of the program and maintain their student records.
- Attendance and participation records for Reach Cyber Charter School
- Personalize mentoring throughout the program
- Marketing materials

Reach Cyber Charter School will provide:

- Software needs: Audacity and Noteflight for all students in the program
- Assisting in the marketing and distribution to the Reach Cyber Charter School students/families to allow enrollments
- Appropriate contact information for enrolled students
- Assisting in case of student disciplinary issues

### **III. TUITION, ABSENTEEISM, AND CREDITS**

- Each program will run for 8 weeks, each semester
- WAG PAC Prep Fees: Flat rate of \$12,000 per semester (for 10-15 students) or \$1,000 per student (for less than 10 students, min. of 5)
- WAG VSA Fees: Flat rate of \$4000 per semester (for 10-15 students) or \$350 per student (for less than 10 students, min. of 5)
- Staff will contact students immediately if they do not show up for a session
- Students may miss up to two sessions
- If a student misses more than two sessions for an acceptable reason, they may be given the opportunity to make up those hours.

### **IV. INSURANCE**

At all times during the term of this MOU, WAG will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the services to be provided by WAG under this MOU. The liability insurance shall be of the type customarily obtained in WAG's field.

WAG is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including, but not limited to attorney fees, settlement expenses, that may at any time be incurred by reason of any claim, suit, action or other proceeding that is based on, or arises from, the partner/memorandum of agreement.

**V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

\_\_\_\_\_  
*(Partner Organization) Name/Title*

\_\_\_\_\_  
*Date*



\_\_\_\_\_  
*Cal Oliver Weary, CEO  
Weary Arts Group LLC*

\_\_\_\_\_  
**6/4/26**  
*Date*

# Coversheet

## Approval to Renew Agreement with Moore College of Art & Design

**Section:** V. Consent Items  
**Item:** S. Approval to Renew Agreement with Moore College of Art & Design  
**Purpose:**  
**Submitted by:**  
**Related Material:** FY26 MOU-Moore.pdf



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### ORGANIZATION BACKGROUND:

-



### PURPOSE & OVERVIEW - *If organizing a virtual experience, please include if you will be providing recordings:*

-

### DURATION:

-

### COST (if applicable) *Please include minimum & maximum number of students who can participate:*

-

### TECHNOLOGY NEEDED (if applicable) - *Please list items below including any software needed:*

-

### MATERIALS/SUPPLIES/KITS for students (if applicable) - *Please list items and cost with estimated shipping:*

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- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

**ENTIRE AGREEMENT**

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

**REPRESENTATION AND WARRANTIES**

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

**LIMITATION OF LIABILITY**

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.



Reach Cyber Charter School  
1826 Good Hope Rd. Enola,  
PA 17025  
1 (866) 732-2416  
www.reachcyber.org

**SEVERABILITY**

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

**SIGNATURE AND DATE**

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

**Reach Cyber Charter School**

1826 Good Hope Rd.

Enola, PA 17025

**Phone:** 1 (866) 732-2416

**Business:**

**Name:** JD Smith, Director of Careers & Belonging

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Signature:** Neil L. Hill II

**Date:** \_\_\_\_\_

# Coversheet

## Approval to Renew Agreement with Edmentum

**Section:** V. Consent Items  
**Item:** T. Approval to Renew Agreement with Edmentum  
**Purpose:**  
**Submitted by:**  
**Related Material:**  
Edmentum Q-701078 - 5\_13\_2026 Reach Cyber Charter renewal 26-27.pdf



Date: 05/13/2026  
 Order Number: Q-701078  
 Revision: 1  
 Order Form Expiration Date: 07/29/2025

ORDER FORM

Customer and Billing Address

Customer No.: 489821  
 Customer Name: Reach Cyber Charter School  
 Billing Address: 1826 Good Hope Rd  
 Enola, PA 17025

Products and Services

Reach Cyber Charter School

Products	Qty	License Start Date	License End Date	License Term (Months)
Apex Learning Courses: Unlimited enrollment subscription	4500	07/01/2026	06/30/2027	12
Edmentum Technical Services - LTI and API	1	07/01/2026	06/30/2027	12
Customer Success Services	1	07/01/2026	06/30/2027	12

Reach Cyber Charter School Subtotal: \$508,500.00

Estimated Tax: \$0.00

Total US Funds: \$508,500.00

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the initial License Start Date, if any, applicable to the products listed in the order summary above ("Order Summary") and shall remain in effect through the end of the Term.

To the extent this Order includes Purchases of Enrollment Products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the Order Summary, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

\*\*\* Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

Taxes

Prices shown above may reflect an estimated amount of applicable state and local taxes. Any such taxes are the responsibility of the Customer. Final determination of taxability and the amount of tax due will be made at the time of invoicing, and taxes charged on the invoice will control, regardless of any estimated tax amount reflected in the prices shown above. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to [orders@edmentum.com](mailto:orders@edmentum.com) or attach the certificate to this order form in the Signature section. We reserve the right to pursue collections to the fullest extent permitted by law for sales taxes that have been

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | [www.edmentum.com](http://www.edmentum.com)





Date: 05/13/2026  
 Order Number: Q-701078  
 Revision: 1  
 Order Form Expiration Date: 07/29/2025

ORDER FORM

charged on invoices submitted prior to our receipt of a valid tax exemption certificate.

Invoicing and Payment Terms

The full amount of your Order will be invoiced on the Effective Date or in accordance with the payment schedule shown below, if any.

You agree to pay all invoices within 15 days of receipt. Although we will generally not invoice you until after you enroll, use, or access, we reserve the right to immediately invoice you for any services you purchase.

Payment Due Date	Amount
07/17/2026	\$508,500.00

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates.

This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect. If this Agreement includes Professional Services, they are more fully described herein, in the Standard Terms and/or on an attached Statement of Work.

Purchase Order

This Agreement is non-cancellable. You will submit a purchase order to us for the full amount of this Order Form or, if applicable, for the amount listed on the first payment due date in Invoicing and Payment Terms, followed by additional purchase orders according to the Invoicing and Payment Terms. Your Order will not be scheduled for delivery until a conforming purchase order referencing this Order Form is submitted.

To the extent applicable, you will submit additional purchase orders ("Subsequent Purchase Orders") within ten (10) days of our notice to you that your Enrollment Products Purchases, in the aggregate, have exceeded the amount identified in the Initial Purchase Order for such products. If we waive a Subsequent Purchase Order requirement, you agree to pay the amounts identified on our invoice.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:





Date: 05/13/2026  
Order Number: Q-701078  
Revision: 1  
Order Form Expiration Date: 07/29/2025

ORDER FORM

Last Name:

Email Address:

Customer Signature

Name (Printed or Typed)

Title

Date

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com



# Coversheet

## Approval to Renew Agreement with Genially.

**Section:** V. Consent Items  
**Item:** U. Approval to Renew Agreement with Genially.  
**Purpose:**  
**Submitted by:**  
**Related Material:** Genially Renewal 26.pdf

**QUOTE #HT24-125619.1**

**Date: 05/27/2026**

Organization Name: REACH CYBER CHARTER SCHOOL  
 Tax ID: US47-4968734  
 Billing Address: 750 E PARK DR STE 204 Harrisburg PA 17111-2758  
 Person of contact: Andy Gribbin  
 Contact details: [agribbin@reachcyber.org](mailto:agribbin@reachcyber.org)

License	Subscription Start Date	Subscription Duration	Unit Price	Quantity	Total Price
Campus	08/27/2026	3 Year	USD\$21,168.00	1	USD\$63,504.00
<p><i>By signing below, you confirm your acceptance of the terms outlined in this quote and on <a href="https://genially.com/terms/">https://genially.com/terms/</a>. Upon signature, this quote becomes a binding agreement for the purchase of the specified services and authorizes Genially to proceed with the (re)activation and issuance of the corresponding invoice. Payment is due as per the terms specified in the accompanying invoice.</i></p> <p><b>Full Name:</b></p> <p><b>Date:</b></p> <p><b>Signature:</b></p>				SALES TEAM DISCOUNT; Multiyear (10%): -\$6,350.40	
				<b>Total Discounts:</b>	USD\$6,350.40
				<b>Subtotal:</b>	USD\$57,153.60
				<b>Tax:</b>	\$0.00
				<b>Total price</b>	<b>USD\$57,153.60</b>

*This quotation is for informational purposes only and will expire in 30 days.*  
 Christian Kladzyk Ortega | [christian.ext@genially.com](mailto:christian.ext@genially.com)

Please arrange payment within 30 days of receiving the invoice to GENIALLY LLC., with your organization's name and/or the purchase order number. The transaction costs are entitled to the ordering party. Shared cost transactions will not be accepted. The minimum amount accepted per transfer is USD \$600.00.

# Coversheet

## Approval to Renew Agreement with Gizmos

**Section:** V. Consent Items  
**Item:** V. Approval to Renew Agreement with Gizmos  
**Purpose:**  
**Submitted by:**  
**Related Material:** Gizmos 26.pdf



LAZEL, Inc.  
17855 Dallas Parkway, Ste 400  
Dallas, TX 75287

# Renewal Notice

For your ExploreLearning® subscription  
#: Q-378515

**Ship To:**  
Andy Gribbin  
Reach Cyber Charter School  
750 E Park Dr Ste 204  
Harrisburg, PA 17111-2758  
USA

Your subscription to the items below  
will expire on: **09/30/2026**

**Choose your renewal term below - multi-year discounts are available!**

Item # / Description	Quantity	Renewal Price
GIZMOSDISTRICT-V / District Gizmos Site License	5500	\$39,050.00
Estimated Tax		\$0.00
<b>TOTAL</b>		<b>\$39,050.00</b>

Multi-Year Discounts		Savings of
<b>3 YEARS</b>	\$105,435.00	\$11,715.00
<b>2 YEARS</b>	\$74,195.00	\$3,905.00

**Total Renewal Price:** \_\_\_\_\_ **Tax Exempt (Y/N):** \_\_\_\_\_  
**Renewal # of Years: (1,2 or 3 YEAR)** \_\_\_\_\_

*This proposal presented on 06/02/26 is made on behalf of LAZEL, Inc. (FEIN 27-1609020). As provided in the ExploreLearning, LLC customer notice, attached and incorporated herein, as of October 15, 2025, ExploreLearning® products and services are offered and available from its parent company, LAZEL, Inc., and provisioned and supported under the Company's integrated operational model.*

*All ExploreLearning® subscriptions and/or services are offered subject to the Company's standard license and terms of use and privacy policy (the "License Terms"), available at <https://apps.explorelearning.com/account/el/terms>, as supplemented by the terms of this proposal. By placing an order, customer confirms its acceptance of the License Terms, as well as the fees in this proposal, which together with the awarded proposal and/or any other associated agreement entered into by Company and customer regarding the subscriptions, products and services under this proposal, constitute the entire agreement between customer and Company regarding such subscriptions, products, and services (the "Agreement"). Customer and Company agree that the terms and conditions of the Agreement supersede any additional or inconsistent terms or provisions in any customer drafted purchase order, which shall be of no effect, or any communications, whether written or oral, between customer and Company relating to the subject matter hereof. In the event of any conflict, the terms of the Agreement shall govern.*

**PLEASE NOTE (Q-378515) MUST APPEAR ON PURCHASE ORDER(S) TO PROCESS.**

*If the above price reflects sales tax and your organization should be tax-exempt, please send a current sales tax exemption certificate (including signature and date) via e-mail: [sales@explorelearning.com](mailto:sales@explorelearning.com) and cc: [tonysha.hayes@learninga-z.com](mailto:tonysha.hayes@learninga-z.com) or fax: 877-829-3039. Otherwise, please remit total including applicable sales tax.*

Choose Method of Payment:  
 \_\_\_\_\_ P.O. – Signed P.O. must be included/attached.  
 \_\_\_\_\_ Check – Payable to ExploreLearning  
 \_\_\_\_\_ Visa, MasterCard, Discover or American Express  
 Card Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_  
 CVV: \_\_\_\_\_  
 Name on Card: \_\_\_\_\_  
 Phone: (\_\_\_\_) \_\_\_\_\_

**Please send Purchase Orders via email:**  
**[sales@explorelearning.com](mailto:sales@explorelearning.com) and cc:**  
**[tonysha.hayes@learninga-z.com](mailto:tonysha.hayes@learninga-z.com) or fax: 877-829-3039**

**PLEASE NOTE: Our remittance address for checks HAS CHANGED:**

ExploreLearning  
PO Box 844615  
Boston, MA 02284-4615

**Please confirm your Primary Account Contact Name and Email:** \_\_\_\_\_  
**Please confirm your PD Contact Name and Email:** \_\_\_\_\_

**Questions – call us: 866.882.4141 ext ([tonysha.hayes@learninga-z.com](mailto:tonysha.hayes@learninga-z.com))**

Printed June 2026



Dear Valued Customer,

We are excited to share an important update regarding the operational integration of two of our businesses, ExploreLearning, LLC ("ExploreLearning") and Learning A-Z, LLC ("Learning A-Z"), which are affiliated companies under the common control of our parent company, LAZEL, Inc.

ExploreLearning and Learning A-Z are trusted leaders in K-12 educational technology. As of October 15, 2025, we will integrate the business operations of ExploreLearning and Learning A-Z under their existing parent company, LAZEL, Inc. By uniting these two businesses, we can deliver a broader, more impactful suite of solutions focused on making teaching easier, learning more fun, and outcomes stronger in the subjects that matter most.

For more detail and to access the press release, please click [here](#).

### **What This Integration Means for You**

As a prospective customer, you now have access to the combined expertise and resources of both ExploreLearning and Learning A-Z. Our authorized team members from both companies work together to support the full range of products and services we offer. This integration allows us to provide you with comprehensive educational technology solutions backed by the knowledge and experience of both organizations.

Your data will be managed by authorized and trained personnel from both companies, as well as by trusted third-party service providers who support our operations. All data handling follows applicable data privacy laws and our internal policies to ensure your information remains protected.

### **Agreement to Terms**

By choosing to move forward with a relationship with ExploreLearning, Learning A-Z, or both, you acknowledge and agree to the integrated operational model under LAZEL, Inc. described above. This includes the shared support infrastructure, data management practices, and future purchasing processes.

### **Looking Ahead**

Beginning in January 2026, you will be able to access the product and service offerings of both ExploreLearning and Learning A-Z through a dedicated account representative who can help you explore our comprehensive suite of educational solutions. We are committed to making your experience with our integrated platform as seamless as possible and will continue to prioritize your educational needs throughout your journey with us.

Thank you for considering ExploreLearning and Learning A-Z as part of your educational journey.

**ExploreLearning®**  
110 Avon Street  
Charlottesville, VA 22902  
866.882.4141  
[sales@explorellearning.com](mailto:sales@explorellearning.com)

# Coversheet

## Approval to Renew Agreement with Canvas/Instructure

**Section:** V. Consent Items  
**Item:** W. Approval to Renew Agreement with Canvas/Instructure  
**Purpose:**  
**Submitted by:**  
**Related Material:** Renewal 26.pdf



Instructure, Inc.  
 6330 South 3000 East, Suite 700  
 Salt Lake City, UT 84121  
 United States

## Order Form

**Order:** Q-591218-2

**Date:** 2026-05-27

**Order Valid Through:** 2026-08-10

### Order Form for Reach Cyber Charter School

#### Bill to Information

**Entity Name:** Reach Cyber Charter School  
**Address:** 750 East Park Drive  
**City:** Harrisburg

**State/Province:** Pennsylvania

**Zip/Postal Code:** 17111

**Country:** United States

#### Billing Contact

**Name:**

**Email:**

**Phone:**

#### Ship to Information

**Entity Name:** Reach Cyber Charter School  
**Address:** 750 East Park Drive  
**City:** Harrisburg

**State/Province:** Pennsylvania

**Zip/Postal Code:** 17111

**Country:** United States

#### Shipping Contact

**Name:** Andy Gribbin

**Email:** agribbin@reachcyber.org

**Phone:** +1 717 745 2916

#### Billing Information

**Billing Frequency:** Annual Upfront

**Billing Frequency Term:** Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

**Payment Terms:** Net 30

Year 1								
Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S10	Technical Consulting	2026-09-01		Non-Recurring	Per Hour	20	USD 175.00	USD 3,500.00
S1	Instructure Learning Platform	2026-09-01	2027-08-31	Recurring	User	1	USD 66,080.00	USD 66,080.00

Year 2								
Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S1	Instructure Learning Platform	2027-09-01	2028-08-31	Recurring	User	1	USD 71,360.00	USD 71,360.00

Year 3								
Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount
S1	Instructure Learning Platform	2028-09-01	2029-08-31	Recurring	User	1	USD 76,320.00	USD 76,320.00

Year 4								
Ref	Description	Start Date	End Date	Invoice	Metric	Qty	Price	Amount

S1	Instructure Learning Platform	2029-09-01	2030-08-31	Recurring	User	1	USD 80,160.00	USD 80,160.00
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Billing Summary			
Segment	Recurring	Non-Recurring	Total
Year 1	USD 66,080.00	USD 3,500.00	USD 69,580.00
Year 2	USD 71,360.00	USD 0.00	USD 71,360.00
Year 3	USD 76,320.00	USD 0.00	USD 76,320.00
Year 4	USD 80,160.00	USD 0.00	USD 80,160.00
<b>Total</b>	<b>USD 293,920.00</b>	<b>USD 3,500.00</b>	<b>USD 297,420.00</b>

Reference	Products	Description
S8	Instructure Learning Platform	<b>Included in your Instructure Learning Platform Bundle:</b> Canvas LMS Subscription   Canvas Studio Subscription   Canvas 24x7 Support   Canvas Tier 1 Support (Faculty Only)   Training Portal Premium

Products	Description	Qty
Technical Consulting	Technical Consulting provides the client dedicated time with an Implementation Consultant up to the contracted number of hours (minimum of 5 hours) per 12 months. The 12 month time period will begin upon the later of the signing of Order Form or subscription start date (if purchased on this Order Form) unless otherwise noted. Time spent will be tracked by the Implementation Consultant in increments of 15 minutes (with a minimum of 15 minutes per request) and reported back to the client throughout the 12 month period. Unused hours at the end of the 12 month time period will not roll over and are non-refundable. If additional hours are required in the 12 month time period, the client must purchase additional hours at the standard rate. Services that may be delivered include consultation on data provisioning, content migration strategy, theming and branding, authentication configuration, API documentation, integrations and LTI, general account structure and organization, and project management. Services rendered are on an as-needed basis. This agreement does not include future maintenance of any solutions proposed during consultation. Scheduling and usage of consulting services are subject to consultant availability and capacity. Consultant assigned to work will be selected based on scheduling need and available capacity. Working hours are limited to Instructure normal operating business hours including company holidays.	20.00
Canvas LMS Cloud Subscription	Canvas LMS Cloud Subscription: Per User	8,000.00
24x7 Support	24x7 support per year	8,000.00
Tier 1 Support (Faculty Only)	Tier 1 Support per user	8,000.00
Training Portal Premium - Core + Advanced On-Demand Content + Live Webinars	Unlimited access to core and advanced on-demand training content for teachers and admins and unlimited access to instructor-led online training through the Training Portal.	8,000.00
Canvas Studio Cloud Subscription	Canvas Studio Cloud Subscription: Per User	8,000.00

**Quote Special Terms**

The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

**User Clause:** User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

**User Typical Use Clause:** In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

**Payment Terms - Renewal Order Form:** In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

**Non-Recurring Expiration:** Unless otherwise stated in an applicable Statement of Work or this Order Form, Non-Recurring Products and 3rd Party Products must be completed within 12 months beginning on the later of the last date of signature or the Initial Start Date specified in this Order Form.

**Terms and Conditions**

**Governing Terms:** This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/mastertermsconditions>

**Product Supplement Terms:** Product Specific Supplements which can be found here: <https://www.instructure.com/policies/product-supplements>, govern the use of the applicable product and/or feature offerings listed in this Order Form and/or utilized by Customer, and are incorporated into the Master Terms and Conditions.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form?  Please Enter (Yes or No):	Check here if your company is exempt from US state sales tax:
If Yes, please enter PO Number:	<i>Please email all US state sales tax exemption certifications to ar@instructure.com</i>

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

<b>Reach Cyber Charter School</b>	
Signature:	_____
Name:	_____
Title:	_____
Date:	_____

<b>Instructure, Inc. (USA/CAN)</b>	
Signature:	_____
Name:	_____
Title:	_____
Date:	_____

# Coversheet

## Approval to Renew Agreement with Vector

**Section:** V. Consent Items  
**Item:** X. Approval to Renew Agreement with Vector  
**Purpose:**  
**Submitted by:**  
**Related Material:** Renewal 26 Vector.pdf



Quote ID  
Q-516984

Contact Name  
Daniel Krull

### Schedule A – Revision

This Contract Revision Form replaces and supersedes Schedule A to the Client Agreement signed on **2022-06-03** between the Vector Solutions entity and the Client named below as of the Effective Date (Contract Revision Order No. 1 Effective Date).

**Date:** Thursday, June 11, 2026

#### Client Information

<b>Client Name:</b> Reach Cyber Charter School	
<b>Address:</b> 1826 Good Hope Road Enola, PA 17025	
<b>Primary Contact Name:</b> Andy Gribbin	<b>Primary Contact Phone:</b> (717) 745-2916

#### Agreement Term

<b>Effective Date:</b> 07/01/2026	<b>Initial Term:</b> 12 months
--------------------------------------	-----------------------------------

#### Invoicing Contact Information (Please fill in missing information)

<b>Billing Contact Name:</b> Accounts Payable			
<b>Billing Address:</b> 1826 Good Hope Road Enola, Pennsylvania 17025		<b>Billing Phone:</b> 7177048437	
<b>Billing Email:</b> ap@reachcyber.org	<b>PO#:</b>	<b>Billing Frequency:</b> Annual	<b>Payment Terms:</b> Net 30

#### Annual Fee(s)

Product Code	Product	Description	Quantity	Price	Sub Total
SLSS-SCPCCAI	Vector Training, Safety and Compliance Plus-Annual Subscription (CC)	Vector Training, Safety and Compliance Plus-Annual Subscription (CC)	902	\$25.86	\$23,325.72
TPPDN	Vector PD Tracking - Certified Staff PD Tracking Solution (N)	Vector PD Tracking Certified Staff PD Tracking Solution - Annual Subscription (N)	600	\$14.32	\$8,592.00
K12-USCAH_SC+B	Vector Training, K-12 Edition, U.S. Council for Athletes' Health, Essentials Bundle - Annual Subscription	K-12 USCAH - Essentials Bundle - Annual Subscription	902	\$0.00	\$0.00
SLSST	Vector Training, Employee Safety and Compliance Library	Vector Training, K-12 Edition - Employee Safety and Compliance Library - Annual Subscription	902	\$0.00	\$0.00

SLIII	Vector Training, Inclusive Instruction and Intervention Full Course Library	Vector Training, Inclusive Instruction and Intervention Full Course Library - Annual Subscription	902	\$0.00	\$0.00
SLFML	Facilities Maintenance Library	Vector LMS and Training - Facilities Maintenance Library - Annual Subscription	902	\$0.00	\$0.00
SLSSTCB	Vector Training, K-12 Edition Cybersecurity-Staff	Vector Training, K-12 Edition Cybersecurity-Staff	902	\$0.00	\$0.00
DILLTP	Vector Training, K-12 Edition, Promoting Collaboration and Respect Total Package (Teacher and Staff)	Vector Training, K-12 Edition, Promoting Collaboration and Respect Total Package (Teacher and Staff)	902	\$0.00	\$0.00
SLSS-PSC	Vector Training, Positive School Climate Library – Annual Subscription		902	\$0.00	\$0.00
K12-AllLearningStudio	Vector Solution, K12 Learning Studio	AI Learning Studio included with Vector Solutions Performance LMS	902	\$0.00	\$0.00

Annual Total: **\$31,917.72**

**One-Time Fee(s)**

Product Code	Product	Description	Qty	Price	Sub Total
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One-Time Total: **\$0.00**

**Total (Annual and One-Time Fees): **\$31,917.72****

The Parties have executed this Agreement by their authorized representatives as of the last date set forth below.

Scenario Learning, LLC d/b/a Vector Solutions  
 4890 W. Kennedy Blvd., Suite 300  
 Tampa, FL 33609

Reach Cyber Charter School  
 1826 Good Hope Road  
 Enola, PA 17025

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name:  
 \_\_\_\_\_

Printed Name:  
 \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



# Coversheet

## Approval to Renew the Bullying Policy

**Section:** V. Consent Items  
**Item:** Y. Approval to Renew the Bullying Policy  
**Purpose:**  
**Submitted by:**  
**Related Material:** Bullying Policy\_6.26.pdf

## **Bullying, Harassment, Sexual Harassment, and other Prohibited Behaviors**

Reach is committed to providing a safe, positive, productive, and nurturing educational environment for all its students, and encourages the promotion of positive interpersonal relations among members of the school community.

Harassment, intimidation, bullying, cyber-bullying, and/or hazing toward any member of the school community, whether by or toward any student, staff, Learning Coach, Caretaker, or other third parties, is strictly prohibited and will not be tolerated. Examples of such prohibited behavior include, but are not limited to, stalking, bullying/cyber bullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing. This prohibition includes aggressive behavior; physical, verbal, and psychological abuse; and violence within a dating relationship. These types of behavior are forms of intimidation and harassment and are strictly prohibited, regardless of whether or not the target of the prohibited behavior are members of a legally protected group, such as sex, sexual orientation, race, color, national origin, marital status, religion, or disability.

The following definitions are intended to provide guidance in assessing whether a particular behavior is a prohibited behavior. They are not exhaustive in their scope and are not intended to replace the intuition of the individual. When in doubt as to whether or not a particular suspected behavior is a prohibited behavior, you are urged to rule on the side of caution and report your concerns to the appropriate authority, as provided for in this policy.

**Harassment** – any intentional behavior or course of conduct (whether written, verbal, graphic, or physical) directed at a specific person or group of persons that causes substantial physical and/or emotional distress or harm and is sufficiently severe, persistent, and/or pervasive that it creates an intimidating, threatening, and/or abusive educational environment for the other person(s) and serves no legitimate purpose.

**Bullying** – a course of abusive treatment (whether written, verbal, graphic, or physical) that typically involves the use of force or coercion to affect others, particularly when habitual and involving an imbalance of power. It may involve verbal, written or cyber harassment, physical assault or coercion and may be directed persistently towards particular victims.

**Cyber-bullying** – the use of information and communication technologies, such as, but not limited to, cell phone, email, instant messaging, social media websites, Twitter, etc., to support deliberate and hostile behavior by an individual or group, that (i) is intended to harm others or (ii) that an objectively reasonable person would expect to cause harm to others. Cyber-bullying includes the posting or other transmission of text, video, or images that are embarrassing, demeaning, or threatening in nature, regardless of whether the subject of such text, video, or images directed, consented to or otherwise acquiesced in the at issue posting or other transmission.

**Hazing** – the use of ritual and other activities involving harassment, bullying, cyber-bullying, intimidation, abuse or humiliation for the purpose of initiating a person or persons into a group, regardless of whether such person(s) consented to or otherwise acquiesced in the at issue behavior(s) and action(s).

**Intimidation** – a course of behavior that instills fear or a sense of inadequacy.

**Violence within a dating relationship** – any behavior by a student exhibited towards that student's dating partner that is an attempt to gain and/or maintain power and/or control over a dating partner through violence, threats of violence, and/or physical, verbal, psychological, and/or mental abuse.

**Sexting** – knowingly using a computer, or any other device capable of electronic data transmission or distribution, to transmit or distribute to another minor any photograph or video which depicts nudity and is harmful to minors. Knowingly possessing a photograph or video that was transmitted or distributed by another minor as described above.

**Prohibited behaviors** include all the above.

The school Administration and Board will not tolerate any gestures, comments, threats, or actions which (i) cause, threaten to cause, or, an objective and reasoned third-party would find was intended to cause, bodily harm or personal degradation, or (ii) creates, or an objective and reasoned third-party would determine was intended to create, an intimidating, threatening, or abusive environment for any student, staff member, member of the administration, parent or guardian, or other third-party.

This policy applies to all school-related activities and/or engagements, including, but not limited to, online school-related activities such as Zoom sessions, participation in clubs and activities, email messages, text messages, discussions, telephonic communications, and class discussions; and in-person activities, such as state testing, field trips, open houses, and any other in-person school-related activities. This policy also applies to those activities or engagements which occur off school property if the student or staff member is at any school-sponsored, school-approved, or school-related activity or function such as field trips or events where students are under the school's control, in a school vehicle, where a staff member is engaged in school business, or where the prohibited behavior is facilitated through the use of any school property or resources.

Any student or student's Caretaker who believes that their student, any other student, or other third-party, has been or is the recipient of any of the above-described prohibited behaviors should immediately report the situation to the school counselor, principal, or assistant principal. The student may also report concerns to teachers and other school staff who will be responsible for notifying the appropriate school administrator or Board official. Complaints about prohibited behavior against the CEO should be filed with the Board President. Every student is encouraged, and every staff member is required, to report any situation that they believe to be prohibited behavior. Reports may be made to those

identified above. If a student or other individual believes there has been prohibited behavior, they should report it and allow the administration to determine the appropriate course of action. Any teacher, school administrator, or school staff member who does not make a timely written report of an incident of prohibited behavior shall be subject to appropriate disciplinary action in accordance with the school's disciplinary process.

All complaints about prohibited behavior shall be kept confidential and be promptly investigated. The CEO or appropriate administrator shall prepare a written report of the investigation upon completion. Such report shall include findings of fact, a determination of whether any prohibited behavior(s) were verified, and, when prohibited acts are verified, a recommendation for intervention, including disciplinary action, shall be in the report. Where appropriate, written witness statements shall be attached to the report. When the target of the prohibited behavior is a student, the school shall provide that student with a written copy of the rights, protections, and support services available to him/her. If there is any evidence that the student has experienced physical harm as a result of the prohibited behavior, the school shall promptly communicate that information to the appropriate personnel, including, but not limited to, emergency personnel and /or law enforcement.

If the investigation finds an instance of harassment, intimidation, bullying, dating violence, or any other prohibited behavior has occurred, it will result in prompt and appropriate remedial and/or disciplinary action in accordance with the school's disciplinary process. This may include up to expulsion for students; up to discharge for staff; exclusion for parents, guests, volunteers, and contractors; and removal from any official position and/or a request for a Board member(s) to resign. Individuals may also be referred to law enforcement officials. Remedial and/or disciplinary action for staff members will follow the procedures outlined in the Employee Handbook. Remedial and/or disciplinary action for students will follow the procedures outlined in the School Handbook.

When appropriate, the target(s) of the prohibited behavior (and/or such target(s) Caretaker(s)) shall be notified of the findings of the investigation, and, when appropriate, that action has been taken. In providing such notification care shall be taken to respect the statutory privacy rights of the accused perpetrator of such harassment, intimidation, bullying, and/or dating violence.

If after investigation the act(s) of prohibited behavior by a specific student is/are verified, the CEO or appropriate administrator shall notify in writing the Caretaker of the perpetrator of that finding. If disciplinary consequences are imposed against such student, a description of such discipline shall be included in the notification.

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of harassment, intimidation, bullying, dating violence, or any other prohibited behavior will not be tolerated, independent of whether a complaint is substantiated. Such retaliation shall be considered a serious violation of school policy, and suspected retaliation should be reported in the same manner as prohibited behavior. Making intentionally false reports about

prohibited behavior will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

This policy shall not be interpreted as infringing upon the First Amendment rights of students (i.e., to prohibit a reasoned and civil exchange of opinions, or debate, that is conducted at appropriate times and places during the school day and is protected by state or federal law).

## **Complaints**

Students and/or their Caretakers may file written reports regarding any suspected prohibited behavior. Such reports should be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of the suspected prohibited behavior(s), and the names of any potential student or staff witnesses. Such reports may be filed with any school staff member or administrator, and they shall be promptly forwarded to the CEO for review, investigation, and action.

Students and/or their Caretakers may make *informal* complaints of conduct that they consider to be prohibited behavior(s) by verbal report to a teacher, school administrator, or other school personnel. Such informal complaints shall be reasonably specific including person(s) involved, number of times and places of the alleged conduct, the target of suspected prohibited behavior, and the names of any potential student or staff witnesses. A school staff member or administrator who received an informal complaint shall promptly document the complaint in writing. This written report shall be promptly forwarded by the school staff member and/or administrator to the CEO for review, investigation, and appropriate action.

## **Privacy/Confidentiality**

The school will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines shall be maintained as confidential to the extent permitted by law.

## **Bystanders**

Bullying involves not only those who are bullies and their victims, but also the bystanders who are witnesses. Reach recognizes that bystanders may be negatively affected by bullying, but that they also have the potential to play a positive role in responding to it.

Bystanders may be negatively affected in the following or other ways:

- » be afraid of being associated with the victim of bullying for fear of becoming a target of the bully themselves

- » feel discomfort or fear at witnessing bullying
- » feel guilt, helplessness, or loss of control for not standing up to the bully
- » be drawn into the bullying behavior by group pressure
- » or feel unsafe in the situation.

Conversely, bystanders may be able to help victims of bullying by doing the following:

- » Ask for help from a trusted adult such as a teacher, administrator, or other school official.
- » Help the person being bullied: create a distraction to focus attention on something else; try helping the person who is being bullied leave the scene by telling him/her that you need them to play a game or that an adult needs to see them, etc.
- » Don't give bullying an audience: bullies are often encouraged by the attention they receive, so don't support them by watching.
- » Set an example: do not bully others; don't encourage bullies; create posters against bullying; join an anti-bullying club; tell a bully that their actions are not funny.
- » Be a friend to the person being bullied.
- » Spend time with the person being bullied: talk to them; listen to them; tell them you think that bullying is bad; tell them to talk to a trusted adult for help.

The school's expectation is that student bystanders will report bullying to a school official or other appropriate adult in a timely manner. If it comes to the attention of the school leadership or staff that a student bystander did not report bullying, the school will initiate a conversation with the student regarding the school's expectations for bystanders to report bullying. Second and subsequent occurrences of non-reporting of bullying may subject the student to more serious disciplinary action.

Any student who is actively involved in bullying, may be subject to disciplinary action for bullying as described in the *Discipline and Due Process for Students* section of the School Handbook.

# Coversheet

## Approval of Parent and Family Engagement Policy and Compact

**Section:** VI. Action Items  
**Item:** A. Approval of Parent and Family Engagement Policy and Compact  
**Purpose:**  
**Submitted by:**  
**Related Material:**  
Reach-Cyber-Parent-Family-Engagement-Policy-2026-27-Changes Highlighted for Approval.docx

## **Parent and Family Engagement Policy: Reach Cyber Charter School** **2026-27 School Year**

### **GENERAL EXPECTATIONS**

#### **Introduction**

Parent and family involvement and engagement are critical to the success of Reach Cyber Charter School and integral to improving student academic achievement. Parents serve as learning coaches and play an active role in the learning process, providing input and communicating regularly with teachers. Parents have access to their student's Grade Book at any time by logging into the school's learning management system (Canvas). This provides parents with transparency into their student's academic performance on a day-to-day basis.

This document explains how Reach Cyber Charter School will put into operation programs, activities, and procedures for involving parents in its Title I, Part A programs, consistent with Section 1010 of the Every Student Succeeds Act (ESSA). Those programs, activities, and procedures are planned and operated with meaningful consultation with parents of participating students consistent with Section 1010 of the ESSA. This document also explains how the school provides opportunities for parents with limited English proficiency, parents with disabilities, and parents of migratory children to participate. The school provides information and school reports required under the ESSA in an understandable and uniform format (including alternative formats upon request) and, to the extent practicable, in a language parents understand. The school involves parents of students served by the Title I, Part A program in decisions about how Title I, Part A funds reserved for parent involvement are spent, and parents have regular opportunities to provide feedback and contribute to the plan throughout the year at planning meetings and the annual parent meeting.

As the Local Education Agency (LEA), Reach Cyber Charter School jointly develops its Title I Plan (Consolidated Application) with parents and family members. Parents are invited to contribute to the development, review, and revision of the LEA Plan through the annual parent meeting, Title I planning meetings, and parent surveys.

If the plan for Title I, Part A, developed under Section 1006 of the ESSA, is not satisfactory to the parents of participating students, the school will submit any parent comments with the plan when the school submits the plan to the Pennsylvania Department of Education.

Accompanying this Parent and Family Engagement Policy is Reach Cyber Charter School's *School-Parent Compact*.

This Parent and Family Engagement Policy and the accompanying School-Parent Compact are distributed to all parents and family members of participating children, posted on the Reach Cyber Charter School public website, and made available to the local community. The policy is updated annually to meet the changing needs of parents, family members, and the school.

#### **A Description of How Reach Cyber Charter School Will Implement Required Parent and Family Engagement Policy Components**

Reach Cyber Charter School builds the school's and parent's capacity for strong parent involvement by implementing planning and parent meetings throughout the year. Throughout the planning process, every effort is made to coordinate Title I strategies with other relevant Federal, State, and local laws and programs, including, where applicable, public preschool programs, IDEA, Title III (English Learners),

**McKinney-Vento, and locally-funded family support programs.** The school also employs multiple family mentors and community coordinators to strengthen partnerships and collaboration with families. This ensures effective involvement of parents and supports a partnership among the school, parents, and the community to improve student academic achievement, through the following activities specifically described herein.

**1. Reach Cyber Charter School assists parents in understanding topics such as Pennsylvania’s academic content and academic achievement standards, state and local academic assessments including alternate assessments, monitoring their child’s progress, and working with educators. The school provides materials and training to help parents work with their student to improve their student’s academic achievement and using technology, as appropriate, to foster parent involvement.**

- During the school year, teachers and parents communicate regularly via email, telephone, and live teaching sessions. Teachers formally conference with parents regularly. In addition, parents are directly involved in reviewing daily student work and may view student grades and other progress indicators in real time.
- Parents have the opportunity to monitor their students’ progress on a day-to-day basis. The Canvas learning management platform ensures that all parents have 24/7 access to complete data about their children’s learning. In Canvas, Caretakers and Learning Coaches use their observer accounts to monitor whether a student is on track and making adequate progress. Additionally, Teachers, Family Mentors, School Counselors, and the Attendance Team work collaboratively to monitor student progress in Canvas and communicate with Caretakers and Learning Coaches regularly. If needed, engagement meetings, including school staff and CTs/LCs, are held to discuss issues that may be impeding the student’s progress and to discuss strategies for getting the student back on track. Quarterly progress reports are also published and shared with Caretakers and Learning Coaches through our student information system (Focus). Parents are also provided with frequent reports on their student’s progress. For students who are struggling, school staff meet weekly at staff meetings to develop an intervention plan that directly involves the student’s parent.
- Materials to encourage parent involvement and remove any potential barriers to the learning process are provided at no cost to families, including online training and the student handbook, as well as guidance, where appropriate, on responsible technology use and the harms of copyright piracy. Additionally, daily lesson plans are accessible 24/7 and enable parents to review and understand the objectives of each lesson so that they can support their student’s learning effectively. The teaching and administrative staff, curriculum, and technical support staff are also available via email or telephone to provide required assistance and advising support.
- Reach Cyber Charter School provides ongoing training and support to help parents carry out their important role while making optimum use of the available technology tools and professional teacher support. The school’s specific training and support efforts include orientation sessions to familiarize parents with the features and components of the Canvas and Focus systems.
- Reach Cyber Charter School holds parent-teacher welcome calls during which the School-Parent Compact is discussed as it relates to the individual child’s achievement. If there are performance concerns, or if students are falling behind, the student’s teacher contacts parents via phone and/or email and includes other teaching or administrative staff as needed. The call focuses on the student’s performance and what actions need to occur to get the student back on-track. Teachers may also set up an in-person meeting to discuss any student or parent concerns and to work collaboratively to set goals and identify a timeline for improvement.

- Parents have multiple opportunities to shape the overall school experience. They can volunteer to chaperone student field trips, serve as community coordinators, assist with student activities, serve on the school's Board of Trustees, as well as participate in Title I planning meetings. Parents, Caretakers, and families may volunteer at the school; however, volunteering is not required.

## **2. Reach Cyber Charter School involves the entire school staff, parents, and students in the joint development of its Parent and Family Engagement Policy and School-Parent Compact for improved student academic achievement under Section 1006 of the ESSA and to build and develop a partnership with parents in the process of school review and improvement to help children achieve Pennsylvania's high standards under Section 1010 of the ESSA.**

At least one meeting is held annually, at a time convenient to parents, with the option to participate via telephone or video session. All parents and family members of participating children are invited and encouraged to attend. The annual meeting informs parents of the school's participation as a Title I school, explains the Title I, Part A program requirements and the rights of parents to be involved, and provides an opportunity to discuss the Parent and Family Engagement Policy and School-Parent Compact.

To remove scheduling barriers to parent participation, Reach Cyber Charter School offers a flexible number of parent meetings throughout the year, including options held during the day and in the evening. Parents may attend by telephone, by live video conference, or by reviewing the meeting recording on demand. Meeting notices are distributed at least one week in advance with multiple time options and clear instructions for joining.

Reach Cyber Charter School solicits feedback through multiple avenues, including phone, email, field trips and back-to-school activities, and other parent-oriented activities. The Board intends to maintain at least one parent representative among its members. The school also conducts a Title I annual parent survey each year to evaluate the school on several criteria, including student progress, teacher support, and program quality.

## **3. Evaluation of the Parent and Family Engagement Policy and School-Parent Compact**

Reach Cyber Charter School conducts an annual evaluation of the content and effectiveness of this Parent and Family Engagement Policy in improving the quality of its Title I, Part A plan. The evaluation, conducted with the meaningful involvement of parents and family members, includes identifying:

- barriers to greater participation by parents in parent involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background);
- the needs of parents and family members to assist with the learning of their children, including engaging effectively with school personnel and teachers; and
- strategies to support successful school and family interactions.

The school uses findings of the evaluation of its Parent and Family Engagement Policy and activities to design evidence-based strategies for more effective parent involvement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement policies. Evaluation methods include:

- Hold at least one annual meeting, with the option to participate via telephone or video session.
- Administer an annual Title I parent survey which includes questions about academic interventions, barriers to participation, parents' needs for assistance with their children's learning, and strategies that support successful school-family interactions.
- Solicit feedback through multiple avenues, including telephone and email.

**4. Reach Cyber Charter School educates its teachers, principals, and other staff on how to reach out to, communicate with, and work with parents as equal partners; on the value and utility of contributions of parents; and on how to implement and coordinate parent programs and build ties between parents and schools.**

Reach Cyber Charter School is committed to providing high-quality and ongoing professional development for both parents and staff to improve instruction and drive toward proficiency on academic standards. Reach Cyber Charter School provides teacher training and professional development programs to equip teachers with the following:

- A working knowledge of the curriculum.
- How to communicate and work effectively with parents/families.
- How to utilize and navigate the tools in Canvas and Focus (student information system).
- How to develop personalized learning plans and individualize instructional programs, including communicating with parents regarding instruction.
- Review of the different forms of assessment and how to utilize test results to guide instruction.
- Knowledge of school processes and policies.
- How on-site staff and virtual teachers work collaboratively in the best interest of each student.

**5. Reach Cyber Charter School ensures that information related to the school and parent programs, meetings, and other activities, is sent to the parents of all participating children, including parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that parents can understand (including alternative formats upon request) and, to the extent practicable, in a language the parents can understand.**

- Reach Cyber Charter School makes effective use of all available technologies to distribute information to parents.
- In addition, parents are encouraged to set up conferences to discuss their student's performance.
- Certain critical communications may also be provided in print format. For example, official communications from the school about compliance or discipline issues are also provided via hard-copy mail upon request.
- The school also develops and makes available via Canvas, a school handbook that details all policies and procedures specific to the school. Translation of materials or availability of materials in other formats (e.g., for those who have difficulty with their vision) are made available upon request.

**6. Reach Cyber Charter School builds the school's and parent's capacity for strong parent involvement to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, through the following activities.**

As a virtual learning school, Reach Cyber Charter School is able to use technology and the working partnership between parents and the school staff to facilitate the full participation of parents who might otherwise face barriers to involvement. For example, parents with disabilities who might otherwise find it difficult to participate in their child's brick-and-mortar classroom can readily interact through our online tools and resources. Reach Cyber Charter School makes every effort to remove potential barriers and provide information in an understandable language and format so that parents can actively participate in their student's schooling.

**7. Reach Cyber Charter School provides parents of students receiving Title I services reasonable access to staff and opportunities to volunteer, participate, and observe their child's lessons. The school also provides other reasonable support for parent involvement activities as parents may request.**

- Students have the opportunity to participate regularly in both face-to-face and virtual community activities. Face-to-face activities include field trips and community outings. Teachers use the telephone quite extensively in communicating with students and parents.
- Other examples of support to be provided for parent involvement activities include, but are not limited to, providing multiple ways to attend meetings (face-to-face, phone, video sessions, and recordings), translating materials upon request, and holding one-on-one meetings.

### **8. Technical Assistance and Support for Parent and Family Engagement.**

Reach Cyber Charter School operates as both the school and the Local Education Agency (LEA), so technical assistance and support for parent and family engagement is provided centrally by school administration. This support includes guidance on ESSA Section 1116 requirements, professional development for staff on parent engagement, access to evidence-based parent engagement resources, assistance interpreting the annual evaluation findings, and coordination of parent surveys and the annual Title I parent meeting.

### **9. Use of Title I Parent and Family Engagement Funds.**

Reach Cyber Charter School reserves at least 1% of its Title I, Part A allocation for parent and family engagement activities. Because Reach operates as a single-school Local Education Agency, the full reserved amount is applied directly to these activities. Parents and family members of participating children are involved in decisions about how these funds are spent through feedback and discussions at the annual Title I parent meeting. The reserved funds are used to carry out activities and strategies consistent with this Parent and Family Engagement Policy, including not less than one of the following:

- Supporting schools and nonprofit organizations in providing professional development for LEA and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members;
- Supporting programs that reach parents and family members at home, in the community, and at school;
- Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members;
- Collaborating with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement; and
- Engaging in any other activities and strategies that the LEA determines are appropriate and consistent with this Parent and Family Engagement Policy.

### **ADOPTION**

This Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of students participating in Title I, Part A programs, as evidenced by agenda and minutes of annual parent meetings.

This policy was adopted by the Board of Directors of Reach Cyber Charter School on the date signed below and will be reviewed annually, with parent and family member involvement, and will be made available to all parents of participating children and to the local community via the school's public website.

\_\_\_\_\_ (Signature of Authorized Official)

\_\_\_\_\_ (Date)

## **Reach Cyber Charter School Parent Compact**

**2026-27 School Year**

*Parents, students, and the entire school staff have a shared responsibility to help students achieve academic success. This compact lists mutual responsibilities for attaining the school's mission. This compact, signed by a school representative, a parent and the student, is in effect until revoked.*

Reach Cyber Charter School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Every Student Succeeds Act (ESSA) agree that this compact outlines how the parents, the students, and the entire school staff will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve Pennsylvania's high standards.

### **Reach Cyber Charter School Commitments**

- Involve parents in planning, reviewing, and improving the school's parental and family engagement policy, in an organized, ongoing, and timely way.
- Involve parents in developing the school-wide program plan, in an organized, ongoing, and timely way.
- Hold at least one annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs.
- Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
- Provide opportunities (upon request) for regular meetings so that parents can provide suggestions, and participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
- Provide to each parent an individual student report about the performance of their child on the state assessments in at least math, language arts, and/or reading.
- Provide each parent timely notice when their child has been assigned or has been taught for four or more consecutive weeks by a teacher who does not meet state-specific teacher effectiveness requirements.

### **Parent/Guardian Commitments**

I understand that my participation in my child's education will positively impact his/her achievement and attitude. Therefore, I will do my best to:

- Ensure that my child participates in school regularly.
- Establish a time and quiet place for my child to complete schoolwork.
- Ensure that my child participates in all required state testing.
- Support the school in its efforts to maintain proper discipline.
- Read school communications and respond when necessary.

- Attend school functions, support school activities, and make every effort to maintain regular contact with my child's teachers.
- Actively participate in decisions relating to the education of my child.
- Show an interest in my child's well-being and encourage my child to do his/her best.
- Share information and concerns about my child and about the school, and work together with the school to resolve problems.

### **Student Commitments**

I know that my education is important and that I am responsible for my success. Therefore, I will do my best to do all the following:

- Participate in school regularly and be prepared with all materials, including homework and a positive attitude.
- Put forth my best effort that includes paying attention and participating in class discussions and ask for help when needed.
- Cooperate with other students and adults involved in lessons and classes.
- Respect the rights and property of others and follow all school rules. This includes showing respect by not acting in a hostile manner or creating fear in others.
- Use appropriate language to communicate with adults and other students and be responsible for my own behavior.

# Coversheet

## Final Approval of 2026-2027 Annual Budget

**Section:** VI. Action Items  
**Item:** B. Final Approval of 2026-2027 Annual Budget  
**Purpose:**  
**Submitted by:**  
**Related Material:** Budget Draft for Final Approval 6.17.26.pdf

**REACH CYBER CHARTER SCHOOL  
2026-2027 BUDGET  
Draft Budget Presented for Board Approval 6/17/26**

	FY Ending 6/30/26		
	YTD actual through 4/30/26	FY 25/26 forecast as of 4/30/2026	<b>2026-2027 First Draft Budget</b>
<b>Revenues:</b>			
Function 6000- Local Sources	\$ 86,076,624	\$ 105,267,942	<b>\$ 107,464,423</b>
Function 7000- State Sources	\$ -	\$ 112,166	<b>\$ 146,000</b>
Function 8000- Federal Sources	\$ 2,827,145	\$ 3,355,326	<b>\$ 3,355,326</b>
<b>TOTAL REVENUES</b>	<b>\$ 88,903,769</b>	<b>\$ 108,735,434</b>	<b>\$ 110,965,749</b>
<b>Expenditures:</b>			
Function 1000- Regular Instructional Programs			
100- Salaries	\$ 25,375,901	\$ 37,806,011	<b>\$ 40,246,901</b>
200- Employee Benefits	\$ 9,629,349	\$ 12,721,723	<b>\$ 13,744,317</b>
300- Purchased Professional and Tech Svcs	\$ 3,610,617	\$ 4,303,760	<b>\$ 3,315,145</b>
400- Purchased Property Services	\$ 429,235	\$ 674,086	<b>\$ 671,000</b>
500- Other Purchased Services	\$ 3,059,795	\$ 3,956,440	<b>\$ 4,245,632</b>
600- Supplies	\$ 2,461,042	\$ 3,082,936	<b>\$ 2,196,038</b>
800- Dues, Fees and Other	\$ 1,689	\$ 2,027	<b>\$ 2,800</b>
Subtotal 1000- Regular Instructional Programs	<b>\$ 44,567,628</b>	<b>\$ 62,546,983</b>	<b>\$ 64,421,833</b>
Function 2000- Support Services			
100- Salaries	\$ 16,070,693	\$ 22,334,356	<b>\$ 24,358,292</b>
200- Employee Benefits	\$ 5,974,695	\$ 7,515,511	<b>\$ 8,318,357</b>
300- Purchased Professional and Tech Svcs	\$ 2,802,710	\$ 3,404,560	<b>\$ 2,358,918</b>
400- Purchased Property Services	\$ 378,661	\$ 452,632	<b>\$ 390,000</b>
500- Other Purchased Services	\$ 3,548,851	\$ 4,485,004	<b>\$ 4,354,524</b>
600- Supplies	\$ 2,681,465	\$ 3,187,848	<b>\$ 2,855,908</b>
800- Dues, Fees and Other	\$ 204,699	\$ 228,908	<b>\$ 243,200</b>
Subtotal 2000- Support Services	<b>\$ 31,661,774</b>	<b>\$ 41,608,818</b>	<b>\$ 42,879,199</b>
Function 3000- Noninstructional Student/Community Svcs			
100- Salaries	\$ 3,856,337	\$ 5,671,644	<b>\$ 5,960,667</b>
200- Employee Benefits	\$ 1,286,117	\$ 1,908,508	<b>\$ 2,035,568</b>
300- Purchased Professional and Tech Svcs	\$ 30,060	\$ 35,060	<b>\$ 50,000</b>
400- Purchased Property Services	\$ 31,433	\$ 85,962	<b>\$ 86,000</b>
500- Other Purchased Services	\$ 74,822	\$ 101,980	<b>\$ 109,750</b>
600- Supplies	\$ 3,631,786	\$ 3,662,783	<b>\$ 2,510,000</b>
800- Dues, Fees and Other	\$ 55,822	\$ 77,241	<b>\$ 83,000</b>
Subtotal 3000- Noninstructional Services	<b>\$ 8,966,377</b>	<b>\$ 11,543,178</b>	<b>\$ 10,834,984</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 85,195,779</b>	<b>\$ 115,698,979</b>	<b>\$ 118,136,016</b>
PROJECTED 25-26 NET INCOME (LOSS)		\$ (6,963,545)	
PROJECTED 26-27 NET INCOME (LOSS)			<b>\$ (7,170,267)</b>

**REACH CYBER CHARTER SCHOOL  
2026-2027 BUDGET  
PROJECTED ENROLLMENT AND REVENUE  
Draft Budget Presented for Board Approval 6/17/26**

<b>REVENUE:</b>	FY Ending 6/30/26 YTD actual through 4/30/26	FY 25/26 forecast as of 4/30/2026	<b>2026-2027 First Draft Budget</b>
<b>Local Sources:</b>			
6500- Interest Income/ Unrealized Gain or Loss on Investments	\$ 1,907,867	\$ 2,289,440	\$ 2,000,000
6832- Pass-through Federal Funding IDEA-B	\$ 953,564	\$ 1,347,119	\$ 1,347,119
6834- Pass-through Federal Funding IDEA Preschool	\$ -	\$ 2,304	\$ 2,304
6944- Regular Education Tuition	\$ 47,763,486	\$ 58,948,664	\$ 57,909,600
6943- Special Education Tuition	\$ 35,434,709	\$ 42,660,017	\$ 46,184,400
6999- Miscellaneous Income	\$ 16,998	\$ 20,398	\$ 21,000
<b>Total Local Sources</b>	<b>\$ 86,076,624</b>	<b>\$ 105,267,942</b>	<b>\$ 107,464,423</b>
<b>State Sources:</b>			
7330- State Health Reimbursement	\$ -	\$ 88,166	\$ 90,000
7362- School Mental Health and Safety Grant	\$ -	\$ 24,000	\$ 46,000
7999- School Mental Health and Safety Grant	\$ -	\$ -	\$ 10,000
<b>Total State Sources</b>	<b>\$ -</b>	<b>\$ 112,166</b>	<b>\$ 146,000</b>
<b>Federal &amp; Other Program Funding (1):</b>			
8514- Title I School Improvement	\$ 58,569	\$ 253,797	\$ 253,797
8514- Title I	\$ 2,342,475	\$ 2,675,428	\$ 2,675,428
8515- Title II	\$ 208,220	\$ 208,220	\$ 208,220
8516- Title III	\$ 10,099	\$ 10,099	\$ 10,099
8517- Title IV	\$ 207,782	\$ 207,782	\$ 207,782
<b>Total Federal Sources</b>	<b>\$ 2,827,145</b>	<b>\$ 3,355,326</b>	<b>\$ 3,355,326</b>
<b>TOTAL REVENUE ALL SOURCES</b>	<b>\$ 88,903,769</b>	<b>\$ 108,735,434</b>	<b>\$ 110,965,749</b>

<b>Enrollment and Tuition Rate Assumptions</b>			
	2025/2026 Current ADMs (2)	Percentage of total population	Projected 2025/2026
Elementary	1,573	26%	1,588
Middle School	1,463	25%	1,477
High School	2,909	49%	2,936
	5,945	100%	6,000
<b>26/27 Enrollment Projection</b>			<b>6,000</b>
Special Education Population		30%	1,800
Revenue Source	Annual Base Rate (3)	Enrollment	Budgeted Tuition Revenue
Regular Ed Funding	\$13,788	4,200	57,909,600
Special Ed Funding	\$25,658	1,800	46,184,400
			<b>104,094,000</b>

**Notes:**  
 (1) 26/27 allocations not yet available for Title and IDEA funds; Projections based on 25/26 final allocations  
 (2) Current enrollment levels based on 5/8/26 metrics per Focus  
 (3) Projected weighted average tuition rates based on current 25/26 district tuition rates posted on PDE as of 5/8/26, excluding districts with no rate updates after passage of Act 47

**REACH CYBER CHARTER SCHOOL 2026-2027  
STAFFING MODEL- INSTRUCTIONAL STAFF (1000 FUNCTION)  
Draft Budget Presented for Board Approval 6/17/26**

	25-26 Authorized Positions	26-27 Budgeted Positions	Increase/ (Decrease)
Elementary Teacher (K-5)	107	106	(1)
Middle School Teacher (6-8)	73	70	(3)
High School Teacher (9-12)	99	95	(4)
Elective Teachers (K-5)	17	16	(1)
Elective Teachers (6-8)	10	10	0
Elective Teachers (9-12)	22	22	0
Substitute Teachers	10	9	(1)
ELL Teachers	5	5	0
Math/Reading/Intervention Specialists	35	35	0
Veterinary Science Program Coordinator	1	1	0
Carpentry Program Coordinator	1	1	0
Cosmetology Program Coordinator	1	1	0
Career Readiness Teachers	4	4	0
STEM Teachers	6	6	0
Special Education Teachers	106	106	0
Permanent Special Education Substitutes	9	9	0
Child Find Specialist	1	1	0
Work Experience Facilitator	2	2	0
Related Services Specialist	1	1	0
Related Services Coordinator	1	1	0
Paraprofessional Special Education	13	13	0
Gifted Teacher	3	2	(1)
State Testing Specialist	1	1	0
<b>Subtotal Instructional Staff Regular Compensation</b>	<b>528</b>	<b>517</b>	<b>(11)</b>

**Budgeted Compensation**

Regular Compensation	\$ 37,638,201
Bonuses for returning staff	\$ 2,032,500
Professional Advancements-6 Captains (\$2,700 each)	\$ 16,200
Professional Advancements- 28 Department Chairs (\$6,000 each)	\$ 168,000
Additional Certification/ STEM Endorsement Stipends	\$ 21,000
Teacher Mentor Stipends (30@\$1,000 each)	\$ 30,000
Other Extra Duty Stipends (Interim Duties, Club/Camp Duties)	\$ 75,000
Summer Instruction and Support	\$ 266,000

**TOTAL INSTRUCTIONAL SALARIES (100 OBJECT) \$ 40,246,901**

Taxes	\$ 3,078,888
Retirement	\$ 2,012,345
Tuition Reimbursement	\$ 201,235
Group Insurance and Other Benefits	\$ 8,451,849

**TOTAL INSTRUCTIONAL BENEFITS (200 OBJECT) \$ 13,744,317**

**REACH CYBER CHARTER SCHOOL 2026-2027**  
**STAFFING MODEL-SUPPORT/ADMIN STAFF (2000 FUNCTION)**  
 Draft Budget Presented for Board Approval 6/17/26

	25-26 Authorized Positions	26-27 Budgeted Positions	Increase/ (Decrease)
<b>Senior Leadership:</b>			
Chief Executives	5	5	-
Tier 2 Directors	6	6	-
Principals	3	3	-
<b>Total Chiefs and Senior Leadership</b>	<b>14</b>	<b>14</b>	<b>-</b>
<b>Other Directors, Managers, and Assistant Principals:</b>			
Tier 1 Directors	3	3	-
Assistant Directors	3	3	-
Assistant Principals, Managers and Supervisors	42	42	-
<b>Total Other Directors, Managers, and Assistant Principals</b>	<b>48</b>	<b>48</b>	<b>-</b>
<b>Direct Student Support Staff:</b>			
Coordinators	21	21	-
Coaches, Counselors, Nurses, and other certified support professionals	115	110	(5)
Non-certified support professionals	18	17	(1)
	<b>154</b>	<b>148</b>	<b>(6)</b>
<b>Indirect Support Staff:</b>			
Administrative, Executive and Clerical Assistants	24	23	(1)
Coordinators	18	18	-
Finance/ Accounting Professionals	5	5	-
Human Resources Professionals	4	4	-
Information Technology Professionals	6	5	(1)
Other Support Professionals	4	4	-
	<b>61</b>	<b>59</b>	<b>(2)</b>
<b>GRAND TOTAL ALL SUPPORT AND ADMIN STAFF</b>	<b>277</b>	<b>269</b>	<b>(8)</b>

**Budgeted Compensation**

Regular Compensation	\$ 22,490,005
Bonuses for returning staff	\$ 1,560,287
Professional Advancements- 7 Department Chairs (\$6,000 each)	\$ 42,000
Professional Advancements- 1 Captains @ \$2,700	\$ 27,000
Additional Certification/ STEM Endorsement Stipends	\$ 13,500
Mentor Stipends (5@\$1,000 each)	\$ 5,000
NHS/ NJHS Advisor Stipends (\$2,000 each)	\$ 4,000
Other Extra Duty Stipends (Interim Duties, Club/Camp Duties)	\$ 48,000
Summer Support	\$ 168,500

**TOTAL SUPPORT/ADMINISTRATIVE SALARIES (100 OBJECT)**

**\$ 24,358,292**

Taxes	\$ 1,863,409
Retirement	\$ 1,217,915
Tuition Reimbursement	\$ 121,791
Group Insurance and Other Benefits	\$ 5,115,241

**TOTAL SUPPORT/ADMINISTRATIVE BENEFITS (200 OBJECT)**

**\$ 8,318,357**

**REACH CYBER CHARTER SCHOOL 2026-2027**  
**STAFFING MODEL- NON-INSTRUCTIONAL SERVICES (3000 FUNCTION)**  
 Draft Budget Presented for Board Approval 6/17/26

	25-26 Authorized Positions	26-27 Budgeted Positions	Increase/ (Decrease)
Director of Family Services	2.0	2	0
Manager of Family Services	2.0	2	0
Family Mentor	77.0	72	(5)
<b>Total Non-instructional Services Staff Complement</b>	<b>81.0</b>	<b>76.0</b>	<b>(5)</b>

**Budgeted Compensation**

Regular Compensation	\$ 5,556,355
Bonuses for returning staff	\$ 335,812
Professional Advancements- 5 Captains (\$2,700 each)	\$ 13,500
Additional Certification/ STEM Endorsement Stipends	\$ 3,000
Other Extra Duty Stipends (Interim Duties, Club/Camp Duties)	\$ 11,500
Summer Instruction and Support	\$ 40,500

**TOTAL NON-INSTRUCTIONAL SERVICES SALARIES (100 OBJECT) \$ 5,960,667**

Taxes	\$ 455,991
Retirement	\$ 298,033
Tuition Reimbursement	\$ 29,803
Group Insurance and Other Benefits	\$ 1,251,740

**TOTAL NON-INSTRUCTIONAL SERVICES BENEFITS (200 OBJECT) \$ 2,035,568**

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**REACH CYBER CHARTER SCHOOL  
2026-2027 BUDGET**

**Non-Personnel Related School Expenditures  
Instructional Services (1000 FUNCTION)  
Draft Budget Presented for Board Approval 6/17/26**

	FY 25/26 forecast as of 4/30/2026	2026-2027 Draft Budget
Purchased Professional and Technical Services:		
9329 - Purchased Professional Educational Services	\$ 3,891,734	\$ 3,100,000
9330 - Other Purchased Professional Services	\$ 404,155	\$ 207,145
9390 - Other Purchased Professional and Technical Services	\$ 7,871	\$ 8,000
Subtotal- Purchased Professional and Technical Services	<u>\$ 4,303,760</u>	<u>\$ 3,315,145</u>
Purchased Property Services:		
9440 - Building Rental	\$ 204,981	\$ 200,000
9449 - Facility rentals for social events and state testing	\$ 469,105	\$ 471,000
Subtotal- Purchased Property Services	<u>\$ 674,086</u>	<u>\$ 671,000</u>
Other Purchased Services:		
9510 - Student Transportation Services	\$ 147,571	\$ 90,700
9530 - Communications	\$ 1,902,385	\$ 2,200,150
9566 - Tuition pd to Higher Ed Institutes	\$ 35,900	\$ 40,000
9568 - Tuition to Residential Rehab and Detention Ctrs	\$ 16,224	\$ 17,500
9569 - Tuition to Other Educational Agencies	\$ 2,759	\$ 5,000
9580 - Travel	\$ 135,411	\$ 156,057
9599 - Other Miscellaneous Purchased Services	\$ 1,716,190	\$ 1,736,225
Subtotal- Other Purchased Services	<u>\$ 3,956,439</u>	<u>\$ 4,245,632</u>
Supplies:		
9610 - General Supplies	\$ 2,520,265	\$ 1,590,300
9635 - Meals and Refreshments	\$ 25,000	\$ 25,000
9640 - Books and Periodicals	\$ 146,625	\$ 92,650
9650 - Other Technology Related Supplies and Fees	\$ 391,046	\$ 488,088
Subtotal- Supplies	<u>\$ 3,082,936</u>	<u>\$ 2,196,038</u>
Other Objects:		
9810 - Dues and Fees	\$ 2,027	\$ 2,800
Subtotal- Other	<u>\$ 2,027</u>	<u>\$ 2,800</u>
Total Support Services Expenditures- Non personnel related	<u>\$ 12,019,248</u>	<u>\$ 10,430,615</u>

**Instructional Services include all activities relating to direct interaction between instructors and students. Specific departmental budgets include the following:**

- a) Special Education Instruction \$1.1 million- Related services required by student IEPs, assistive technology, instructional software subscriptions**
- b) STEM instruction \$2.6 million- Materials, warehousing and shipment of instructional kits, hydroponics kits, other STEM initiatives such as technology subscriptions, camps, and other supplies**
- c) Career Readiness Instruction \$776,000- Tuition/fees for student participation in career programs, badging software, career program supplies, career exploration kits**
- d) State Testing \$1.1 million- Technology, site rentals, supplies and travel**
- e) All other regular instruction \$4.9 million - Curriculum content and development, instructional kits, books and general supplies, and communications expenses including \$2.2 million for monthly student technology stipend payments to households**

**REACH CYBER CHARTER SCHOOL  
2026-2027 BUDGET**

**Non-Personnel Related School Expenditures  
Support Services (2000 FUNCTION)  
Draft Budget Presented for Board Approval 6/17/26**

	FY 25/26 forecast as of 4/30/2026	<b>2025-2026 Draft Budget</b>
<b>Purchased Professional and Technical Services:</b>		
9310 - Purchased Official/ Administrative Services	\$ 53,097	\$ <b>36,500</b>
9329 - Other Purchased Professional Educational Services	\$ 1,474,364	\$ <b>810,444</b>
9330 - Other Purchased Professional Services	\$ 990,102	\$ <b>528,325</b>
9340 - Other Purchased Technical Services	\$ 519,381	\$ <b>621,633</b>
9350 - Purchased Security/ Safety Services	\$ 257,801	\$ <b>248,516</b>
9360 - Other Employee Training and Development Services	\$ 80,233	\$ <b>85,000</b>
9390 - Other Purchased Professional and Technical Services	\$ 29,582	\$ <b>28,500</b>
<b>Subtotal- Purchased Professional and Technical Services</b>	<b>\$ 3,404,560</b>	<b>\$ 2,358,918</b>
<b>Purchased Property Services:</b>		
9410 - Cleaning Services	\$ 65,125	\$ <b>54,000</b>
9420 - Utility Services	\$ 44,132	\$ <b>60,000</b>
9430 - Repairs and Maintenance	\$ 42,975	\$ <b>41,500</b>
9440 - Rentals	\$ 296,056	\$ <b>229,500</b>
9490 - Other Purchased Property Services	\$ 4,344	\$ <b>5,000</b>
<b>Subtotal- Purchased Property Services</b>	<b>\$ 452,632</b>	<b>\$ 390,000</b>
<b>Other Purchased Services:</b>		
9523 - General Property and Liability Insurance	\$ 182,697	\$ <b>203,232</b>
9530 - Communications	\$ 184,006	\$ <b>186,650</b>
9549 - Other Advertising/ Public Relations	\$ 2,785,814	\$ <b>2,740,445</b>
9550 - Printing and Binding	\$ 56,508	\$ <b>61,850</b>
9580 - Travel	\$ 674,776	\$ <b>542,522</b>
9599 - Other Miscellaneous Purchased Services	\$ 601,204	\$ <b>619,825</b>
<b>Subtotal- Other Purchased Services</b>	<b>\$ 4,485,004</b>	<b>\$ 4,354,524</b>
<b>Supplies:</b>		
9610 - General Supplies	\$ 483,783	\$ <b>370,950</b>
9635 - Meals and Refreshments	\$ 224,494	\$ <b>181,250</b>
9640 - Books and Periodicals	\$ 10,562	\$ <b>11,200</b>
9650 - Other Technology Related Supplies and Fees	\$ 2,469,008	\$ <b>2,292,508</b>
<b>Subtotal- Supplies</b>	<b>\$ 3,187,848</b>	<b>\$ 2,855,908</b>
<b>Other Objects:</b>		
9810 - Dues and Fees	\$ 228,908	\$ <b>243,200</b>
<b>Subtotal- Other</b>	<b>\$ 228,908</b>	<b>\$ 243,200</b>
<b>Total Support Services Expenditures- Non personnel related</b>	<b>\$ 11,758,951</b>	<b>\$ 10,202,550</b>

**Support Services include all activities relating to administrative and technical support to enhance and assist instruction and the school's mission. Specific departmental budgets include the following:**

- a) Central Staffwide Technology Support \$3.2 million- Equipment, Deployment/Exchange Services, Infrastructure, Environment, Security, Technical Support**
- b) Community Relations Services \$3.3 million- External outreach, partnerships, services, and supplies**
- d) All other support services \$3.7 million- School Administrative and Executive offices, Finance, Human Resources, Professional Development, Counseling, Social Work, Attendance, Health Services**

## REACH CYBER CHARTER SCHOOL 2026-2027 BUDGET

### Non-Personnel Related School Expenditures Non-Instructional Services (3000 FUNCTION) Draft Budget Presented for Board Approval 6/17/26

	<u>FY 25/26 forecast</u> <u>as of 4/30/2026</u>	<u>2026-2027</u> <u>Draft Budget</u>
Purchased Professional and Technical Services:		
9350 - Purchased Security Services	\$ 5,000	\$ 5,000
9390 - Other Purchased Professional and Technical Services	\$ 30,060	\$ 45,000
Subtotal- Purchased Professional and Technical Services	\$ 35,060	\$ 50,000
Purchased Property Services:		
9420 - Utility Services	\$ 696	\$ 2,000
9440 - Property Rentals	\$ 25,266	\$ 29,000
9449 - Facility Rentals for Events	\$ 60,000	\$ 55,000
Subtotal- Purchased Property Services	\$ 85,962	\$ 86,000
Other Purchased Services:		
9510 - Student Transportation Services	\$ 250	\$ 250
9530 - Communications	\$ 336	\$ 500
9550 - Printing and Binding	\$ 373	\$ 500
9580 - Travel	\$ 91,021	\$ 95,500
9599 - Other Miscellaneous Purchased Services	\$ 10,000	\$ 13,000
Subtotal- Other Purchased Services	\$ 101,980	\$ 109,750
Supplies:		
9610 - General Supplies	\$ 3,594,762	\$ 2,435,000
9611 - Sunshine Fund General Supplies	\$ 39,941	\$ 40,000
9612 - Sunshine Fund Utilities	\$ 3,080	\$ 5,000
9635 - Meals and Refreshments	\$ 25,000	\$ 30,000
Subtotal- Supplies	\$ 3,662,783	\$ 2,510,000
Other Objects:		
9810 - General Dues and Fees	\$ 5,118	\$ 5,500
9894 - Fees for Instruction Related Events	\$ 5,056	\$ 10,000
9895 - Fees for district athletic and activity participation	\$ 5,000	\$ 7,500
9896 - Fees for Social Outreach Events	\$ 62,067	\$ 60,000
Subtotal- Other	\$ 77,241	\$ 83,000
Total Support Services Expenditures- Non personnel related	\$ 3,963,026	\$ 2,838,750

**Non-Instructional Services include school-sponsored student activities such as Back to School events, school clubs, prom, and student participation in district athletics and extracurricular activities. These services also include outreach activities administered by parent Community Coordinators, and benevolent giving initiatives such as "Sunshine Funds" that benefit families in need. Our largest benevolent giving initiative involves providing grocery certificates to all Reach households on a periodic basis in order to help provide food stability to our students for their overall success and well being.**

# Coversheet

## IT Updates

**Section:** VII. Information Items  
**Item:** D. IT Updates  
**Purpose:**  
**Submitted by:**  
**Related Material:** EoY\_Board\_Presentation.pdf

# '25-'26 SCHOOL YEAR

# CYBERSECURITY ACCOMPLISHMENTS



- Quarterly KnowBe4 Staff Training
- Quarterly KnowBe4 Phishing Campaigns



- Disabled use of Chrome Incognito / Edge InPrivate browser modes for students
- Perform regular mining of Linewize logs to proactively find inappropriate content
  - 3011 URLs added to this list throughout the school year



- Monthly Infrastructure Vulnerability Scanning
  - Discoveries become action items that are regularly remediated
- AI-based Internal & External Penetration Testing
- Performed annual SRA



- Implemented USB mass storage device restriction policy



- Modified new app/web app/website request protocols, including security review with UpGuard reports
- Centrally managed documentation and network appliance configurations backup repository with role-based access controls



- Implemented a SIEM solution for Server and Firewall log ingestion
- Quarterly Infrastructure Patching & Backup Validation
- BCDR planning and Failover testing
  - Updated living network diagram



- Implemented Linewize Content Modification solution
  - Restricts content from loading within the web browser such as Google AI Overview, Youtube Comments, and Youtube Video descriptions
  - Linewize is continually building this out; More features to come
- Realigned Special Education device security onto our Linewize platform



- Assisted in development of our AI policy
- Modified DMARC email policy set to quarantine

# '26-'27 SCHOOL YEAR

# CYBERSECURITY INITIATIVES



- New staff password policy, using modern NIST standards



- Standardize on SSO for all Reach apps



- Adding additional network appliances to our SIEM solution



- Utilize an agentic vCISO security growth platform to strengthen our security posture



- Disable use of the Microsoft Store for staff & students



- Implement future Linewize content controls



- Create a more transparent & streamlined vendor management process



- Polished implementation of Microsoft Purview for data protection

# '25 - '26 SUPPORT DATA

## TICKET BREAKDOWN

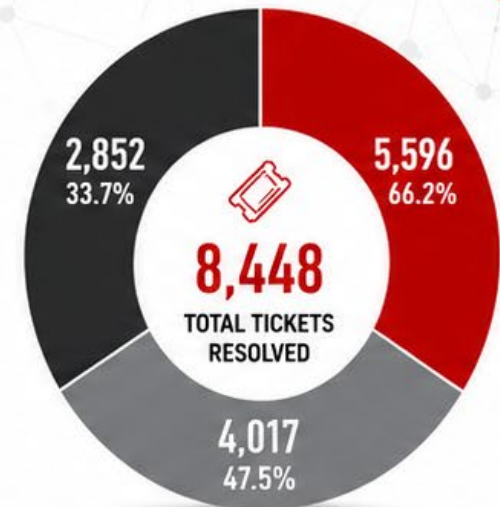
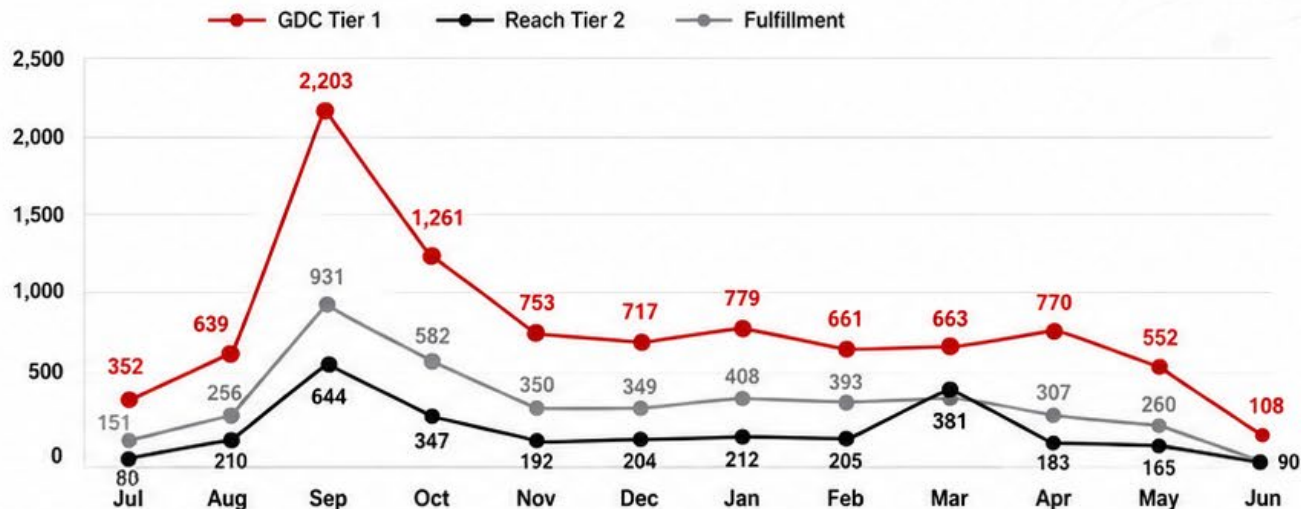
TOTAL TICKETS RESOLVED  
**8,448** Nearly a 9% decrease

GDC TIER 1 RESOLVED  
**5,596** 66.2%

REACH TIER 2 RESOLVED  
**2,852** 33.7%

REACH FULFILLMENT RESOLVED  
**4,017** 47.5%

## RESOLVED TICKETS BY MONTH



## CALL BREAKDOWN

GDC TIER 1 CALLS RECEIVED  
**11,442** Roughly a 6.5% decrease

CALLS HANDLED  
**7,744** (67.7%)

CALLBACKS REQUESTED  
**2,306** (20.1%)

ANSWERED CALLBACKS  
**1,981** (17.3%)

## CALL ACTIVITY BY MONTH

