



Reach Cyber Charter School Board of Trustees

Board Meeting

Published on July 10, 2025 at 10:55 AM EDT

Amended on July 10, 2025 at 11:04 AM EDT

Date and Time

Wednesday July 16, 2025 at 9:00 AM EDT

Location

750 East Park Drive, Suite 204,
Harrisburg, PA 17111

Agenda

Presenter

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four

Presenter

(24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

A. Approval of the Agenda David Taylor

IV. Oral Reports

A. CEO's Report Jane Swan

B. Human Resources Update Michael Garman
Staffing Report

C. Financial Report Karen Yeselavage

V. Consent Items

A. Approval of the Minutes from the June 2025 Board meeting Brandie Karpew

B. Approval of Staffing Report

C. Approval of Invoice from Brolly Gregory McCurdy
One-year subscription renewal for Brolly software used by the Special Education department.

D. Approval of Classkick Renewal Cody Smith

Allows instructors to see students work in real time and support them with valuable feedback from anywhere.

E. Approval to Renew Agreement with Read and Write Gregory McCurdy

F. Approval to Renew IEC Pre-apprenticeship JD Smith

G. Approval to Renew Geology Career Mentoring JD Smith

Presenter

- H.** Approval to Renew Agreement with Elmwood Zoo JD Smith
- I.** Approval to Renew Agreement with the Jason Phillips Team JD Smith
- J.** Approval to Renew Agreement with Weary Arts Group JD Smith
- K.** Approval to Renew Agreements with Myth JD Smith
- L.** Approval to Renew Agreement with IU13 Rachel Graver

The IU13 renewal is our annual agreement for Microsoft 365 licensing and services.

- M.** Approval of AIO Repurchase Rachel Graver

The AIO repurchase is to increase the inventory level of our All-in-One desktop computers for students.

- N.** Updates to Maximum Salary Range Amount Michael Garman

The Human Resources (HR) department seeks to update the maximum salary for fifteen (15) job titles on the Instructional Salary Structure, the 12-month Tier 1, 10-month Tier 2, and the Tier 1 Manager maximum salary. Additionally, the HR department seeks to revise the Executive and CEO salary ranges and reduce the IT salary structure from four to three tiers. These changes do not change or revise current staff salaries. The reason for these changes is to reduce compression at the top end of the ranges and expand compa-ratio/range penetration results. The CEO approved these revisions and reviewed the details of these changes with the Finance committee of the Board. The final action before implementing these changes is to make the full Board aware.

VI. Action Items

- A.** Approval of CSI Plan for 2025-26 Kelley McConnell
- B.** Approval of MOU with Montgomery County Community College Cody Smith
 Agreement to Participate in Dual Enrollment Degree Acceleration Program at Montgomery County Community College.
- C.** Approval of Outstanding Check Policy Karen Yeselavage
- D.** Approval of Statement of Work with GDC Rachel Graver
 The GDC SOW agreement provides for services and hardware to be performed/installed at the new building.

VII. Information Items

Presenter

A. Government Affairs Update

Brandie Karpew

2025-26 State Budget Update and Introduction to Hickernell Consulting

VIII. Strategic Planning

A. Approval of 2025-2026 Outreach Agreements

Brandie Karpew

IX. Executive Session

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

X. Closing Items

A. Adjourn Meeting

Coversheet

CEO's Report

Section: IV. Oral Reports
Item: A. CEO's Report
Purpose:
Submitted by:
Related Material: Monthly Board Report July 2025.pdf

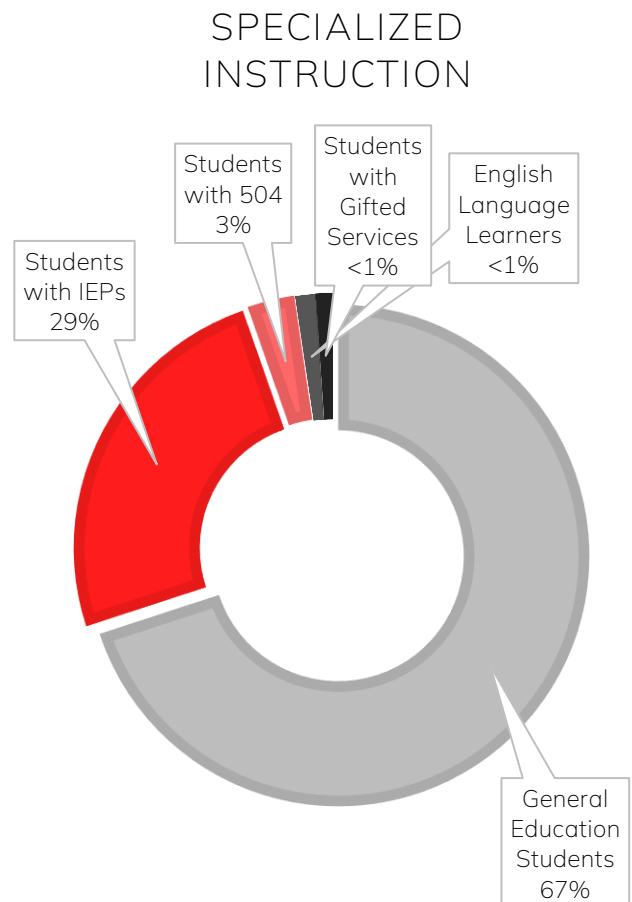


School Data Update

July 2025

Currently Enrolled for 25-26	2024-2025 Enrollment
5493	6176
Students in the Application Process	297
New Student Enrollments for 25-26 SY	181
Student Intent to Return "Yes" Responses	80%
Free and Reduced Eligible Students	34%

Student Demographics	Population
White	50%
Black or African American	23%
Hispanic	16%
Two or More Races	9%
Asian	1%
Am. Indian/Alaskan Native	.5%
Native Hawaiian/ Other Pac. Islander	.5%



Coversheet

Human Resources Update

Section: IV. Oral Reports
Item: B. Human Resources Update
Purpose:
Submitted by:
Related Material: Board Staffing Report-July 2025.pdf

REACH Staffing Report July 2025

25-26 School Year Budgeted Staff = 886

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	713 (717)	7 (11)	2 (1)
12-month Staff	148 (147)	0 (1)	1 (0)
Grand Total	861 (864)	7 (12)	3 (1)

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
LeeAnn	Ritchie	Chief Academic Officer	06/30/2025
Jim	Pierce	Math Improvement Facilitator	07/08/2025
Shaina	Collazo-Cordones	Family Mentor	07/15/2025
Aubrey	Krepps	Middle School Teacher	07/15/2025

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date
Dani	Leibig	STEM Camp Coordinator	Manager of STEM Programming	\$93,511	07/01/2025
Spencer	Ziegler	Applications Analyst	IT Systems Administrator	\$83,475	07/01/2025

New Hires

First Name	Last Name	Job Title	Compensation	Start Date
Savanna	Yocca	Speech Language Pathologist	\$62,800	08/19/2025
Rachel	Addison	Speech Language Pathologist	\$65,300	08/19/2025
Marita	Skeddle	High School Teacher	\$52,530	08/19/2025
Melody	Hassinger	High School Electives Teacher	\$64,030	08/19/2025
Andrea	Grous	Special Education Substitute Teacher	\$51,500	08/19/2025
Stephanie	Turner	Reading Interventionist	\$60,030	08/19/2025

Coversheet

Financial Report

Section: IV. Oral Reports
Item: C. Financial Report
Purpose:
Submitted by:
Related Material: June Treas Report.pdf

BACKGROUND:

Report Highlights and Key Issues (discussion detail)

- The unaudited 12 month period ending 6/30/25 reflects that we have recognized about 83% of our annual budgeted revenue, and 82% of our annual budgeted expenditures. I have added a column to the Year to Date Expenditure comparison showing the final audited 23/24 fiscal year amounts so that you are able to compare those to the unaudited year to date ending 6/30/24 and 6/30/25 amounts.
- Most year-to-date expenditure categories are under budget compared to the total annual budget for 24/25. Although we have a few individual object/expenditure types that are overbudget, all of the overall function categories in total (Instruction, Support, Non-Instructional/ Community Services) are underbudget.
- Note that the audit of the 24/25 fiscal year will commence in the late summer/early fall of 2025, and the final audit report is expected to be completed

Reach Cyber Charter School
Revenue and Expense Statement- Budget to Actual
2024-2025 Unaudited Fiscal Year Ending 6/30/25

	June 2025	Fiscal YTD through 6/30/25	2024/2025 Approved Budget	Year to Date (Over)/ Under Budget	Year to Date % of Budget Recognized/ Expended
Revenues:					
Function 6000- Local Sources	\$ 9,694,908	\$ 117,492,685	\$ 142,944,187	\$ 25,451,502	82.19%
Function 7000- State Sources	\$ -	\$ 194,935	\$ 172,000	\$ (22,935)	113.33%
Function 8000- Federal Sources	\$ -	\$ 4,388,264	\$ 4,496,731	\$ 108,467	97.59%
TOTAL REVENUES	\$ 9,694,908	\$ 122,075,884	\$ 147,612,918	\$ 25,537,034	82.70%
Expenditures:					
Function 1000- Instructional Programs					
100- Salaries	\$ 3,053,876	\$ 30,571,417	\$ 38,684,961	\$ 8,113,544	79.03%
200- Employee Benefits	\$ 938,890	\$ 10,186,372	\$ 11,470,091	\$ 1,283,719	88.81%
300- Purchased Professional and Tech Svcs	\$ 1,139,376	\$ 5,571,466	\$ 7,956,000	\$ 2,384,534	70.03%
400- Purchased Property Services	\$ 168,635	\$ 505,985	\$ 400,000	\$ (105,985)	126.50%
500- Other Purchased Services	\$ 497,947	\$ 4,627,953	\$ 4,715,750	\$ 87,797	98.14%
600- Supplies	\$ 117,822	\$ 1,013,827	\$ 6,730,900	\$ 5,717,073	15.06%
800- Dues, Fees, Other	\$ -	\$ 1,321	\$ 850	\$ (471)	155.41%
Subtotal 1000- Instructional Programs	\$ 5,916,546	\$ 52,478,341	\$ 69,958,552	\$ 17,480,211	75.01%
Function 2000- Support Services					
100- Salaries	\$ 1,757,917	\$ 19,050,318	\$ 21,978,106	\$ 2,927,788	86.68%
200- Employee Benefits	\$ 585,916	\$ 6,506,115	\$ 6,516,508	\$ 10,393	99.84%
300- Purchased Professional and Tech Svcs	\$ 134,657	\$ 2,678,082	\$ 6,297,925	\$ 3,619,843	42.52%
400- Purchased Property Services	\$ 54,344	\$ 837,454	\$ 702,121	\$ (135,333)	119.27%
500- Other Purchased Services	\$ 442,764	\$ 4,582,047	\$ 5,000,300	\$ 418,253	91.64%
600- Supplies	\$ 85,709	\$ 1,166,363	\$ 1,020,350	\$ (146,013)	114.31%
700- Fixed assets (prior to capitalization)	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	0.00%
800- Dues, Fees, Other	\$ 9,939	\$ 193,657	\$ 175,600	\$ (18,057)	110.28%
Subtotal 2000- Support Services	\$ 3,071,246	\$ 35,014,036	\$ 42,690,910	\$ 7,676,874	82.02%
Function 2000- Non Cash Support Services					
700- Depreciation (non-cash)	\$ 376,924	\$ 4,362,226	\$ -	\$ -	-
Function 3000- Non Instructional/ Community Services					
100- Salaries	\$ 506,131	\$ 4,950,500	\$ 5,851,988	\$ 901,488	84.60%
200- Employee Benefits	\$ 138,488	\$ 1,492,852	\$ 1,735,114	\$ 242,262	86.04%
300- Purchased Professional and Tech Svcs	\$ 16,500	\$ 34,107	\$ 46,500	\$ 12,393	73.35%
400- Purchased Property Services	\$ 2,348	\$ 54,580	\$ 82,000	\$ 27,420	66.56%
500- Other Purchased Services	\$ 6,588	\$ 115,542	\$ 107,500	\$ (8,042)	107.48%
600- Supplies	\$ 7,141	\$ 3,880,661	\$ 4,556,500	\$ 675,839	85.17%
800- Dues, Fees, Other	\$ 2,827	\$ 122,176	\$ 192,500	\$ 70,324	63.47%
Subtotal 3000- Non Instructional/ Community Servi	\$ 680,023	\$ 10,650,418	\$ 12,572,102	\$ 1,921,684	84.71%
TOTAL EXPENDITURES	\$ 10,044,739	\$ 102,505,021	\$ 125,221,565	\$ 27,078,770	81.86%
NET INCREASE/ (DECREASE)	\$ (349,831)	\$ 19,570,863	\$ 22,391,353		
Beginning Fund Balance		\$ 79,154,669			
ENDING FUND BALANCE		\$ 98,725,532			

**Reach Cyber Charter School
Year to Date Expenditures-6/30/25 vs. 6/30/24**

	Unaudited Fiscal Year Ending 6/30/25	Unaudited Fiscal Year Ending 6/30/24	Change in Unaudited from Prior Year	Audited Fiscal Year Ending 6/30/24
Revenues:				
Function 6000- Local Sources	\$ 117,492,685	\$ 117,337,166	\$ 155,519	\$ 113,731,247
Function 7000- State Sources	\$ 194,935	\$ 196,645	\$ (1,710)	\$ 371,054
Function 8000- Federal Sources	\$ 4,388,264	\$ 15,159,873	\$ (10,771,609) (1)	\$ 18,098,996
TOTAL REVENUES	\$ 122,075,884	\$ 132,693,684	\$ (10,617,800)	\$ 132,201,297
Expenditures:				
Function 1000- Instructional Programs				
100- Salaries	\$ 30,571,417	\$ 32,890,518	\$ (2,319,101) (2)	\$ 38,992,377
200- Employee Benefits	\$ 10,186,372	\$ 9,316,495	\$ 869,877	\$ 9,920,768
300- Purchased Professional and Tech Svcs	\$ 5,571,466	\$ 7,333,893	\$ (1,762,427)	\$ 5,525,690
400- Purchased Property Services	\$ 505,985	\$ 482,129	\$ 23,856	\$ 630,675
500- Other Purchased Services	\$ 4,627,953	\$ 3,963,031	\$ 664,922	\$ 4,113,243
600- Supplies	\$ 1,013,827	\$ 10,325,762	\$ (9,311,935) (3)	\$ 12,287,872
700- Property	\$ -	\$ -	\$ -	\$ -
800- Dues, Fees, Other	\$ 1,321	\$ 2,287	\$ (966)	\$ 9,506
Subtotal 1000- Instructional Programs	\$ 52,478,341	\$ 64,314,115	\$ (11,835,774)	\$ 71,480,131
Function 2000- Support Services				
100- Salaries	\$ 19,050,318	\$ 18,408,501	\$ 641,817 (2), (4)	\$ 21,127,459
200- Employee Benefits	\$ 6,506,115	\$ 5,530,864	\$ 975,251 (4)	\$ 5,714,990
300- Purchased Professional and Tech Svcs	\$ 2,678,082	\$ 2,987,792	\$ (309,710)	\$ 2,879,268
400- Purchased Property Services	\$ 837,454	\$ 836,532	\$ 922	\$ 247,189
500- Other Purchased Services	\$ 4,582,047	\$ 3,507,421	\$ 1,074,626	\$ 3,718,374
600- Supplies	\$ 1,166,363	\$ 2,214,125	\$ (1,047,762)	\$ 2,150,519
700- Property	\$ 4,362,226	\$ 4,483,226	\$ (121,000)	\$ 4,820,514
800- Dues, Fees, Other	\$ 193,657	\$ 90,063	\$ 103,594	\$ 230,939
Subtotal 2000- Support Services	\$ 39,376,262	\$ 38,058,524	\$ 1,317,738	\$ 40,889,252
Function 3000- Non Instructional/ Community Services				
100- Salaries	\$ 4,950,500	\$ 4,534,932	\$ 415,568 (2), (4)	\$ 5,477,189
200- Employee Benefits	\$ 1,492,852	\$ 1,113,340	\$ 379,512 (4)	\$ 1,199,056
300- Purchased Professional and Tech Svcs	\$ 34,107	\$ 37,742	\$ (3,635)	\$ 37,742
400- Purchased Property Services	\$ 54,580	\$ 68,277	\$ (13,697)	\$ 68,591
500- Other Purchased Services	\$ 115,542	\$ 87,678	\$ 27,864	\$ 89,374
600- Supplies	\$ 3,880,661	\$ 4,143,869	\$ (263,208) (5)	\$ 4,153,628
800- Dues, Fees, Other	\$ 122,176	\$ 107,903	\$ 14,273	\$ 114,398
Subtotal 3000- Non Instructional/ Community Services	\$ 10,650,418	\$ 10,093,741	\$ 556,677	\$ 11,139,978
TOTAL EXPENDITURES	\$ 102,505,021	\$ 112,466,380	\$ (9,961,359)	\$ 123,509,361
Net Increase/Decrease in Fund Balance/Equity	\$ 19,570,863	\$ 20,227,304	\$ (656,442)	\$ 8,691,936

Notes:

- 1) All federal COVID relief funding has ended effective 9/30/24
 - 2) Salary decrease from prior year is due mainly to last year's mid-year bonus payment
 - 3) The 23/24 school year included \$4.2 million WACOM student writing peripherals and \$3.2M in STEM and Career kits
 - 4) Salaries of certain positions, mostly Family Mentors, were found to be coded in the incorrect PDE account code and have been reclassified to the appropriate account code for the 24/25 school year
 - 5) Grocery voucher distributions were approximately \$200,000 less in 24/25 than in 23/24
- NOTE: Some of the larger changes in unaudited line items were subsequently adjusted and those adjustments are reflected in the final audited figures.

Reach Cyber Charter School

June 2025- Checks and ACH Disbursements greater than or equal to \$20,000

Date	Payee	Document no.	Amount	Description
6/2/2025	V0078--Union Deposit Corporation	31312730001882	\$ 45,640.01	Monthly Building Rent and Janitorial Services (June)
6/2/2025	V0773--Logistics Plus, Inc.	31312730001886	\$ 85,269.06	April 2025 Storage, order processing, carton pick, UPS shipping, returns, inbound
6/5/2025	V0419--Capital Blue Cross	EFT	\$ 200,565.45	Medical Claims/ Claim admin fees
6/6/2025	V0019--Central Penn Education Associates Inc.	5570	\$ 25,689.92	April 2025 Special Education Related Services
6/6/2025	V0078--Union Deposit Corporation	31312730001892	\$ 40,856.47	Monthly Building Rent and Janitorial Services (July)
6/6/2025	V0161--DocuSign Inc.	31312730001888	\$ 59,110.47	4/8/25-4/7/26 esignature seat subscriptions and multi-channel delivery
6/9/2025	V0419--Capital Blue Cross	EFT	\$ 184,978.34	Medical Claims/ Claim admin fees
6/12/2025	V0048--Therapy Source, Inc	31312730001893	\$ 84,744.21	April 2025 Special Education Related Services
6/20/2025	V0772--LMNG Consulting DBA Maplewoodshop	31312730001916	\$ 58,278.50	Hand Tools for completing woodworking projects
6/23/2025	V1290--Granular Insurance Company	31312730001917	\$ 80,541.97	July 2025 Medical Insurance Stop Loss
6/23/2025	V1586--McGraw Hill LLC	5614	\$ 106,662.60	Achieve Literacy one year subscription
6/23/2025	V1058--Accelerate Education Incorporated	5610	\$ 818,300.00	6-12 Course enrollments, K-5 core courses and physical instructional materials
6/24/2025	V0426--New York Life	31312730001921	\$ 24,599.85	June Employee Life Insurance
6/24/2025	V0419--Capital Blue Cross	EFT	\$ 241,686.65	Medical Claims/ Claim admin fees
6/26/2025	V1232--North Lane Technologies, Inc	31312730001923	\$ 300,000.00	Prefunding of Student Technology Reimbursement Account
6/27/2025	V1122--Crane Communications, Inc.	31312730001924	\$ 211,238.66	June digital campaign and connected TV, 2025 video shoot and spot production
6/30/2025	V1316--HealthEquity, Inc.	EFT	\$ 36,928.12	Health Savings Account
6/30/2025	V0897--GDC IT Solutions	31312730001930	\$ 71,488.50	Equipment deployment and return services; Level 1 Service Desk Support Tier 1
6/30/2025	V1288--Meeting Tomorrow, LLC	31312730001928	\$ 184,375.51	Keystone State Testing Technology Services

Reach Cyber Charter School

Balance Sheet

June 30, 2025

ASSETS***Cash and Short Term Investments:***

Cash and Money Market Funds	\$ 29,690,915
Mutual Funds	\$ 12,364,442
Other Cash Equivalents	\$ 2,846,891
Fixed Income Treasury Bonds	\$ 42,820,726
Total Cash and Short Term Investments	\$ 87,722,974

Other Current Assets:

Local District Receivables	\$ 9,218,203
Federal and State Program Receivables	\$ 192,398
Allowance for Doubtful Accounts	\$ (341,809)
Prepaid Expenses	\$ 262,776
Other Current Receivables	\$ 168,242
Total Other Current Assets	\$ 9,499,810

Other Non-current Assets:

Security Deposit on Leased Building	\$ 8,917
Total Other Non-current Assets	\$ 8,917

Fixed Assets:

Furniture	\$ 14,197
Computer Hardware	\$ 12,785,279
Leasehold Improvements	\$ 178,090
Equipment	\$ 1,105,507
Right to Use- Building Lease	\$ 1,287,352
Software Subscription Assets	\$ 1,047,775
Building	\$ 4,465,996
Accum Depr: Furniture	\$ (4,859)
Accum Depr: Computer Hardware	\$ (9,628,813)
Accum Depr: Leasehold Improvements	\$ (123,394)
Accum Depr: Equipment	\$ (546,428)
Accum Amortization: Right to Use Building	\$ (796,699)
Accum Amortization: Software Subscriptions	\$ (225,167)
Net Fixed Assets	\$ 9,558,836

Total Assets	\$ 106,790,537
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LIABILITIES***Current Liabilities:***

Accounts Payable	\$ 4,850,848
Accrued Payroll, Taxes, Pension, Withholdings	\$ 1,070,516
Operating Lease Liability- Short Term	\$ 431,653
Software Subscription Liability- Short Term	\$ 253,316
Other Current Liabilities	\$ 1,722
Unearned Revenue	\$ 351,857
Total Current Liabilities	\$ 6,959,912

Non-Current Liabilities:

Operating Lease Liability- Long Term	\$ 99,170
Software Subscription Liability- Long Term	\$ 473,081
Other Non-Current Liabilities	\$ 532,842
Total Non-Current Liabilities	\$ 1,105,093

Total Liabilities	\$ 8,065,005
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FUND BALANCE

Invested in Capital	\$ 9,558,836
Reserved Fund Balance	\$ 69,759,243
Undesignated Fund Balance	\$ 19,407,453
Ending Fund Balance	\$ 98,725,532

Total Liabilities and Fund Balance	\$ 106,790,537
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Coversheet

Approval of the Minutes from the June 2025 Board meeting

Section: V. Consent Items
Item: A. Approval of the Minutes from the June 2025 Board meeting
Purpose:
Submitted by:
Related Material: 2025_06_18_board_meeting_minutes (1).pdf

DRAFT



Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time

Wednesday June 18, 2025 at 9:00 AM

Location

750 East Park Drive, Suite 204
Harrisburg, PA 17111

Trustees Present

Anthony Alexander (remote), David Taylor (remote), Gail Hawkins Bush (remote), Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker (remote), Ralph Woodard (remote)

Trustees Absent

None

Guests Present

Alex Lewis (remote), Andy Gribbin, Brandie Karpew, Cody Smith, Courtney Sweigert (remote), Danielle Marsicano (remote), Josh Hicks (remote), Karen Yeselavage (remote), Kelly McConnell, Kimberly Crandall, LeeAnn Ritchie, Lisa Blickley (remote), Michael Garman, Nate Laird, Patricia Hennessy (remote), Rachel Graver, Sarah Raptosh (remote), Stephanie Lane

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School Board of Trustees to order on Wednesday Jun 18, 2025 at 9:05 AM.

II. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of the Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed.

Brandie Karpew, Director of Outreach, advised that there was one item to be removed as an Action Item regarding MOU with Montgomery County Community College and it will be postponed to a later date.

There were no other changes needed at this time.

Ralph Woodard made a motion to approve the revised agenda.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Jane Swan, CEO, reviewed the current enrollment numbers for the school noting trends in enrollment. Current enrollment stands at 6,176 students.

In addition, Ms. Swan shared the news that Dr. Kelley McConnell had recently been selected as the new Chief Academic Officer and would be starting July 1, 2025.

B. Human Resources Update

Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting the authorized complement of 903 and the 870 current staff members of which 83% are 10-month staff. There have been 40 new hires and 49 departures since the beginning of the school year.

C. Financial Report

Karen Yeselavage, Director of Finance, reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board

the school's balance sheet and current forecast.

V. Consent Items

A. Approval of Consent Items

Mr. Taylor asked board members to consider the items from the Consent Items. No questions or concerns were noted.

- A. Approval of Staffing Report
- B. Approval to Renew Agreement with GCI
- C. Approval to Renew Agreement with JAMF
- D. Approval to Renew Agreement with Carahsoft - SolarWinds
- E. Approval to Renew Agreement with BoardOnTrack
- F. Approval of Contract Renewal with Docusign
- G. Approval of Renewal Agreement with PowerSchool
- H. Approval to Continue Agreement with Moore College of Design
- I. Approval to Renew Agreement with Genially
- J. Approval to Renew Agreement with TurnItIn
- K. Approval to Renew Agreement with Lexia

Marcella Arline made a motion to approve the Consent Items and the minutes from Reach Cyber Charter School on 05-21-25.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Trustee

Mr. Taylor advised the Board that a Board member's term was up for renewal at this meeting, Paul Donecker. Mr. Donecker confirmed that he is interested in renewing his term on the Board. Fellow Board members indicated their support and appreciation for Mr. Donecker's continued service.

David Taylor made a motion to approve Mr. Donecker for an additional board term.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of Officers for the 2025-2026 School Year

Ms. Karpew advised the Board that it was also time to elect officers for the next year. David Taylor as Board President, Gail Hawkins Bush as Vice President, Marcella Arline as Treasurer, and Paul Donecker as Secretary, were nominated as a slate of officers.

Anthony Alexander made a motion to approve the slate of officers.

Ralph Woodard seconded the motion.

The board **VOTED** to approve the motion.

C. Approval of Agreement with Overnight Office

Rachel Graver, Chief Operating Officer, requested approval for an invoice for moving services with Overnight Office. Three companies were contacted for estimates with Overnight Office offering the best value.

Anthony Alexander made a motion to approve the invoice with Overnight Office.

Ralph Woodard seconded the motion.

The board **VOTED** to approve the motion.

VII. Information Items

A. Government Affairs Update

Brandie Karpew, Director of Outreach, provided a government affairs update specifically highlighting the recent passage of HB1500 out of the House, an education funding bill which represents a significant threat to educational choice and equity in Pennsylvania.

Ms. Karpew **specifically highlighted the upcoming state budget process deadline of June 30, 2025.**

VIII. Executive Session

A. Annual Act 44 Director of Safety Report on Safety and Security at the School

The Board entered into an Executive Session at 9:32 a.m.

The Board entered into an Executive Session upon a motion being made, seconded and confirmed via roll call vote of all Board members present. The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)

(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were: David Taylor, Gail Hawkins Bush, Paul Donecker, Marcella Arline, Matt Ryan, Anthony Alexander, Leigh Anne Nasar, and Ralph Woodard. Guests present at the request of the Board were: Jane Swan, Greg McCurdy, LeeAnn Ritchie, Rachel Graver, Mike Garman, and Pat Hennessy. All others left the meeting at this time.

Greg McCurdy, Director of Special Education, provided the annual ACT 55 Director of Safety Report as required by the end of June each year. He noted the traditional protocols for the school facility and for staff members.

No other action was taken during Executive Session. The Board resumed open Session at

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:08 AM.

Respectfully Submitted,
Brandie Karpew

Coversheet

Approval of Invoice from Brolly

Section: V. Consent Items
Item: C. Approval of Invoice from Brolly
Purpose:
Submitted by:
Related Material: BROLLY-1178.pdf



Invoice

Brolly

56 Broad St STE 14018
 Boston, MA 02109
 USA

Bill to

Gregory McCurdy
 Reach Cyber Charter School
 750 East Park Drive, Suite 204
 Harrisburg, PA 17111
 United States

Invoice number BROLLY-1178

Invoice date July 2, 2025

Due date August 1, 2025

Total \$34,860.00

PRODUCTS & SERVICES	QTY	UNIT PRICE	AMOUNT
<p>Annual Subscription Profile: 1 site, 100 users, 1650 students IEP System: PSSP Premium Solutions: Benchmark Monitoring, Service Fulfillment Term: July 1, 2025 - June 30, 2026</p>	1	\$34,860.00	\$34,860.00

Subtotal	\$34,860.00
Total	\$34,860.00

Comments

Brolly can accept payment via mailed check or ACH. You can find W9 and other information here: [Brolly Payment Information](#).

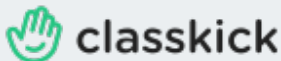
If you have any questions, please contact contracts@brollyed.com.

All fees are listed in USD and are subject to sales tax (as applicable).

Coversheet

Approval of Classkick Renewal

Section: V. Consent Items
Item: D. Approval of Classkick Renewal
Purpose:
Submitted by:
Related Material: Classkick Invoice#2021-45220-Reach Cyber Charter School.pdf



Renewal Quote

Classwork CO, DBA Classkick

classkick.com

BILL TO:
Reach Cyber Charter School

QUOTE # 2021-45220
QUOTE DATE 3/17/2025
QUOTE EXPIRES 6/30/2025

DESCRIPTION	QUANTITY	1 YR TERM	2 YR TERM	3 YR TERM	3 YR TERM* (Paid Annually)
Classkick Pro Subscription		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TERM DATE: 07/01/2025		\$34,099	\$68,199	\$102,299	\$34,099
Multi-year Discount:			7.00%	20.00%	Locked in price!
Sub Total:		\$34,099	\$63,499	\$81,899	\$34,099
TOTAL w/ 5% early renewal discount (by May 31)		\$32,399	\$60,099	\$76,799	\$32,399

NOTES:

Classkick Pro license is an unlimited license for all site administrators, teachers and students. PD sessions included.

Early renewal discount: must sign/return by 5/31/2025.

Payment Method (Check One): PO Check Wire Transfer

Subscription Acceptance

Name _____ **Date** _____

Title _____ **Email** _____

Signature _____

This signature acknowledges the quoted price above and will initiate the purchase order and invoicing process. Submitted a signed quote will send an invoice and confirm your subscription.

Subscription Assignments

Classkick Pro Account Owner/Admin Same as above

Name _____ **Email** _____ **Title** _____

Billing Contact Email Same as above

Name _____ **Email** _____ **Title** _____

Remit payment to:

Classwork Co, DBA Classkick
PO Box 772728
Area #2223001
Detroit, MI 48277-2728 USA

In the check memo please include:
"Area #2223001"
billspayable@classkick.com

**Our W-9 is below (page 2 of this invoice) or you can download it here: classkick.com/w9.
Memberships are refundable for up to 30 days. Membership renews automatically unless canceled in writing or via a software application system earlier than 30 days before the end date.
This Order is governed by the terms of Classkick's Terms of Service found at [Terms of Service](#). Please see our [Privacy Policy](#).**

Form W-9 (Rev. March 2024) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification Go to www.irs.gov/FormW9 for instructions and the latest information.	Give form to the requester. Do not send to the IRS.
--	--	---

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Classwork Co</p> <p>2 Business name/disregarded entity name, if different from above. Classkick</p> <p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)</p> <p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p> <p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)</p> <p>5 Address (number, street, and apt. or suite no.). See instructions. 2045 W Grand Ave Ste B PMB 50472</p> <p>6 City, state, and ZIP code Chicago, IL 60612</p> <p>7 List account number(s) here (optional)</p> <p>Requester's name and address (optional)</p>
--	---

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number	
[] [] [] - [] [] - [] [] [] [] [] []	
or	
Employer identification number	
4 6 - 3 5 5 0 5 4 0	

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest and dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person *Joy K. Moore*

Date 01/03/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Coversheet

Approval to Renew Agreement with Read and Write

Section: V. Consent Items
Item: E. Approval to Renew Agreement with Read and Write
Purpose:
Submitted by:
Related Material: Q-253709-Reach Cyber Charter School-PA_Read and Write.pdf

Quote

#Q-253709



Quote must be attached to Purchase Order

June 16, 2025

Valid Until June 30, 2025

COMMENCEMENT DATE:6/29/2025

Bill To

Reach Cyber Charter School

Accounts Payable

750 East Park Drive Ste 204,

Harrisburg, Pennsylvania 17111

ATTN: NA

Ship To

Reach Cyber Charter School

Accounts Payable

750 East Park Drivesuite 204,

Harrisburg, Pennsylvania 17111

ATTN: Nate Goodwin

2401 Sawmill Pkwy Suite 10-11,

Huron, OH 44839,

United States

PO's or Payment Questions

nafinance@everway.com

Fed Tax ID: 26-2606260

Everway Contact:

Donna Pronto

dpronto@texthelp.com

QTY	Item	Type	License Description	Sub Start Date	Sub End Date	Unit Price	Extended Price
7,490	R&W	Unlimited	Read&Write	6/29/2025	6/28/2026	USD 2.55	USD 19,099.50

Total Unit: USD 19,099.50

VAT: USD 1,145.97

Total: USD 20,245.47

NOTE: Credits, discount, adjustments, notes

Sales tax has been added to the quote because we do not have a current Tax Exempt Certificate on file. Please forward a current TEC along with the purchase order. Thank you!

RESOURCES INCLUDED WITH SUBSCRIPTION :

- For support, please reach out to:
 - na-support@everway.com
 - 800-697-6575 with coverage from 9am-5pm Eastern Standard Time
 - Note that chat support is available 9am-7:15pm Eastern Standard Time
- Online Support Forum/Knowledgebase
- Training and Implementation resources including Feature & How to Videos, Getting Started Guides, Toolmatcher, Training Portal, Product Certification, Live & Recorded webinars, Just-In-Time Email Communications, Smart Start Sessions and In-App Walkthroughs
- Product Updates and Enhancements
- Additional Professional Development Offerings available for purchase

FINANCIAL NOTES:

- Credit card payments can be accepted and are subject to a convenience fee applied to all credit card transactions over \$2,000.
 - A copy of the Tax-Exempt ID Certificate must accompany order if applicable, otherwise sales tax may be charged. All quoted sales tax is estimated and subject to change on final invoicing.
 - Our prices are subject to periodic increases
 - Additional licenses, optional features, upgrades and enhanced functionalities may incur additional fee(s), and will be priced pursuant to [EVERWAY'S] then current price list and quoted by [EVERWAY'S] upon receipt of a written request from Customer.
-



Everway LLC

2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

nafinance@everway.com

www.everway.com

June 9, 2025

Everway vendor information and change to entity structure

As a result of the significant change for our company, we have made some changes to our entity structure and our banking arrangements to allow us to better serve you, our valued customers.

Timeline

April 30, 2024, we announced that n2y LLC and Texthelp Inc had agreed to merge

January 9, 2025, we announced our new name, Everway

February 24, 2025 Texthelp Inc legally merged with n2y LLC

March 12, 2025 our name was changed to Everway LLC

Entity Update

As a result of the changes to our entity structure, our operating and contracting entity is Everway LLC EIN 26-2606260 as reflected on line 2 of the W9. This is the same EIN as previously held by n2y LLC.

For IRS reporting requirements, the W9 must reflect the name and EIN of the parent entity, which is Everway Holdco, LLC EIN 99-0735210. We do not contract under this entity; it is a holding company.

Bank Changes

We've provided details for our new banking partner to JP Morgan who offer more banking options.

Dun and Bradstreet Reports

Our D&B report is Everway LLC number: 100321616

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust centre <https://www.everway.com/trust/> any outstanding questions please contact nafinance@everway.com

Yours sincerely,

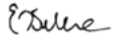
Erinn O'Sullivan

Chief Financial Officer

Our information

The pages that follow outline key information you may need to update our details on your system. If there is further information have a look at our trust center <https://www.everway.com/trust/> any outstanding questions please contact nafinance@everway.com

Yours sincerely,



Erinn O'Sullivan

Chief Financial Officer

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Everway Holdco, LLC (Parent Company)</p> <p>2 Business name/disregarded entity name, if different from above.</p> <p>Everway LLC (26-2606260) (Contracting/Operating entity)</p> <p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C</p> <p style="font-size: x-small;">Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions)</p> <p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions <input type="checkbox"/></p> <p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right; font-size: x-small;">(Applies to accounts maintained outside the United States.)</p> <p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>2401 Sawmill Parkway #10-11</p> <p>6 City, state, and ZIP code</p> <p>Huron, OH 44839-9172</p> <p>7 List account number(s) here (optional)</p> <p>Requester's name and address (optional)</p>
--	--

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; height: 20px;"> </td> <td style="width: 25%; height: 20px;"> </td> <td style="width: 25%; height: 20px;"> </td> <td style="width: 25%; height: 20px;"> </td> </tr> </table>										
or										
Employer identification number										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; height: 20px;">9</td> <td style="width: 25%; height: 20px;">9</td> <td style="width: 25%; height: 20px;">-</td> <td style="width: 25%; height: 20px;">0</td> <td style="width: 25%; height: 20px;">7</td> <td style="width: 25%; height: 20px;">3</td> <td style="width: 25%; height: 20px;">5</td> <td style="width: 25%; height: 20px;">2</td> <td style="width: 25%; height: 20px;">1</td> <td style="width: 25%; height: 20px;">0</td> </tr> </table>	9	9	-	0	7	3	5	2	1	0
9	9	-	0	7	3	5	2	1	0	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Lou Brewer</i>	Date <i>May 29, 2025</i>
------------------	--	--------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



DATE	DOCUMENT ID	DESCRIPTION	FILING	EXPED	CERT	COPY
03/13/2025	202507104938	OHIO LLC - AMENDMENT (LAM)	50.00	100.00	0.00	0.00

Receipt

This is not a bill. Please do not remit payment.

C T CORPORATION SYSTEM
4400 EASTON CMNS WAY STE 125
COLUMBUS, OH 43219

**STATE OF OHIO
CERTIFICATE**

Ohio Secretary of State, Frank LaRose
1777593

It is hereby certified that the Secretary of State of Ohio has custody of the business records for
EVERWAY LLC

and, that said business records show the filing and recording of:

Document(s)
OHIO LLC - AMENDMENT

Effective Date: 03/12/2025

Document No(s):
202507104938



United States of America
State of Ohio
Office of the Secretary of State

Witness my hand and the seal of the
Secretary of State at Columbus, Ohio this
13th day of March, A.D. 2025.

Frank LaRose
Ohio Secretary of State



Everway LLC

2401 Sawmill Pkwy Suite 10-11,
Huron, OH 44839,
United States

nafinance@everway.com

www.everway.com

April 1, 2025

Please find below the banking details for Everway LLC.

Our preferred payment method is bank ACH transfer. Please use the bank details provided to make payment. Please send all remittance information to NACreditControl@Everway.com

Bank Name	JPMorgan	Account No.	698606673
Account Name	Everway LLC	Routing No.	072000326

If you cannot pay by bank ACH transfer, please send a check to

Everway LLC
P.O. Box 735302
Dallas, TX 75373-5302

If you have any questions or require additional information please contact us at NAFinance@Everway.com

Yours sincerely,

Erinn O'Sullivan

Chief Financial Officer



March 31, 2025

EVERWAY LLC
2401 SAWMILL PARKWAY SUITES 10 AND 11
--
Huron, OH 44839

IMPORTANT | Transaction Routing Instructions (ACH and Wire)

Thank you for your request for account and bank routing number information for EVERWAY LLC. Please provide the below routing instructions for ACH and wire transactions to remitters who send transactions to the company account.

For accurate and timely processing of transactions, it is very important that remitters correctly identify the company account number and the applicable routing number.

For ACH delivery:

Bank Routing Number: 072000326
Account Number: 698606673
Account Name: EVERWAY LLC

For Wire Transfers:

Bank Routing Number: 021000021
SWIFT Code: CHASUS33
General Bank Reference Address: JPMorgan Chase New York, NY 10017
Account Number: 698606673
Account Name: EVERWAY LLC

Thank you for your business and the opportunity to serve you.

Sincerely,

Jim Harvey
Managing Director
JPMorgan Chase Bank, N.A.

Please note, we do not verify funds availability, provide account statuses or other account information to third parties.

If you previously had accounts with First Republic Bank, your First Republic routing numbers are still valid and active for use.

IMPORTANT INFORMATION: J.P. Morgan and Chase are marketing names for certain businesses of JPMorgan Chase & Co. ("JPMC") and its subsidiaries worldwide. Products and services may be provided by banking affiliates, securities affiliates or other JPMC affiliates or entities. Any examples used are generic, hypothetical and for illustration purposes only. Prior to making any financial or investment decisions, a client or prospect ("Client" or "you" as the context may require) should seek individualized advice from financial, legal, tax and other professional advisors that take into account all of the particular facts and circumstances of the Client's own situation. In no event shall JPMC or any of its directors, officers, employees or agents be liable for any use of, for any decision made or action taken in reliance upon or for any inaccuracies or errors in, or omissions from information in this content. We are not acting as any Client's agent, fiduciary or advisor, including, without limitation, as a Municipal Advisor under the Securities and Exchange Act of 1934. JPMC assumes no responsibility or liability whatsoever to any Client with respect to such matters, and nothing herein shall amend or override the terms and conditions in the agreement(s) between JPMC and any Client or other person.

©2023 JPMorgan Chase & Co. All rights reserved. JPMorgan Chase Bank, N.A. Member FDIC. All services are subject to applicable laws and regulations and service terms.

ABOUT THIS MESSAGE This letter gives you updates and information about your JPMC relationship.

Company IP - Confidential & Proprietary

Coversheet

Approval to Renew IEC Pre-apprenticeship

Section: V. Consent Items
Item: F. Approval to Renew IEC Pre-apprenticeship
Purpose:
Submitted by:
Related Material: IEC MOU 25-26 SY.pdf



Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
reachcyber.org

Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the “Agreement”) is entered into on _____ (date), by Reach Cyber Charter School and between _____, with an address of _____, and Reach Cyber Charter School, with an address of 750 East Park Drive, Suite 204, Harrisburg, PA 17111 (collectively referred to as the “Parties”).

ORGANIZATION BACKGROUND:

-

PURPOSE & OVERVIEW - *If organizing a virtual experience, please include if you will be providing recordings:*

-

DURATION:

-

COST (if applicable) *Please include minimum & maximum number of students who can participate:*

-

TECHNOLOGY NEEDED (if applicable) - *Please list items below including any software needed:*

-

MATERIALS/SUPPLIES/KITS for students (if applicable) - *Please list items and cost with estimated shipping:*

-



Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
reachcyber.org

RESPONSIBILITIES OF THE PARTIES:

1. Partners/Supervisors:

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
 - i. Assist students to complete Learning Plan Contract and sign
 - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
 - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
 - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

2. Students:

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.
 - i. Internship: Minimum of 60 hours and/or 6 weeks
 - ii. Career Mentorship: Minimum of 6 hours
 - iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
- g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
- h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.



Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
reachcyber.org

GOVERNING LAW (if applicable)

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania.

ALTERNATIVE DISPUTE RESOLUTION

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to _____ (Arbitration/mediation/negotiation) (**select one**) in accordance with, and subject to the laws of Pennsylvania.

AMENDMENTS

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.
- As such, any amendments made by the Parties will be applied to this Agreement.

ASSIGNMENT

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

ENTIRE AGREEMENT

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

REPRESENTATION AND WARRANTIES

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

LIMITATION OF LIABILITY

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.



Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
reachcyber.org

SEVERABILITY

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

SIGNATURE AND DATE

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Reach Cyber Charter School

750 East Park Dr., Ste 204

Harrisburg, PA 17111

Phone: 866-732-2416

Name: JD Smith, Director of EDIB & Careers

Signature: _____

Date: _____

Business:

Name: _____

Email: _____

Phone Number: _____

Signature: _____

Date: _____

Coversheet

Approval to Renew Geology Career Mentoring

Section: V. Consent Items
Item: G. Approval to Renew Geology Career Mentoring
Purpose:
Submitted by:
Related Material: Memorandum-of-Understanding_BMartin_Geology_2025.pdf

MEMORANDUM OF UNDERSTANDING

PARTIES

- This Memorandum of Understanding (hereinafter referred to as the “**Agreement**”) is entered into on __05/13/2025_____(the “**Effective Date**”), by Reach Cyber Charter School and between __Brittany Martin_____, with an address of 495 Schaeffer Road Lebanon, PA 17042 (hereinafter referred to as the “**_instructor_**”), and __ Brittany __, with an address of 495 Schaeffer Road Lebanon, PA 17042 (hereinafter referred to as the “**_____**”) (collectively referred to as the “**Parties**”).

PURPOSE

- This Agreement is entered into for the following reasons:
 1. The virtual class will be an 8-hour group class that will be divided into eight 1-hour sessions (please see attached for more detail).
 2. The cost of this group class is \$600 per student, plus \$60-\$70 per student for student kits
 3. Students will learn the basics of geology in a variety of topics, and what it takes to have a career in the field of geology (please see attached for more detail)
 4. Please see attached for detail on courses and associated career opportunities.
 5. Please see attached for student requirements, equipment the instructor would like provided and other applicable information.

RESPONSIBILITIES OF THE PARTIES

1. Brittany will be responsible for providing students with a career mentorship in Geology (please see attached for more detail).
2. Brittany will provide students with a basic understanding of Geology through various topics, which will also include career opportunities (please see attached for more detail).
3. Fall class dates will be October 21 through December 9 on Tuesdays from 3:00-4:00pm.
4. Brittany will encourage students to critically think, problem solve and communicate through interaction during classes (please see attached for more detail).
5. Reach Cyber School is responsible for covering the class expenses and materials sent out.

GOVERNING LAW (if applicable)

- This Agreement shall be governed by and construed in accordance with the laws of _____.

ALTERNATIVE DISPUTE RESOLUTION

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to _____ (Arbitration/mediation/negotiation) (Circle one) in accordance with, and subject to the laws of, _____.

AMENDMENTS

- The Parties agree that any amendments made to this Agreement must be in writing and they must be signed by both Parties to this Agreement.
- As such, any amendments made by the Parties will be applied to this Agreement.

ASSIGNMENT

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

ENTIRE AGREEMENT

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

REPRESENTATION AND WARRANTIES

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

CONFIDENTIALITY

- The Parties will treat the terms of this MOU, and the documents submitted herewith, in the strictest of confidence, and that such terms will not be disclosed other than to those officers, representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

LIMITATION OF LIABILITY

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the

transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.

SEVERABILITY

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention. [OB]

SIGNATURE AND DATE

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Reach Cyber Charter School

Name: Jane Swan, CEO

Signature: _____

Date: _____

Name: Brittany Martin _____

Signature: *Brittany Martin*

Date: 05/12/2025 _____

Coversheet

Approval to Renew Agreement with Elmwood Zoo

Section: V. Consent Items
Item: H. Approval to Renew Agreement with Elmwood Zoo
Purpose:
Submitted by:
Related Material: Elmwood Reach Cyber Charter Partnership 2025.pdf



Reach Cyber Charter Partnership 2025

Keeper for a Day Experience at Elmwood Park Zoo

Experience Overview:

Students will have the opportunity to experience what it is like to be a zookeeper! The experience will be one 3 hour day for the middle school age group, and two 3 hour days for the high school age group. The time will be 9:00am to 12:00pm. The ratio will be two students for one Elmwood staff. We can run one 3 hour experience per day.

This experience will take place on weekdays (Monday through Friday) starting October 13th through October 31st. Students must be signed-up two weeks in advance, and a guardian must have filled out the Google Form to provide contact information prior to the experience.

During their keeper for a day experience, students will be working behind the scenes with our Education Ambassador Animals. These animals' job is to teach about their species. During this time, students will get to learn the ins and outs of taking care of these animal friends from an education zookeeper. Topics such as husbandry, enrichment, training, etc. will be discussed and taught. Students will have the chance for hands-on experiences, as well as ask any questions about career opportunities in the zoo field.

Pricing:

\$325.00 per student for elementary/middle school, and \$500.00 per student for high school, since they will be doing two experiences.

Megan Stanton
Elmwood Park Zoo

Reach Cyber Charter



Elmwood Park Zoo
Education Department
Last Updated: 5/27/25 M.V.S

Coversheet

Approval to Renew Agreement with the Jason Phillips Team

Section: V. Consent Items
Item: I. Approval to Renew Agreement with the Jason Phillips Team
Purpose:
Submitted by:
Related Material: Real Estate.SY2526.MOU (version 2).pdf

This **Memorandum of Understanding** (MOU) is entered into as of June 30, 2025, by and between:

The Jason Phillips Team, LLC is a company incorporated/established under the laws of the US having its registered office in Pennsylvania

and

Reach Cyber Charter School, an organization incorporated/established under the laws of the US having its registered office in Pennsylvania.

Individually referred to as “Party” and collectively as “Parties”.

This MOU constitutes and expresses the entire MOU and understanding between the Parties in reference to all matters herein referred to, all previous discussions, promises, representations, and understandings relative thereto, if any, had between the parties hereto, being herein merged.

I. Purpose & Objective

1. In furtherance of public interest and with the aim of improving the knowledge of a professional career in Real Estate, The Jason Phillips Team, which is a professional real estate company, will develop, implement, and may appoint other licensed real estate agents, to facilitate sessions for high school students at Reach Cyber Charter School.
2. The purpose of this program is to increase high school knowledge of real estate in the current market.
3. Reach Cyber Charter School will assist with the marketing distribution of the program, will identify students for the program, and will provide a list of students, parents' names, addresses, and phone numbers of all students enrolled in the program.

II. Program Overview: Real Estate 101, Real Estate 201, & Real Estate 301

1. A. Real Estate 101 is a career mentoring program geared toward educating students about a career in the Real Estate industry as a realtor.
B. Real Estate 201 is a continuation of 101. It will focus on establishing and managing a real estate business.
C. Real Estate 301 is an advanced, intense experience where students participate in designing the focus of their internship. Students may observe or participate in the process of finding potential buyers, showing properties, negotiating deals, and closing transactions. Students may learn about property maintenance, tenant relations, and managing rental agreements. Students may gain exposure to financial modeling, investment analysis, and the process of evaluating real estate deals. Students may participate in creating marketing materials, managing social media presence, and developing sales strategies. It is important to note that students may engage in more than one focus mentioned here or create a new focus.
2. Career projection: Overall employment of real estate brokers and sales agents is projected to grow 5 percent from 2022 to 2031, about as fast as the average for all occupations.

3. About 54,800 openings for real estate brokers and sales agents are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as retiring.

III. Program Goals

1. Learn about the educational requirements
2. The financial requirements
3. Role of a Broker ex. Coldwell Banker/ Berkshire Hathaway etc...
4. Understanding different market trends
5. Developing clients
6. Defining career goals
7. What it means to be self-employed
8. Expectations of a Realtor

IV. Session Overview: 101

1. Week One) Intro- Explanation of the real estate industry, legal obligations, educational requirements, licensing cost, and time.
2. Week Two) Understanding Brokers- Fees, commission splits, fees, education, and training
3. Week Three) Markets- Who would the agent like to focus on serving? Buyers, sellers, investors
4. Week Four) Market selection- How to research the requirements and demographics of the market chosen to serve.
5. Week Five) Teams vs Individuals- Which approach is the best match with the agent's goals and personality
6. Week Six) Defining career goals- What is the goal of the agent ex. Income, schedule flexibility?
7. Week Seven) Understand being self-employed- Taxes, insurance, expenses, retirement etc...
8. Week Eight) Emotional/physical expectations- Building your support system ex. Parents, partner, spouse, children.

Session Overview: 201

1. Week One) Contact management- Choosing the right contact management system.
2. Week Two) Branding and marketing- The look and statement of your business, what you represent.
3. Week Three) Training - Identify how you will get the needed training. Broker, off site seminars/classes, online courses.
4. Week Four) Accountability- Who is checking you? Team, mentor, program.
5. Week Five) Social Media- Create a natural presence and platform with a message
6. Week Six) Location- Become a known leader in your community for your services.
7. Week Seven) Network- Reach clients, target your market and identify events of common interest.
8. Week Eight) Follow up- Stay in contact with your people, create a system.

Session Overview: 301

This will vary depending on the focus of the student.

V. Term & Structure

1. The 101 program will offer 8 (1-hour) virtual sessions with the option to attend an in-person property. The 201 program will offer 8 (1-hour) virtual sessions and 2 (2-3-hour) in-person sessions at the locations outlined below. Dates will be shared as they are scheduled. The 301 Internship will be designed in partnership with each student and will be a hybrid experience.
2. Virtual structure: Each student will log in via the Zoom link provided and prepare to listen, dialogue, and engage. The Jason Phillips Team will share informative slides, short videos, and potentially other speakers will participate. Students will take notes, ask questions, and engage.
3. Fall Virtual sessions for 101 and 201 will tentatively run from 10/8/2025 – 12/3/2025 and meet weekly on Wednesdays. Spring Virtual sessions will tentatively take place from 3/4/26 – 4/22/26. Virtual sessions for 301 will be designed in partnership with the student each semester.
4. The property visits for 101 will be in York, PA., and Philadelphia, PA. The locations for 201 may include any of the following: Coldwell Banker Office, (RAYAC) Realtors Association of York and Adams County, Blog/Podcast office with dates to be determined.

VI. TUITION, ABSENTEEISM, AND CREDITS

1. 8 virtual sessions, for 101(Fall/Spring) and 8 virtual sessions for 201 (Fall/Spring) meeting weekly on Wednesdays. 301 will meet for 8 weeks with dates and times designed in partnership with the student.
2. In-person session dates to be determined, near the middle to the end of the program.
3. Flat rate of \$12,000 per semester or \$1500 per student each semester
4. Students may miss up to two classes and still successfully complete the level and advance to the next level. We will contact students immediately when they do not show up for a virtual class.
5. If a student misses more than two classes for an acceptable reason, they may be given the opportunity to make up the appropriate amount of time.

VII. INSURANCE

1. At all times during the term of this MOU, The Jason Phillips Team will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the services to be provided by, The Jason Phillips Team under this MOU.
2. The Jason Phillips Team is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including, but not limited to attorney fees, and settlement expenses, that may at any time be incurred by reason of any claim, suit, action or other proceedings that are based on, or arising from, the partner/memorandum of agreement.

VIII. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

(Partner Organization) Name/Title

Date

Jason Phillips dotloop verified
06/30/25 8:55 AM EDT
AYYC-NNVC-QNBS-JIPX

*Jason Phillips, CEO
The Jason Phillips Team, LLC*

Date

Coversheet

Approval to Renew Agreement with Weary Arts Group

Section: V. Consent Items
Item: J. Approval to Renew Agreement with Weary Arts Group
Purpose:
Submitted by:
Related Material: MOU WAG.SY2526 Signed.pdf

**Memorandum of Understanding
for the partnership with
Weary Arts Group LLC
Located in York, PA,
Serving South Central PA,
National, and International markets**

Partnering Organization:

Reach Cyber Charter School
750 East Park Drive, Suite 204
Harrisburg, Pa 17111

Lead Organization:

Weary Arts Group LLC (WAG)
2420 S. Queen St.
York, Pa 17042

This Memorandum of Understanding (MOU) is made and entered into by Weary Arts Group (WAG) and Reach Cyber Charter School. The entities listed above may collectively be referred to as the parties to this MOU.

I. Purpose:

The purpose of this MOU is to partner with WAG which instructs youth throughout South Central PA and abroad. Students in grades 9-12, from Reach Cyber Charter School, will be able to explore a career in performing arts through the WAG Performing Arts Career Prep (WAG PAC Prep). Additionally, students in grades 6-8 will have an opportunity to engage in a performing arts experience through the WAG Virtual Studio Academy (WAG VSA).

The start date for the WAG PAC Prep for Fall will take place on Tuesday, October 28th. The start date for the WAG VSA for the Fall will take place on Monday, October 27th. The start date for the WAG PAC Prep for Spring will take place on Tuesday, March 10th. The start date for the WAG VSA for Spring will take place on Monday, March 9th. Classes will take place virtually through Zoom. In-person components may be added upon request. Both programs are 8-weeks in length. WAG PAC Prep will meet 3 times per week, Tuesday – Thursday from 3:30PM-4:30PM, and WAG VSA will meet once a week on Mondays from 3:30PM – 4:30PM.

Reach Cyber Charter School will assist with the marketing of the program.

Reach Cyber Charter School will identify students for each program and will provide a list of students and parents' names, addresses, and phone numbers who will participate in the program.

II. STATEMENT OF MUTUAL BENEFIT AND INTEREST:

The parties agree that it is to their mutual benefit and interest to work cooperatively to provide youth the WAG's Program courses.

The parties to this MOU have individual responsibilities regarding the partnership.

Reach Cyber Charter School and WAG will be active partners in communicating about these career experiences, with WAG being the lead organization and Reach Cyber Charter School being the partnering organization.

WAG will provide:

- A virtual meeting space with the option for in-person opportunities
- A curated exploration opportunity for middle school.
- An internship opportunity for high school students that allows them to explore careers in the performing arts.
- Qualified staff to instruct students for the duration of the program and maintain their student records.
- Attendance and participation records for Reach Cyber Charter School
- Personalize mentoring throughout the program
- Marketing materials

Reach Cyber Charter School will provide:

- Software needs: Audacity and Noteflight for all students in the program
- Assisting in the marketing and distribution to the Reach Cyber Charter School students/families to allow enrollments
- Appropriate contact information for enrolled students
- Assisting in case of student disciplinary issues

III. TUITION, ABSENTEEISM, AND CREDITS

- Each program will run for 8 weeks, each semester
- WAG PAC Prep Fees: Flat rate of \$12,000 per semester (for 10-15 students) or \$1,000 per student (for less than 10 students, min. of 5)
- WAG VSA Fees: Flat rate of \$4000 per semester (for 10-15 students) or \$350 per student (for less than 10 students, min. of 5)
- Staff will contact students immediately if they do not show up for a session
- Students may miss up to two sessions
- If a student misses more than two sessions for an acceptable reason, they may be given the opportunity to make up those hours.

IV. INSURANCE

At all times during the term of this MOU, WAG will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the services

to be provided by WAG under this MOU. The liability insurance shall be of the type customarily obtained in WAG's field.

WAG is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including, but not limited to attorney fees, settlement expenses, that may at any time be incurred by reason of any claim, suit, action or other proceeding that is based on, or arises from, the partner/memorandum of agreement.

V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

(Partner Organization) Name/Title

Date



*Cal Oliver Weary, CEO
Weary Arts Group LLC*

7/1/25

Date

Coversheet

Approval to Renew Agreements with Myth

Section: V. Consent Items
Item: K. Approval to Renew Agreements with Myth
Purpose:
Submitted by:
Related Material: Myth Reach MOU June 2025-2.pdf
Myth Reach MOU June 2025.pdf



Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
reachcyber.org

Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the “Agreement”) is entered into on 6/18/25, with sessions beginning October 2025, by Reach Cyber Charter School and between Myth, with an address of 300 W Cuthbert Blvd Haddon Twp NJ 08108, and Reach Cyber Charter School, with an address of 750 East Park Drive, Suite 204, Harrisburg, PA 17111 (collectively referred to as the “Parties”).

ORGANIZATION BACKGROUND:

- Myth is a creative strategy firm that specializes in storytelling, community engagement, and innovative program design. Co-founded by Kristen Angelucci and Matt Goold, Myth brings together a deep understanding of narrative, collaboration, and human-centered design to create impactful experiences that bridge creativity and practicality. Myth’s approach prioritizes participatory engagement, dynamic facilitation, and an emphasis on how creativity and business best practices can harmoniously co-exist.

PURPOSE & OVERVIEW (HIGH SCHOOL AND MIDDLE SCHOOL) -

The high school and middle school programs focus on the business of creativity—helping students understand how creative fields function as careers, how to sustain personal artistic practice, and how to translate creativity into viable professional paths. Interactive sessions delivered via Zoom (with recordings provided), where students will engage primarily via chat and interactive discussion.

DURATION: The high school experience will consist of **six 90-minute** virtual sessions.
The middle school experience will consist of **four 60-minute** virtual sessions.

The program will explore:

- **Creative Collaborations:** How to find and nurture artistic partnerships across disciplines.

- **Sustaining Creativity When It Becomes Work:** How to maintain joy in creative practice while monetizing it.
- **Creative Careers:** Casting the widest net possible to define careers that bring creative fulfillment, from living as an "artist" to bringing artistic sensibilities to unexpected roles and industries
- **The Business Side of Creativity:** Exploring how skills in things like branding, sales, client services, communication and more help to support a sustainable creative career.
- **Personal Narrative & Creative Identity:** Helping students articulate their creative voice and shape a personal brand that is authentic to them.
- **The Through-Line of Creative Careers:** Identifying commonalities in creative professions and preparing for pivots across fields.

PROGRAM CONTEXT (HIGH SCHOOL AND MIDDLE SCHOOL):

The program is designed to complement existing arts education initiatives, particularly those partnered with Moore College of Art & Design, by focusing on the intersection of creative practice and business sustainability rather than technical artistic instruction. Though students will be given ample room to respond to prompts and be creative, they will not be taught a specific creative discipline (such as drawing, poetry, etc.). Rather, they will bring their existing skills and interests to be applied to this program's larger framework.

PURPOSE & OVERVIEW (ELEMENTARY SCHOOL):

To prepare younger students for careers in creative fields, we will focus not on the careers themselves but on the skills necessary to creative industries: collaboration, problem-solving, communication and design-thinking.

Each week, we'll offer a one hour creative workshop in storytelling, where students will work together to design a poster for a fictional movie. Students will sign up for a week by theme, such as "space movie," "animal movie," "Halloween movie," etc. Together they'll determine the characters, setting and basic plot before working on things like the title, graphics style, fonts, etc. By the end of each class, the group will have a rough draft of a movie poster, which Myth will then polish and turn into a PDF, as well as uploading to a third party site where families can actually order posters if they'd like physical reminders of the project.

Through participation in these workshops, students will:

- **Build Foundational Career Skills for Creative Industries**
Practice essential competencies like creative collaboration, iterative design, and visual communication—skills that underpin roles in advertising, media, game design, publishing, and other creative fields.

- **Develop Confidence in Team-Based Creative Work**
Gain experience contributing ideas within a collaborative environment, understanding how individual contributions shape a shared vision—mirroring real-world creative workflows.
- **Strengthen Creative Problem-Solving Abilities**
Learn how to make imaginative yet cohesive decisions within shared constraints, a key ability in careers where innovation must align with brand or project guidelines.
- **Explore the Relationship Between Story and Design**
Understand how narrative and visual elements work together to convey mood, genre, and audience appeal—skills foundational to roles in graphic design, filmmaking, and marketing.
- **Gain Exposure to Basic Project Workflow and Output**
Participate in a simplified version of a creative production pipeline, from ideation to draft to final artifact, with exposure to how raw ideas evolve into professional deliverables.
- **Receive Tangible Portfolio-Style Work**
Contribute to a finished piece (a professionally polished movie poster) that demonstrates collaboration and creative thinking—an early artifact they can share, reflect on, or build upon.

DURATION: The elementary school experience will consist of **six 60-minute** sessions

COST (if applicable) *Please include minimum & maximum number of students who can participate:*

- **\$16,500:** High school - *3 minimum, 20 students maximum*

- **\$12,000:** Middle School - *3 minimum, 20 students maximum*

- **\$12,000:** Elementary School - *1 minimum, 5 students per weekly session maximum*

(Price for additional students/sessions available upon request.)

Total: **\$40,500**

Pricing structure:

-50% of total due upon signing, minus \$8,250 from high school spring contract, regardless of enrollment totals (**\$12,000**)

-Additional 25% of program total due if program is cancelled due to low enrollment 10 business days or fewer before program start date

TECHNOLOGY NEEDED (if applicable) - *Please list items below including any software needed:*

- Students must be able to access Zoom (Myth will provide the host Zoom)

MATERIALS/SUPPLIES/KITS for students (if applicable) - *Please list items and cost with estimated shipping:*

- N/A



Reach Cyber Charter School

750 East Park Drive

Suite 204

Harrisburg, PA 17111

(717) 704-8437

reachcyber.org

RESPONSIBILITIES OF THE PARTIES:

1. Partners/Supervisors:

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
 - i. Assist students to complete Learning Plan Contract and sign
 - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
 - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
 - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

2. Students:

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.

- i. Internship: Minimum of 60 hours and/or 6 weeks
- ii. Career Mentorship: Minimum of 6 hours
- iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
- g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
- h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.



Reach Cyber Charter School 750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437

GOVERNING LAW reachcyber.org

(if applicable)

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania. **ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to (**Arbitration**/mediation/negotiation) in accordance with, and subject to the laws of Pennsylvania.

AMENDMENTS

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.

- As such, any amendments made by the Parties will be applied to this Agreement.

ASSIGNMENT

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

ENTIRE AGREEMENT

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

REPRESENTATION AND WARRANTIES

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

LIMITATION OF LIABILITY

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SEVERABILITY

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

SIGNATURE AND DATE

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Reach Cyber Charter School

750 East Park Dr., Ste 204
Harrisburg, PA 17111
Phone: 866-732-2416

Name: JD Smith, Director of EDIB & Careers

Signature:

Date:

Business: Myth

Name: Kristen Angelucci

Email: kristen@withmyth.com

Phone Number: 609 576 2015

Signature: *Kristen Angelucci*

Signed by Myth: 6.18.25



Reach Cyber Charter School

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reachcyber.org

Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the “Agreement”) is entered into on 5/12/25, by Reach Cyber Charter School and between Myth, with an address of 300 W Cuthbert Blvd Haddon Twp NJ 08108, and Reach Cyber Charter School, with an address of 750 East Park Drive, Suite 204, Harrisburg, PA 17111 (collectively referred to as the “Parties”).

ORGANIZATION BACKGROUND:

- Myth is a creative strategy firm that specializes in storytelling, community engagement, and innovative program design. Co-founded by Kristen Angelucci and Matt Goold, Myth brings together a deep understanding of narrative, collaboration, and human-centered design to create impactful experiences that bridge creativity and practicality. Myth’s approach prioritizes participatory engagement, dynamic facilitation, and an emphasis on how creativity and business best practices can harmoniously co-exist.

PURPOSE & OVERVIEW (HIGH SCHOOL AND MIDDLE SCHOOL) -

The high school and middle school programs focus on the business of creativity—helping students understand how creative fields function as careers, how to sustain personal artistic practice, and how to translate creativity into viable professional paths. Interactive sessions delivered via Zoom (with recordings provided), where students will engage primarily via chat and interactive discussion.

DURATION: The high school experience will consist of **six 90-minute** virtual sessions.
The middle school experience will consist of **four 60-minute** virtual sessions.

The program will explore:

- **Creative Collaborations:** How to find and nurture artistic partnerships across disciplines.

- **Sustaining Creativity When It Becomes Work:** How to maintain joy in creative practice while monetizing it.
- **Creative Careers:** Casting the widest net possible to define careers that bring creative fulfillment, from living as an "artist" to bringing artistic sensibilities to unexpected roles and industries
- **The Business Side of Creativity:** Exploring how skills in things like branding, sales, client services, communication and more help to support a sustainable creative career.
- **Personal Narrative & Creative Identity:** Helping students articulate their creative voice and shape a personal brand that is authentic to them.
- **The Through-Line of Creative Careers:** Identifying commonalities in creative professions and preparing for pivots across fields.

PROGRAM CONTEXT (HIGH SCHOOL AND MIDDLE SCHOOL):

The program is designed to complement existing arts education initiatives, particularly those partnered with Moore College of Art & Design, by focusing on the intersection of creative practice and business sustainability rather than technical artistic instruction. Though students will be given ample room to respond to prompts and be creative, they will not be taught a specific creative discipline (such as drawing, poetry, etc.). Rather, they will bring their existing skills and interests to be applied to this program's larger framework.

PURPOSE & OVERVIEW (ELEMENTARY SCHOOL):

To prepare younger students for careers in creative fields, we will focus not on the careers themselves but on the skills necessary to creative industries: collaboration, problem-solving, communication and design-thinking.

Each week, we'll offer a one hour creative workshop in storytelling, where students will work together to design a poster for a fictional movie. Students will sign up for a week by theme, such as "space movie," "animal movie," "Halloween movie," etc. Together they'll determine the characters, setting and basic plot before working on things like the title, graphics style, fonts, etc. By the end of each class, the group will have a rough draft of a movie poster, which Myth will then polish and turn into a PDF, as well as uploading to a third party site where families can actually order posters if they'd like physical reminders of the project.

Through participation in these workshops, students will:

- **Build Foundational Career Skills for Creative Industries**
Practice essential competencies like creative collaboration, iterative design, and visual communication—skills that underpin roles in advertising, media, game design, publishing, and other creative fields.

- **Develop Confidence in Team-Based Creative Work**
Gain experience contributing ideas within a collaborative environment, understanding how individual contributions shape a shared vision—mirroring real-world creative workflows.
- **Strengthen Creative Problem-Solving Abilities**
Learn how to make imaginative yet cohesive decisions within shared constraints, a key ability in careers where innovation must align with brand or project guidelines.
- **Explore the Relationship Between Story and Design**
Understand how narrative and visual elements work together to convey mood, genre, and audience appeal—skills foundational to roles in graphic design, filmmaking, and marketing.
- **Gain Exposure to Basic Project Workflow and Output**
Participate in a simplified version of a creative production pipeline, from ideation to draft to final artifact, with exposure to how raw ideas evolve into professional deliverables.
- **Receive Tangible Portfolio-Style Work**
Contribute to a finished piece (a professionally polished movie poster) that demonstrates collaboration and creative thinking—an early artifact they can share, reflect on, or build upon.

DURATION: The elementary school experience will consist of **six 60-minute** sessions

COST (if applicable) *Please include minimum & maximum number of students who can participate:*

- **\$16,500:** High school - *3 minimum, 20 students maximum*

- **\$12,000:** Middle School - *3 minimum, 20 students maximum*

- **\$12,000:** Elementary School - *1 minimum, 5 students per weekly session maximum*

(Price for additional students/sessions available upon request.)

Total: **\$40,500**

Pricing structure:

-50% of total due upon signing, minus \$8,250 from high school spring contract, regardless of enrollment totals (**\$12,000**)

-Additional 25% of program total due if program is cancelled due to low enrollment 10 business days or fewer before program start date

TECHNOLOGY NEEDED (if applicable) - *Please list items below including any software needed:*

- Students must be able to access Zoom (Myth will provide the host Zoom)

MATERIALS/SUPPLIES/KITS for students (if applicable) - *Please list items and cost with estimated shipping:*

- N/A



Reach Cyber Charter School

750 East Park Drive

Suite 204

Harrisburg, PA 17111

(717) 704-8437

reachcyber.org

RESPONSIBILITIES OF THE PARTIES:

1. Partners/Supervisors:

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
 - i. Assist students to complete Learning Plan Contract and sign
 - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
 - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
 - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

2. Students:

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.

- i. Internship: Minimum of 60 hours and/or 6 weeks
- ii. Career Mentorship: Minimum of 6 hours
- iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
- g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
- h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.



Reach Cyber Charter School 750 East Park Drive
 Suite 204
 Harrisburg, PA 17111
 (717) 704-8437

GOVERNING LAW reachcyber.org

(if applicable)

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania. **ALTERNATIVE DISPUTE RESOLUTION**

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to (**Arbitration**/mediation/negotiation) in accordance with, and subject to the laws of Pennsylvania.

AMENDMENTS

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.

- As such, any amendments made by the Parties will be applied to this Agreement.

ASSIGNMENT

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

ENTIRE AGREEMENT

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

REPRESENTATION AND WARRANTIES

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

LIMITATION OF LIABILITY

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.



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SEVERABILITY

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

SIGNATURE AND DATE

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Reach Cyber Charter School

750 East Park Dr., Ste 204
Harrisburg, PA 17111
Phone: 866-732-2416

Name: JD Smith, Director of EDIB & Careers

Signature:

Date:

Business: Myth

Name: Kristen Angelucci

Email: kristen@withmyth.com

Phone Number: 609 576 2015

Signature: *Kristen Angelucci*

Date: 5/12/25

Coversheet

Approval to Renew Agreement with IU13

Section: V. Consent Items
Item: L. Approval to Renew Agreement with IU13
Purpose:
Submitted by:
Related Material: IU13 - Reach Cyber MS EES Yr2 quote.pdf



Account: C4287	Enrollment Number: 8395273
Customer: Reach Cyber Charter School	Order# 29039
750 E Park Drive	Teachers FT: 600
Harrisburg, PA 17111	Teachers PT: 0
wshedd@reachcyber.org	Admin FT: 325
Renewal Group: August - Year: 2	Admin PT: 0
Status: Quote	Students: 7400
PO Number:	
Date: 06/03/2025	Total Users: 925

SKU	Description	Qty	Unit Price	Ext Price
QLU-00002-S	Defender Endpoint P2 Edu Sub Per User Student	7400	\$7.00	\$51,800.00
AAD-38391	M365 A3 Unified Subscription	925	\$54.85	\$50,736.25
MS-Support	Microsoft Unified Support	1	\$6,700.00	\$6,700.00
SFQ-00001	Power Automate Plan EDU ShrdSvr ALNG SubsVL MVL Per User (was Flow)	2	\$76.90	\$153.80
B1B-00007	Power BI Premium (requires Power BI Pro, M365 A3 or M365 A5 Subscription)	5	\$52.55	\$262.75
ZXI-00009	Teams Premium	0	\$23.35	\$0.00
HVK-00001	Unlimited Server Platform per User	925	\$22.85	\$21,136.25
D87-01057	Visio Professional (on-Premise) License Less than EQU Count	20	\$56.10	\$1,122.00
Order Total:				\$131,911.05

To process your order, please send a purchase order (po) to
software@iu13.org
Canon IU13 Software Sales, 1020 New Holland Avenue, Lancaster PA 17601 717-606-1810

Coversheet

Approval of AIO Repurchase

Section: V. Consent Items
Item: M. Approval of AIO Repurchase
Purpose:
Submitted by:
Related Material: AIO - Global_Data_Consultants_LLC.028874.v1.1.pdf



Dell Pro 24 All-in-One

Quote # 028874

Version 1

Prepared for:

Reach Cyber Charter School

Nate Laird

nlaird@reachcyber.org

750 East Park Drive, Suite 204

Harrisburg, PA 17111



GDC IT Solutions
 4530 Lena Drive
 Mechanicsburg, PA 17055
 717-262-2080

Hardware

Selected	Description	Price	Qty	Ext. Price
<input checked="" type="checkbox"/>	<p>Dell Pro 24 All-in-One Intel(R) Core(TM) Ultra 5 235T vPro(R) (13 TOPS NPU, 14 cores, up to 5.0GHz)</p> <p>Intel(R) Core(TM) Ultra 5 235T vPro(R) (13 TOPS NPU, 14 cores, up to 5.0GHz) Windows 11 Pro 8 GB: 1 x 8 GB, DDR5, up to 5600 MT/s, non-ECC 256GB SSD TLC Thermal Pad, Screw and Rubber for SSD Integrated Graphics Screw for WLAN card Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R) wireless card Wireless Driver, Intel(R) Wi-Fi 6E AX211, 2x2, 802.11ax, Bluetooth(R) wireless card Dell Pro 24 All-in-One QC24251, 35W CPU, Non-touch, FHD HDR Camera Dell Wired Keyboard - KB216 - US English - Black No Mouse Selected Fixed Stand for Dell Pro 24 All-in-One 35W/65W ENERGY STAR Qualified Power Cord for 3-pin Adapter (US) Documentation Watch Dog SRV Quick Start Guide US Reese coin battery Package Warning label Trusted Platform Module (Discrete TPM Enabled) DAO factory Information Package for Fixed/ HAS/ no stand (DAO) Shipping Label Regulatory Label, Dell Pro 24 All-in-One QC24251, 35W, 130W ADPT, FSJ Intel IRST Driver Intel Core Ultra 5 Processor Label Desktop BTO Standard shipment Dell Pro 24 All-in-One QC24251 35W No vPro support L EPEAT 2018 Registered (Silver) Custom Configuration Non-touch Panel No Option Included English, French, Spanish, Brazilian Portuguese 130 Watt A/C Adapter Dell Limited Hardware Warranty Plus Service Onsite Service After Remote Diagnosis 3 Years Accidental Damage Service, 3 Year Activate Your Microsoft 365 For A 30 Day Trial Dell Pro 24 All-in-One (35W) QC24251</p>	<p>\$874.82</p>	<p>100</p>	<p>\$87,482.00</p>

Subtotal: \$87,482.00



GDC IT Solutions
 4530 Lena Drive
 Mechanicsburg, PA 17055
 717-262-2080

Dell Pro 24 All-in-One

Prepared by:

MEC - Lena Drive

Brett Miller
 Ph (717) 737-7020
 Fax 717-262-2082
 brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School

Nate Laird
 Ph (717) 745-2735
 nlaird@reachcyber.org

Quote Information:

Quote #: 028874

Version: 1
 Delivery Date: 06/18/2025
 Expiration Date: 06/30/2025

Quote Summary

Description	Amount
Hardware	\$87,482.00
Total: \$87,482.00	

Payment Options

Selected	Description	Periods	Payments	Amount	
Term Options					
<input checked="" type="checkbox"/>	Hardware / Software Terms	One-Time Payments	One-Time	1	\$87,482.00

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	\$87,482.00

Applicable sales tax and shipping & handling charges are not included with this quote unless otherwise noted. However, PEPPM and COSTARS orders do include shipping & handling in the sell price. We reserve the right to cancel orders arising from pricing or other errors or due to drastic market pricing fluctuations.

This quote is valid for 30 days barring changes in pricing and/or availability of products from our vendors. In the case of vendor pricing/availability changes, we will provide a new quote for your approval. Components and products will carry a manufacturer's warranty, direct with the stated manufacturer.

*Please note that due to upcoming tariff changes this may impact pricing on your quotes. Since we rely on vendor pricing, there could be adjustments to certain products and orders.

If you have any open quotes or pending orders, please keep in mind that pricing might change based on our vendor's tariff pricing adjustments. Please let us know if you have any questions—we're happy to help!*

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

Signature _____

Date _____

Coversheet

Approval of CSI Plan for 2025-26

Section: VI. Action Items
Item: A. Approval of CSI Plan for 2025-26
Purpose:
Submitted by:
Related Material: CSI Comprehensive Plan 2025 - 2028.pdf

Reach Cyber CS

CSI Comprehensive Plan | 2025 - 2028

Profile and Plan Essentials

LEA Type		AUN
Charter School		115227871
Address 1		
750 East Park Drive		
Address 2		
Suite 204		
City	State	Zip Code
Harrisburg	PA	17111
Chief School Administrator		Chief School Administrator Email
Ms Jane Swan		jswan@reachcyber.org
Single Point of Contact Name		
Jane Swan		
Single Point of Contact Email		
jswan@reachcyber.org		
Single Point of Contact Phone Number		Single Point of Contact Extension
570-218-8475		
Principal Name		
Kelley McConnell		
Principal Email		
kmccconnell@reachcyber.org		
Principal Phone Number		Principal Extension
(570) 510-5544		
School Improvement Facilitator Name		School Improvement Facilitator Email
Wynter Jones		wjones@caiu.org

Steering Committee

Name	Position/Role	Building/Group/Organization	Email
Jane Swan	Chief School Administrator	Reach Cyber Charter School	jswan@reachcyber.org
Kelley McConnell	Principal	Reach Cyber Charter School	kmccconnell@reachcyber.org
Gregory McCurdy	Administrator	Reach Cyber Charter School	gmccurdy@reachcyber.org
Rachel Graver	Administrator	Reach Cyber Charter School	rgraver@reachcyber.org
Jordann Smith	Administrator	Reach Cyber Charter School	jsmith@reachcyber.org
Andrew Gribbin	Administrator	Reach Cyber Charter School	agribbin@reachcyber.org
Cody Smith	Administrator	Reach Cyber Charter School	cjsmith@reachcyber.org
Heather Berger	Parent	Reach Cyber Charter School	newbieacres@gmail.com
Cristin Sankey	Parent	Reach Cyber Charter School	ncr041302@gmail.com
Ronya Balogun	Community Member	Reach Cyber Charter School	heartllikejesus@hotmail.com
Marcella Arline	Board Member	Reach Cyber Charter School	Marcellakate@gmail.com
Mark Bogdan	Teacher	Reach Cyber Charter School	mbogdan@reachcyber.org
Noah Ream	Teacher	Reach Cyber Charter School	nream@reachcyber.org
Alicia Swope	Principal	Reach Cyber Charter School	aswope@reachcyber.org
Rylee Kresge	Student	Reach Cyber Charter School	rk5021935@student.reachcyber.org
Lily Reed	Student	Reach Cyber Charter School	lr5023673@student.reachcyber.org
Wynter Jones	Other	Capital Area Intermediate Unit 15	wjones@caiu.org

LEA Profile

Reach Cyber Charter is a K-12 public cyber charter school serving 6550 students in all 67 counties across Pennsylvania. Reach offers three types of pacing including traditional, year around, and accelerated. STEM is integral to the charter, as well as extensive career experience opportunities. Reach emphasizes a flexible and personalized approach to education with a vision to inspire and nurture all students for future success.

Mission and Vision

Mission

Our Mission: To promote academic growth and build curiosity through integrated STEM opportunities, K-12 personal instruction, and career exploration!

Vision

Vision: To inspire and nurture future success for all students!

Educational Values

Students

The student's role is to learn to the best of their abilities by taking age-appropriate individual responsibility for their own learning. This is accomplished by applying themselves to their studies in a focused and serious manner, working hard, becoming engaged in the lessons and activities, asking questions, exploring their personal interests, improving areas of academic weaknesses, and capitalizing on strengths. Reach believes that students should have access to flexible high quality education that is inclusive and equitable to all students.

Staff

Empower teachers through high quality differentiated professional development and multi tiered approach to instruction while promoting a positive school and classroom culture.

Administration

Reach values administration as critical stakeholders in student success while providing a responsive and supportive environment.

Parents

Parents are viewed as a valuable resource and collaborative partners in student learning.

Community

Community partnerships are viewed as a valuable resource and collaborative partner in student learning.

Other (Optional)

Future Ready PA Index

Select the grade levels served by your school. Select all that apply.

True K	True 1	True 2	True 3	True 4	True 5	True 6
True 7	True 8	True 9	True 10	True 11	True 12	

Review of the School(s) Level Performance

Strengths

Indicator	Comments/Notable Observations
Science/Biology	The All Student Group met the standard demonstrating growth in science/biology with an academic growth score of 74.0.
Career Standards Benchmark/Industry Based Learning	Industry Based Learning was 16.4% and the Percent Career Standards Benchmark was only 2% below the state average.

Challenges

Indicator	Comments/Notable Observations
ELA Proficiency	Reach did not meet or exceed the statewide average of 53.9% (Reach 19.3%)
ELA Growth	Reach did not meet the standard demonstrating growth of 75.4 (Reach = 50)
Math Proficiency	Reach did not meet or exceed the statewide average of 40.2% (Reach 6.3%)
Math Growth	Reach did not meet the standard demonstrating growth of 74.9 (Reach =56.7)

Review of Grade Level(s) and Individual Student Group(s)

Strengths

Indicator Science/Biology Growth ESSA Student Subgroups	Comments/Notable Observations All Student Group: 74.3 Growth Score Students with Disabilities: 76.7 Growth Score Students with Disabilities outperformed the All Student Group in Science/Biology Growth Scores.
Indicator Four-Year Cohort	Comments/Notable Observations Hispanic Students demonstrated a 4-year cohort graduation rate of 91.7%, outperforming the all student group

Graduation Rate ESSA Student Subgroups	(87.6%).
Indicator English Language Arts/Literature ESSA Student Subgroups Asian (not Hispanic)	Comments/Notable Observations Asian sub-group (45.5% proficiency) outperformed the All Student Group (25.9% proficiency) and was the only subgroup to meet the interim growth target for ELA.
Indicator English Language Arts/Literature ESSA Student Subgroups Economically Disadvantaged	Comments/Notable Observations Economically Disadvantaged students subgroup (60.3) outperformed the all student group (51.5) in demonstrating growth on ELA statewide assessments.

Challenges

Indicator Science/Biology Growth for Black Students ESSA Student Subgroups African-American/Black	Comments/Notable Observations All Student Group: 74.3 Growth Score Black Student Group: 69.3 Growth Score The Black student group did not meet the statewide interim target for growth and had a decrease from previous year.
Indicator English Language Arts/Literature ESSA Student Subgroups	Comments/Notable Observations American Indian/Alaskan Native (10% proficient) significantly underperformed the all student group (25.9% proficient) for ELA growth.
Indicator Math/Algebra 1 ESSA Student Subgroups	Comments/Notable Observations The White sub-group (9.5% proficiency) did not meet the interim target for growth in Math and had a decrease in performance from the previous year.
Indicator Regular Attendance ESSA Student Subgroups Multi-Racial (not Hispanic), English Learners	Comments/Notable Observations Combined Ethnicity/Multi-Racial Subgroup (76.6% regular attendance) and English Learner Subgroup (72.4% regular attendance) underperformed the all student group (80.7%) for Regular Attendance.

<p>Indicator N/A - Insufficient Sample Size ESSA Student Subgroups Hawaiian Native/Pacific Islander</p>	<p>Comments/Notable Observations N/A - Reach has an insufficient sample size for this ESSA Subgroup</p>
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Summary

Strengths

Review the strengths listed above and copy and paste 2-5 strengths which have had the most impact in improving your most pressing challenges.

<p>The All Student Group met the standard demonstrating growth in science/biology with an academic growth score of 74.0.</p>
<p>Industry Based Learning was 16.4% and the Percent Career Standards Benchmark was only 2% below the state average.</p>

Challenges

Review the challenges listed above and copy and paste 2-5 challenges if improved would have the most impact in achieving your Future Ready PA index targets.

<p>Math Proficiency: Reach did not meet or exceed the statewide average.</p>
<p>Math Growth: Reach did not meet the standard demonstrating growth.</p>
<p>ELA Proficiency: Reach did not meet or exceed the statewide average.</p>

Local Assessment

English Language Arts

Data	Comments/Notable Observations
<p>DIBELS - Students complete DIBELS three times per year to assess early literacy skills and intervene with targeted instruction as needed.</p>	<p>Strengths – 232 students were above benchmark at the elementary school at EOY Challenges - 515 students were still well below benchmark at EOY Notable Observations – Participation went down at the end of the year. The highest grade for participation was 2nd grade with 94%</p>
<p>Mastery Connect Standards-Based Benchmark Assessments - Students complete an on-grade level standards-based assessment three times per year to drive classroom instruction in preparation for PSSAs and Keystones.</p>	<p>Strengths - Grade 3 improved the most between September and June with 45% being proficient on the Q3 benchmark. Challenges – High school English participation is lowest across the school at 28% in 10th grade. Notable Observations - Students in high school English did show gains in a majority of standards over the year, with a majority of students scoring in the practicing range at the beginning of the year and moving to the near mastery range to exceeds mastery range by the end of the year.</p>

English Language Arts Summary

Strengths

<p>DIBELS –Challenges - 515 students were still well below benchmark at EOY</p>
<p>Mastery Connect Benchmarks -Strengths - Grade 3 improved the most between September and June with 45% being proficient on the Q3 benchmark.</p>

Challenges

<p>DIBELS –Challenges - 515 students were still well below benchmark at EOY</p>

Mathematics

Data	Comments/Notable Observations
<p>Mastery Connect Standards-Based Benchmark Assessments - Students complete an on-grade level standards-based assessment three times per year to drive classroom instruction in preparation for PSSAs and Keystones.</p>	<p>Strengths – 40% of students are demonstrating proficiency at the Q3 benchmark in Math 6 Challenges - Math 7 and 8 continue to struggle with proficiency, with only 22% of students being proficient at Q3 benchmarking. Notable Observations: Participation has improved in Mastery Connect benchmarking in the past year.</p>
<p>IXL Math - Students engage in IXL math as a practice and</p>	<p>Strengths - 51% of Middle School students are on track to demonstrate at least</p>

intervention tool. Students complete the diagnostic assessment and work weekly to remediate personalized skill gaps and practice math skills.	one year's worth of growth in Math from September to June. Students scoring exceeds or mastery levels in the fall but many more students scoring practicing or near mastery in the spring. Notable Observations – Middle school math showed an increase in participation of at least 10% over the year, but scores did not Challenges - IXL math has low participation in the middle school, with only 33% of students working regularly in the program.
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Mathematics Summary

Strengths

IXL - 51% of Middle School students are on track to demonstrate at least one year's worth of growth in Math from September to June.
Mastery Connect Benchmarks - Strengths – 40% of students are demonstrating proficiency at the Q3 benchmark in Math 6

Challenges

Challenges - Math 7 and 8 continue to struggle with proficiency, with only 22% of students being proficient at Q3 benchmarking.

Science, Technology, and Engineering Education

Data	Comments/Notable Observations
LMS Coursework - 100% of middle school students were enrolled in the middle school STEM elective.	Reach has integrated STEM into other areas of coursework through cross-disciplinary STEM PBLs.
Mastery Connect Biology Benchmarking -students complete an on-grade level standards-based assessment three times per year to drive classroom instruction in preparation for Keystones.	Strength: 30% of Biology students demonstrate that they are exceeding mastery on Standard BIO.A.1.1.1(Describe the characteristics of life shared by all prokaryotic and eukaryotic organisms.) Challenge: 17% of Biology Students are "Well below" mastery on Biology Standard BIO.A.2.2.3

Science, Technology, and Engineering Education Summary

Strengths

30% of Biology students demonstrate that they are exceeding mastery on Standard BIO.A.1.1.1(Describe the characteristics of life shared by all prokaryotic and eukaryotic organisms.)
STEM focused project based learning activities, STEM camps, STEM boxes, career experiences, and career kits K-5 contribute to the mission and vision of Reach.
STEM focused curriculum dedicated to providing students with project based learning.
LMS Coursework - 100% of middle school students were enrolled in the middle school STEM elective.

Challenges

Reach students in grades K-9 have demonstrated higher participation and engagement in school-sponsored STEM-based programs than students in grades 10, 11 , and 12.

17% of Biology Students are "Well below" mastery on Biology Standard BIO.A.2.2.3

Related Academics

Career Readiness

Data	Comments/Notable Observations
Local Career Artifact Collection	As of March 31, 2025, 87% of Reach students in Grades 5, 8, and 11 have demonstrated meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards. 100% of students in grade 5 received career kits used to enhance career focused learning opportunities.
Local STEM Opportunities	100% of students have STEM opportunities and 50% of secondary students participate in advanced STEM courses this school year.

Career and Technical Education (CTE) Programs

True Career and Technical Education (CTE) Programs Omit

Arts and Humanities

True Arts and Humanities Omit

Environment and Ecology

True Environment and Ecology Omit

Family and Consumer Sciences

True Family and Consumer Sciences Omit

Health, Safety, and Physical Education

True Health, Safety, and Physical Education Omit

Social Studies (Civics and Government, Economics, Geography, History)

True Social Studies (Civics and Government, Economics, Geography, History) Omit

Articulation Agreements

False We do not have any articulation agreements because we do not have high school students, or ALL current agreements have been uploaded to other FRCPP plans.

Partnering Institution

Bucks County Community College

Agreement Type

Program/Course Area

Dual enrollment all appropriate high school/post secondary courses approved

Uploaded Files

REACH CCS MOU --Bucks CCC Dual Enrollment 2022-2023_DRAFT_JLS_09112022.docx

Partnering Institution

Harrisburg Area Community College

Agreement Type

Program/Course Area

Dual enrollment for all appropriate high school/post secondary courses approved

Uploaded Files

HACC.pdf

Partnering Institution

Messiah University

Agreement Type

Program/Course Area

Dual enrollment for all appropriate high school/post secondary courses approved

Uploaded Files

Messiah Dual Enrollment Agreement - Template.pdf

Partnering Institution

Northern PA Regional College

Agreement Type

Program/Course Area

Dual enrollment for all appropriate high school/post secondary courses approved

Uploaded Files

22-23 Dual Enrollment Agreement - ReachCyber - NPRC _signed.pdf

Partnering Institution

East Stroudsburg University

Agreement Type

Statewide Articulation

Program/Course Area

Internships/Student Teaching

Uploaded Files

ESU Agreement.pdf

Partnering Institution

Mercyhurst University

Agreement Type

Dual Credit

Program/Course Area

Dual enrollment for all appropriate high school/post secondary courses approved

Uploaded Files

Mercyhurst and Reach DE.pdf

Partnering Institution

Community College of Beaver County

Agreement Type

Dual Credit

Program/Course Area

Dual enrollment for all appropriate high school/post secondary courses approved

Uploaded Files

Reach_CCBC Dual Enrollment RWD signed 1-5-2023.pdf

Partnering Institution

Community College of Allegheny County

Agreement Type

Dual Credit

Program/Course Area

Dual enrollment for all appropriate high school/post secondary courses approved

Uploaded Files

CCAC Signed Dual Enrollment Agreement.pdf

Partnering Institution

Moravian University

Agreement Type

Dual Credit

Program/Course Area

Dual enrollment for all appropriate high school/post secondary courses approved

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Moravian_Signed.pdf

Summary

Strengths

Review the comments and notable observations listed previously and record 2-5 strengths which have had the most impact in improving your most pressing challenges.

Reach is demonstrating growth on both internal benchmark assessments and statewide standardized assessments.
Reach has articulation agreements with multiple institutions across the state, providing opportunities for enrichment and diverse student learning.

Challenges

Review the comments and notable observations listed previously and record 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

Reach will continue to expand our career and STEM opportunities for students.
Reach will continue to seek collegiate partnerships to support student growth and opportunities.

Equity Considerations

English Learners

False This student group is not a focus in this plan.

Data	Comments/Notable Observations
The student group of English Learners demonstrated the following: IXL Math: 24-25- midyear average growth was significantly lower than the total population (6.2 below school average), and average national percentile rank is 43.1 percentile (6.9 points below school average) IXL ELA 24-25: midyear average growth was slightly higher than the school average (0.5 points higher) , average national percentile was significantly lower than the school average (13.5 points below average)	EL Attendance: Attendance rate is 3% lower than overall population.

Students with Disabilities

False This student group is not a focus in this plan.

Data	Comments/Notable Observations
The group of students with disabilities demonstrated the following: IXL Math: 24-25- midyear average growth was significantly lower than the total population (7.1 below school average), and average national percentile rank is 34.6 percentile (15.4 points below school average) IXL ELA 24-25: midyear average growth was significantly lower than the total population (6.2 below school average), average national percentile was significantly lower than the school average (12.2 points below average)	Students with disabilities Attendance: Attendance rate is 1% higher than overall population.

Students Considered Economically Disadvantaged

False This student group is not a focus in this plan.

Data	Comments/Notable Observations
<p>The group of students considered economically disadvantaged demonstrated the following: IXL Math: 24-25- midyear average growth was slightly lower than the total population (2.6 below school average), and average national percentile rank is 48.5 percentile (1.5 points below school average) IXL ELA 24-25: midyear average growth was lower than the total population (3.9 below school average), average national percentile was slightly lower than the school average (1 point below average)</p>	<p>Students considered economically advantaged Attendance: Attendance rate is 1% lower than overall population.</p>

Student Groups by Race/Ethnicity

False This student group is not a focus in this plan.

Student Groups	Comments/Notable Observations
Asian	<p>The Asian Student group demonstrated the following: Attendance: Attendance rate is 2% higher than overall population. IXL Math: 24-25 4 month average growth average is 8 points below average, average national percentile rank is 71 percent (21 points above average) IXL ELA: 24-25 4 month average growth is 7.3 points above average and the average national percentile rank is 67 (17 points above average)</p>
Black	<p>The Black student group demonstrated the following: Attendance: Average attendance rate is 2% below the school average. IXL Math: 24-25 53.5% of students had adequate mid-year growth (1.6% above school average), average national percentile rank is 43 percentile (7 points below average) IXL ELA 24-25: 42.6% of students had adequate mid-year growth (2.6% below school average), average national percentile rank is 42.4 percentile (7.6 points below average)</p>
Hispanic	<p>The Hispanic student group demonstrated the following: Attendance: Average attendance rate is equal to the overall population. IXL Math: 24-25 midyear average growth was 38.8 (0.8 above school average), average national percentile rank is 48.4 percentile (1.6 points below average) IXL ELA 24-25: midyear growth averaged 5.6 points higher than the school average, average national percentile rank is 50.6 percentile (.6 points above average)</p>
White	<p>The White student group demonstrated the following: Attendance: Attendance rate is 1% lower than overall population. IXL Math: 24-25 midyear average growth was slightly higher than the total population (.3 above</p>

	school average), and average national percentile rank is 51.8 percentile (1.8 points above average) IXL ELA 24-25: midyear average growth was .8 points below the school average , average national percentile rank is 51.7 percentile (1.7 points above average)
2 or More Races	The student group of 2 or more races demonstrated the following: Attendance: Attendance rate is 2% lower than overall population. IXL Math: 24-25- midyear average growth was slightly higher than the total population (0.1 above school average), and average national percentile rank is 50.6 percentile (0 .6 points above average) IXL ELA 24-25: midyear average growth was significantly higher than the school average (11 points higher) , average national percentile rank is 53.4 percentile (3.4 points above average)
Hawaiian/Pacific Islander	Hawaiian/Pacific Islanders student group demonstrated an above average attendance rate of 98.7% (3 student enrolled)
American Indian/Alaskan Native	American Indian/Alaskan Native student group demonstrated the lowest attendance rate in the school with 88.1% average daily attendance

Summary

Strengths

Review the comments and notable observations listed previously and record the 2-5 strengths which have had the most impact in improving your most pressing challenges.

Black Student Group: IXL Math: 24-25 53.5% of students had adequate mid-year growth (1.6% above school average)
EL Learners: IXL ELA 24-25: midyear average growth was slightly higher than the school average (0.5 points higher)

Challenges

Review the comments and notable observations listed previously and record the 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

American Indian/Alaskan Native student group demonstrated the lowest attendance rate in the school with 88.1% average daily attendance
ST with Disabilities: IXL Math: 24-25- midyear average growth was significantly lower than the total population (7.1 below school average),

Supplemental LEA Plans

Programs and Plans	Comments/Notable Observations
Special Education Plan	Currently serving over 1800 students with IEPs.
Title 1 Program	Both plans prioritize student needs and academic growth.
Student Services	Both plans prioritize student needs and academic growth.
K-12 Guidance Plan (339 Plan)	Not related to this plan
Technology Plan	Reach uses technology as our primary connection/communication to our students and as an instructional tool.
English Language Development Programs	Not related to this plan
Structured Literacy Plan	Reach is providing literacy training to students in conjunction with this CSI plan.

Strengths

Review the comments and notable observations listed and record those which have had the most impact in improving your most pressing challenges.

Reach has deployed a new technology solution for students to including laptops, monitors, and writing peripherals during the 23-24 school year.

Reach's CSI and Structured Literacy Plans both prioritize growth in ELA/Reading/Literacy skills and have aligned professional development steps.

Challenges

Review the comments and notable observations listed previously and record the 2-5 challenges which if improved would have the most impact in achieving your Mission and Vision.

Reach faces teacher shortage issues in hiring and retaining certified special education teachers during the school year.

Conditions for Leadership, Teaching, and Learning

Focus on Continuous improvement of Instruction

Align curricular materials and lesson plans to the PA Standards	Operational
Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based	Operational
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices	Operational
Identify and address individual student learning needs	Operational
Provide frequent, timely, and systematic feedback and support on instructional practices	Operational

Empower Leadership

Foster a culture of high expectations for success for all students, educators, families, and community members	Operational
Collectively shape the vision for continuous improvement of teaching and learning	Operational
Build leadership capacity and empower staff in the development and successful implementation of initiatives that better serve students, staff, and the school	Operational
Organize programmatic, human, and fiscal capital resources aligned with the school improvement plan and needs of the school community	Operational
Continuously monitor implementation of the school improvement plan and adjust as needed	Operational

Provide Student-Centered Support Systems

Promote and sustain a positive school environment where all members feel welcomed, supported, and safe in school: socially, emotionally, intellectually and physically	Operational
Implement an evidence-based system of schoolwide positive behavior interventions and supports	Operational
Implement a multi-tiered system of supports for academics and behavior	Operational
Implement evidence-based strategies to engage families to support learning	Operational
Partner with local businesses, community organizations, and other agencies to meet the needs of the school	Operational

Foster Quality Professional Learning

Identify professional learning needs through analysis of a variety of data	Operational
Use multiple professional learning designs to support the learning needs of staff	Operational
Monitor and evaluate the impact of professional learning on staff practices and student learning	Operational

Summary

Strengths

Which Essential Practices are currently Operational or Exemplary and could be leveraged in your efforts to improve upon your most pressing challenges?

Identify and address individual student learning needs
Implement evidence-based strategies to engage families to support learning
STEM
Career Pathways

Challenges

Thinking about all the most pressing challenges identified in the previous sections, which of the Essential Practices that are currently Not Yet Evident or Emerging, if improved, would greatly impact your progress in achieving your mission, vision and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures?

Improvement of schoolwide positive behavior interventions and supports through family mentor team
Identify professional learning needs through analysis of a variety of data
Aligning curriculum, instruction
Continuing to build out a comprehensive MTSS program
Act 158 Graduation Pathways

Summary of Strengths and Challenges from the Needs Assessment

Strengths

Examine the Summary of Strengths. Identify the strengths that are most positively contributing to achievement of your mission and vision. Check the box to the right of these identified strength(s).

Strength	Check for Consideration in Plan
The All Student Group met the standard demonstrating growth in science/biology with an academic growth score of 74.0.	False
Industry Based Learning was 16.4% and the Percent Career Standards Benchmark was only 2% below the state average.	False
IXL - 51% of Middle School students are on track to demonstrate at least one year's worth of growth in Math from September to June.	False
DIBELS –Challenges - 515 students were still well below benchmark at EOY	False
Mastery Connect Benchmarks -Strengths - Grade 3 improved the most between September and June with 45% being proficient on the Q3 benchmark.	False
STEM focused project based learning activities, STEM camps, STEM boxes, career experiences, and career kits K-5 contribute to the mission and vision of Reach.	False
Reach is demonstrating growth on both internal benchmark assessments and statewide standardized assessments.	False
STEM focused curriculum dedicated to providing students with project based learning.	False
EL Learners: IXL ELA 24-25: midyear average growth was slightly higher than the school average (0.5 points higher)	False
LMS Coursework - 100% of middle school students were enrolled in the middle school STEM elective.	False
30% of Biology students demonstrate that they are exceeding mastery on Standard BIO.A.1.1.1(Describe the characteristics of life shared by all prokaryotic and eukaryotic organisms.)	False
Reach has articulation agreements with multiple institutions across the state, providing opportunities for enrichment and diverse student learning.	False
Reach's CSI and Structured Literacy Plans both prioritize growth in ELA/Reading/Literacy skills and have aligned professional development steps.	False
Black Student Group: IXL Math: 24-25 53.5% of students had adequate mid-year growth (1.6% above school average)	False
Mastery Connect Benchmarks - Strengths – 40% of students are demonstrating proficiency at the Q3	False

benchmark in Math 6	
Career Pathways	True
Reach has deployed a new technology solution for students to including laptops, monitors, and writing peripherals during the 23-24 school year.	False
Implement evidence-based strategies to engage families to support learning	True
STEM	True
Identify and address individual student learning needs	True

Challenges

Examine the Summary of Challenges. Identify the challenges which are most pressing at this time for your Charter/Cyber Charter School and if improved would have the most pronounced impact in achieving your mission and vision. Check the box to the right of these identified challenge(s).

Strength	Check for Consideration in Plan
Math Proficiency: Reach did not meet or exceed the statewide average.	False
Math Growth: Reach did not meet the standard demonstrating growth.	False
Reach students in grades K-9 have demonstrated higher participation and engagement in school-sponsored STEM-based programs than students in grades 10, 11 , and 12.	False
ELA Proficiency: Reach did not meet or exceed the statewide average.	False
Challenges - Math 7 and 8 continue to struggle with proficiency, with only 22% of students being proficient at Q3 benchmarking.	False
17% of Biology Students are "Well below" mastery on Biology Standard BIO.A.2.2.3	False
Reach will continue to seek collegiate partnerships to support student growth and opportunities.	False
American Indian/Alaskan Native student group demonstrated the lowest attendance rate in the school with 88.1% average daily attendance	False
Aligning curriculum, instruction	True
Improvement of schoolwide positive behavior interventions and supports through family mentor team	False
Identify professional learning needs through analysis of a variety of data	True
Reach will continue to expand our career and STEM opportunities for students.	False
Reach faces teacher shortage issues in hiring and retaining certified special education teachers during the school year.	False
ST with Disabilities: IXL Math: 24-25- midyear average growth was significantly lower than the total population (7.1 below school average),	False

DIBELS –Challenges - 515 students were still well below benchmark at EOY	False
Continuing to build out a comprehensive MTSS program	True
Act 158 Graduation Pathways	True

Most Notable Observations/Patterns

In the space provided, record any of the comments and notable observations made as your team worked through the needs assessment that stand out as important to the challenge(s) you checked for consideration in your comprehensive plan.

Detailed analysis of performance on state academic standards for all applicable student subgroups based on PA Future Ready and Local Data: PA Future Ready Data: In areas of strength, Black students outperform the all-student group for cohort graduation rate and Reach's Asian subgroup is outperforming the all-student group for ELA proficiency. Additionally, we find it to be a strength for our EL population that they are approaching the same ELA proficiency as the all-student group, demonstrating that they are nearly performing at the same level as their native speaking peers. Although these are two bright spots for ELA, students with disabilities sub-group are shown to be performing lower than the all-student group in ELA, which provides an opportunity for growth in this area. Reach also sees areas of need in Science/Biology for the sub-groups of Hispanics and Two or More Races. Additionally, we believe there is a need to support economically disadvantaged students' sub-group, as they demonstrated a decrease in math proficiency. Local Assessment Data Analysis: For the 2024-2025 school year, Reach has indicated a priority challenge for ELA and Math growth, including continuing to focus on implementing a system of MTSS and aligning curriculum. Inequity between student group growth in IXL math can be seen in the data noted within this plan, and we intend to address those challenges through the use of MTSS. MTSS is one of the priorities checked for consideration in this plan, and Reach believes that continuing to invest in a strong MTSS program can help provide equitable access to education for all students, including the student subgroups as identified in 1111(c)(2). Through these efforts, Reach continues to foster a culture of high expectations for success for all students, educators, families, and community members through empowered leadership and personalized learning. Notably, Reach has transitioned away from Pearson and is now implementing a new curriculum that is fully aligned to the Pennsylvania state standards, as well as utilizing a new LMS and SIS. We will continue to make adjustments to those systems to use high quality effective instructional technology tools.

Analyzing (Strengths and Challenges)

Analyzing Challenges

Analyzing Challenges	Discussion Points	Check for Priority
Identify professional learning needs through analysis of a variety of data	Reach is moving to a research-based coaching model to support improved student outcomes through teacher coaching support.	True
Aligning curriculum, instruction	Reach transitioned away from our education management company to a fully independent school this year, therefore changing to a fully new curriculum for the 23-24 school year. It is aligned to Pennsylvania Standards, but we are still working to update and enhance the curriculum using data and effective instructional methods.	True
Continuing to build out a comprehensive MTSS program	Reach is in the sixth year of implementing a MTSS for students and continues to refine how to most effectively use MTSS in the virtual setting for our students. In the first three years, we focused on creating the foundation for the program in hiring staff and identifying procedures for identification. Moving forward, Reach believes this is a priority challenge because the make-up and population of our school has grown extensively in the past three years. Because of this, we have a greater need to continue to make MTSS our priority as we need to meet the needs of our new learners and identify ways to fill their learning gaps using the MTSS approach. Additionally, Reach is continuing to focus on the behavioral side of MTSS as we have found that to be a challenge in the virtual environment. In having moved to a new curriculum and LMS, Reach is planning to continue to focus on effective Tier 1 instruction combined with impactful Tier 2 and Tier 3 strategies through reading and math specialist support.	True
Act 158 Graduation Pathways	Reach continues to strive to connect with seniors who have enrolled with us already credit deficient in order to help them recoup missing credits and graduate on time. Our credit recovery program is our greatest tool in this effort.	False

Analyzing Strengths

Analyzing Strengths	Discussion Points
Identify and address individual student learning needs	Reach strives to personalize education for all students and meet their individual learning needs as part of our school's mission
Implement evidence-based strategies to engage families to support learning	87 Family Mentors who work closely with families on non-academic school supports

STEM	High student participation in STEM programming
Career Pathways	Growth of student-focused opportunities and collection of career readiness artifacts

Priority Challenges

Analyzing Priority Challenges	Priority Statements
	Essential Practice #5: Provide frequent, timely, and systematic feedback and support on instructional practices
	Essential Practice #1: Align curriculum, assessment, and instruction: If instruction gives all students an equitable opportunity to succeed, then students will be able to access content, engage with it, and be successful.
	Essential Practice #13 MTSS: If we learn to more effectively collect and analyze data based on students' individual needs and align effective strategies to identified needs, then our students will succeed.

Goal Setting

Priority: Essential Practice #1: Align curriculum, assessment, and instruction: If instruction gives all students an equitable opportunity to succeed, then students will be able to access content, engage with it, and be successful.

Outcome Category			
Career Standards Benchmark			
Measurable Goal Statement (Smart Goal)			
By the conclusion of the 25/26 SY, 87% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards			
Measurable Goal Nickname (35 Character Max)			
Career Exploration & Readiness Growth			
Target Year 1	Target Year 2	Target Year 3	
85% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards	86% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards	By the conclusion of the 25/26 SY, 87% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards	
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
By September 30th, 10% of students will have completed 2 artifact in grades 5, 8, & 11.	By December 30th, 40% of students will have completed 2 artifact in grades 5, 8, & 11.	By March 31, 70% of students will have completed 2 artifact in grades 5, 8, & 11.	By the conclusion of the 23/24 SY, 87% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards

Outcome Category

English Language Arts			
Measurable Goal Statement (Smart Goal)			
Students will meet or exceed 40.5% PSSA/Keystone ELA as determined by Exit Criteria Aggregate Gains.			
Measurable Goal Nickname (35 Character Max)			
ELA State Test Growth Goal			
Target Year 1	Target Year 2	Target Year 3	
		Students will meet or exceed 40.5% PSSA/Keystone ELA as determined by Exit Criteria Aggregate Gains.	
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
100% of teachers will administer the baseline benchmark assessment.	20% of students will demonstrate proficiency on grade level assessments.	30% of students will demonstrate proficiency on grade level assessments.	Students will meet or exceed 40.5% PSSA/Keystone ELA as determined by Exit Criteria Aggregate Gains.

Outcome Category			
Mathematics			
Measurable Goal Statement (Smart Goal)			
Students will meet or exceed 17.9% PSSA/Keystone Math as determined by Exit Criteria Aggregate Gains.			
Measurable Goal Nickname (35 Character Max)			
Math State Test Growth Goal			
Target Year 1	Target Year 2	Target Year 3	
		Students will meet or exceed 17.9% PSSA/Keystone Math as determined by Exit Criteria Aggregate Gains.	
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
100% of teachers will administer the baseline benchmark assessment.	9% of students will demonstrate proficiency on grade level assessments.	14% of students will demonstrate proficiency on grade level assessments.	Students will meet or exceed 17.9% PSSA/Keystone Math as determined by Exit Criteria Aggregate Gains.

Priority: Essential Practice #13 MTSS: If we learn to more effectively collect and analyze data based on students' individual needs and align effective strategies to identified needs, then our students will succeed.

Outcome Category
Essential Practices 3: Provide Student-Centered Support Systems

Measurable Goal Statement (Smart Goal)			
At least 85% of students are meeting T1 targets for curriculum based assessments.			
Measurable Goal Nickname (35 Character Max)			
Tiered Supports			
Target Year 1	Target Year 2	Target Year 3	
At least 85% of students are meeting T1 targets for curriculum based assessments.	At least 85% of students are meeting T1 targets for curriculum based assessments.	At least 85% of students are meeting T1 targets for curriculum based assessments.	
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
At least 50% of students are meeting T1 targets for curriculum based assessments.	At least 60% of students are meeting T1 targets for curriculum based assessments.	At least 70% of students are meeting T1 targets for curriculum based assessments.	At least 85% of students are meeting T1 targets for curriculum based assessments.

Outcome Category			
Regular Attendance			
Measurable Goal Statement (Smart Goal)			
100% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts.			
Measurable Goal Nickname (35 Character Max)			
Student Behavior and Participation Goals			
Target Year 1	Target Year 2	Target Year 3	
		100% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts.	
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
70% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts.	80% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts.	90% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts.	100% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts.

Outcome Category			
Graduation rate			
Measurable Goal Statement (Smart Goal)			
95% of graduating students will complete statewide high school graduation requirements prior to completing their 12th grade year.			
Measurable Goal Nickname (35 Character Max)			
Act 158			
Target Year 1	Target Year 2	Target Year 3	
		95% of graduating students will complete statewide high school graduation requirements prior to completing their 12th grade year.	
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter
100% of senior stakeholders are provided information regarding ACT 158 graduation requirements by Sep 30.	40% of graduating students will be on track to complete statewide high school graduation requirements at the end of Semester 1.	95% of students have met Act 158 requirements or are enrolled in coursework that will lead to fulfillment of Act 158 requirements.	95% of graduating students will complete statewide high school graduation requirements prior to completing their 12th grade year.

Priority: Essential Practice #5: Provide frequent, timely, and systematic feedback and support on instructional practices

Outcome Category			
Essential Practices 1: Focus on Continuous Improvement of Instruction			
Measurable Goal Statement (Smart Goal)			
By the end of the 2025-2026 school year, 100% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.			
Measurable Goal Nickname (35 Character Max)			
Instructional Coaching			
Target Year 1	Target Year 2	Target Year 3	
By the end of the 2025-2026 school year, 100% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.	By the end of the 2025-2026 school year, 100% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.	By the end of the 2025-2026 school year, 100% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.	
Target 1st Quarter	Target 2nd Quarter	Target 3rd Quarter	Target 4th Quarter

<p>25% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.</p>	<p>50% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.</p>	<p>75% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.</p>	<p>By the end of the 2025-2026 school year, 100% of teachers will engage in targeted instructional coaching cycles focused on evidence-based practices.</p>
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Action Plan

Measurable Goals

Career Exploration & Readiness Growth	ELA State Test Growth Goal
Math State Test Growth Goal	Tiered Supports
Student Behavior and Participation Goals	Act 158
Instructional Coaching	

Action Plan For: Universal Design for Learning

<p>Measurable Goals:</p> <ul style="list-style-type: none"> 95% of graduating students will complete statewide high school graduation requirements prior to completing their 12th grade year. 100% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts. By the conclusion of the 25/26 SY, 87% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards Students will meet or exceed 40.5% PSSA/Keystone ELA as determined by Exit Criteria Aggregate Gains. Students will meet or exceed 17.9% PSSA/Keystone Math as determined by Exit Criteria Aggregate Gains. At least 85% of students are meeting T1 targets for curriculum based assessments.
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Action Step		Anticipated Start/Completion Date	
The Career Experience Team will provide 1 after school information session for high school Caretakers and students to learn about current Industry/Work-Based Learning programs.		2025-10-06	2025-11-22
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of Career Readiness	Career Opportunity Resources, Zoom	No	Yes
Action Step		Anticipated Start/Completion Date	
State test data will be analyzed for proficiency including grade, teacher, years enrolled, subgroup, site location, live lesson attendance, pass rate		2025-07-01	2025-10-01
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Data Coordinator	State test scores, excel, Linkit	No	No
Action Step		Anticipated Start/Completion Date	

Refresher training provided to staff on using data driven instruction in PLCs		2025-08-21	2025-10-18
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Principals, Data Coordinator	Data Templates and Tools	Yes	No
Action Step		Anticipated Start/Completion Date	
Vertical alignment meeting between adjacent grades held at beginning of year.		2025-08-21	2025-09-30
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Principals	Curriculum alignments	No	No
Action Step		Anticipated Start/Completion Date	
Vertical alignment meeting between adjacent grades held at end of year.		2026-04-01	2026-06-06
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Principals	Curriculum alignments	No	No
Action Step		Anticipated Start/Completion Date	
Parent, Student and Staff Committee meetings held on STEM implementation		2025-09-03	2026-01-24
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of STEM	STEM Resources, Camps, and Club information	No	Yes
Action Step		Anticipated Start/Completion Date	
Parent information sessions will be held to education families about the statewide graduation requirements		2025-09-03	2025-10-31
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
High School Principal	ACT 158 information	No	Yes
Action Step		Anticipated Start/Completion Date	
UFLI Literacy Training for K-2 Teachers		2025-08-21	2025-10-31
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Chief Academic Officer, Director of Teaching and Learning	UFLI Manuals	Yes	No
Action Step		Anticipated Start/Completion Date	
K-12 Literacy Training and Coaching Sessions		2025-08-20	2025-12-20
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?

Chief Academic Officer, Director of Teaching and Learning	K-12 Literacy Coaching Sessions	Yes	No
Action Step		Anticipated Start/Completion Date	
Career artifact information sessions held for K-8 families by career exploration team		2025-09-20	2025-11-22
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of Careers/EDIB	Career Kits	No	Yes
Action Step		Anticipated Start/Completion Date	
Career Kits mailed to all students in grades K-8		2025-07-01	2025-10-01
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of Careers/EDIB	Career Kits	No	No

Anticipated Output	Monitoring/Evaluation (People, Frequency, and Method)
If instruction gives all students an equitable opportunity to succeed, then students will be able to access content, engage with it, and be successful.	Administrators will provide a regular update twice per month of CSI goal progress and KPIs to the senior leadership team. KPI data on CSI goal progress will be shared with the whole staff at the weekly all-school meeting on Mondays. Data dashboarding and Canvas analytics tools will be used to track progress on benchmark growth and artifact collection.

Action Plan For: Social Emotional Learning

Measurable Goals:
<ul style="list-style-type: none"> • 95% of graduating students will complete statewide high school graduation requirements prior to completing their 12th grade year. • 100% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and eyes-on contacts. • By the conclusion of the 25/26 SY, 87% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) standards • Students will meet or exceed 40.5% PSSA/Keystone ELA as determined by Exit Criteria Aggregate Gains. • Students will meet or exceed 17.9% PSSA/Keystone Math as determined by Exit Criteria Aggregate Gains. • At least 85% of students are meeting T1 targets for curriculum based assessments.

Action Step		Anticipated Start/Completion Date	
Orientation sessions will be offered during the day and evening hours for families to learn Reach policies and system navigation.		2025-09-03	2025-10-01
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Directors of Family Services and Director of Teaching and Learning	Zoom, Canvas, Support Materials	No	Yes
Action Step		Anticipated Start/Completion Date	
SEL Training/Trauma Informed School Training		2025-08-20	2025-12-20
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
SEL Committee/ Counselors	SEL/Trama Informed School Learning Materials	Yes	No
Action Step		Anticipated Start/Completion Date	
New staff will be trained in LMS and SIS navigation and tools		2024-08-20	2025-08-30
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Manager of Professional Development and Manager of Student Accounts	Canvas, Focus	Yes	No
Action Step		Anticipated Start/Completion Date	
Mid-Year Monitoring of staff contacts to ensure connections are being made with students at-least monthly		2025-01-01	2026-01-31
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Principals, Directors of Family Service, Data Coordinator	Contact List	No	No
Action Step		Anticipated Start/Completion Date	
Student Internet Safety Trainings for families		2026-02-	2026-03-

		03	28
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of Student Safety	Linewize for parents	No	Yes
Action Step		Anticipated Start/Completion Date	
All staff will participate in beginning of year professional development conference to include SEL initiatives on supporting the whole student		2025-08-19	2025-08-30
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of Teaching and Learning	Hotel Conference Center, Zoom	Yes	No
Action Step		Anticipated Start/Completion Date	
Social workers, community coordinators, and family mentors will use student contact trackers to make phone calls and face to face contacts with students weekly to build relationships with students and ensure "eyes-on" interactions are occurring.		2025-09-03	2026-01-01
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of Family Services, Director of Outreach, Community Coordinators, Family Mentors, School Social Workers	District created student contact tracking reports, LINKIT Data Dashboarding System, FOCUS SIS	No	No
Action Step		Anticipated Start/Completion Date	
Social workers, community coordinators, teachers, and family mentors will attend in-person community events during September and October to promote social opportunities for students.		2025-09-02	2026-10-31
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Director of Outreach, Family Mentors, Social Workers, Community Coordinators	STEM activities, handouts for school-wide initiatives and community events	No	No

Anticipated Output	Monitoring/Evaluation (People, Frequency, and Method)
If we learn to more effectively collect and analyze data based on students' individual needs	Administrators will provide a regular update twice per month of CSI goal progress and KPIs to the senior leadership team. KPI data on CSI goal progress with be shared with the

<p>and align effective strategies to identified needs, then our students will succeed.</p>	<p>whole staff at the weekly all-school meeting on Mondays. Data dashboarding and Canvas analytics tools will be used to track progress on benchmark growth and artifact collection. Additionally, Supervisors of Social Workers, Community Coordinators, and Family Mentors will review student contacts and engagement metrics weekly via custom reports and prioritize their team's contacts to students who are not meeting the weekly contact expectation.</p>
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Expenditure Tables

School Improvement Set Aside Grant

False School does not receive School Improvement Set Aside Grant.

Expenditure Description	Action Plan(s)	eGgrant Budget Category (Set Aside grant)	ESSA Tier	Amount
Director of MTSS salary to implement and oversee a system-wide monitoring process that utilizes collaborative instructional teams who meet regularly to review student data from screening, progress monitoring and assessment to identify next steps for instruction for students across all tiers.	<ul style="list-style-type: none"> Universal Design for Learning 	Salary	1	100000
Director of MTSS benefits to implement and oversee a system-wide monitoring process that utilizes collaborative instructional teams who meet regularly to review student data from screening, progress monitoring and assessment to identify next steps for instruction for students across all tiers.	<ul style="list-style-type: none"> Universal Design for Learning 	Benefits	1	13000
Salaries for three middle school and two elementary	<ul style="list-style-type: none"> Universal Design for Learning 	Salary	1	247749

<p>math intervention specialists to implement MTSS strategies to improve outcomes for struggling math students.</p>				
<p>Benefits for three middle school and two elementary math intervention specialists to implement MTSS strategies to improve outcomes for struggling math students.</p>	<ul style="list-style-type: none"> • Universal Design for Learning 	<p>Benefits</p>	<p>1</p>	<p>68000</p>
<p>Total Expenditures</p>				<p>428749</p>

Schoolwide Title 1 Funding Allocation

False School does not receive Schoolwide Title 1 funding.

eGrant Budget Category (Schoolwide Funding)	Action Plan(s)	Expenditure Description	Amount
<p>Instruction</p>	<ul style="list-style-type: none"> • Universal Design for 	<p>Salaries for 9 secondary</p>	<p>441652</p>

	Learning	teachers at 1.0 FTE each providing supplemental interventions and additional instructional support for students who are at risk of not succeeding in math.	
Instruction	<ul style="list-style-type: none"> • Universal Design for Learning 	Benefits/retirement/taxes for 9 secondary teachers at 1.0 FTE each providing supplemental interventions and additional instructional support for students who are at risk of not succeeding in math.	163411
Instruction	<ul style="list-style-type: none"> • Universal Design for Learning 	Salaries for 5 secondary teachers at 1.0 FTE each providing supplemental interventions and additional instructional support for students who are at risk of not succeeding in ELA.	278181
Instruction	<ul style="list-style-type: none"> • Universal Design for Learning 	Benefits/retirement/taxes for 5 secondary teachers at 1.0 FTE each providing supplemental interventions and additional instructional support for students who are at risk of not succeeding in ELA.	102927
Instruction	<ul style="list-style-type: none"> • Universal Design for 	Salaries for 6 elementary	325333

	Learning	teachers at 1.0 FTE each providing supplemental interventions and additional instructional support for students who are at risk of not succeeding in ELA and Math.	
Instruction	<ul style="list-style-type: none"> Universal Design for Learning 	Benefits/retirement/taxes for 6 elementary teachers at 1.0 FTE each providing supplemental interventions and additional instructional support for students who are at risk of not succeeding in ELA and Math.	120373
Other Expenditures	<ul style="list-style-type: none"> Social Emotional Learning 	health and behavioral supports.	411113
Other Expenditures	<ul style="list-style-type: none"> Social Emotional Learning 	Benefits/retirement/taxes for 6 intervention specialists, 1 manager of counseling and 1 school counselor at 1.0 FTE each providing supplemental college and career readiness advising, additional support with onboarding and orientation, credit and transcript reviews, course	152112

		selection, and intervention support and progress monitoring in collaboration with teachers. Counselors also provide supplemental mental health and behavioral supports.	
Other Expenditures	<ul style="list-style-type: none"> • Universal Design for Learning • Social Emotional Learning 	Salaries for 2 Truancy officers at 1.0 FTE each providing supplemental supports and services to for students at risk of truancy and/or with low attendance to get them track.	107047
Other Expenditures	<ul style="list-style-type: none"> • Universal Design for Learning • Social Emotional Learning 	Benefits/retirement/taxes for 2 Truancy officers at 1.0 FTE each providing supplemental supports and services to for students at risk of truancy and/or with low attendance to get them track.	39607
Other Expenditures	<ul style="list-style-type: none"> • Social Emotional Learning 	Salaries for 2 social workers at 1.0 FTE each responsible for implementing supplemental programs for stdts and families for interpersonal adjustment issues, working with	109020

		school teams to ID at risk stdts and ensure access to supplemental school and community resources to remove barriers to attendance and academic success; dropout prevention initiatives; coordinating w/staff and families to advance understanding of emotional and social development.	
Other Expenditures	<ul style="list-style-type: none"> Social Emotional Learning 	Benefits/retirement/taxes for 2 social workers at 1.0 FTE each responsible for implementing supplemental programs for stdts and families for interpersonal adjustment issues, working with school teams to ID at risk stdts and ensure access to supplemental school and community resources to remove barriers to attendance and academic success; dropout prevention initiatives; coordinating w/staff and families to advance understanding of emotional and social development.	40337
Other Expenditures	<ul style="list-style-type: none"> Universal Design for 	Salaries for 9 Family	418000

	<ul style="list-style-type: none"> Learning Social Emotional Learning 	<p>Mentors at 1.0 FTE each identifying students and families at risk, working with those students and families via house-visits, phone calls, virtual meetings, etc. to develop positive relationships, mentor students and families, and keep students and families engaged and on track for success.</p>	
Other Expenditures	<ul style="list-style-type: none"> Universal Design for Learning Social Emotional Learning 	<p>Benefits for 9 Family Mentors at 1.0 FTE each identifying students and families at risk, working with those students and families via house-visits, phone calls, virtual meetings, etc. to develop positive relationships, mentor students and families, and keep students and families engaged and on track for success.</p>	163769
Other Expenditures	<ul style="list-style-type: none"> Universal Design for Learning Social Emotional Learning 	<p>Stipends for community coordinators who meet throughout the year and plan parent/family engagement and involvement activities above and beyond required parent meetings.</p>	33616

		Budget also includes potential expenses for venue rentals for events, travel costs, etc. for community coordinators and teachers for parent/family activities and events.	
Other Expenditures	<ul style="list-style-type: none"> • Universal Design for Learning • Social Emotional Learning 	Homeless set-aside to be used for data plans/internet services and/or MiFis/wireless Hotspots to ensure student access to curriculum.	5000
Title II.A and Title IV.A Transfer Funds	<ul style="list-style-type: none"> • Universal Design for Learning • Social Emotional Learning 	Transfer to Title I from Title II. Salaries for 4 additional Family Mentors at 1.0 FTE each identifying students and families at risk, working with those students and families via house-visits, phone calls, virtual meetings, etc. to develop positive relationships, mentor students and families, and keep students and families engaged and on track for success.	168292
Title II.A and Title IV.A Transfer Funds	<ul style="list-style-type: none"> • Universal Design for Learning • Social Emotional Learning 	Transfer to Title I from Title II. Benefits for 4 additional Mentors at 1.0 FTE each identifying	59950

		students and families at risk, working with those students and families via house-visits, phone calls, virtual meetings, etc. to develop positive relationships, mentor students and families, and keep students and families engaged and on track for success.	
Title II.A and Title IV.A Transfer Funds	<ul style="list-style-type: none"> • Universal Design for Learning 	Transfer to Title I from Title IV. Salaries for 2 reading intervention specialists 1.0 FTE each providing supplemental instructional support and additional academic interventions and differentiated instruction to students at risk of not succeeding.	90000
Title II.A and Title IV.A Transfer Funds	<ul style="list-style-type: none"> • Universal Design for Learning 	Transfer to Title I from Title IV. Benefits/retirement/taxes for 2 reading intervention specialists 1.0 FTE each providing supplemental instructional support and additional academic interventions and differentiated instruction to students at risk of not succeeding.	20912

<p>Title II.A and Title IV.A Transfer Funds</p>	<ul style="list-style-type: none"> • Universal Design for Learning 	<p>Transfer to Title I from Title IV. Salaries for 2 math intervention specialists 1.0 FTE each providing supplemental instructional support and additional academic interventions and differentiated instruction to students at risk of not succeeding.</p>	<p>90000</p>
<p>Title II.A and Title IV.A Transfer Funds</p>	<ul style="list-style-type: none"> • Universal Design for Learning 	<p>Transfer to Title I from Title IV. Benefits/retirement/taxes for 2 math intervention specialists 1.0 FTE each providing supplemental instructional support and additional academic interventions and differentiated instruction to students at risk of not succeeding.</p>	<p>20912</p>
<p>Total Expenditures</p>			<p>3361564</p>

Professional Development

Professional Development Action Steps

Evidence-based Strategy	Action Steps
Universal Design for Learning	Refresher training provided to staff on using data driven instruction in PLCs
Universal Design for Learning	UFLI Literacy Training for K-2 Teachers
Universal Design for Learning	K-12 Literacy Training and Coaching Sessions
Social Emotional Learning	SEL Training/Trauma Informed School Training
Social Emotional Learning	New staff will be trained in LMS and SIS navigation and tools
Social Emotional Learning	All staff will participate in beginning of year professional development conference to include SEL initiatives on supporting the whole student

Social Emotional Learning Professional Development

Action Step		
<ul style="list-style-type: none"> SEL Training/Trauma Informed School Training 		
Audience		
Instructional and Family Mentor Staff		
Topics to be Included		
Year three SEL implementation: How to use SEL with students, Annual trauma informed training, Professional Development on RTI/MTSS and collaborative support between specialists, teachers, and family mentors		
Evidence of Learning		
Exit Tickets, Student Logs, Completion of Vector Trainings		
Lead Person/Position	Anticipated Start	Anticipated Completion
SEL Team, Manager of Professional Development	2025-08-20	2025-08-30

Learning Format

Type of Activities	Frequency
Inservice day	Once Per Year for 2 days in person followed by a week of virtual training

Observation and Practice Framework Met in this Plan
This Step Meets the Requirements of State Required Trainings
Teaching Diverse Learners in Inclusive Settings

Structured Literacy Training

Action Step		
<ul style="list-style-type: none"> UFLI Literacy Training for K-2 Teachers 		
Audience		
Teachers, ESL teachers, and specialists		
Topics to be Included		
UFLI Training for K-2 teachers on phonics instruction		
Evidence of Learning		
Student logs, PD exit ticket, Lesson plans reflecting structured literacy components/standards		
Lead Person/Position	Anticipated Start	Anticipated Completion
Manager of Professional Development, Literacy Coaches, Instructional Coaches	2025-08-26	2025-08-30

Learning Format

Type of Activities	Frequency
Workshop(s)	Beginning of the year
Observation and Practice Framework Met in this Plan	
This Step Meets the Requirements of State Required Trainings	
Structured Literacy	

Language and Literacy Acquisition for All Students (ACT 48)

Action Step	
<ul style="list-style-type: none"> K-12 Literacy Training and Coaching Sessions 	
Audience	
Teachers, ESL teachers, and specialists	
Topics to be Included	
Literacy Coaches will provide training on Language and Literacy Acquisition for All Students at each school level as appropriate (Elem, Middle and High), including special education k-12 structured literacy components, to appropriate teachers, ESL teachers, and specialists.	
Evidence of Learning	

Student logs, PD exit ticket, Lesson plans reflecting structured literacy components/standards		
Lead Person/Position	Anticipated Start	Anticipated Completion
Professional Development Coordinator, Literacy Coaches, Instructional Coaches	2025-08-20	2025-12-20

Learning Format

Type of Activities	Frequency
Coaching (peer-to-peer; school leader-to-teacher; other coaching models)	At least once
Observation and Practice Framework Met in this Plan	
This Step Meets the Requirements of State Required Trainings	
Language and Literacy Acquisition for All Students	

Trauma Informed Training (ACT 18)

Action Step		
• SEL Training/Trauma Informed School Training		
Audience		
All school staff		
Topics to be Included		
6 pillars of trauma-informed school (safety, trustworthiness, choice, collaboration, and empowerment)		
Evidence of Learning		
Exit Ticket		
Lead Person/Position	Anticipated Start	Anticipated Completion
Director of School Counseling, Manager of Professional Development	2025-08-26	2025-10-25

Learning Format

Type of Activities	Frequency
Workshop(s)	One hour annually
Observation and Practice Framework Met in this Plan	
This Step Meets the Requirements of State Required Trainings	
At Least 1-hour of Trauma-informed Care Training for All Staff	

Communications Activities

Parent, Student and Staff Committee meetings held on STEM implementation					
Action Step	Audience	Topics to be Included	Type of Communication	Anticipated Timeline Start Date	Anticipated Timeline Completion Date
<ul style="list-style-type: none"> Parent, Student and Staff Committee meetings held on STEM implementation 	Parents, Students and Staff	Evaluation of current STEM opportunities and feedback on how to improve STEM at Reach	Director of STEM	09/03/2025	11/22/2025
Communications					
Type of Communication			Frequency		
Webinar			Once		

Statewide Graduation Requirements					
Action Step	Audience	Topics to be Included	Type of Communication	Anticipated Timeline Start Date	Anticipated Timeline Completion Date
<ul style="list-style-type: none"> Parent information sessions will be held to education families about the statewide graduation requirements 	High School Families	Act 158 and statewide graduation requirements overview and how students can fulfill them at Reach	High School Principal	09/03/2025	12/20/2025
Communications					
Type of Communication			Frequency		
Webinar			Twice		
Email			Once		
Posting on district website			On Going		

Family Orientation Sessions					
Action Step	Audience	Topics to be Included	Type of Communication	Anticipated Timeline Start Date	Anticipated Timeline Completion Date
<ul style="list-style-type: none"> Orientation sessions will be offered during the day and evening hours for families to learn Reach policies and system navigation. 	Orientation sessions will be offered during the day and evening hours for families to learn Reach policies and system navigation	How to be successful at Reach including lesson completion, live lessons, curriculum, attendance, state testing, benchmarking.	Family Mentors	09/03/2025	10/04/2025
Communications					
Type of Communication			Frequency		
Presentation			On Going for New Students		
Other			Recording made available for those who do not attend		

Industry/Work-Based Learning programs					
Action Step	Audience	Topics to be Included	Type of Communication	Anticipated Timeline Start Date	Anticipated Timeline Completion Date
<ul style="list-style-type: none"> The Career Experience Team will provide 1 after school information session for high school Caretakers and students to learn about current Industry/Work-Based Learning programs. 	High School Students and Caretakers	The Career Experience Team will provide information session for high school Caretakers and students to learn about current Industry/Work-Based Learning programs at Reach	Director of Career Readiness	09/03/2025	12/20/2025
Communications					
Type of Communication			Frequency		
Webinar			At least once		

Internet Safety for Students					
Action Step	Audience	Topics to be Included	Type of Communication	Anticipated Timeline Start Date	Anticipated Timeline Completion Date
<ul style="list-style-type: none"> Student Internet Safety Trainings for families 	Students and families	Using the Reach internet safety tools for safe internet usage	Director of Student Safety	02/03/2026	03/28/2026
Communications					
Type of Communication			Frequency		
Presentation			At least once		

Approvals & Signatures

Uploaded Files
<ul style="list-style-type: none"> Signed Affirmation.pdf

Chief School Administrator	Date
Jane Swan	
Building Principal Signature	Date
Kelley McConnell	
School Improvement Facilitator Signature	Date
Wynter Jones	

Coversheet

Approval of MOU with Montgomery County Community College

Section: VI. Action Items
Item: B. Approval of MOU with Montgomery County Community College
Purpose:
Submitted by:
Related Material: Dual Enrollment Montgomery County Community College.docx



**Agreement to Participate in Dual Enrollment Degree Acceleration Program
at Montgomery County Community College**

This Memorandum of Understanding (“MOU”), entered as of May 29, 2025 (“Effective Date”), is by and between Montgomery County Community College (“Montco” or “College”) and Reach Cyber Charter School [“the Partner School”]. Montco and the Partner School hereinafter shall be referred to as the “Parties.”

Part I – OVERVIEW

- A. Purpose: The purpose of this MOU is to facilitate cooperation between the College and the Partner School for high school students to take college-level courses for District and college credit through the Dual Enrollment Program (“Program”) under Section 1525 of the Pennsylvania Public School Code of 1949.
- B. Program: Dual Enrollment at Montco allows high school students to get a head start on their college education while completing high school. Eligible students can earn college credits that may also fulfill certain high school graduation requirements with approval from their high school. Dual Enrollment students can complete their degree during high school, continue to degree completion at Montco after high school, or transfer their Montco credits to a 4-year college or university. Students interested in transferring credit should contact the intended college’s admissions office to ensure that your credits transfer completely. Students may be registered for up to two courses per term.
- C. Student Eligibility: To be eligible, students must be in good academic standing with a high school 3.0 or higher grade point average (GPA) and meet the pre-requisites for the classes they wish to take. Students under 15 years of age require additional review of academic readiness. To maintain eligibility for Dual Enrollment, the student must maintain a 2.5 or higher GPA and follow Montco’s academic policy should they fall below the minimum GPA.
- D. Student Enrollment: The student is responsible for completing their registration for their course(s) found at [MC3.edu/DE](https://mc3.edu/de). Special arrangements may be made by Montco to do on-site registration at the Partner School with the permission of the Partner School’s principal. All Dual Enrollment students are bound by the College registration [calendar and deadlines](#).
 - a. The participating student must submit a signed Release Form (signed by parent/guardian and student) with each course registration form. Students will not be registered without completion of a parent/guardian release form.
 - b. A minimum of six (6) students must enroll in a newly aligned course and four (4) students in a previously aligned course.
 - c. The Dual Credit Instructor must verify the course roster to ensure that all students who are supposed to be registered for Dual Credit courses are registered.
- E. Definitions
 - a) Dual Enrollment. Enrolling in a College credit course(s) as a high school student.



- b) Concurrent Enrollment. Sometimes referred to as Early College or Dual Credit. Concurrent Enrollment courses are taught by an approved high school teacher, also known as Dual Credit Instructor, at the Program School. Students earn transcribed credit for the course at both the college and the high school.
- c) Dual Credit. When a high school student is enrolled in a college credit course and receives transcribed credit for the course(s) both at Montco and the Program School.
- d) Dual Enrollment Student. An academically capable high school student who meets the pre-requisites for Montco course(s).
- e) Dual Credit Instructor - Program School. A Program School teacher who meets the credentialing requirements of Montco to teach in the discipline and is approved by Montco to teach a Dual Credit course in their high school.
- f) College Faculty Liaison. A College faculty member who agrees to serve as liaison between the Program School faculty member teaching a Dual Credit course and the College's Academic Affairs.
- g) Dual Credit Courses. Courses taught at the high school or the college and approved for transcribed credit at both the Program School and College. Dual Credit courses are jointly selected from Montco's catalog.
- h) Degree Acceleration Program. The Dual Enrollment Degree Acceleration Program provides high school students with the opportunity to complete up to 30 credits of their associate degree in their junior and senior years, completing their degree at Montco within a year of high school graduation, and accelerating their path to transfer or to career. For students interested in pursuing a bachelor's degree, this is a 2-1-2 model, where students take 30 credits dually enrolled in high school and Montco, 30 credits in one year after graduation at Montco, and then the final two years of baccalaureate study at one of Montco's partner colleges and universities.

Part II – PROGRAM PARTNERSHIP COMMITMENTS

- A. Leadership Commitment: College and Partner School leaders acknowledge a shared commitment to building and sustaining the partnership necessary to serve students through the Dual Enrollment program. Partner School leaders will commit to sharing information regarding the partnership with various school departments (ex. business, guidance, and transportation offices, etc.) and pertinent personnel.
- B. Program Leadership: The Montco Program Manager of Educational Partnerships, under the supervision of the Executive Director of Educational Partnerships, and the Dean of Academic Innovation shall oversee the entire Dual Enrollment Program. Dual Enrollment contact information is available in Exhibit E.
- C. Partner School Liaison and Montco Program Coordinator Relationship: The Partner School will appoint a representative to serve as the Lead Liaison. Shared support of and collaboration between the Dual Enrollment Program Coordinator and the Partner School Liaison will guide the work toward student success as well as program and partnership sustainability. Expectations and roles are clearly defined and are reviewed annually. School District will be responsible for the selection of Students, subject to the final approval of Montco in its sole discretion. School District will share Students' and their Legal Parent/Guardians' contact information (email addresses and phone numbers) with Montco for coordination and onboarding purposes.



MONTGOMERY COUNTY COMMUNITY COLLEGE

- D. **Student Credit:** Montco will award postsecondary credit to students who successfully complete their courses. Montco will transcript this credit in a manner identical to other students who take a course at this institution. If a Dual Enrollment student becomes a regularly enrolled student at Montco following graduation from the Partner School, Montco shall recognize those credits as applying to the student's degree requirements as it would for any regularly enrolled postsecondary student who took the courses.
- a. The Student must satisfy the prerequisite requirements, if any, for the specific courses. To remain in the Program, students must complete the requirements of each course as outlined in the course syllabus. Students must abide by the College's expectations for student attendance and behavior and to minimum grades earned in high school and college coursework. School District administration will be contacted with concerns related to the above and consulted in regard to interventions and any disciplinary action needed, including dismissal from the program. Montco shall provide School District with documentation regarding any misconduct by a Student upon School District's request. To successfully complete the course(s) listed in this Agreement, the minimum passing grade is a D. If a student receives below a C in a course, they will not be able to take the next level course. For example: If a student receives a D in English 101, they will not be eligible to take English 102. Most colleges and universities require that students earn a C or better to transfer credit.
 - b. The Partner School may request progress reports and final grades from the Dual Enrollment Office at Montco.
 - c. The Partner School will award credit for and recognize courses that are successfully completed under this Agreement as fulfilling high school graduation requirements.
- E. **Student Support:**
- a. **Events and Activities:** Dual Enrollment students have full access to participate in extracurricular programs and activities as appropriate.
 - a) **Orientation:** Montco will provide orientation information to be distributed to the partner school students. A supplemental on-campus orientation may also be provided to introduce the students to Montco's resources and facilities.
- F. **Students with Special Needs:** Students with disabilities can arrange to meet with the Disability Services Center to learn about the College's policies and procedures for requesting reasonable accommodations and support services. Accommodations at the high school does not transfer to the college for dual enrollment students.
- G. **Technology:** All Dual Enrollment students will have full access to the College's technology (ex. computer labs, will receive a college email address, and participate in web-based social and academic communities, etc.). Students will have all of the same rights, privileges, and responsibilities as other Montco students, including the right to a student ID and the use of the library and other academic resources. Students engaged in virtual dual enrollment coursework will require the use of laptops or Chromebooks, cameras, and other technology to access the course and its content. Similarly, they will need to access course texts and resources as assigned by the course instructor and included in the course syllabus. School District will be responsible for ensuring that Students have the necessary materials for their course and will contract separately with Montco should these supplies to be obtained and distributed to Students by Montco directly, at a cost mutually agreed upon by both parties.



MONTGOMERY COUNTY COMMUNITY COLLEGE

- H. Tutoring: The college offers free in-person and online tutoring for all students. Online tutoring is available 24/7 and can be accessed through the Montco Canvas shell.
- I. Student Code of Conduct: Students will adhere to the College's Code of Conduct (<http://www.mc3.edu/aboutus/policies/sa-4/conduct.aspx>) and Academic Code of Ethics (<http://www.mc3.edu/aboutus/policies/aa-3/ethics.aspx>), as well as any Dual Enrollment program policies and procedures.
- J. Dual Enrollment Program Calendar: Students will adhere to the College's academic calendar, not their District's nor their Program School's.
- K. Student Accountability Tracking: Meetings between College staff and District Liaisons will occur at the end of each semester, or more frequently, to discuss student progress and update student files along with end-of-term grades from the College.
- L. Advising: Students are encouraged to review program needs with the dual enrollment team and meet with their college advisor for assistance in completing their degree. Advisors do not register students for their courses. Students are responsible for registering through the appropriate dual enrollment forms found at MC3.edu/DE.
- M. Course Placement: Students must meet the prerequisite for the course they wish to register for. Exceptions are at the discretion of the department and will not be considered with incomplete information or test scores.

Part III – Pricing and Billing. Partner School financial responsibility, Pricing and billing for this MOU are set forth on Exhibit A.

Part IV – OPERATIONS

- A. Information Sharing Agreements: Confirm registration, course roster, and attendance to the college in-line with the college registration calendar.
- B. Program Promotion: The Partner School will advertise the opportunity to take Dual Enrollment courses at Montco to qualified students and their parents/guardians.
- C. Location: Course location detailed in Exhibit B

Part V – AGREEMENT TERMS AND CONDITIONS

- A. Term and Termination:
 - a. This Agreement shall become effective as of the Effective Date and shall continue in effect until June 30, 2025; or unless sooner terminated as hereinafter provided.
 - b. This Agreement will be reviewed annually by the appropriate parties at the Partner School and the College; and will be renewed automatically for a one-year term until superseded by a new Agreement or sooner terminated as hereinafter provided.



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- c. Either Party may terminate this Agreement for any reason by providing the other Party with ninety (90) days' written notice of its intention to terminate.
 - d. If this Agreement is terminated as described above, and only if the Partner School is not in default as defined below, Montco will take all reasonable steps to ensure completion of any courses in-progress. Montco may ensure the completion of in-progress courses by providing such courses in on-site, online, and/or hybrid modalities. If this Agreement is terminated as described above, Montco will not offer or begin any new courses.
- B. Default: The following events shall be considered "events of default":
- a. The failure of the Partner School to pay tuition or any other sum payable to Montco within thirty (30) days after the same shall become due and payable; or
 - b. The failure to perform, violation, or breach by either Party of any of the terms or conditions hereof.
- C. Effect of Event of Default: In the event of an "event of default" as defined above, the Party shall give the defaulting Party written notice of such default and, if the defaulting Party does not cure any such default within ten working (10) days after the giving of such notice (or if such default is of such a nature that it cannot be completely cured within the ten working (10) day period and the defaulting Party does not commence such curing within five (5) days and thereafter proceed with reasonable diligence and in good faith to cure such default), then the Party may terminate this Agreement on an additional five working (5) days written notice to the defaulting Party.
- D. Indemnification: Each party shall indemnify, defend, and hold the other party, its affiliates and their respective trustees, governors, directors, officers, employees, contractors, subcontractors, and agents (collectively, the "Indemnified Parties") harmless from and against any and all liabilities, suits, actions, claims, demands, damages, losses, expenses, and costs of every kind and character (including, without limitation, reasonable attorney fees court costs, and expert witness fees) suffered or incurred by, or asserted or imposed against the party seeking indemnification (or its Indemnified Parties) to the extent resulting from, connected with, or arising out of any negligent or wrongful act or omission by the indemnifying party (or its Indemnified Parties).
- E. Cooperation Regarding Claims. The parties agree to fully cooperate in assisting each other and their duly authorized employees, agents, representatives and attorneys, in investigating, defending or prosecuting incidents involving potential claims or lawsuits arising out of or in connection with the services rendered pursuant to this MOU. This paragraph shall be without prejudice to the prosecution of any claims which any of the parties may have against each other and shall not require cooperation in the event of such claims.
- F. Force Majeure: In the event a Party's failure to perform any obligation under this Agreement shall be due to a Force Majeure such Party shall not be considered in default of such performance. In the event a Force Majeure renders the continued performance of this Agreement unfeasible, this Agreement shall be null and void, and the Parties shall have no further obligations under this Agreement. In addition, no Party shall be relieved of liability for failure of performance to the extent such failure shall be caused by it, due to causes arising out of its negligence or due to normal or remedial causes which it fails to remove to remedy within a reasonable period of time. Any Party



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rendered unable to fulfill any of its obligations by reason of a Force Majeure shall give prompt notice of such fact to the other Party and shall exercise due diligence to remove such inability within a reasonable time period. Unless the Force Majeure renders the Agreement unfeasible, during the Party's inability to perform by reason of a Force Majeure, the other party's obligations under this Agreement shall be suspended. As soon as the party declaring Force Majeure is able to resume performance of its obligations, the Party shall give prompt notice to the other Party. A Force Majeure shall mean any event or circumstance beyond the control of and not the result of the negligence of, or caused by, a Party, including but not limited to failure or threat of failure of facilities, landslides, lightning, earthquake, storm, hurricane, flood, tornado, or other acts of God, fire or explosions, transportation accidents, epidemic, pandemic, sabotage, riot, war, acts of public enemy and civil disturbance or disobedience, strike, lockout, work stoppages, and other industrial disturbances or disputes, or restraint by court order or other governmental authority.

- G. At all times during the term of this MOU, each Party shall maintain at its own expense liability insurance in an amount adequate to protect against any liability that may arise from the services provided under this MOU. Each Party shall also carry the statutorily required amounts of workers' compensation insurance at its own expense.
- H. Amendments. This MOU may be amended only in a writing signed by both Parties. No oral representations, warranty, condition, or arrangement of any kind or nature whatsoever shall be binding upon the parties hereto unless incorporated in this agreement in the form of a written amendment.
- I. Non-Assumption of Liabilities. Nothing contained herein shall be construed as, nor shall any provision herein constitute, an assumption by either Party of the liabilities of the other.
- J. Nondiscrimination. The Parties shall not unlawfully discriminate on the basis of a student's race, nationality, ethnicity, religion, gender, disability, or any other basis protected by state, federal, or applicable local law, regulation, or ordinance. Montco shall ensure that students with disabilities have equal opportunity to participate in the Program in compliance with Section 504 of the Rehabilitation Act, the Americans with Disabilities Act and the Pennsylvania Fair Educational Opportunities Act.
- K. Compliance with Laws regarding Education Records. The Parties shall comply with all applicable federal and state laws regarding the confidentiality of students' educational records including but not limited to the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, its implementing regulations (34 C.F.R. Part 99), and Title 22 of the Pennsylvania Code §§ 12.31-12.33.
- L. Exclusivity. This MOU is not intended to conflict with or affect any existing or future affiliation between the parties and institutions not a party to this Agreement. This Agreement is not exclusive.
- M. Authority. The parties executing this MOU represent and warrant to each other that they have the full right, power, capacity, and authority to execute and deliver this MOU, and that they have duly and properly performed all acts required to authorize them to carry out this MOU and the transactions contemplated by it.
- N. No Waiver. The failure of any Party hereto to exercise any right, power or remedy provided under this Agreement or otherwise available in respect hereof at law or in equity, or to insist upon compliance



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by any other Party hereto with its obligations hereunder, and any custom or practice of the parties at variance with the terms hereof, shall not constitute a waiver by such party of its right to exercise any such or other right, power or remedy or to demand such compliance.

- O. Notice: Except as otherwise provided in this Agreement, all notices and other communications, which are to be given under this Agreement, shall be in writing and shall be sent by hand delivery, courier (including overnight delivery service such as FedEx or UPS), registered or certified mail, in all cases fees and postage prepaid, addressed to the Party to receive the notice or communication at the address identified above for such Party or such other address as such Party shall designate by notice to the other. All notices shall be addressed as follows:

Montgomery County Community College

Attn: Qadim Ghani
Vice President of Finance
340 Dekalb Pike Blue Bell, PA 19422

Partner School Name

Attn:
Title
Address

P. Data Privacy & Security

- b) Data Privacy. Each party shall maintain and comply with appropriate administrative, physical, and technical safeguards designed to (i) protect the other party’s data and information, including Personal Information (defined below), shared in connection with providing products and services under this Agreement (collectively, “Customer Data”) against accidental or unauthorized disclosure, access, acquisition, alteration, destruction, loss, or use, and (ii) provide a level of security appropriate to the risk represented by the processing and nature of the information to be protected. Each party shall have in place, and comply with, internal security and privacy policies and procedures designed to protect the security, confidentiality, and integrity of all Customer Data (“Organizational Measures”). Each party represents and warrants that it shall use at least the same degree of care that it employs with respect to its own proprietary or confidential information, but in no event less than a commercially reasonable degree of care, to avoid accidental or unauthorized disclosure, access, acquisition, alteration, destruction, loss, or use of Customer Data, including Personal Information (as defined below). Each party represents and warrants it will contractually obligate its sub-processors and subcontractors that have access to Customer Data to implement data protection and security measures that are substantially similar and at least as protective as the Organizational Measures provided in this Section.
- c) Personal Information. To the extent that the Customer Data contains “personal information” (or equivalent term or phrase as defined by applicable law) of an individual (“Personal Information”), each party is specifically prohibited from (i) using or processing the Personal Information for any purpose other than for the products or services provided under this Agreement; (ii) selling or sharing Personal Information with third parties; and (iii) re-identifying any Personal Information that has been de-identified. The recipient shall, to the extent required by law, honor any access or deletion request for Personal Information it receives and maintain reasonable security practices. Each party understands these requirements and will comply with them.



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- d) Security Incident. The party in receipt of Customer Data (“Recipient”) shall promptly notify the party that disclosed the Customer Data to the Recipient (“Discloser”), but in no event more than 72 hours, after learning of actual or reasonably likely accidental or unauthorized disclosure, access, acquisition, alteration, destruction, loss, or use of Montco’s Customer Data (“Security Incident”). In addition, the Recipient shall, at the Recipient’s own cost and expense, promptly provide reasonable information about the Security Incident to the Discloser, reasonably cooperate in the Discloser’s investigation of and response to such Security Incident and take steps to prevent a recurrence of any such Security Incident. Each party agrees that in the event of a Security Incident impacting the Discloser, the parties shall mutually determine (i) whether notice is to be provided to any individuals, regulators, law enforcement agencies, consumer reporting agencies, or others as required by law or regulation, or in its discretion; and (ii) the contents of such notice, whether any type of remediation may be offered to affected persons, and the nature and extent of any such remediation.
- e) Data Retention; Data Return. The Partner School shall only retain Montco Customer Data until the shorter of: (i) as long as the Customer Data is necessary for provision of the Services under this Agreement; or (ii) as required by applicable law or regulations. At Montco’s election, made by written notice to the Partner School, the Partner School shall as soon as reasonably practicable: (i) return a complete copy of all Montco Customer Data under the Partner School’s control to Montco in such format and manner requested by Montco; and (ii) delete all other copies or originals on all types of electronic media or in physical form of Customer Data, except to the extent the Partner School is required or authorized to retain such Customer Data pursuant to applicable law. In such cases, the confidentiality obligations and use restrictions in this Agreement shall continue to apply to such Customer Data, and including Personal Information, and/or copies so retained.
- f) Liability. In addition to any other remedies available to Montco under the Agreement, law or equity, the Partner School will reimburse Montco in full for all costs incurred by Montco in investigation and remediation of any Security Incident caused in whole or in part by the Partner School or the Partner School’s agent, representative, or subcontractor, including providing notification to individuals whose Personal Information was subject to the Security Incident and to regulatory agencies or other entities as required by law or contract; providing one year’s credit monitoring to the affected individuals if the Personal Information exposed during the Security Incident could be used to commit financial identity theft; and the payment of legal fees, audit costs, forensic investigation fees, fines, and other fees imposed against Montco as a result of the Security Incident.

Q. License

- a. In General. Each Party grants to the other Party a nonexclusive, non-transferable, non-sublicensable, and revocable license to use certain “Company Trademarks” owned by the Parties solely in connection with this Agreement. “Company Trademarks” shall mean each Party’s trade names, marks, and logos specified in Exhibit D hereto; provided, however, that each Party, in its sole discretion from time to time, may change the appearance and/or style of the Company Trademarks or add or subtract from the list in Exhibit C, provided that, unless required earlier by a court order or to avoid potential infringement liability, each Party shall have 30 days’ notice to implement any such changes.
- b. Company Trademarks are owned solely and exclusively by the respective Party.



MONTGOMERY
COUNTY COMMUNITY COLLEGE

- c. Except as set forth herein, each Party has no rights, title, or interest in or to the other Party's Trademarks.
 - d. Usage. The Parties acknowledge and agree that Company Trademarks will be used solely in the manner specified by the respective Party. The Parties further acknowledge and agree that the presentation and image of Company Trademarks should be uniform and consistent with respect to all services, activities, and products associated with Company Trademarks.
 - e. All proprietary ideas, methods, materials, information, manuals, templates, designs, processes, diagrams, computer programs, reports, documentation, and other proprietary or protectable matters ("Materials") which Montco or its personnel create before or while providing the Program are and shall remain the sole property of Montco. In no event shall any of the Materials be considered a "work made for hire."
- R. Choice of Law and Venue. This Agreement shall be governed by and construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania, irrespective of any conflict of law provisions. Any action brought under this Agreement will be brought in the United States District Court for the Eastern District of Pennsylvania or, in the alternative, in the Court of Common Pleas of Montgomery County, Pennsylvania.
- S. General Provisions
- a) Neither Party shall have the right to assign this Agreement without the prior written consent of the other Party.
 - b) This Agreement constitutes the entire Agreement of the Parties with respect to the subject matter hereof. No modification hereof shall be binding upon any of the Parties hereto unless made in writing and signed by the Parties.
 - c) Each Party represents and warrants to the other Party that the person signing this Agreement has the full authority to do so.



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IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be duly executed by an authorized representative as of the effective date set forth above.

Montgomery County Community College

Reach Cyber Charter School

Chae Sweet, Ed.D. Date

Vice President of Academic Affairs and Provost

Signor Date

Title

Signor Date

Title



EXHIBIT A

Pricing and Billing Included in This Agreement

Pricing:

Dual enrollment students actively enrolled in the Partner School will be billed the prevailing Dual Enrollment Rate. School District will be responsible for payment for the terms in which its students participate in one or more dual enrollment courses if they proceed in the course after Montco's add/drop date, even if a student leaves the course by choice or due to dismissal before the end of a given term.

Billing:

- Option 1: Students will be directly billed for the prevailing 1 credit rate per course. Payment information can be found at MC3.edu/Payment. Important notices regarding payments and key deadlines are sent to the College-issued student email address. All students are expected to check that email regularly.

District Billing Contact Information:

Reach Cyber Charter School

Name
Title
Address
Phone
Email

Montgomery County Community College:

Student Accounting Administrator
340 DeKalb Pike
Blue Bell, PA 19422
215-641-6546
thirdpartybilling@mc3.edu



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EXHIBIT B

Courses and Locations Included in This Agreement

Eligible students are permitted to take courses at the following locations:

- Blue Bell Campus, 340 Dekalb Pike, Blue Bell, PA 19422
- Pottstown Campus, 101 College Drive, Pottstown, PA 19464
- Online Campus

This list of courses offered in each term is subject to change or cancellation at the discretion of Montco. Additionally, Montco reserves the right to change instructional modalities of courses term to term.



EXHIBIT C

Dual Enrollment Degree Acceleration Program

The purpose of the Dual Enrollment Degree Acceleration Model is to provide high school students with the opportunity to complete at least 30 credits of their associate degree in their junior and senior years, completing their degree at Montco within a year of high school graduation, and accelerating their path to transfer or to career. Graduating high school with half of an associate degree complete accelerates student pathways to transfer and careers.

Partner Levels: The below information pertains to the Degree Acceleration Program and the plan for students from the partner school to take a cohesive sequence of courses through dual enrollment.

Established partners will join at the Bronze Level for the 2024/2025 academic year unless other agreements have been made.

Plan Adopted by the school district:	Additional Benefits:	Financial Support:
Diamond Level	none	none

Diamond Level: Diamond Level Partners have an established pathway for students to achieve 30 or more credits while in high school. Students may only take courses at the Blue Bell, Pottstown or Online Campus, not at the Partner High School.

Platinum Level: Platinum Level Partners follow an established pathway for students to achieve 30 or more credits while in high school. There is a clear plan for transportation, scheduling, or dedicated time for students to complete online courses during the school day. Students take no more than 6 courses (18 credits) at their high school.

Gold Level: Gold Level Partners follow an established pathway for students to take up to 24 credits while in high school, with no more than 4 courses (12 credits) earned at their high school. Gold partners may add up to **two** additional courses at the high school to reach Platinum-level partnership.

Silver Level: Silver Level Partners follow an established pathway with a clear plan for students to reach 21 credits while in high school. Students may take no more than 3 courses (9 credits) at their high school. Silver Partners may add **one** new course at the high school to reach Gold-level partnership.

Bronze Level: The partner school intends for dual enrollment students to earn 12-15 credits through dual enrollment in a mixed modality, mainly at the high school. Only currently established DE Partners may participate at the Bronze level.



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EXHIBIT D

Company Trademarks



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DUAL ENROLLMENT



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EXHIBIT E

Dual Enrollment Contacts

Name	Role	Organization	Phone Number	Email Address
General Inquiries	Dual Enrollment Information	Montgomery County Community College		DualEnrollment@MC3.edu MC3.edu/DE
Dr. Kim Murphy	Assistant Dean of Academic Affairs	Montgomery County Community College		KMurphy@mc3.edu
Alison Ritter	Program Coordinator of High School Programs and Educational Partnerships	Montgomery County Community College		ARitter@MC3.edu

Coversheet

Approval of Outstanding Check Policy

Section: VI. Action Items
Item: C. Approval of Outstanding Check Policy
Purpose:
Submitted by:
Related Material: OS Check Policy.pdf



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REACH CYBER CHARTER SCHOOL

Board of Trustees

Outstanding Check Policy

I. Introduction

Reach Cyber Charter School (“Reach”) writes a significant number of checks per year. For one reason or another, some checks do not clear the bank. The check may be lost, stolen, destroyed, or just not presented by the payee for payment. The checks which have been written but have not cleared the bank are called outstanding checks.

Reach reviews its bank statements monthly to identify outstanding checks by check number order, date of issue, the amount of the check, and the payee.

Reach makes a concerted effort to resolve all outstanding checks which have not cleared the bank for at least six months from the date of issuance. The Accounts Payable/Payroll Coordinator will contact the vendor or payee by either telephone or email, asking them if they received the check and what action should be taken on the outstanding item. Options include re-issuing the check if it was lost or damaged, not re-issuing the check if it is determined that it was issued in error, etc.

An outstanding check list is maintained to account for any checks that have not cleared the bank at the end of the month when a cash reconciliation is completed.

A reconciliation is a monitoring control that ensures accountability for all expenditures and payments.

This policy is established to properly account for long outstanding checks and to remove unsupported reconciling items and inaccurate reporting.

II. Procedures

1. Once every 180 days, beginning with the first business day of January each year, the Finance Department shall run a report of outstanding checks reflected in Reach’s general ledger accounting system. When the check becomes stale dated (180 days from the issue date) an entry will be made to void the check, and a corresponding entry will be made to the General Fund. Checks will be printed with the statement "Void After 180 Days."



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2. In the event the original check cannot be returned, and a stop payment occurs a processing fee of twenty-five dollars (\$25.00) will be deducted from every reissued check.
3. Unclaimed money shall be deposited to the credit of the General Fund and shall be retained there until claimed by its lawful owner.
4. If the rightful owner claims the unpaid money, a replacement check will be paid from the General Fund. If the monies remain unclaimed for a period of two years from the date the money was placed in the General Fund, the money shall then be paid to the General Fund.
5. If, after the two -year period, the rightful owner claims the unpaid money, a check will be paid from the General Fund.
6. At the end of five years, the money is turned over to the Unclaimed Property Division of the Commonwealth of Pennsylvania. The money is no longer under the control of the School at this point. The Unclaimed Property Division of the Commonwealth of Pennsylvania conducts advertising and maintains a website which lists payees' funds which have been turned over to them.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL.

DATE ADOPTED:

Coversheet

Approval of Statement of Work with GDC

Section: VI. Action Items
Item: D. Approval of Statement of Work with GDC
Purpose:
Submitted by:
Related Material: GDC - Reach Cyber Charter School_Project SOW_2025060300479.pdf



STATEMENT OF WORK

FOR

REACH CYBER CHARTER SCHOOL

750 East Park Drive, Suite 204
Harrisburg, PA 17111
(844) 227-0920 Phone

TO PROVIDE

NEW OFFICE CABLING AND NETWORK MOVE

PERFORMED BY:

Global Data Consultants, LLC

1144 Kennebec Drive
Chambersburg, PA 17201
(717) 262-2080 Phone
(717) 262-2082 Fax

Effective Date: 6/25/2025

SOW #: 20250603004

Statement of Work for Information Technology Services

I. SCOPE OF SERVICES

This section describes the Services that Global Data Consultants LLC (GDC) will provide under the terms of the GDC Information Technology Services Agreement (ITSA) and this Statement of Work (SOW).

Reach Cyber Charter School (Customer) has selected GDC to perform this professional services project for upgrades to Customer's computer infrastructure allowing their users to be more productive and providing room for growth.

Customer has identified goals to continue growth in its operations as well as ongoing requirements for new functional capabilities. The organization, among other goals, would like to:

- Move the network equipment to the new office location in stages.

The details of the Services to be provided are described in this section. These Services will be provided at the following site(s) (Location(s)):

**750 East Park Drive, Suite 204
Harrisburg, PA 17111**

For the listed project, GDC will:

- Provide the skills and expertise to complete the tasks in a timely manner
- Ensure that the knowledge transfer requested by Customer takes place

Project Description

The following table describes the tasks GDC will perform to complete this project:

Summary	Description
Pre-Installation Meeting	GDC will conduct a pre-installation meeting with the Customer, the GDC project manager, and the assigned resource to review the project timeline and address any questions.
Split SonicWall HA Pair	GDC will remove the secondary unit from the SonicWall HA pair at the current office.
Split Switch Stacks	GDC will consolidate the active network connections on the two (2) switch stacks at the current office. GDC will remove two (2) switches from the downstairs stack and two (2) switches from the upstairs stack.
SonicWall Installation	GDC will factory reset and import the configuration to the decommissioned SonicWall unit and install it as the primary at the new site. GDC will configure the WAN connection with the new ISP. GDC will configure a Site2Site VPN to the depot.
Switch Stack Installation	GDC will rack and configure new sets of stacked switches at the new site on each floor.
Cutover	GDC will decommission the equipment from the current office and move it to the new office. GDC will add the second SonicWall unit to the HA Pair and add the stack members at the new office. GDC will update the Azure VPN tunnel to point to the new site after the servers are moved.
Equipment Cabling	GDC will patch in the connections at the new site into the network equipment.
Unifi Controller Migration	GDC will reset the Unifi Cloud Key and import the configuration from the Ubuntu controller to it.
Access Point Cabling	GDC will run eleven (11) new cables to the locations indicated on the predictive heatmap.
Cubicle Cabling	GDC will terminate, test, and label eighteen (18) existing runs into the new cubicle space.
New Access Points	GDC will install and configure eleven (11) new access points on the locations indicated on the predictive heatmap.
Post Installation Documentation	GDC will provide the Customer with documentation outlining the changes made to the Customer's environment during the project.
Project Completion	GDC will ensure all project deliverables have been completed prior to closing the project. Follow-up support will be provided through time and materials or managed services agreements.

II. PROJECT COMMUNICATION AND CHANGE MANAGEMENT

In an effort to standardize and streamline communications, GDC asks that, during the course of this project, Customer channels all technical concerns and communications to their GDC Technical Point-of-Contact (POC) which will be identified at the execution of this SOW. The GDC Technical POC will send a 'project-close' email to Customer confirming the completion of the project deliverables. After the project is completed, Customer should contact the GDC Helpdesk for all technical issues, requests, and concerns. All account or sales related communications should be routed to the Sales POC.

Over the course of this SOW, there may be additional requests or concerns that change the scope of this SOW. GDC asks that a Change Request Form be completed for any item that changes within the scope of services listed above. Please see Appendix A for a sample Change Request Form.

III. CHARGES

The total cost for this project will be **\$24,913.01**.

The total cost for hardware, software, and shipping will be **\$4,223.01**. Hardware and software quotes are valid for seven days from the Effective Date after which they are subject to vendor price changes. This project requires prepayment of all hardware, software, licensing and applicable taxes. All hardware/software will be ordered within one business day after payment is received.

The total cost for professional services will be **\$20,690.00**. Professional services will be invoiced at the completion of the project. Payment is due as specified on the invoice.

Agreed to:

Reach Cyber Charter School

Agreed to:

Global Data Consultants, LLC

Nate Laird	Date	Ty Ensminger		Date

This SOW is valid for 30 days from the Effective Date unless both parties mutually agree to extend the acceptance period.

Hardware/Software Summary of Cost

Description	Qty	Unit Price	Extended Total
CAT6 Non-plenum Single Outlet Cable Run up to 300FT	11	\$88.20	\$970.20
ICC Cat.6 Modular Connector, 25 Pack, 1 x RJ-45 Network, Black, Transparent Red	1	\$73.97	\$73.97
ICC Cat.6 Network Connector, 25 Pack, 1 x RJ-45 Network Female, White, Clear Red	1	\$73.57	\$73.57
ICC Elite Surface Mount Box with 1 x Total Number of Socket(s), White	29	\$2.76	\$80.04
ICC High Density Flush Blank Patch Panel, 48 Port(s), 48 x RJ- 11, 2U High, 19" Wide, Rack-mountable	1	\$28.49	\$28.49
Axiom 10GBASE-SR SFP+ Transceiver for Aruba 100% Aruba Compatible 10GBASE-SR SFP+	4	\$183.26	\$733.04
Axiom LC/LC 10G Multimode Duplex OM3 50/125 Fiber Optic Cable 2m, 6.56 ft 2 x LC Male Network, 2 x LC Male Network	4	\$19.33	\$77.32
Access Point WiFi 6 Pro	11	\$171.40	\$1,885.40
Eaton Tripp Lite Series Cat6 Gigabit Snagless Molded (UTP) Ethernet Cable (RJ45 M/M), PoE, Blue, 3 ft. (0.91 m)	29	\$2.62	\$75.98
Miscellaneous Materials Wire Ties, Fasteners, Cable Concealers, Etc.	1	\$225.00	\$225.00

Parts:	\$4,223.01
Shipping:	\$0.00
Hardware Subtotal:	\$4,223.01

** Hardware and software quotes are valid for seven days from the Effective Date after which they are subject to vendor price changes. **

Appendix A



PROJECT CHANGE REQUEST FORM

Client: _____ **Date:** _____

SOW#: _____

Prepared by: _____

1. Requestor Information

Area of Change:

Scope [] Schedule [] Cost [] Hardware/Infrastructure []

NOTE: If additional hardware is required, a separate quote will be presented and referenced below.

Proposed Change Description and References:

2. Requirements for Proposed Change

Additional Requirements to this SOW:	Cost
Professional Services	
Totals	

3. Project Change Request Approval

Client

Date

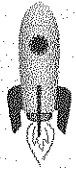
Date

The signatures above indicate an understanding of the purpose and content of this document by those signing it. By signing this document, they agree to this as the formal Project Change Request Form.

Coversheet

Approval of 2025-2026 Outreach Agreements

Section: VIII. Strategic Planning
Item: A. Approval of 2025-2026 Outreach Agreements
Purpose:
Submitted by:
Related Material: Reading Science Center - Partnership Approved.pdf
Carnegie Science Center (Kamin Science Center).pdf
Whitaker Science Center.pdf
FluxSpace Draft 2025 2026.pdf
Da Vinci Science Center.doc
The Franklin Institute.pdf
Natural Museum of Industrial History Draft 2025 2026.docx
YMCA Carlisle Draft 2025 2026.docx
Ashcombe Farm Greenhouse DRAFT 2025 2026.docx
The Post Draft 2025 2026.docx
Old Pine Community.docx
Discovery Space Final.pdf
Lancaster Science Factory MOU.docx
Keystone Kidspace.pdf



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**Reach Cyber Charter
School**
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered into as of July 1st, 2025, to June 30th, 2026

BETWEEN: **Reading Science Center**
645 Penn Street, Lower Level
Reading, PA 19601
Contact Name: Ralia Vardaxis, Executive Director

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Reading Science Center and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- Twelve (12) visits per agreement term.
- Classroom usage or investigation with no more than three (3) hours of each usage and held during normal business hours. These reservations should be made at least two (2) months prior when possible, and would be subject to availability.
 - Consumable materials for classroom investigations would be billed separately.
- 300 general admission tickets
- Access to flyer for information about the Sisters in STEM program.
- Participate in various community events sponsored by RSC where Reach will provide an educational activity.

Reach Cyber Charter School

- One point of contact at Reach Cyber Charter School.
- Social media post of your facility twice a year on our School's Facebook and Instagram accounts.



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

- The opportunity to participate in any community or marketing event where an information booth spotlighting Reach Cyber Charter could be utilized.
- A fee of \$22,000 for the term of this agreement, payable in full on or before the start of listed August 1, 2025.

Duration:

This MOU is effective from July 1st, 2025 and will remain in effect until June 30th, 2026, unless terminated earlier by either party with 30 days written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures: Ralia C. Vardaxi's

Representative Name: Ralia C. Vardaxi's

Title: Executive Director

Partnership Name: Reading Science Center

Date: 5/16/25

Reach Representative Name: _____

Title: _____

Reach Cyber Charter School

Date: _____



SPONSORSHIP AGREEMENT

Carnegie Institute d/b/a Carnegie Museums for its component Carnegie Science Center having an address of One Allegheny Ave, Pittsburgh, PA 15212 ("Carnegie Museums" or "Museum") is very pleased to have you participate as a sponsor in the upcoming event, exhibit and/or program described below (collectively, "Sponsored Activity" or "Activity") in accordance with the terms and conditions of this Sponsorship Agreement ("Agreement"). If the terms and conditions set forth in this Agreement are acceptable, please sign the Agreement where indicated and return the Agreement to the Carnegie Museums contact person identified below.

PART A: SPONSORSHIP INFORMATION

SPONSOR INFORMATION:

Name of Company, Organization or Individual: Reach Cyber Charter School ("Sponsor")

Address: 750 East Park Drive, Suite 204

City: Harrisburg State: PA Zip: 17111 Phone: _____

Contact Person: Scott Stuccio, Marketing & Social Outreach Coordinator Email: sstuccio@reachcyber.org

MUSEUM INFORMATION:

SPONSORED ACTIVITY(IES): BNY Fab Lab

DATE(S): September 1, 2025 to August 31, 2026

Location(s)/Component(s): Carnegie Science Center

Carnegie Museums Contact Person: Naomi Crown **Email:** CrownN@CarnegieMuseums.Org **Phone:** (412) 622 - 6275

CONSIDERATION:

SPONSORSHIP FEE (TOTAL): \$ 40,000

SPONSORSHIP FEE SCHEDULE: \$40,000 by August 31, 2025

SPONSORSHIP ACKNOWLEDGEMENTS:

1. MEDIA/MARKETING ELEMENTS

- Sponsor is recognized with logo in four (4) emails during Term; with timing, wording, and placement to be determined by Museum.
- Sponsor is recognized in four (4) social media posts during Term; with timing, wording, and placement to be determined by Museum.

CREDIT LINE (IF ANY): _____

2. MUSEUM RELATED ELEMENTS:

- Sponsor receives fifty (50) Museum general admission passes valid during Term
- Sponsor may reserve private access to CSC classroom space rental facilities on four (4) mutually acceptable dates and times (not to exceed three hours, each) during Term; all hard costs (except rental fee for the space), including but not limited to parking, custodial, security, as well as food services costs will be the sole responsibility of Sponsor
- Sponsor receives one (1) Reach Cyber School Maker Day at Fab Lab for up to twenty-five (25) guests on a mutually agreeable date during Term (subject to additional costs)
- Sponsor receives one (1) private show in Buhl Planetarium during Term; during regular visitor hours on a mutually agreeable date
- Sponsor receives Corporate Membership at the Corporate Benefactors Society level. Benefits include:
 - Unlimited buy-one-get-one-free admission for all employees and their families to Carnegie Museums of Art and Natural History, Carnegie Science Center, and The Andy Warhol Museum
 - 20% discount on purchase of personal memberships for all employees
 - 10% discount in museums stores for all employees
 - Five (5) one-day museum passes

- o One (1) complimentary personal Premium memberships (unlimited visits for one year for two adults and up to eight guests)
- o Monthly e-newsletter
- o Subscription to Carnegie magazine
- o Invitations to corporate networking events
- o Invitations to openings and events

3. ONSITE ACTIVITIES, SIGNAGE, HANDOUTS AND/OR GIVEAWAYS BY SPONSOR:

- Sponsor is recognized with logo and link on Fab Lab website during Term; the manner, placement, and format of link to be mutually agreed; Sponsor hereby gives Museum permission for such linking activity to Sponsor’s website
- Sponsor is recognized on signage in Fab Lab during Term; with size, location, and wording to be determined by Museum
- Sponsor receives daily rotating recognition on first floor video display board in lobby (installed Sept 2025); with size, location, and wording to be determined by Museum
- Sponsor may be on-site at Museum on two (2) mutually acceptable dates during Term to exhibit or hand out items or printed materials; table location to be determined by Museum; any materials distributed or activity done by Sponsor while on-site must be pre-approved by Museum; costs for services (except table set-up fee), including but not limited to linens and parking, will be responsibility of Sponsor

IF SPONSOR EMPLOYEE(S) OR REPRESENTATIVE(S) WILL BE ON-SITE AT MUSEUM CONDUCTING AN ACTIVITY(IES) AS PART OF THE SPONSORSHIP ACKNOWLEDGEMENTS, THEN PLEASE REFER TO THE ONSITE ACTIVITY REQUIREMENTS IN THE ATTACHED STANDARD TERMS & CONDITIONS.

4. TERM: This Agreement shall begin on the Effective Date and shall continue thereafter in full force and effect until midnight on August 31, 2026 (“Term”), unless sooner terminated in accordance with the terms of this Agreement.

5. EXCLUSIVITY IN CATEGORY: During the Term, Sponsor shall be the exclusive Sponsor of the Sponsored Activities in the category of: _____

6. CARNEGIE MUSEUMS MARKS (IF ANY): To be designated by Carnegie Museums, if any. _____

TERMS AND CONDITIONS:

By executing this Agreement, Sponsor agrees to be bound by this Agreement including the Standard Terms & Conditions set forth on the next page(s) of this Agreement and any and all attachments hereto, which are hereby fully incorporated herein. The signatories to this Agreement hereby acknowledge the sufficiency of the consideration for this Agreement and warrant that they have read and agree to all of the terms and conditions of this Agreement, and have full power and authority to sign for and legally bind themselves (if an individual) or their respective companies or organizations.

EFFECTIVE THIS ____ DAY OF _____, _____ (the “Effective Date”).

REACH CYBER CHARTER SCHOOL

CARNEGIE INSTITUTE FOR CARNEGIE SCIENCE CENTER

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Tax ID # _____
(ss# or TIN/EIN)

Carnegie Museums Staff Representative: _____
(initials)

PART B: STANDARD TERMS AND CONDITIONS

1. The Parties: Carnegie Museums and Sponsor are sometimes each referred to herein as a "Party" and collectively as the "Parties".

2. Sponsorship Acknowledgments: Carnegie Museums agrees to provide the Sponsorship Acknowledgments identified in Part A of this Agreement in connection with the Sponsored Activity during the Term, unless shorter durations are indicated in Part A, in return for the timely receipt of the Sponsorship Fee/Consideration identified in Part A of this Agreement and in consideration of Sponsor's good reputation and standing. Sponsor understands and agrees that no Sponsorship Acknowledgment shall consist of or include: (i) messages containing qualitative or comparative language, price information or other indications of savings or value; (ii) endorsements of Sponsor's products or services; or (iii) inducements to purchase, sell or use any of Sponsor's products or services, such as for example, savings coupons or buy one get one free promotional offers. If in the future circumstances change such that it is no longer feasible, in the opinion of the Museum, to continue to provide the Sponsorship Acknowledgments identified in Part A, or any portion(s) thereof, Carnegie Museums will provide substitute acknowledgments that, in its opinion, most closely fulfill the intentions described.

3. Media/Marketing Elements: The credit line, if any, identified in Part A of this Agreement and/or Sponsor's name and/or logo as mutually agreed by Sponsor and Museum, will be included in the Media/Marketing Elements in a manner recognizing Sponsor as a sponsor of the Sponsored Activity, in a format to be mutually agreed upon between the parties, taking into account space and other like constraints which may vary from element to element.

4. Onsite Signage, Displays, Handouts, Giveaways and Other Property of Sponsor: Sponsor shall be permitted to conduct the activities, if any, identified in Part A of this Agreement at Carnegie Museums in connection with the Sponsored Activity at the dates and times identified in Part A or to be mutually agreed upon by the Parties. Any and all signage, handouts, displays, giveaways, product placements or other materials, items or other property of any kind to be displayed, used or provided by Sponsor in connection with such activities must be pre-approved by Carnegie Museums. In no event shall Sponsor distribute materials of any kind to children under the age of 18 or solicit children under the age of 18 for personal information. Sponsor shall be solely responsible for any and all transportation and storage relating to any such signage, handouts, displays, giveaways, products, materials, items and other property. Notwithstanding any other provisions of this Agreement, Sponsor shall be solely responsible and liable for all property brought onto Carnegie Museums premises by Sponsor, including any and all damage, theft or loss relating thereto.

5. On-Site Activity Requirements. For those Sponsorship Acknowledgments that include Sponsor employee(s) or other Sponsor representative(s) being on-site at Carnegie Museums to conduct an activity(ies) as part of the Sponsorship Acknowledgments, the following requirement(s) shall apply:

(a) Carnegie Museums Staff Representative Required. Sponsor's main contact under this Agreement for on site activities conducted by Sponsor employee(s) or representative(s) shall be Naomi Crown (CrownN@CarnegieMuseums.Org) ("Carnegie Museums Staff Representative"). The Carnegie Museums Staff Representative will monitor Sponsor's activities while Sponsor is on Carnegie Museums premises, for purposes of, among other things, complying with Carnegie Museums' policies and procedures and Sponsor shall follow the Carnegie Museums Staff Representative's instructions in these regards.

(b) Background Check Clearances Required.

(i) Any of Sponsor's employee(s) or representative(s), including any owner/proprietor of Sponsor, on Carnegie Museums' properties conducting an activity(ies) as part of the Sponsorship Acknowledgments must have applied for and received the background check clearances specified under Pennsylvania Act 153 of 2014, as amended ("Act 153"), 23 Pa. C. S. Section 6344(b), or satisfy the conditions for provisional employment specified in 23 Pa. C. S. Section 6344(m). It is understood and agreed that anyone who has not received clearances under Act 153 or who does not meet the conditions for provisional employment under Act 153 shall not be permitted to conduct activities on Carnegie Museums' properties as part of the Sponsorship Acknowledgments.

(ii) Sponsor is solely responsible for taking the necessary steps to ensure that Sponsor's employees or other representative(s), including any owner/proprietor of Sponsor, conducting activities on Carnegie Museums' properties as part of the Sponsorship Acknowledgments apply for and receive the requisite clearances prior to any such persons commencing any such activities on Carnegie Museums' properties. Sponsor is also solely responsible for obtaining and maintaining copies of the requisite clearances (and applications for clearances) of such persons.

(iii) **Sponsor shall provide the Carnegie Museums Staff Representative with a sworn declaration** confirming that all of Sponsor's employee(s) or other representative(s), including any owner/proprietor of Sponsor, conducting activities on Carnegie Museums' properties as part of the Sponsorship Acknowledgments have received the background check clearances specified by Act 153 or are qualified provisionally under Act 153. The form of declaration is attached as **PART B: Exhibit 1**.

(iv) Sponsor hereby releases Carnegie Museums and agrees to defend, indemnify and hold Carnegie Museums harmless, from and against any and all injuries, losses and/or damages (including reasonable attorneys' fees and costs) resulting from Sponsor's failure to comply with this Section 5 or from the interactions of Sponsor's employee(s) or representative(s) with minor children while conducting activities on Carnegie Museums' properties as part of the Sponsorship Acknowledgments. The terms of this Section 5(b)(iv) shall survive the expiration or termination of this Agreement.

6. Exclusivity in Category: If applicable, during the Term of this Agreement, Sponsor shall be the exclusive sponsor of the Sponsored Activity in the Category as specifically identified in Part A of this Agreement.

7. Consideration. In exchange for the Sponsorship Acknowledgments and other rights granted to Sponsor herein, Museum shall receive from Sponsor the Sponsorship Fee in the total amount and according to the payment schedule set forth in Part A of this Agreement together with any and all other In-Kind Consideration, if any, identified in Part A of this Agreement.

8. Sponsor Marks. Sponsor hereby grants to Museum, for the Term of this Agreement, a limited, non-exclusive license to use and/or display the corporate and trade name(s), trademark(s), service mark(s), logo(s), symbol(s), design(s), decal(s), artwork(s) and other proprietary designation(s) of Sponsor (collectively "Sponsor Marks") for the purposes of effecting Museum's rights and obligations under this Agreement and thereafter for historical and archival purposes in connection with the documenting of the occurrence of the Sponsored Activity. Museum shall not have the right to sublicense except that Museum may permit its designees

(which shall be subject to the terms of this Agreement) to produce materials for or on behalf of Museum for the purpose of effecting the Museum's rights and obligations under this Agreement. Sponsor shall have the right to review and pre-approve of the uses of the Sponsor Marks hereunder. Any of the Sponsor Marks used or displayed in connection with this Agreement shall be and remain the sole and exclusive property of the Sponsor. All use of Sponsor's Marks, and all goodwill associated therewith, shall inure exclusively to the benefit of Sponsor.

9. Carnegie Museums Marks. Carnegie Museums hereby grants to Sponsor, for the Term of this Agreement, a limited, non-exclusive license to use and/or display Carnegie Museums' name, trademark(s), service mark(s) and/or logo(s) identified in Part A of this Agreement (collectively "Carnegie Museums Marks") solely for the purpose of identifying that Sponsor is a sponsor of the Program in accordance with the terms of this Agreement provided, however, Sponsor shall have no right to create merchandise for sale or distribution or other product giveaways that incorporate or otherwise display any of the Carnegie Museums Marks without the prior written explicit agreement of Carnegie Museums. Sponsor shall not have the right to sublicense except that Sponsor may permit its designees (which shall be subject to the terms of this Agreement) to produce materials for or on behalf of Sponsor for purposes of effecting the Sponsor's rights and obligations under this Agreement. Sponsor shall not use the Carnegie Museums Marks for any purpose other than as described in this Agreement. Carnegie Museums shall have the right to review and pre-approve of all uses of the Carnegie Museums Marks hereunder. Sponsor must provide Carnegie Museums with a sample of all proposed uses of the Carnegie Museums Mark and Carnegie Museums shall have at least five (5) business days to review and approve or disapprove the proposed use. Sponsor shall not make any proposed use of the Carnegie Museums Marks without Carnegie Museums' approval. Any of the Carnegie Museums Marks used or displayed in connection with this Agreement shall be and remain the sole and exclusive property of Carnegie Museums. All use of the Carnegie Museums Marks, and all goodwill associated therewith, shall inure exclusively to the benefit of Carnegie Museums.

10. Term and Termination. The Term of this Agreement is as set forth in Part A of this Agreement hereof. Either Party may terminate this Agreement in the event the other Party materially breaches this Agreement and does not cure such breach within fourteen (14) days after written notice of such breach is given by the non-breaching Party to the allegedly breaching Party. The Parties agree to engage, during such termination notice period, in a good faith effort to effect a mutually agreed upon cure. Carnegie Museums shall also have the right, without liability to Sponsor, to immediately stop Sponsor's participation in the Sponsored Activity on verbal notice at the Activity in the event that Sponsor's goods/materials and/or Sponsor's actions are in material breach of this Agreement or otherwise inconsistent with the reputation, standing or mission of the Carnegie Museums in its sole discretion.

11. Content and Materials Provided by Sponsor. Sponsor represents and warrants that all content, including without limitation the Sponsor Marks, products, giveaways, handouts, signage and/or any and all other items and materials provided by Sponsor for use in connection with the Sponsorship Acknowledgements, shall not contain any matter that is obscene or libelous; is unsafe; violates any applicable law, rule or regulation; and/or infringes, misappropriates or otherwise violates the copyrights, trademark rights, patent rights, rights of publicity or privacy, or other rights of any third party. The terms of this Section shall survive the expiration or termination of this Agreement.

12. Indemnification.

(a) Sponsor shall defend, indemnify and hold harmless Carnegie Museums and its agents, officers, directors, employees and representatives from and against any and all damages, personal injuries, property damage, bodily injuries, liabilities, costs and expenses, including reasonable attorneys' fees and costs, arising out of, based on or in any other manner related to the following (including any and all claims, actions, lawsuits and/or demands by third parties): (i) activities undertaken, performed or conducted by Sponsor or its agents, officers, directors, employees, representatives, or others acting on behalf of Sponsor, in connection with the Sponsorship Acknowledgements or otherwise pursuant to this Agreement (including any and all activities relating to the sale, serving or distribution of alcohol by or on behalf of Sponsor); (ii) the material breach of this Agreement by Sponsor or its agents, officers, directors, employees or representatives; or (iii) the negligent or willful misconduct of Sponsor or its agents, officers, directors, employees or representatives, all except to the extent covered by subsection (b) of this Section.

(b) Carnegie Museums shall defend, indemnify and hold harmless Sponsor and its agents, officers, directors, employees and representatives from and against any and all damages, personal injuries, property damage, bodily injuries, liabilities, costs and expenses, including reasonable attorneys' fees and costs, arising out of, based on or in any other manner related to the following (including any and all claims, actions, lawsuits and/or demands by third parties): (i) activities undertaken, performed or conducted by Carnegie Museums or its agents, officers, directors, employees, representatives, or others acting on behalf of Carnegie Museums, in connection with the conduct of the Sponsored Activity or otherwise pursuant to this Agreement (including any and all activities relating to the sale, serving or distribution of alcohol by or on behalf of Carnegie Museums); (ii) the material breach of this Agreement by Carnegie Museums or its agents, officers, directors, employees or representatives; or (iii) the negligent or willful misconduct of the Carnegie Museums or its agents, officers, directors, employees or representatives, all except to the extent covered by subsection (a) of this Section.

(c) Each Party shall provide the other Party with prompt written notice of any claim, demand or action for which such Party is seeking or may seek indemnification hereunder. The Parties agree to render to each other such assistance as may reasonably be requested in order to ensure a proper and adequate defense. The indemnifying party shall not have the right to settle any claim if such settlement contains a stipulation to, or an admission or acknowledgement of, any wrongdoing on the part of an indemnified party. The indemnified parties shall not make any settlement of any claims, which might give rise to liability of an indemnifying party, without the prior written consent of the indemnifying party.

(d) IN NO EVENT WHATSOEVER SHALL CARNEGIE MUSEUMS BE LIABLE TO SPONSOR FOR ANY INDIRECT, SPECIAL CONSEQUENTIAL OR INCIDENTAL DAMAGES, HOWEVER CAUSED, ON ANY THEORY OF LIABILITY, AND WHETHER OR NOT CARNEGIE MUSEUMS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. Any claims or causes of action against Carnegie Museums arising in any manner out of this Agreement must be brought within three (3) months following the expiration or termination of this Agreement.

(e) The terms of this Section shall survive the expiration or termination of this Agreement.

13. Insurance Requirements:

(a) For the Term of this Agreement, Sponsor will, at its own expense, maintain the following insurance, with a reputable insurer acceptable to Museum, in full force and effect: (i) worker's compensation coverage to the extent required by law at the statutory limits and employer's liability insurance at a minimum of \$500,000

each accident and bodily injury and \$500,000 bodily injury by disease each employee; (ii) commercial general liability insurance sufficient to cover claims for personal injury, bodily injury (including death) advertising injury and property damage with a minimum limit of \$1 million per occurrence and a \$2 million aggregate for the products/completed operations and operations exposures; and (iii) business automobile insurance for owned, hired and non-owned vehicles with a minimum limit of \$1,000,000 per occurrence on a combined single limit basis; and (iv) commercial excess/umbrella insurance with a minimum limit of \$5,000,000 per occurrence with a \$5 million aggregate. If Sponsor is providing or serving alcoholic beverages in connection with any events included as part of the Sponsorship Acknowledgements or otherwise in connection with the Sponsorship Acknowledgements, liquor liability insurance in the amount of \$2,000,000 is required.

(b) Sponsor shall provide Carnegie Museums a certificate of insurance certifying that coverage as required by this Agreement has been obtained and shall remain in force as specified by this Agreement. Sponsor must provide to Carnegie Museums such proof of insurance prior to the provision of any Sponsorship Acknowledgements. Upon request, a copy of all or portions of policies will be provided to Carnegie Museums.

(c) Carnegie Museums shall be named as an Additional Insured on the general liability, automobile policies, umbrella liability, products liability and liquor liability policies. A copy of the additional insured endorsement providing coverage must accompany the certificate of insurance. All coverage afforded to Carnegie Museums by Sponsor's required coverages shall be on a primary and non-contributory basis. A waiver of subrogation endorsement in favor of Carnegie Museums shall be provided on all policies, including without limitation the worker's compensation policies.

(d) Thirty (30) days' notice shall be given to Carnegie Museums if Sponsor's insurance policies are cancelled, or not-renewed, or any limits or coverages are reduced.

(e) The fulfillment or non-fulfillment of the insurance obligations hereunder shall not relieve Sponsor of any liability assumed by Sponsor hereunder or in any way modify Sponsor's obligations to indemnify Carnegie Museums.

(f) The terms of this Section shall survive the expiration or termination of this Agreement for the time period stated in this Section.

14. Force Majeure. Museum shall not be responsible for events beyond its reasonable control, such as public emergency or necessity, legal restrictions, labor disputes, strikes, boycotts, casualties, government restrictions, acts of God, unforeseen commercial delays or for any reason, including but not restricted to mechanical breakdowns beyond the control and without the fault of Museum that impair or otherwise cause Museum to be unable to provide any one or more Sponsorship Acknowledgements or to provide the Sponsorship Acknowledgements at the time specified if any ("Force Majeure Occurrence"). In the event of a Force Majeure Occurrence, Museum shall not be liable to Sponsor except to the extent of allowing a pro-rated reduction of the Sponsorship Fee commensurate with the Sponsorship Acknowledgements not received by Sponsor or suitable "make goods". The terms of this Section shall survive the expiration or termination of this Agreement.

15. Applicable Law/Jurisdiction/Disputes: This Agreement shall be governed and enforced under the laws of the Commonwealth of Pennsylvania without regard to conflicts of laws principles. Any controversy, claim or dispute arising out of or relating to this Agreement or the breach hereof, shall be submitted to arbitration in the City of Pittsburgh in accordance with the rules of the American Arbitration Association then in effect and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Any decision by the arbitrator(s) in accordance

with this section shall be conclusive on the issues presented for arbitration and no appeal shall be allowed therefrom. This provision shall not impair or be in lieu of the rights of either Party to seek injunctive relief in a court of competent jurisdiction. Any such legal action, suit or proceeding arising out of or relating to this Agreement or the breach hereof shall be instituted in an appropriate state or federal court located in Allegheny County, Pennsylvania and each Party hereto irrevocably consents to such jurisdiction and venue and waives all objections thereto. The terms of this Section shall survive the expiration or termination of this Agreement.

16. Relationship of Parties. This Agreement shall not be construed to create or imply any relationship between the Parties other than that of independent contractors. Each Party hereby acknowledges full responsibility for the payment of its own expenses in connection herewith, including but not limited to any and all taxes. The Parties shall fully comply with all applicable laws, regulations and ordinances in the course of their performance of their services, commitments and obligations under this Agreement.

17. Miscellaneous: The failure of either Party at any time to enforce any of the provisions of this Agreement will in no way constitute or be construed as a waiver of such provision or of any other provision hereof, nor in any way affect the validity of, or the right thereafter to enforce, each and every provision of this Agreement. The payment or acceptance of fees or charges for any period after a default shall not be deemed a waiver of any right. This Agreement, together with any and all exhibits hereto, constitute the entire understanding of the Parties with respect to the subject matter hereof and may not be amended except by a written agreement executed by both Parties. This Agreement shall be binding upon the Parties and their respective heirs, successors and assigns. Notwithstanding the foregoing, neither Party shall have the right to assign this Agreement, in whole or in part, whether by operation of law or otherwise, without the prior written consent of the other Party. All notices hereunder shall be in writing, shall be delivered to the addresses and contact persons identified in Part A of this Agreement and shall be effective: (i) when personally delivered; (ii) when delivered by private courier (with confirmation of delivery); (iii) when transmitted via fax (with receipt confirmed); or (iv) three business days following deposit in the U.S. mail, postage prepaid, registered or certified, return receipt requested. The terms of this Section shall survive the expiration or termination of this Agreement.

PART B: Exhibit 1

DECLARATION

1. I, _____, am the _____ of _____ ("Sponsor").
print or type name print or type job title print or type name of Sponsor
2. I hereby certify that all employees and representatives of Sponsor, including any owners/proprietors of Sponsor, who are expected to and/or assigned to conduct activities on Carnegie Institute's properties as part of the Sponsorship Acknowledgements have received clearances under Act 153 or are qualified as a provisional employee under Act 153.
3. I have received from and am maintaining, the documentation specified under Act 153 to confirm that each Sponsor employee and representative, including any owner/proprietor of Sponsor, who is expected to and/or assigned to conduct activities on Carnegie Institute's properties as part of the Sponsorship Acknowledgements has either secured all clearances specified under Act 153 or is qualified as a provisional employee under Act 153.

I hereby swear and affirm that the information set forth above is true and correct. I understand that false statements made herein are made subject to the penalties of 18 Pa.C.S. § 4904.

Signature of Declarant



**Whitaker Center and Reach Cyber Charter School Partnership Agreement
July 1, 2025 - June 30, 2026**

Whitaker Center will provide the following to Reach Cyber Charter School and their educational community:

50 Admission and Cinema Combo passes
October 2025- 3 Event Field Trip (max 50 participants)
December 2025- 3 Event Field Trip (max 50 participants)
March 2026- Pi Day Bash (max 100 participants)
March 2026- Read Across America Bash (max 100 participants)
May 2026- End of School Bash (max of 150 participants)
PNC Innovation Zone Rental- (max of 30 participants) 4 IZ only Field Trips In total, 6 hours of facilitated lessons and 30 hours of free play/purposeful gaming

Total value: \$14,700

Two field trips would include:

- Whitaker Center Educator custom designed field trip with a theme and aligned with STEELS standards to include the following components: (*Themes will be mutually agreed upon by Whitaker Center and REACH.*)
 - Access to the Science Center from 10:00-2:00.
 - Choice of two documentaries in the Digital Cinema.
 - 1 STEAM Lab in our STEM Design Studio (Lab A) will be scheduled with hands-on, interactive activities facilitated by a Whitaker Center Educator.
 - Exclusive use of STEM Design Studio (Lab B) for REACH guests, facilitated by REACH employees.
 - PNC Innovation Zone will be scheduled with facilitated lesson. Each session will include innovative, technology-based activities designed to introduce and reinforce computational thinking skills.

- Space available for bagged lunches brought by families or easy access to offsite downtown lunch options.

Three 'Bash' events would include:

- 4 hour event take-over held at Whitaker Center- two in March, and one in late April/early May.
- Use of the Science Center for exploration and learning.
- Use of STEM Design Studio for REACH, facilitated by REACH employees.
- Use of PNC Innovation Zone for free play/purposeful gaming.
- Use of the Lobby Spaces for tables, displays, meet and greet with teachers/support/tech.

Optional Add-Ons

Please initial next to each one indicating opt-in.

Parking passes: (100 @ \$17) \$1700 _____

- 100 parking passes included in the start of the contract.
- Additional parking passes may be purchased in advance throughout the year.
- Whitaker will hold REACH parking passes and transfer to the REACH employee in charge at each event.

~~Light Up the Night Tree Sponsor \$500~~ _____

~~Marketing support \$600~~ _____

~~Internal signage displaying REACH provided marketing materials. REACH able to switch out slide monthly with a minimum one week lead time.~~

Thank you for your interest in partnering with Whitaker Center for Science and the Arts. I am happy to discuss further details to make this partnership successful for both parties.

For: Whitaker Center for Science & the Arts

For: Reach Cyber Charter School

Name:
 Title:
 Signature:
 Date:

Name:
 Title:
 Signature:
 Date:

Memorandum of Understanding

Between:

Fluxspace Innovations LLC
Pittsburgh
401 Greentree Road
Pittsburgh, PA 15220

Fluxspace Innovations LLC
Norristown
60 Buttonwood Street
Norristown, PA 19401

REACH Cyber Charter School
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Prepared by:

Erin Whitaker

Fluxspace Innovations LLC

erin@fluxspace.io

814-688-8287

Overview

This Memo of Understanding (MOU) establishes a collaborative partnership between Fluxspace Innovations LLC ("Fluxspace") and Reach Cyber Charter School Academy to promote and cultivate in-person innovative learning experiences. This partnership aims to empower Reach Cyber Charter School students and create a transformative learning environment that fosters growth, resilience, and future success for all students.

Vision Statement

A partnership between Fluxspace and Reach Cyber Charter School will cultivate innovative learning experiences that extend far beyond the classroom. Our shared vision is to inspire students, arming them with the tools needed for success. Students at Reach Cyber Charter School can expect an environment that nurtures critical thinking, collaboration, and resilience and instills the skills crucial for success in an ever-changing world.

Objectives

1. **Extend the Use of Innovative Learning Spaces**

Extend the use of dynamic learning spaces at Fluxspace to Reach Cyber Charter School, designed to foster collaboration between students, educators, families, and industry leaders. This space will act as a hub for in-person learning and innovation for students.

2. **Enhance Teacher and Educator Development**

Provide professional development opportunities for Reach Cyber Charter School educators to ensure they are equipped to implement future-focused, collaborative learning experiences effectively.

3. **Empower students with Future-Ready Skills**

Equip students with the skills, knowledge, and tools needed to succeed in an increasingly complex and interconnected world through internship opportunities.

4. **Celebrate and Support Success**

Utilize social media accounts to share the innovative, collaborative work between Fluxspace and Reach Cyber Charter School.

Terms of Agreement

Point of Contact:

- Fluxspace and Reach Cyber Charter School will provide one main point of contact for all communication between parties.

Space Rental:

- 12 – four (4) hour session rentals of Fluxspace between the hours of 9 and 4. Dates and times to be mutually agreed upon.
 - 6 sessions at Pittsburgh
 - 6 session at Norristown
 - STEM bus permitted to be used with the space rentals

Marketing & Media:

- Two social media posts tagging Fluxspace on Reach Cyber Charter's Facebook and Instagram accounts, after approval from the Fluxspace marketing team
- Two social media posts tagging Reach on Fluxspace social media pages, after approval from Reach Cyber Charter team
- The opportunity to participate in community or marketing events where an information booth spotlighting Reach Cyber Charter School could be utilized.

Fluxspace Services

- The opportunity for up to four (4) Reach high school students to complete an internship
 - Selection of interns must be mutually agreed upon by both parties based on interest, capacity, and schedule
 - Fluxspace staff will work collaboratively with the intern to set goals on projects, learning experiences, expectations, & outcomes.
 - This is not a paid internship
 - Work completed by interns may be published by Fluxspace Innovations LLC on their website, social media, or other communications.
- 24 hours of professional development led by a Fluxspace Innovation Specialist.
 - 12 hours at each site
 - Topics and dates as agreed upon by both parties
 - Scheduled in at least 3-hour increments

Compensation:

Reach Cyber Charter School agrees to pay Fluxspace \$10,800 for the services listed above

- Fee structure based on \$100/hr for space rental and \$1500/day (6 hours) for professional development services

Partner Pricing and Discounts

Throughout the duration of this partnership, Reach Cyber Charter School will receive Fluxspace Partner Pricing, which includes extended discounts on additional STEM equipment, technology, and resources. This pricing structure is designed to support Reach Cyber Charter School's ongoing efforts to enhance learning experiences and advance its program offerings in a cost-effective manner.

Partnership Duration and Review

This MOU will take effect upon signing by both parties and will remain in force from July 1, 2025 - July 1, 2026. During this period, both parties agree to conduct periodic reviews to assess the partnership's progress, address any challenges, and make necessary adjustments to ensure that objectives are being met. Toward the end of the MOU term, both parties will consider options for continuing the partnership in subsequent years, with updated terms tailored to the evolving needs and goals of Reach Cyber Charter School.

Confidentiality

Both parties agree to maintain confidentiality regarding any proprietary information or data shared throughout the partnership.

Signatures

Fluxspace Innovations LLC

Date:

Erin Whitaker

Educational Innovation Specialist

Reach Cyber Charter School Academy

Date:

Name: _____

Title: _____



Pledge Agreement

This pledge agreement is entered into on the 15th day of June 2025, between Reach Cyber School (REACH) and the Da Vinci Discovery Center of Science Technology, ("Da Vinci"). Reach desires to make a gift commitment to Da Vinci in the amount of \$50,000, (Fifty thousand dollars), as described more fully below, in accordance with the terms and conditions of this Commitment. Da Vinci desires to accept the gift subject to such terms and conditions set forth in this agreement.

In consideration of the mutual promises herein contained, the parties to this Agreement agree as follows:

1. Reach agrees to pay this \$50,000 pledge to be invoiced on July 1, 2025.
2. In recognition of the charter school's generosity, Da Vinci will provide the following sponsorship benefits through June 30, 2026:
 - 200 free field trip admissions for Reach families. Anticipated as 20 guests per month. Recommended dates Mondays or Tuesdays. REACH will be given a 25 minute lunch time; students and teachers may bring a bagged lunch or purchase lunch from the café.
 - Da Vinci Hands-On Workshop, Animal Encounter or Science Show in alternate months starting in September (5 total).
 - A 15% discount on Da Vinci Science Center memberships for Reach families.
 - Two opportunities to bring the REACH STEM Mobile Lab to be scheduled between September and February. Time will be 11:00 am to 1:00 pm.
 - One **facility rental to accommodate a Back-to-School Celebration on September 16, 2025** including complimentary admission for Reach families on a date to be determined. Event hours will be from 3:00 pm to 6:00 pm with access for REACH staff set-up and clean-up for one hour prior to and after the event. Any decorations, audio-visual rentals or catering would be at Reach's expense. Catering must be arranged through Da Vinci's concession partner, Aramark. Reserved space: Science Theatre.
 - One **facility rental to accommodate the Winter STEM Challenge** or another special event including complimentary admission for REACH families on a mutually agreed upon date. [See event details below.]
 - One **facility rental to accommodate the Read Across America Day on March 2, 2026** including complimentary admission for REACH families on a date to be determined. [See event details below.]
 - One **facility rental to accommodate Pi Day on March 13, 2026** including complimentary admission for REACH families on a date to be determined. [See event details below.]
 - **Event Details** for Winter STEM Challenge, Read Across America Day and Pi Day: Event hours will be from 10:00 am to 1:00 pm for students with access for REACH staff set-up and clean-up for one hour prior to and after the event. A 25 minute lunch time will be assigned for students and teachers to eat in the Leo's Café. Catering for 30 guests included (either Voucher for café or pizza). The event space will be the Science Theatre or similar space. The Theatre/space will be set with 6 tables to accommodate separate learning activity stations. Labor fees are included.
 - **10 Summer camp** registrations for Reach students.
 - A **10% discount** for additional Reach students to attend camps.

815 W. Hamilton Street, Allentown, PA 18101 • 484.664.1002 • davincisciencecenter.org



The Da Vinci Discovery Center of Science and Technology, Inc. (or "Da Vinci Science Center" or "DSC") is an independent nonprofit organization with IRS 501(c)(3) status. Its federal tax identification number is 23-2824084. The official registration and financial information of the Da Vinci Science Center may be obtained from the Pennsylvania Department of State by calling toll-free, within Pennsylvania, 1.800.732.0999. Registration does not imply endorsement. Information about the organization's registrations in additional states is available on the web at davincisciencecenter.org/disclosures.





- **Recognition** as the sponsor of the School’s Out Camp Program and Summer Camp Program during the agreement period.
 - Career experience assistance for Reach Cyber Schools female high school students via **The WISE Forum Sponsorship of \$5,000**. The primary purpose of the WISE Forum is to introduce female high school and college students to strong role models who have pursued STEM leadership opportunities in different industries and to inspire those students to expand their career aspirations. The event features a networking dinner for female mentors and students, followed by a public discussion featuring a panel of distinguished female leaders in STEM from across the nation.
 - One **facility rental to accommodate** the filming of the annual REACH Cyber Charter School commercial. This will include the use of 1 classroom and the Media Production “Green Room” so they can film interviews. Preferred date: Early March. Da Vinci will provide access to all requested spaces on a weekend and may be able to provide access on a week day based on scheduling availability.
3. Da Vinci is recognized by the United States Internal Revenue Service as a 501(c)(3) tax-exempt organization. Donors are responsible for seeking the advice of their tax advisor to determine whether their charitable contributions are tax-deductible.
 4. The terms and conditions of this Commitment may not be orally amended, modified, or altered, but may be amended, modified, or altered only in writing signed by the Donor(s) and Da Vinci.
 5. This Commitment shall be governed by and interpreted in accordance with the laws of the Commonwealth of Pennsylvania.

Acknowledged by:

Jane Swan Date
Chief Executive Officer
Reach Cyber Charter School

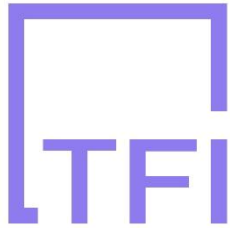
Julie K. Ambrose, Ph.D. Date
Director of Philanthropy
Da Vinci Science Center

815 W. Hamilton Street, Allentown, PA 18101 • 484.664.1002 • davincisciencecenter.org



The Da Vinci Discovery Center of Science and Technology, Inc. (or “Da Vinci Science Center” or “DSC”) is an independent nonprofit organization with IRS 501(c)(3) status. Its federal tax identification number is 23-2824084. The official registration and financial information of the Da Vinci Science Center may be obtained from the Pennsylvania Department of State by calling toll-free, within Pennsylvania, 1.800.732.0999. Registration does not imply endorsement. Information about the organization’s registrations in additional states is available on the web at davincisciencecenter.org/disclosures.





THE FRANKLIN

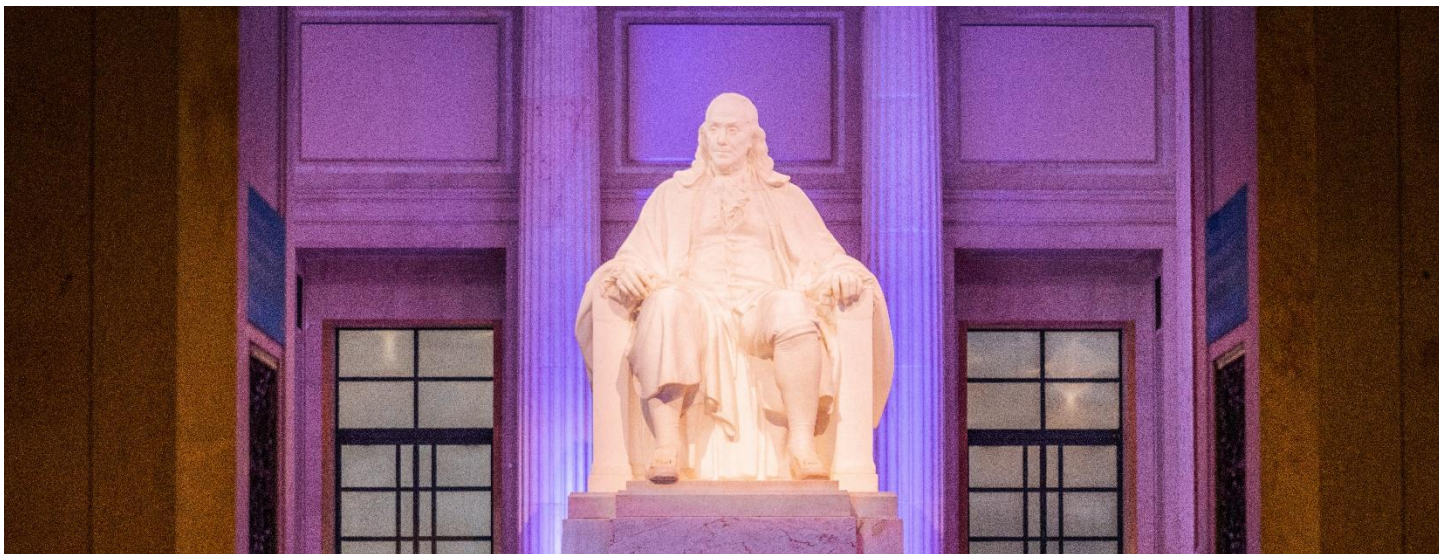
INSPIRING A PASSION FOR LEARNING ABOUT SCIENCE AND TECHNOLOGY

SPONSORSHIP PROPOSAL

Prepared for REACH CYBER CHARTER SCHOOL

May 2025





In the spirit of inquiry and discovery embodied by Benjamin Franklin, the mission of The Franklin Institute is to inspire a passion for learning about science and technology.

For more than 200 years, The Franklin Institute has played a central and constantly evolving role in meeting the educational needs of our community and being *the* place for individuals from the region to experience STEM learning. The great importance of science, technology, and STEM literacy and professionals has been demonstrated on a global scale and, we continue to uphold the Institute's legacy by delivering educational content for students, families, educators, and adults alike.

This is an incredible moment for science, and our goal is to inspire more and more young people to explore science and technology as a means to positively change their educational horizons and economic futures. Our visitors are the next generation of scientists, engineers, thought leaders, and problem solvers, and we hope you will join us in delivering our mission to inspire and educate. **Each and every gift is critical to ensuring the vitality of our science center and the continuation of our programs, and we respectfully request Reach Cyber Charter School support The Franklin Institute's mission, science center, and science and technology programming in 2025.**

The Franklin Institute's Science Center | The Franklin Institute is the most visited museum in the Commonwealth of Pennsylvania and has been infusing the Philadelphia region with dynamic educational and cultural opportunities for 200 years as we advance our *mission to inspire a passion for learning about science and technology*. The Institute achieves this goal through a range of exhibits, educational programs, outreach efforts, and its dedication to making learning around science, technology, engineering, and mathematics (STEM) more accessible.

The Institute's core exhibitions are the backbone of our mission and programs, and through which we educate and inspire. It is within these exhibit spaces that visitors of all ages experience STEM learning in very tangible and memorable ways – in ways that excite; inform; encourage questions, creativity, and problem solving; and foster a personal connection to STEM. During a typical year we welcome more than 640,000 visitors, with 151,000 students and teachers visiting on deeply discounted or free admissions.

2025 Corporate Partner Benefits:

With an investment of \$50,000, we invite Reach Cyber Charter School to support ongoing educational programming and events while receiving various other benefits.

As a Corporate Partner of The Franklin Institute, the following benefits would be provided:

- Back To School Night Event: Date to TBD and mutually agreed upon:
Includes free rental of Franklin Hall, Your Brain Exhibit, and the Eatery.* Free parking for all guests.
- Six free rentals of the Fifth Floor Conference Center*; Free parking for all guests; 10% rental discount on additional event space needed
- Two onsite activations throughout the year on a date of your choosing
- Two (2) professional development training workshops held onsite (for up to 30; includes catering) or virtually (for up to 100) for Reach Cyber Charter School's teachers led by Franklin Institute science educators and industry leaders focused on STEM science communication skills (Deep discount provided should additional teachers like to be added to the training).
- 250 Science Digital Museum passes
- Complimentary parking vouchers when students and families are on site
- Name recognition on digital donor signage in the Benjamin Franklin National Memorial, displayed year-round
- Invitations to exclusive exhibit receptions and private viewings for special attractions
- Concierge service for special attractions, tickets, memberships, etc.

**Based on availability, staffing and catering costs not included, other restrictions may apply*



Special Offer: For a total sponsorship of \$60,000, TFI would increase the number of free Fifth Floor Conference Center rentals to 10/year. This would include free parking for all guests.

Museum Programming and Reach:

In-person programming and experiences | Exhibits are activated and supplemented by live science shows, dissections and demonstrations, and special events and celebrations. Through sponsored activations throughout the year visitors of all ages – no matter their background, race, or gender – learn that science can be for them, that they belong in the science and technology world, and that a career in STEM is within their grasp.



Summary



Philadelphia stands at the center of a vibrant and diverse region where history and innovation, science and culture combine and thrive. For 201 years, The Franklin Institute has been an anchor in this City, promoting inquiry, discovery, and learning about science and technology for kids and grownups alike. Philanthropic support is essential to The Franklin Institute's ability to continue inspiring, educating, and providing learning opportunities for as many people as possible, regardless of means.

As we seek to inspire a passion for learning about science and technology through a world-class visitor experience, leading-edge and trustworthy science communication, and impactful education programs, philanthropic support remains crucial. On behalf of all those we serve, thank you for your kind review and consideration of this request to support The Franklin Institute, its mission, exhibits, and programs. If you have any questions or require additional information, please do not hesitate to reach out to:

Casey Anne Satell

Director of Institutional Giving

215.448.2378 / csatell@fi.edu

Pledge Form

In consideration of the gifts and pledges of others, I/we _____ give/ pledge
\$ _____ to the Franklin Institute.

I/we understand that the Franklin institute solicits other contributions and pledges in reliance on your intention to fulfill this pledge.

Designation - please choose one of the following:

2025 Sponsorship

Schedule of Payment: I/we will fulfill my/our pledge per the schedule below:

\$ _____ to be paid on ____/____/____

Name _____

Address _____

Signature _____ Date _____

The Franklin Institute accepts the pledge described above.

Rebekah Sassi, for The Franklin Institute
Vice President of External Affairs

Date



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of July 1, 2025

BETWEEN: **National Museum of Industrial History**
Katie Rymon, Manager of Education and Public
Programming
602 E 2nd Street
Bethlehem, PA 18015

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between National Museum of Industrial History (NMIH) and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- NMIH will provide Reach with eight (8) in-person group visits.
 - Three (3) of these visits will have an add on programming as determined by the NMIH yearly.
- NMIH will provide four (4) virtual group visits with a program determined at the time of scheduling.
- Career Readiness
 - NMIH will work with Reach to provide internships/apprenticeship/job shadowing opportunities for a minimum of four (4) students during July 1st – July 1st to accommodate summer opportunities.
 - Provide a Subject Matter Expert to speak virtually during two (2) Career Week Seminars at Reach.
 - Connections with other partnerships such as AIST (Association for Iron and Steel Technologies)
 - Reach students will have the opportunity to complete artifacts that align with PA Career and Education Work Standards.



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Suite 204
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(717) 704-8437
Reachcyber.org

- NMIH will provide four (4) summer education programs to four (4) Reach students in grades 5-8
- Community Outreach/Marketing
 - Provide Reach the opportunity to attend two (2) STEAM Adventures that happens on the third Sunday of the month
- Provide Reach with information for the Future Innovation Program
- One point of contact at Reach Cyber Charter School

Reach Cyber Charter School

- Reach will inform students about NMIH twice a year on our school’s Facebook and Instagram accounts.
- A fee of \$5,000.00 for the term of this agreement, payable in full on or before the start date listed below.

Duration:

This MOU is effective from July 1, 2025, and will remain in effect until July 1, 2026, unless terminated earlier by either party with 30 days’ written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

Representative Name:

Title:

Partnership Name:

Date:



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Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

Reach Representative Name:

Title:

Reach Cyber Charter School

Date:



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of July 1st, 2025.

BETWEEN: **Carlisle Family YMCA**
311 S. West Street
Carlisle, PA 17013
Justin Rose, Chief Operating Office
(717) 243-2525 ext. 226
jrose@carlislefamilyymca.org
www.carlislefamilyymca.org

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Carlisle Family YMCA and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- Four (4) - 2–4-hour session rentals and/or a class/activity.
 - Monday – Friday 8am-4pm
 - Rentals could include
 - teaching kitchen
 - classroom with tables and chairs (which is attached to the kitchen)
 - large multipurpose room w/ rubber flooring, nets, and gym equipment
- Four (4) approved visits of our STEM Mobile Lab to be used with or without the room rental
- Four (4) member/community events for up to ten (10) of our students to attend.
- Sponsorships for up to ten (10) of Reach Cyber Charter School students to attend a camp of their choosing.
- The opportunity to participate in any community or marketing events where an information booth spotlighting Reach Cyber Charter School could be utilized.
- Discount code for 20% off all memberships at Carlisle Family YMCA for families of Reach Cyber Charter School



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750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

Reach Cyber Charter School

- One point of contact at Reach Cyber Charter School.
- Social media post of your facility twice a year on our school’s Facebook and Instagram accounts.
- A fee of \$6,000 for the term of this agreement, payable in full on or before the start date listed below.

Duration:

This MOU is effective from July 1st, 2025, and will remain in effect until July 1st, 2026, unless terminated earlier by either party with 30 days’ written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

Representative Name:

Title:

Partnership Name:

Date:

Reach Representative Name:

Title:

Reach Cyber Charter School



REACH
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Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

Date:



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of July 1st, 2025, to July 1st, 2026

BETWEEN: **Ashcombe Farm & Greenhouse**
906 W. Grantham Road
Mechanicsburg, PA 17055
Contact Name: Elisabeth Kolb, Marketing Manager
(717) 766-7611
elisabeth@ashcombe.com

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Ashcombe Farm & Greenhouse and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- Six (6) events/rentals (details broken down below):
 - Three (3) 2 to 4-hour activities/sessions hosted by Ashcombe Farm & Greenhouse
 - Possible activities/sessions listed below
 - Tour of our Herb House plus creating either a regular herb garden planter or pizza herb garden
 - Pumpkin planter with pansy flower
 - Mum production tour
 - Propagation and succulents’ informational session and creating a mini terrarium
 - Native plants and seed bombs (a mixture of clay and wildflower seeds good for pollination that germinate in clay)
 - Maximum of 25 students per group
 - Three (3) 2-to-4-hour room rentals hosted by Reach Cyber Charter School Staff
 - Maximum of 25 students per group



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CYBER CHARTER SCHOOL
Reach your potential

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750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
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- One (1) small bakery item of Ashcombe’s choosing for each student during these six (6) events
- Four (4) approved visits for up to 15 students to attend public community events already being put on by Ashcombe Farm & Greenhouse (listed on events calendar).
- The opportunity to participate in any community or marketing events where an information booth spotlighting Reach Cyber Charter School could be utilized.

Reach Cyber Charter School

- One point of contact at Reach Cyber Charter School
- Social media post of your facility twice a year on our School’s Facebook and Instagram accounts.
- A fee of \$1800.00 for the term of this agreement, payable in full on or before the start date listed below.

Duration:

This MOU is effective from July 1st, 2025] and will remain in effect until July 1st, 2026, unless terminated earlier by either party with 30 days’ written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

Representative Name:

Title:

Partnership Name:

Date:



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

Reach Representative Name:

Title:

Reach Cyber Charter School

Date:



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of July 1, 2025

BETWEEN: **The Post Events and Ice Cream**
Emily Franklin
625 Deacon Street
Scranton, PA 18509

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between The Post Events and Ice Cream and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- The Post Events and Ice Cream will provide Reach with **Six - Four-hour** session rentals of the facility to include partyware and ice cream for a maximum of 20 guests per event
- One point of contact at Reach Cyber Charter School

Reach Cyber Charter School

- Reach will inform students about The Post Events and Ice Cream twice a year on our school’s Facebook and Instagram accounts.
- A fee of \$2,100.00 for the term of this agreement, payable in full on or before the start date listed below.

Duration:

This MOU is effective from July 1, 2025, and will remain in effect until July 1, 2026, unless terminated earlier by either party with 30 days’ written notice.



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

Representative Name:

Title:

Partnership Name:

Date:

Reach Representative

Name: _____

Title: _____

Reach Cyber Charter School

Date: _____



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CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School

750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
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Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of July 1st, 2025, to June 30th, 2026.

BETWEEN: **Old Pine Community Center**
401 Lombard Street
Philadelphia, PA 19147
Contact Name: Mark Atwood, Executive Director
(215) 370-3026 (cell)
mark@oldpinecommunitycenter.org

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Old Pine Community Center and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- Four (4) 4-hour session rentals of the **Wasson Hall (2/3)**.
 - Maximum: 50 people with tables and chairs.
- Four (4) 3-hour rentals of the Gymnasium.
 - Maximum: 100 people with tables and chairs.

Reach Cyber Charter School

- One point of contact at Reach Cyber Charter School.
- Social media post of your facility twice a year on our School’s Facebook and Instagram accounts.
- The opportunity to participate in any community or marketing event where an information booth spotlighting Reach Cyber Charter could be utilized.
- A fee of \$3,500 for the term of this agreement, payable in full on or before the start date listed below.



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

Duration:

This MOU is effective from July 1st, 2025 and will remain in effect until June 30th, 2026, unless terminated earlier by either party with 30 days written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

Representative Name: Mark Atwood 

Title: Executive Director

Partnership Name: Old Pine Community Center

Date: 6/10/25

Reach Representative Name:

Title: _____

Reach Cyber Charter School

Date:



REACH
CYBER CHARTER SCHOOL
Reach your potential

**Reach Cyber Charter
School**
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of July 1st, 2025, to August 31st, 2026

BETWEEN: **Discovery Space & The Rivet**
1224 North Atheron Street
State College, PA 16803
Contact Name: Madison Flaherty, Chief of Staff

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Discovery Space & The Rivet and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- One (1) group event for September, November, January, and April.
 - Each event will include one DSC Rivet Activity (examples: woodworking, pottery, STEM class, and story time).
- 150 general admission tickets
- Participation for two (2) students in the GLOW Summer Camp.
 - Glow is a 5-day summer camp typically held in June or July, designed specifically for middle school girls. It focuses on building construction and leadership skills for girls traditionally underrepresented in trades and construction careers.
- Participation for two (2) students in the Spark Internship program.
 - The Spark Internship is a school-year program that runs from October through May, with meetings held on Fridays. While students don't need to attend every single Friday, they are expected to commit to the majority in order to successfully complete their chosen projects. The program is open to high school students (grades 9–12), and participants earn community service hours for their involvement. It concludes with a final parent showcase in late May.



REACH
CYBER CHARTER SCHOOL
Reach your potential

**Reach Cyber Charter
School**
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

Reach Cyber Charter School

- One point of contact at Reach Cyber Charter School.
- Social media post of your facility twice a year on our School's Facebook and Instagram accounts.
- The opportunity to participate in any community or marketing event where an information booth spotlighting Reach Cyber Charter could be utilized.
- A fee of \$ 7,750 for the term of this agreement, payable in full on or before the start date listed below.

Duration:

This MOU is effective from July 1st, 2025 and will remain in effect until July 1st, 2026, unless terminated earlier by either party with 30 days written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

Representative Name: Madison Flanery, M. Stuy

Title: Chief of Staff

Partnership Name: Discovery Space

Date: 6/5/25

Reach Representative Name:

Memorandum of Understanding

Memorandum of Understanding for the partnership between Reach Cyber Charter School and Lancaster Science Factory.

Effective start date: September 1, 2025

Lead Organization:

Reach Cyber Charter School 750 East Park Drive, Suite 204
Harrisburg, PA. 17111

Partnering Organization: Lancaster Science Factory 454 New Holland Avenue
Lancaster, PA 17602

This Memorandum of Understanding (MOU) is made and entered into by Reach Cyber Charter School (Reach Cyber) and Lancaster Science Factory (LSF). The entities listed above may collectively be referred to as the parties to this MOU.

I. PURPOSE:

The purpose of this MOU is to partner Lancaster Science Factory, whose primary mission is to offer children an environment for learning and developing curiosity, thinking creatively, and building confidence in the principle of science and applications of science in engineering and technology, with Reach Cyber Charter School. Reach Cyber families may access LSF during mutually agreed-upon times over the course of this partnership.

The start date for the term of this agreement will be September 1, 2025, and the end date will be August 31, 2026. Both parties agree to meet at least one month prior to the term's expiration to discuss extension or termination.

II. STATEMENT OF MUTUAL BENEFIT AND INTEREST:

The parties agree that it is to their mutual benefit and interest to work cooperatively in providing Reach Cyber students an opportunity to utilize the LSF facility for the purpose of expanding their learning.

The parties to this MOU have individual responsibilities regarding the partnership.

Reach Cyber and LSF will both be active partners in communicating about events being held at the facility.

LANCASTER SCIENCE FACTORY WILL PROVIDE:

- Two usages of the LSF facility per month for the purpose of in-person programming led by Reach Cyber.
 - One usage during the months of November, January, February, and April of the Exhibit Hall, and one usage in those same months of any of the following spaces: Maker Space, STEM Classroom, or Science Cafe. (The usage of the Exhibit Hall and other spaces may be concurrent if desired.)
 - Each program is not to exceed three hours in length.
 - Programs must be held during LSF's normal operating hours, which are Monday-Saturday 10 am - 5 pm, Sunday 12 - 5 pm from Memorial Day - Labor Day (Summer), and Tuesday- Saturday 10 am - 5 pm, Sunday 12 - 5 pm from Labor Day- Memorial Day (School Year).
 - LSF spaces (Exhibit Hall, STEM classroom, Maker space, Science Cafe) shall be reserved at least two months in advance. Every effort will be made to schedule the full year in advance or schedule each semester (fall/spring/summer) well in advance to ensure LSF spaces are available and reserved for Reach Cyber. (For LSF scheduling purposes, Fall is typically defined as September-December, Spring as January-May, and Summer as June-August.)
 - The LSF STEM Classroom and Maker Space are not available between June-August due to Summer Camps.
 - Reach Cyber will assign one Point of Contact who is responsible for all reservations. LSF will assign one Point of Contact to schedule and confirm these bookings.
 - At the time of booking, Reach Cyber will provide each program's date and time, an approximate headcount (number of students, teachers, and chaperones), identify the LSF space requested, and specify the type of program (professional development, classroom program, exhibit exploration, etc).
 - Reach Cyber will cooperate with the following capacity limits in each space. For the STEM classroom and Maker Space, the capacity limit is 20 students. For the exhibit hall, the capacity limit for groups is 75 students. The Science Cafe can seat 8 students and host two instructors at one time.

- Any request involving assistance from Lancaster Science Factory staff or usage of consumable materials will be paid separately on a case-by-case basis and specified when scheduling to ensure staff and material availability.
- 150 general admissions to the facility to be distributed to Reach Cyber families for use during the term of the agreement.
- Demo table at one Family STEM Fair, per the opportunity level "Co-Sponsor." (see attachment for included benefits)
- \$3500 worth of scholarships will be made available Reach Cyber students for 15 half day Summer Camps, 5 Day Off Camps, and 5 Hands-on STEM after school programs at the Science Factory.
- Lancaster Science Factory will share information about camps and other programs as soon as it is available with Reach Cyber designated Point of Contact. Reach Cyber Point of Contact will share with families and provide a code that allows them to register at no cost. Reach Cyber will only distribute codes for the designated number of scholarships. Lancaster Science Factory will alert Reach Cyber if all scholarships are not booked by an agreed upon date.
- 5 (Five) Lancaster Science Factory ASTC Family Memberships to give away at your discretion. These memberships are valid at hundreds of Science Centers and Museums nationwide. A code will be provided for these memberships.

REACH CYBER CHARTER SCHOOL WILL PROVIDE:

- A fee of \$15,500 for the term of this agreement, payable in full on or before the start date listed above.
- School logo and mission/vision information.

III. INSURANCE

At all times during the term of this MOU, Lancaster Science Factory will maintain at its own expense liability insurance in an amount adequate to protect against any liability arising from the services to be provided by LSF under this MOU. The liability insurance shall be of the type customarily obtained in LSF's field.

LSF is not liable for any or all claims, actions, liabilities, losses, expenses, damages, and costs including, but not limited to attorney fees, settlement expenses, that may at any time be incurred by reason of any claim, suit, action, or other proceeding that is based on, or arises from, the partner/memorandum of agreement.

IV. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:

This MOU is executed as of the effective start date listed above and is in effect until either party, in writing, with a 30-day notice decides to terminate this agreement.

By:

Jane Swan

Chief Executive Officer

Reach Cyber Charter School

Signed: _____

On this date: _____

Karen Knecht

Executive Director

Lancaster Science Factory

Signed: _____

On this date: _____



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into as of July 1st, 2025, to July 1st, 2026

BETWEEN: **Keystone Kidspace**
10 East Hamilton Avenue
York, PA 17401
Contact Name: Jessica Brubaker, Co-Founder and Executive Director

AND: **Reach Cyber Charter School**
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Keystone Kidspace and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

- One (1) event per month, October – May, with a maximum of 30 guests.
- Option to be included in Marketing events.

Reach Cyber Charter School

- One point of contact at Reach Cyber Charter School.
- Social media posts of your facility twice a year on our School’s Facebook and Instagram accounts.
- The opportunity to participate in any community or marketing event where an information booth spotlighting Reach Cyber Charter could be utilized.
- A fee of \$2,880 for the term of this agreement, payable in full on or before the start date listed below.

Duration:



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
Reachcyber.org

This MOU is effective from August 1st, 2025, and will remain in effect until July 31st, 2026, unless terminated earlier by either party with 30 days written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

Representative Name: _____

Title: Jessica Bulaker, Executive Director

Partnership Name: Keystone KidSpace

Date: 07/08/25

Reach Representative Name: _____

Title: _____

Reach Cyber Charter School

Date: _____