



Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School

Published on June 12, 2025 at 3:00 PM EDT

Amended on June 12, 2025 at 4:04 PM EDT

Date and Time

Wednesday June 18, 2025 at 9:00 AM EDT

Location

750 East Park Drive, Suite 204
Harrisburg, PA 17111

Agenda

Presenter

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four

Presenter

(24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

A. Approval of the Agenda	David Taylor
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IV. Oral Reports

A. CEO's Report	Jane Swan
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B. Human Resources Update Staffing Report	Michael Garman
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C. Financial Report	Karen Yeselavage
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V. Consent Items

A. Approval of Staffing Report	
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B. Approval to Renew Agreement with GCI	Nate Laird
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C. Approval to Renew Agreement with JAMF	Nate Laird
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D. Approval to Renew Agreement with Carahsoft - SolarWinds	Nate Laird
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E. Approval to Renew Agreement with BoardOnTrack	Brandie Karpew
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F. Approval of Contract Renewal with DocuSign	Greg McCurdy
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G. Approval of Renewal Agreement with PowerSchool	Gregory McCurdy
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H. Approval to Continue Agreement with Moore College of Design	JD Smith
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I. Approval to Renew Agreement with Genially	Andy Gribbin
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Presentation software that staff utilize in Live lesson and in the curriculum

Presenter

- J.** Approval to Renew Agreement with TurnItIn
Plagiarism checker that integrates with Canvas.
- Andy Gribbin

- K.** Approval to Renew Agreement with Lexia
Curriculum that supports our ELL Learners
- Andy Gribbin

VI. Action Items

- A.** Approval of Trustee
Paul Donecker is up for re election.
- Brandie Karpew
- B.** Approval of Officers for the 2025-2026 School Year
The officers for the 2024-2025 School Year are:
- Board President – David Taylor; Board Vice President – Gail Hawkins Bush; Board Treasurer – Marcella Arline; and Board Secretary – Paul Donecker
- C.** Approval of Agreement with Overnight Office
This agreement covers costs associated with our upcoming move.
- Rachel Graver
- D.** Approval of MOU Agreement with Montgomery County Community College
Agreement to Participate in Dual Enrollment Degree Acceleration Program at Montgomery County Community College.
- Cody Smith

VII. Information Items

- A.** Government Affairs Update
- Brandie Karpew

VIII. Executive Session

Presenter

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

A. Annual Act 44 Director of Safety Report on Safety and Security at the School

IX. Closing Items

A. Adjourn Meeting

Coversheet

CEO's Report

Section:	IV. Oral Reports
Item:	A. CEO's Report
Purpose:	
Submitted by:	
Related Material:	Monthly Board Report June 2025.pdf

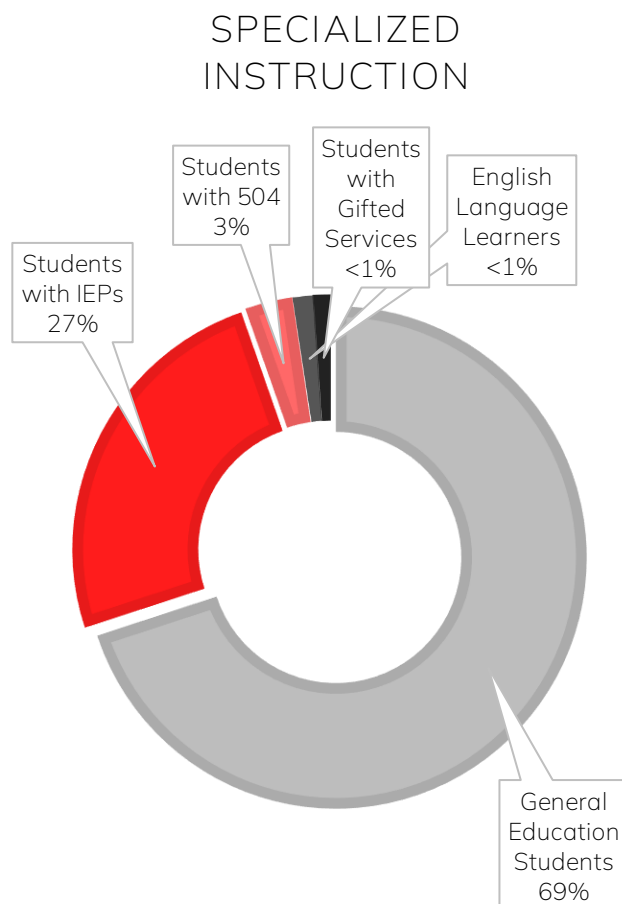


School Data Update

June 2025

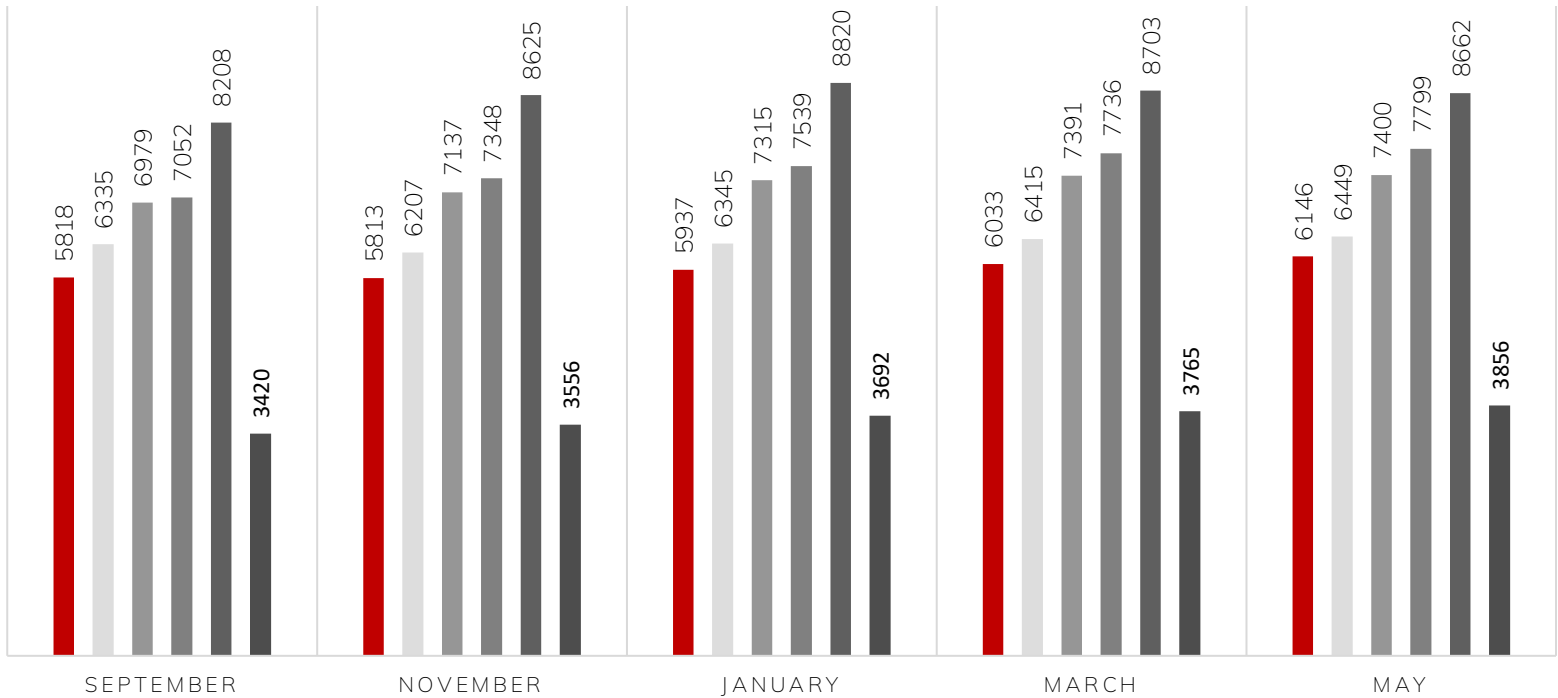
Currently Enrolled	60 Day Enrollment Change
6176 ↑	+43
Students in the Application Process	365
New Student Enrollments for 25-26 SY	109
Student Intent to Return "Yes" Responses	80%
Free and Reduced Eligible Students	35%

Student Demographics	Population
White	50%
Black or African American	23%
Hispanic	16%
Two or More Races	9%
Asian	1%
Am. Indian/Alaskan Native	.5%
Native Hawaiian/ Other Pac. Islander	.5%



6 YEAR ENROLLMENT TRENDS

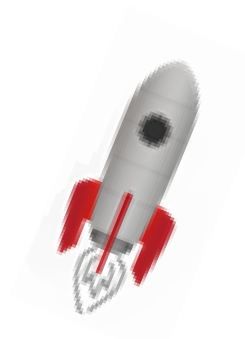
■ 24-25 ■ 23-24 ■ 22-23 ■ 21-22 ■ 20-21 ■ 19-20



Enrollment by County

10 Most Populus Counties by Student Count

County	Student Count
Philadelphia	1360
Allegheny	317
York	300
Delaware	249
Berks	232
Dauphin	231
Bucks	174
Monroe	168
Luzerne	163
Lancaster	148



Coversheet

Human Resources Update

Section:	IV. Oral Reports
Item:	B. Human Resources Update
Purpose:	
Submitted by:	
Related Material:	Board Staffing Report-June 2025.pdf

REACH Staffing Report June 2025

24-25 School Year Budgeted Staff = 903

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	712 (722)	33 (120)	44 (46)
12-month Staff	151 (148)	7 (22)	5 (9)
Grand Total	865 (870)	40 (142)	49 (55)

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Patricia	Klinger	High School Teacher	05/30/2025
Corrine	D'Onofrio	Elementary Teacher	06/06/2025
Lynn	Honsberger	Family Mentor	06/09/2025
Devin	Meza-Rushanan	Elementary Principal	06/13/2025
Caila	Pitts	Special Education Substitute Teacher	06/16/2025
Great	Ledyard	Career Experience Coordinator	06/16/2025
John	Mosley	EL Specialist	06/16/2025
Sherese	Jefferson	School Counselor	06/16/2025
Latasha	Ford	High School Teacher	06/16/2025
Rachel	Moussa	Speech Language Pathologist	06/16/2025
Emily	Perri	Instructional Coach – Math	06/16/2025

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date
Cyndee	Reyes	Instructional Coach – STEM	STEM Programming Coordinator	\$74,849	07/01/2025
Ashley	Grimes	Instructional Coach – STEM	STEM Programming Coordinator	\$72,375	07/01/2025
Kelley	McConnell	Director of Data & Student Assessment	Chief Academic Officer	\$155,000	07/01/2025
Lisa	Blickley	Manager of Employee Benefits	Assistant Director of HR	\$87,636	07/01/2025

New Hires

First Name	Last Name	Job Title	Compensation	Start Date
Mary	Resides	Paraprofessional	\$43,921	07/07/2025

Coversheet

Financial Report

Section: IV. Oral Reports
Item: C. Financial Report
Purpose:
Submitted by:
Related Material: May Treas Report.pdf

BACKGROUND:

Report Highlights and Key Issues

- 11 months into the 24/25 fiscal year we have recognized about 76% of our annual budgeted revenue, and 74% of our annual budgeted expenditures. A significant percentage of our budgeted expenditures will be recognized during June, with graduation, year-end professional development, and year end expenditure accruals.
- Most year-to-date expenditure categories are under budget compared to the total annual budget for 24/25. There is an additional column added to this month's Revenue and Expense Budget to Actual Statement showing the (over)/under budget dollar values of all function/ object categories.
- Although we have a few individual object/expenditure types that are overbudget, all of the overall function categories in total (Instruction, Support, Non-Instructional/ Community Services) are underbudget.

Reach Cyber Charter School
Revenue and Expense Statement- Budget to Actual
2024-2025 Year to Date as of 5/31/25

	May 2025	Fiscal YTD through 5/31/25	2024/2025 Approved Budget	Year to Date (Over)/ Under Budget	Year to Date % of Budget Recognized/ Expended
Revenues:					
Function 6000- Local Sources	\$ 9,651,960	\$ 107,540,623	\$ 142,944,187	\$ 35,403,564	75.23%
Function 7000- State Sources	\$ 35,040	\$ 194,935	\$ 172,000	\$ (22,935)	113.33%
Function 8000- Federal Sources	\$ 302,653	\$ 4,388,264	\$ 4,496,731	\$ 108,467	97.59%
TOTAL REVENUES	\$ 9,989,653	\$ 112,123,822	\$ 147,612,918	\$ 35,489,096	75.96%
Expenditures:					
Function 1000- Instructional Programs					
100- Salaries	\$ 2,844,061	\$ 27,517,992	\$ 38,684,961	\$ 11,166,969	71.13%
200- Employee Benefits	\$ 911,379	\$ 9,247,481	\$ 11,470,091	\$ 2,222,610	80.62%
300- Purchased Professional and Tech Svcs	\$ 214,604	\$ 4,324,406	\$ 7,956,000	\$ 3,631,594	54.35%
400- Purchased Property Services	\$ 156,616	\$ 337,350	\$ 400,000	\$ 62,650	84.34%
500- Other Purchased Services	\$ 318,374	\$ 4,118,450	\$ 4,715,750	\$ 597,300	87.33%
600- Supplies	\$ 30,566	\$ 896,508	\$ 6,730,900	\$ 5,834,392	13.32%
800- Dues, Fees, Other	\$ 120	\$ 899	\$ 850	\$ (49)	105.76%
Subtotal 1000- Instructional Programs	\$ 4,475,720	\$ 46,443,086	\$ 69,958,552	\$ 23,515,466	66.39%
Function 2000- Support Services					
100- Salaries	\$ 1,696,881	\$ 17,292,401	\$ 21,978,106	\$ 4,685,705	78.68%
200- Employee Benefits	\$ 629,623	\$ 5,920,198	\$ 6,516,508	\$ 596,310	90.85%
300- Purchased Professional and Tech Svcs	\$ 176,917	\$ 2,541,623	\$ 6,297,925	\$ 3,756,302	40.36%
400- Purchased Property Services	\$ 111,795	\$ 788,192	\$ 702,121	\$ (86,071)	112.26%
500- Other Purchased Services	\$ 478,513	\$ 4,144,414	\$ 5,000,300	\$ 855,886	82.88%
600- Supplies	\$ 126,331	\$ 1,071,673	\$ 1,020,350	\$ (51,323)	105.03%
700- Fixed assets (prior to capitalization)	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	0.00%
800- Dues, Fees, Other	\$ 10,866	\$ 183,267	\$ 175,600	\$ (7,667)	104.37%
Subtotal 2000- Support Services	\$ 3,230,926	\$ 31,941,768	\$ 42,690,910	\$ 10,749,143	74.82%
Function 2000- Non Cash Support Services					
700- Depreciation (non-cash)	\$ 376,924	\$ 3,985,302	\$ -	\$ -	-
Function 3000- Non Instructional/ Community Services					
100- Salaries	\$ 445,648	\$ 4,444,369	\$ 5,851,988	\$ 1,407,619	75.95%
200- Employee Benefits	\$ 131,828	\$ 1,354,364	\$ 1,735,114	\$ 380,750	78.06%
300- Purchased Professional and Tech Svcs	\$ -	\$ 17,607	\$ 46,500	\$ 28,893	37.86%
400- Purchased Property Services	\$ 3,321	\$ 51,635	\$ 82,000	\$ 30,365	62.97%
500- Other Purchased Services	\$ 15,137	\$ 108,954	\$ 107,500	\$ (1,454)	101.35%
600- Supplies	\$ 1,028,886	\$ 3,872,655	\$ 4,556,500	\$ 683,845	84.99%
800- Dues, Fees, Other	\$ 25,011	\$ 117,831	\$ 192,500	\$ 74,669	61.21%
Subtotal 3000- Non Instructional/ Community Servi	\$ 1,649,831	\$ 9,967,415	\$ 12,572,102	\$ 2,604,687	79.28%
TOTAL EXPENDITURES	\$ 9,733,401	\$ 92,337,571	\$ 125,221,565	\$ 36,869,296	73.74%
NET INCREASE/ (DECREASE)	\$ 256,252	\$ 19,786,251	\$ 22,391,353		
Beginning Fund Balance		\$ 79,154,669			
ENDING FUND BALANCE		\$ 98,940,920			

Reach Cyber Charter School
Year to Date Expenditures-5/31/25 vs. 5/31/24

	Year to date 5/31/25	Year to date 5/31/24	Change from Prior Year
Revenues:			
Function 6000- Local Sources	\$ 107,540,623	\$ 107,061,742	\$ 478,881
Function 7000- State Sources	\$ 194,935	\$ 196,645	\$ (1,710)
Function 8000- Federal Sources	\$ 4,388,264	\$ 14,745,953	\$ (10,357,689) (1)
TOTAL REVENUES	\$ 112,123,822	\$ 122,004,340	\$ (9,880,518)
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	\$ 27,517,992	\$ 29,827,829	\$ (2,309,837) (2)
200- Employee Benefits	\$ 9,247,481	\$ 7,952,215	\$ 1,295,266
300- Purchased Professional and Tech Svcs	\$ 4,324,406	\$ 7,675,384	\$ (3,350,978)
400- Purchased Property Services	\$ 337,350	\$ 371,042	\$ (33,692)
500- Other Purchased Services	\$ 4,118,450	\$ 3,000,387	\$ 1,118,063
600- Supplies	\$ 896,508	\$ 11,084,516	\$ (10,188,008) (3)
700- Property	\$ -	\$ -	\$ -
800- Dues, Fees, Other	\$ 899	\$ 8,830	\$ (7,931)
Subtotal 1000- Instructional Programs	\$ 46,443,086	\$ 59,920,203	\$ (13,477,117)
Function 2000- Support Services			
100- Salaries	\$ 17,292,401	\$ 16,826,527	\$ 465,874 (4)
200- Employee Benefits	\$ 5,920,198	\$ 4,814,162	\$ 1,106,036 (4)
300- Purchased Professional and Tech Svcs	\$ 2,541,623	\$ 2,642,546	\$ (100,923)
400- Purchased Property Services	\$ 788,192	\$ 512,965	\$ 275,227
500- Other Purchased Services	\$ 4,144,414	\$ 3,340,358	\$ 804,056
600- Supplies	\$ 1,071,673	\$ 1,943,243	\$ (871,570)
700- Property	\$ 3,985,302	\$ 4,136,677	\$ (151,375)
800- Dues, Fees, Other	\$ 183,267	\$ 204,369	\$ (21,102)
Subtotal 2000- Support Services	\$ 35,927,070	\$ 34,420,847	\$ 1,506,223
Function 3000- Non Instructional/ Community Services			
100- Salaries	\$ 4,444,369	\$ 4,020,427	\$ 423,942 (4)
200- Employee Benefits	\$ 1,354,364	\$ 917,124	\$ 437,240 (4)
300- Purchased Professional and Tech Svcs	\$ 17,607	\$ 34,696	\$ (17,089)
400- Purchased Property Services	\$ 51,635	\$ 66,477	\$ (14,842)
500- Other Purchased Services	\$ 108,954	\$ 71,331	\$ 37,623
600- Supplies	\$ 3,872,655	\$ 3,174,476	\$ 698,179
800- Dues, Fees, Other	\$ 117,831	\$ 100,467	\$ 17,364
Subtotal 3000- Non Instructional/ Community Services	\$ 9,967,415	\$ 8,384,998	\$ 1,582,417
TOTAL EXPENDITURES	\$ 92,337,571	\$ 102,726,048	\$ (10,388,477)
Net Increase/Decrease in Fund Balance/Equity	\$ 19,786,251	\$ 19,278,292	\$ 507,959

Notes:

- 1) All federal COVID relief funding has ended effective 9/30/24
- 2) Salary decrease from prior year is due mainly to last year's mid-year bonus payment
- 3) The 23/24 school year included \$4.2 million WACOM student writing peripherals and \$3.2M in STEM and Career kits
- 4) Salaries of certain positions, mostly Family Mentors, were found to be coded in the incorrect PDE account code and have been reclassified to the appropriate account code for the 24/25 school year

Reach Cyber Charter School

May 2025- Checks and ACH Disbursements greater than or equal to \$20,000

Date	Payee	Document no.	Amount	Description
5/6/2025	V0419--Capital Blue Cross	EFT	\$ 426,731.11	Medical Claims/ Claim admin fees
5/6/2025	V1122--Crane Communications, Inc.	31312730001829	\$ 155,740.00	May digital campaign and connected TV
5/6/2025	V1290--Granular Insurance Company	31312730001828	\$ 77,751.13	May 2025 Medical Insurance Stop Loss
5/9/2025	V1082--Drexelbrook Catering	5509	\$ 25,943.56	State Testing Facility Rental
5/9/2025	V0889--Reclamere	31312730001838	\$ 20,798.00	April and May Cybersecurity Services, Endpoint Detection
5/12/2025	V0419--Capital Blue Cross	EFT	\$ 34,883.20	Medical Claims/ Claim admin fees
5/16/2025	V1316--HealthEquity, Inc.	EFT	\$ 34,727.54	Health Savings Account
5/19/2025	V0439--gThankYou, LLC	31312730001847	\$ 1,023,037.20	Grocery Vouchers
5/19/2025	V0419--Capital Blue Cross	EFT	\$ 249,847.58	Medical Claims/ Claim admin fees
5/20/2025	V1498--Finishing Trades Institute	5530	\$ 49,683.57	Career Experience- Instruction and Supplies
5/20/2025	V1217--AXIS Teletherapy LLC	5526	\$ 27,000.00	Special Education Related Services for April
5/20/2025	V0019--Central Penn Education Associates Inc.	5528	\$ 25,881.92	Special Education Related Services for February and March
5/21/2025	V0773--Logistics Plus, Inc.	31312730001858	\$ 85,606.83	March 2025 Storage, order processing, carton pick, UPS shipping, returns, inbound
5/21/2025	V0048--Therapy Source, Inc	31312730001861	\$ 71,465.71	Special Education Related Services for March
5/21/2025	V0020--Vertex Education - PA LLC	31312730001860	\$ 50,000.00	Outsourced Business Services- Estimate billing for 24/25
5/21/2025	V1075--Procure Therapy	31312730001859	\$ 22,106.00	Contracted Special Education Instruction
5/28/2025	V0419--Capital Blue Cross	EFT	\$ 284,202.05	Medical Claims/ Claim admin fees
5/28/2025	V1232--North Lane Technologies, Inc	31312730001866	\$ 200,000.00	Prefunding of Student Technology Reimbursement Account
5/29/2025	V1290--Granular Insurance Company	31312730001867	\$ 73,410.60	June 2025 Medical Insurance Stop Loss
5/29/2025	V0426--New York Life	31312730001868	\$ 24,896.27	May Employee Life Insurance
5/30/2025	V1122--Crane Communications, Inc.	31312730001879	\$ 155,740.00	June digital campaign and connected TV
5/30/2025	V0897--GDC IT Solutions	31312730001873	\$ 85,183.25	Equipment deployment and return services; Level 1 Service Desk Support Tier 1
5/30/2025	V0021--CliftonLarsonAllen LLP	5542	\$ 51,720.00	Sage Intacct Subscription Renewal 5/20/25-5/19/26
5/30/2025	V1316--HealthEquity, Inc.	EFT	\$ 29,341.54	Health Savings Account

Reach Cyber Charter School**Balance Sheet****May 31, 2025****ASSETS*****Cash and Short Term Investments:***

Cash and Money Market Funds	\$ 29,214,639
Mutual Funds	\$ 12,072,236
Other Cash Equivalents	\$ 2,399,713
Fixed Income Treasury Bonds	\$ 43,197,622
Total Cash and Short Term Investments	\$ 86,884,210

Other Current Assets:

Local District Receivables	\$ 9,292,361
Federal and State Program Receivables	\$ 192,398
Allowance for Doubtful Accounts	\$ (341,809)
Prepaid Expenses	\$ 381,744
Other Current Receivables	\$ 170,197
Total Other Current Assets	\$ 9,694,891

Other Non-current Assets:

Security Deposit on Leased Building	\$ 8,917
Building Deposit in Escrow	\$ 440,000
Total Other Non-current Assets	\$ 448,917

Fixed Assets:

Furniture	\$ 14,197
Computer Hardware	\$ 12,785,279
Leasehold Improvements	\$ 178,090
Equipment	\$ 1,105,507
Right to Use- Building Lease	\$ 1,287,352
Software Subscription Assets	\$ 1,047,775
Accum Depr: Furniture	\$ (4,690)
Accum Depr: Computer Hardware	\$ (9,272,721)
Accum Depr: Leasehold Improvements	\$ (121,157)
Accum Depr: Equipment	\$ (528,003)
Accum Amortization: Right to Use Building	\$ (796,699)
Accum Amortization: Software Subscriptions	\$ (225,167)
Net Fixed Assets	\$ 5,469,763

Total Assets	\$ 102,497,781
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LIABILITIES***Current Liabilities:***

Accounts Payable	\$ 991,518
Accrued Payroll, Taxes, Pension, Withholdings	\$ 353,950
Operating Lease Liability- Short Term	\$ 431,653
Software Subscription Liability- Short Term	\$ 253,316
Other Current Liabilities	\$ 1,722
Unearned Revenue	\$ 419,609
Total Current Liabilities	\$ 2,451,768

Non-Current Liabilities:

Operating Lease Liability- Long Term	\$ 99,170
Software Subscription Liability- Long Term	\$ 473,081
Other Non-Current Liabilities	\$ 532,842
Total Non-Current Liabilities	\$ 1,105,093
Total Liabilities	\$ 3,556,861

FUND BALANCE

Invested in Capital	\$ 5,469,763
Reserved Fund Balance	\$ 70,112,140
Undesignated Fund Balance	\$ 23,359,017
Ending Fund Balance	\$ 98,940,920
Total Liabilities and Fund Balance	\$ 102,497,781

Coversheet

Approval to Renew Agreement with GCI

Section: V. Consent Items
Item: B. Approval to Renew Agreement with GCI
Purpose:
Submitted by:
Related Material: GCI Quote-Adobe-25757768_01.pdf



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Leslie Cartee
Phone: (800) 800-0019 ext. 34400
Fax: (603) 683-1405
Email: leslie.cartee@connection.com

25757768.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 5/1/2025
Valid Through: 5/31/2025
Account #:

Customer Contact: Steven Hilliard
Email: shilliard@reachcyber.org

Phone: (814) 298-6637
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 22054259 Reach Cyber Charter School 750 E Park Dr Ste 204 Harrisburg, PA 17111 US (717) 745-7571	AB#: 22024331 Reach Cyber Charter School Scott Shedd 750 E Park Dr Ste 204 Harrisburg, PA 17111 US (717) 745-7571

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	Net 30	V-K-PA-134 Rev 1

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Contract # V-K-PA-134 Rev 1. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1				05EE92393C6CF2F45BDA			\$ -
2	1,150	35660092	65291782BB04A12	Acad. VIP Creative Cloud for Enterprise Sub Renewal Level 4 12 Months K-12 (500+)	Adobe - VIP Renewals	\$ 4.92	\$ 5,658.00
3	10	36633475	65297383BB04A12	Acad. Captivate for Enterprise MLP Named Lic Renewal Level 4 100+ 12 Months	Adobe - VIP Renewals	\$ 178.56	\$ 1,785.60
						Subtotal	\$ 7,443.60
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt!
						Total	\$ 7,443.60



ORDERING INFORMATION

GovConnection, Inc. DBA Connection

Lancaster-Lebanon IU13

VPA # V-K-PA-134 Rev 1

Contract Expiration: 31 December 2026

Please contact your account manager with questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Lancaster-Lebanon IU13 contract V-K-PA-134 Rev 1. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-986-2289

FAX: 603.683.0374

Coversheet

Approval to Renew Agreement with JAMF

Section:	V. Consent Items
Item:	C. Approval to Renew Agreement with JAMF
Purpose:	
Submitted by:	
Related Material:	DocuSign_for_Q-669173_Jamf_Renewal_-_Reach_Cyber.pdf

Quote: Q-669173
Created Date: 05/29/2025
Expiration Date: 06/06/2025
Legal Entity: JAMF Software, LLC



Prepared By: Grant Knoploh

Ship to Name: Reach Cyber Charter School

Quote Contact: Grant Knoploh

Ship To Address:
750 E Park Dr #204
Harrisburg, Pennsylvania 17111
United States

Owner Email: grant.knoploh@jamf.com

Bill to Name: Reach Cyber Charter School

Phone: +1-612-518-7996

Bill To Address:
750 E Park Dr #204
Harrisburg, Pennsylvania 17111
United States

Product Code	Product	QTY	List Unit Price	Net Unit Price	Net Total Price	Line Item Description
SCH-EDU-K12	Jamf for K-12	85	USD 10.20	USD 10.20	USD 867.00	Jamf for K-12 includes device management, classroom-focused applications, app installers, content filtering, network threat protection, endpoint protection and identity managementValid from (2025-06-07 - 2026-06-06)
SCH-EDU-K12	Jamf for K-12	815	USD 10.20	USD 10.20	USD 8,313.00	Jamf for K-12 includes device management, classroom-focused applications, app installers, content filtering, network threat protection, endpoint protection and identity managementValid from (2025-06-07 - 2026-06-06)
				Total	USD 9,180.00	

Terms & Conditions

Quote: Q-669173
Created Date: 05/29/2025
Expiration Date: 06/06/2025
Legal Entity: JAMF Software, LLC



Sales Tax	This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC will charge the appropriate sales tax for your location.	SLASA	Jamf' Software and Services are licensed and provided exclusively under the terms and conditions of Jamf' standard software licensing and services agreement, or a negotiated agreement between Jamf and the Ship to Name entity ("Customer"), as applicable (the "License Agreement").
Additional Information	Should you have any queries, require further clarification or additional information for Purchase Orders, contact your Jamf contact. Purchase Orders may be submitted by email to Purchasing@jamf.com or by fax to 1-612-332-9054.	Onboarding	Onboarding services must be scheduled and completed within 12months of purchase. Specifications can be found on Jamf's website.
Payment Terms			Net 30

PO Number(Optional):

Signed by:
Nathaniel Laird
772014F8FD244D9...

Coversheet

Approval to Renew Agreement with Carahsoft - SolarWinds

Section:	V. Consent Items
Item:	D. Approval to Renew Agreement with Carahsoft - SolarWinds
Purpose:	
Submitted by:	
Related Material:	Carahsoft - SolarWinds - 04.24.2025 - Quote 48661896 (003).pdf

GOVERNMENT - PRICE QUOTATION**CARAHSOFT TECHNOLOGY CORP**

11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
 PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
 WWW.CARAHSOFT.COM | SOLARWINDS@CARAHSOFT.COM



TO: Nate Laird
 Desktop Support Manager
 Reach Cyber Charter School
 750 E Park Dr
 Suite 204
 Harrisburg, PA 17111 USA

EMAIL: nlaird@reachcyber.org

PHONE: (717) 745-2735

FROM: Kaylee Phillips
 Carahsoft Technology Corp.
 SolarWinds Government Team
 11493 Sunset Hills Road
 Suite 100
 Reston, Virginia 20190

EMAIL: Kaylee.Phillips@carahsoft.com

PHONE: (571) 590-4018

TERMS: FTIN: 52-2189693
 Shipping Point: FOB Destination
 Remit To: Same as Above
 Payment Terms: Net 30 (On Approved Credit)
 Cage Code: 1P3C5
 DUNS No: 088365767
 UEI: DT8KJHZXVJH5
 Credit Cards: VISA/MasterCard/AMEX
 Sales Tax May Apply

QUOTE NO: 48661896
QUOTE DATE: 04/24/2025
QUOTE EXPIRES: 07/14/2025
RFQ NO:
SHIPPING: ESD
TOTAL PRICE: \$29,268.96
TOTAL QUOTE: \$29,268.96

LINE NO.	PART NO.	DESCRIPTION	LIST PRICE	QUOTE PRICE	QTY	EXTENDED PRICE
1	1231007	Advanced Service Agent Users - Subscription SolarWinds - 1231007 Start Date: 07/14/2025 End Date: 07/14/2026 Serial #: SW22719295	\$948.00	\$752.50	OM 29	\$21,822.50
2	12139	SolarWinds Dameware Remote Everywhere (11-15 Concurrent Users) - Annual Subscription Renewal SolarWinds - 12139 Start Date: 07/14/2025 End Date: 07/14/2026 Serial #: SW22719295	\$588.00	\$531.89	OM 14	\$7,446.46
SUBTOTAL:						\$29,268.96
TOTAL PRICE:						\$29,268.96
TOTAL QUOTE:						\$29,268.96

GOVERNMENT - PRICE QUOTATION

CARAHSOFT TECHNOLOGY CORP



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
WWW.CARAHSOFT.COM | SOLARWINDS@CARAHSOFT.COM



**** Current Annual Subscription Negotiated Rate**

****Notice-** This quote contains subscription-based licenses. Your renewal order must be placed prior to the expiration date or your subscription-based licenses will lose service.

CURRENCY: USD

PLEASE SEND ALL ORDERS TO SOLARWINDS@CARAHSOFT.COM

PLEASE REFERENCE QUOTE # AND APPLICABLE CONTRACT # ON ALL ORDERS

SolarWinds Channel End User Terms:

Reseller represents and warrants that Reseller shall either: i) cause the End User to agree to be bound by all terms and conditions of the End User Agreement located at <https://www.solarwinds.com/legal/eula> or <https://www.solarwinds.com/legal/software-services-agreement> (for SaaS products) to the extent consistent with U.S. Federal law, or ii) if Reseller is contracting with a higher tier subcontractor or prime contractor in support of a prime contract with End User, Reseller shall cause the higher tier subcontractor and/or prime contractor to require the End User receiving the SolarWinds Software, Maintenance, upgrades, training, and support to agree to all terms and conditions in the End User Agreement.

For any Quotation containing Network Automation Manager (NAM) the following Terms and Conditions Shall also Apply:

Customer agrees to monitor only the number of nodes purchased as indicated on the Carahsoft Quote provided and only in accordance with the currently documented Scalability Engine Guidelines for SolarWinds Orion Products found at:

https://support.solarwinds.com/Customer_Success - Customer understands and agrees that if customer exceeds the documented guidelines it will be at customer's own risk and SolarWinds disclaims all liability related to customer's use outside of the documented guidelines.

Coversheet

Approval to Renew Agreement with BoardOnTrack

Section:	V. Consent Items
Item:	E. Approval to Renew Agreement with BoardOnTrack
Purpose:	
Submitted by:	
Related Material:	BoardOnTrack - REACH Cyber Charter School - Renewal 2025-2026.pdf



Renewal Membership Agreement: 2025-2026

Term and Fee

The agreement below outlines the term and fee associated with your BoardOnTrack membership renewal. Your membership fee is due 30 days prior to the Renewal Start Date.

After you electronically sign this contract, we will send an invoice to the invoice email address listed below. Please let us know if any billing information is incorrect. It is okay to sign the contract and then let us know via email of any changes to billing information.

Member Billing Information

Member	REACH Cyber Charter School
Billing Address	750 E Park Dr #204 Harrisburg, PA 17111
Billing Contact Name	Brandie Karpew
Billing Contact Role	Board and Legislative Liaison
Billing Contact Email Address	bkarpew@reachcyber.org
Billing Contact Phone Number	(717) 704-8437

Invoice Will Be Sent To:	bkarpew@reachcyber.org
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Membership Terms

Renewal Start Date	10 / 27 / 2025
Membership Package	Acceleration
Membership Term	1 year
Membership Fee	\$13,995.00
Plus Sales Tax As Applicable	TBD

By signing this agreement, REACH Cyber Charter School agrees to the terms described above.

Authorized Signature

Accepted By (Member) _____

Printed Name: _____ Date of Member Acceptance: _____


I read, understand, and accept the BoardOnTrack Terms and Conditions available [here](#). I certify that I am authorized to sign and enter into an agreement for the organization purchasing the BoardOnTrack

Membership. Note: You can find BoardOnTrack's W-9 form [here](#).

Coversheet

Approval of Contract Renewal with DocuSign

Section: V. Consent Items
Item: F. Approval of Contract Renewal with DocuSign
Purpose:
Submitted by:
Related Material: docuSign 111100491267 2025.pdf



Docusign, Inc.
Tax ID: 91-2183967

Invoice

Invoice #: 111100491267
Invoice Date: 09-Apr-2025
Payment Terms: Net 30
Due Date: 09-May-2025
Account Number: 120071

Bill To:	Reach Cyber Charter School Karen Yeselavage kyeselavage@reach.connectionsacademy.org 250 E Park DR st 204, Harrisburg, PA, 17111 United States TAX ID: 75-621024	Ship To:	Reach Cyber Charter School Gregory McCurdy gmccurdy@reachcyber.org 250 E Park DR st 204, Harrisburg, PA, 17111 United States
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PO Number	Quote Number	Description	Service Period	Quantity	Subtotal	Tax Rate	Tax Amount	Line Total
	Q-01745182	eSignature Enterprise Pro Edition - Seat Subscription	08-Apr-25 to 07-Apr-26	200	68,588.80	6.00	0.00	68,588.80
	Q-01745182	Multi-Channel Delivery	08-Apr-25 to 07-Apr-26	10,000	4,000.00	6.00	0.00	4,000.00
	Q-01745182	Premier Support - eSign	08-Apr-25 to 07-Apr-26	1	10,888.32	6.00	0.00	10,888.32

SubTotal	83,477.12
Tax Total*	0.00
Total	83,477.12
Currency	USD
TRANSACTIONS ASSOCIATED TO THIS INVOICE	
Adjustments	0.00
Credits	-24,366.65
Tax Credits	0.00
Payments	0.00
Invoice Balance	59,110.47



DocuSign, Inc.
Tax ID: 91-2183967

INVOICE

Invoice #: 11100491267
Invoice Date: 09-Apr-2025
Payment Terms: Net 30
Due Date: 09-May-2025
Account Number: 120071

Remittance slips can be emailed to remittance@docusign.com

Tax*-Taxation based on 'Ship To' address information.

If your organization is tax-exempt and has not yet submitted the required documentation to DocuSign, please use the Avalara CertExpress link sent to the Bill-To contact on this invoice to upload your exemption certificate. For any questions or assistance regarding tax exemptions, please contact us at taxexempt@docusign.com.

For additional information, including answers to frequently asked billing questions, please visit our Billing Support site at: <https://www.docusign.com/support>

PLEASE REMIT TO BANKING INFORMATION BELOW:

Please remit electronic payments to:

Account Name: DocuSign, Inc
Bank Name: JPMorgan Chase
Bank Address: New York, NY 10017
ACH Routing #: 322271627
Wire Routing #: 021000021
Account #: 623675136
SWIFT: CHASUS33

Please remit checks to:

DOCUSIGN INC Lockbox
P.O. Box 735445
Dallas, TX 75373-5445

For Courier Deposits (Fed EX, UPS, etc.):

DOCUSIGN INC Lockbox
JPMorgan Chase (TX1-0029)
Attn: DOCUSIGN INC Lockbox 735445
14800 Frye Road, 2nd Floor
Ft Worth, TX 76155

Coversheet

Approval of Renewal Agreement with PowerSchool

Section: V. Consent Items
Item: G. Approval of Renewal Agreement with PowerSchool
Purpose:
Submitted by:
Related Material: Powerschool Special Programs 25-26.pdf



Sales Quote - This Is Not An Invoice

PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #: Q-97134-1

Prepared By: Megan Southerland

Customer Name: Reach Cyber Charter School

Contract Term: 12 Months

Start Date: May 28, 2025

End Date: May 27, 2026

Payment Terms: Net 30

Pricing Vehicle:

Customer Contact: Gregory McCurdy

Title: Director of Special Needs

Address: 750 East Park Drive Suite 204

City: Harrisburg

State/Province: Pennsylvania

Zip Code: 17111

Phone #: (717) 323-2055

Pricing Vehicle Contract #:

Contract Term : May 28, 2025 to May 27, 2026

Quote Summary		
License and Subscription Period(s)	Software	Total
Subscription Period 1: May 28, 2025 to May 27, 2026	USD 50,989.15	USD 53,399.15
Total Contract : May 28, 2025 to May 27, 2026	USD 50,989.15	USD 53,399.15

License and Subscription Fees

Subscription Period 1 License and Subscription Fees				
Product Description	Quantity	Unit	Disc (%or \$)	Price
Powerschool Special Programs SECM SaaS	6,133.00	Students		USD 22,771.22
PowerSchool Special Programs 504	6,133.00	Students		USD 20,802.52
PowerSchool Special Programs Digital Signature Hosted	6,133.00	Students		USD 7,415.41
Subscription Period 1 License and Subscription Fees TOTAL:				USD 50,989.15
Total License and Subscription Fees :				USD 50,989.15

Professional Services and Setup

Product Description	Quantity	Unit	Disc (%or\$)	Price
PowerSchool Special Programs Dig Sig Deployment	1.00	Each		USD 2,410.00
Total Professional Services and Setup :				USD 2,410.00

Subscription Start and End Dates shall be as set forth above. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

This quote incorporates any statement of work attached hereto. This quote is subject to and incorporate the terms and conditions found at https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/2024_PowerSchool_MSA.pdf.

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term end date, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift and excluding any promotional pricing, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Reach Cyber Charter School

Signature:

Signature:



Printed Name: Jon Scrimshaw

Printed Name:

Title: Chief Accounting Officer

Title:

Date: 23-MAY-2025

Date:

PO Number: _____

Statement of Work

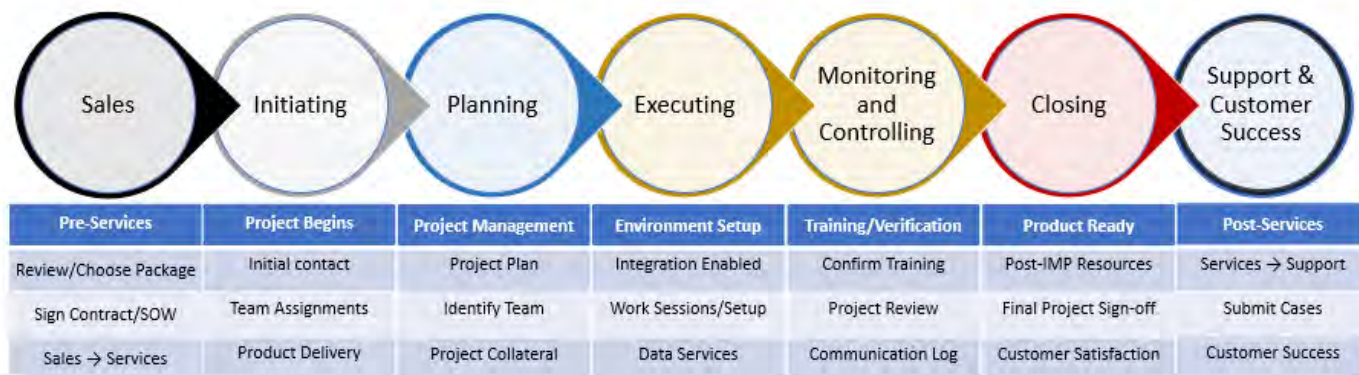
Purpose of Document

The purpose of this Statement of Work (“SOW”) between PowerSchool Group LLC (“PowerSchool”) and Customer (“You”, “Your”) is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected (if needed).
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. "Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee's request."
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the "Customer Responsibilities" included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer's behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

Deliverables Acceptance Procedure

Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Project Change Control and Escalation Procedure

Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the project

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – pmleadership@powerschool.com
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

PowerSchool Special Programs

Digital Signature Consulting Services Statement of Work

Initiating (Pre-requisites before Planning)

During the initiating phase of PowerSchool Special Programs implementation, initial contact is made, PowerSchool project team is assigned, and provisioned database is delivered to the Customer.

PowerSchool Responsibilities

- Complete intake process, including a welcome email sent to identified point of contact
- Identify PowerSchool project team
 - Project Manager
 - Application Specialist
 - Technical Resource
- Enable Digital Signature license on production database.

Completion Criteria

This activity will be considered complete when:

- Digital signature module is available in the production instance of database.

Planning

During the planning phase of PowerSchool Special Programs implementation, you will be introduced to your Deployment Project Manager and schedule the project kick-off meeting. In the initial introductory email from the project manager, you will be provided a high-level estimated project timeline that meets PowerSchool's established tiered services duration.

Customer Critical Responsibilities

- Customer has been introduced to their PowerSchool Project Manager
- Receipt of introductory email has been sent to the Customer
- Attend the kick-off meeting and schedule product sessions, project checkpoints, go live date.
- Review a high-level project plan, recommended customer project team
- Determine Project Team
- Provide training dates (if purchased)

PowerSchool Responsibilities

- Project Manager emails point of contact to schedule project kick-off call and provides a high-level recommended project plan
- Deliver kick-off meeting and schedule product sessions, project checkpoints, and plan for training.
- Share project collateral with customer core team.

Completion Criteria

This phase will be considered complete when:

- Project team has been identified
- Introduction to your deployment project manager
- PowerSchool sends an email with proposed dates to schedule the kick-off call and provides a high-level recommended project plan
- Kick-off meeting has been completed and project timeline is confirmed

PowerSchool Special Programs

Digital Signature Consulting Services Statement of Work

Executing

The executing phase of PowerSchool Special Programs implementation consists of a series of work sessions pertaining to integration and configuration.

Customer Critical Responsibilities

- Attend scheduled product session:
 - Participate in Digital Signature overview/Digital Signature setup session
 - Verify understanding of source of email data
 - Participate in end-to-end use case
- Verify understanding of end-to-end Digital Signature functionality

PowerSchool Critical Responsibilities

- Deliver scheduled Digital Signature overview/Digital Signature setup session:
 - Delivery options
 - Opt out
 - Resend/Refresh
 - Void
 - Template options
 - Verify staff emails are being populated
 - Verify parent emails are being populated
 - manual entry when sending document
 - Verify entire process using customer email as test

Completion Criteria

This phase will be considered complete when:

- Digital Signature overview/Digital Signature setup session has been delivered
- End-to-End Digital Signature functionality has been tested and is working as designed

Monitoring

The monitoring and controlling phase of PowerSchool Special Programs implementation consists of providing assistance with scheduling training sessions (if purchased) with the PowerSchool Customer Education Team.

Customer Critical Responsibilities

- Ensure the core team can successfully use the Digital Signature functionality

PowerSchool Critical Responsibilities

- Verify with the Customer that the core team can successfully send documents using the Digital Signature functionality

Completion Criteria

This phase will be considered complete when:

- Customer core team is successful with sending Digital Signature functionality

PowerSchool Special Programs

Digital Signature Consulting Services Statement of Work

Closing

The closing phase of PowerSchool Special Programs implementation consists of the official project close out meeting. You will be asked to complete a customer satisfaction survey to provide feedback on your experience throughout the implementation phases.

Customer Critical Responsibilities

- Attend project close-out meeting
- Provide official project sign-off

PowerSchool Critical Responsibilities

- Deliver project close-out meeting
- Receive final project sign-off

Completion Criteria

This phase will be considered complete when:

- All project deliverables have been completed
- Project close-out meeting has been completed
- Final project sign-off has been completed

Coversheet

Approval to Continue Agreement with Moore College of Design

Section: V. Consent Items
Item: H. Approval to Continue Agreement with Moore College of Design
Purpose:
Submitted by:
Related Material: YAW FY26 MOU for Reach Cyber Charter School.pdf



Young Artists Workshop (YAW) Summer 2025 Course Menu/MOU

This Memorandum of Understanding is between the Young Artists Workshop (YAW) at Moore College of Art & Design and the Reach Cyber Charter School.

The Summer session of YAW will run July 7 – August 8, 2025 (5 weeks total) with 1-week classes that meet Monday – Friday from 9:00am – 4:00pm EST. Each 1-week course costs \$675. Students are expected to provide their own art supplies, with itemized supply lists distributed closer to the first day of class. Reach will be responsible for any students who may need to purchase course-related materials, and this process will be facilitated through Reach staff members.

Courses are arranged based on students' grade level, with offerings for grades 6-8 and 9-12. The following information can also be referenced on the upcoming courses page of our website, [YAW Summer 2025 Youth Courses](#).

For questions, please contact the Continuing Education (CE) team via email at ce@moore.edu, or call (215) 965-4030. Thank you.

Courses for Students in Grades 9-12

Animation Bootcamp: July 7 – July 11, in-person

Drawing Foundation: July 7 – July 11, in-person

Character Design: July 14 – July 18, in-person OR online ; August 4 – August 8, in-person

Illustration: Plants & Flowers: July 14 – July 18, in-person

Intro to Graphic Design: July 14 – July 18, in-person

Anatomy for Artists I: July 14 – July 18 OR August 4 – August 8, in-person

Fashion I: Illustration & Simple Sewing: July 14 – July 18, in-person

Art for Video Games: July 21 – July 25, in-person OR online

Acrylic Painting: July 21 – July 25, in-person

Filmmaking 101: July 21 – July 25, in-person



Product Design Studio: July 21 – July 25, in-person

Fashion II: Sewing & Construction: July 21 – July 25, in-person

Photography: Smartphone to Darkroom: July 28 – August 1, in-person

Creative Writing : July 28 – August 1, in-person

Ceramics & Wheelthrowing: July 28 – August 1, in-person

Architecture & Interior Design: July 28 – August 1, in-person

Advanced Drawing: July 28 – August 1, in-person

Comics & Graphic Novels: July 28– August 1, in-person OR online

Anatomy for Artists II: July 28 – August 1, in-person

Entertainment Design: July 28 – August 1, in-person

Career Lab: Animation & Illustration: August 4 – August 8, in-person OR online!

College Portfolio: Drawing & Painting Portfolio Prep: August 4 – August 8, in-person

Courses for Students in Grades 6-8

Illustrator's Studio: July 7 – July 11, in-person

Drawing & Painting Studio: July 7 – July 11, in-person

Character Design: July 14 – July 18, in-person

Acrylic Painting: July 14 – July 18, in-person

Animator's Studio: July 21 – July 25, in-person

Anatomy for Artists: July 21 – July 25, in-person

Architecture & Interior Design: July 28 – August 1, in-person



Comics & Graphic Novels: July 28 – August 1, in-person

Art for Video Games: August 4 – August 8, in-person

Fashion: Illustration & Simple Sewing: August 4 – August 8, in-person



Young Artists Workshop (YAW) Fall 2025 Course Menu/MOU

This Memorandum of Understanding is between the Young Artists Workshop (YAW) at Moore College of Art & Design and the Reach Cyber Charter School.

The Fall session of YAW will run on Saturdays from September 27 – December 6, 2025 (10 classes total). Students attend class from 9:00 am – 12:00 pm or 1:00 pm – 4:00 pm depending on their course schedule. Each 10-week course costs \$600. Students are expected to provide their own art supplies, with itemized supply lists distributed closer to the first day of class. Reach will be responsible for any students who may need to purchase course-related materials, and this process will be facilitated through Reach staff members.

Courses are arranged based on students' grade level, with offerings for grades 6-8 and 9-12. The following information can also be referenced on the upcoming courses page of our website (closer to the program start date) [Young Artists Workshop](#).

For questions, please contact the Continuing Education (CE) team via email at ce@moore.edu, or call (215) 965-4030. Thank you.

Courses for Students in Grades 9-12

Acrylic Painting: 9:00am – 12:00pm, in-person

Advanced Drawing: 9:00 am – 12:00 pm, in-person

Anatomy for Artists I: 9:00 am – 12:00 pm, in person

Anatomy for Artists II: 1:00 pm – 4:00 pm, in-person

Architecture & Interior Design: 1:00 pm – 4:00 pm, in person

Art for Video Games: 1:00 pm – 4:00 pm, in-person OR online

Career Lab: Animation & Illustration: 1:00pm – 4:00 pm, in-person OR online

College Portfolio: Drawing & Painting Portfolio Prep: 1:00pm – 4:00 pm, in-person

Ceramics & Wheelthrowing: 9:00 am – 12:00 pm, in-person



Character Design: 9:00 am – 12:00 pm, in-person OR online

Comics & Graphic Novels: 9:00 am – 12:00 pm, in-person

Fashion I: Illustration & Simple Sewing: 9:00 am – 12:00 pm, in-person

Fashion II: Sewing & Construction: 1:00 pm – 4:00 pm, in-person

Filmmaking 101: 1:00 pm – 4:00 pm, in-person

Intro to Graphic Design: 1:00 pm – 4:00 pm, in person

Photography: Smartphone to Darkroom: 9:00 am – 12:00 pm, in-person

Courses for Students in Grades 6-8

Anatomy for Artists: 1:00 pm – 4:00 pm, in person

Animator's Studio: 9:00 am – 12:00 pm, in-person

Architecture & Interior Design: 9:00 am – 12:00 pm, in-person

Character Design: 1:00 pm – 4:00 pm, in-person

Drawing & Painting Studio: 9:00 am – 12:00pm, in-person

Fashion: Illustration & Simple Sewing: 1:00 pm – 4:00 pm, in person



Young Artists Workshop (YAW) Spring 2026 Course Menu/MOU

This Memorandum of Understanding is between the Young Artists Workshop (YAW) at Moore College of Art & Design and the Reach Cyber Charter School.

The Spring session of YAW will run on Saturdays from February 7 – April 11, 2026 (10 classes total). Students attend class from 9:00 am – 12:00 pm or 1:00 pm – 4:00 pm depending on their course schedule. Each 10-week course costs \$600. Students are expected to provide their own art supplies, with itemized supply lists distributed closer to the first day of class. Reach will be responsible for any students who may need to purchase course-related materials, and this process will be facilitated through Reach staff members.

Courses are arranged based on students' grade level, with offerings for grades 6-8 and 9-12. The following information can also be referenced on the upcoming courses page of our website (closer to the program start date) [Young Artists Workshop](#).

For questions, please contact the Continuing Education (CE) team via email at ce@moore.edu, or call (215) 965-4030. Thank you.

Courses for Students in Grades 9-12

Acrylic Painting: 1:00 pm – 4:00 pm, in-person

Anatomy for Artists I: 9:00 am – 12:00 pm, in person

Anatomy for Artists II: 1:00 pm – 4:00 pm, in-person

Architecture & Interior Design: 9:00 am – 12:00 pm, in person

Art for Video Games: 1:00 pm – 4:00 pm, in-person OR online

Career Lab: Animation & Illustration: 9:00 am – 12:00 pm, in-person

College Portfolio: Drawing & Painting Portfolio Prep: 9:00 am – 12:00 pm, in-person

Ceramics & Wheelthrowing: 1:00 pm – 4:00 pm, in-person



Character Design: 9:00 am – 12:00 pm, in-person or online

Comics & Graphic Novels: 9:00 am – 12:00 pm, in-person

Fashion I: Illustration & Simple Sewing: 9:00 am – 12:00 pm, in-person

Fashion II: Sewing & Construction: 1:00 pm – 4:00 pm, in-person

Filmmaking 101: 9:00 am – 12:00 pm, in-person

Intro to Graphic Design: 1:00 pm – 4:00 pm, in person

Photography: Smartphone to Darkroom: 1:00 pm – 4:00 pm, in-person

Product Design Studio: 9:00 am – 12:00 pm, in-person

Courses for Students in Grades 6-8

Anatomy for Artists: 1:00 pm – 4:00 pm, in-person

Acrylic Painting: 9:00 am – 12:00 pm, in-person

Ceramics: 1:00 pm – 4:00 pm, in-person

Character Design: 9:00 am – 12:00 pm, in-person

Fashion: Illustration & Simple Sewing: 1:00 pm – 4:00 pm, in person

Signatures

Meg Wolensky

Meg Wolensky, Managing Director of Continuing Education, Moore College of Art & Design

Reach Cyber Charter School Partner

Coversheet

Approval to Renew Agreement with Genially

Section: V. Consent Items
Item: I. Approval to Renew Agreement with Genially
Purpose:
Submitted by:
Related Material: Genially Renewal 25.pdf

QUOTE #HT24-97814.1

Date: 05/15/2025

Organization Name: REACH CYBER CHARTER SCHOOL
Tax ID: US474968734
Billing Address: 750 E PARK DR STE 204 Harrisburg PA 17111-2758
Person of contact: Andy Gribbin
Contact details: agribbin@reachcyber.org

License	Service Period	Unit Price	Quantity	Total Price
Campus	(07/09/2025 - 07/09/2026)	USD\$42.00	600	USD\$25,200.00
<i>By signing below, you confirm your acceptance of the terms outlined in this quote. Upon signature, this quote becomes a binding agreement for the purchase of the specified services and authorizes Genially to proceed with the (re)activation and issuance of the corresponding invoice. Payment is due as per the terms specified in the accompanying invoice.</i> Full Name: Date: Signature:			K12 VOLUME DISCOUNT: -\$7,560.00	
			Total Discounts:	USD\$7,560.00
			Subtotal:	USD\$17,640.00
			Tax:	\$0.00
			Total price	USD\$17,640.00

This quotation is for informational purposes only and will expire in 30 days.
Christian Kladzyk Ortega | christian.ext@genially.com

Please arrange payment within 30 days of receiving the invoice to GENIALLY LLC., with your organization’s name and/or the purchase order number.
The transaction costs are entitled to the ordering party. Shared cost transactions will not be accepted.
The minimum amount accepted per transfer is USD \$600.00.

Coversheet

Approval to Renew Agreement with TurnItIn

Section: V. Consent Items
Item: J. Approval to Renew Agreement with TurnItIn
Purpose:
Submitted by:
Related Material: Turnitin 25 - Q-827312-20250422-1354.pdf



Order Form to Master Registration Agreement

This Order Form (“**Order Form**”) is entered into between the entities specified in the table below. This Order Form is made a part of the Master Registration Agreement (“MRA”), or such other applicable agreement, between the Turnitin Contracting Party specified in the Billing and Contact Information table below (“**Turnitin**”) and Reach Cyber Charter School (“**Customer**”) governing the provision of the Services (the “**Agreement**”). This Order Form is effective as of the date the last party signs this Order Form (the “**Order Form Effective Date**”). All capitalized terms used but not defined in this Order Form have the meanings ascribed to them in the Agreement. For purposes of this Order Form, “**you**” and “**your**” refer to Customer and “**we**” and “**us**” refer to Turnitin. In the event of any conflict between the terms of the Agreement and this Order Form, the terms of this Order Form will govern.

Turnitin, LLC

2101 Webster Street
Suite 1900
Oakland CA 94612
United States

Order Form No: Q-827312-2
Date: 22-Apr-2025
Expires On: 30-Jun-2025

Order form for **Reach Cyber Charter School**
Proposed by Mallory Reese
Email: mreese@turnitin.com
Phone:

Customer Information	
Billing Account: Reach Cyber Charter School	
Billing Street: 750 East Park Drive, Suite 204	Primary Contact: Andy Gribbin
Billing City: Harrisburg	Primary Contact Email: agribbin@reachcyber.org
Billing State/Province: PA	
Billing Zip/Postal Code: 17111	Billing Contact: Andy Gribbin
Billing Country: United States	Email: agribbin@reachcyber.org
Tax ID: Validcert	



1. Terms and Conditions.

1.1 Use of Products and Services. You acknowledge and agree that our provision and your use of the Products and Services provided hereunder are governed by the terms of the Agreement, available at www.turnitin.com/mra the DPA, available at www.turnitin.com/dpa the Service Terms, available at www.turnitin.com/service-terms and the Turnitin Policies.

2. Training

2.1 On-site or online trainings must be completed within twelve (12) months of the start of Turnitin/iThenticate service, or the expiration of the Term in which Training was licensed whichever is earlier ("Training Term Expiry").

[Training Terms and Conditions](#)

3. Term and Termination

3.1 Term. The term of each Product or Service provided hereunder is specified in the Services and Fees table below:
3.2 Renewal. This Order Form (including your license(s) to the Products/Services provided pursuant to this Order Form) will automatically renew as set forth in Section 19.1.1 of the MRA.

Product Name	License Type	Service Start Date	Service End Date	Quantity	Amount
Turnitin Feedback Studio	Enterprise	1-Jul-2025	30-Jun-2026	1	USD 18,402.57
Net Total:					USD 18,402.57
Gross Total:					USD 18,402.57

Product Descriptions

Turnitin Feedback Studio

Turnitin Feedback Studio: Originality Checking and Feedback

4. Fees; Payment Terms.

- 4.1 Invoices. You will pay the total amount due within Net 30 days of receipt of an invoice. Payments not received within Net 30 days may accrue a late fee ("**Late Fee**") of two percent (2%) of the total amount due under the invoice per month up to (i) ten percent (10%) of the total amount due or (ii) the maximum Late Fee percentage permitted under Applicable Law, whichever is less. The billing method you have selected is Immediate: the invoice will be issued in full as soon as possible. In connection with this Order Form, Turnitin will submit invoices to Customer in accordance with the billing method selected and will direct such invoices to Customer via the contact information provided in the Billing and Contact Information table above. Payment instructions will be supplied on the invoices that are generated from the order.
- 4.2 Indirect Taxes. All fees payable by you are exclusive of Indirect Taxes, except where Applicable Law requires otherwise. We may charge and you will pay applicable Indirect Taxes that we are legally obligated or authorized to collect from you. You will provide such information to us as reasonably required to determine whether we are obligated to collect Indirect Taxes from you. We will not collect, and you will not pay, any Indirect Tax for which you furnish us a properly completed exemption certificate or a direct payment permit certificate for which we can claim an available exemption from such Indirect Tax. If you possess a valid exemption certificate from certain taxes, please email such certificate to us at ar@turnitin.com.
- 4.3 Disputes. In the event of any dispute or discrepancy regarding any invoice, Customer shall notify the Turnitin Engagement Manager at ar@turnitin.com within ten (10) days of receipt of the invoice. Failure to do so will constitute acceptance of the invoice as accurate and due for payment.
- 4.4 Purchase Order Instructions. If you require a purchase order to submit payment, please follow the below guidance.
1. Please make your purchase order payable to Turnitin, LLC
 2. Your institution name and address must be on the purchase order
 3. The payment on the purchase order must indicate it is in USD and must equal the USD 18,402.57 amount of the order form
 4. Orders cannot be processed from a Purchase Order alone, a signed Order Form must also be provided.
 5. Email the purchase order and Order Form to the respective Turnitin representative listed above or orders@turnitin.com

Signed Order Form Instructions

Please check the details at the top of page one. If any of them are blank or incorrect please amend below.	
Billing Address	
Billing Contact	
Billing Email (General billing email preferred)	
Tax ID Number	



Signature Section

IN WITNESS WHEREOF, the parties have executed this Order Form as of the Order Form Effective Date:

Customer	Turnitin
Reach Cyber Charter School	Turnitin, LLC
Signature	Signature
Printed Name	Printed Name
Printed Title	Printed Title
Date	Date



Coversheet

Approval to Renew Agreement with Lexia

Section: V. Consent Items
Item: K. Approval to Renew Agreement with Lexia
Purpose:
Submitted by:
Related Material: Lexia Renewal 25.pdf

QUOTE



Lexia Learning Systems LLC

300 Baker Avenue, Suite 202
Concord, MA 01742 USA
Phone: (978) 405-6200
Fax: (978) 287-0062

Quote #: Q-641863-2
Created Date: 6/5/2025

Prepared By: Ben Steelman
Email: ben.steelman@lexialearning.com

Quote To:
Andy Gribbin
Reach Cyber Charter School
750 East Park Dr
Suite 204
Harrisburg, PA 17111 US

Bill To:
Reach Cyber Charter School
750 East Park Dr, Suite 204
Harrisburg, PA 17111 US

5 Year Renewal (Savings of \$1,100.00) OPTION 1

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
8/1/2025	7/31/2030	50	Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal	\$208.00	\$10,400.00
5 Year Renewal (Savings of \$1,100.00) Total Price:					\$10,400.00

4 Year Renewal (Savings of \$900.00) OPTION 2

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
8/1/2025	7/31/2029	50	Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal	\$166.00	\$8,300.00
4 Year Renewal (Savings of \$900.00) Total Price:					\$8,300.00

3 Year Renewal (Savings of \$450.00) OPTION 3

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
8/1/2025	7/31/2028	50	Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal	\$129.00	\$6,450.00
3 Year Renewal (Savings of \$450.00) Total Price:					\$6,450.00

2 Year Renewal (Savings of \$200.00)

OPTION 4

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
8/1/2025	7/31/2027	50	Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal	\$88.00	\$4,400.00
2 Year Renewal (Savings of \$200.00) Total Price:					\$4,400.00

1 Year Renewal

OPTION 5

Start Date	End Date	Quantity	Line Item Description	Sales Price	Total Price
8/1/2025	7/31/2026	50	Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal	\$46.00	\$2,300.00
1 Year Renewal Total Price:					\$2,300.00

If you are Tax-Exempt, please send a copy of your Tax-Exempt Certification with your PO. Please note that if you have previously provided this certificate to Voyager Sopris, we will need a new certificate issued to Lexia Learning Systems.

Fax or email Purchase Orders with quote number Q-641863-2 AND Option Number to the following:

Attn: Ben Steelman

Email: ben.steelman@lexialearning.com

Fax: 978-287-0062

PLEASE NOTE THE QUOTE NUMBER AND OPTION NUMBER MUST APPEAR ON PURCHASE ORDER(S) IN ORDER TO PROCESS.

TERMS AND CONDITIONS

**Prices included herein are exclusive of all applicable taxes, including sales tax, VAT or other duties or levies imposed by any federal, state or local authority, which are the responsibility of Customer. Any taxes shown are estimates for informational purposes only. Customer will provide documentation in support of tax exempt status upon request. Pricing is valid 60 days. Lexia will invoice the total price set forth above upon Customer's acceptance. Payment is due net 30 days of invoice.

TERM

This quote serves as an Order Agreement and becomes effective upon its acceptance by both parties. The Product/Services purchased pursuant to this Agreement will begin on or about the start date set forth above and continue in effect for the Product/Service Term set forth above ("Subscription Period"). Unless otherwise set forth herein, all Product licenses shall have the same start and end dates, all Products are deemed delivered upon provisioning of license availability, and all Services must be used within the Subscription Period; unused Product licenses or Services are not eligible for refund or credit. Without prejudice to its other rights, Lexia may suspend delivery of the Product/Services in the event that Customer fails to make any payment when due.

ORDER PROCESS

To submit an order, please fax this quote along with the applicable Purchase Order to: (978) 287-0062, or send by email to your sales representative's email address listed above or to lexia_orders@lexialearning.com. To pay with credit card, please send your contact information and quote number to lexia_orders@lexialearning.com

NOTE: EACH PURCHASE ORDER MUST INCLUDE THE CORRECT QUOTE NUMBER PROVIDED ON THIS QUOTE, AND THE QUOTE SHOULD BE ATTACHED.

ACCEPTANCE

All Products and Services are offered subject to the Lexia K-12 Education Application License Agreement terms, available at <https://lexialearning.com/privacy/eula> (the "License"), as supplemented by the terms herein. By placing any order in response to this quote, Customer confirms its acceptance of the License Terms and the terms and fees in this quote, which together, constitute the entire agreement between Customer and Lexia regarding the Products and Services herein (the "Agreement"). Customer and Lexia agree that the terms and conditions of this Agreement supersede any additional or inconsistent terms or provisions in any Customer drafted purchase order, which shall be void and of no effect, or any communications, whether written or oral, between Customer and Lexia relating to the subject matter hereof. In the event of any conflict, the terms of this Agreement shall govern.

Coversheet

Approval of Agreement with Overnight Office

Section: VI. Action Items
Item: C. Approval of Agreement with Overnight Office
Purpose:
Submitted by:
Related Material: alewis_250612-080057-837.pdf

Overnight Office, LLC
 800 Paxton Street
 Harrisburg, PA 17104 US
 7177024803
 aknouse@overnightoffice.com

Estimate 9142



ADDRESS	SHIP TO
Cyber Charter School	Cyber Charter School
Reach Cyber Charter School	1826 Good Hope Rd
750 East Park Drive	Enola, PA
Suite 204	
Harrisburg, PA 17111	

DATE
03/17/2025

TOTAL
\$51,805.00

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Stop 1: Cyber Charter School Reach Cyber Charter School 750 East Park Drive Suite 204 Harrisburg, PA 17111			
	Stop 2: Cyber Charter School 1826 Good Hope Rd Enola, PA			
I-MNHRS	Manpower to move all furniture, personal belongings and miscellaneous items from stop 1 to stop 2.	1	39,972.00	39,972.00
Moving Supplies	Cost for moving Boxes/supplies	1	1,593.00	1,593.00
I-MNHRS	Additional cost to dismantle and re-install eight 80" Tall Cubes	1	5,000.00	5,000.00
I-MNHRS	Project management fee to measure all furniture being moved and create a layout for the new space	1	2,250.00	2,250.00
I-MNHRS	Return to site after move is completed to wall mount pictures, TVs, AED cabinets and other miscellaneous items	1	2,990.00	2,990.00
	<ul style="list-style-type: none"> • All work to be done during normal business hours. • Job site to be free and clear of contractors and debris. • Overnight Office to have free access to job site. • 3 floors/ elevator and large stairwell available. 			

TOTAL

\$51,805.00

THANK YOU.