



Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School

Published on November 14, 2024 at 9:44 AM EST
Amended on November 18, 2024 at 2:02 PM EST

Date and Time

Wednesday November 20, 2024 at 9:00 AM EST

Location

750 East Park Drive, Suite 204
Harrisburg, PA 17111

Agenda

Presenter

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four

Presenter

(24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

A. Approval of Agenda David Taylor

IV. Oral Reports

A. CEO's Report Jane Swan

- 1. CEO Report
- 2. Enrollment Report

B. Human Resources Update Michael Garman

- 1. Staffing Report

C. Financial Report Karen Yeselavage

D. Holiday Outreach Update Rachel Graver

V. Consent Items

A. Approval of Minutes from the October 16, 2024, Board Meeting

B. Approval of Staffing Report

C. Approval to Renew Agreement with Solarwinds Nate Laird

Additional agent licenses added to accommodate expanded functional usage of the ticketing system by Reach Staff and the external service desk.

Presenter

- D.** Approval to Renew Agreement with GDC IT Nate Laird

To restock desktop workstations to fulfill student population needs.

- E.** Approval to Renew LineWize Agreement Nate Laird

Three-year continuation of student safety solution with enhanced image content awareness alerts to combat website filtering avoidance by students.

- F.** Approval of Agreement with ABC West JD Smith

This program prepares students with foundational knowledge applicable to any of the registered apprenticeship trades available through ABC Keystone. Classes are conducted at ABC Keystone's training facility in Manheim, PA. Upon completion of the program, graduates receive credit towards registered apprenticeship, along with an OSHA-10 card and a certificate of completion.

VI. Action Items

- A.** Approval of Affiliation Agreement with Indiana University of Pennsylvania LeeAnn Ritchie

This agreement establishes the relationship between Indiana University of Pennsylvania, an educational institution in the State System of Higher Education, Commonwealth of Pennsylvania and Reach Cyber Charter School for educator field experiences.

- B.** Approval of Partnership with Paradigm Cyber Ventures JD Smith

Reach Cyber Charter School is thrilled to announce a powerful new partnership with Paradigm Cyber Ventures to offer a cutting-edge cybersecurity program for our students. With over 448,000 unfilled cybersecurity positions in the U.S. and cyber threats on the rise, we're stepping up to address this critical workforce need. Paradigm Cyber Ventures brings an industry-leading program to our school, designed to equip students with real-world cybersecurity skills, professional certifications, and direct connections to top industry partners. This partnership offers unparalleled support, hands-on learning, and certification opportunities that set our students on a path toward thriving cybersecurity careers or further education. Together, we're empowering the next generation of cyber leaders and preparing our students for an ever-evolving digital landscape.

Podcast Episode with retired FBI Supervisor/Special Agent Darren Mott, The Cyber Guy Podcast: Matthew Miller of Paradigm Cyber Ventures (<https://paradigmcyberventures.com/>) talks about his company's work with public schools to bring unique cybersecurity learning opportunities to students. Listen here: <https://www.podbean.com/ew/pb-nwvam-1520081> start at 7:12

- C.** Approval to Purchase MaxCase hard cover for Wacoms Nate Laird

Presenter

Wacom hardcases to protect devices and increase ruggedness.

- D. Approval of Agreement with Taste Buds Kitchen for Elementary and Middle School JD Smith

- \$30/student (10-48 students per session) + materials and supplies (\$45+ shipping/each for pizza kits, \$75 + shipping/each for cookie and gingerbread kit)
- Students will virtually attend Taste Buds Kitchen (TBK) workshops in 90- minute sessions with options to make pizza (K8), cookies (K3), and gingerbread houses (4-8). Each session will be an individual registration.
- Sessions are conducted via zoom and TBK will ensure materials for each session are mailed to students who are registered.

VII. Information Items

- A. Quarterly CSI Update Kelly McConnell
- B. Library Partnership Program Brandie Karpew
- C. Government Affairs Update Brandie Karpew
- D. Civil Air Patrol Cadet Program JD Smith

Reach will partner with Civil Air Patrol (CAP), which is a 501(c)3 non-profit organization that serves as the civilian auxiliary to the U.S. Air Force. The Cadet Program is one of CAP's three missions.

As a CAP cadet, Reach's students will participate in a year-round program where they fly, learn to lead, hike, camp, get in shape and push themselves to new limits.

The program transforms youth into dynamic citizens and aerospace leaders through a curriculum that focuses on four elements: leadership, aerospace, fitness, and character.

As students participate in these four elements, they advance through a series of achievements, earning honors and increased responsibilities along the way. Many of the nation's astronauts, pilots, engineers, and scientists first explored their careers through CAP. The leadership skills, self-confidence, and discipline Reach students gain will prepare them to achieve whatever goals they set for themselves in life.

Reach students, ages 12-18 years of age are eligible to become CAP cadets.

VIII. Executive Session

Presenter

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

IX. Closing Items

A. Adjourn Meeting

Adjournment and Confirmation of Next Meeting – Wednesday, January 15, 2025 at 9:00 a.m.

Coversheet

CEO's Report

Section: IV. Oral Reports
Item: A. CEO's Report
Purpose:
Submitted by:
Related Material: Board Report.pdf
Monthly Board Report November 2024.pdf



Reach Cyber Charter School

750 East Park Drive

Suite 204

Harrisburg, PA 17111

(717) 704-8437

reachcyber.org

To: Reach Board of Trustees

Fr: Jane Swan, CEO

Re: Reaching our Potential

Date: November 20, 2024

Quarter two is well underway at Reach! There are so many ways our Reach team is working toward carrying out the Reach vision; to inspire and nurture future success for all students! We also remain focused on our mission to promote academic growth and build curiosity through integrated STEM opportunities, K-12 personal instruction and career exploration!

Quarter one highlights include successfully meeting our Comprehensive Support and Improvement targets, holding Back to School events across the state, providing UFLI literacy instruction at the Elementary level and Elementary, Middle School and High School teams participating in the Math Network Improvement Community, High Leverage Practices to Address Systemic Inequity in K-12 Mathematics! Also, progress reports were published for all students on November 13, 2024!

Not only do we celebrate the accomplishments above, but we know many voices and talents make for amazing work! I have held two CEO staff advisory committee meetings with 50 people as an ongoing, quarterly, opportunity to listen and share. A new Communication Committee and a new Professional Development Committee met for the first time to ensure collaboration across the school!

Additionally, STEM camps, Career opportunities, Family Mentor meet and greets, and Literacy nights continue to encourage innovation and curiosity for our families! Through all these endeavors and, most importantly, the continued individualized instruction and attention by all our Reach team helps us to inspire and nurture growth and success for our learners!



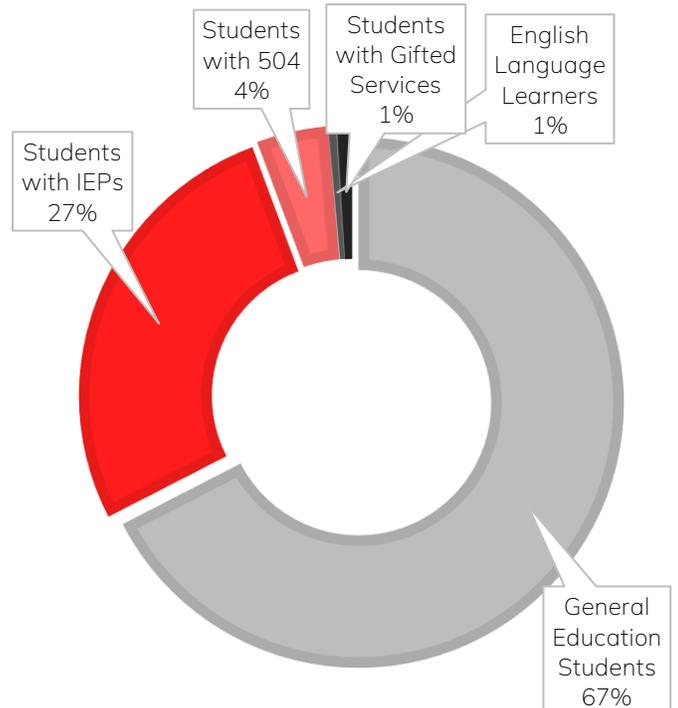
School Data Update

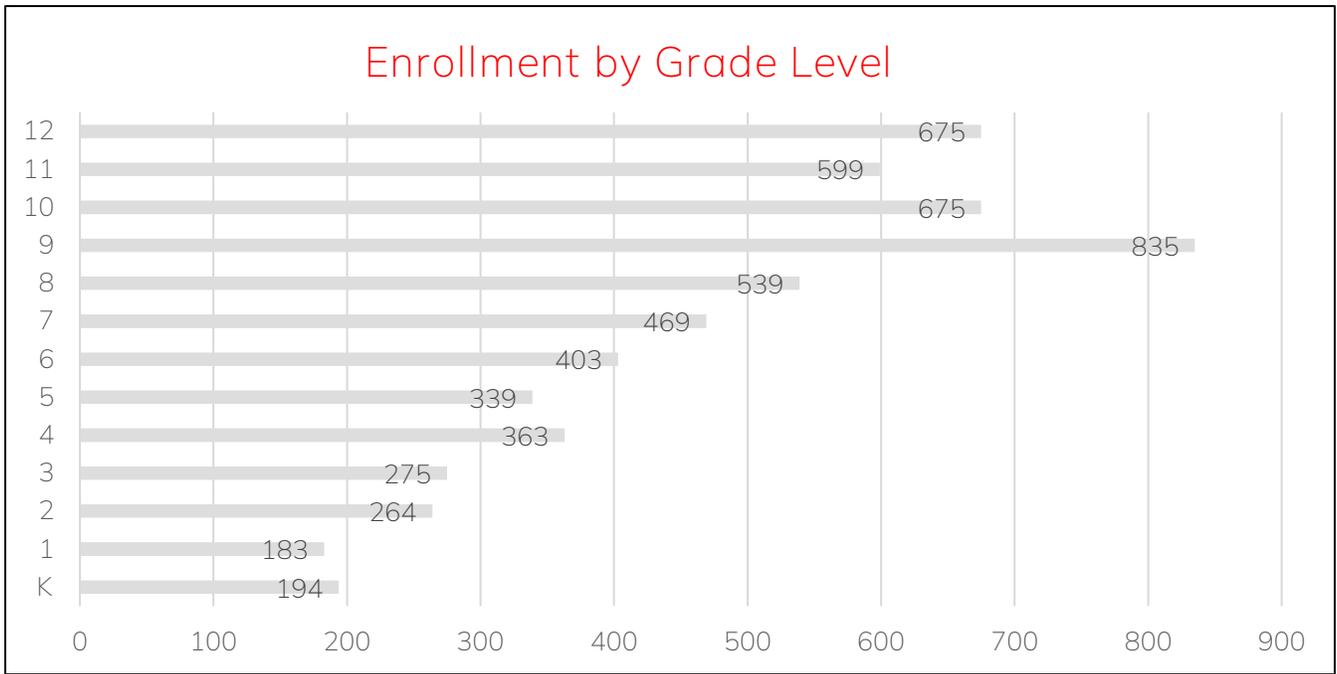
November 2024

Currently Enrolled for 24-25	Enrollment Change 30 Days
5813	+40
New Enrollments Last 14 Days	93
New Applications Last 14 Days	141
Complete New Student Applications (Not included in Current Enrollment)	211
Unsubmitted Applications (Application Started but Not Complete)	185

STUDENT DEMOGRAPHICS	POPULATION
White	49%
Black or African American	24%
Hispanic	16%
Two or More Races	8%
Asian	1%
Am. Indian/Alaskan Native	<1%
Native Hawaiian/ Other Pac. Islander	<1%

SPECIALIZED INSTRUCTION





Coversheet

Human Resources Update

Section: IV. Oral Reports
Item: B. Human Resources Update
Purpose:
Submitted by:
Related Material: Board Staffing Report-November_2024.pdf

REACH Staffing Report November 2024

24-25 School Year Budgeted Staff = 903

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	720 (718)	27 (81)	21 (24)
12-month Staff	152 (143)	6 (13)	3 (3)
Grand Total	872 (861)	33 (94)	24 (27)

New Hires

First Name	Last Name	Job Title	Compensation	Start Date
Maya	Noble	High School Special Education Teacher (Rehire)	\$56,700	11/5/2024
Meghan	Duran	EL Specialist	\$64,530	01/7/2025
Heather	Schlein	Instructional Coach – Literacy	\$69,800	01/7/2025

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date
Nate	Laird	Manager of Desktop Support	Interim Director of Technology	\$108,000	11/1/2024

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Nicole	Wentzel	Family Mentor	10/17/2024
Scott	Shedd	Director of Technology	11/7/2024
Adrienne	Martinez	Math Interventionist	11/13/2024
Catherine	Gallagher	Middle School Teacher	11/22/2024

Coversheet

Financial Report

Section: IV. Oral Reports
Item: C. Financial Report
Purpose:
Submitted by:
Related Material: Oct 2024 Treas Report.pdf

BACKGROUND:

Report Highlights and Key Issues:

- **Four months into the 24/25 fiscal year we have recognized about 26% of our annual budgeted revenue, which is slightly less than anticipated due to our enrollments being less than expected for the 24/25 school year. Approximately 46% of our federal revenues have been recognized due to the closeout of the ARP ESSER program, which ended 9/30/24.**
- **All year-to-date expense categories are under budget compared to the total annual budget for 24/25. Certain expenses including but not limited to purchased property services (rentals) and supplies are expended at a higher rate during the first months of the school year due to venue rentals for back to school events, state testing venue deposits, and the purchase of logo items for the school year.**
- **The first distribution of grocery vouchers to our families occurred during the month of October, in the amount of \$875,000.**
- **Beginning fund balance as of July 1, 2024 is subject to change, pending the completion of the independent audit for the 23/24 fiscal year.**

Reach Cyber Charter School
Revenue and Expense Statement- Budget to Actual
2024-2025 Year to Date as of 10/31/24

	Oct 2024	Fiscal YTD through 10/31/24	2024/2025 Approved Budget	Year to Date % of Budget Recognized/ Expended
Revenues:				
Function 6000- Local Sources	\$ 10,919,609	\$ 36,820,305	\$ 142,944,187	25.76%
Function 7000- State Sources	\$ -	\$ -	\$ 172,000	0.00%
Function 8000- Federal Sources	\$ 448,209	\$ 2,074,505	\$ 4,496,731	46.13%
TOTAL REVENUES	\$ 11,367,818	\$ 38,894,810	\$ 147,612,918	26.35%
Expenditures:				
Function 1000- Instructional Programs				
100- Salaries	\$ 2,904,943	\$ 7,171,377	\$ 38,684,961	18.54%
200- Employee Benefits	\$ 867,633	\$ 2,837,998	\$ 11,470,091	24.74%
300- Purchased Professional and Tech Svcs	\$ 190,273	\$ 2,474,074	\$ 7,956,000	31.10%
400- Purchased Property Services	\$ 24,083	\$ 64,961	\$ 400,000	16.24%
500- Other Purchased Services	\$ 438,475	\$ 1,578,548	\$ 4,715,750	33.47%
600- Supplies	\$ 34,832	\$ 266,239	\$ 6,730,900	3.96%
800- Dues, Fees, Other	\$ 3,881	\$ 622	\$ 850	73.16%
Subtotal 1000- Instructional Programs	\$ 4,464,120	\$ 14,393,818	\$ 69,958,552	20.57%
Function 2000- Support Services				
100- Salaries	\$ 1,687,950	\$ 5,354,983	\$ 21,978,106	24.37%
200- Employee Benefits	\$ 545,289	\$ 2,019,056	\$ 6,516,508	30.98%
300- Purchased Professional and Tech Svcs	\$ 219,540	\$ 860,068	\$ 6,297,925	13.66%
400- Purchased Property Services	\$ 67,127	\$ 350,627	\$ 702,121	49.94%
500- Other Purchased Services	\$ 255,758	\$ 1,783,424	\$ 5,000,300	35.67%
600- Supplies	\$ 223,475	\$ 736,047	\$ 1,020,350	72.14%
700- Fixed assets (prior to capitalization)	\$ -	\$ -	\$ 1,000,000	0.00%
800- Dues, Fees, Other	\$ 35,211	\$ 69,940	\$ 175,600	39.83%
Subtotal 2000- Support Services	\$ 3,034,350	\$ 11,174,144	\$ 42,690,910	26.17%
Function 2000- Non Cash Support Services				
700- Depreciation (non-cash)	\$ 349,162	\$ 1,397,105	\$ -	-
Function 3000- Non Instructional/ Community Services				
100- Salaries	\$ 466,097	\$ 1,178,837	\$ 5,851,988	20.14%
200- Employee Benefits	\$ 126,765	\$ 412,942	\$ 1,735,114	23.80%
300- Purchased Professional and Tech Svcs	\$ 300	\$ 1,210	\$ 46,500	2.60%
400- Purchased Property Services	\$ 8,493	\$ 15,235	\$ 82,000	18.58%
500- Other Purchased Services	\$ 16,862	\$ 28,186	\$ 107,500	26.22%
600- Supplies	\$ 917,380	\$ 943,787	\$ 4,556,500	20.71%
800- Dues, Fees, Other	\$ 4,459	\$ 10,676	\$ 192,500	5.55%
Subtotal 3000- Non Instructional/ Community Services	\$ 1,540,356	\$ 2,590,875	\$ 12,572,102	20.61%
TOTAL EXPENDITURES	\$ 9,387,988	\$ 29,555,942	\$ 125,221,565	23.60%
NET INCREASE/ (DECREASE)	\$ 1,979,830	\$ 9,338,868	\$ 22,391,353	
Beginning Fund Balance (unaudited)		\$ 78,229,359		
ENDING FUND BALANCE		\$ 87,568,227		

Reach Cyber Charter School
Year to Date Expenditures-10/31/24 vs. 10/31/23

	Year to date 10/31/24	Year to date 10/31/23	Change from Prior Year
Revenues:			
Function 6000- Local Sources	\$ 36,820,305	\$ 36,900,417	\$ (80,112)
Function 7000- State Sources	\$ -	\$ -	\$ -
Function 8000- Federal Sources	\$ 2,074,505	\$ 2,146,063	\$ (71,558)
TOTAL REVENUES	\$ 38,894,810	\$ 39,046,480	\$ (151,670)
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	\$ 7,171,377	\$ 7,421,599	\$ (250,222) (1)
200- Employee Benefits	\$ 2,837,998	\$ 2,457,687	\$ 380,311
300- Purchased Professional and Tech Svcs	\$ 2,474,074	\$ 1,990,985	\$ 483,089
400- Purchased Property Services	\$ 64,961	\$ 85,622	\$ (20,661)
500- Other Purchased Services	\$ 1,578,548	\$ 1,350,331	\$ 228,217
600- Supplies	\$ 266,239	\$ 4,870,750	\$ (4,604,511) (2)
700- Property	\$ -	\$ -	\$ -
800- Dues, Fees, Other	\$ 622	\$ 2,243	\$ (1,621)
Subtotal 1000- Instructional Programs	\$ 14,393,818	\$ 18,179,217	\$ (3,785,399)
Function 2000- Support Services			
100- Salaries	\$ 5,354,983	\$ 5,922,521	\$ (567,538) (1)
200- Employee Benefits	\$ 2,019,056	\$ 1,775,754	\$ 243,302
300- Purchased Professional and Tech Svcs	\$ 860,068	\$ 1,345,444	\$ (485,376)
400- Purchased Property Services	\$ 350,627	\$ 140,686	\$ 209,941
500- Other Purchased Services	\$ 1,783,424	\$ 1,873,396	\$ (89,972)
600- Supplies	\$ 736,047	\$ 388,745	\$ 347,302
700- Property	\$ 1,397,105	\$ 1,184,836	\$ 212,269
800- Dues, Fees, Other	\$ 69,940	\$ 121,962	\$ (52,022)
Subtotal 2000- Support Services	\$ 12,571,249	\$ 12,753,344	\$ (182,095)
Function 3000- Non Instructional/ Community Services			
100- Salaries	\$ 1,178,837	\$ 84,514	\$ 1,094,323 (1)
200- Employee Benefits	\$ 412,942	\$ 23,737	\$ 389,205
300- Purchased Professional and Tech Svcs	\$ 1,210	\$ 1,500	\$ (290)
400- Purchased Property Services	\$ 15,235	\$ 9,535	\$ 5,700
500- Other Purchased Services	\$ 28,186	\$ 25,264	\$ 2,922
600- Supplies	\$ 943,787	\$ 123,220	\$ 820,567 (3)
800- Dues, Fees, Other	\$ 10,676	\$ 23,242	\$ (12,566)
Subtotal 3000- Non Instructional/ Community Services	\$ 2,590,875	\$ 291,012	\$ 2,299,863
TOTAL EXPENDITURES	\$ 29,555,942	\$ 31,223,573	\$ (1,667,631)
Net Increase/Decrease in Fund Balance/Equity	\$ 9,338,868	\$ 7,822,907	\$ 1,515,961

Notes:

- 1) Salaries of certain positions, mostly Family Mentors, were found to be coded in the incorrect PDE account code and have been reclassified to the appropriate account code for the 24/25 school year
- 2) During the 23/24 school year, Reach purchased 10,000 WACOM student writing peripherals including the tablet, case, stylus, and warranty, totaling \$4.1 million.
- 3) The first distribution of grocery vouchers for the 24/25 school year occurred in October 2024. In the prior 23/24 school year, the first distribution did not occur until November 2023.

Reach Cyber Charter School
October 2024- Checks and ACH Disbursements greater than or equal to \$20,000

Date	Payee	Document no.	Amount	Description
10/1/2024	V0897--GDC IT Solutions	31312730001490	40,900.00	Equipment deployment and return services
10/1/2024	V1058--Accelerate Education Incorporated	5088	55,728.00	K5 Core Only FT Seat (132); Grade 6-12 Per Semester Content (1268)
10/3/2024	V1122--Crane Communications, Inc.	31312730001497	23,530.00	September digital media campaign- Digital Social and Display
10/3/2024	V1290--Granular Insurance Company	31312730001494	78,980.39	October 2024 Medical Insurance Stop Loss
10/3/2024	V0439--gThankYou, LLC	31312730001495	874,598.80	Grocery Vouchers
10/4/2024	V0773--Logistics Plus, Inc.	31312730001500	589,718.95	Aug 2024 Storage, order processing, carton pick, UPS shipping, returns, inbounding
10/7/2024	V0419--Capital Blue Cross	EFT	193,090.98	Medical Claims/ Claim admin fees
10/9/2024	V0048--Therapy Source, Inc	31312730001504	21,996.65	August 2024 Related Services
10/9/2024	V0897--GDC IT Solutions	31312730001505	30,222.00	Equipment deployment and return services
10/11/2024	V1316--HealthEquity, Inc.	EFT	24,532.76	Health Savings Account
10/15/2024	V0943--Focus Holdings LLC	5140	21,517.60	Focus Communication Module \$2.60/student annually (7,526 quantity)
10/15/2024	V1311--The Nail Academy	31312730001509	57,318.00	Career Experience for 61 students including supply kits
10/15/2024	V0369--UKG Inc.	31312730001510	72,310.83	Ultipro Core HR/Payroll Subscription Fees Oct-Dec 2024
10/21/2024	V0419--Capital Blue Cross	EFT	158,934.49	Medical Claims/ Claim admin fees
10/22/2024	V1232--North Lane Technologies, Inc	31312730001517	300,000.00	Prefunding of Student Technology Reimbursement Account
10/25/2024	V1122--Crane Communications, Inc.	31312730001522	160,232.00	October digital campaign- SEM, Social, RTB, Connected TV
10/28/2024	V0419--Capital Blue Cross	EFT	352,617.11	Medical Claims/ Claim admin fees
10/29/2024	V0897--GDC IT Solutions	31312730001527	126,726.00	Equipment deployment and return services; Level 1 Service Desk Support Tier 2
10/31/2024	V0426--New York Life	31312730001534	23,859.32	October Employee Life Insurance
10/31/2024	V1118--Discovery Education, Inc.	31312730001529	38,675.00	Discovery Education Experience Virtual School- 6500 students
10/31/2024	V0078--Union Deposit Corporation	31312730001532	43,248.24	Monthly Building Rent
10/31/2024	V0985--Edmentum, Inc	31312730001531	54,000.00	Monthly Building Rent
10/31/2024	V0020--Charter Choices, Inc.	31312730001536	55,000.00	Outsourced Business Services- Estimate billing for 24/25
10/31/2024	V1485--LinkIt (Advanced Assessment Systems, Inc.)	31312730001533	64,325.00	Courses: Unlimited enrollment subscription (540)
10/31/2024	V1383--Abnormal Security Corporation	31312730001530	70,182.02	Inbound Email Security, takeover protection, abuse mailbox automation- 6 months

Reach Cyber Charter School

Balance Sheet

October 31, 2024

ASSETS

Cash and Short Term Investments:

Cash and Money Market Funds	\$ 12,648,557
Mutual Funds	\$ 12,207,986
Other Cash Equivalents	\$ 1,000,217
Fixed Income Treasury Bonds	\$ 42,905,515

Total Cash and Short Term Investments **\$ 68,762,275**

Other Current Assets:

Local District Receivables	\$ 15,686,465
Federal and State Program Receivables	\$ 216,558
Allowance for Doubtful Accounts	\$ (244,558)
Prepaid Expenses	\$ 887,639
Other Current Receivables	\$ 17,715

Total Other Current Assets **\$ 16,563,819**

Other Non-current Assets:

Security Deposit	\$ 8,917
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Total Other Non-current Assets **\$ 8,917**

Fixed Assets:

Furniture	\$ 33,207
Computer Hardware	\$ 11,815,723
Leasehold Improvements	\$ 178,090
Equipment	\$ 1,105,506
Right to Use- Building Lease	\$ 1,287,352
Accum Depr: Furniture	\$ (22,049)
Accum Depr: Computer Hardware	\$ (6,851,227)
Accum Depr: Leasehold Improvements	\$ (105,500)
Accum Depr: Equipment	\$ (399,026)
Accum Depr: Right to Use Building	\$ (395,232)

Net Fixed Assets **\$ 6,646,844**

Total Assets **\$ 91,981,855**

LIABILITIES

Current Liabilities:

Accounts Payable	\$ 648,672
Accrued Payroll, Taxes, Pension, Withholdings	\$ 464,014
Due to Local Districts	\$ 1,073,098
Operating Lease Liability- Short Term	\$ 400,120
Other Current Liabilities	\$ 1,723
Unearned Revenue	\$ 1,138,215

Total Current Liabilities **\$ 3,725,842**

Non-Current Liabilities:

Other Non-Current Liabilities	\$ 687,786
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Total Liabilities **\$ 4,413,628**

FUND BALANCE

Invested in Capital	\$ 6,646,844
Reserved Fund Balance	\$ 60,634,983
Undesignated Fund Balance	\$ 20,286,400

Ending Fund Balance **\$ 87,568,227**

Total Liabilities and Fund Balance **\$ 91,981,855**

Coversheet

Approval of Minutes from the October 16, 2024, Board Meeting

Section: V. Consent Items
Item: A. Approval of Minutes from the October 16, 2024, Board Meeting
Purpose:
Submitted by:
Related Material: 2024_10_16_board_meeting_minutes.pdf



Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time

Wednesday October 16, 2024 at 9:00 AM

Location

800 East Park Drive
Harrisburg, PA 17111

Trustees Present

Anthony Alexander, David Taylor, Gail Hawkins Bush, Leigh Kraemer-Naser, Marcella Arline, Matthew Ryan, Paul Donecker

Trustees Absent

Ralph Woodard

Guests Present

Alex Lewis (remote), Alicia Swope, Andy Gribbin, Brandie Karpew, Cody Smith, Devin Meza-Rushanan, Gregory McCurdy, JD Smith, Jackie Hershey (remote), Jane Swan, Karen Yeselavage, Kelly McConnell, LeeAnn Ritchie, Lisa Blickley, Michael Garman, Patricia Hennessy, Rachel Graver, Scott Shedd, Stephanie Lane

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School Board of Trustees to order on Wednesday Oct 16, 2024 at 9:00 AM.

II. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed.

Marcella Arline made a motion to approve the agenda.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Jane Swan, Chief Executive Officer, shared an update about recent events that have occurred since the beginning of the school year particularly highlighting the Back To School events across the state, the annual week of STEM, and completion of the school year's first benchmark.

Current enrollment is 5,773 students, with 106 of those being new enrollments within the last 14 days.

B. Human Resources Update

Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting the 874 current staff members and 83% of staff who are 10-month staff. There are currently 29 unfilled positions, 7 of which are posted and/or pending, and 22 on hold.

There have been 27 new hires this school year and 22 departures.

C. Financial Report

Karen Yeselavage, Director of Finance, reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

V. Consent Items

A.

Approval of Consent Items

Mr. Taylor asked board members to consider the items from the Consent Items. No questions or concerns were noted.

- Approval of Minutes from the September 18, 2024, Board Meeting
- Approval of Staffing Report
- Approval of Renewal with ABC Keystone

Leigh Kraemer-Naser made a motion to approve the Consent Items and the minutes from Reach Cyber Charter School on 09-18-24.

Gail Hawkins Bush seconded the motion.

The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Agreement with Fabric 1-9-6-8 for Middle School

JD Smith, Director of Career Readiness and EDIB, shared details of an agreement with Fabric 1-9-6-8, a sewing workshop course, for Middle School age students.

Anthony Alexander made a motion to approve the agreement with Fabric 1-9-6-8.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of 2025 Benefits Renewal

Lisa Blickley provided an overview of the benefits renewal highlighting key data relevant to the renewal.

Marcella Arline made a motion to absorb the cost of the employee program within the school budget for the next year while educating staff about increased future employee contributions.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

Matthew Ryan made a motion to approve the 2025 Benefits Summary.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

C. Approval of Agreement with Westmoreland Hospital

Mr. Smith shared information about a partnership to introduce students to careers in the medical field. The program had previously been paid for with grant funding, but the grant has now expired so Mr. Smith is asking for school funding. The offered programs include:

- Nursing

- Psychology
- Radiology
- EMT
- Behavioral Health
- Social Work

Anthony Alexander made a motion to approve the agreement with Westmoreland Hospital.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

D. Approval of Clinical Agreement with Western Governors University

Lee Ann Ritchie, Chief Academic Officer, requested approval of an agreement with Western Governors University.

Marcella Arline made a motion to approve the agreement with Westmoreland Hospital.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

VII. Executive Session

A. Executive Session

The Board entered into an Executive Session at 9:55 a.m.

The Board entered into an Executive Session upon a motion being made, seconded and confirmed via roll call vote of all Board members present.

The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a) (1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were: David Taylor, Paul Donecker, Marcella Arline, Matt Ryan, Gail Hawkins Bush, Leigh Ann Kraemer-Naser and Anthony Alexander. Guests present at the request of the Board were: Jane Swan, Lee Ann Ritchie, Michael Garman, and Karen Yeselavage. All others left the meeting at this time.

No action was taken during Executive Session.

The Board resumed open Session at 10:21 a.m.

VIII. Strategic Planning

A. Strategic Planning Retreat (detailed agenda to be provided separately) – Full Board

School staff provided an update to the Board regarding the status of the school's 2024-25 SY Strategic Goals.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:38 PM.

Respectfully Submitted,
Brandie Karpew

Coversheet

Approval to Renew Agreement with Solarwinds

Section: V. Consent Items
Item: C. Approval to Renew Agreement with Solarwinds
Purpose:
Submitted by:
Related Material: Carahsoft - SolarWinds - 10.21.2024 - Quote 50878621.pdf

GOVERNMENT - PRICE QUOTATION

CARASOFT TECHNOLOGY CORP



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
 PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
 WWW.CARASOFT.COM | SOLARWINDS@CARASOFT.COM



TO: Nate Laird
 Desktop Support Manager
 Reach Cyber Charter School
 750 E Park Dr
 Suite 204
 Harrisburg, PA 17111 USA

FROM: Michael Desmond
 Carahsoft Technology Corp.
 SolarWinds Government Team
 11493 Sunset Hills Road
 Suite 100
 Reston, Virginia 20190

EMAIL: nlaird@reachcyber.org

EMAIL: Michael.Desmond@carahsoft.com

PHONE: (717) 745-2735

PHONE: (571) 662-3964

TERMS: FTIN: 52-2189693
 Shipping Point: FOB Destination
 Remit To: Same as Above
 Payment Terms: Net 30 (On Approved Credit)
 Cage Code: 1P3C5
 DUNS No: 088365767
 UEI: DT8KJHZXVJH5
 Credit Cards: VISA/MasterCard/AMEX
 Sales Tax May Apply

QUOTE NO:	50878621
QUOTE DATE:	10/21/2024
QUOTE EXPIRES:	11/20/2024
RFQ NO:	
SHIPPING:	ESD
TOTAL PRICE:	\$3,168.20
TOTAL QUOTE:	\$3,168.20

LINE NO.	PART NO.	DESCRIPTION	LIST PRICE	QUOTE PRICE	QTY	EXTENDED PRICE
1	1231007	Advanced Service Agent Users - Subscription SolarWinds - 1231007 Start Date: 11/20/2024 End Date: 07/14/2025 Serial #: SW22719295	\$948.00	\$452.60 OM	7	\$3,168.20
SUBTOTAL:						\$3,168.20
TOTAL PRICE:						\$3,168.20
TOTAL QUOTE:						\$3,168.20

CURRENCY: USD

PLEASE SEND ALL ORDERS TO SOLARWINDS@CARASOFT.COM

PLEASE REFERENCE QUOTE # AND APPLICABLE CONTRACT # ON ALL ORDERS

SolarWinds Channel End User Terms:

Reseller represents and warrants that Reseller shall either: i) cause the End User to agree to be bound by all terms and conditions of the End User Agreement located at <https://www.solarwinds.com/legal/eula> or <https://www.solarwinds.com/legal/software-services-agreement> (for SaaS products) to the extent consistent with U.S. Federal law, or ii) if Reseller is contracting with a higher tier subcontractor or prime contractor in support of a prime contract with End User, Reseller shall cause the higher tier subcontractor and/or prime contractor to require the End User receiving the SolarWinds Software, Maintenance, upgrades, training, and support to agree to all terms and conditions in the End User Agreement.

For any Quotation containing Network Automation Manager (NAM) the following Terms and Conditions Shall also Apply:

Customer agrees to monitor only the number of nodes purchased as indicated on the Carahsoft Quote provided and only in accordance with the currently documented Scalability Engine Guidelines for SolarWinds Orion Products found at: https://support.solarwinds.com/Customer_Success - Customer understands and agrees that if customer exceeds the documented guidelines it will be at customer's own risk and SolarWinds disclaims all liability related to customer's use outside of the documented guidelines.

Coversheet

Approval to Renew Agreement with GDC IT

Section: V. Consent Items
Item: D. Approval to Renew Agreement with GDC IT
Purpose:
Submitted by:
Related Material: SIGNED_Global_Data_Consultants_LLC.026467.v2.12.pdf



Dell all-in-one

Quote # 026467
Version 2

Prepared for:

Reach Cyber Charter School

Nate Laird
nlaird@reachcyber.org
750 East Park Dr suite 204
Harrisburg, PA 17111



GDC IT Solutions
 4530 Lena Drive
 Mechanicsburg, PA 17055
 717-262-2080

Hardware

Selected	Description	Price	Qty	Ext. Price
<input checked="" type="checkbox"/>	<p>Dell OptiPlex All-in-One (7420 Energy Efficient Processor)</p> <p>OptiPlex All-in-One 7420 35W Intel Core i5 14500T vPro (24MB cache, 14 cores, 20 threads, up to 4.8 GHz, 35W) Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish Activate Your Microsoft 365 For A 30 Day Trial 8GB DDR5 Memory, 1X8GB, Non-ECC, SoDIMM M.2 2230 256GB PCIe NVMe Class 35 Solid State Drive Thermal Pad, Screw and Rubber for SSD Intel Integrated Graphics OptiPlex All-in-One 7420, 35W CPU, Non-touch, FHD HDR camera, UMA, AC adapter Power Cord for 3-pin Adapter (US) Intel(R) AX211 Wi-Fi 6E 2x2 and Bluetooth Screw for WLAN card Wireless Driver, Intel AX211 Wi-Fi 6E 2x2 (6GHz), BT 5.3 Dell KB216 Wired Keyboard English Dell Optical Mouse - MS116 (Black) No Cover Selected Dell Additional Software ENERGY STAR Qualified SERI Guide (ENG/FR/Multi) Watch Dog SRV Quick Start Guide, OptiPlex All-in-One 35W Print on Demand Label Trusted Platform Module (Discrete TPM Enabled) Package for Fixed/ HAS/ no stand (DAO, CCC) DAO factory Information Shipping Label Regulatory Label for OptiPlex All-in-One 7420 35W, 130W adapter, FSJ SW Driver, Intel Rapid Storage Technology, OptiPlex All-in-One Intel Core i5 Processor Label Desktop BTS/BTP Shipment 130 Watt A/C Adapter Non-Touch LCD, Dell OptiPlex AIO Fixed Stand for OptiPlex All-in-One Fixed Hardware Configuration No vPro support Dell Limited Hardware Warranty Plus Service Onsite Service After Remote Diagnosis 4 Years Accidental Damage Service, 4 Years</p>	<p>\$862.23</p>	<p>200</p>	<p>\$172,446.00</p>

Subtotal: \$172,446.00



GDC IT Solutions
 4530 Lena Drive
 Mechanicsburg, PA 17055
 717-262-2080

Dell all-in-one

Prepared by:

SLED Drop Ship

Brett Miller
 Ph (717) 737-7020
 Fax 717-262-2082
 brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School

Nate Laird
 Ph (717) 745-2735
 nlaird@reachcyber.org

Quote Information:

Quote #: 026467

Version: 2
 Delivery Date: 10/17/2024
 Expiration Date: 11/15/2024

Quote Summary

Description	Amount
Hardware	\$172,446.00
Total: \$172,446.00	

Payment Options

Selected	Description	Periods	Payments	Amount	
Term Options					
<input checked="" type="checkbox"/>	Hardware / Software Terms	One-Time Payments	One-Time	1	\$172,446.00

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	\$172,446.00

Applicable sales tax and shipping & handling charges are not included with this quote unless otherwise noted. However, PEPPM and COSTARS orders do include shipping & handling in the sell price. We reserve the right to cancel orders arising from pricing or other errors or due to drastic market pricing fluctuations.

This quote is valid for 30 days barring changes in pricing and/or availability of products from our vendors. In the case of vendor pricing/availability changes, we will provide a new quote for your approval. Components and products will carry a manufacturer's warranty, direct with the stated manufacturer.

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

Signature

10/25/24

Date

Coversheet

Approval to Renew LineWize Agreement

Section: V. Consent Items
Item: E. Approval to Renew LineWize Agreement
Purpose:
Submitted by:
Related Material: Global_Data_Consultants_LLC.026619.v1.54.pdf



LineWize Renewal with Content Aware Year 1 of 3

Quote # 026619

Version 1

Prepared for:

Reach Cyber Charter School

Scott Shedd
WShedd@ReachCyber.org
750 East Park Dr suite 204
Harrisburg, PA 17111



GDC IT Solutions
 4530 Lena Drive
 Mechanicsburg, PA 17055
 717-262-2080

Software

Selected	Description	Price	Qty	Ext. Price
3 Year Term - Paid Annually (Payment 1 Due 12/19/2024, Payment 2 Due 12/19/2025, Payment 3 Due 12/19/2026)				
<input checked="" type="checkbox"/>	Linewize School Manager, Aware, Monitor, and Community Package Year 1 Payment	\$52,850.24	1	\$52,850.24
<input checked="" type="checkbox"/>	Linewize School Manager - 3 Year Term with annual payments - Payment Year 1: December 19, 2024 Linewize - School Manager. Cloud-Managed Filter and Reporter w/ built in Cyber-Safety controls. 2,500-10,000 FTE. Unlimited devices.		7000	
<input checked="" type="checkbox"/>	LinewizeSchool Manager Content Aware - 3 Year Term with annual payments - Payment Year 1: December 19, 2024 Linewize - School Manager Content Aware. Content aware filtering that includes real-time image analysis and blurring technology. 5001-10,000 FTE. Unlimited devices.		7000	
<input checked="" type="checkbox"/>	Linewize Monitor - 3 Year Term with annual payments - Payment Year 1: December 19, 2024 Linewize Monitor. Student protection software that looks for signs of self harm, school violence, abuse, and other behavior that can be harmful for students. Includes 24x7 hr human monitoring and phone calls for at risk students.		7000	
<input checked="" type="checkbox"/>	Linewize Community Package - 3 Year Term with annual payments - Payment Year 1: December 19, 2024 Linewize Community Package. Includes community engagement content, virtual classes, digital parenting course, staff awareness training, a unique Linewize.com URL with school logo and school safety reporting information		1	

Subtotal: \$52,850.24



GDC IT Solutions
 4530 Lena Drive
 Mechanicsburg, PA 17055
 717-262-2080

LineWize Renewal with Content Aware Year 1 of 3

Prepared by:

SLED Drop Ship

Brett Miller
 Ph (717) 737-7020
 Fax 717-262-2082
 brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School

Scott Shedd
 Ph (717) 745-7571
 WShedd@ReachCyber.org

Quote Information:

Quote #: 026619

Version: 1
 Delivery Date: 11/06/2024
 Expiration Date: 01/31/2025

Quote Summary

Description	Amount
Software	\$52,850.24
Total: \$52,850.24	

Payment Options

Selected	Description	Periods	Payments	Amount	
Term Options					
<input checked="" type="checkbox"/>	Hardware / Software Terms	One-Time Payments	One-Time	1	\$52,850.24

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	\$52,850.24

Applicable sales tax and shipping & handling charges are not included with this quote unless otherwise noted. However, PEPPM and COSTARS orders do include shipping & handling in the sell price. We reserve the right to cancel orders arising from pricing or other errors or due to drastic market pricing fluctuations.

This quote is valid for 30 days barring changes in pricing and/or availability of products from our vendors. In the case of vendor pricing/availability changes, we will provide a new quote for your approval. Components and products will carry a manufacturer's warranty, direct with the stated manufacturer.

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

Signature _____

Date _____

Coversheet

Approval of Agreement with ABC West

Section: V. Consent Items
Item: F. Approval of Agreement with ABC West
Purpose:
Submitted by:
Related Material: ABC WPA Reach MOU 11.14.2024.docx



Memorandum of Understanding

Purpose

Associated Builders & Contractors (ABC) Western PA Chapter seeks to encourage the growth of career pathway opportunities for high school students in the construction sectors through the Registered Pre-Apprenticeship – Pathway 2 Build program. The development of pre-apprenticeships provides students with career-specific skills in the construction field, advances the students’ employability and work-readiness skills, and provides opportunities to connect to longer-term career opportunities in the construction industry and registered apprenticeship programs.

ABC Western PA Approved Registered Pre-Apprenticeship:

Pathway 2 Build

- Pre-Apprenticeship provides students with the foundational knowledge and skills to enter 2- and 4-year apprenticeship programs.
- Focus on Safety, Math, Hands Tools, Power Tools, Communications, and Employability
- Students earn OSHA-10, Adult CPR/First Aid/AED, NCCER Construction Site Safety, and NCCER CORE Certifications
- In-class instruction combined with hands-on learning

ABC Western PA Approved Registered Apprenticeships:

Electrical (4-year)

Carpentry (4-year)

HVAC (4-year)

Sprinkler Fitter (4-year)

Sheet Metal Worker (4-year)

Construction Craft Laborer (2-year)

Additional trades may be added

Terminology

NCCER: National Center for Construction Education and Research (NCCER) developed a training curriculum for more than 70 different craft areas. NCCER curriculum is taught by accredited contractors, associations, and construction users worldwide. The “Core Curriculum” is taught by NCCER Certified Instructors.

Curriculum: NCCER CORE curriculum developed by NCCER and published by Pearson

<u>Length of Pre-apprenticeship:</u>	75 Hours
<u>Cost per student:</u>	\$2,500
<u>Location:</u>	Virtually via Microsoft Teams or ZOOM
<u>In-Person Location:</u>	ABC Western PA Chapter, 2360 Venture Dr, Gibsonia PA
<u>Class Size:</u>	Minimum: 5 students; Maximum: 20 students
<u>Class Start:</u>	January 14, 2025
<u>Class Days/Times:</u>	Tuesday & Thursday/10:30 am to 12:00 pm & 1:00 pm to 2:30 pm each day
<u>Duration:</u>	25 days/3 hours per day
<u>Who:</u>	Students in the 11 th and 12 th grades
<u>Instructor:</u>	TBD

The major benefits provided by ABC Western PA is registration with the PA Apprenticeship & Training Office (ATO) – Pre-Apprenticeship and the NCCER National Registry. Successful completion of the Pathway 2 Build Pre-Apprenticeship results in a completion certificate issued by the PA ATO. The National Registry is maintained and updated by NCCER and is a secure database which tracks the credentials of all the students who participate in the Pathway 2 Build pre-apprenticeship training and assessment program. All NCCER credentials are nationally recognized in the construction industry.

NCCER Registration and Invoicing

Invoices will be generated once the student’s NCCER Account is created. Invoices must be paid in-full for all participating students prior to the start of each Cohort. If a student drops the class prior to the start date a refund will be issues; however, no refund will be issued if a student attends at least (1) class. No refunds will be issued if the enrollment drops below the minimum class size of (5) students.

NCCER National Registry

Participating students are required to create an NCCER Account and issued an NCCER Card Number, which will be shared with the ABC Western PA NCCER Program Director. All module exams must be completed in-person at ABC Western PA. Tests are electronically scored and are maintained in the NCCER National Registry.

Tests results will be shared via Excel Spreadsheet with the participating school’s program contact. A student must achieve a minimum score of 70% to pass the module exam. If a passing score is not achieved, then a retest will be coordinated but may not be schedule sooner than 2 days from the original test date.

All Performance Testing must be completed in -person at ABC Western PA. Performance testing is conducted under the supervision of the CORE instructor. ABC Western PA will provide all PPE and Testing Materials. Performance testing is graded as Pass or Fail. Students who attempt the performance test but are unsuccessful may retest at the discretion of the instructor, which could be the same day.

Program Oversight

ABC Western PA and its instructor will provide the first level of program oversight. The school must designate a minimum of one program contact responsible for acting as the school’s point-of contact, coordinating student NCCER account registrations, ensuring invoices are paid prior to the class start date, supporting students with Registered Pre-Apprenticeship Registration, addressing performance/behavior concerns brought up by the ABC instructor, and receiving grades. The school’s designated program contact is encouraged to visit the virtual and live classrooms.

Agreement:

By signing below, all parties agree to provide the aforementioned services.

Matthew Waltman, Director of Education & Workforce Development
ABC Western PA Chapter

Date

JD Smith, Director of Career Services
Reach Cyber Charter School

Date

Coversheet

Approval of Affiliation Agreement with Indiana University of Pennsylvania

Section: VI. Action Items
Item: A. Approval of Affiliation Agreement with Indiana University of Pennsylvania
Purpose:
Submitted by:
Related Material: Reach Cyber Charter School AA - EPP.pdf



IUP EDUCATOR & CLINICIAN PREPARATION FIELD EXPERIENCE AGREEMENT

This agreement establishes the relationship between Indiana University of Pennsylvania (referred to as the "University"), an educational institution in the State System of Higher Education, Commonwealth of Pennsylvania and [Reach Cyber Charter School](#) (referred to as the "Organization").

The University offers degree programs in a wide variety of disciplines, which are academically enhanced by practical experiences outside of the traditional classroom setting (referred to as "IUP field experience").

The Organization is able to provide practical experience pursuant to the terms of this agreement and serve as an IUP field experience site offering facilities, resources, and supervision to students.

Both parties agree to the following:

I. Duties and Responsibilities of the University

1. The University shall determine eligibility for students registering in an IUP field experience for academic credit.
2. The University shall determine the amount of academic credit to be earned through the IUP field experience and establish all academic requirements that the student must meet to earn the credit. The University shall establish a grading system and criteria to earn the grade upon completion of the IUP field experience.
3. The University will assign a faculty member to monitor and evaluate the student's performance during the IUP field experience and be responsible for all costs associated with faculty supervision of the student.
4. Upon notification by the Organization of failure of the student to comply with University guidelines and procedures for the field experience program, the University may remove the student from the IUP field experience.
5. The Organization understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality, there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance Program administered by the Bureau of Risk and Insurance Management of the Pennsylvania Department of General Services. This program covers Commonwealth/University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this agreement, subject to the provisions of the Tort Claims Act, 42 Pa.C.S.A. §§8521, et seq.
6. University students shall be responsible for procuring professional liability insurance at their own expense. The limits of the policy shall be at a minimum of \$1,000,000.00 per claim. This policy must remain in full force and effect for the duration of the practicum, internship, or student teaching assignment.
7. For and in consideration of placement of student teachers with district cooperating teachers, the University agrees to pay to each cooperating teacher selected to guide the student's experience



a stipend as outlined by the Pennsylvania State System of Higher Education’s Board of Governors Policy 1988-04. This stipend is in addition to the regular salary paid by the School District. In accord with the aforementioned Policy 1988-04, compensation is not extended to district teachers working with University students in pre-clinical, practicum field experiences.

8. The University’s Teacher Education Office may designate a faculty member to serve as a liaison between the parties who will meet periodically with representatives of the Site in order to discuss, plan and evaluate the experience of the student(s).
9. The student teacher or educational specialist candidate will provide all currently required background clearances (Act 114, Act 34, Act 151, Act 24, ACT 126 and TB test) to his or her educator preparation program. This educator preparation program is responsible for maintaining a copy of all clearances. The candidate will retain the original of all clearances. A student placed in non-school setting(s) will acquire clearances as specified by the discipline.

II. Duties and Responsibilities of the Organization

1. The Organization agrees to prepare an IUP field experience description that outlines the duties and responsibilities of the student. The University will use this document to determine the suitability of the IUP field experience for academic credit.
2. The Organization agrees to notify the University of any Field Experience Participation Requirements, such as background investigations, drug testing, and health screenings.
3. The Organization reserves the right to select students based on the Organization’s needs and preferences.
4. The Organization may determine the schedule that the student will maintain on premises.
5. The Organization acknowledges it will not be compensated by the University for the IUP field experience and the Organization shall be solely responsible for determining the amount of compensation, if any, received by the student. The Organization will inform the University if the student will receive an hourly wage, stipend or if they will serve in a non-paid capacity.
6. The Organization agrees to provide suitable space and resources for the student to complete the field experience assignment. The Organization will provide orientation, training, and supervision.
7. The Site shall provide either a site supervisor or a cooperating teacher who will supervise student activities during the clinical experience or student teaching.
8. The Organization shall provide mutually agreed upon information on a student’s IUP field experience.
9. The Organization agrees to make reasonable accommodation to the University’s request for a faculty site visit during a student’s IUP field experience.
10. Should the Organization become dissatisfied with the performance of a student, the Organization may request the IUP field experience be terminated. If for any reasons the IUP field experience should be terminated, the organization should notify the University.



11. The Site shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.
12. For Teacher Education placements, each cooperating teacher or practicum teacher selected to supervise the student teacher or practicum student shall hold a current Pennsylvania certificate in the subject area/grade level to which the student is assigned. The teacher will have a minimum of three (3) years of full-time experience and have been in his/her current assignment for a minimum of one (1) year.
13. The Site shall comply with the appropriate Pennsylvania statutes prohibiting student teachers to be used as substitute teachers at any time during their student teaching assignments.

III. Mutual Terms and Conditions

1. This agreement will last for five (5) years from the date of the final signature below. Either the University or the Organization may terminate this agreement with ninety (90) days' notice. In the event of a substantial breach, either party may terminate this agreement. Should the Organization wish to terminate the agreement prior to the completion of a semester/term, any student intern(s) will have the opportunity to complete their IUP field experience.
2. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title VII of the Civil Rights Act of 1964 in regard to sex, race, color, national origin, and religion, Title IX of the Education Amendments of 1972 in regards to sex and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The Organization agrees to cooperate with the University in its investigation of claims of discrimination or harassment.
3. The Organization shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to the University Title IX Coordinator, Phone: (724)-357-3402, title-ix@iup.edu. The site shall identify resources, such as medical care and counselling that are available to any student who has been the victim of sexual assault, dating violence, domestic violence or stalking.
4. The laws of the Commonwealth of Pennsylvania shall govern this agreement.
5. The relationship between the parties to this agreement to each other is that of independent contractors. The relationship of the parties to this agreement with each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
6. Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this agreement. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.
7. This agreement represents the entire understanding between the parties. This agreement shall only be modified in writing with the same formality as the original agreement.



The authorized representatives of the parties have executed this agreement as of the date indicated below.

Indiana University of
Pennsylvania

Reach Cyber Charter School

_____	_____	_____	_____
Dr. Lara Luetkehans	Date	Authorized Signature	Date
Provost & Vice President of Academic Affairs			

		Print Name/Title	

For IUP	For Site
_____	Reach Cyber Charter School
Teacher Education Office	_____
_____	Site Name
104 Stouffer Hall, Indiana, PA 15705	750 E Park Dr #204, Harrisburg, PA 17111
_____	Site Address
724-357-2485	(866) 732-2416
_____	Site Phone and Email Address

EFFECTIVE DATE OF AGREEMENT is the date of last signature.

Coversheet

Approval of Partnership with Paradigm Cyber Ventures

Section: VI. Action Items
Item: B. Approval of Partnership with Paradigm Cyber Ventures
Purpose:
Submitted by:
Related Material: Reach Cyber - Paradigm Cyber 1_ Course Summary.pdf
Reach Cyber - Cyber 2_ Course Summary.pdf
ReachCyberProposal.pdf
Paradigm License Agreement (Reach Cyber) .pdf

ParadigmCyber 1: Course Summary

Cybersecurity 1 is the first course in the Paradigm Cybersecurity Program. Students begin their careers in cybersecurity through a combination of; certification-aligned experiences, engaging with industry experts, and hands-on learning.

Prerequisites

ParadigmCyber 1 is the first course in the Paradigm Cyber program. There are no required prerequisites. However, students tend to benefit from having some experience in IT (school or personal experience), or in computer science

Course Resources and Technology

Technology:

This course is designed to be device agnostic

Instructional Resources:

CYBER.ORG account

Cyber Range Access

Course Length

Year-Long. Full academic year at 45-60 minute daily classes. 180 hours

Course Description(for course catalog)

This is the first course in the Paradigm @(school name) Cyber Program . Students do not need previous experience in cybersecurity or computer science. Students will learn about Cyber Ethics, Fundamentals of Computing, Networking, Cryptology, Linux, System Administration, Cybersecurity Threats, Risk Identification, and much more. Students can expect an engaging learning environment with simulations and authentic, cyber security applications during class and are expected to participate in cybersecurity competitions throughout the year.

Standards and Certification Alignment

Standards Alignment:

- [CYBER.org Cybersecurity Standards](#)
- NIST/NICE Cyber Workforce Category
- NCL Skills categories

Certifications Alignment:

Paradigm Cybersecurity 1 provides students with foundational knowledge, skills and abilities aligned to domains in:

- Compia A+
- Network+
- Security+

Students will have the opportunity in Cybersecurity 2 and 3 to obtain the remaining knowledge needed for Security+ certification and more.

ParadigmCyber 1: Scope and Sequence

Unit	Topics, skills and Content	Hands-on-Learning & RWL Experiences	Industry Experts	Competitions
Unit 1: What is Cybersecurity 1-2 weeks	<ul style="list-style-type: none"> ● Intro to cybersecurity <ul style="list-style-type: none"> ○ what is cybersecurity ○ cyber threats ○ threat actors ○ types of cyber attacks, what are their impacts, and who is impacted ● Protecting ourselves digitally and online ● Cyber mindsets 	<ul style="list-style-type: none"> ● Student project: Personal cybersecurity audit ● Competition practice 	<ul style="list-style-type: none"> ● General Cybersecurity industry and threat landscape 	<ul style="list-style-type: none"> ● Introduce set expectations for use of Cyber Competitions
Unit 2: Cybersecurity Ethics 1-2 weeks	<ul style="list-style-type: none"> ● Cyber ethics <ul style="list-style-type: none"> ○ Ethical considerations ○ Ethics relationship to digital citizenship ○ ACM Code of Ethics ○ Ethics Scenarios 	<ul style="list-style-type: none"> ● Scenarios and case studies ● Competition practice 	<ul style="list-style-type: none"> ● Cyber ethics or policy expert 	<ul style="list-style-type: none"> ● Cyber competition practice
Unit 3: Intro to Computers, Computer Number Systems and Digital Encoding 2-3 weeks	<ul style="list-style-type: none"> ● Introduction to Computers and computer information <ul style="list-style-type: none"> ○ How do computers store and process information ● Binary <ul style="list-style-type: none"> ○ Octal and Hexadecimal number systems ○ How do computers use binary to encode different types of data ○ Base64 	<ul style="list-style-type: none"> ● Binary challenges ● Cyber Range 	<ul style="list-style-type: none"> ● Binary expert 	<ul style="list-style-type: none"> ● National Cyber League Fall <ul style="list-style-type: none"> ○ Introduce NCL ○ Begin organizing and registering students
Unit 4: Intro to Cryptology 2-3 weeks	<ul style="list-style-type: none"> ● Intro to cryptography ● Symmetric Monoalphabetic Ciphers: Caesar, Affine, Rail fence, ROT13, A1Z26, Polybius Square ● Symmetric Polyalphabetic Ciphers: Vigenere, ENIGMA ● Cryptanalysis 	<ul style="list-style-type: none"> ● Cryptographic individual and team challenges ● NCL Cryptography 	<ul style="list-style-type: none"> ● Cryptography expert 	<ul style="list-style-type: none"> ● NCL Gym practice ● Cyber competition practice
Unit 5: Social Engineering 2-3 weeks	<ul style="list-style-type: none"> ● Phishing and spam ● Physical social engineering and recon ● Credentials and impersonation ● Watering holes, hijacking, pretexting and sm campaigns 	<ul style="list-style-type: none"> ● CCCIA interactives ● Phishing project 	<ul style="list-style-type: none"> ● Red Team expert 	<ul style="list-style-type: none"> ● Cyber competition practice
Unit 6: Intro to Linux OS	<ul style="list-style-type: none"> ● Intro to Linux ● Linux Command Interface 	<ul style="list-style-type: none"> ● Virtual Linux environment challenges and interactives 	<ul style="list-style-type: none"> ● Linux expert 	<ul style="list-style-type: none"> ● NCL reflection and recap ● Cyber competition practice

2-3 weeks		<ul style="list-style-type: none"> • Competition resources • Cyber Range 		
Unit 7: Linux System Administration 3-4 weeks	<ul style="list-style-type: none"> • What is System Administration • Intro to Linux Sys Admin 	<ul style="list-style-type: none"> • Virtual Linux environment challenges and interactives • Competition resources • Cyber Range • Overthewire.org 	<ul style="list-style-type: none"> • Linux Sys Admin 	<ul style="list-style-type: none"> • NCL Gym practice • Cyber competition practice
Unit 8: Windows System Administration 2-3 weeks	<ul style="list-style-type: none"> • Intro to Windows Sys Admin • User group management • Access Control and permissions • Software management 	<ul style="list-style-type: none"> • Virtual Windows environment challenges and interactives • Competition Practice • CCCIA interactives 	<ul style="list-style-type: none"> • Windows Sys Admin 	<ul style="list-style-type: none"> • NCL Gym practice • Cyber competition practice
Unit 9: National Cyber League (Spring) 2-3 weeks	<ul style="list-style-type: none"> • Open Source Intelligence • Password cracking • Wireshark and .pcap files • Log analysis • Enumeration 	<ul style="list-style-type: none"> • NCL Gym practice • NCL Competition 	<ul style="list-style-type: none"> • The Cyber Mindset 	<ul style="list-style-type: none"> • Compete in individual and team National Cyber League
Unit 10: Network Basics and IP Addressing / Subnetting 2-3 weeks	<ul style="list-style-type: none"> • Network fundamentals • IPv4 and IPv6 • DNS • Subnets and Subnetting 	<ul style="list-style-type: none"> • Cyber Range • CCCIA interactives 	<ul style="list-style-type: none"> • Networking expert 	<ul style="list-style-type: none"> • NCL reflection and recap • Cyber competition practice
Unit 11: Malware, Vulnerabilities, Exploits and Cyber Killchain 2-3 weeks	<ul style="list-style-type: none"> • Types of malware and ransomware • Intro into common vulnerabilities and exploits • Threat actors and vectors 	<ul style="list-style-type: none"> • CCCIA interactives • Cyber Range 	<ul style="list-style-type: none"> • Red Team expert 	<ul style="list-style-type: none"> • Cyber competition practice
Unit 12: SQL and Database Fundamentals 1-2 weeks	<ul style="list-style-type: none"> • Intro to SQL • Tables and data • Querying 	<ul style="list-style-type: none"> • Online SQL interactives • CCCIA interactives 	<ul style="list-style-type: none"> • SQL expert 	
Unit 13: Preparing for Cybersecurity 2 1-2 weeks	<ul style="list-style-type: none"> • Portfolio of work <ul style="list-style-type: none"> ◦ Competitions ◦ Strengths ◦ Events • Summer Opportunities 	<ul style="list-style-type: none"> • Portfolio 		<ul style="list-style-type: none"> • CYBER.org National Cyber Cup

Cyber 2: Course Summary

Cybersecurity 2 is the second course in the Cybersecurity Program. Students begin their career in cybersecurity through a combination of; certification-aligned experiences, engaging with industry experts and hands-on learning.

Prerequisites

Cybersecurity 2 is the second course in the Cyber Security program. Students will need to have successfully completed Cybersecurity 1.

Course Length

Year-Long. Full academic year at 45-60 minute daily classes. 180 hours

Course Resources and Technology

Technology:

This course is designed to be device agnostic

Instructional Resources:

Portfolio

CYBER.ORG account

Cyber Range Access

Examples of Recommended Dual Enrollment

Course Description(for course catalog)

This is the second course in the Cyber Program. Cybersecurity 2 is heavily aligned with the CompTIA Security+ Certification with the goal of students earning their Security+ Certification before graduation. Students can expect more opportunities for real-world learning through labs, access to cyber ranges, industry mentors, job shadowing, and presentations by cyber experts. Students will deepen their understanding of cybersecurity through participation in national cybersecurity competitions. Cybersecurity 2 also includes dual enrollment opportunities.

Standards and Certification Alignment

Standards Alignment:

- [CYBER.org Cybersecurity Standards](#)
- NIST/NICE Cyber Workforce Category
- NCL Skills categories

Certifications Alignment:

- Security+ SYO-701 - Students will have the opportunity in Cybersecurity 2 and 3 to obtain the knowledge needed for Security+ certification

Portfolio

All students will create a Cybersecurity Portfolio used throughout Cyber 2&3 to document artifacts, activities, experiences, certs, and any resources that can be used to highlight students' cybersecurity skills and essential soft skills. This portfolio will be used to create a student's "Brag Sheet" for cyber showcase events, resumes, and other tools for demonstrating abilities.

Cyber 2: Scope and Sequence

Unit	Topics, skills and Content	Portfolio and RWL Experiences	Industry Experts	Competitions
Unit 1: Security Threats and Vulnerabilities 4-5 weeks	<ul style="list-style-type: none"> Given a scenario, analyze indicators of compromise and determine the type of malware. Compare and contrast types of attacks. Explain threat actor types and attributes. Explain penetration testing concepts. Explain vulnerability scanning concepts. Explain the impact associated with types of vulnerabilities. 	Just like a company needs to have a Portfolio / Plan for cybersecurity, each student will develop their own Portfolio around the units of instruction and NIST Framework . Here are the 5 components of the framework: <ul style="list-style-type: none"> Identify Protect Detect Respond Recover Review the initial Portfolio from Cyber 1 <ul style="list-style-type: none"> Decide on an organization for Cyber II portfolio - LMS or use another platform Portfolio example - Create a screencast identifying and explaining threat actors (script kiddies, insiders, competitors, etc.) 	<ul style="list-style-type: none"> General Cybersecurity industry and threat landscape 	<ul style="list-style-type: none"> Introduce and set expectations for the use of Cyber Competitions through the Cyber 2 course
Unit 2: Network Fundamentals 4-5 weeks	<ul style="list-style-type: none"> Install and configure network components, both hardware and software-based, to support organizational security. Given a scenario, use appropriate software tools to assess the security posture of an organization Given a scenario, troubleshoot common security issues. Given a scenario, analyze and interpret output from security technologies. Given a scenario, deploy mobile devices securely. Given a scenario, implement secure protocols. 	<ul style="list-style-type: none"> Portfolio <ul style="list-style-type: none"> Vision for portfolio - Build examples of learning around each unit topic. Lead to the creation of a one-page Brag Sheet. 	<ul style="list-style-type: none"> Tools expert, often someone who works in a SOC, does ticketing or forensics. 	<ul style="list-style-type: none"> Cyber competition practice
Unit 3: NCL Fall Season 2-4 weeks	<ul style="list-style-type: none"> Open Source Intelligence Password cracking Wireshark and PCAP files Log analysis Enumeration 	<ul style="list-style-type: none"> NCL Gym practice NCL Competition Portfolio <ul style="list-style-type: none"> NCL Scouting Report added to Portfolio 	<ul style="list-style-type: none"> Cyber Mindsets 	<ul style="list-style-type: none"> All students in Cybersecurity 2 should compete in individual and or team National Cyber League

<p>Unit 4: Architecture and Design / Network Security</p> <p>4-5 weeks</p>	<ul style="list-style-type: none"> • Explain use cases and purpose for frameworks, best practices, and secure configuration guides. • Given a scenario, implement secure network architecture concepts. • Given a scenario, implement the design of a secure system. • Explain the importance of secure staging deployment concepts. • Explain the security implications of embedded systems. • Summarize secure application development and deployment concepts. • Summarize cloud and virtualization concepts. • Explain how resiliency and automation strategies reduce risk. • Explain the importance of physical security controls. 	<ul style="list-style-type: none"> • Portfolio <ul style="list-style-type: none"> ◦ This unit has a lot of opportunities to showcase design-oriented work. ◦ Visuals of architectural design, physical controls, and other systems ◦ Documentation examples and scenario responses 	<ul style="list-style-type: none"> • Network administrator, Network architect, cybersecurity engineer or security architect. 	<ul style="list-style-type: none"> • Reflect on NCL season • PicoCTF or CyberStart America
<p>Unit 5: Identity and Access Management</p> <p>2-3 weeks</p>	<ul style="list-style-type: none"> • Compare and contrast identity and access management concepts • Given a scenario, install and configure identity and access services. • Given a scenario, implement identity and access management controls. • Given a scenario, differentiate standard account management practices. 	<ul style="list-style-type: none"> • Portfolio <ul style="list-style-type: none"> ◦ Documentation and reflection on tabletop exercises and case studies 	<ul style="list-style-type: none"> • The Cyber Mindset 	
<p>Unit 6: Cryptography and Public Key Infrastructure (PKI)</p> <p>4-5 weeks</p>	<ul style="list-style-type: none"> • Compare and contrast basic concepts of cryptography. • Explain cryptography algorithms and their essential characteristics. • Given a scenario, install and configure wireless security settings. • Given a scenario, implement public key infrastructure. 	<ul style="list-style-type: none"> • Interview training and mock interviews • Portfolio <ul style="list-style-type: none"> ◦ Extracurricular events ◦ Notable class work 	<ul style="list-style-type: none"> • Cryptology or Encryption expert <ul style="list-style-type: none"> ◦ Can be an industry expert or academic • Industry partners who can do mock interviews and interview training 	<ul style="list-style-type: none"> • Capture the Flag
<p>Unit 7: NCL Spring Season</p> <p>2-3 weeks</p>	<ul style="list-style-type: none"> • Develop technical skills related to cybersecurity. • Gain industry recognition for one's skills and knowledge. • Develop problem-solving and critical thinking skills around security issues. • Network with other cybersecurity professionals. 	<ul style="list-style-type: none"> • NCL Gym practice • NCL Competition • Portfolio <ul style="list-style-type: none"> ◦ NCL Scouting Report added to Portfolio 	<ul style="list-style-type: none"> • Web Exploit expert • Any expert in areas of need for NCL 	<ul style="list-style-type: none"> • NCL Gym practice • NCL Individual and Team Competition

	<ul style="list-style-type: none"> • Prepare for Security+ and other certifications. 			
<p>Unit 8: Risk Management and Incident Response</p> <p>4-5 weeks</p>	<ul style="list-style-type: none"> • Explain the importance of policies, plans and procedures related to organizational security. • Summarize business impact analysis concepts • Explain risk management processes and concepts. • Given a scenario, follow incident response procedures. • Summarize basic concepts of forensics. • Explain disaster recovery and continuity of operation concepts. • Compare and contrast various types of controls. • Given a scenario, carry out data security and privacy practices. 	<ul style="list-style-type: none"> • Resume building • Portfolio <ul style="list-style-type: none"> • Extracurricular events • Notable class work 	<ul style="list-style-type: none"> • CISO, Threat/Warning Analyst, Risk Management, Cyber Legal • Resume building expert <ul style="list-style-type: none"> ◦ Should be someone with cyber industry specific knowledge 	<ul style="list-style-type: none"> • Reflect on NCL season
<p>Unit 9: Portfolio and Spring Showcase</p> <p>2-3 weeks</p>	<ul style="list-style-type: none"> • Complete portfolio • Target industry professional skills training • Spring showcase <ul style="list-style-type: none"> ◦ Showcase Presentation ◦ Brag sheet (one page version of portfolio) 	<ul style="list-style-type: none"> • Portfolio <ul style="list-style-type: none"> ◦ Complete Cyber 2 Portfolio • Complete Brag Sheet • Spring Showcase 	<ul style="list-style-type: none"> • School personnel or outside support with building a professional looking brag-sheet 	
<p>Unit 10: Preparing for Cybersecurity 3 and Real World Opportunities</p> <p>1-2 weeks</p>	<ul style="list-style-type: none"> • Portfolio of work <ul style="list-style-type: none"> ◦ Competitions ◦ Strengths ◦ Events • Summer opportunities • Internships • Job Shadows • Interview 	<ul style="list-style-type: none"> • Compile the work for the portfolio and add finishing touches • Using a program such as Canva, Piktochart or comparable to create a Brag Sheet that will be shared with potential intern partners. 		<ul style="list-style-type: none"> • CYBER.org National Cyber Cup



Cybersecurity Program Partnership Proposal for Reach Cyber Charter School

Prepared June 14, 2024



Our Mission is to empower the future of cybersecurity through real world learning, cyber industry partnership and workforce expansion.



THE CHALLENGE

The world is at a tipping point. There are over 520,000 new pieces of malware created daily and the average total cost of a data breach increased in 2023 to \$4.45 million. There are currently over 448,000 unfilled jobs in cybersecurity - and this is expected to increase to 1 million by 2030. Clearly, there is a need and a lack of cybersecurity talent in this country and across the globe.

You know that you want cutting edge programs in your school that are incredibly well done and lead to meaningful outcomes for students. Your school has incredibly talented students who have a passion for technology and are craving more. You have researched cybersecurity and understand that it is an exploding job market for the future. You would benefit from a partner who focuses on cybersecurity and education. We help you exceed your goals.

THE SOLUTION

Paradigm Cyber Ventures will partner with you to implement a world-class cybersecurity program in your school to generate real outcomes for students and set them on a path for employment in cybersecurity or support as they pursue higher education. Paradigm has a first of its kind program that develops world-class student talent through unparalleled support. The Paradigm team is made up of educational leaders who have spent their entire careers building groundbreaking innovative programs, and they have focused this effort squarely on cybersecurity. Paradigm Cyber Ventures employs a proprietary Learning Paradigm as its instructional program - complete with real world learning activities, integration with cyber business partners, and certification prep to develop high school graduates ready to become the next leaders in the cyber workforce. Students leave the program having earned cyber industry certifications and demonstrated application of the professional skills that industry partners have identified as critical for success. Graduates have received full-time job offers right out of high school from top companies.

WHAT YOU GET

By becoming a Paradigm Cyber pilot school, your teachers get access to the Learning Paradigm, and coaching and training to launch a world-class cybersecurity program. You become a member of our community, and we connect you with the industry partners who make Paradigm Cyber such a unique experience. We will walk you through all the phases of preparation and implementation so that you are perfectly situated to enable a full program launch in the Fall.



Launch Year Prep and Implementation

- 60 minute monthly planning meetings with our team to coordinate all details for launching Paradigm Cyber 1. Topics to include:
 - Curriculum Alignment and Course Guide Integration
 - Student Recruitment and Cyber Info Night Planning
 - Cyber Advisory Board Recruitment and Implementation
 - Technology Design
 - Comprehensive Teacher Training Package and access to National Paradigm Cyber teacher cohort
 - Launch Event Preparation
- Full team implementation planning meeting
- Access to Paradigm Centra for program management and curriculum implementation.
- Access to Paradigm Cyber Implementation Guides.
- Connection to Paradigm's National Corporate Partners for Local Advisory Board recruitment
- Attendance at your Paradigm Cyber Launch Event
- On-demand access to our Instructional Support Team
- Logistical support for national cyber competitions that are woven into the curriculum.
- Support for recruiting industry partners for Real World Learning activities.
- Planning for Cyber Showcase in the Spring
- Preparation for Cyber 2.
 - Teacher Training and Development
 - Industry Mentor recruitment

Year 2 (Cyber 1 & 2)

- Monthly Instructional Planning Meeting to prepare for upcoming Cyber content.
- On-demand access to our Instructional Support Team
- Support of Industry Mentors in their professional relationship with your students.
- Logistical support for national competitions that are woven into the Cyber curriculum.
- Support for recruiting industry partners for Real World Learning activities
- Planning for Cyber Showcase in the Spring
- Preparation for Cyber 3.
 - Teacher Training and Development
 - Industry Partner Development for Real World Learning Activities.
 - Course Guide Integration



Year 3 (Cyber 1, 2 & 3)

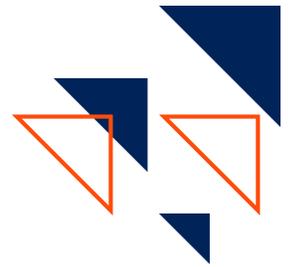
- Quarterly Instructional Planning Meeting with our team to prepare for upcoming Cyber content, including ongoing improvements and enhancements.
- On-demand access to our Instructional Support Team
- Support of Industry Mentors in their professional relationship with your students.
- Logistical support for national cyber competitions that are woven into the curriculum.
- Support for recruiting industry partners for Real World Learning activities
- Planning for Cyber Showcase in the Spring (1st Showcase with full cyber cohort)

Your students will receive the best high school cybersecurity training in the country. They will have earned industry certifications and have access to some of the top opportunities in the region. Your industry partners will see your school as the leading hub of cybersecurity talent development and a visionary for redefining possibilities for students. Your supporters will applaud you for making such a forward-thinking decision. But most importantly, your students will love cyber. We cannot wait to partner with you and your students!

YOUR INVESTMENT IN YOUR STUDENTS

This proposal locks in the Annual License Fee for 3 years (2025-26, 2026-27, & 2027-28).

Launch Year Prep and Program Implementation (June, 2024 - August, 2025)	\$35,000
Launch Year (2025-26 School Year)	\$15,000 Annual License Fee
Year 3 (2026-27 School Year)	\$15,000 Annual License Fee
Year 4 (2027-28 School Year)	\$15,000 Annual License Fee



LICENSE AGREEMENT

This License Agreement (“Agreement”) is entered between Paradigm Cyber Ventures, LLC, an Ohio limited liability company (“Licensor”) and the party named in Appendix A (“Licensee”), effective as of the date noted in Appendix A (“Effective Date”).

BACKGROUND

1. Licensor is the sole and exclusive owner of certain Intellectual Property, Know-How, and Materials pertaining to the development and implementation of the skills-based educational programming and curriculum titled the Paradigm Cyber Program.
2. Licensee desires to use the Intellectual Property, Know-How, and Materials in connection with the operation of its business.
3. Licensor is willing to provide Licensee with a non-exclusive license to the Intellectual Property, Know-How, and Materials on the terms and conditions set forth in this Agreement.

Accordingly, the parties agree as follows:

1. **Defined Terms.** The following terms have the meaning assigned below:
 - a. “**Paradigm Cyber Program**” means the curriculum and learning program developed by Licensor, pertaining to cyber security training, courses, and support.
 - b. “**Licensed Intellectual Property**” means all intellectual property now existing or hereinafter created in connection with the Paradigm Cyber Program.
 - c. “**Licensed Know-How**” means all knowledge and information, written or oral, pertaining to the research, creation, implementation, and development of the Paradigm Cyber Program and associated training program and program materials.
 - d. “**Licensed Materials**” means all written and recorded materials now existing or hereinafter created in connection with the Paradigm Cyber Program.
2. **Grant of License.** Subject to the terms of this Agreement, Licensor hereby grants to Licensee, and Licensee hereby accepts effective as of the Effective Date, a non-exclusive, non-transferable license to access and use the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials solely in connection with the operation of Licensee’s business. Licensee acknowledges that Licensor is the sole owner of the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials, and that Licensee shall not, directly or indirectly through any proprietorship, corporation, partnership, firm, trust, company, limited liability company, governmental instrumentality, other entity, or otherwise (whether as



owner, partner, director, manager, trustee, beneficiary, stockholder, agent, creditor, member, or otherwise) use the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials for any purpose other than in connection with operating its business while this Agreement is in effect.

3. **Reservation of Rights.** Licensor reserves all rights, titles, and interests not expressly granted to Licensee under this Agreement. Licensor reserves the right to use the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials in its respective business, including in connection with the development, implementation, promotion, advertising, distribution, and sale of the Paradigm Cyber Program and all related products and materials, anywhere in the world.
4. **Restrictions.** Licensee may use the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials solely for the purpose of educating its students or promoting Licensor's services and only while this Agreement is in effect. Licensee may not use the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials in any manner not expressly authorized by this Agreement and may not transfer, assign, or sublicense the rights granted by this Agreement.
5. **Acknowledgment of Ownership.** Licensee acknowledges that Licensor is the owner of the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials, and all goodwill related thereto, and any goodwill accruing from Licensee's use of the same will inure solely to the benefit of Licensor. If Licensee acquires any rights in the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials, by operation of law or otherwise, Licensee irrevocably assigns such rights to Licensor without further action by either of the parties.
6. **No Encumbrances.** Licensee shall not grant or attempt to grant a security interest in, or otherwise encumber, the Licensed Intellectual Property, Licensed Know-How, or Licensed Materials, or record any such security interest or encumbrance against any application or registration of trademarks included in the Licensed Intellectual Property in the United States Patent and Trademark Office or elsewhere.
7. **Quality Maintenance.** Licensee shall comply with the specifications, standards, and directions relating to the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials, including their design, promotion, distribution, and sale, as notified in writing by Licensor from time to time. Licensee agrees to cooperate with Licensor in facilitating Licensor's control of the nature and quality of all services rendered or goods sold in connection with the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials, including, but not limited to, providing Licensor with specimens of use of the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials upon Licensor's request.
8. **Advertising and Promotion.** Licensee may use Licensor's Licensed Intellectual Property and Licensed Materials for the purpose of advertising and promoting the services described in this Agreement. Licensee shall ensure that its advertising, marketing, and promotion of the Licensed Intellectual Property and Licensed Materials in no way reduces or diminishes the reputation, image, and prestige of the Paradigm Cyber Program or any other products or services sold in connection with the Licensed Intellectual Property. In all advertising, teaching, titling of courses, marketing, promotion, or any other use of the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials, Licensee shall use the name "Paradigm Cyber Program."
9. **Permitted Use.** Licensor may use the name, logo, and permitted images of Licensee in public communications, including advertising and marketing materials, without the prior written consent of Licensee.



10. **Additional Services.** Services to be performed by Licensor in support of the license granted by this Agreement are described in Appendix A, Schedule (“Schedule”). The Schedule is incorporated into this Agreement. Licensor is not bound to the exclusive service of Licensee by virtue of this Agreement and remains free to perform services for other individuals or entities while this Agreement is in effect.
11. **Invoices and Fees.** The associated fees and the schedule for payment are described in the Schedule. Licensee shall pay each invoice when due without deduction or setoff. A late payment fee of 1.5% will be assessed, immediately and on a monthly basis thereafter, on any balance that remains unpaid more than 15 days after the required date of payment. In addition, Licensor may withhold all services under this Agreement and suspend the license granted by this Agreement, without liability, if an invoice remains unpaid 15 days or more after the required date of payment.
12. **Licensee’s Obligations.** The Licensee shall: (i) cooperate with the Licensor in all matters relating to the license and services and appoint an employee to serve as the primary contact with respect to this Agreement, (ii) respond promptly to any Licensor request to provide direction, information, approvals, authorizations or decisions that are reasonably necessary for the Licensor to perform services in accordance with the requirements of this Agreement, and (iii) provide such information, materials, and access to property as the Licensor may reasonably request in order perform this Agreement.
13. **Term.** The initial term of this Agreement is a one (1) year period that begins on the Effective Date (“Initial Term”) and ends at the end of the 2024-25 school year. Prior to the last day of the Term, the Licensor and Licensee can determine whether to renew this Agreement for an additional Term to be determined at such time.
14. **Termination.** Either party may terminate this Agreement for any reason upon 30 days’ notice to the other party. In addition, if a party breaches this Agreement, the non-breaching party may terminate this Agreement immediately if such breach is not cured within five days after notice of the breach has been delivered to the breaching party. All accrued but unpaid fees shall be paid immediately upon termination.
15. **Discontinued Use.** Upon termination of this Agreement for any reason, Licensee shall immediately: (i) discontinue all use of the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials; and (ii) provide to Licensor all documentation and/or any materials, including all copies thereof, which bear or relate to the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials.
16. **Proprietary Information.** Licensee recognizes that Licensor has and will have proprietary information regarding products, procedures, trade secrets, copyrights, customers, business and financial affairs, future plans, and other vital items of information that are confidential, valuable, and unique assets of the Licensor (“Proprietary Information”) and that Licensor may disclose such Proprietary Information to Licensee while this Agreement is in effect. Proprietary Information expressly includes the Licensed Intellectual Property, Licensed Know-How, and Licensed Materials.
17. **Protection of Proprietary Information.** Licensee agrees that while this Agreement is in effect and after its termination, Licensee will: (i) hold Proprietary Information in strictest confidence, (ii) refrain from using Proprietary Information for any purpose except as authorized by this Agreement; and (iii) not, at any time or in any manner, except as may be required by law, disclose any Proprietary Information to any third party. Upon the termination of this Agreement or at any time upon Licensor’s demand, Licensee shall immediately deliver to Licensor or destroy all items, materials or things (including paper or electronic copies and duplicates thereof) that contain, or relate or refer to, Proprietary Information.



18. **Protection of Licensed Know-How.** Licensee agrees that it has, or will have prior to receipt of the Licensed Know-How, adopted methods that are reasonable under the circumstances to maintain the information and materials received pursuant to this Agreement in confidence and to prevent its disclosure to others. In the event that Licensee or anyone to whom Licensee supplies the Licensed Know-How receives a request to disclose all or any part of the information contained in the Licensed Intellectual Property or Licensed Know-How under the terms of a subpoena, order, civil investigative demand or similar process or other oral or written request issued by a court of competent jurisdiction or by a federal, state or local, foreign or domestic, governmental or regulatory body or agency, Licensee agrees to the extent practicable to (i) promptly notify Licensor of the existence, terms and circumstances surrounding such a request, (ii) consult with Licensor as to the advisability of taking legally available steps to resist or narrow such request, and (iii) only disclose such information after complying with clauses (i) and (ii) and exercising reasonable effort, if so requested by Licensor and at Licensor's sole expense, to obtain, to the extent practical, an order or other reliable assurance that confidential treatment will be accorded to such portion of any disclosed information that Licensor so designates.
19. **Wrongful Appropriation of Trade Secret.** Licensee agrees to notify Licensor of any unauthorized use or misappropriation of the Licensed Know-How by Licensee or others promptly as it comes to Licensee's attention. Licensor shall have the sole right and discretion to bring infringement or unfair competition proceedings involving the Licensed Know-How.
20. **Student Confidentiality.** Parties will utilize the Ohio Standard Student Data Privacy Agreement to comply with all applicable federal, state, and local privacy laws, rules, and regulations, all as may be amended from time to time.
21. **Third Party Information.** Licensee acknowledges that third party resources, web-links, internet sites, and similar sources of information ("Third Party Resources") are not controlled by Licensor. Licensor shall have no liability with respect to such Third Party Resources, regardless of their inclusion among the materials provided by Licensor, and Licensor disclaims any warranty of accuracy or otherwise with regard to such Third Party Resources.
22. **Limited Liability.** IN NO EVENT WILL THE LIABILITY OF LICENSOR ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO LICENSOR UNDER THIS AGREEMENT. IN NO EVENT SHALL LICENSOR BE LIABLE TO THE LICENSEE OR TO ANY THIRD-PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE AND WHETHER OR NOT LICENSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.
23. **Disclaimer of Warranty.** LICENSOR MAKES NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, AS TO THE LICENSED INTELLECTUAL PROPERTY, LICENSED KNOW-HOW, AND LICENSED MATERIALS. TO THE FULLEST EXTENT PERMISSIBLE UNDER APPLICABLE LAW, LICENSOR EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, OF ANY KIND, WITH RESPECT TO THE LICENSED INTELLECTUAL PROPERTY, LICENSED KNOW-HOW, AND LICENSED MATERIALS, INCLUDING WARRANTIES OF MERCHANTABILITY, ACCURACY, COMPLETENESS, RELIABILITY OR SECURITY OF THE OF INFORMATION, QUALITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE OR RESULTS TO BE OBTAINED BY USING



LICENSED INTELLECTUAL PROPERTY, LICENSED KNOW-HOW, AND LICENSED MATERIALS, AND NON-INFRINGEMENT.

24. **No Other Relationship.** This Agreement does not constitute Licensee as the agent or legal representative of Licensor, or Licensor as the agent or legal representative of Licensee, for any purpose whatsoever. Licensee is not granted any right or authority to assume or to create any obligation or responsibility, express or implied, on behalf of or in the name of Licensor or to bind Licensor in any manner or thing whatsoever; nor is Licensor granted any right or authority to assume or create any obligation or responsibility, express or implied, on behalf of or in the name of Licensee or to bind Licensee in any manner or thing whatsoever. No joint venture or partnership between the Parties is intended or shall be inferred. Licensee will not control, direct, or supervise Licensor's employees or subcontractors in the performance of services rendered pursuant to this Agreement.
25. **Notices.** All notices or other communications required under this Agreement will be in writing and will be deemed to have been given, delivered, and received if personally delivered or if sent by a nationally recognized overnight courier, by electronic mail, or by registered or certified mail, return receipt requested and postage prepaid, addressed to the parties at their respective addresses noted on the Schedule. Any notice or communication will be deemed to have been delivered and received (i) in the case of personal delivery, on the date of delivery, (ii) in the case of nationally recognized overnight courier, on the next business day after the date when sent, (iii) in the case of electronic mail, when received as evidenced by the sender's written confirmation, and (iv) in the case of mailing, on the fifth business day following the date on which the communication is mailed.
26. **Assignment.** This Agreement is binding upon and inures to the benefit of the parties and their respective successors and assigns. Neither party may assign this Agreement or delegate its rights, duties, or obligations under this Agreement without the prior written consent of the other party.
27. **No Waiver.** The failure of either party at any time or from time to time to require performance of any of the other party's obligations under this Agreement will not affect the right to enforce any provision of this Agreement at a subsequent time, and the waiver of any rights arising out of any breach will not be construed as a waiver of any rights arising out of any subsequent breach.
28. **Severability.** Each provision of this Agreement will be considered severable. If any provision is determined to be invalid or unenforceable, then the other provisions of this Agreement will remain in effect.
29. **Entire Agreement/Amendment.** This Agreement is the entire agreement between the parties and supersedes all prior agreements or understandings, oral or written, with respect to its subject matter. This Agreement may be amended only by a written instrument signed by the parties.
30. **Governing Law/Venue.** This Agreement will be governed by Ohio law without regard to its principles of conflict of laws. Any proceeding, suit, or action seeking to enforce any portion of this Agreement or based on any right arising out of this Agreement will be brought exclusively in the state or federal courts located in Hamilton County, Ohio, and the parties waive any objection to any such proceeding, suit, or action based on venue or jurisdiction. Intending to be legally bound, the parties have entered this Agreement as of the Effective Date by affixing their signature to the Schedule.



APPENDIX A SCHEDULE

1. Effective Date of Agreement: September 1, 2024
 2. Licensee (Name, Address, Email):

Reach Cyber
750 East Park Drive
Harrisburg, PA 17111
jsmith@reachcyber.org
 3. Licensor (Name, Address, Email):

Paradigm Cyber Ventures, LLC
7291 Wyandot Dr.
Liberty Twp, OH 45044
matt@paradigmcyberventures.com
 4. Fees:
 - a. Launch Year Prep and Program Implementation (September, 2024 - August 2025)
 - i. \$35,000
 - b. Implementation Year (2025-26 School Year)
 - i. \$15,000 Annual License Fee
 - c. 2026-27 School Year
 - i. \$15,000 Annual License Fee
 - d. 2027-28 School Year
 - i. \$15,000 Annual License Fee
 5. Fee Payment Schedule: - Due upon receipt of invoice
-



LICENSOR:

PARADIGM CYBER VENTURES, LLC

By: _____

Name: _____

Title: _____

Date: _____

LICENSEE:

By: _____

Name: _____

Title: _____

Date: _____



Coversheet

Approval to Purchase MaxCase hard cover for Wacoms

Section: VI. Action Items
Item: C. Approval to Purchase MaxCase hard cover for Wacoms
Purpose:
Submitted by:
Related Material: Global_Data_Consultants_LLC.026603.v1.4.pdf



MaxCase for Wacom Devices

Quote # 026603

Version 1

Prepared for:

Reach Cyber Charter School

Nate Laird
nlaird@reachcyber.org
750 East Park Dr suite 204
Harrisburg, PA 17111



GDC IT Solutions
4530 Lena Drive
Mechanicsburg, PA 17055
717-262-2080

Hardware

Selected	Description	Price	Qty	Ext. Price
<input checked="" type="checkbox"/>	MAXCases Shield Extreme-X2 for Wacom One 12 Tablet 11.6" Display	\$26.00	500	\$13,000.00

Subtotal: **\$13,000.00**



GDC IT Solutions
 4530 Lena Drive
 Mechanicsburg, PA 17055
 717-262-2080

MaxCase for Wacom Devices

Prepared by:

SLED Drop Ship

Brett Miller
 Ph (717) 737-7020
 Fax 717-262-2082
 brettmiller@gdcit.com

Prepared for:

Reach Cyber Charter School

Nate Laird
 Ph (717) 745-2735
 nlaird@reachcyber.org

Quote Information:

Quote #: 026603

Version: 1
 Delivery Date: 11/04/2024
 Expiration Date: 12/31/2024

Quote Summary

Description	Amount
Hardware	\$13,000.00
Total: \$13,000.00	

Payment Options

Selected	Description	Periods	Payments	Amount	
Term Options					
<input checked="" type="checkbox"/>	Hardware / Software Terms	One-Time Payments	One-Time	1	\$13,000.00

Summary of Selected Payment Options

Description	Amount
Term Options: Hardware / Software Terms	
Total of One-Time Payments	\$13,000.00

Applicable sales tax and shipping & handling charges are not included with this quote unless otherwise noted. However, PEPPM and COSTARS orders do include shipping & handling in the sell price. We reserve the right to cancel orders arising from pricing or other errors or due to drastic market pricing fluctuations.

This quote is valid for 30 days barring changes in pricing and/or availability of products from our vendors. In the case of vendor pricing/availability changes, we will provide a new quote for your approval. Components and products will carry a manufacturer's warranty, direct with the stated manufacturer.

Payments may be sent to GDC IT Solutions, 1144 Kennebec Dr, Chambersburg, PA 17201.

 Signature

 Date

Coversheet

Approval of Agreement with Taste Buds Kitchen for Elementary and Middle School

Section: VI. Action Items
Item: D. Approval of Agreement with Taste Buds Kitchen for Elementary and Middle School
Purpose:
Submitted by:
Related Material: mou reach mid and elem (1).pdf



REACH
CYBER CHARTER SCHOOL
Reach your potential

Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111
(717) 704-8437
reachcyber.org

Memorandum Of Understanding

This Memorandum of Understanding (hereinafter referred to as the "Agreement") is entered into on 10/15/24 (date), by Reach Cyber Charter School and between Taste Buds Kitchen, with an address of 331 Benner Pike State College PA 16801, and Reach Cyber Charter School, with an address of 750 East Park Drive, Suite 204, Harrisburg, PA 17111 (collectively referred to as the "Parties").

ORGANIZATION BACKGROUND:

- Taste Buds Kitchen State College offers cooking classes and events for children, families, and adults

PURPOSE & OVERVIEW - *If organizing a virtual experience, please include if you will be providing recordings:*

- Taste Buds Kitchen is the perfect partner for schools and groups looking to give children an educational and engaging outlet for creativity in the kitchen. Our virtual classes are interactive zoom sessions. You choose the menu, bring your ingredients (or order ingredient kits), and join us as we cook delicious recipes right in your own kitchen.
Potential date/menu options:
Dec 17 3:30pm - 5:00pm elementary students - Handmade Pizza
Dec 18 3:30pm - 5:00pm middle school students - Handmade Pizza
Feb 12 3:30pm - 5:00pm elementary students - Cookie Creations and Cookie Decorating
Feb 13 3:30pm - 5:00pm middle school students - Love Shack Gingerbread Decorating

DURATION:

- 90 minutes

COST (if applicable) *Please include minimum & maximum number of students who can participate:*

- Field Trip Pricing: \$30.00/student (typically a 10 student min with a 48 student max)

TECHNOLOGY NEEDED (if applicable) - *Please list items below including any software needed:*

- Classes are held via zoom

MATERIALS/SUPPLIES/KITS for students (if applicable) - *Please list items and cost with estimated shipping:*

- Handmade Pizza Ingredient kits: \$45.00 each + shipping
- Gingerbread and Cookie Ingredient kits: \$75.00 each + shipping



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RESPONSIBILITIES OF THE PARTIES:

1. Partners/Supervisors:

- a. Serve as a resource for the student by sharing insight and providing encouragement and guidance about the workplace, work ethics, careers, and educational requirements
- b. Provide a learning environment for students with time to ask questions and give feedback
- c. Communicate regularly with Career Experience team and maintain confidentiality
- d. Provide regular scheduled meeting time(s) and opportunities for students to ask questions
- e. Provide attendance when applicable
- f. For Internships:
 - i. Assist students to complete Learning Plan Contract and sign
 - ii. Determine learning objectives with students based on the job duties and skills required per semester for Learning Plan Contract
 - iii. Sign off on hours that students complete in the internship to meet a minimum requirement of 60 hours and/or 6 weeks per semester
 - iv. Set up regular scheduled meeting times with students to discuss progress of learning objectives

2. Students:

- a. Listen and observe supervisor and other employees in the workplace.
- b. Stay engaged and ask appropriate questions.
- c. Complete assigned documentation.
- d. Participate in full length of experience and track hours as appropriate.
 - i. Internship: Minimum of 60 hours and/or 6 weeks
 - ii. Career Mentorship: Minimum of 6 hours
 - iii. Job Shadowing: 3 hours per job shadow
- e. Be on time and present for all required meetings and hours assigned.
- f. If participating in a virtual experience, have camera on, unless otherwise discussed with coordinator.
- g. Communicate with supervisor and coordinator if anything will prevent you from attending this experience.
- h. Complete Reflection Quiz in Canvas My Field Experience course for school credit.



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GOVERNING LAW (if applicable)

- This Agreement shall be governed by and construed in accordance with the laws of Pennsylvania.

ALTERNATIVE DISPUTE RESOLUTION

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to _____ (Arbitration/mediation/negotiation) (**select one**) in accordance with, and subject to the laws of Pennsylvania.

AMENDMENTS

- The Parties agree that any amendments made to this Agreement must be in writing and signed by both Parties.
- As such, any amendments made by the Parties will be applied to this Agreement.

ASSIGNMENT

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

ENTIRE AGREEMENT

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

REPRESENTATION AND WARRANTIES

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

LIMITATION OF LIABILITY

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.



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SEVERABILITY

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention.

SIGNATURE AND DATE

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Reach Cyber Charter School

750 East Park Dr., Ste 204
Harrisburg, PA 17111

Phone: 866-732-2416

Name: JD Smith, Director of EDIB & Careers

Signature: _____

Date: _____

Business: Taste Buds Kitchen

331 Benner Pike
State College, PA 16801

Name: Susan Passante

Email: susan.mcwhirter@tastebudskitchen.com

Phone Number: 814-238-1212

Signature: *Susan Passante*

Date: 10/15/24

Coversheet

Quarterly CSI Update

Section: VII. Information Items
Item: A. Quarterly CSI Update
Purpose:
Submitted by:
Related Material: CSI Quarterly Goals.pdf

CSI Goal Quarterly Update

November 2024



CSI Quarterly Goals		Reach Progress	Status
Career Exploration & Readiness Growth	By September 30th, 10% of students will have completed one artifact in grades 5, 8, & 11.	50% of students in grades 5, 8, & 11 have completed one career artifact.	Target Met
ELA State Test Growth	100% of teachers will administer the baseline benchmark assessment in ELA.	100% of teachers administered the baseline benchmark assessment in ELA.	Target Met
Math State Test Growth	100% of teachers will administer the baseline benchmark assessment in Math.	100% of teachers administered the baseline benchmark assessment in Math.	Target Met
Tiered Supports	At least 50% of students are meeting T1 targets for curriculum-based assessments.	60% of students are meeting T1 targets for curriculum-based assessments.	Target Met
Regular Attendance Goals	70% of Full Academic Year students will demonstrate active engagement in their schoolwork through lesson completion and monthly contacts.	71% of Full Academic Year students are demonstrating engagement in their schoolwork through lesson completion and monthly contacts.	Target Met
Act 158	100% of senior stakeholders are provided information regarding ACT 158 graduation requirements by Sept. 30.	100% of senior stakeholders were provided information regarding ACT 158 graduation requirements.	Target Met



- 97% of students have had a successful contact in the month of October
- 78% of students completed BOY benchmarks in Mastery Connect
- 93% of students in grades K-5 completed BOY DIBELS assessment
- Act 158 Parent Meetings held on 9/23/24 and email communications about Act 158 sent 9/24/24
- Career Kits mailed to all students in grades K-8

Coversheet

Library Partnership Program

Section: VII. Information Items
Item: B. Library Partnership Program
Purpose:
Submitted by:
Related Material: Library Partnership Program.pdf



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Local Library Partners Program

We are excited to announce partnerships with libraries across the state. These partnerships will provide additional resources and support for our literacy programs, including collaborative events like family reading nights and author visits, as well as access to a wider range of books and educational materials. By working together with libraries, we aim to create a supportive environment that encourages lifelong learning and literacy for all community members.

Studies have shown that community involvement and access to diverse resources are essential for fostering a love of reading and improving literacy skills. Active participation from students, parents, and community members significantly boosts reading proficiency and overall academic success.

The partnership aims to promote library resources to students and offer library cards at low or no cost, ensuring that cyber students have similar access to library services as their peers in brick-and-mortar schools. These partnerships will emphasize community involvement and provide access to a variety of resources to foster reading and literacy skills.

Participating Libraries:

- Allegheny County Library Association (45)
- Berks County Public Libraries (24)
- Delaware County Libraries (28)
- York County Libraries (13)

Have contacted Philadelphia Free Library and Dauphin County Libraries.



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Memorandum of Understanding (MOU)

Between

[Library Name]

And

Reach Cyber Charter School

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between [Library Name] and Reach Cyber Charter School (Reach) to collaborate in providing enhanced educational resources and opportunities for students.

Scope of Collaboration:

[Library Name]

1. [Library Name] will facilitate the process for students to obtain library cards, granting them access to library resources.
2. [Library Name] will provide Reach with a listing of a variety of events and resources that can be promoted to enhance student engagement and learning.

Examples may include:

- o Access to a vast collection of physical books and digital e-books on various subjects.
 - o Access to technology, such as computers and internet services, for students who may not have reliable access at home.
 - o Special programs and events, such as reading challenges, homework help and tutoring, author talks, cultural events, book clubs or competitions that motivate students to explore and use library resources.
 - o Resources for parents and caretakers such as workshops and classes on various topics, including digital literacy, job search skills, and English Language classes.
3. [Library Name] will provide Reach with reports showing student participation in the program and events when possible.

Reach Cyber Charter School

1. Reach will inform students about the resources available at the library by sending marketing communications three times per school year directly to students and families



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living in [County Name] that feature available resources, upcoming events, and tips on how to use the library effectively.

- 2. Reach will encourage students to sign up for a library card to take full advantage of the resources and services available at the library

Duration:

This MOU is effective from [Start Date] and will remain in effect until [End Date], unless terminated earlier by either party with [Number] days' written notice.

Review and Modification:

This MOU will be reviewed annually and may be modified by mutual written consent of both parties.

Signatures:

[Library Representative Name]
[Title]
[Library Name]
[Date]

[Online School Representative Name]
[Title]
[Online School Name]
[Date]
