



Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School

Published on May 15, 2025 at 12:10 PM EDT

Date and Time

Wednesday May 21, 2025 at 9:00 AM EDT

Location

750 East Park Drive, Suite 204
Harrisburg, PA 17111

Agenda

Presenter

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either

Presenter

in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

- A. Approval of the Agenda David Taylor

IV. Oral Reports

- A. CEO's Report Jane Swan
- B. Human Resources Update Michael Garman
Staffing Report
- C. Financial Report Karen Yeselavage

V. Consent Items

- A. Approval of Staffing Report
- B. Approval of Minutes from the February 18, 2025, Board Meeting
- C. Approval to Renew Agreement with Linkit! Kelley McConnell
- D. Approval to Renew Agreement with IXL Kelley McConnell
- E. Approval to Renew Agreement with Simcoach JD Smith
- F. Approval of Changes to the Certified Occupational Therapy Assistant (COTA) and Occupational Therapist (OT) Salary Ranges.

The Human Resources (HR) department seeks to create a separate salary range for COTA on the instructional salary structure. Additionally, the HR department seeks to increase the maximum salary of the OT salary range. The reason for these changes is to correct a recently discovered existing inequity that exists between the COTA salary range and the OT salary range. The CEO reviewed the details of these changes and approved the actions to correct the inequity. The final action before implementing these changes is to make the Board aware.

Presenter

- G.** Approval to Renew Agreement with Accelerate
Primarily K-5 Curriculum - Core content and electives/encore. Andy Gribbin
- H.** Approval to Renew Agreement with Flexpoint
K-12 core content and electives Andy Gribbin
- I.** Approval to Renew Agreement with Edmentum
6-12 core content, electives, credit recovery Andy Gribbin
- J.** Approval to Renew Agreement with CodeHS
6-12 elective computer science courses Andy Gribbin
- K.** Approval to Renew Agreement with Gizmos
Tools that is used by staff primarily for math and science demo's and activities. Andy Gribbin
- L.** Approval to Renew Agreement with Brainpop
A video and activity tool primarily used for the K-8 grades with a focus on science and math. Andy Gribbin
- M.** Approval to Renew Agreement with Discovery Ed
Discovery Ed is a tool that offers video and other resources for a teachers and students. This enhance curriculum offerings and is a tool that can be used in live lessons. Andy Gribbin
- N.** Approval to Continue Purchase of Art Kits Andy Gribbin

VI. Action Items

- A.** Approval of Second Draft Budget for 2025-2026 (to follow) Karen Yeselavage
- B.** Approval of MOU with Western Governor's University LeeAnn Ritchie
- C.** Approval of Agreement with National Geographic
Curriculum for our ELL students for language acquisition Andy Gribbin
- D.** Approval of Agreement with PAETEP
PAETEP is a comprehensive suite of teacher evaluation tools fully aligned with the Pennsylvania Department of Education and Act 13. Our application is comprised of multiple modules that facilitate the following evaluation tasks:.. Andy Gribbin
- E.** Approval of MOU with Cedar Crest College for Dual Enrollment Cody Smith

Presenter

F. Approval of Recommended Reservation of Fund balance

Jane Swan

G. Approval of Updates to the Student Handbook

Rachel Graver

VII. Information Items

A. Government Affairs Update

The Bravo Group

B. State Testing Update

Kelley McConnell

C. Discussion of RFP Process for Curriculum Writing

Andy Gribbin

D. Career Readiness Update

JD Smith

VIII. Executive Session

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

IX. Closing Items

A. Adjourn Meeting

Coversheet

CEO's Report

Section: IV. Oral Reports

Item: A. CEO's Report

Purpose:

Submitted by:

Related Material:

Reach Cyber Charter School_115227871_Subrecipient Response Confirmation Letter.pdf

Monthly Board Report May 2025.pdf

FB Reserve Recommendation 5.21.25.docx



May 8, 2025

Mrs. Jane Swan
Chief Executive Officer
Reach Cyber Charter School
750 East Park Drive, Suite 204
Harrisburg, PA 17111

Subject: PDE ESSER Monitoring – Subrecipient Response Receipt Confirmation

Dear Mrs. Jane Swan,

On behalf of the Pennsylvania Department of Education, we would like to **thank you for your cooperation** with the monitoring review for the ARP ESSER program on 1/27/2025 and your **subsequent efforts** to comply with the guidance observations identified during our review. **Our goal is to help you prepare** for and respond to future audits and/or reviews.

We have received your **Subrecipient Response** and your monitoring requirements are complete for the 24-25 Monitoring Cycle pending compliance with closeout requirements. If additional documentation is needed, we will communicate with you accordingly.

In addition, you may still need to comply with **single audit requirements**, as described below:

If your entity has **expended \$750,000 or more** during the fiscal year in Federal awards, you are responsible for the following:

- Arrange for a single audit to be conducted and confirming it is performed and submitted when due.
- Prepare the appropriate financial statements to include the schedule of expenditures of Federal awards.
- Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information needed for the audit to be performed.
- Promptly take corrective action on audit findings, including preparation of a summary schedule consisting of prior audit findings and a corrective action plan.
- Timely submission of your Single Audit reporting packages to the Federal Audit Clearinghouse (FAC) and PDE.

If you have any questions, contact the PDE Monitoring Team at ra-edessermonitor@pa.gov.

We thank you again for your cooperation in maintaining federal compliance for both your entity and the Commonwealth.

Sincerely,

A handwritten signature in black ink that reads "Julie Patton".

Julie Patton, Director of Compliance

CC: Karen Yeselavage

CC: Joshua Hicks

Compliance Office | Office of Administration
607 South Drive | Harrisburg, PA 17120 | 717.772.4789 | www.education.pa.us



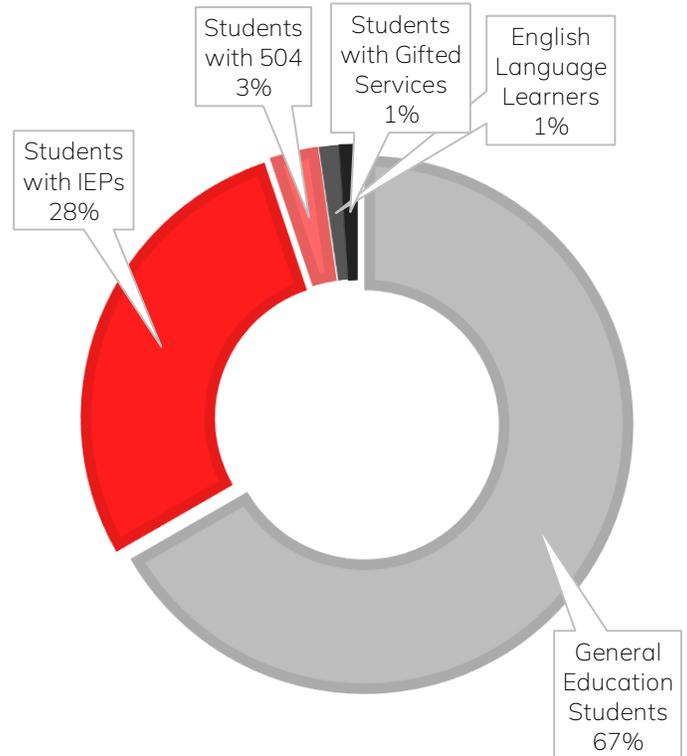
School Data Update

MAY 2025

CURRENTLY ENROLLED	90 DAY ENROLLMENT CHANGE
6146 ↑	+178
Students in the Application Process	379
Students Enrolled in the Past 14 Days	38
Students Withdrawn in the Past 14 Days	21
New Applications in the Past 14 Days	80
New Enrollments for 25-26 School Year	56

STUDENT DEMOGRAPHICS	POPULATION
White	51%
Black or African American	23%
Hispanic	16%
Two or More Races	8%
Asian	1%
Am. Indian/Alaskan Native	.5%
Native Hawaiian/ Other Pac. Islander	.5%

SPECIALIZED INSTRUCTION





**Recommended Reservation of Fund Balance
Presented for Board approval May 21, 2025**

Reach Administration is requesting an additional \$7 million in fund balance reserves for possible school district funding reductions due to the current legislative climate and statewide funding cuts for cyber charter schools proposed by the Governor of Pennsylvania.

Breakdown:

4 million for salaries and benefits

3 million for curricula (RFP for Reach owned)

Coversheet

Human Resources Update

Section: IV. Oral Reports
Item: B. Human Resources Update
Purpose:
Submitted by:
Related Material: Board Staffing Report-May 2025.pdf

REACH Staffing Report May 2025

24-25 School Year Budgeted Staff = 903

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	715 (730)	33 (118)	32 (36)
12-month Staff	151 (147)	7 (19)	4 (8)
Grand Total	866 (877)	40 (137)	36 (44)

New Hires

First Name	Last Name	Job Title	Compensation	Start Date

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Tanzania	Jenkins-Schaub	Family Mentor	05/02/2025
Leeann	Moore	Speech Language Pathologist	05/12/2025

Coversheet

Financial Report

Section: IV. Oral Reports
Item: C. Financial Report
Purpose:
Submitted by:
Related Material: April Treas Report.pdf

BACKGROUND:

Report Highlights and Key Issues (discussion detail)

- **10 months into the 24/25 fiscal year we have recognized about 69% of our annual budgeted revenue, and 66% of our annual budgeted expenditures. A significant percentage of our budgeted expenditures will be recognized during the last two months of the school year, as we undergo state testing, graduation, and year end professional development.**
- **All year-to-date expense categories are under budget compared to the total annual budget for 24/25, with the exception of Support Services supplies. The year to date expenditures in excess of revenues in this category is \$104,219, or about 10% of the approved budget. There are about \$200,000 in charges that were coded as technology supplies but should have been classified as purchased professional and technical services. Note that we are about \$4 million below of our annual budgeted purchased professional and technical services. Therefore the entire Support Services function is still well underbudget year to date. Those corrections/ reclassifications will be made as part of our year end adjustments.**

**Reach Cyber Charter School
Revenue and Expense Statement- Budget to Actual
2024-2025 Year to Date as of 4/30/25**

	Apr 2025	Fiscal YTD through 4/30/25	2024/2025 Approved Budget	Year to Date % of Budget Recognized/ Expended
Revenues:				
Function 6000- Local Sources	\$ 10,186,506	\$ 97,888,662	\$ 142,944,187	68.48%
Function 7000- State Sources	\$ -	\$ 159,894	\$ 172,000	92.96%
Function 8000- Federal Sources	\$ 236,113	\$ 4,085,611	\$ 4,496,731	90.86%
TOTAL REVENUES	\$ 10,422,619	\$ 102,134,167	\$ 147,612,918	69.19%
Expenditures:				
Function 1000- Instructional Programs				
100- Salaries	\$ 2,838,665	\$ 24,673,299	\$ 38,684,961	63.78%
200- Employee Benefits	\$ 944,214	\$ 8,336,102	\$ 11,470,091	72.68%
300- Purchased Professional and Tech Svcs	\$ 479,814	\$ 4,073,625	\$ 7,956,000	51.20%
400- Purchased Property Services	\$ 38,504	\$ 184,729	\$ 400,000	46.18%
500- Other Purchased Services	\$ 320,620	\$ 3,761,522	\$ 4,715,750	79.77%
600- Supplies	\$ 102,467	\$ 871,032	\$ 6,730,900	12.94%
800- Dues, Fees, Other	\$ 100	\$ 679	\$ 850	79.88%
Subtotal 1000- Instructional Programs	\$ 4,724,384	\$ 41,900,988	\$ 69,958,552	59.89%
Function 2000- Support Services				
100- Salaries	\$ 1,701,046	\$ 15,595,520	\$ 21,978,106	70.96%
200- Employee Benefits	\$ 595,818	\$ 5,290,576	\$ 6,516,508	81.19%
300- Purchased Professional and Tech Svcs	\$ 188,122	\$ 2,125,317	\$ 6,297,925	33.75%
400- Purchased Property Services	\$ 49,964	\$ 665,321	\$ 702,121	94.76%
500- Other Purchased Services	\$ 322,971	\$ 3,691,940	\$ 5,000,300	73.83%
600- Supplies	\$ 73,406	\$ 1,124,569	\$ 1,020,350	110.21%
700- Fixed assets (prior to capitalization)	\$ -	\$ -	\$ 1,000,000	0.00%
800- Dues, Fees, Other	\$ 30,481	\$ 172,510	\$ 175,600	98.24%
Subtotal 2000- Support Services	\$ 2,961,808	\$ 28,665,753	\$ 42,690,910	67.15%
Function 2000- Non Cash Support Services				
700- Depreciation (non-cash)	\$ 376,924	\$ 3,608,379	\$ -	-
Function 3000- Non Instructional/ Community Services				
100- Salaries	\$ 446,182	\$ 3,998,721	\$ 5,851,988	68.33%
200- Employee Benefits	\$ 133,333	\$ 1,222,536	\$ 1,735,114	70.46%
300- Purchased Professional and Tech Svcs	\$ -	\$ 17,607	\$ 46,500	37.86%
400- Purchased Property Services	\$ 7,474	\$ 52,643	\$ 82,000	64.20%
500- Other Purchased Services	\$ 6,467	\$ 93,963	\$ 107,500	87.41%
600- Supplies	\$ 4,675	\$ 2,844,638	\$ 4,556,500	62.43%
800- Dues, Fees, Other	\$ 12,717	\$ 98,904	\$ 192,500	51.38%
Subtotal 3000- Non Instructional/ Community Serv	\$ 610,848	\$ 8,329,012	\$ 12,572,102	66.25%
TOTAL EXPENDITURES	\$ 8,673,964	\$ 82,504,132	\$ 125,221,565	65.89%
NET INCREASE/ (DECREASE)	\$ 1,748,655	\$ 19,630,035	\$ 22,391,353	
Beginning Fund Balance		\$ 79,154,669		
ENDING FUND BALANCE		\$ 98,784,704		

Reach Cyber Charter School
Year to Date Expenditures-4/30/25 vs. 4/30/24

	Year to date 4/30/25	Year to date 4/30/24	Change from Prior Year
Revenues:			
Function 6000- Local Sources	\$ 97,888,662	\$ 96,916,116	\$ 972,546
Function 7000- State Sources	\$ 159,894	\$ 82,211	\$ 77,683
Function 8000- Federal Sources	\$ 4,085,611	\$ 11,848,881	\$ (7,763,270) (1)
TOTAL REVENUES	\$ 102,134,167	\$ 108,847,208	\$ (6,713,041)
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	\$ 24,673,299	\$ 26,955,237	\$ (2,281,938) (2)
200- Employee Benefits	\$ 8,336,102	\$ 7,594,054	\$ 742,048
300- Purchased Professional and Tech Svcs	\$ 4,073,625	\$ 4,285,850	\$ (212,225)
400- Purchased Property Services	\$ 184,729	\$ 234,126	\$ (49,397)
500- Other Purchased Services	\$ 3,761,522	\$ 2,789,791	\$ 971,731
600- Supplies	\$ 871,032	\$ 9,375,403	\$ (8,504,371) (3)
700- Property	\$ -	\$ 1,627	\$ (1,627)
800- Dues, Fees, Other	\$ 679	\$ 1,405	\$ (726)
Subtotal 1000- Instructional Programs	\$ 41,900,988	\$ 51,237,493	\$ (9,336,505)
Function 2000- Support Services			
100- Salaries	\$ 15,595,520	\$ 15,330,329	\$ 265,191 (4)
200- Employee Benefits	\$ 5,290,576	\$ 4,536,507	\$ 754,069 (4)
300- Purchased Professional and Tech Svcs	\$ 2,125,317	\$ 2,479,947	\$ (354,630)
400- Purchased Property Services	\$ 665,321	\$ 467,221	\$ 198,100
500- Other Purchased Services	\$ 3,691,940	\$ 3,169,317	\$ 522,623
600- Supplies	\$ 1,124,569	\$ 1,865,641	\$ (741,072)
700- Property	\$ 3,608,379	\$ 3,790,077	\$ (181,698)
800- Dues, Fees, Other	\$ 172,510	\$ 180,745	\$ (8,235)
Subtotal 2000- Support Services	\$ 32,274,132	\$ 31,819,784	\$ 454,348
Function 3000- Non Instructional/ Community Services			
100- Salaries	\$ 3,998,721	\$ 3,584,470	\$ 414,251 (4)
200- Employee Benefits	\$ 1,222,536	\$ 860,425	\$ 362,111 (4)
300- Purchased Professional and Tech Svcs	\$ 17,607	\$ 18,135	\$ (528)
400- Purchased Property Services	\$ 52,643	\$ 52,613	\$ 30
500- Other Purchased Services	\$ 93,963	\$ 73,060	\$ 20,903
600- Supplies	\$ 2,844,638	\$ 3,158,806	\$ (314,168)
800- Dues, Fees, Other	\$ 98,904	\$ 87,009	\$ 11,895
Subtotal 3000- Non Instructional/ Community Services	\$ 8,329,012	\$ 7,834,518	\$ 494,494
TOTAL EXPENDITURES	\$ 82,504,132	\$ 90,891,795	\$ (8,387,663)
Net Increase/Decrease in Fund Balance/Equity	\$ 19,630,035	\$ 17,955,413	\$ 1,674,622

Notes:

- 1) All federal COVID relief funding has ended effective 9/30/24
- 2) Salary decrease from prior year is due mainly to last year's mid-year bonus payment
- 3) The 23/24 school year included \$4.2 million WACOM student writing peripherals and \$3.2M in STEM and Career kits
- 4) Salaries of certain positions, mostly Family Mentors, were found to be coded in the incorrect PDE account code and have been reclassified to the appropriate account code for the 24/25 school year

Reach Cyber Charter School

April 2025- Checks and ACH Disbursements greater than or equal to \$20,000

Date	Payee	Document no.	Amount	Description
4/1/2025	V1290--Granular Insurance Company	31312730001786	\$ 78,049.92	April 2025 Medical Insurance Stop Loss
4/1/2025	V0048--Therapy Source, Inc	31312730001785	\$ 66,111.10	Special Education Related Services for January
4/1/2025	V1566--Paradigm Cyber Ventures	5454	\$ 35,000.00	Cybersecurity Career Experience- Launch Year Prep and Program Implementation
4/4/2025	V0365--Amplify Education, Inc	31312730001791	\$ 29,800.00	mCLASS DIBELS 8th Ed w/ Dyslexia Screening- 25/26 School Year
4/7/2025	V0419--Capital Blue Cross	EFT	\$ 233,354.98	Medical Claims/ Claim admin fees
4/8/2025	V1554--Cheltenham Township	5460	\$ 29,664.00	State Testing Facility Rental
4/9/2025	V0773--Logistics Plus, Inc.	31312730001796	\$ 71,353.33	Feb. 2025 Storage, order processing, carton pick, UPS shipping, returns, inbounding
4/9/2025	V0048--Therapy Source, Inc	31312730001798	\$ 55,497.14	Special Education Related Services for February
4/9/2025	V1425--TCB Promotions	5469	\$ 28,726.59	14'x26' banner; Socks for students at state testing
4/14/2025	V0419--Capital Blue Cross	EFT	\$ 165,038.84	Medical Claims/ Claim admin fees
4/14/2025	V0369--UKG Inc.	31312730001804	\$ 66,966.49	Ultipro Core HR/Payroll Subscription Fees April-June 2025
4/15/2025	V1316--HealthEquity, Inc.	EFT	\$ 28,917.29	Health Savings Account
4/16/2025	V1288--Meeting Tomorrow, LLC	31312730001808	\$ 156,842.92	State Testing Technology Services
4/16/2025	V0020--Vertex Education - PA LLC	31312730001809	\$ 50,000.00	Outsourced Business Services- Estimate billing for 24/25
4/21/2025	V0419--Capital Blue Cross	EFT	\$ 236,718.52	Medical Claims/ Claim admin fees
4/21/2025	V1229--Pennsylvania Unemployment Compensation Fund	EFT	\$ 54,106.51	Catch up payment of Jan 2023-March 2025 charges due to State system error
4/22/2025	V1104--Kidz Stuff LLC	5487	\$ 20,293.00	K-3 Summer Learning Workbooks/Backpacks
4/25/2025	V0897--GDC IT Solutions	31312730001817	\$ 28,850.00	1,000 Dell 65W USB-C Adapters
4/28/2025	V0419--Capital Blue Cross	EFT	\$ 185,332.12	Medical Claims/ Claim admin fees
4/29/2025	V1232--North Lane Technologies, Inc	31312730001822	\$ 200,000.00	Prefunding of Student Technology Reimbursement Account
4/29/2025	V0897--GDC IT Solutions	31312730001824	\$ 73,054.00	Equipment deployment and return services; Level 1 Service Desk Support Tier 1
4/29/2025	V0773--Logistics Plus, Inc.	31312730001819	\$ 51,000.00	Curriculum Novels and Materials
4/29/2025	V0078--Union Deposit Corporation	31312730001820	\$ 43,248.24	Monthly Building Rent and Janitorial Services
4/29/2025	V0426--New York Life	31312730001821	\$ 28,470.37	April Employee Life Insurance
4/30/2025	V1316--HealthEquity, Inc.	EFT	\$ 28,495.29	Health Savings Account

Reach Cyber Charter School

Balance Sheet

April 30, 2025

ASSETS

Cash and Short Term Investments:

Cash and Money Market Funds	\$ 27,989,854
Mutual Funds	\$ 12,980,626
Other Cash Equivalents	\$ 3,398,601
Fixed Income Treasury Bonds	<u>\$ 41,357,587</u>
Total Cash and Short Term Investments	<u>\$ 85,726,668</u>

Other Current Assets:

Local District Receivables	\$ 9,599,533
Federal and State Program Receivables	\$ 192,396
Allowance for Doubtful Accounts	\$ (341,809)
Prepaid Expenses	\$ 508,046
Other Current Receivables	<u>\$ 170,962</u>
Total Other Current Assets	<u>\$ 10,129,128</u>

Other Non-current Assets:

Security Deposit on Leased Building	\$ 8,917
Building Deposit in Escrow	<u>\$ 440,000</u>
Total Other Non-current Assets	<u>\$ 448,917</u>

Fixed Assets:

Furniture	\$ 14,197
Computer Hardware	\$ 12,785,279
Leasehold Improvements	\$ 178,090
Equipment	\$ 1,105,507
Right to Use- Building Lease	\$ 1,287,352
Software Subscription Assets	\$ 1,047,775
Accum Depr: Furniture	\$ (4,521)
Accum Depr: Computer Hardware	\$ (8,916,628)
Accum Depr: Leasehold Improvements	\$ (118,921)
Accum Depr: Equipment	\$ (509,577)
Accum Amortization: Right to Use Building	\$ (796,699)
Accum Amortization: Software Subscriptions	<u>\$ (225,167)</u>
Net Fixed Assets	<u>\$ 5,846,687</u>

Total Assets	<u>\$ 102,151,400</u>
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LIABILITIES

Current Liabilities:

Accounts Payable	\$ 1,081,274
Accrued Payroll, Taxes, Pension, Withholdings	\$ 189,231
Operating Lease Liability- Short Term	\$ 431,653
Software Subscription Liability- Short Term	\$ 253,316
Other Current Liabilities	\$ 1,722
Unearned Revenue	<u>\$ 304,407</u>
Total Current Liabilities	<u>\$ 2,261,603</u>

Non-Current Liabilities:

Operating Lease Liability- Long Term	\$ 99,170
Software Subscription Liability- Long Term	\$ 473,081
Other Non-Current Liabilities	<u>\$ 532,842</u>
Total Non-Current Liabilities	<u>\$ 1,105,093</u>

Total Liabilities	<u>\$ 3,366,696</u>
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FUND BALANCE

Invested in Capital	\$ 5,846,687
Reserved Fund Balance	\$ 58,595,423
Undesignated Fund Balance	<u>\$ 34,342,594</u>
Ending Fund Balance	<u>\$ 98,784,704</u>

Total Liabilities and Fund Balance	<u>\$ 102,151,400</u>
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Coversheet

Approval of Minutes from the February 18, 2025, Board Meeting

Section: V. Consent Items
Item: B. Approval of Minutes from the February 18, 2025, Board Meeting
Purpose:
Submitted by:
Related Material: 2025_04_16_board_meeting_minutes.pdf



Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time

Wednesday April 16, 2025 at 9:00 AM

Location

750 East Park Drive, Suite 204
Harrisburg, PA 17111

Trustees Present

Anthony Alexander (remote), Gail Hawkins Bush (remote), Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Ralph Woodard (remote)

Trustees Absent

David Taylor

Trustees who left before the meeting adjourned

Anthony Alexander, Leigh Kraemer-Naser

Guests Present

Alex Lewis (remote), Alicia Swope, Andy Gribbin, Brandie Karpew, Cody Smith, Danielle Marsicano (remote), Devin Meza-Rushanan, Gregory McCurdy, Jackie Hershey (remote), Jane Swan, Jess Rice (remote), Josh Hicks (remote), Karen Yeselavage, Kelly McConnell, Kim Crandall, LeeAnn Ritchie, Lisa Blickley (remote), Michael Garman, Nate Laird, Oliver Morrison (remote), Patricia Hennessy, Rachel Graver, Stephanie Lane, Travis Moyer (remote)

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

Marcella Arline called a meeting of the Board of Trustees of Reach Cyber Charter School Board of trustees to order on Wednesday, April 16, 2025 at 9:12 AM.

II. Routine Business

A. Approval of the Agenda

Marcella Arline asked the board to review the agenda distributed prior to the meeting and ask if any changes were needed.

Jane Swan asked that Action Item A be moved up due to quorum needed.

Ralph Woodard made a motion to to approve the agenda.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

III. Oral Reports

A. CEO's Report

Jane Swan, Chief Executive Officer, gave an update on the current enrollment. Currently enrollment is a 6133 which is an increase of 196 since our previous meeting. Philadelphia continues to lead in enrollment.

Dr. Kelley McConnell shared the Reach Data team was recently recognized with the Data Governance Award of Excellence. The Data team consists of Dr. Kelley McConnell, Sarah Behrndt-Malon, Dr. Amanda Spofford, Dr. Theresa McQuiade, and Rhiannon Dame.

B. Human Resources Update

Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting that there are currently 867 staff members with 82% of staff being 10-month staff. There are currently 36 positions on hold. There were two new hired, three department changes and four departing employees.

There have been 38 new hires this school year and 34 departures.

C. Financial Report

Karen Yeselavage, Chief Financial Officer, reviewed the school's financial statements with the Board. She reviewed the revenue and expenses statements advising on changes since the previous month's statement. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

IV. Consent Items

A. Approval of Consent Items

Ms. Arline asked the board members to consider the items from the Consent Items. No questions or concerns were noted.

- Approval of Staffing Report
- Approval of Minutes from the February 18, 2025, Board Meeting
- Approval of Invoice for Music Kits
- Approval on Invoice for Curriculum Novels and Materials
- Behavioral Health System (BHS) Employee Assistance Program (EAP) Contract Renewal
- Approval of Renewal Agreement with Amplify
- Approval to Continue Summer Learning Kits
- Approval to Renew Agreement with Penn State LaunchBox Entrepreneurship Career Mentoring Program
- Approval to Renew Agreement with Associated Builders and Contractors
- Approval to Renew Agreement with Sage Intacct

Gail Hawkins Bush made a motion to approve the Consent Items and the minutes from Reach Cyber Charter School on 2/18/2025.

Ralph Woodard seconded the motion.

The board **VOTED** to approve the motion.

V. Action Items

A. Approval of Draft Budget for 2025-2026

Karen Yeselavage, Chief Financial Officer, presented to the Board the proposed budget for 2025-26. The proposed budget will be posted for 20 days with a final vote at the May 2025 Board meeting.

Gail Hawkins Bush made a motion to to approve the Proposed Budget for 2025-26.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of Marketing Campaign for 2025-26 School Year

Brandie Karpew, Director of Outreach, discussed the 2025-26 Media and Creative Production Plan.

Matthew Ryan made a motion to made a motion to approve the Marketing Campaign for 2025-26 School Year.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

C. Renewal of Frontline Comparative Analytics

Michael Garman, Director of Human Resources, shared details for the renewal of Frontline Comparative Analytics. This information is used to assist school administration and the Board in financial and budgetary considerations.

Matthew Ryan made a motion to made a motion to approve the Renewal of Frontline Comparative Analytics.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

D. Approval of Agreement with Eastern PCM, LLC to provide Project Management Services

Rachel Graver, Chief Operations Officer, asked for the approval of the agreement with Eastern PCM, LLC. This is for the project management services associated with our building acquisition and move.

Matthew Ryan made a motion to to approve the agreement with Eastern PCM, LLC.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

E. Approval of Agreement with Kaseya

Nate Laird, Director of IT, shared details regarding the agreement with Kaseya. This gives us the ability to easily organize, standardize, and store important documentation. It also enables streamlined access to critical data, such as network and workstation configurations, passwords, and system documentation. This will improve our collaboration and knowledge sharing and increases efficiency and reduces downtime.

Matthew Ryan made a motion to to approve the agreement with Kaseya.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

VI. Information Items

A. Government Affairs Update

Brandie Karpew, Director of Outreach, provided an update on Government Affairs.

Brandie shared that Reach is currently working with other cyber schools to form a united front against the Governor's proposed budget. Staff is schedule to meet with legislators on May 6.

B. State Testing Update

Kelley McConnell shared an update on state testing. There are 500 staff members work at state testing. There are three weeks of PSSA and two weeks of Keystones. She shared that communications have increased with families and that the team has come across some challenges finding sites.

Anthony Alexander left at 9:56 AM.

Leigh Kraemer-Naser left at 10:00 AM.

No longer having quorum, the Reach Cyber Charter School Board of Trustees entered recess at 10:00 AM with a plan to reconvene on Tuesday, April 22, 2025, at 1:00 PM.

The meeting of the Reach Cyber Charter School Board of Trustees reconvened on Tuesday, April 22, 2025, at 1:00 PM.

VII. Executive Session

A. Executive Session

Executive Session

The Board entered into Executive Session at 1:00 PM upon a motion being made, seconded and confirmed via roll call vote.

The Board cited the following for entering into the Executive Session: Pursuant to 65 PA. C.S.

§§ 708 (a)(1) - to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708 (a)(5) - To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protect by law.

Board members present were: David Taylor, Marcella Arline, Matt Ryan, Anthony Alexander, and Gail Hawkins Bush. Guest present at the request of the Board were: Jane Swan, Rachel Graver, LeeAnn Ritchie, and Greg McCurdy.

1st settlement approved

Marcella, Cedric and all

2nd settlement approved with 3 options

Matt, Gail and all

10:42 Adjourned

Motion by Marcella and second by Cedric

Marcella Arline made a motion to approve a settlement agreement.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

Matthew Ryan made a motion to approve a settlement with three options.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

The Board returned to open session 1:40 PM.

VIII. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:42 PM.

Respectfully Submitted,
Brandie Karpew

Coversheet

Approval to Renew Agreement with Linkit!

Section: V. Consent Items
Item: C. Approval to Renew Agreement with Linkit!
Purpose:
Submitted by:
Related Material: Linkit Renewal 2025.pdf



Quote

LinkIt! (Advanced Assessment Systems, Inc.)
 Company Address 150 West 22nd Street, 4th Floor
 New York, New York 10011
 United States

Quote Expiration 7/30/2025
 Contract Start 7/1/2025
 Contract End 6/30/2026

Prepared By Mike Floyd
 Title Account Director & Educational Consultant
 Phone 7176549353
 Email mikef@linkit.com

Account Name Reach Cyber Charter School

Product Considerations

Other Datasets: Mastery Connect, Zoom Participation and Canvas Data

Product	Category	Sales Price	Quantity	Total Price
Data & Assessment Dashboard	Software	\$3.75	6,800.00	\$25,500.00
Elementary, Middle, and High School Benchmark Navigator Analytics (Combined)	Navigator	\$9,000.00	1.00	\$9,000.00
Fingertip Student Profiles	Navigator	\$1,500.00	1.00	\$1,500.00
Longitudinal State Assessment Navigator Analytics	Navigator	\$0.00	1.00	\$0.00
Longitudinal State Assessment Navigator Analytics	Navigator	\$0.00	1.00	\$0.00
Reading Assessment Navigator Analytics	Navigator	\$3,000.00	1.00	\$3,000.00
State Assessment Public Data Peer Comparison District Navigator Analytics	Navigator	\$0.00	1.00	\$0.00
State Assessment Public Data Peer Comparison District Navigator Analytics	Navigator	\$0.00	1.00	\$0.00
3rd Party Data Teacher Associations	Support	\$500.00	1.00	\$500.00
Data and Assessment Platform - Implementation Planning, Product Training, Configuration Support, and Professional Development	Support	\$0.00	0.50	\$0.00
Data Processing	Support	\$577.78	9.00	\$5,200.00
Phone, Email, and Web-Based Tech Support	Support	\$1,800.00	1.00	\$1,800.00
Roster Integration	Support	\$1,500.00	1.00	\$1,500.00
Total Price				\$48,000.00

Data Processing Specifications

Attendance; DIBELS; Grades; IXL Diagnostic; Keystone Exams; Other; Other; Other; PSSA;

Coversheet

Approval to Renew Agreement with IXL

Section: V. Consent Items
Item: D. Approval to Renew Agreement with IXL
Purpose:
Submitted by:
Related Material: IXL Renewal 2025.pdf



RENEWAL QUOTE

IXL Learning
 777 Mariners Island Blvd., Suite 600
 San Mateo, CA 94404

QUOTE # 1406164-1
 DATE: MAY 1, 2025

TO:
 Kelley McConnell
 Reach Cyber Charter School
 750 E PARK DR STE 204
 HARRISBURG, PA 17111

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Evan Finch	A22-3553187	July 1, 2025 - July 1, 2026	July 1, 2025

SUBSCRIPTIONS	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL site license (Grades 1-12) Subjects: Math and ELA	6300	\$18.75	\$118,125.00
Manager Approved Discount			-\$4,725.00
		Total Price	\$113,400.00

TOTALS	
Total Subscriptions List Price	\$113,400.00
Grand Total	\$113,400.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <https://www.ixl.com/po-upload> and enter quote # 1406164-1. For international accounts, we can accept wire transfers for an additional fee.



SALES CONTRACT
CONTRACT #1406164-1
May 1, 2025

IXL Learning
 777 Mariners Island Blvd., Suite 600
 San Mateo, CA 94404

CUSTOMER

Kelley McConnell
 Reach Cyber Charter School
 750 E PARK DR STE 204
 HARRISBURG, PA 17111

RENEWAL INFO

Salesperson	Account #	Quote #	Renewal period
Evan Finch	A22-3553187	1406164-1	July 1, 2025 - July 1, 2026

PAYMENT PLAN

Amount	Invoice date
\$113,400	July 15, 2025
TOTAL	\$113,400

Price valid until July 1, 2025

ACCEPTANCE OF SALES CONTRACT

This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

AUTHORIZED SIGNATURE

DATE



TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.
2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

All checks should be mailed to:

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

Credit card payments may be made by phone at (855) 255-8800.

Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.

3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of IXL Learning's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.

5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.
6. **DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:**
 - a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT.
 - b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY,

SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (V) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.

c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.

d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.

7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.
8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
9. **ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.
10. **GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.
11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.

Please contact IXL Learning with any questions regarding this sales contract:

Toll-free (855) 255-8800 | Direct (650) 372-4300 | E-mail orders@ixl.com

Completed sales contracts should be emailed to your sales consultant.

Coversheet

Approval to Renew Agreement with Simcoach

Section: V. Consent Items
Item: E. Approval to Renew Agreement with Simcoach
Purpose:
Submitted by:
Related Material: Simcaoch Pre-app MOU 2025.pdf

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the "MOU" or "Memorandum"), is entered into on May 1, 2025 (the "Effective Date"), by and between Sigma Resources LLC (First Party"), and Reach Cyber Charter School located at 750 East Park Drive, Suite 204, Harrisburg, Pennsylvania 17111 (the "Second Party"). First Party and Second Party may be referred to individually as the "Party", or collectively, the "Parties".

1. MISSION

The partnership on which the Parties are intending to collaborate, has the following intended mission in mind:

To educate students about the concepts, rules and procedures for entering into a career within the game technology.

2. PURPOSE AND SCOPE

The Parties intend for this Memorandum to provide the cornerstone and structure for any and all future contracts being considered by the Parties and which may be related to the partnership.

3. OBJECTIVES

The Parties shall endeavor to work together to develop and establish policies and procedures that will promote and sustain a market for Sigma Resources LLC (parent company to Sigma Games LLC, DBA as Simcoach Games) program, which is a Registered Pre-apprenticeship in the Commonwealth of Pennsylvania for the occupation of Immersive Game Technology Intern. Each program is priced separately and will be billed to Reach Cyber Charter School within two weeks of the program concluding. Prices listed below are set based on this Memorandum of Agreement.

For the Registered Pre-apprenticeship in the Commonwealth of Pennsylvania for the occupation of Immersive Game Technology Intern, students participating in this program would be billed to Reach Cyber Charter School at a discounted rate of \$8,000 per student completing the program. The discounted rate includes the program's cost increases to operate in 2025 with a discount applied to Reach Cyber Charter School being a preferred partner of the organization.

If the student does not complete the entirety of the program, the billing to Reach Cyber Charter School will be pro-rated accordingly to reflect the partial attendance.

Payment should be made to Sigma Resources LLC at 2026 East Carson Street, Suite 300, Pittsburgh, PA 15203. Program dates and times will be set by Sigma Resources LLC. The Immersive Game Technology Intern Registered Pre-apprenticeship program intends to maintain a product and/or service that meets or exceeds all business and industry standards.

4. RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

Any Party may decide not to proceed with the partnership contemplated herein for any reason or no reason. A binding commitment with respect to the partnership described herein will result only from execution of definitive agreements, subject to the conditions contained therein. Notwithstanding the two preceding sentences of this paragraph, the provisions under the headings Governing Law and Confidentiality are agreed to be fully binding on, and enforceable, against the Parties.

The following are the individual services that the Parties are contemplating providing for the partnership.

Sigma Resources LLC shall render and provide the following services that include, but are not limited to:

Immersive Game Technology Intern Registered Pre-apprenticeship in the Commonwealth of Pennsylvania

Key Highlights of the program include:

- 92 hours of combined classroom and on-the-job training in STEAM disciplines within the Immersive Game Technology Intern role. Includes infrastructure needed to operate program and support student.
- Skills learned in this Pre-apprenticeship Program include:
 - Creating software code in vanguard industry choice software (currently in Unity platform, subject to change based on industry best practices)
 - Creating art in 2D (Photo Manipulation, Digital Painting) and 3D (Modeling, Animation, Rigging, UV Mapping) (currently in Autodesk Maya platform, subject to change based on industry best practices), creating art assets such as textures, sprite art, photo manipulation (currently in GIMP and Krita platforms, subject to change based on industry best practices).
 - Creating music/sound (currently in Musescore and Audacity platform, subject to change based on industry best practices)
 - Integrating code, art, and music/sound into game applications.
 - Producing a prototype with a project team, innovating on a software and gamification product in an agile, iterative methodology.
 - Performing quality assurance in workmanship through play testing of prototype and commercialized immersive game experiences.
 - Growing and applying employability skills such as communication with project teams and leadership, giving and receiving constructive feedback for continual improvement in product build iterations, presenting work effectively to various audiences, and additional soft skills promoting collaboration, accountability, delegation, empathy and empowerment through the exercise of Improv, then

applied to hands-on project work.

- Career readiness and support services include:
 - Individualized job skill reflections throughout the program culminating in professional demonstrations of work (via artifacts such as professional portfolio, professional profile, or similar demonstration of digital skills).
 - Letter and certificate of completion from Simcoach Games.
 - Letter of recommendation from Simcoach Games or relative Industry Partner for cohort.
 - Certificate of Completion for the Registered Pre-apprenticeship for the occupation of Immersive Game Technology Intern issued from the Commonwealth of Pennsylvania.
 - Continual support from Sigma Resources and Simcoach Games for a minimum of one year after completing the program on professional demonstrations of work product, interviewing skills, and providing industry references for future pursuits, academic or in industry.
- Employee experience
 - Pre-apprentices will be paid by Simcoach Games, onboarded into the Company as an employee of the Company's Game Studio, and have a record of employment with the Company after completing the program that will serve the pre-apprentices as an employment verification moving forward for a variety of purposes to accelerate their next steps as they utilize a variety of the transferrable employability and STEAM discipline skills. Wages and burden associated with wages is not included in the cost of the requested reimbursement of training for the students and will be absorbed by Sigma Resources/Simcoach Games.

Reach Cyber Charter School shall render and provide the following services that include, but are not limited to:

Reach Cyber Charter School Students Academic Outreach and Support

5. TERMS OF UNDERSTANDING

The term of this Memorandum shall be for a period of 2 years from the Effective Date and maybe extended upon written mutual agreement of both parties,

6. CONFIDENTIALITY

The Parties will treat the terms of this MOU, and the documents submitted herewith, in the strictest of confidence, and that such terms will not be disclosed other than to those officers, representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

7. LEGAL COMPLIANCE

The Parties acknowledge and understand that they must be able to fulfill their responsibilities

under this Memorandum in accordance with the provisions of the law and regulations that govern their activities. Nothing in the Memorandum is intended to negate or otherwise render ineffective any such provisions or operating procedures. The Parties assume full responsibility for their performance under the terms of this Memorandum.

If at any time either Party is unable to perform their duties or responsibilities under this Memorandum consistent with such Party's statutory and regulatory mandates, the affected Party shall immediately provide written notice to the other Party to establish a date for resolution of the matter.

8. LIMITATION OF LIABILITY

No rights or limitation of rights shall arise or be assumed between the Parties as a result of the terms of this Memorandum.

9. NOTICE

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such address as one may have furnished to the other in writing.

10. GOVERNING LAW

This Memorandum shall be governed by and construed in accordance with the laws of the State of Pennsylvania.

11. AUTHORIZATION AND EXECUTION

The signing of this Memorandum does not constitute a formal undertaking, and as such it simply intends that the signatories shall strive to reach, to the best of their abilities, the goals and objectives stated in this MOU.

This Agreement shall be signed by Sigma Resources LLC and Reach Cyber Charter School and shall be effective as of the date first written above.

Julie Linnelli 5/2/2025

First Partner Signature & Date

Second Partner Signature & Date

Coversheet

Approval to Renew Agreement with Accelerate

Section: V. Consent Items
Item: G. Approval to Renew Agreement with Accelerate
Purpose:
Submitted by:
Related Material: Reach_2025-2026 Renewal Quote.pdf



QUOTE

Bill To:

Andy Gribbin
 Reach Cyber Charter School
 750 E Park Dr Ste 204
 Harrisburg, PA 17111

Submitted By: Lisa Wimmers

Phone:
Date: 11/11/2024
Expiration: 11/11/2024
Quote #: Q02415

5000	Grade 6-12 Per Semester Content	Per Semester Course Enrollments. Physical Materials not Included. Includes content and support on customer's instance of Canvas. Seats valid from: 8/1/2024-7/31/2025	\$23.40	\$117,000.00
2000	K5 Core Only FT Seat	Core Courses User License includes up to 4 core courses Per Student / Per Semester per academic school year. Physical Materials not Included. Includes content and support on customer's instance of Canvas. Seats valid from: 8/1/2024-7/31/2025	\$197.40	\$394,800.00
2000	K-5 Grade Level Workbook bundles	Physical Workbook prices are Per bundle of single grade level, K-5, Core Courses, by semester workbook. Includes domestic standard ground shipping. Workbooks are only valid for the current school year as future course updates may necessitate changes to activities, page layouts, etc. (8 total workbooks per bundle)	\$152.00	\$304,000.00
1	Year 2+ Virtual Implementation & PD Package (Canvas)	Unlimited access to live and on-demand training webinars and resources for administrators and teachers covering course navigation and design and online learning best practices (established programs). (Canvas)	\$2,500.00	\$2,500.00
0	K-5 Grade Level Material Kits	K-5, single grade level material kits, per year. Includes domestic standard ground shipping. No refunds or returns on material kits.	\$385.00	\$0.00

Additional Information

- Actual Seat usage above the initial pre-purchased amount will be invoiced periodically during the year
- For FT Seats, each seat has a 14-day grace period to drop the student
- No refunds or returns on workbooks
- K-5 Independent Reading Program Not Included
- PD Support package required

Subtotal	\$818,300.00
Tax	\$0.00
Total	\$818,300.00

Detailed catalogs and course descriptions of the Licensed Materials listed on this

Quotation prepared by: Lisa Wimmers

This is a quotation on the goods named above, subject to the conditions of the signed contract.

To accept this quotation, sign here and return: _____

quote can be accessed at www.Accelerate.Education within the catalogs section of the web site.

Quotation prepared by: Lisa Wimmers

This is a quotation on the goods named above, subject to the conditions of the signed contract.

To accept this quotation, sign here and return: _____

Coversheet

Approval to Renew Agreement with Flexpoint

Section: V. Consent Items
Item: H. Approval to Renew Agreement with Flexpoint
Purpose:
Submitted by:
Related Material:
Reach Cyber Charter School - Client Hosted Per Student - June 2025 - Q-01673.pdf



QUOTE

This is not an invoice

Florida Virtual School
5422 Carrier Drive, Suite 201
Orlando, Florida 32819

Prepared by:
Joseph Szescila
jszescila@flexpointeducation.com

Created Date: 03/28/2025
Expiration Date: 04/27/2025
Quote Number: Q-01673

Remit To:
Florida Virtual School
P.O. Box 737413
Dallas, TX 75373-7413

Prepared for:
Andy Gribbin
agribbin@reachcyber.org
(717) 219-9383

Customer Information:
Reach Cyber Charter School
750 East Park Drive
Harrisburg, Pennsylvania 17111

Product	Quantity	Unit Price	Total Price	Line Description
Client Hosted Per Student License	7,000	\$172.95	\$1,210,650.00	

Grand Total	\$1,210,650.00
--------------------	-----------------------

Please make Purchase Order out to Florida Virtual School and send to info@flexpointeducation.com.

IMPORTANT: Customer agrees to be bound by the terms detailed in this quote and by the Terms and Conditions for Use of Florida Virtual School Licensed Product(s), a copy of which can be found at <https://www.flexpointeducation.com/termsandconditions>. No additional terms shall apply, including but not limited to any set forth in Customer’s purchase order, unless Customer and Florida Virtual School have executed a written agreement.



QUOTE
This is not an invoice

Payment/Pricing Information

Pricing is exclusive of any applicable sales, use or other similar taxes or duties.

Please make Purchase Order out to Florida Virtual School and send to info@flexpointeducation.com. If paying via another method, please contact your FlexPoint representative for an invoice.

Customer is deemed to have accepted this quote and the Terms and Conditions for Use of Florida Virtual School Licensed Product(s) upon Florida Virtual School's receipt and acceptance of Customer's Purchase Order and/or payment.

License Terms

Type of License:

- **Per Student:** Under the Student license, a student is defined as a unique user ID enrolled in an active status in one or more courses for 14 days or that has completed at least 15% of a course, whichever occurs first. If a student is no longer actively enrolled in FlexPoint courses before the renewable term expires, the license cannot be re-used to provide access to another student.

Terms and Restrictions:

- Course materials are NOT included. Please see *Exhibit: External Course Materials* for a list of applicable materials.
- Instruction provided by customer.
- eTeacher's Guides are included. (*Guides may not be available for all courses)
- Courses may be modified and/or customized by customer.
- Course Customization: Course customization may be defined as, but is not limited in definition to, the combining of course content from two or more FlexPoint or FlexPoint-provided courses. Combination of two or more FlexPoint courses or FlexPoint-provided course content is not allowed in a per enrollment license. Third-party course content provided by FlexPoint, including but not limited to Mawi Learning courses, etc., may not be customized or used in other course customizations. Please contact your FlexPoint representative for more information about possible course customization fees and a list of third-party courses before creating or enrolling students in customized course content.
- **Overages ("Additional Usage"):** Customer is financially responsible for overages. An overage is any enrollment used in excess of the number purchased at the beginning of or during the term of the license. Customer is required to provide all information requested within ten business days of FlexPoint's request for course usage information. If Customer fails to provide the information requested within ten business days, FlexPoint may suspend access to course content until such information is received. Please note that suspension may result in permanent loss of student data.
- Some courses may not be available in this model. Please contact your FlexPoint representative for details.
- Support for the licensed courses is included with annual license fees.
- Customers with a current annual license may be eligible to receive new course versions. Please contact your FlexPoint representative for details.

Length of Term:

- Licensed Product(s) are an annual renewable license. Customer will have access to utilize the licensed courseware for 12 months from the date access is granted.

IMPORTANT: Customer agrees to be bound by the terms detailed in this quote and by the Terms and Conditions for Use of Florida Virtual School Licensed Product(s), a copy of which can be found at <https://www.flexpointeducation.com/termsandconditions>. No additional terms shall apply, including but not limited to any set forth in Customer's purchase order, unless Customer and Florida Virtual School have executed a written agreement.



QUOTE
This is not an invoice

IMPORTANT: Customer agrees to be bound by the terms detailed in this quote and by the Terms and Conditions for Use of Florida Virtual School Licensed Product(s), a copy of which can be found at <https://www.flexpointeducation.com/termsandconditions>. No additional terms shall apply, including but not limited to any set forth in Customer's purchase order, unless Customer and Florida Virtual School have executed a written agreement.

Coversheet

Approval to Renew Agreement with Edmentum

Section: V. Consent Items
Item: I. Approval to Renew Agreement with Edmentum
Purpose:
Submitted by:
Related Material: Edmentum - Q-678334 - 4_29_2025 Reach Cyber.pdf



Date: 04/29/2025
 Order Number: Q-678334
 Revision: 1
 Order Form Expiration Date: 06/30/2025

ORDER FORM

Customer and Billing Address

Customer No.: 489821
 Customer Name: Reach Cyber Charter School
 Billing Address: 750 E Park Dr Ste 204
 Harrisburg, PA 17111-2758

Products and Services

Reach Cyber Charter School

Products	Qty	License Start Date	License End Date	License Term (Months)
Apex Learning Courses: Unlimited enrollment subscription	4500	07/01/2025	06/30/2026	12
Courseware: College and Career Readiness Library - Program License	100	07/01/2025	06/30/2026	12
Edmentum Technical Services - LTI and API	1	07/01/2025	06/30/2026	12
Customer Success Services	1	07/01/2025	06/30/2026	12

Reach Cyber Charter School Subtotal: \$495,000.00

Total US Funds: \$495,000.00

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the initial License Start Date, if any, applicable to the products listed in the order summary above ("Order Summary") and shall remain in effect through the end of the Term.

To the extent this Order includes Purchases of Enrollment Products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the Order Summary, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

*** Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

Order Notes

During the License Term, Customer may periodically opt to enroll additional unique student Users ("Enrolled Students") in Apex Learning Courses: Unlimited enrollment per student subscription in excess of the above-listed quantity. The above-listed quantity is the minimum number of Enrolled Students ("Minimum Commitment") billed for the License Term. Customer's actual Enrolled Student count will be assessed on the first day of each quarter during the License Term ("Usage True-Up"). Upon each Usage True-Up, if the actual Enrolled Student count exceeds the Minimum Commitment, the actual Enrolled Student count will become the adjusted Minimum Commitment for the subsequent quarter of the License Term. Customer understands and agrees that any change in the Minimum Commitment will occur immediately upon Usage True-Up and without prior notice. Customer will be made aware of the change in the subsequent quarterly invoice, which invoice will be based on price per each Enrolled Student in excess of the Minimum Commitment (\$100 per student). ***Pending Board Approval***

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com





Date: 04/29/2025
 Order Number: Q-678334
 Revision: 1
 Order Form Expiration Date: 06/30/2025

ORDER FORM

Taxes

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to orders@edmentum.com or attach the certificate to this order form in the Signature section. We reserve the right to pursue collections to the fullest extent permitted by law for sales taxes that have been charged on invoices submitted prior to our receipt of a valid tax exemption certificate.

Invoicing and Payment Terms

The full amount of your Order will be invoiced on the Effective Date or in accordance with the payment schedule shown below, if any.

You agree to pay all invoices within 30 days of receipt. Although we will generally not invoice you until after you enroll, use, or access, we reserve the right to immediately invoice you for any services you purchase.

Payment Due Date	Amount
07/31/2025	\$495,000.00

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates.

This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect. If this Agreement includes Professional Services, they are more fully described herein, in the Standard Terms and/or on an attached Statement of Work.

Purchase Order

This Agreement is non-cancellable. You will submit a purchase order to us for the full amount of this Order Form or, if applicable, for the amount listed on the first payment due date in Invoicing and Payment Terms, followed by additional purchase orders according to the Invoicing and Payment Terms. Your Order will not be scheduled for delivery until a conforming purchase order referencing this Order Form is submitted.

To the extent applicable, you will submit additional purchase orders ("Subsequent Purchase Orders") within ten (10) days of our notice to you that your Enrollment Products Purchases, in the aggregate, have exceeded the amount identified in the Initial Purchase Order for such products. If we waive a Subsequent Purchase Order requirement, you agree to pay the amounts identified on our invoice.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as

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Date: 04/29/2025
Order Number: Q-678334
Revision: 1
Order Form Expiration Date: 06/30/2025

ORDER FORM

signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:

Last Name:

Email Address:

Customer Signature

Name (Printed or Typed)

Title

Date

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com



Coversheet

Approval to Renew Agreement with CodeHS

Section: V. Consent Items
Item: J. Approval to Renew Agreement with CodeHS
Purpose:
Submitted by:
Related Material: Reach Cyber Charter School - CodeHS 25-26 Renewal Quote.pdf



CodeHS Order Form

Contract #26113
 Customer: Reach Cyber Charter School
 ATTN: Any Gribbon
 750 E Park Dr #204
 Harrisburg, PA 17111

Order Summary

Start Date	07/01/2025	Total Amount	\$21,225.00
End Date	06/30/2026	Billing Frequency	Annual
Term	12 months	Payment Method	Check, Bank Transfer
Payment Terms	Net 30	Auto Renewal	No
Currency	USD	Integrations	Canvas LTI 1.3/LTI Advantage

Pricing Summary

Items	Start Date	End Date	Quantity	Price	Total Price
Pro Teacher License HS (District)	07/01/2025	06/30/2026	5	\$3,350.00	\$16,750.00
Half Day Virtual PD	07/01/2025	06/30/2026	1	\$2,500.00	\$2,500.00
Teacher PD Membership	07/01/2025	06/30/2026	5	\$395.00	\$1,975.00
School Setup Fee	07/01/2025	06/30/2026	1	\$0.00	\$0.00
Total					\$21,225.00

Total fee under this Order Form: \$21,225.00

Prepared By: Ryan Childers

Effective Date: 04/17/2025

Description of Licenses:

Pro Teacher License HS (District): This license provides Pro access to 1 teacher, and all of their sections and students. This includes District level features.

Half Day Virtual PD: Custom professional development workshop for your district run by the CodeHS Professional Development team. The workshop will be 3-4 hours in length and held via Zoom.

Teacher PD Membership: Professional development membership for 1 teacher. This provides access to exclusive computer science PD sessions, as well as a library of recorded sessions.

School Setup Fee: Set up fee for a school.

Coversheet

Approval to Renew Agreement with Gizmos

Section: V. Consent Items
Item: K. Approval to Renew Agreement with Gizmos
Purpose:
Submitted by:
Related Material: PA - Reach Cyber Charter - Gizmos Sci Dept.pdf



PROPOSAL

ExploreLearning Gizmos
 For: Reach Cyber Charter School
Presented to: Andy Gribbin, Director of STEM Education
By: PA, NJ Private OPEN
Proposal Expires on: September 30, 2025

Quantity	Unit	Product	Months	Total
5,500	Students	District Gizmos Site License	12	\$39,050.00
2	Sessions	Included onsite training (up to 6 hours per day) for up to 25 participants.	12	\$0.00

Total: \$39,050.00

Multi-year Discounts		Savings of
3 YEARS	\$105,435.00	\$11,715.00
2 YEARS	\$74,195.00	\$3,905.00

This proposal presented on April 15, 2025 is made on behalf of ExploreLearning, LLC (FEIN 38-3942548).

Prices contained herein do not include applicable state and local sales taxes. Sales tax may be adjusted at the time of invoicing. Pricing information made herein is strictly confidential and is supplied on the understanding that it will be held confidential and not disclosed to third parties without the prior written consent of ExploreLearning.

Acceptance

All ExploreLearning subscriptions and/or services are offered subject to ExploreLearning’s standard license and terms of use and privacy policy (the “License Terms”), available on the product log in pages as supplemented by the terms of the applicable proposal - and ExploreLearning’s [K-12 processing](https://web.explorelearning.com/k12processing/) (https://web.explorelearning.com/k12processing/). By placing an order, customer confirms its acceptance of the License Terms, as well as the fees in the proposal, which together with the awarded proposal and/or any other associated agreement entered into by ExploreLearning and customer regarding the subscriptions, products and services, constitute the entire agreement between customer and ExploreLearning regarding such subscriptions, products, and services (the “Agreement”) and provides its authorization to ExploreLearning’s K-12 processing as described. Customer and ExploreLearning agree that the terms and conditions of the Agreement supersede any additional or inconsistent terms or provision in any customer drafted purchase order, or any communications, whether written or oral, between customer and ExploreLearning relating to the subject matter hereof, which shall be of no effect. In the event of any conflict, the terms of the Agreement shall govern.

Next Steps

PLEASE NOTE THE QUOTE NUMBER (#Q-367613) MUST APPEAR ON PURCHASE ORDER(S) IN ORDER TO PROCESS.

If applicable, please include your certificate of tax-exempt status with your purchase order. Purchase Orders may be sent to ExploreLearning Orders via one of the following methods:

- Email to:** sales@explorelearning.com, please CC frederick.herbst@explorelearning.com to streamline processing
- Fax to:** 434-220-1484
- Mail to:** 110 Avon Street, Suite 300, Charlottesville, VA 22902

You may also contact PA, NJ Private OPEN at 866-882-4141, ext. or frederick.herbst@explorelearning.com for more information on any aspect of this proposal (#Q-367613).



Implementation Questionnaire

To ensure the effective implementation of ExploreLearning products in your school or district, please provide us with the following:

CONTACT

Who is the primary contact to coordinate professional development for your school or district? Please provide the following for that contact:

Name: _____

Title: _____

Email: _____

Phone: _____

WORKSHOP DETAILS

Provide us some details for your workshop(s):

of Teachers: _____

of Teachers who are new to the product: _____

of Teachers who are experienced with the product: _____

TECHNOLOGY

Please provide a description of the types of technology your teachers and students will be using to implement ExploreLearning products:

Technology / Devices:

Additional Notes

Your implementation manager will be in touch with your PD contact via email to schedule your professional development workshop(s). We look forward to working with your teachers!

Professional development workshops are only scheduled for dates after the start of your subscription.

Coversheet

Approval to Renew Agreement with Brainpop

Section: V. Consent Items
Item: L. Approval to Renew Agreement with Brainpop
Purpose:
Submitted by:
Related Material: Q-02364-20250402-1111.pdf



Quote #: 00097792-1
Create PDF: 2025-04-02
Date: 3/16/2025, 8:25 PM
Expires On: 4/15/2025
Account Name: Reach Cyber Charter School

Issued by: BrainPOP Renewals
Email: renewals@brainpop.com
Phone:

Bill to Name: Reach Cyber Charter School
Bill To: 750 E PARK DR #204
 HARRISBURG
 PA
 17111
 USA

Name	Quantity	Notes	Description	Unit Price	DISC (%)	Total
BrainPOP Elementary School Bundle	1	18 for 12 month offer..	School-wide subscription to BrainPOP Jr., BrainPOP 3-8, BrainPOP Español, and BrainPOP Français with access to over 1,200 topics to ensure every student can confidently access grade-level curriculum with background knowledge. Teachers will have access to an on-demand professional learning course to support an effective implementation.	USD 4,500.00	0.00	USD 4,500.00
Total:						USD 4,500.00

Subtotal: USD 4,500.00
 Discount: 0.0 %

Grand Total: USD 4,500.00

According to our records, these are the contacts associated with your account. If any information is missing or incorrect. please update accordingly.

Role	Name	Email
Billing Contact	Jessica Baker	jbaker@reachcyber.org
Subscription Administrator	Jessica Baker	jbaker@reachcyber.org
Technical/SSO Contact	Jessica Baker	jbaker@reachcyber.org
Professional Development		

Provisions

Access Recipient	Product Name	Access Start Date	Access End Date
Reach Cyber Charter School	BrainPOP Jr. (K-3) School Subscription	6/25/2025	6/24/2026
Reach Cyber Charter School	BrainPOP (3-8) School Subscription	6/25/2025	6/24/2026

Access Recipient	Product Name	Access Start Date	Access End Date
Reach Cyber Charter School	BrainPOP Español and BrainPOP Français School Subscription	6/25/2025	6/24/2026

I accept the purchase of the items included herein. I understand that I will be invoiced for this order.

Authorized Signature: _____ Date: ____/____/____
 Name: _____ Title: _____

*Please include any applicable tax exemption certificates for the school/district along with your order.

Quote valid for 90 days. All amounts listed are in USD. This subscription is governed by the Terms of Use and Privacy Policy posted on www.brainpop.com, as amended from time to time. By accepting this quote, you agree to these terms. Changes/modifications to the terms must be approved and signed by an authorized representative of BrainPOP. Terms and conditions submitted with any Purchase Order shall not apply to this subscription. If the Customer has a signed agreement with BrainPOP that is applicable to this subscription, then that agreement will apply.

Remit to BrainPOP Accounts Receivable PO BOX 28119 | New York, NY 10087-8119 | Fax 866-867-6629 Please make all checks payable to "BrainPOP".
 Email: purchaseorders@brainpop.com

Coversheet

Approval to Renew Agreement with Discovery Ed

Section: V. Consent Items
Item: M. Approval to Renew Agreement with Discovery Ed
Purpose:
Submitted by:
Related Material:
PA_REACH CYBER CHARTER SCHOOL_2025-2026_OPTY627766_Q-522772.pdf



ORDER FORM

Subscriber: REACH CYBER CHARTER SCHOOL
Address: 750 E PARK DR STE 204 HARRISBURG, PA 17111-2758
Term: 07/01/25 to 06/30/26
Quote Expiration: 03/04/25

Services	Start Date	End Date	Qty - Unit of Measure	Price	Total
Discovery Education Experience - Virtual School	07/01/25	06/30/26	6200 - Student	\$6.20	\$38,440.00

TOTAL:	\$38,440.00
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This Order Form and the Discovery Education Standard Terms of Services and License available at <https://discoveryeducation.com/terms-and-conditions> ('Standard Terms') constitute the entire agreement between Subscriber and Discovery Education, Inc. for the Services. By signing below, the Subscriber and Discovery Education, Inc. agree to be bound by this Order Form and the Standard Terms as of the date of last signature below.

REACH CYBER CHARTER SCHOOL

By: _____
(signature required)

Title: _____

Printed Name: _____

Date: _____

Discovery Education, Inc.

By: Megan Haller
(signature required)

Title: EVP - Global Ops

Printed Name: Megan Haller

Date: May 14, 2025

Please return with the signed Order Form:
 Exhibit A Licensed Schools

 Invoices are typically generated at the beginning of the agreement or start of your next term and are due in accordance with the Standard Terms. If you would like to receive the invoice in advance, please visit [Company & Product Information – Discovery Education Help Center](#) for further instructions.



EXHIBIT A
Licensed Schools

REACH CYBER CHARTER SCHOOL - 750 E PARK DR STE 204, HARRISBURG, PA. 17111-2758		
PRODUCT NAME	START DATE	END DATE
Discovery Education Experience - Virtual School	07/01/2025	06/30/2026

Coversheet

Approval to Continue Purchase of Art Kits

Section: V. Consent Items
Item: N. Approval to Continue Purchase of Art Kits
Purpose:
Submitted by:
Related Material: Art Kit Proposal.docx

Item	Description	Link	Per Kit	Vendor UOM	Quantity	# of Vendor Orders	LP Price Estimate	LP Total Estimate
Tracing paper	12x9 tracing pad	Link	1	1	3276	3276	\$4.29	\$14,054.04
Crayons	8 pack	Link	1	1	3337	3337	\$1.09	\$3,637.33
watercolor pencils	12 pack	Link	1	1	3500	3500	\$4.29	\$15,015.00
Foam Roller	Density Foam roller	Link	1	40	3500	88	\$18.79	\$1,653.52
Brush Set	10 pack	Link	1	4	3397	850	\$2.81	\$2,388.50
Acrylic Paint Set	12 tubes	Link	1	12	3375	282	\$67.95	\$19,161.90
Bleeding Art Tissues	20 sheets	Link	1	1	3500	3500	\$3.79	\$13,265.00
Paperclay	Gray	Link	1	1	3372	3372	\$4.25	\$14,331.00
Sketch Pads	8.5x11 paper	Link	1	1	3372	3372	\$4.25	\$14,331.00
DuoTip washable Markers	12 Markers	Link	1	1	3471	3471	\$5.50	\$19,090.50
Oil Pastels	24 set	Link	1	1	3366	3366	\$3.99	\$13,430.34
Square Chalk	12set	Link	1	1	3459	3459	\$6.82	\$23,590.38
Mixed Media Pad	12x9x9	Link	1	1	3500	3500	\$5.79	\$20,265.00

Raw Estimate	\$174,213.51
With Fee	\$200,345.54
With Buffer	\$230,397.37
Materials Estimate	\$5,500.00

Total Estimate	\$235,897.37
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Coversheet

Approval of Second Draft Budget for 2025-2026 (to follow)

Section: VI. Action Items
Item: A. Approval of Second Draft Budget for 2025-2026 (to follow)
Purpose:
Submitted by:
Related Material: 2nd Draft Budget 25-26.pdf

**REACH CYBER CHARTER SCHOOL
2025-2026 PROPOSED BUDGET- 2nd Draft
Presented to Board May 21, 2025**

	Fiscal Year Ending 6/30/24 YTD Actual through 4/30/2025	Fiscal Year Ending 6/30/24 Forecast as of 4/30/2025	2025-2026 First Draft Budget
Revenues:			
Function 6000- Local Sources	\$ 98,740,747	\$ 118,633,859	\$ 131,527,071
Function 7000- State Sources	\$ 159,894	\$ 159,894	\$ 160,000
Function 8000- Federal Sources	\$ 4,085,612	\$ 4,183,190	\$ 3,652,778
TOTAL REVENUES	\$ 102,986,253	\$ 122,976,943	\$ 135,339,849
Expenditures:			
Function 1000- Regular Instructional Programs			
100- Salaries	\$ 24,673,299	\$ 36,462,143	\$ 39,237,294
200- Employee Benefits	\$ 8,336,102	\$ 11,893,252	\$ 13,203,350
300- Purchased Professional and Tech Svcs	\$ 4,073,625	\$ 5,051,692	\$ 6,604,600
400- Purchased Property Services	\$ 184,729	\$ 601,800	\$ 657,000
500- Other Purchased Services	\$ 3,761,522	\$ 4,651,102	\$ 5,243,250
600- Supplies	\$ 871,032	\$ 2,330,676	\$ 4,979,443
800- Dues, Fees and Other	\$ 679	\$ 6,200	\$ 5,350
Subtotal 1000- Regular Instructional Programs	\$ 41,900,988	\$ 60,996,865	\$ 69,930,287
Function 2000- Support Services			
100- Salaries	\$ 15,595,520	\$ 20,211,871	\$ 24,127,953
200- Employee Benefits	\$ 5,290,576	\$ 6,463,231	\$ 8,119,056
300- Purchased Professional and Tech Svcs (Note)	\$ 2,125,317	\$ 2,120,573	\$ 2,371,174
400- Purchased Property Services (Note)	\$ 665,321	\$ 663,038	\$ 695,862
500- Other Purchased Services	\$ 3,691,940	\$ 4,787,833	\$ 5,024,217
600- Supplies	\$ 1,124,569	\$ 1,558,586	\$ 1,814,036
700- Property	\$ -	\$ -	\$ 1,120,000
800- Dues, Fees and Other	\$ 172,510	\$ 206,041	\$ 182,150
Subtotal 2000- Support Services	\$ 28,665,753	\$ 36,011,174	\$ 43,454,448
Function 3000- Noninstructional Student/Community Svcs			
100- Salaries	\$ 3,998,721	\$ 5,934,329	\$ 6,093,659
200- Employee Benefits	\$ 1,222,536	\$ 1,748,047	\$ 2,050,516
300- Purchased Professional and Tech Svcs	\$ 17,607	\$ 37,128	\$ 40,000
400- Purchased Property Services	\$ 52,643	\$ 97,977	\$ 117,000
500- Other Purchased Services	\$ 93,963	\$ 115,792	\$ 133,000
600- Supplies	\$ 2,844,638	\$ 3,866,540	\$ 4,197,000
800- Dues, Fees and Other	\$ 98,904	\$ 106,219	\$ 117,500
Subtotal 3000- Noninstructional Services	\$ 8,329,012	\$ 11,906,032	\$ 12,748,675
TOTAL EXPENDITURES	\$ 78,895,753	\$ 108,914,071	\$ 126,133,410
PROJECTED 24-25 NET INCOME		\$ 14,062,872	
PROJECTED 25-26 NET INCOME			\$ 9,206,439

**REACH CYBER CHARTER SCHOOL
2025-2026 PROPOSED BUDGET- 2nd Draft
PROJECTED ENROLLMENT AND REVENUE
Presented to Board May 21, 2025**

	Fiscal Year Ending 6/30/25 YTD Actual through 4/30/25	Fiscal Year Ending 6/30/25 Forecast as of 4/30/25	2025-2026 First Draft Budget
REVENUE:			
Local Sources:			
6500- Interest Income/ Unrealized Gain or Loss on Investments	\$ 3,244,099	\$ 3,892,919	\$ 2,000,000
6832- Pass-through Federal Funding IDEA-B	\$ 878,940	\$ 1,486,971	\$ 1,486,971
6834- Pass-through Federal Funding IDEA Preschool	\$ 660	\$ 660	\$ 660
6944- Regular Education Tuition	\$ 50,205,741	\$ 60,762,472	\$ 69,224,400
6943- Special Education Tuition	\$ 44,395,439	\$ 52,473,837	\$ 58,798,040
6999- Miscellaneous Income	\$ 15,868	\$ 17,000	\$ 17,000
Total Local Sources	\$ 98,740,747	\$ 118,633,859	\$ 131,527,071
State Sources:			
7330- State Health Reimbursement	\$ 88,166	\$ 88,166	\$ 90,000
7362- School Mental Health and Safety Grant	\$ 71,728	\$ 71,728	\$ 70,000
Total State Sources	\$ 159,894	\$ 159,894	\$ 160,000
Federal & Other Program Funding (1):			
8514- Title I School Improvement	\$ 401,952	\$ 428,749	\$ 428,749
8514- Title I	\$ 2,717,398	\$ 2,783,777	\$ 2,783,777
8515- Title II	\$ 213,026	\$ 205,628	\$ 205,628
8516- Title III	\$ 45,000	\$ 12,800	\$ 12,800
8517- Title IV	\$ 221,824	\$ 221,824	\$ 221,824
8744- ARP ESSER	\$ 425,182	\$ 469,182	\$ -
8751- ARP ESSER Learning Loss	\$ 22,180	\$ 22,180	\$ -
8752- ARP ESSER Summer Programs	\$ 13,309	\$ 13,309	\$ -
8753- ARP ESSER After School Programs	\$ 17,743	\$ 17,743	\$ -
8754- ARP ESSER Homeless C&Y	\$ 7,998	\$ 7,998	\$ -
Total Federal Sources	\$ 4,085,612	\$ 4,183,190	\$ 3,652,778
TOTAL REVENUE ALL SOURCES	\$ 102,986,253	\$ 122,976,943	\$ 135,339,849

Enrollment and Tuition Rate Assumptions			
	2024/2025 Current ADMs (2)	Percentage of total population	Projected 2025/2026
Elementary	1,716	28%	1,954
Middle School	1,523	25%	1,734
High School	2,909	47%	3,312
	6,148	100%	7,000
	25/26 Enrollment Projection		7,000
Special Education Population		28%	1,960

Revenue Source	Annual Base Rate (3)	Enrollment	Budgeted Revenue
Regular Ed Funding	\$13,735	5,040	69,224,400
Special Ed Funding	\$29,999	1,960	58,798,040
			128,022,440

Notes:
 (1) 24/25 allocations not yet available for Title and IDEA funds; Projections based on 23/24 final allocations
 (2) Current enrollment levels based on 5/15/25 metrics per Focus
 (3) Projected weighted average tuition rates based on current 24/25 district tuition rates posted on PDE as of 5/15/25

**REACH CYBER CHARTER SCHOOL 2025-2026
STAFFING MODEL- INSTRUCTIONAL STAFF (1000 FUNCTION)
Presented to Board May 21, 2025**

	24-25 Authorized Positions	25-26 Budgeted Positions	Increase/ (Decrease)
Elementary Teacher (K-5)	117	110	(7)
Middle School Teacher (6-8)	73	73	0
High School Teacher (9-12)	101	99	(2)
Elective Teachers (K-5)	17	17	0
Elective Teachers (6-8)	10	10	0
Elective Teachers (9-12)	22	22	0
Substitute Teachers	10	10	0
ELL Teachers	5	5	0
Math/Reading/Intervention Specialists	35	35	0
Veterinary Science Program Coordinator	1	1	0
Carpentry Program Coordinator	1	1	0
Cosmetology Program Coordinator	1	1	0
Career Readiness Teachers	4	4	0
STEM Teachers	6	6	0
Special Education Teachers	105	104	(1)
Permanent Special Education Substitutes	9	9	0
Child Find Specialist	1	1	0
Work Experience Facilitator	2	2	0
Related Services Specialist	1	1	0
Related Services Coordinator	1	1	0
Paraprofessional Special Education	10	11	1
Gifted Teacher	3	3	0
State Testing Specialist	1	1	0
Subtotal Instructional Staff Regular Compensation	536	527	(9)

Budgeted Compensation

Regular Compensation	\$ 36,721,694.28
Bonuses for returning staff	\$ 1,871,500
Professional Advancements-8 Captains (\$2,700 each)	\$ 21,600
Professional Advancements- 26 Department Chairs (\$6,000 each)	\$ 156,000
Additional Certification/ STEM Endorsement Stipends	\$ 22,500
Teacher Mentor Stipends (30@\$1,000 each)	\$ 30,000
Club Advisor/ Extra Duty Stipends (Interim Duties, State Testing, STEM Camp, etc.)	\$ 125,000
Summer Instruction and Support	\$ 289,000

TOTAL INSTRUCTIONAL SALARIES (100 OBJECT) **\$ 39,237,294**

Taxes	\$ 3,001,653
Retirement	\$ 1,961,865
Tuition Reimbursement	\$ 392,373
Group Insurance and Other Benefits	\$ 7,847,459

TOTAL INSTRUCTIONAL BENEFITS (200 OBJECT) **\$ 13,203,350**

**REACH CYBER CHARTER SCHOOL 2025-2026
STAFFING MODEL-SUPPORT/ADMIN STAFF (2000 FUNCTION)**

Presented to Board May 21, 2025

	24-25 Authorized Positions	25-26 Budgeted Positions	Increase/ (Decrease)
Chiefs and Senior Leadership:			
Chief Academic Officer	1	1	0
Chief Executive Officer	1	1	0
Chief Operations Officer	1	1	0
Chief Financial Officer	1	1	0
Dir of Data/ Student ASMT	1	1	0
Director of Careers and Belonging	1	1	0
Director of Human Resources	1	1	0
Director of MTSS	1	1	0
Director of School Outreach	1	1	0
Director of Special Education	1	1	0
Director of STEM Education	1	1	0
Director of Teaching and Learning	1	1	0
Director of Technology	1	1	0
Principal (one per grade level)	3	3	0
Total Chiefs and Senior Leadership	16	16	0
Other Directors, Managers, and Assistant Principals:			
Director of Counseling	1	1	0
Director of Enrollment	1	1	0
Director of Student Safety	1	1	0
Assistant Director of Special Education	2	2	0
Assistant Principal (6-8)	3	3	0
Assistant Principal (9-12)	5	5	0
Assistant Principal (K-5)	7	6	(1)
Assistant Principal- Curriculum and Careers	1	1	0
Assistant Principal- STEM	1	1	0
Account Manager	1	1	0
Federal Programs Manager	1	1	0
Manager of Assessment and EL Programming	1	1	0
Manager of Communications	1	1	0
Manager of Counseling	1	1	0
Manager of Employee Benefits	1	1	0
Manager of External Outreach	1	1	0
Manager of Fulfillment	1	1	0
Manager of McKinney-Vento Supports	1	1	0
Manager of School Nursing	1	1	0
Manager of School Office	1	1	0
Manager of School Outreach	1	1	0
Manager of Social Work	1	1	0
Manager of State Attendance	1	1	0
Manager of State Reporting	1	1	0
Manager RTI	2	2	0
Math Improvement Facilitator	2	2	0
Mgr Career Experience	2	2	0
Supervisor of Special Education	5	5	0
Total Other Directors, Managers, and Assistant Principals	48	47	(1)
<i>Support/ Administrative Staff continued on next page</i>			

**REACH CYBER CHARTER SCHOOL 2025-2026
STAFFING MODEL-SUPPORT/ADMIN STAFF (2000 FUNCTION)**

Presented to Board May 21, 2025

	24-25 Authorized Positions	25-26 Budgeted Positions	Increase/ (Decrease)
Coordinators:			
Accounts Payable/ Payroll Coordinator	1	1	0
Attendance Coordinator	1	1	0
Coordinator Career Experience	7	7	0
Coordinator Career Exploration	2	2	0
Coordinator of Student Success	1	1	0
Coordinator of External Outreach	1	1	0
Curriculum Coordinator	5	5	0
Data Coordinator	1	1	0
Digital Communications Coordinator	1	1	0
Fulfillment Coordinator	2	2	0
HR Coordinator	1	1	0
Hydroponics Coordinator	1	1	0
IT Project Coordinator	1	1	0
Multi Media Coordinator	1	1	0
Professional Development Coordinator	1	1	0
Regional Outreach Coordinator	5	5	0
Robotics Coordinator	1	1	0
Social Media Coordinator	2	2	0
STEM Camp Coordinator	1	1	0
Total Coordinators	36	36	0
All Other Support Staff:			
Accounting Specialist	2	2	0
Administrative Assistant I- School Office	6	5	(1)
Administrative Assistant I- Fulfillment	0	1	1
Administrative Assistant II- Attendance	3	3	0
Administrative Assistant II- Counseling	3	3	0
Administrative Assistant II- School Office	4	4	0
Administrative Assistant II- Special Education	4	4	0
Administrative Assistant II- Teaching and Learning	1	1	0
Administrative Assistant ii- Outreach	1	1	0
Applications Analyst	5	4	(1)
Associate Information Security Engineer	1	1	0
Billing Associate	1	1	0
Board Certified Behavior Analyst	2	2	0
Clerical Office Assistant	1	1	0
Desktop Support Specialist	3	3	0
Desktop Support Technician	2	1	(1)
Educational Technology Specialist	1	1	0
Enrollment Specialist	10	10	0
Executive Assistant	2	1	(1)
HR Specialist	3	3	0
<i>Support/ Administrative Staff- All Other Support Staff continued on next page</i>			

**REACH CYBER CHARTER SCHOOL 2025-2026
STAFFING MODEL-SUPPORT/ADMIN STAFF (2000 FUNCTION)**

Presented to Board May 21, 2025

	24-25 Authorized Positions	25-26 Budgeted Positions	Increase/ (Decrease)
<i>Support/ Administrative Staff- All Other Support Staff continued</i>			
Instructional Coach- STEM	13	13	0
Instructional Coaches (K-12)	9	8	(1)
Mental Health Counselors	4	4	0
Occupational Therapist	12	12	0
Occupational Therapist- COTA	2	2	0
School Counselors	29	28	(1)
School Nurse	5	5	0
School Psychologist	8	8	0
School Social Workers	8	8	0
Server Engineer	1	1	0
Speech Pathologist	25	25	0
Staff Accountant	2	2	0
STEM Vehicle Driver	3	3	0
Talent Acquisition Specialist	1	1	0
Truancy Officer	6	6	0
Webmaster	1	1	0
Total All Other Support Staff	184	179	(5)
GRAND TOTAL ALL SUPPORT AND ADMIN STAFF	284	278	(6)

Budgeted Compensation

Regular Compensation	\$ 22,055,514
Bonuses for returning staff	\$ 1,631,439
Salary Adjustments	\$ 100,000
Professional Advancements- 9 Department Chairs (\$6,000 each)	\$ 54,000
Additional Certification/ STEM Endorsement Stipends	\$ 14,000
Mentor Stipends (5@\$1,000 each)	\$ 5,000
NHS/ NJHS Advisor Stipends (\$2,000 each)	\$ 4,000
Club Advisor and Other Extra Duty Stipends (Interim Duties, State Testing, STEM Camp, etc.)	\$ 80,000
Summer Support	\$ 184,000

TOTAL SUPPORT/ADMINISTRATIVE SALARIES (100 OBJECT)

\$ 24,127,953

Taxes	\$ 1,845,788
Retirement	\$ 1,206,398
Tuition Reimbursement	\$ 241,280
Group Insurance and Other Benefits	\$ 4,825,591

TOTAL SUPPORT/ADMINISTRATIVE BENEFITS (200 OBJECT)

\$ 8,119,056

REACH CYBER CHARTER SCHOOL 2025-2026
STAFFING MODEL- NON-INSTRUCTIONAL SERVICES (3000 FUNCTION)
 Presented to Board May 21, 2025

	24-25 Authorized Positions	25-26 Budgeted Positions	Increase/ (Decrease)
Director of Family Services	2.0	2.0	0.0
Manager of Family Services	2.0	2.0	0.0
Family Mentor	78.0	77.0	(1.0)
Total Non-instructional Services Staff Complement	82.0	81.0	(1.00)

Budgeted Compensation

Regular Compensation	\$ 5,671,942
Bonuses for returning staff	\$ 337,217
Professional Advancements- 5 Captains (\$2,700 each)	\$ 13,500
Additional Certification/ STEM Endorsement Stipends	\$ 4,000
Other Extra Duty Stipends (Interim Duties, State Testing, STEM Camp, etc.)	\$ 20,000
Summer Instruction and Support	\$ 47,000

TOTAL NON-INSTRUCTIONAL SERVICES SALARIES (100 OBJECT) **\$ 6,093,659**

Taxes	\$ 466,165
Retirement	\$ 304,683
Tuition Reimbursement	\$ 60,937
Group Insurance and Other Benefits	\$ 1,218,732

TOTAL NON-INSTRUCTIONAL SERVICES BENEFITS (200 OBJECT) **\$ 2,050,516**

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REACH CYBER CHARTER SCHOOL
2025-2026 PROPOSED BUDGET- 2nd Draft
Non-Personnel Related School Expenditures
Instructional Services (1000 FUNCTION)
Presented to Board May 21, 2025

	FY 24/25 forecast as of 4/30/2025	2025-2026 Draft Budget
Purchased Professional and Technical Services:		
9323 - Professional Educational Services	\$ 16,790	\$ 35,000
9329 - Other Purchased Professional Educational Services	\$ 4,438,030	\$ 5,006,000
9330 - Other Purchased Professional Services	\$ 104,107	\$ 1,073,500
9340 - Purchased Technical Services	\$ 488,212	\$ 485,000
9360 - Training and Development Services	\$ 4,554	\$ 5,100
Subtotal- Purchased Professional and Technical Services	\$ 5,051,692	\$ 6,604,600
Purchased Property Services:		
9440 - Building Rental	\$ 1,800	\$ 7,000
9449 - Facility rentals for social events and state testing	\$ 600,000	\$ 650,000
Subtotal- Purchased Property Services	\$ 601,800	\$ 657,000
Other Purchased Services:		
9510 - Student Transportation Services	\$ 148,460	\$ 150,000
9530 - Communications	\$ 2,208,458	\$ 2,500,000
9550 - Printing and Binding	\$ 797	\$ 1,000
9561 - Tuition pd to PA School Districts	\$ 4,994	\$ 5,000
9566 - Tuition pd to Higher Ed Institutes	\$ 17,146	\$ 20,000
9567 - Tuition pd to Approved Private Schools	\$ 68,832	\$ 150,000
9568 - Tuition to Residential Rehab and Detention Ctrs	\$ 12,215	\$ 15,000
9569 - Tuition to Other Educational Agencies	\$ 88,896	\$ 191,500
9580 - Travel	\$ 204,325	\$ 210,750
9599 - Other Miscellaneous Purchased Services	\$ 1,896,978	\$ 2,000,000
Subtotal- Other Purchased Services	\$ 4,651,102	\$ 5,243,250
Supplies:		
9610 - General Supplies	\$ 421,984	\$ 1,254,893
9635 - Meals and Refreshments	\$ 32,000	\$ 31,050
9640 - Books and Periodicals	\$ 96,661	\$ 105,000
9650 - Other Technology Related Supplies and Fees	\$ 1,780,031	\$ 3,588,500
Subtotal- Supplies	\$ 2,330,676	\$ 4,979,443
Other Objects:		
9810 - Dues and Fees	\$ 6,200	\$ 5,350
Subtotal- Other	\$ 6,200	\$ 5,350
Total Support Services Expenditures- Non personnel related	\$ 12,641,470	\$ 17,489,643

Instructional Services include all activities relating to direct interaction between instructors and students. Specific departmental budgets include the following:

- a) Special Education Instruction \$1.7 million- Related services required by student IEPs, contracted instruction, assistive technology, instructional software subscriptions**
- b) STEM instruction \$2.4 million- Materials, warehousing and shipment of instructional kits, hydroponics kits, other STEM initiatives such as technology subscriptions, camps, and other supplies**
- c) Career Readiness Instruction \$935,000- Tuition/fees for student participation in career programs, badging software, career program supplies, career exploration kits**
- d) State Testing \$1.4 million- Technology, site rentals, supplies and travel**
- e) All other regular instruction \$11 million - Curriculum content and development, instructional kits, books and general supplies, and communications expenses including \$2.5 million for monthly student technology stipend payments to households**

REACH CYBER CHARTER SCHOOL
2025-2026 PROPOSED BUDGET- 2nd Draft
Non-Personnel Related School Expenditures
Support Services (2000 FUNCTION)
Presented to Board May 21, 2025

	FY 24/25 forecast as of 4/30/2025	2025-2026 Draft Budget
Purchased Professional and Technical Services:		
9310 - Purchased Official/ Administrative Services	\$ 3,000	\$ 3,100
9329 - Other Purchased Professional Educational Services	\$ 29,800	\$ 30,000
9330 - Other Purchased Professional Services	\$ 1,103,634	\$ 1,145,675
9340 - Other Purchased Technical Services	\$ 530,705	\$ 611,133
9350 -Purchased Security/ Safety Services	\$ 237,343	\$ 245,516
9360 - Other Employee Training and Development Services	\$ 186,235	\$ 268,500
9390 - Other Purchased Professional and Technical Services	\$ 29,856	\$ 67,250
Subtotal- Purchased Professional and Technical Services	\$ 2,120,573	\$ 2,371,174
Purchased Property Services:		
9410 - Cleaning Services	\$ 30,271	\$ 36,000
9420 - Utility Services	\$ -	\$ 66,000
9430 - Repairs and Maintenance	\$ 8,513	\$ 40,000
9440 - Rentals	\$ 624,254	\$ 480,462
9490 - Other Purchased Property Services	\$ -	\$ 73,400
Subtotal- Purchased Property Services	\$ 663,038	\$ 695,862
Other Purchased Services:		
9523 - General Property and Liability Insurance	\$ 194,996	\$ 211,967
9530 - Communications	\$ 125,640	\$ 119,600
9549 - Other Advertising/ Public Relations	\$ 3,008,851	\$ 2,920,250
9550 - Printing and Binding	\$ 56,124	\$ 80,100
9580 - Travel	\$ 873,040	\$ 1,171,500
9599 - Other Miscellaneous Purchased Services	\$ 529,181	\$ 520,800
Subtotal- Other Purchased Services	\$ 4,787,833	\$ 5,024,217
Supplies:		
9610 - General Supplies	\$ 244,105	\$ 256,201
9635 - Meals and Refreshments	\$ 322,404	\$ 354,500
9640 - Books and Periodicals	\$ 4,273	\$ 7,850
9650 - Other Technology Related Supplies and Fees	\$ 987,804	\$ 1,195,485
Subtotal- Supplies	\$ 1,558,586	\$ 1,814,036
Property:		
9750 - Acquisition of New Fixed Assets and Equipment	\$ -	\$ 1,120,000
Subtotal- Property	\$ -	\$ 1,120,000
Other Objects:		
9810 - Dues and Fees	\$ 206,041	\$ 182,150
Subtotal- Other	\$ 206,041	\$ 182,150
Total Support Services Expenditures- Non personnel related	\$ 9,336,072	\$ 11,207,439

Support Services include all activities relating to administrative and technical support to enhance and assist instruction and the school's mission. Specific departmental budgets include the following:

- a) Central Staffwide Technology Support \$3.1 million- Equipment, Deployment/Exchange Services, Infrastructure, Environment, Security, Technical Support**
- b) Community Relations Services \$3.3 million- External outreach, partnerships, services, and supplies**
- d) All other support services \$4.8 million- School Administrative and Executive offices, Finance, Human Resources, Professional Development, Counseling, Social Work, Attendance, Health Services**

REACH CYBER CHARTER SCHOOL
2025-2026 PROPOSED BUDGET- 2nd Draft
Non-Personnel Related School Expenditures
Non-Instructional Services (3000 FUNCTION)
Presented to Board May 21, 2025

	FY 24/25 forecast as of 4/30/2025	2025-2026 Draft Budget
Purchased Professional and Technical Services:		
9390 - Other Purchased Professional and Technical Services	\$ 37,128	\$ 40,000
Subtotal- Purchased Professional and Technical Services	\$ 37,128	\$ 40,000
Purchased Property Services:		
9420 - Utility Services	\$ 736	\$ 2,000
9440 - Property Rentals	\$ 59,952	\$ 65,000
9449 - Facility Rentals for Events	\$ 37,289	\$ 50,000
Subtotal- Purchased Property Services	\$ 97,977	\$ 117,000
Other Purchased Services:		
9510 - Student Transportation Services	\$ 1,000	\$ 1,000
9530 - Communications	\$ 331	\$ 1,000
9550 - Printing and Binding	\$ 4,528	\$ 20,000
9580 - Travel	\$ 85,115	\$ 76,000
9599 - Other Miscellaneous Purchased Services	\$ 24,817	\$ 35,000
Subtotal- Other Purchased Services	\$ 115,792	\$ 133,000
Supplies:		
9610 - General Supplies	\$ 3,817,504	\$ 4,157,000
9622 - Electricity	\$ 18,004	\$ 10,000
9635 - Meals and Refreshments	\$ 31,032	\$ 30,000
Subtotal- Supplies	\$ 3,866,540	\$ 4,197,000
Other Objects:		
9810 - General Dues and Fees	\$ 8,584	\$ 12,500
9894 - Fees for Instruction Related Events	\$ 11,810	\$ 15,000
9895 - Fees for district athletic and activity participation	\$ 10,412	\$ 15,000
9896 - Fees for Social Outreach Events	\$ 75,413	\$ 75,000
Subtotal- Other	\$ 106,219	\$ 117,500
Total Support Services Expenditures- Non personnel related	\$ 4,223,656	\$ 4,604,500

Non-Instructional Services include school-sponsored student activities such as Back to School events, school clubs, prom, and student participation in district athletics and extracurricular activities. These services also include outreach activities administered by parent Community Coordinators, and benevolent giving initiatives such as "Sunshine Funds" that benefit families in need. Our largest benevolent giving initiative involves providing grocery certificates to all Reach households on a periodic basis in order to help provide food stability to our students for their overall success and well being.

Coversheet

Approval of MOU with Western Governor's University

Section: VI. Action Items
Item: B. Approval of MOU with Western Governor's University
Purpose:
Submitted by:
Related Material: Reach Cyber Charter School-PA-New 2025.pdf



Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

PLACEMENT AGREEMENT

This Placement Agreement (“Agreement”) is made between Western Governors University, a Utah nonprofit corporation (“University” or “WGU”), and Reach Cyber Charter School (“District”), and is effective as of the date of District’s signature below (“Effective Date”). WGU and District may be referred to herein individually as a “Party” and collectively as the “Parties.”

WGU is nationally accredited by the Northwest Commission on Colleges and Universities (“NWCCU”). University Educator Preparation programs are further accredited by the Council for the Accreditation of Educator Preparation (“CAEP”) and the Association for Advancing Quality in Educator Preparation (“AAQEP”). University represents that each Candidate assigned to District for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two is validly enrolled in a current University educator preparation program and meets District’s background requirements.

A. Definitions. For the purposes of this Agreement, capitalized terms* shall have the following meanings:

1. **“Candidate”** means a student enrolled in a University program that leads to an education credential.
2. **“Mentor Teacher”** means a District employee who is the teacher presiding in the classroom to which the Candidate is assigned. Standards for Mentor Teachers are explained in Section G of this Agreement.
3. **“Clinical Supervisor”** means a qualified individual who is an employee or independent contractor of WGU. The individual will supervise the Candidate. Standards for Clinical Supervisors are explained in Section H of this Agreement.
4. **“Initial Licensure Program”** means a program that results in a professional license.
5. **“Advanced Program”** means an advanced licensure program that may result in an additional license.
6. **“Clinical Experience”** means the active participation by a Candidate in a wide range of virtual and in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two.
 - a. **“Early Clinical”** means a Candidate’s first supervised opportunity to observe a classroom setting.
 - b. **“Advanced Clinical”** means supervised classroom-based activities in a classroom setting where Candidates observe, collaborate, and reflect with a Mentor Teacher.
 - c. **“Student Teaching One”** and **“Student Teaching Two”** (collectively **“Student Teaching”**) means the active participation by a Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and a Clinical Supervisor.
7. **“Practicum”** means the University Clinical Experience requirements for advanced licensure programs.
8. **“Professional Dispositions and Ethics”** means standards of behavior expected of Candidates and University faculty and staff, as follows:

○ All Individuals Can Learn	○ Communication
○ Belonging	○ Integrity
○ Empathy	○ Professionalism
○ Growth Mindset	○ Intellectual Courage
9. **“LEA”** means Local Education Agency.
10. **“SEA”** means State Education Agency.

*References to “District” shall include the school.

B. Mutual Expectations. A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers that align with the Candidate’s licensure area with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. A Clinical Supervisor will be assigned to observe and provide support to the Candidate. The District and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

- C. Mutually Beneficial Activities.** The Parties agree to participate, to the extent feasible, in the activities outlined below:
1. When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
 2. University will provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's [Employer Recruiting & Guidelines](#).
 - Whenever possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
 3. University and District employees will co-select Mentor Teachers and Clinical Supervisors based on University requirements.
 4. University will notify District of learning opportunities where University will provide optional professional development to District's employees for their career and skill enrichment.
 5. District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
 6. University may invite District employees to participate in a focus group to:
 - provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors, criteria for selection of Mentor Teachers and Clinical Supervisors, and curriculum development;
 - review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
 - review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to Candidate outcomes and Candidate performance.
- D. Recordings.** District recognizes that University requires the utilization of video recordings for both observations and teacher performance assessments. District also recognizes that video recordings may be utilized for Educative Teacher Performance Assessment ("edTPA") in states where required. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs consistent with the conditions set forth in **Exhibit A** ("Video Recording").
- E. University Responsibilities.** University shall:
1. Place qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
 2. Provide Mentor Teacher with an honorarium for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required, Mentor Teacher training.
 3. Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
 4. Require Candidates to have a current, fully cleared background check.
 5. Where required by state regulation or District policy, ensure Candidates have a current tuberculosis ("TB") risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
 6. Provide opportunities for feedback regarding improvement of University Candidate preparation.
 7. Provide professional development training to Mentor Teachers regarding University processes and procedures.
 8. Maintain an online site for support, resources, and training for Mentor Teachers and Clinical Supervisor.
 9. Facilitate course instruction and support for the Candidates during their Clinical Experience. Including, the final performance assessment, specific task requirements and peer interactions in a weekly cohort seminar.
 10. Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

F. District Responsibilities. District shall:

1. Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Clinical Placement Team.
2. Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
3. Where applicable and where a Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Clinical Experience.
4. Notify University about any changes to District policies that would impact Candidate's placement (e.g., COVID and other healthcare policies).
5. Placement will align to Candidates Program. District must notify University about any changes to the Candidate's assigned Mentor Teacher or classroom placement.
6. Placement must align with the Candidates' Program. District must notify University about any changes to the Candidate's assigned Mentor Teacher or classroom placement.
7. Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
8. Through the involvement of the Mentor Teacher, participate with the Clinical Supervisor and Candidate in two evaluations pursuant to WGU's grading rubric. University shall be responsible for the format of evaluations.
 - o See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership and English Language Learning.
9. Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
10. Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
11. Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
12. Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
13. Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
14. Report any concerns related to the Candidate's performance, conduct, or attendance promptly to the Clinical Supervisor. Identify a teacher or other school administrator to evaluate Candidates for Embedded Work Based Learning.
15. Adhere to any then-applicable state requirements related to training/professional development.
16. *For California Districts Only:* Require Cooperating Teachers to complete and document training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to the program curriculum, and eight (8) hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices (as required by the CTC).

G. Mentor Teacher Standards. District, in collaboration with University, shall provide the Candidate with a Student Teaching assignment under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:

1. Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
2. Has: (i) a minimum of three (3) years of content area teaching experience, with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) a demonstrated record of strong performance.
3. Documented evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.
4. Has positively impacted and mentored student teachers, colleagues, and/or other adults.
5. Competently uses technology for communicating via email and completing online evaluation forms.
6. Demonstrates and models WGU's Professional Dispositions and Ethics.

7. Completes University training to understand policies, processes, procedures, and how to mentor adult learners, and completes any required State training.
8. *For California Districts Only:* As required by the California Commission on Teacher Credentialing (“CTC”) Program Sponsor Alert (“PSA”) 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.

H. Clinical Supervisor Standards. The University, in collaboration with District, shall select a Clinical Supervisor who provides guidance, support, on-site and/or virtual assistance, assessment, and feedback to a Candidate throughout Advanced Clinical, Student Teaching One and Student Teaching Two of the Clinical Experience. To act in this role, a Clinical Supervisor must have:

1. A minimum of three (3) years teaching experience in K-12.
2. A master’s degree in education or related field.
3. A current teaching license in the content area of supervision.
4. Experience teaching in the content area of supervision.
5. Successfully completed a background clearance.
6. Ability to consistently demonstrate and model Professional Dispositions and Ethics.

I. Advanced Programs Practicum.

1. Candidates are licensed teachers who are in most cases completing the Practicum in their own school using a qualified individual as a Clinical Supervisor who meets the applicable qualifications and requirements.
2. Each Candidate shall:
 - identify a school with which he/she has (i) an established relationship with and (ii) obtained district approval for placement. All identified placements are subject to University approval.
 - identify preferred Clinical Supervisor, subject to approval of University’s Clinical Experience team to ensure the Clinical Supervisor meets program requirements.
 - complete a valid background clearance, provide proof of liability insurance, and a valid teaching license.
 - comply with all other applicable District requirements.
3. Evaluations of Candidates are as follows:
 - Educational Leadership – a minimum of four (4) evaluations
 - English Language Learning – a minimum of three (3) observations or evaluations.

J. Confidentiality & Education Records

1. District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act (“FERPA”) and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a “school official” with a legitimate educational interest in such records.
2. University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student’s parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

K. Additional Terms

1. Term. This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either Party gives the other Party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
2. Points of Contact. Each Party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.
3. Right to Accept or Terminate a Placement. District may refuse to accept placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting

performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University Point of Contact (listed at the bottom of this Agreement) in writing immediately and state the reasons for such decision.

4. Insurance.
 - o University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District’s request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers’ compensation insurance as required by law.
 - o Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the Parties. Neither Party will have the authority to, and will not, act as agent for or on behalf of the other Party or represent or bind the other Party in any manner. No Candidate or other third Party shall be a beneficiary of or have any right to enforce the terms of this Agreement.
6. Non-Discrimination. Each Party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.
7. Entire Agreement. This Agreement represents the entire understanding between the Parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both Parties.

The Parties have executed this Agreement as of the Effective Date.

UNIVERSITY

DISTRICT

By: Kim DeMent

By: _____

Title: Senior Associate Dean & Senior Director, School of Education

Title: _____

Date: _____

Point of Contact:

District and Funded Partnerships
Email: tc_outreach@wgu.edu

Point of Contact:

Email:
Phone:

For notice purposes:

Attn: Contracts Manager
Western Governors University
4001 South 700 East, Suite 700
Salt Lake City, UT 84107-2533
Email: contracts@wgu.edu

For notice purposes:

Email:

Exhibit A Video Recording

1. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of real artifacts (such as lesson plans and student work samples). District also recognizes that in states where the edTPA is required, video recordings of the Candidate teaching in the classroom will be utilized and included in the submission.
2. Clinical Observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

Teacher Candidate Guidelines for Video Recordings

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- You must follow appropriate protocol to submit recordings to University.
- You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- You must destroy all video recordings once the evaluation is complete.

Coversheet

Approval of Agreement with National Geographic

Section: VI. Action Items
Item: C. Approval of Agreement with National Geographic
Purpose:
Submitted by:
Related Material: Reach ELS Quote v1_V1.pdf



Created Date 4/17/2025
 Expiration Date 7/14/2025

Quote Number 00068108

Prepared By:

Cameron Spicer
 cameron.spicer@cengage.com

Presented To:

Andy Gribbin
agribbin@reachcyber.org

Bill To:

REACH CYBER CHARTER SCHOOL
 United States

Ship To:

REACH CYBER CHARTER SCHOOL
 750 E PARK DR STE 204
 HARRISBURG, Pennsylvania 17111
 United States

Product	ISBN	Sales Price	Quantity	Discount (Percentage)	Total Price
ELL VIRTUAL PRODUCT TRAINING	9798214457826	USD 997.50	1.00	100.00%	USD 0.00
EPACK: REACH HIGHER 1A + 1B OL P W/INTEGRATED EBK EPIN	9780357579428	USD 80.00	20.00		USD 1,600.00
EPACK: REACH HIGHER 2A + 2B OL P W/INTEGRATED EBK EPIN	9780357579435	USD 80.00	20.00		USD 1,600.00
EPACK: REACH HIGHER 3A + 3B OL P W/INTEGRATED EBK EPIN	9780357579442	USD 80.00	20.00		USD 1,600.00
EPACK: REACH HIGHER 4A + 4B OL P W/INTEGRATED EBK EPIN	9780357579459	USD 80.00	20.00		USD 1,600.00
EPACK: REACH HIGHER 5A + 5B OL P W/INTEGRATED EBK EPIN	9780357579466	USD 80.00	20.00		USD 1,600.00
EPACK: REACH HIGHER 6A + 6B OL P W/INTEGRATED EBK EPIN	9780357579473	USD 80.00	20.00		USD 1,600.00
Impact 1: Spark platform, Instant Access	9798214174921	USD 45.00	20.00		USD 900.00
Impact 2: Spark platform, Instant Access	9798214175133	USD 45.00	20.00		USD 900.00
Impact 3: Spark platform, Instant Access	9798214175348	USD 45.00	20.00		USD 900.00
Impact 4: Spark platform, Instant Access	9798214175553	USD 45.00	20.00		USD 900.00
Impact Foundation: Spark platform, Instant Access	9798214174716	USD 45.00	20.00		USD 900.00
Impact Starter: Spark platform, Instant Access	9798214174495	USD 45.00	20.00		USD 900.00
Lift 1: Spark platform, Instant Access	9780357501375	USD 90.00	20.00		USD 1,800.00
Lift 2: Spark platform, Instant Access	9780357501382	USD 90.00	20.00		USD 1,800.00



Lift 3: Spark platform, Instant Access	9780357501399	USD 90.00	20.00		USD 1,800.00
Lift Fundamentals: Spark platform, Instant Access	9780357501368	USD 90.00	20.00		USD 1,800.00
Lift Intro: Spark platform, Instant Access	9798214172477	USD 90.00	20.00		USD 1,800.00
Lift Welcome: Spark platform, Instant Access	9798214172361	USD 55.00	20.00		USD 1,100.00

Subtotal	USD 26,097.50
Total Price	USD 25,100.00
Grand Total	USD 27,709.75
Total Savings	USD 997.50

Shipping is not included in this total and will be calculated when ordering.

Accept Quote

Order Creation Link <https://cengageorg.my.site.com/Service/s/k12-order?orderId=00068108>

Additional Information

Comments

Coversheet

Approval of Agreement with PAETEP

Section: VI. Action Items
Item: D. Approval of Agreement with PAETEP
Purpose:
Submitted by:
Related Material: 2025 PAETEP Annual Agreement - Reach Cyber CS.pdf



PREPARED FOR:

Reach Cyber Charter School

Just **think**. In 1998, EduLink Inc. was inspired to **design** technology-based products and services to help make people's lives easier... to **create** a path of least resistance for clients to **perform** more efficiently and effectively. Our approach is based on **producing** a balance between the technology and the people who **implement** it every day. We welcome you to **explore** the possibilities we are presenting here so that you might **realize** how we can help you.

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Terms of Use for EduLink Inc. Websites	3
Agreement and Authorization.....	7
About EduLink Inc.	8

Contact Us

Should you have any questions regarding this agreement, please do not hesitate to contact Edulink.



8050 Rowan Road
Suite 600
Cranberry Twp, PA 16066

p. 724-553-9354

info@edulinksolutions.com
www.edulinksolutions.com

Agreement

This agreement dated as of _____, _____ (the "Effective Date") by and between the **Reach Cyber Charter School** and EduLink Inc. ("EduLink") is for PAETEP, an electronic teacher evaluation portal to be used by **Reach Cyber Charter School** to manage the teacher evaluation process for its teachers and supervisors. This agreement represents the licensing fee to access the system which **Reach Cyber Charter School** agrees to pay to EduLink upon receipt of invoice. Any additional customization outside of the scope of this agreement will be included under a separate agreement and billed at EduLink's hourly rates.

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Annual Licensing Fee

Below is the licensing fee, which is due and payable upon receipt of invoice.

Total Annual Licensing Fee: \$28,886

[Base Fee: \$19,977, Custom Forms Module: \$6,659]

Support Staff Module: Support Staff Licenses: Do you wish to add additional licenses in order to evaluate support staff? Yes No

Number of Support Staff Licenses 150 X \$15 per license = \$2,250

This fee is based on 700 professional staff users and 150 support staff users.

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AGREEMENT BETWEEN USER AND EduLink.: This Web Site is comprised of various Web pages operated by EduLink. These Terms of Use shall apply to all **websites** owned and/or operated by EduLink. The EduLink Web Site is offered to you conditioned on your acceptance without modification of the terms, conditions, and notices contained herein. Your use of the EduLink Web Site constitutes your agreement to all such terms, conditions, and notices.

TERM OF AGREEMENT: This agreement shall commence as of the Effective Date and continue for a period of one year (the "Initial Term"), and shall automatically renew for additional one year periods unless terminated by either party hereto (each a "Subsequent Year Term") upon written notice to the other party not less than thirty (30) days prior to the expiration of the Initial Term or Subsequent Year Term, as applicable. Any termination during the Initial Term or Subsequent Year Term shall be effective upon the expiration of the Initial Term or the Subsequent Year Term, as applicable.

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ATTACHMENTS: Individual users within the client's portal will be able to upload standard documents (PDF, DOC, DOCX, XLS, XLSX, PPT, PPTX, TXT, RTF), images (JPG, PNG, JPEG, GIF), and audio files (WAV, M4A, MP3). Individual attachments will be limited to 20MB per attachment. Each non-supervising user will have 100MB of online storage to manage. Users with supervisory roles will be allotted 200MB of online storage. Attachments will be individually managed by users, adding and removing attachments as needed within the previously defined allotment of storage. It is recommended that users keep a copy of all attachments outside of the software as attachments are only temporarily stored within the software. When securing the Attachment Module, clients agree that their users will not upload viruses or other malicious code, will not post content that: is hate speech, threatening, or pornographic; incites violence or could be reasonably interpreted as intended or likely to incite violence; or contains nudity or graphic or gratuitous violence, will not post content that infringes or violates someone else's rights or otherwise violates the law. EduLink reserves the right to remove, without notice, any attachment and/or content that violates this statement or our policies.

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CONTACT INFORMATION: EduLink welcomes your comments regarding these Terms of Use. You may contact EduLink at (724) 553-9354 or at info@edulinksolutions.com

Agreement and Authorization

IN WITNESS WHEREOF, this agreement has been executed as of the date first above written by each party's duly authorized representative.

Reach Cyber Charter School

Authorized Signature: _____

Name Printed: _____

Title: _____

Contact Information: (who will be the main point of contact for set up/training, etc.?)

Name: _____

Address 1: _____

Address 2: _____

City: _____ State: _____ Zip: _____

Email Address of Contact Person: _____

Phone Number of Contact Person: _____

What Intermediate Unit is your district/school associated with? _____

Accounts Payable: (who should receive invoices?)

Name: _____

Phone: _____ Email Address: _____

EduLink, Inc.

Signature: _____

Name Printed: _____

Title: _____

8050 Rowan Road
Suite 600
Cranberry Twp, PA 16066
Sales Representative: Patrick Farrell

Referral: Please let us know if someone referred you to EduLink!

Name: _____ District: _____

Email: _____

About Edulink, Inc.

Since our very first software application was released in 1998, Edulink has been committed to creating professional software solutions for schools that are practical and easy to use. School districts, colleges, and universities, intermediate units, charter and cyber schools that need a web application or have information (data) that they need to collect, track, and manage call on Edulink for help.

Here's what we do...

-  **Teacher Evaluation Software**
-  **Compliance Software**
-  **Solutions for Managing Act 48
Continuing Education Hours**
-  **Pre-Approval Request Software**
-  **Learn more at www.edulinksolutions.com**

Our strength lies in our ability to create professional web-based applications and data-management systems that are practical and easy to use.

No matter how technical things may get, we always remember to think of the people that will be using our products and services. At Edulink, we offer a balance of non-technical and technical staff to our clients. If you are the person that will be using the software but are not necessarily tech-savvy, you certainly don't want to have too many conversations with computer programmers! On the other hand, if you are a technician, you probably will want to talk about the technology behind the software. This is the secret that has brought us our success. It is what we continue to focus on everyday with every new client.

Coversheet

Approval of MOU with Cedar Crest College for Dual Enrollment

Section: VI. Action Items
Item: E. Approval of MOU with Cedar Crest College for Dual Enrollment
Purpose:
Submitted by:
Related Material: Cedar Crest Dual Enrollment MOU.pdf

DUAL CREDIT AGREEMENT

THIS DUAL CREDIT AGREEMENT (the “Agreement”) is made and entered into as of the date of the last signature (the “Effective Date”) by and between Cedar Crest College (“CCC”), an independent non-profit institution of higher education located at 100 College Dr., Allentown, PA 18104 and Reach Cyber Charter School (the “School District”) located at 750 E. Park Dr. #204, Harrisburg, PA 17111, with the two entities collectively referred to as the “Parties.”

WHEREAS, Cedar Crest College is an institution of higher education that offers bachelor’s, master’s, doctoral degrees and other post-secondary academic credentials in the arts and sciences, pre-professional licensure and certification preparation, advanced practice disciplines, and a variety of other academic fields; and

WHEREAS, CCC offers dual-credit coursework (the “Program”) to certain qualified high-school students both through its on-campus Early College for High School Students (“EC”) dual-enrollment program as part of the undergraduate Women’s College and through its co-educational, online Dual Credit Academy (“DCA”); and

WHEREAS, CCC is institutionally accredited by the Middle States Commission on Higher Education (MSCHE); and

WHEREAS, the School District is a secondary school that offers secondary degree programs; and

WHEREAS, the Parties wish to enter into an articulation agreement establishes the policies and procedures that will enable students to enroll in the Program of dual-credit coursework by which they may concurrently earn credit toward secondary and post-secondary degrees; and

WHEREAS, Pennsylvania requires, under 24 P.S. §15-1525, school entities to enter into at least one dual-credit agreement with an Institution of Higher Education approved to operate in Pennsylvania if they wish to offer dual-credit coursework to their students; and

WHEREAS, the Parties desire to define their roles and responsibilities with respect to the Program consistent with the laws of the Commonwealth of Pennsylvania.

NOW, THEREFORE, in consideration of the premises and mutual covenant herein contained, and intending to be legally bound hereby, the parties hereto agree as follows.

1. Term and Termination.

- (a) Term. This Agreement shall commence on the Effective Date and shall continue for a period of five (5) years. Upon the expiration of this Agreement, this Agreement shall automatically renew for successive twelve (12) month periods.
- (b) Termination of Agreement. This Agreement may be terminated by either party, with or without cause, at any time, upon sixty (60) days prior written notice to the other party; provided,

however, that any student already enrolled and participating in dual-credit coursework as of the effective date of termination shall be permitted to complete their then-current coursework.

2. Student Eligibility and Enrollment

Students who meet the following criteria are eligible to participate in the Program:

- (a) Students have met the admission criteria for the Early College for High School Students/Dual Credit Academy programs identified in the current CCC undergraduate catalog for the year they wish to enroll.
- (b) Students are a high-school junior or senior, as determined by School District policies.
- (c) Exceptions for underclass high-school students (freshman or sophomores) are considered on a case-by-case basis. These students must submit the enrollment application, signed by the School District, a high-school transcript and a letter or recommendation from the School District
- (d) The student must submit an application form, signed by the School District to the relevant CCC Office of Admissions, along with an official high-school transcript.
- (e) Students who have graduated from high school are not eligible for the Program.
- (f) Students who are matriculated into degree programs at CCC are not eligible for the Program.

3. Courses Offered

- (a) CCC will share the list of courses eligible for the Program with the School District.
- (b) Whenever possible, CCC courses are aligned to the student's high-school graduation requirements, the requirements of a Career and Technical Education (CTE) program offered by the School District, or a career pathway offered by the School District.
- (c) Whenever possible, CCC courses available through the Program shall not supplement or supplant courses offered by the School District to its secondary school students.
- (d) CCC courses offered through the Early College for High School Students (EC) program through the Women's College may be offered through the CCC Allentown campus in person, online or as a combination of in-person and online (hybrid/hyflex).
- (e) CCC courses offered through the Dual Credit Academy (DCA) are delivered online via CCC's partnership with TEL Education (www.tel-education.org) to offer high-quality, affordable online dual-credit courses. CCC faculty have evaluated and approved DCA TEL Education courses for their content, rigor, student learning outcomes, and credit toward CCC degrees.
- (f) Credits earned by students enrolled in the Program, through both EC and DCA courses, shall be equivalent to the credits offered to a postsecondary school student regularly enrolled at CCC, including without limitation enforced prerequisites, and the use of an identical curriculum, assessments and instructional materials, and shall be recorded on a CCC transcript which shall be available upon request to any student enrolled in the Program. Course descriptions are publicly available in the CCC Undergraduate Catalog, which is accessible through the CCC Office of the Registrar's website.
- (g) The CCC courses will be non-remedial or developmental to college-level student learning outcomes.

4. Program Instruction

- (a) Early College (EC) courses for the Program will be taught by instructors hired and approved by CCC. Program courses may be taught CCC's Allentown campus or at a School District location, as determined by CCC and the School District.
- (b) In compliance with Pennsylvania Child Protective Services Law and CCC policy, CCC will confirm that CCC faculty who teach EC classes in which dual-credit students under the age of 18 are registered are required to have the following three clearances: a state criminal background check, a Pennsylvania Child Abuse History Clearance Form (CY-113), and a Federal (FBI) Fingerprint Criminal Background Check (Criminal History Report) and that they have completed CCC mandatory reporter training as required by CCC policy in effect from time to time.
- (c) Program Dual Credit Academy (DCA) courses are be taught remotely, without direct contact with DCA students on the CCC campus, by online instructors employed by TEL Education. TEL Education requires all DCA instructors to successfully complete background clearances that include a national criminal search, social security trace, and sex offender registry search. CCC reviews and authorizes DCA TEL Education instructors for academic qualifications.

5. Course registration process and deadlines

- (a) Students in the Program may schedule a total number of academic credits in each of the fall and spring semesters or in the summer term as approved by the School District (e.g., by a guidance counselor).
- (b) The School District and CCC must both approve each student's course selection prior to enrollment for any student seeking participation in the Program.
- (c) The School District will award credit for and recognize courses that are successfully completed under this Agreement as fulfilling the appropriate secondary school graduation requirements.
- (d) CCC will award postsecondary credits to students who successfully complete courses in the Program. CCC will apply these credits in the same manner as for other regularly enrolled, matriculated CCC students under the policies of the then-current Undergraduate Catalog for when they enrolled in the courses.
- (e) If a Program student becomes a regularly enrolled, matriculated student at CCC following graduation from secondary school, CCC shall recognize credits earned in the Program as applying toward the student's degree requirements as it would for any other regularly enrolled, matriculated, postsecondary student who took the courses.
- (f) CCC will transcript dual-credit courses for students in the Program, whether DCA or EC, as it would for any other regularly enrolled student. Students may request an official transcript of their coursework through the CCC Registrar Office, for an additional fee per each transcript

requested.

- (g) Students completing courses in the DCA Program may earn a maximum of fifty-nine (59) academic credits in DCA courses delivered by TEL Education (49% of a 120-credit bachelor degree). For the EC program, there is no maximum limit to students earning academic credit through EC courses, except as may be provided by School District policy.

6. Communication of Program

Both CCC and the School District agree to provide a mechanism for communicating the educational and economic benefits of higher education as well as the requirements for participation and enrollment procedures outlined in this agreement to parents and students.

7. Additional Administrative Responsibilities

(a) Data Sharing and Cooperation

1. The Family Educational Rights and Privacy Act of 1972 (“FERPA”), 20 U.S.C. § 1232g and its implementing regulations allows student education records to be shared between CCC and the School District without the need for signed releases from students or parents. If the student is under eighteen (18) years of age, parents/guardians retain the right under FERPA to inspect and review any educational records maintain by the School District, including records that the College has disclosed to the School District. CCC and the School District shall meet FERPA requirements to maintain the privacy of student data.
2. The Registrar Office of CCC will provide information on the following items to the School District:
 - The names of students enrolled in dual enrollment.
 - Courses that were taken by each student.
 - Grades earned by the student
3. CCC will notify the School District of any mid-semester or mid-term progress reports that indicate that a dual-credit student is in risk of failing a course.
4. CCC and the School District’s academic affairs, registrar, and advising offices will collaborate, on a schedule as may be needed, to ensure the successful operation of this dual-credit articulation agreement. The Parties agree, through their designated representatives, to monitor the performance of this Agreement to strengthen the articulation between CCC and the School District.

(b) Program Costs

1. CCC’s tuition for Dual Credit Academy (DCA) courses, delivered online in partnership with TEL Education, is \$200 for a 3-credit-hour course, per student (or \$66.67 per credit), effective with the 2023-2024 academic year. CCC reserves the right to change this tuition rate annually, as published in its Undergraduate Catalog and on the CCC website.

2. CCC's tuition for Early College (EC) courses is \$450 for a 3-credit-hour course, per student (or \$150 per credit). CCC reserves the right to change this tuition rate annually, as published in its Undergraduate Catalog and on the CCC website.
 3. Students are responsible for paying all applicable student fees or textbook costs associated with an EC course.
 4. Students may not apply additional CCC discounts (e.g., CCC employee discounts for dependents or discounts through the Pathways to Professional Excellence program) to the Program's tuition rates.
 5. If grant funding is provided by the School District for student enrollment in the Program, it will be forwarded to CCC to reduce the cost of tuition and fees.
 6. The CCC Student Financial Services Office (EC courses) or TEL Education (DCA courses) will directly bill the student/parents/guardian for the outstanding balance of any Program student's tuition and fee costs after all adjustments and grant funding are applied.
 7. Students are responsible for their own transportation to and from CCC, as may be needed.
- 8. Disability Services.** Students in the Program are admitted without regard to disability and are held to the same standards and expectations as all other regularly enrolled CCC students.
- (a) For Early College courses (EC), students are responsible for contacting the CCC Office of Student Accessibility Services to seek out accommodations under the Americans with Disabilities Act ("ADA") and to self-disclose any disabilities.
 - (b) For Dual Credit Academy courses (DCA), students are responsible for contacting TEL Education to seek out accommodations under the Americans with Disabilities Act ("ADA") and to self-disclose any disabilities.
 - (c) Accommodations provided by CCC (EC course) or TEL Education (DCA courses) may not be the same as those contained in the student's Individualized Education Program and 504 program processes receive at their secondary institution.
 - (d) School District may work in collaboration with the CCC Office of Student Accessibility Services (EC courses) or TEL Education (DCA courses) in connection with seeking reasonable accommodations under the ADA. Students interested in the Program may engage with the CCC Office of Student Accessibility Services (EC courses) or TEL Education (DCA courses) upon acceptance into the Program and any accommodation letters would be issued upon enrollment.

9. Non-Discrimination

CCC and the School District agree that, in performing their obligations pursuant to this Agreement, each shall provide an academic and working environment free from discrimination and harassment. Discrimination, harassment and retaliation on the basis of protected status, including an individual's race, color, creed, ethnicity, ancestry, national origin, genetic information, sex, gender, gender identity or expression, sexual orientation, age, religion, marital status, veteran status, disability or physical ability, socioeconomic background, or other legally protected classification, are unlawful and strictly prohibited.

10. Miscellaneous Provisions

- (a) Independent Contractor Status of the Parties. The parties hereby acknowledge that they are independent contractors, and neither CCC nor any of its agents, representatives, students or employees shall be considered agents, representatives or employees of the School District and, further, neither School District nor any of its agents, representatives or employees shall be considered agents, representatives or employees of CCC. In no event shall this Agreement be construed or represented by either party as establishing a partnership or joint venture or similar relationship between the parties hereto. CCC and the School District shall be liable for their respective debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits on behalf of their respective employees.
- (b) Responsibility. Each party shall be responsible for its own acts and omissions, and those of its trustees, directors, officers, employees, and agents.
- (c) Notices. All notices, requests and other communications pursuant to this Agreement shall be in writing and sent by first class mail or email to each party to the following address, or by email:

CCC:
 Office of Admissions
 Cedar Crest College
 100 College Drive
 Allentown, PA 18104
 admissions@cedarcrest.edu
 ATTN: Stephanie Walker, Vice President of Enrollment Management
 Stephanie.Walker@cedarcrest.edu

SCHOOL DISTRICT:

Reach Cyber Charter School

750 E. Park Dr. #204

Harrisburg, PA 17111

[Redacted]
 [Redacted]
 [Redacted]
 [Redacted]

- (a) Entire Agreement. This Agreement contains the entire agreement between the Parties, and supersedes all prior and contemporaneous understandings, whether written or oral, with respect to the subject matter hereof. This Agreement may not be amended or modified except in a writing signed by both Parties.

- (b) Governing Law. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the Commonwealth of Pennsylvania. Should a dispute arise under the terms of this Agreement, CCC and the School District recognize and accept that the Court of Common Pleas for Lehigh County, Pennsylvania or the United States District Court for the Eastern District of Pennsylvania shall have exclusive jurisdiction and venue.
- (c) Execution; Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of which together shall be deemed to be one and the same agreement or document. Signatures and signed copies of this Agreement transmitted by facsimile, email or other means of electronic transmission shall constitute effective execution and be deemed to have the same legal force and effect as delivery of an original executed copy of this Agreement for all purposes.
- (d) No Waiver. The failure of any party hereto to exercise any right, power or remedy provided under this Agreement or otherwise available in respect hereof at law or in equity, or to insist upon compliance by any other party hereto with its obligations hereunder, and any custom or practice of the parties at variance with the terms hereof, shall not constitute a waiver by such party of its right to exercise any such or other right, power or remedy or to demand such compliance.
- (e) Non-Exclusive. This Agreement is not an exclusive contract between Parties, and nothing in this Agreement shall be construed as limiting the right of either Party to affiliate or enter into other agreements with any other entity, on either a limited or general basis, while the Agreement is in effect.
- (f) Publicity. Neither party may use the name, logos, or marks of the other without the prior written consent of the other party.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

For the School District:

Superintendent

Date

High School Principal

Date

For Cedar Crest College:

Elizabeth M. Meade, PhD
President

Date

Stephanie A. Walker, MLS
Vice President for Enrollment Management

Date

Coversheet

Approval of Recommended Reservation of Fund balance

Section: VI. Action Items
Item: F. Approval of Recommended Reservation of Fund balance
Purpose:
Submitted by:
Related Material: FB Reserve Recommendation 5.21.25.pdf



**Recommended Reservation of Fund Balance
Presented for Board approval May 21, 2025**

Reach Administration is requesting an additional \$12 million in fund balance reserves for possible school district funding reductions due to the current legislative climate and statewide funding cuts for cyber charter schools proposed by the Governor of Pennsylvania.

Breakdown:

4 million for salaries and benefits

3 million for curricula (RFP for Reach owned)

5 million for student technology

Coversheet

Approval of Updates to the Student Handbook

Section: VI. Action Items
Item: G. Approval of Updates to the Student Handbook
Purpose:
Submitted by:
Related Material: May 2025 Updates to the Student Handbook.pdf

May 2025 Updates to the Student Handbook

- Section 3.4.2 The Reach 2025-2026 School Calendar

This section was updated to reflect the previously approved 25-26 School Calendar.

- Section 5 Grading and Student Evaluation

Added a new section (5.3 Honor Roll (All Grades)) to reflect the criteria for Honor Roll that will be followed starting at the end of the 24-25 School Year. Addition is as follows:

5.3 Honor Roll (All Grades)

While Reach publishes quarterly Progress Reports so that caretakers have a snapshot of how their student is doing, Honor Roll is assessed only at the end of the school year. The following criteria will be used to determine Honor Roll:

Kindergarten Honor Roll

Students' final skill level at end of year falls into the categories below:

E = Exceeds standards

S = Satisfactory demonstration of skill

Honor Roll Grades 1-12

A's and B's in all core and elective courses for final grade

Distinguished Honor Roll Grades 1-12

A's in all core and elective courses for final grade

- Formatting was cleaned up throughout and page numbers on the table of contents were updated.

Coversheet

Discussion of RFP Process for Curriculum Writing

Section: VII. Information Items
Item: C. Discussion of RFP Process for Curriculum Writing
Purpose:
Submitted by:
Related Material: Curriculum RFP.docx

*Reach Cyber Charter
School*

Curriculum
Request for Proposals

Executive Summary

The goal of this Request for Proposals (RFP) is to secure proposals from qualified course creation companies to design and develop a full suite of asynchronous online courses for our STEM-focused Pennsylvania cyber charter school. The courses to be developed will span the core subjects of Mathematics, Science, English Language Arts, and Social Studies, with content tailored for students in Kindergarten through Grade 12. The objective is to provide high-quality, engaging, and standards-aligned courses that can be delivered fully online to meet the diverse needs of our student population.

Currently, our school purchases and utilizes pre-made asynchronous courses from a variety of K-12 content vendors. While this approach has served us to some extent, it has proven to be inefficient and sometimes results in a disjointed learning experience for our students. The inconsistency in course structure, content quality, and user experience has led to challenges in maintaining coherence across grade levels and subjects. As a result, we are seeking a vendor to create a comprehensive, unified curriculum that can be fully integrated into our learning management system (LMS), providing a seamless and consistent learning experience for all students.

Reach Cyber Charter School encourages innovative and cost-effective solutions that align with our strategic vision and operational needs. The selected partner will demonstrate expertise, reliability, and a proven track record in K-12 asynchronous course creation. Interested parties must submit their proposals by [submission deadline] as per the requirements outlined in this RFP. Proposals should outline the bidder's qualifications, approach, timeline, and cost estimates, and include a list of any third parties you may utilize for this work. We look forward to reviewing competitive proposals that will help us achieve our mission effectively and efficiently.

Curriculum Objectives

Reach Cyber Charter School

Reach Cyber Charter School seeks to develop a series of high-quality courses that align with our mission to promote academic growth and build curiosity through integrated STEM opportunities, K-12 personal instruction, and career exploration. These courses should be designed to engage learners, enhance their skills, and support their academic growth.

The primary objectives of the curriculum development include:

1. **Educational Excellence** – Courses are grounded in best practices for asynchronous instructional design, incorporating up-to-date research, industry trends, and relevant case studies.
2. **Learner-Centered Approach** – Content is engaging, interactive, and adaptable to diverse learning styles, utilizing multimedia elements such as videos, simulations, and interactive games.
3. **Competency-Based Learning** – Courses are structured around clearly defined learning outcomes, ensuring that learners acquire practical, applicable skills that can be measured through assessments and real-world applications.
4. **Alignment with Pennsylvania State Standards** – Course content completely aligns with applicable Pennsylvania Core and Academic Standards. Courses may also align to national or other standards, when applicable.
5. **Flexibility & Accessibility** – Courses are designed with student choice in mind (e.g., students choose from multiple application-based activities related to the same standard or skill) and compliant with accessibility standards (e.g., WCAG, ADA). Additionally, inherent in all courses is the flexibility to meet the needs of students with IEPs, GIEPs, and 504 plans, as well as English Learners.
6. **Scalability & Sustainability** – The curriculum framework allows for future expansion, updates, and modifications to maintain relevance and effectiveness over time.
7. **Integration with Existing Systems** – Courses are compatible with Canvas LMS to ensure seamless delivery and tracking of learner progress.

Proposals should detail how the vendor intends to achieve these objectives, including their approach to curriculum design, instructional strategies, and any technological solutions they propose to incorporate. Proposals should also include how courses will be designed for compatibility with a 180-day school calendar.

Curriculum Content

The selected vendor must design and develop comprehensive, engaging, and Pennsylvania standards-aligned curriculum content for English Language Arts (K-5) with only Instructional Design assistance for 6-12, Science, Math, and Social Studies. The curriculum must be designed to integrate STEM, 21st-century skills, and career readiness to prepare students for success in both higher education and the workforce. It is expected that content be aligned with current educational best practices, including the selection of instructional materials. Proposals must demonstrate how the following elements will be incorporated:

Reach Cyber Charter School

1. STEM Integration Across Subjects

- **English Language Arts:** Incorporate reading and writing tasks that analyze scientific and technical texts, support research-based writing, and explore real-world STEM topics.
- **Science:** Ensure alignment with Pennsylvania Science, Technology and Engineering, Environmental Literacy and Sustainability Standards (STEELS) and include hands-on virtual labs, data analysis activities, and problem-based learning experiences.
- **Math:** Apply mathematical concepts to real-world STEM challenges, including coding, data visualization, and financial literacy.
- **Social Studies:** Highlight the historical and societal impacts of technological advancements, engineering innovations, and scientific discoveries.

2. Integration of Science of Reading

To support literacy development across all subjects, courses must incorporate principles of Science of Reading best practices. This includes:

- **Explicit and Systematic Instruction** – Embedding direct instruction in phonemic awareness, phonics, fluency, vocabulary, and comprehension strategies where appropriate.
- **Disciplinary Literacy** – Developing subject-specific literacy skills, such as analyzing scientific texts, interpreting mathematical word problems, and evaluating historical documents.
- **Language Development Support** – Integrating strategies for building academic vocabulary and background knowledge to enhance reading comprehension across all subjects.
- **In the Primary Grades** – Aligning with the [UFLI](#) phonics program.

3. 21st-Century Skills Development

- Curriculum must promote critical thinking, creativity, collaboration, and communication through interactive lessons and project-based learning.
- Digital literacy and media literacy must be integrated to help students evaluate sources, analyze data, and present findings effectively.
- Opportunities for problem-solving, decision-making, and adaptability must be embedded into course activities to enhance student readiness for future challenges.

4. Career Readiness and Real-World Applications

- Courses must provide real-world scenarios, case studies, and industry-related challenges to connect academic concepts with career pathways.
- Career exploration activities should be embedded in all subjects, showcasing careers in STEM, humanities, business, and other relevant fields.

The vendor must provide detailed explanations and examples of how STEM, Science of Reading, 21st-century skills, and career readiness will be integrated into each subject area. Additionally, vendors must outline how they will ensure content is written to the appropriate reading level for the intended age group of students.

Reach Cyber Charter School

Instructional Methods

The selected vendor must design and develop K-12 asynchronous courses that align with best practices for online learning and support diverse learners in our cyber school environment. The instructional methods must adhere to the following requirements:

1. Standards Alignment

- a. All course content and instructional strategies must align with Pennsylvania Core and Academic Standards and any other applicable state or national standards.

2. Engagement and Interactivity

- a. Courses must include interactive elements such as simulations, virtual labs, discussion boards, gamified learning experiences, and adaptive learning pathways to engage students in active learning.

Reach Cyber Charter School

- b. Multimedia components (videos, animations, and interactive exercises) must be designed to enhance comprehension and retention of concepts.

3. Differentiation and Accessibility

- a. Instructional methods must incorporate Universal Design for Learning (UDL) principles.
- b. Instructional methods must support different learning styles.
- c. Opportunities for personalization of instructional methods must be included.
- d. Course lessons include opportunities for enrichment and remediation.

4. Assessment and Feedback

- a. Courses must integrate a variety of formative and summative assessments, including auto-graded quizzes, written assignments, project-based assessments, and self-check activities.
- b. Automated and instructor-initiated feedback mechanisms should be included to provide students with timely, meaningful feedback.

5. Student Autonomy and Self-Paced Learning

- a. Instruction should be designed to encourage self-directed learning, critical thinking, and problem-solving.
- b. Courses must include clear navigation and pacing guides to help students stay on track.

6. Teacher Facilitation and Support

- a. While courses are asynchronous, instructional methods should include opportunities for live teacher instruction and support.
- b. Course design should facilitate teacher monitoring of student progress and intervention.

7. Culturally Responsive and Inclusive Instruction

- a. Course materials must reflect diverse perspectives and be free from bias, ensuring inclusivity and cultural relevance.
- b. Learning activities should encourage critical thinking about global and local issues, fostering a well-rounded educational experience.

8. Technology Integration and LMS Compatibility

- a. Courses must be designed for seamless integration with Canvas LMS and should be SCORM compliant.
- b. Instructional methods should leverage technology to enhance learning while maintaining a user-friendly interface for students and teachers.

9. Printed Books and Material Kits

- a. Printed books and material kits (including manipulatives) are a necessary component of certain courses and must be provided.
- b. Parents, guardians, and learning coaches must have access to high quality, course-specific resources to support their students.

The vendor must provide detailed descriptions of how their instructional methods will meet these requirements.

*Reach Cyber Charter
School*

Assessment and Evaluation

The selected vendor shall design and integrate a comprehensive assessment and evaluation system within each K-12 asynchronous course. The system must align with Pennsylvania State Standards and any relevant national standards and be designed to measure student learning effectively. Course assessments must reflect multiple levels of student mastery.

The following assessment types must be included in all courses:

1. Formative Assessments:
 - a. embedded within lessons to provide real-time feedback
 - b. includes quizzes, interactive activities, and self-checks
 - c. adaptive or differentiated where applicable to meet diverse learner needs
2. Summative Assessments:

Reach Cyber Charter School

- a. administered at the end of modules or courses to measure mastery
 - b. includes a variety of question types such as multiple-choice, short answer, and performance-based tasks
3. Project and Performance-Based Assessments:
- a. includes projects, presentations, and written assignments
 - b. encourages critical thinking, creativity, and real-world application

Evaluation and Feedback Mechanisms

- Rubrics, answer keys, and item banks for all assessments must be provided.
- Opportunities for student choice in how they are assessed must be included.
- Courses must include opportunities for student self-assessment and reflection.

Accessibility and Equity Considerations

- All assessments must be compliant with WCAG 2.1 AA accessibility standards.
- Alternative assessment options should be provided for students with disabilities.

Integration and Compatibility

- Assessments must integrate seamlessly with Canvas LMS.
- Assessments must be compatible with Turnitin and/or other products that check for plagiarism.
- Assessments should be designed for use in both asynchronous and synchronous environments.

The vendor shall provide a detailed plan for the development, implementation, and validation of assessments within the courseware. Proposals should include sample assessments and demonstrate alignment with best practices in educational measurement.

Coversheet

Career Readiness Update

Section: VII. Information Items
Item: D. Career Readiness Update
Purpose:
Submitted by:
Related Material: Career Readiness ROI Board Report.pdf



career

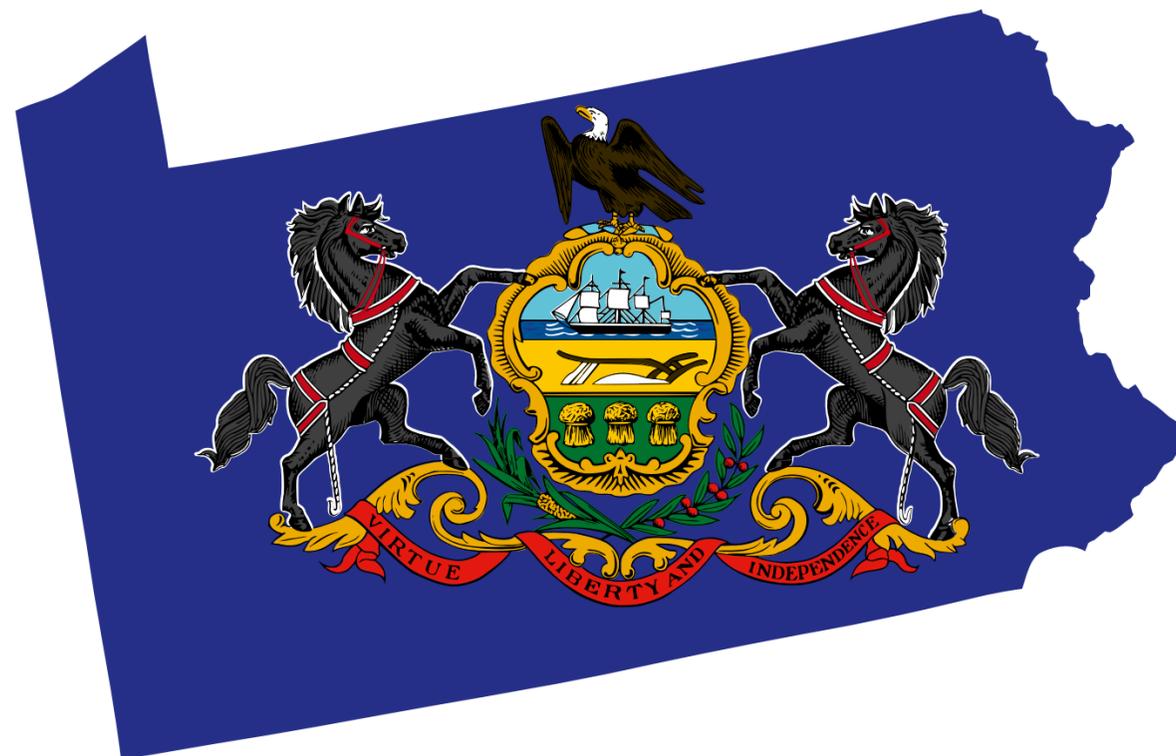
READINESS

R.O.I.

REPORT

career EXPERIENCES

Pennsylvania's Labor & Industry Projections



Arts & Entertainment
46.8%



Healthcare
13%



Tech Services
10.4%



Trades
5.2%

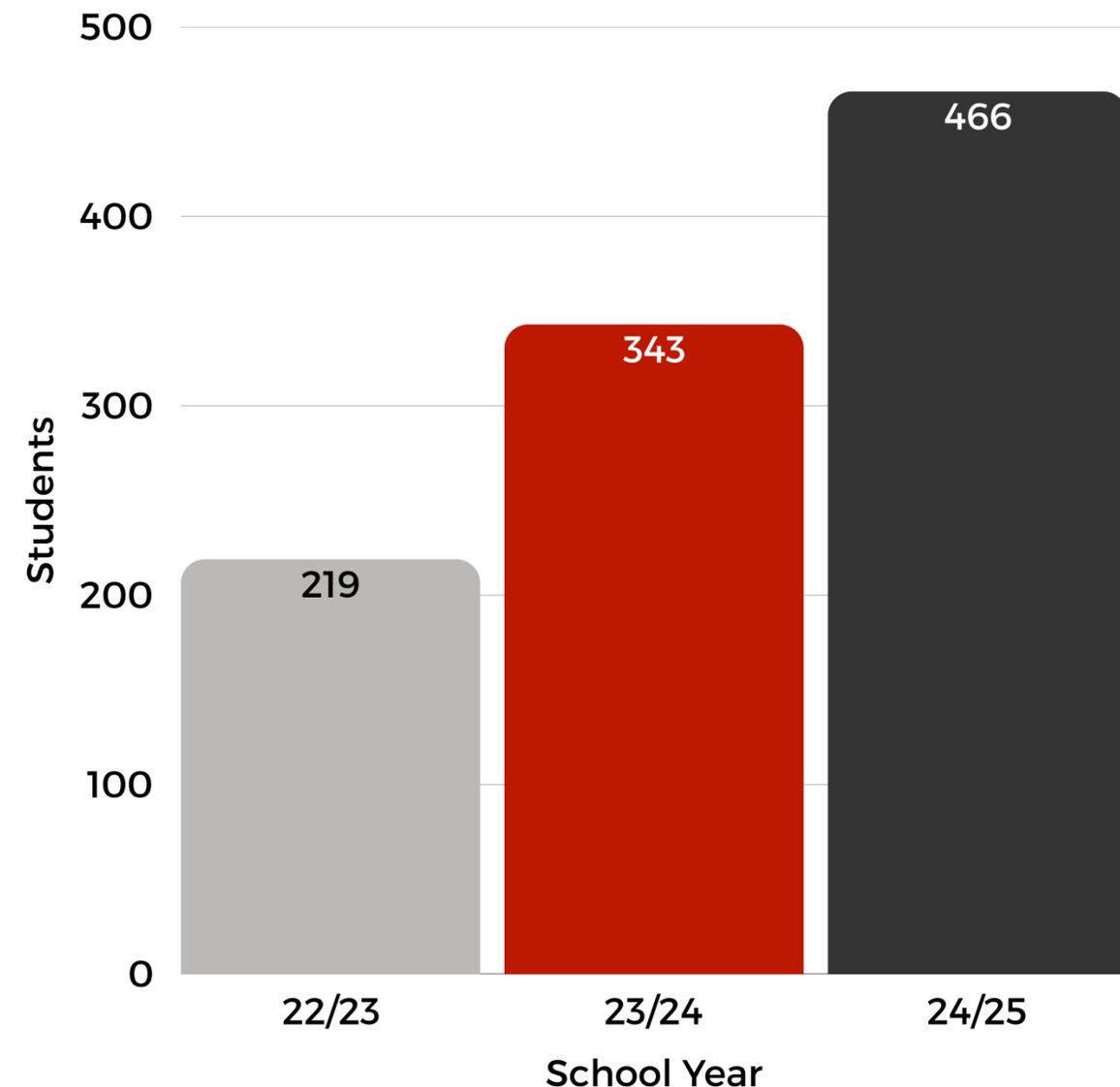
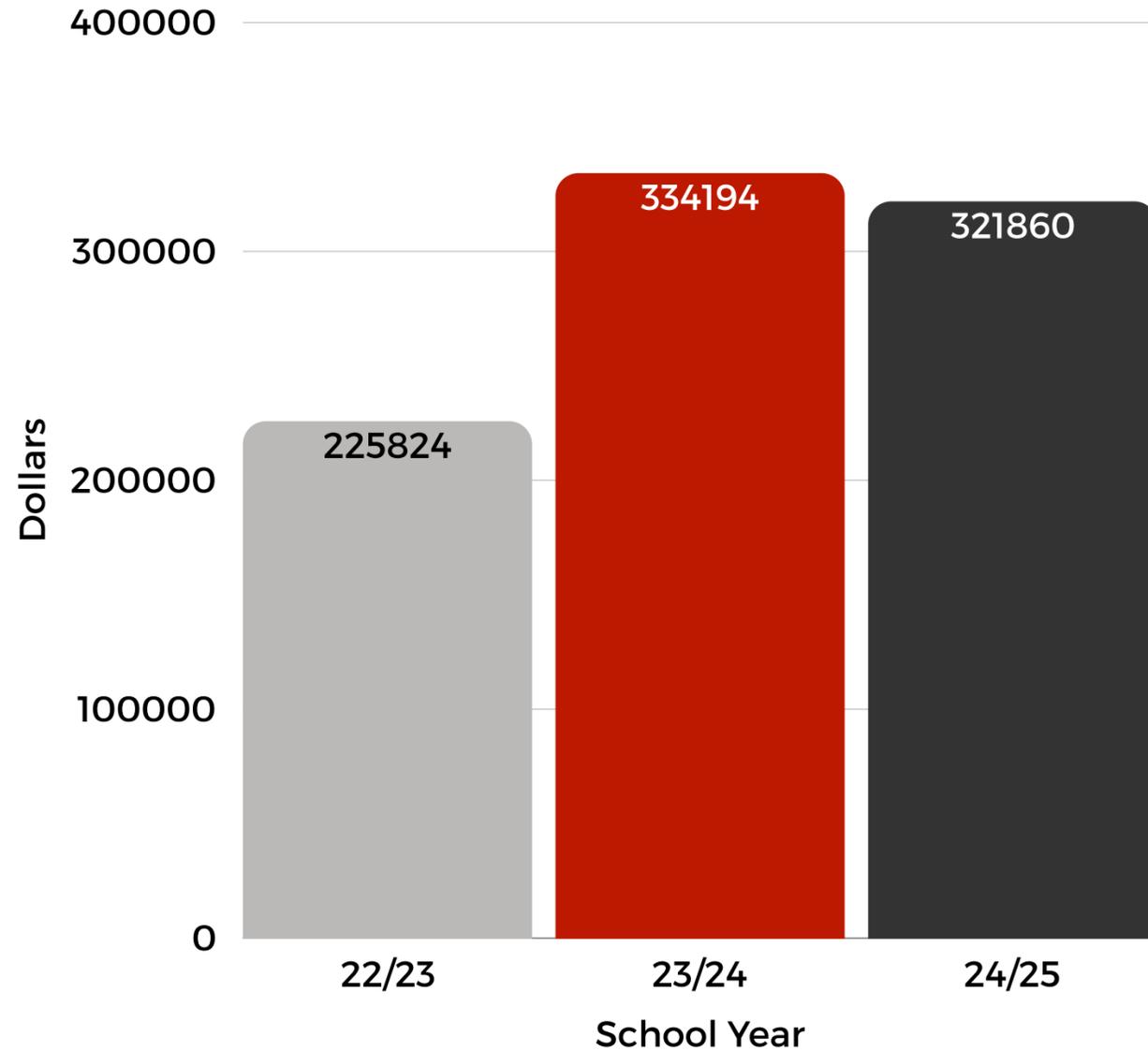
career

EXPERIENCES

Fiscal Year Comparison

200+ Career Readiness Experiences offered to students K-12

36 Career Readiness Experiences are paid for by Reach



**career
EXPERIENCES****Fiscal Year Comparison**
 Represents a K-12 experience for Reach students.

Vendor	Description	22/23	Students	23/24	Students	24/25 (through 3/21/25)	Students
Alaska SeaLife Center	Career mentoring program series	\$725.00	15	\$1,055.00	25		29
Associated Builders & Contractors of Western PA	ABC Western PA - Pathway 2 Build Registered Pre-Apprenticeship					\$2,500.00	1
Association of Women in Forensic Science, Inc	Forensic Science Program	\$27,000.00	10	\$27,000.00	12	\$27,000.00	18
Barbizon School of Harrisburg, LLC	Classes/Internship, HS and MS program	\$12,760.00	7	\$22,330.00	14	\$17,753.00	20
Big Picture Alliance	Digital Media Program	\$7,500.00	3	\$7,500.00	3		
Boys & Girls Clubs of Western PA	National Retail Federation Course	\$3,200.00	4				
Brittanys Minerals & Gifts	4 students and mineral ID kit and hardness kit					\$2,537.72	7
Center for Aquatic Sciences, Inc.	Teen Institute, Shadow Program, Sea Camp	\$18,385.00	53	\$2,380.00	7	\$1,000.00	3
Central Penn Chapter IEC	Pre-Apprenticeship Tuition	\$1,260.00	1				
Elmwood Park Zoo	Keeper for a Day Experiences			\$9,300.00	27	\$8,075.00	17
Fabric 1-9-6-8	Career mentoring course, sewing supplies, Elem/MS and HS program	\$5,923.13	4	\$21,316.60	32	\$1,394.00	14
Finishing Trades Institute	Vocational Intern Partnership Program					\$8,088.00	9
Harrisburg Area Community College	EMT Course	\$925.00	1			\$925.00	1
Harrisburg University of Science and Technology	NUPATHS - Foundations in Information Technology & Penn Foster - Medical Assistant	\$5,400.00	7	\$5,350.00	3	\$900.00	1
IEC of Pennsylvania	Pre-Apprenticeship					\$1,300.00	1
The Jason Phillips Team, LLC	Career Mentoring and Showing Experiences	\$12,000.00	7	\$24,000.00	6	\$24,000.00	13
Keystone Apprenticeship Trust	Pre-Apprenticeship Tuition	\$2,000.00	1	\$2,000.00	1	\$7,000.00	3



carely EXPERIENCES

Fiscal Year Comparison

 Represents a K-12 experience for Reach students.

Vendor	Description	22/23	Students	23/24	Students	24/25 (through 3/21/25)	Students
Level Up Beauty Academy	Online Beginners Lash Training Classic and supplies	-	-	\$2,990.00	23	\$10,500.00	33
Made Institute	Sewing Sessions, Machines and Supplies	\$20,196.96	27	\$14,998.37	17	\$21,597.24	20
Matthew Hartman	Invest in Your Future - After School Club	-	-	-	-	\$9,000.00	3
Media Ed-Tech Institute	Podcasting Course	-	-	\$25,664.81	12	\$25,000.00	13
Metro Sports & Entertainment Group	Esports Education Programming	\$28,800.00	17	-	-	-	-
Moore College of Art of Art and Design	Young Artists Workshop (YAW) Tuition	\$5,940.00	9	\$18,900.00	24	\$12,060.00	19
Myth Partners Inc.	Author Experience	-	-	\$20,000.00	9	-	-
The Nail Academy	LaLa's Salon and Spa program and supplies	-	-	\$72,946.00	82	\$93,900.00	88
The Pennsylvania State University	Penn State Abington Entrepreneurship Challenge	-	-	-	-	\$4,995.00	7
PFEW	PA Free Enterprise Week 2 students	\$590.00	2	\$590.00	2	-	-
Pittsburgh Drone Services, LLC	Recreational Drone Program	\$3,725.00	5	\$5,979.00	17	\$1,548.66	10
Russy's Sweet Treats	Sweet Treat Experience	\$6,000.00	12	\$6,000.00	10	-	-
Sigma Resources LLC	Immersive Game Technology Intern	\$7,894.00	2	\$7,894.00	1	-	-
SUL Studios	Studio Session	-	-	-	-	\$300.00	1
Taste Buds Kitchen State College	Cooking classes, ingredient kits	-	-	-	-	\$19,286.66	120
Weary Arts Group LLC	Online Arts Classes; HS and MS program	\$12,000.00	11	\$12,000.00	6	\$15,750.00	28
WQED Multimedia	Virtual Film Academy	\$43,600.00	21	\$24,000.00	10	\$4,950.00	7
	TOTAL	\$225,824.09	219	\$334,193.78	343	\$321,360.28	486

2024/2025

career

EXPERIENCES



486

Students have
completed/completing
Experiences

88

Highest Attendance
**The Nail Academy: LaLa's
Salon & Spa**

\$94K

Highest Expenditure
Total

career

PROGRAMS

EMPOWERING FUTURES AT REACH CYBER CHARTER SCHOOL

Our innovative, tailor-made programs—designed by Reach and led by our dedicated educators—equip students with the critical skills and hands-on experience needed to confidently step into the workforce and shape their futures after graduation.



01

Carpentry

The Virtual Carpentry Program equips students with foundational knowledge in construction, including blueprint reading, safety protocols, and hands-on skills necessary for the skilled trades. Through interactive virtual learning, students engage with real-world applications that prepare them for careers in the industry. As part of their training, students have the opportunity to earn an OSHA 10 certification in construction, ensuring they are well-versed in workplace safety standards.

02

Veterinary Science

The Virtual Veterinary Science Program introduces students to the fundamentals of animal care, medical procedures, and clinic operations. This program provides an engaging and practical approach to learning, helping students develop the skills necessary for careers in veterinary medicine. To enhance their industry readiness, students can earn an OSHA 10 certification in healthcare, reinforcing essential safety protocols in veterinary settings.

03

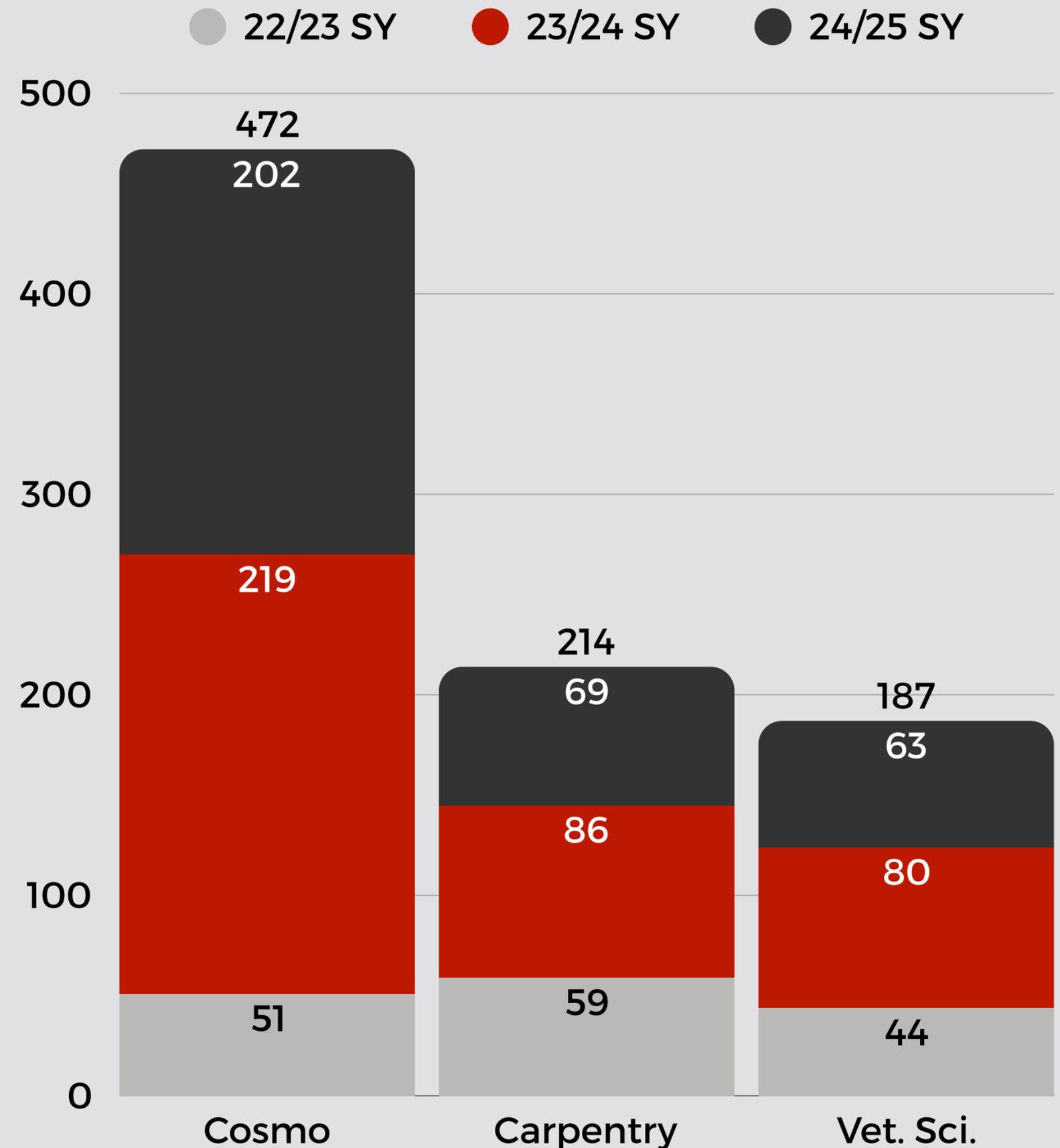
Cosmetology

The Virtual Cosmetology Program offers students the opportunity to master hairstyling, skincare, and salon management techniques. By providing a strong foundation in cosmetology best practices, this program prepares students for careers in the beauty industry. To further support their career readiness, students have the opportunity to earn an OSHA 10 certification in cosmetology, ensuring they understand workplace safety and sanitation requirements.



CAREER *program* ENROLLMENT

Reach Cyber Charter School is dedicated to preparing students for the workforce by offering innovative virtual career readiness programs. These programs provide hands-on learning experiences in high-demand industries and ensure students graduate with industry-recognized credentials.



student REFLECTIONS



EMPOWERING FUTURES AT REACH CYBER CHARTER SCHOOL

Using our Canvas LMS, we developed 'My Field Experience' to help Reach collect authentic career artifacts from students. This initiative not only supports our students' career readiness but also sets a standard for career education across Pennsylvania.

99

NUMBER OF STUDENTS THAT COMPLETED A REFLECTION OF THEIR EXPERIENCES LAST SCHOOL YEAR.

71%

STATED THAT THE EXPERIENCE MAINTAINED OR INCREASED THEIR INTEREST IN THE CAREER.

- *THE INCREASED INTEREST HAS LEAD TO THE CREATION OF A LEVEL 2 FOR:**
- REAL ESTATE
 - DRONE (FROM BASIC KNOWLEDGE & REPAIR TO FAA CERTIFICATION)
 - NAIL TECHNICIAN (COLLABORATION WITH OUR COSMO. TEACHER IS ALREADY PLANNED FOR THE COMING SCHOOL YEAR)

Student SUCCESSSES



- **PNC PartnerUp:** Student was hired by PNC in their Fraud/Cybersecurity department after completing the experience. She will start in the Fall.



- **Virtual Carpentry:** A student excelled in our carpentry program, which paved the way for her enrollment in the Finishing Trades Institute (FTI). She proudly represents one of the first Reach students to graduate from FTI, marking a milestone for both her and our program.

- **Associated Builders & Contractors (ABC):** Multiple students have participated in and completed this pre-apprenticeship and were offered employment by member organizations of ABC Keystone & ABC West. In the West chapter, Reach had their 1st female participant.

- **Vet. Sci.:** Student participated in our Vet. Sci. program, inspiring her to pursue Johnson College's Vet. Tech. program. For her Service Learning Project, she sold homemade dog treats at her workplace, donating proceeds to two local shelters. With support from Jessica Ramsey, she was accepted to Johnson College and is awaiting scholarship results. She will be the first in her family to attend college.



Student REFLECTIONS CONT.

- Becoming a nail technician is a career I am interested in pursuing. I find the whole process of making the nails very enjoyable and interesting. While I still need to develop my technical skills in this area, I would be pleased to peruse this career field more.
- I am definitely still interested in healthcare but I really want to be a nurse. I had an interest in the surgical assistant position but still want to complete a nursing degree.
- I am still interested in being in law enforcement, I have already spoken to my parents about it multiple times. I have two options for myself currently. Apply right out of High school or go to college and go federal law enforcement.
- These past few years I've been trying to figure out what I wanted to do in life and I think that doing nails is a great way to show my creativity and earn a living.
- I am still interested in pursuing this career. I have done extensive research on the industry, and I believe that this career offers me the opportunity to use my skills and knowledge to have a positive impact on the world. I am passionate about this field, and I am eager to learn more and gain the experience necessary to succeed.
- I was so interested while completing this, I always look forward to Film Academy. I was really sad when it ended because I made a whole lot of memories in the program.
- After participating in the Moore College of the Arts experience, I do believe this is a career I am still interested in pursuing. Anything in relation to the arts is very competitive and, usually, not very lucrative. I am aware of this which is why I am not so picky, and am willing to take on any project I can get. This is why I would primarily like to focus on visual development in the gaming and film industry as works such as character design fall into that category. Therefore, this career is definitely one that I will hopefully be seeing more of in the future.
- Although I haven't pinpointed what I want to do in the field the experience helped me understand my options.
- I am pursuing the arts in the future but not the performing arts. I'm pursuing Interior Design after high school and this career choice fits who I am. I still love modeling and acting.
- I love acting and singing. It is something that I want to do for the rest of my life.
- I am still interested in the art field. I plan to use this career as a backup if my first choice does not work out or I learned from experience in the field I don't want to do it anymore. I have also gotten my passion for drawing reignited with my 10 weeks there.
- I am still interested in the art field. I plan to use this career as a backup if my first choice does not work out or I learn from experience in the field that I don't want to do it anymore. I have also gotten my passion for drawing reignited with my 10 weeks in this experience.
- I am very interested in pursuing a drone career and I have learned about many possible jobs involving drones. I would like to learn how to fix drones and I would like to get my professional drone license.