



Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School

Published on May 9, 2024 at 3:51 PM EDT
Amended on May 14, 2024 at 8:56 AM EDT

Date and Time

Wednesday May 15, 2024 at 9:00 AM EDT

Location

750 E. Park Drive, Suite 204
Harrisburg, PA 17111

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Agenda

Presenter

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written

Presenter

materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

- A. Approval of Agenda David Taylor

IV. Oral Reports

- A. CEO's Report Jane Swan
 - 1. Monthly Enrollment Report
 - 2. Pulse Survey Findings
- B. Human Resources Update Michael Garman
 - Staffing Report
- C. Financial Report Karen Yeselavage

V. Consent Items

- A. Approval of Minutes from the April 17, 2024, Board Meeting
- B. Approval of Staffing Report
- C. Approval of Sage Intacct General Ledger system contract renewal Karen Yeselavage
- D. Approval of Add-On to Focus Communications Agreement Rachel Graver

The Focus Communication Solution is an all-in-one platform that offers personalized voice messages, instant SMS texts, and a suite of additional features including automatic translations from English to 70+ languages, polls, event sign-ups, secure messages, and more.
- E. Approval of Renewal Agreement with IXL Kati Rutkowski

Presenter

IXL is a personalized, standards-aligned learning program for students to work on foundational skill fluency as they progress towards the mastery of more complex concepts aligned to their course content. IXL supplements our core curriculum. This contract proposal will allow us to continue IXL at Reach as well as to expand to support our students in ELA and to further impact student achievement.

- F. Approval to renew JAMF Education annual license Scott Shedd

Jamf is an apple mobile device management solution. This quote migrates us from Pro to Education version, while increasing security functionality but not increasing cost

- G. Approval to Purchase Asset Tags Scott Shedd

Will allow the school to provide asset tags for our new computers and other equipment.

- H. Approval of Agreement with Harrisburg University JD Smith

Harrisburg University – renewal and new option added (NOT dual enrollment but some college credit earned)

- a. Renewal: Nupaths parts 110 foundations and 120 fundamentals
- b. New: Nupaths part 215 web design and development w/ adobe photoshop pro certification
- c. New: Entertainment pathway certification courses
 - i. Audio engineering Pro Tools, Video Editing: Media composer
 - ii. 201 Audio Engineering Pro Tools 2, 202 Video Editing Media Composer 2, ProTools for Game Audio
 - iii. More info here <https://harrisburgu.lightcastcc.com/programs/entertainment-technology-certificate-certificate/446640?radius=200%20miles®ion=Harrisburg%20University%20of%20Science%20and%20Technology>

- I. Approval of Renewal with GovConnection Inc Scott Shedd

Provides for the continuation of our Adobe contract for document and image management.

VI. Action Items

- A. Approval of Draft Budget for 2024-2025 Karen Yeselavage

- B. Approval of Affiliation Agreement with University of Kentucky LeeAnn Ritchie

Provides for education experience opportunities for University students enrolled in the University's College of Social Work for the fall.

- C. Approval of 2024-2-25 Employee Handbook Changes Michael Garman

- D. Approval of Agreement with UKG Jane Swan

Provides for a 36-month contract with UKG for a human resources information system.

Presenter

E. Approval of Summer Curriculum Work Proposal 2024

Jane Swan

Teachers will create, update, and refine their courses in the Learning Management System during the summer from July 15 through August 15, 2024

VII. Information Items

A. Government Affairs Update

Brandie Karpew

B. State Testing Update

Kelly McConnell

VIII. Strategic Planning

A. Proposed \$5 million Fund Balance Reserve

Karen Yeselavage

B. Approval of Agreement with the Finishing Trades Institute

JD Smith

a. This program is created to educate and provide hands-on experience in painting, drywall finishing and glazing to students in their Junior and Senior years of high school. The goal of the program is to provide our inner-city youth the opportunity to experience the potential that careers in the building trades have to offer by providing professional instruction and guidance in these trades. The program is geared to be a stepping-stone for students to progress from classroom to potential apprentices in these industries by teaching them the skills and knowledge that is needed to be a successful tradesperson.

b. Students will earn 5 certifications by the end of the program

c. Scheduled to begin late September and will run 20 weeks

d. Hybrid program: virtual, self-paced curriculum with 10 in-person days to earn certifications

e. \$1,800 per student

C. Approval of Agreement with SUL Studios

JD Smith

Studio Experience – Rap music

a. In-person only at this time

b. Day 1: 1 hour meeting at the studio to understand the artist, their music, their brand, and goals for the future.

i. - 1 hour of songwriting and a lesson on song structure.

ii. - 1 hour beginner lesson of mixing a song to industry standards

c. Day 2: 1 hour of social media coaching, understanding your brand and fan base, and building a community around your music

i. - 1 hour of how to turn your music into a career / making money with music.

d. Day 3: 1 hour at our live show / open mic at Hope & Coffee in Tamaqua. Watching other artists and teaching the student tips and tricks of how to perform.

e. Cost: \$300 for studio fee

Presenter

f. There is not a specific time frame listed because this would be set up at a convenient time for artist and student; plan is to have student complete this summer at this time

IX. Executive Session

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

X. Closing Items

A. Adjourn Meeting

Adjournment and Confirmation of Next Meeting – Wednesday, June 12, 2024 at 9:00 a.m.

Coversheet

CEO's Report

Section: IV. Oral Reports
Item: A. CEO's Report
Purpose:
Submitted by:
Related Material: Monthly Board Report May 2024.pdf
2023-2024_Pulse_Survey_Results-BoardSummary (1).pdf



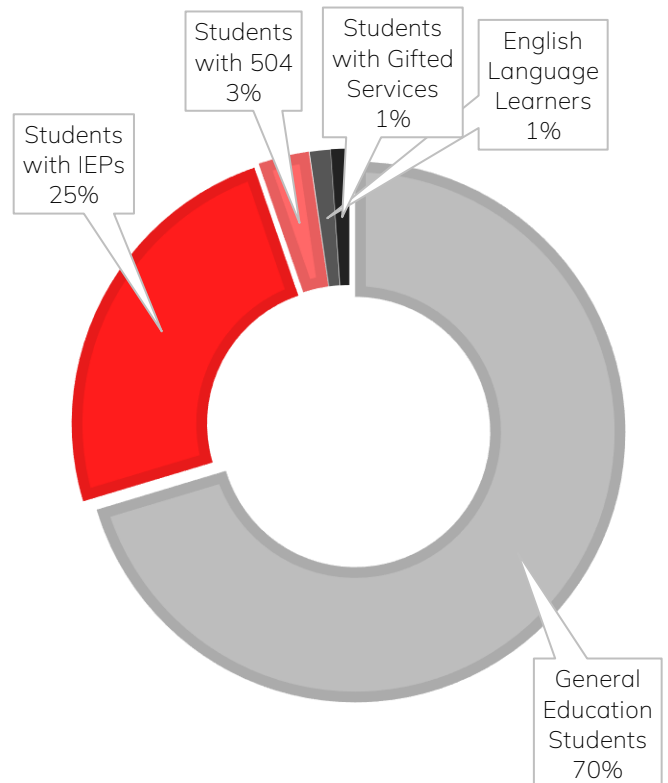
School Data Update

MAY 2024

CURRENTLY ENROLLED	HIGHEST YTD ENROLLMENT
6449 ↑	6449
Students in the Application Process	792
Students Enrolled in the Past 14 Days	7
Students Withdrawn in the Past 7 Days	87
New Applications in the Past 14 Days (Current School Year)	53
New Applications (Next School Year)	139

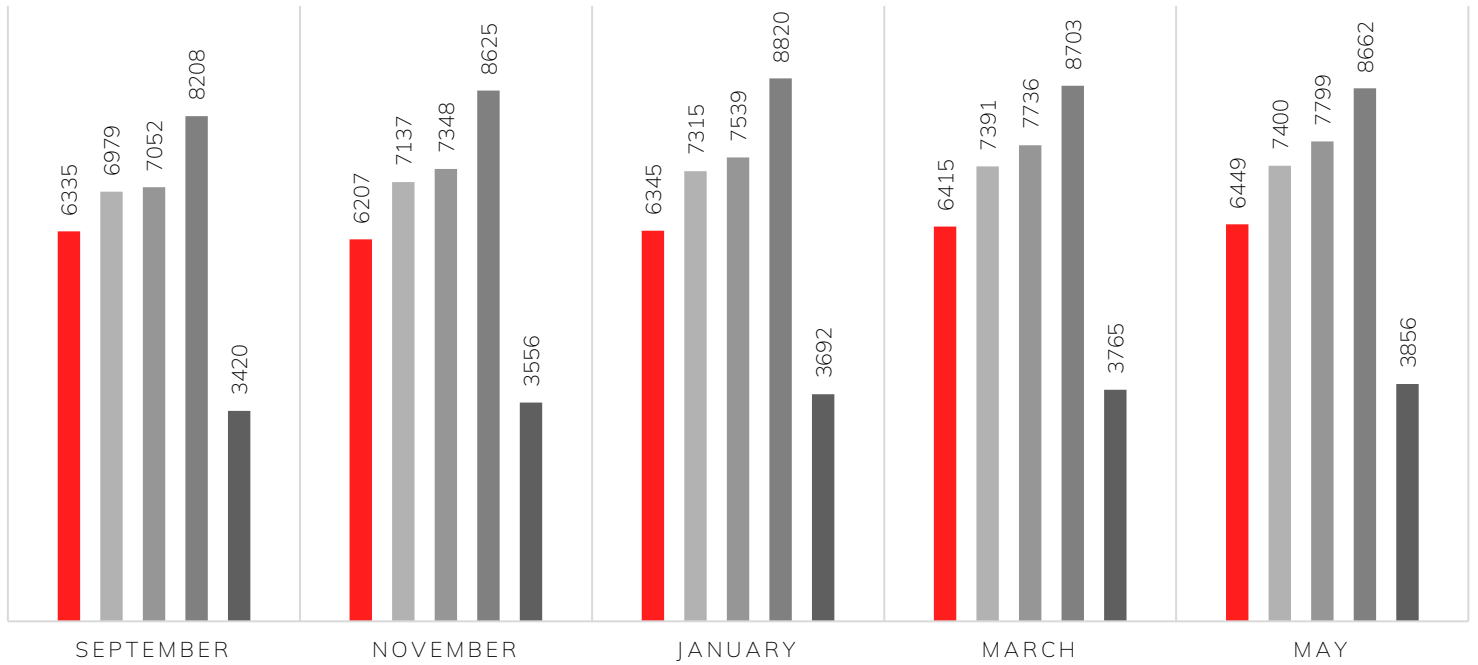
SPECIALIZED INSTRUCTION

STUDENT DEMOGRAPHICS	POPULATION
White	51%
Black or African American	24%
Hispanic	15%
Two or More Races	8%
Asian	1%
Am. Indian/Alaskan Native	.5%
Native Hawaiian/ Other Pac. Islander	.5%

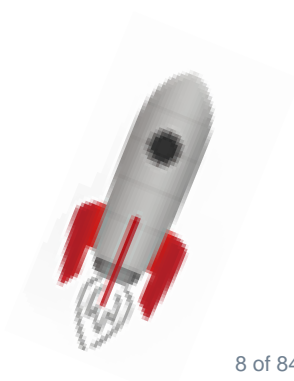
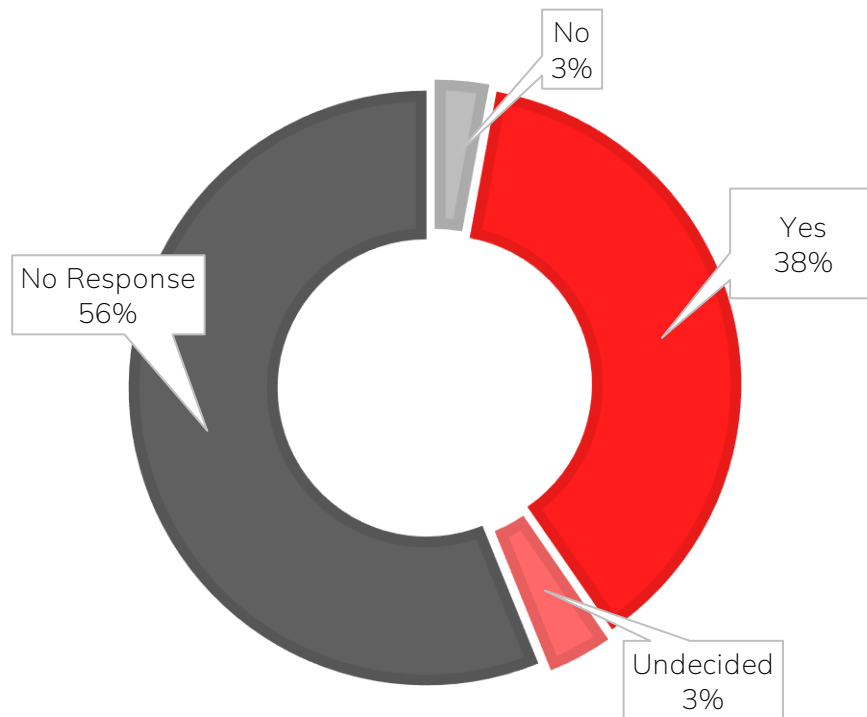


5 YEAR ENROLLMENT TRENDS

23-24 22-23 21-22 20-21 19-20



ENROLLED STUDENT INTENT TO RETURN



REACH CYBER CHARTER SCHOOL

PULSE SURVEY RESULTS

- Response Rate
- Summary Per Category
- Survey Observations
- Next Steps

Pulse Survey Responses



Total Staff

866



Total Responses

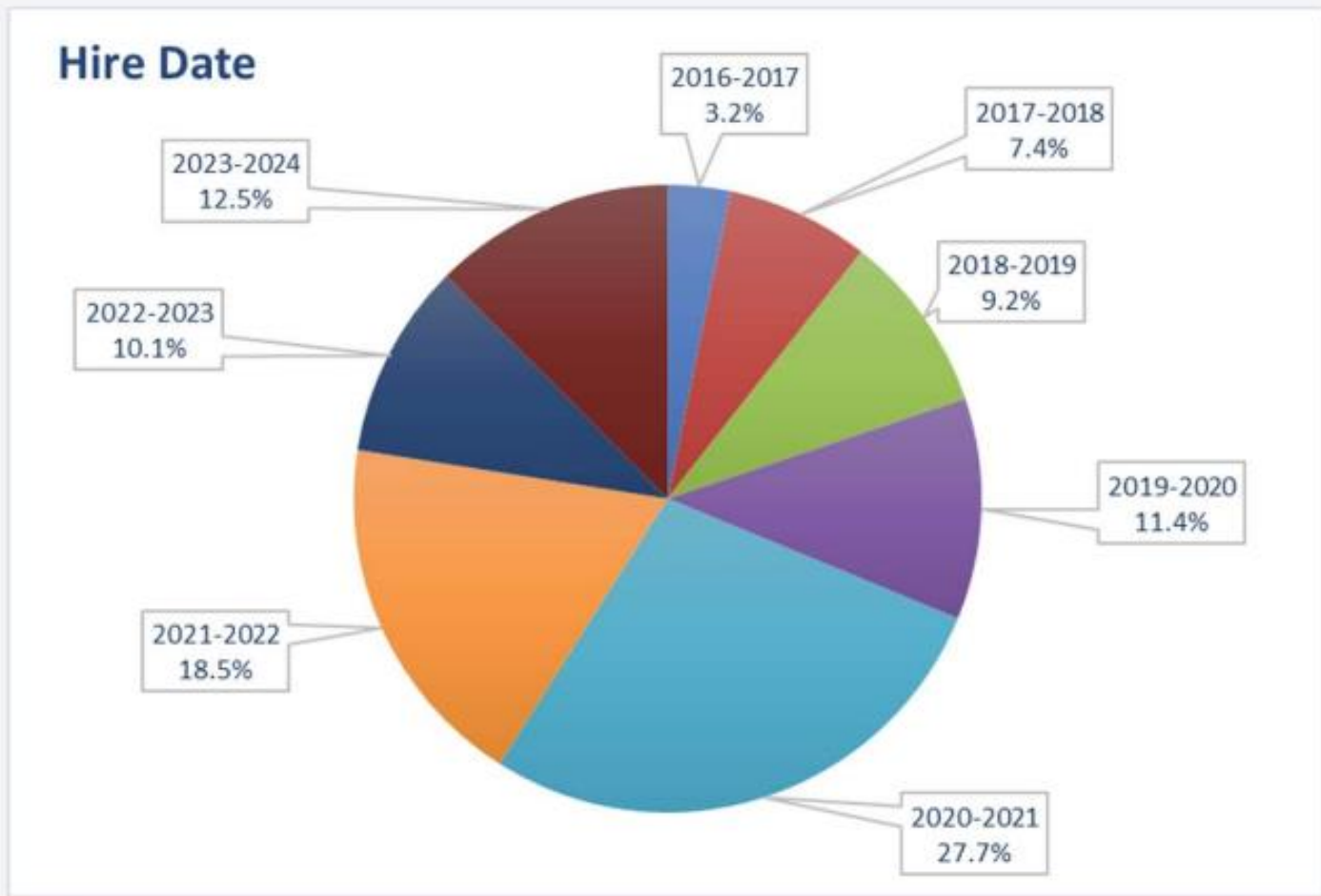
746



Response Rate

92.4%

RESPONSES BY HIRE DATE



SUMMARY PER CATEGORY

Average Percent per Category Strongly Agree/Agree



Survey Observations



**Participation rate increased
by 16.8%**



**76.77% of staff strongly
agree/agree with all
questions.**



eNPS score of 21.6%



Overall average was 4.13

CEO	4.21
Leadership	3.53
My Supervisor	4.62
My Team	4.27
My Position	4.16
Transition	3.34
Recommended Workplace	4.14

SURVEY OBSERVATIONS



Top 3 Rated Questions

4.65

I am comfortable talking to my supervisor about concerns and needs

4.62

My CEO is known by Reach Employees

4.58

My supervisor demonstrates investment in my success and professional growth



Bottom 3 Rated Questions

The Reach leadership team does a good job involving employees in decisions that impact them, when possible.

3.31

Reach Cyber continues to successfully implement, manage, and execute change management during their transition to a self-managed school.

3.35

I feel that the current trainings and professional development opportunities are beneficial to my growth.

3.61

NEXT STEPS

- **FOLLOW UP FOCUS GROUPS**
 - **DEPARTMENT LEADERSHIP**
 - **STAFF GROUPS**
- **PLANNING – MOVING FORWARD**
 - **SCHEDULE**
 - **GRADING**
 - **AUGUST PD**
 - **ASYNCH STUDENT SUPPORT**
 - **DATA DASHBOARD**
 - **TRAINING**
- **COMMUNICATION PROTOCOL - PROMOTE 2-WAY COMMUNICATION**

Coversheet

Human Resources Update

Section: IV. Oral Reports
Item: B. Human Resources Update
Purpose: FYI
Submitted by:
Related Material: Board Staffing Report-May_2024.pdf

REACH Staffing Report May 2024

23-24 School Year Budgeted Staff = 919

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	730 (670)	118 (80)	36 (38)
12-month Staff	147 (131)	19 (31)	8 (10)
Grand Total	877 (801)	137 (111)	44 (48)

New Hires

First Name	Last Name	Job Title	Compensation	Start Date
Steven	Slawinski	IT Project & Inventory Coordinator	\$75,000	5/20/2024

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Danielle	Golden	Special Education Teacher (HS)	4/30/2024
Hannah	Hallman	Special Education Substitute Teacher	5/10/2024
Brittni	Williams	Special Education Teacher (Elementary)	6/12/2024
Noah	Grube	High School Teacher	6/12/2024
Maxine	Baker-Jackson	Family Mentor	6/12/2024
Stephanie	Deiningner	Middle School Electives Teacher	6/12/2024

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date

Coversheet

Financial Report

Section: IV. Oral Reports
Item: C. Financial Report
Purpose:
Submitted by:
Related Material: Apr 2024 Treas Report.pdf

**Reach Cyber Charter School
Revenue and Expense Statement- Budget to Actual
2023-2024 Year to Date as of 4/30/24**

	Apr 2024	Fiscal YTD through 4/30/24	2023/2024 Approved Budget
Revenues:			
Function 6000- Local Sources	\$ 9,315,316	\$ 96,916,116	\$ 140,426,615
Function 7000- State Sources	\$ 19,254	\$ 82,211	\$ 147,500
Function 8000- Federal Sources	\$ 670,949	\$ 11,848,881	\$ 15,543,798
TOTAL REVENUES	\$ 10,005,519	\$ 108,847,208	\$ 156,117,913
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	\$ 2,845,478	\$ 26,955,237	\$ 40,705,453
200- Employee Benefits	\$ 1,112,729	\$ 7,594,054	\$ 12,069,167
300- Purchased Professional and Tech Svcs	\$ 2,977,398	\$ 5,743,890	\$ 7,536,000
400- Purchased Property Services	\$ 30,886	\$ 234,126	\$ 315,000
500- Other Purchased Services	\$ 97,580	\$ 2,789,791	\$ 6,233,000
600- Supplies	\$ (481,425)	\$ 9,375,403	\$ 10,359,000
700- Property	\$ 1,627	\$ 1,627	\$ 55,000
800- Dues, Fees, Other	\$ 190	\$ 1,405	\$ 1,500
Subtotal 1000- Instructional Programs	\$ 6,584,464	\$ 52,695,533	\$ 77,274,120
Function 2000- Support Services			
100- Salaries	\$ 1,518,773	\$ 15,330,329	\$ 23,241,101
200- Employee Benefits	\$ 610,190	\$ 4,536,507	\$ 6,890,986
300- Purchased Professional and Tech Svcs	\$ 251,299	\$ 2,479,947	\$ 1,876,375
400- Purchased Property Services	\$ 75,728	\$ 467,221	\$ 867,994
500- Other Purchased Services	\$ 148,206	\$ 3,169,317	\$ 2,924,614
600- Supplies	\$ 119,268	\$ 1,865,641	\$ 2,900,250
700- Property	\$ 540,664	\$ 3,790,077	\$ -
800- Dues, Fees, Other	\$ 26,376	\$ 180,745	\$ 143,125
Subtotal 2000- Support Services	\$ 3,290,505	\$ 31,819,784	\$ 38,844,445
Function 3000- Non Instructional/ Community Services			
100- Salaries	\$ 451,943	\$ 3,584,470	\$ 5,907,466
200- Employee Benefits	\$ 159,570	\$ 860,425	\$ 1,751,564
300- Purchased Professional and Tech Svcs	\$ -	\$ 18,135	\$ 45,000
400- Purchased Property Services	\$ 6,370	\$ 52,613	\$ 186,000
500- Other Purchased Services	\$ 3,268	\$ 73,060	\$ 42,500
600- Supplies	\$ 993,676	\$ 3,158,806	\$ 4,699,000
800- Dues, Fees, Other	\$ 18,965	\$ 87,009	\$ 265,000
Subtotal 3000- Non Instructional/ Community Services	\$ 1,633,792	\$ 7,834,518	\$ 12,896,530
TOTAL EXPENDITURES	\$ 11,508,760	\$ 92,349,835	\$ 129,015,095
NET INCREASE/ (DECREASE)	\$ (1,503,242)	\$ 16,497,373	\$ 27,102,818
Beginning Fund Balance		\$ 70,462,732	
ENDING FUND BALANCE		\$ 86,960,105	

Reach Cyber Charter School
Year to Date Expenses- 4/30/24 vs. 4/30/23

	Year to date 4/30/24	Year to date 4/30/23	Change from Prior Year
Revenues:			
Function 6000- Local Sources	\$ 96,916,116	\$ 100,574,135	\$ (3,658,019)
Function 7000- State Sources	\$ 82,211	\$ 5,668	\$ 76,543
Function 8000- Federal Sources	\$ 11,848,881	\$ 9,657,500	\$ 2,191,381
TOTAL REVENUES	\$ 108,847,208	\$ 110,237,303	\$ (1,390,095)
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	\$ 26,955,237	\$ 23,189,531	\$ 3,765,706
200- Employee Benefits	\$ 7,594,054	\$ 6,629,804	\$ 964,250
300- Purchased Professional and Tech Svcs	\$ 5,743,890	\$ 3,062,927	\$ 2,680,963
300- Purchased Professional and Tech Svcs (Pearson Fees)	\$ -	\$ 25,496,672	\$ (25,496,672)
400- Purchased Property Services	\$ 234,126	\$ 107,280	\$ 126,846
500- Other Purchased Services	\$ 2,789,791	\$ 2,001,355	\$ 788,436
600- Supplies	\$ 9,375,403	\$ 1,615,366	\$ 7,760,037
600- Supplies (Pearson Fees)	\$ -	\$ 3,527,860	\$ (3,527,860)
700- Property	\$ 1,627	\$ 254,394	\$ (252,767)
800- Dues, Fees, Other	\$ 1,405	\$ 2,021	\$ (616)
Subtotal 1000- Instructional Programs	\$ 52,695,533	\$ 65,887,210	\$ (13,191,677)
Function 2000- Support Services			
100- Salaries	\$ 15,330,329	\$ 14,814,004	\$ 516,325
200- Employee Benefits	\$ 4,536,507	\$ 4,546,196	\$ (9,689)
300- Purchased Professional and Tech Svcs	\$ 2,479,947	\$ 1,820,997	\$ 658,950
300- Purchased Professional and Tech Svcs (Pearson Fees)	\$ -	\$ 1,862,599	\$ (1,862,599)
400- Purchased Property Services	\$ 467,221	\$ 646,178	\$ (178,957)
400- Purchased Property Services (Pearson Fees)	\$ -	\$ 20,831	\$ (20,831)
500- Other Purchased Services	\$ 3,169,317	\$ 628,335	\$ 2,540,982
600- Supplies	\$ 1,865,641	\$ 880,798	\$ 984,843
700- Property	\$ 3,790,077	\$ 1,295,116	\$ 2,494,961
800- Dues, Fees, Other	\$ 180,745	\$ 150,203	\$ 30,542
Subtotal 2000- Support Services	\$ 31,819,784	\$ 26,665,257	\$ 5,154,527
Function 3000- Non Instructional/ Community Services			
100- Salaries	\$ 3,584,470	\$ -	\$ 3,584,470
200- Employee Benefits	\$ 860,425	\$ -	\$ 860,425
300- Purchased Professional and Tech Svcs	\$ 18,135	\$ 9,923	\$ 8,212
400- Purchased Property Services	\$ 52,613	\$ 35,145	\$ 17,468
500- Other Purchased Services	\$ 73,060	\$ 46,427	\$ 26,633
600- Supplies	\$ 3,158,806	\$ 2,400,347	\$ 758,459
800- Dues, Fees, Other	\$ 87,009	\$ 113,516	\$ (26,507)
Subtotal 3000- Non Instructional/ Community Services	\$ 7,834,518	\$ 2,605,358	\$ 5,229,160
Total Expenditures	\$ 92,349,835	\$ 95,157,825	\$ (2,807,990)
Less: Pearson Fees	\$ -	\$ (30,907,962)	\$ 30,907,962
TOTAL EXPENDITURES NET OF PEARSON FEES	\$ 92,349,835	\$ 64,249,863	\$ 28,099,972

Reach Cyber Charter School

April 2024- Checks and ACH Disbursements greater than or equal to \$20,000

Date	Payee	Document no.	Amount	Description
4/1/2024	V1316--HealthEquity, Inc.	EFT	24,422.77	Health Savings Account
4/1/2024	V0419--Capital Blue Cross	EFT	164,401.09	Claims/Claim Admn Fees for 3/17/24-3/23/24
4/2/2024	V0773--Logistics Plus, Inc.	31312730001216	3,232,500.00	STEM, MTSS, OT, Physical Computing Kits, Kitting Materials
4/3/2024	V0023--Connecting the Pieces, LLC	4592	22,857.75	February 2024 ABA Services
4/3/2024	V1320--Huntington Learning Center	4595	23,782.00	March tutoring 25 students
4/3/2024	V0799--Apple Inc.	31312730001218	78,260.00	70 iPad Pro Devices
4/4/2024	V0773--Logistics Plus, Inc.	31312730001221	30,891.54	February 2024 Storage, order processing, carton pick, UPS shipping, returns, inbound
4/5/2024	V1075--Procare Therapy	31312730001225	22,424.00	Special Education Contracted Instruction
4/8/2024	V0419--Capital Blue Cross	EFT	229,282.77	Claims/Claim Admn Fees for 3/24/24-3/30/24
4/9/2024	V1241--Barbacane, Thornton and Company, LLP	4631	35,350.00	Financial Statement Audit for FYE 6/30/23
4/9/2024	V0439--gThankYou, LLC	31312730001226	989,590.80	Grocery Certificates
4/11/2024	V0369--UKG Inc.	31312730001230	64,690.98	Ultipro Core HR/Payroll Subscription Fees Jan-March 2024
4/11/2024	V0048--Therapy Source, Inc	31312730001231	69,347.91	February 2024 Related Services
4/15/2024	V1316--HealthEquity, Inc.	EFT	24,453.60	Health Savings Account
4/15/2024	V0419--Capital Blue Cross	EFT	185,668.06	Claims/Claim Admn Fees for 3/31/24-4/6/24
4/17/2024	V1122--Crane Communications, Inc.	31312730001236	30,000.00	April Social Media, Digital SEM
4/19/2024	V0020--Charter Choices, Inc.	31312730001240	161,235.48	January-March 2024 district billing and consulting services
4/22/2024	V0419--Capital Blue Cross	EFT	279,831.09	Claims/Claim Admn Fees for 4/7/24-4/13/24
4/22/2024	V1232--North Lane Technologies, Inc	31312730001243	310,394.85	Prefund Account for STR Reimbursements
4/23/2024	V0897--GDC IT Solutions	4655	35,300.00	Monthly Level 1 Service Desk Support
4/23/2024	V1058--Accelerate Education Incorporated	4652	35,980.00	252 School Supply Kits
4/23/2024	V1217--AXIS Teletherapy LLC	4653	43,740.00	March 2024 Related Services
4/25/2024	V1320--Huntington Learning Center	4664	45,778.00	March tutoring 41 students
4/26/2024	V1075--Procare Therapy	31312730001248	21,040.00	Special Education Contracted Instruction
4/29/2024	V0419--Capital Blue Cross	EFT	274,536.07	Claims/Claim Admn Fees for 4/14/24-4/20/24
4/30/2024	V0426--New York Life	31312730001252	23,828.11	April Employee Life Insurance
4/30/2024	V0078--Union Deposit Corporation	31312730001251	42,058.25	Monthly Building Rent

Reach Cyber Charter School

Balance Sheet

April 30, 2024

ASSETS

Cash and Short Term Investments:

Cash and Money Market Funds	\$ 26,519,082
Mutual Funds	\$ 2,580,784
Other Cash Equivalents	\$ 3,473,587
Fixed Income Treasury Bonds	\$ 38,445,770

Total Cash and Short Term Investments	<u>\$ 71,019,223</u>
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Other Current Assets:

Local District Receivables	\$ 10,099,801
Federal and State Program Receivables	\$ 37,467
Allowance for Doubtful Accounts	\$ (244,557)
Prepaid Expenses	\$ 1,247,786
Other Current Receivables	\$ 10,871

Total Other Current Assets	<u>\$ 11,151,368</u>
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Other Non-current Assets:

Security Deposit	\$ 8,917
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Total Other Non-current Assets	<u>\$ 8,917</u>
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Fixed Assets:

Furniture	\$ 112,814
Computer Hardware	\$ 11,749,212
Leasehold Improvements	\$ 178,090
Equipment	\$ 755,384
Right to Use- Building Lease	\$ 1,287,352
Accum Depr: Furniture	\$ (98,433)
Accum Depr:Computer Hardware	\$ (5,031,889)
Accum Depr:Leasehold Improvements	\$ (92,079)
Accum Depr: Equipment	\$ (288,476)
Accum Depr: Right to Use Building	\$ (395,232)

Net Fixed Assets	<u>\$ 8,176,743</u>
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Total Assets	<u>\$ 90,356,251</u>
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LIABILITIES

Current Liabilities:

Accounts Payable	\$ 641,922
Accrued Payroll, Taxes, Pension, Withholdings	\$ 765,980
Due to Local Districts	\$ 898,580
Operating Lease Liability- Short Term	\$ 400,120
Other Current Liabilities	\$ 1,758

Total Current Liabilities	<u>\$ 2,708,360</u>
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Non-Current Liabilities:

Other Non-Current Liabilities	\$ 687,786
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Total Liabilities	<u>\$ 3,396,146</u>
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FUND BALANCE

Invested in Capital	\$ 8,176,743
Reserved Fund Balance	\$ 57,578,536
Undesignated Fund Balance	\$ 21,204,826

Ending Fund Balance	<u>\$ 86,960,105</u>
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Total Liabilities and Fund Balance	<u>\$ 90,356,251</u>
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Coversheet

Approval of Minutes from the April 17, 2024, Board Meeting

Section: V. Consent Items
Item: A. Approval of Minutes from the April 17, 2024, Board Meeting
Purpose:
Submitted by:
Related Material: 2024_04_17_board_meeting_minutes.pdf



Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time

Wednesday April 17, 2024 at 9:00 AM

Location

750 E. Park Drive, Suite 204
Harrisburg, PA 17111

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Trustees Present

David Taylor, Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker, Ralph Woodard (remote)

Trustees Absent

Anthony Alexander, Gail Hawkins Bush, Leigh Kraemer-Naser

Guests Present

Alex Lewis (remote), Alicia Swope, Amy Turner (remote), Andy Gribbin, April Kretchman (remote), Brandie Karpew, Devin Meza-Rushanan, Erica Carroll (remote), Gregory McCurdy, JD Smith, Jane Swan, Karen Yeselavage (remote), Katherine Rutkowski, Kelly McConnell, LeeAnn Ritchie, Lisa Blickley (remote), Michael Garman, Michael Hinshaw (remote), Rachel Graver, Sarah Minnick (remote), Scott Shedd, Scott Stuccio, Stephanie Lane

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

II. Consideration of Board Candidate

A. Ralph Woodard

David Taylor, Board President, introduced Ralph Woodard as a potential candidate for the Reach Cyber Charter School Board of Trustees.

Marcella Arline, Trustee, shared that she had worked with Mr. Woodard and that she highly recommends him for the position.

Mr. Woodard shared his appreciation for being nominated.

Marcella Arline made a motion to approve Ralph Woodard for the position of Trustee.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

III. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

IV. Routine Business

A. Approval of Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed. There were no changes needed at this time.

Marcella Arline made a motion to approve the agenda.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

V. Oral Reports

A. CEO's Report

Jane Swan, CEO, reviewed the current enrollment numbers for the school noting trends in enrollment. Current enrollment stands at 6,475 students.

Mrs. Swan provided an update on the Auditor General's audit of cyber charter schools. The Auditor General has sent seven requests for additional information which the school has provided.

Mrs. Swan additionally shared that the Cognia Accreditation process is going well.

B. Human Resources Update

Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting the authorized complement of 919 and the 880 current staff members of which 83% are 10-month staff. There have been 126 new hires and 41 departures since the beginning of the school year.

C. Financial Report (to follow)

Karen Yeselavage, Director of Finance, reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

Matt Ryan asked if we could be expected to continue to see the efficiencies moving forward that we currently see as a result from leaving Pearson. Ms. Yeselavage advised that it was hard to predict future technology costs, but generally speaking the efficiencies should continue.

VI. Consent Items

A. Approval of Consent Items

Mr. Taylor asked if there were any items from the Consent Items that should be moved to Action Items for discussion or tabled. No changes were noted.

- Approval of March 20, 2024, board minutes
- Approval of Staffing Report
- Approval to Renew MOU with Sigma Resources
- Approval to Renew Agreement with Pennsylvania Free Enterprise Week
- Approval to Renew MOU with Moore College of Art and Design
- Approval to Continue Agreement with Flexpoint
- Approval to Continue Agreement with Edmentum
- Approval to Continue Agreement with Brainpop
- Approval of Special Education Policies
- Approval of Audit Report

Marcella Arline made a motion to approve the Consent Items and the minutes from Reach Cyber Charter School on 03-20-24.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

VII. Action Items

A. Approval of Affiliation Agreement with East Stroudsburg University

Lee Ann Ritchie, Chief Academic Officer, presented an affiliation agreement with Stroudsburg University for the University to send teacher candidates to work at Reach. Paul Donecker made a motion to approve the affiliation agreement with Stroudsburg University.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of Agreement with Penn State LaunchBox Entrepreneurship Career Mentoring Program

JD Smith, Director of EDIB and Career Readiness, presented a proposal to partner with Penn State LaunchBox for a Career Mentoring Program that promotes entrepreneurial skills for students.

Marcella Arline made a motion to approve the agreement with Penn State LaunchBox.

Ralph Woodard seconded the motion.

This needs to be changed to Ralph Woodard

The board **VOTED** to approve the motion.

C. Approval of Bayada Supplemental Staffing Agreement - Nurses

Mr. Garman requested approval for an agreement with Bayada Staffing to provide nurses for certain state testing sites.

Ralph Woodard made a motion to approve the agreement with Bayada Staffing.

Marcella Arline seconded the motion.

Needs to be updated to Ralph

The board **VOTED** to approve the motion.

D. Approval of Compensation System Structure Changes

Mr. Garman requested approval to implement two changes to the salary structures and pay ranges of the current compensation system.

Marcella Arline made a motion to approve the changes to the compensation system structure.

Ralph Woodard seconded the motion.

The board **VOTED** to approve the motion.

E. Approval of Marketing Campaign for 2024-25 School Year

Scott, Stuccio, Director of Outreach, requested approval of an updated marketing campaign for the 2024-25 school year. The new campaign will feature students and their parents sharing how Reach has made them successful as students as well as Administrators and Educators sharing how Reach has created a curriculum and culture for student success.

Paul Donecker made a motion to approve the Marketing Campaign.
Marcella Arline seconded the motion.
The board **VOTED** to approve the motion.

VIII. Information Items

A. Government Affairs Update

Brandie Karpew, Board and Legislative Liaison, provided a government affairs updated specifically highlighting the Governor's proposed budget cut for cyber charter schools. She additionally shared the school's efforts at grassroots advocacy.

B. State Testing Update

Dr. Kelly McConnell shared that state testing for students is scheduled to begin next Monday, April 22, 2024. Reach will be testing at 40 locations across Pennsylvania to ensure that all students have a location within an hour of driving time from their homes.

IX. Executive Session

A. Executive Session

The Board entered into an Executive Session at 9:52 a.m.

The Board entered into an Executive Session upon a motion being made, seconded and confirmed via roll call vote of all Board members present. The Board cited the following for

entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a) (1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were: David Taylor, Paul Donecker, Marcella Arline, Matt Ryan, and Ralph Woodard. Guests present at the request of the Board were: Jane Swan and Mike Garman. All others left the meeting at this time.

Board Resolution: Salary adjustments and Pay ranges.

Be it resolved that the Reach Cyber Charter School Board of Trustees delegates to the CEO, the authority to analyze and adjust salary ranges, according to market data, with approval by the Board, from this date, April 17, 2024, forward.

Paul Donecker made a motion to approve the resolution.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,

Brandie Karpew

Coversheet

Approval of Sage Intacct General Ledger system contract renewal

Section: V. Consent Items
Item: C. Approval of Sage Intacct General Ledger system contract renewal
Purpose:
Submitted by:
Related Material: reachcyber2024order.pdf

Renewal Order Schedule

Date: 29-Apr-2024
Offer Expires: 03-May-2024
Quote #: Q-563839

Prepared For:

Name: Karen Yeselavage
Company: Reach Cyber Charter School
Address: 750 East Park Drive
 Suite 204
 Harrisburgh, PA 17111
Phone: (717) 704-8437
Email: kyeselavage@reach.connectionsacademy.org

Subscription Term Length: 12 (months)

Subscription Period: 20-May-2024 through 19-May-2025

Subscription Invoicing: Annual subscription fees begin on the start date of your paid subscription period, with such fees invoiced annually at the beginning of each paid subscription period.

Subscription Payment Terms: Net 30 from date of invoice.

Products

Sage Intacct Services

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct Nonprofit Spend Management	Sage Intacct Nonprofit Spend Management enables organizations to prevent expenditures beyond committed resources. Configuration can warn of or prevent overspending. Provides insight and controls to deliver on mission and commitment.	1.00	1,620.68	1,620.68
Sage Intacct Platform Services - Standard	Sage Intacct Platform Services - Standard includes the ability to deploy up to 2 applications on the Sage Intacct Platform with up to 10 custom objects and 10,000 custom records. This SKU is the minimum purchase required for the deployment of any Sage Intacct Marketplace Partner applications or other third-party applications.	1.00	0.00	0.00
Sage Intacct Employee User 10 Pack	Ten (10) employee user pack with limited access rights which include: read only access to the Dashboard; ability to enter/approve expense reports, timesheets and/or purchase requisitions. Also includes read only access to any additional applications built on the Sage Intacct Platform.	1.00	1,488.00	1,488.00

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct Financial Management for Nonprofits	Sage Intacct Financial Management for Nonprofits includes the following: General Ledger, Cash Management, Purchase Order, Accounts Payable, Order Entry, Accounts Receivable, Basic Project Tracking, Core Reporting and Dashboards, Multi-Entity Insight, Budget Reporting, Customization Services, Standard Platform Services, Performance Tier 1 for Sage Intacct, and the User Defined Dimensions pack. Under Performance Tier 1 for Sage Intacct, API transactions for any custom integrations, ETL integrations with our Marketplace Partners, and partners that exit our Marketplace Partner program require a Web Services - Developer License and are also included at no additional cost until the number of API transactions exceed 100,000 API transactions per month. Monthly overage fees will apply if you exceed this use. API transactions for modules of the Sage Intacct Services, FinTech partners that we recommend to you, and Third-Party Services that we resell to you on our Order Schedules are included at no additional cost.	1.00	6,343.79	6,343.79
User License - Business User	Users with unlimited access rights to all applications. Can be restricted based on permissions assigned by an Administrator.	9.00	2,037.42	18,336.78
Sage Intacct Collaborate	Sage Intacct Collaborate enables in-context team communication around transactions and other key elements of Sage Intacct. It captures dialogue and decisions for later reference, in Sage Intacct, your system of record. If you use Salesforce, you have the option of further streamlining communication between your Salesforce users and Sage Intacct users for cross-team communication for all synchronized objects. Salesforce synchronization requires Sage Intacct CRM Integration for Salesforce.	1.00	0.00	0.00
Sage Intacct Services Total:				USD 27,789.25

Sage Intacct Budgeting and Planning Services

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct Planning - Contributor	Includes the ability to enter and view budgets with security based on permissions set by the creator user.	1.00	360.00	360.00
Sage Intacct Planning - Creator	Includes the ability to create, edit, and delete budgets, including versions and what-if scenarios. Creator user can manage permissions and security for all other user types and has full rights to create and manage centralized calculations.	2.00	660.00	1,320.00
Sage Intacct Planning - License	Includes the ability to create and manage budgets, manage what-if scenarios, create versions, and collaborate across user types.	1.00	4,260.00	4,260.00
Sage Intacct Planning Integration	Includes the ability to integrate Budgeting and Planning data with Sage Intacct.	1.00	0.00	0.00
Sage Intacct Budgeting and Planning Services Total:				USD 5,940.00

One-Time and Other Charges

Product Name	Description	Quantity	Net Price Each	Total Price
Sage Intacct API Overage	If you conduct more monthly API transactions than the amount included in your performance tier, then the following overage fees apply to each API transaction you conduct over those limits. The overage fees for API transactions are calculated here per pack of 10 API transactions and will be billed on a monthly basis.	0.00	0.15	0.00
One-Time and Other Charges Total:				USD 0.00

Grand Total: USD 33,729.25

TERMS:

This Order Schedule is subject to the Agreement for subscription to the Services with effective date 21-Apr-2020, inclusive of any subsequent modifications. All terms not otherwise defined herein shall have the meaning ascribed to them in the Agreement. Prices shown above do not include any taxes that may apply.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers or representatives, either by signature below or by electronic signature through DocuSign.

Reach Cyber Charter School

CliftonLarsonAllen LLP - VAR

(Authorized Signature)

(Authorized Signature)

(Printed Name and Title)

(Printed Name and Title)

(Signature Date)

(Signature Date)

Exhibit A

Additional Terms and Conditions

The following terms are added to, and in the event of a conflict prevail over, the Terms:

- Any agreement between the parties concerning the Health Insurance Portability and Accountability Act (HIPAA) shall not apply to the Sage Intacct Planning Services.
- Sage Intacct Financial Management includes up to two hundred (200) bank account connections through bank feeds. Bank feeds provide electronic access to thousands of financial institutions for bank reconciliations and matching payments to invoices.

Coversheet

Approval of Add-On to Focus Communications Agreement

Section: V. Consent Items
Item: D. Approval of Add-On to Focus Communications Agreement
Purpose:
Submitted by:
Related Material: Reach Cyber Charter School_CommunicationsQuote_2024-2874QTE.pdf

Focus School Software

P.O. Box 2194
 St. Petersburg, FL 33731-2194
 +1 7273882005
 accounting@focusschoolsoftware.com



Quote

ADDRESS

Reach Cyber Charter School
 750 East Park Drive
 Suite 204
 Harrisburg, PA 17111 USA

SHIP TO

Reach Cyber Charter School
 750 East Park Drive
 Suite 204
 Harrisburg, PA 17111 USA

QUOTE # 2024-2874QTE

DATE 03/12/2024

EXPIRATION DATE 06/12/2024

ACTIVITY	QTY	RATE	AMOUNT
Focus Communication Module \$2.60 per student annually	7,526	2.60	19,567.60
Project Management per day	1	1,500.00	1,500.00
Offsite Training per 1/2 day	0.50	900.00	450.00
TOTAL			\$21,517.60

Accepted By

Accepted Date

Coversheet

Approval of Renewal Agreement with IXL

Section: V. Consent Items
Item: E. Approval of Renewal Agreement with IXL
Purpose:
Submitted by:
Related Material: IXL Quote 3553187-2024-005-3 SY 24-25.pdf



RENEWAL QUOTE

IXL Learning
 777 Mariners Island Blvd., Suite 600
 San Mateo, CA 94404

QUOTE # 3553187-2024-005-3
 DATE: MAY 2, 2024

TO:
 Katherine Rutkowski
 Reach Cyber Charter School
 750 E Park Dr Ste 204
 Harrisburg, PA 17111

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Nicole VanMatre	A22-3553187	July 1, 2024 - July 1, 2025	June 21, 2024

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades 1-12: 7,500 students) Subjects: Math and ELA <i>K-8 math licenses include complimentary access to IXL's universal screener</i>	\$135,000.00	\$135,000.00
1	Volume discount <i>Unlimited instructor accounts included</i>	-\$16,875.00	-\$16,875.00
SUBTOTAL			\$118,125.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$118,125.00

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, [click here](#) or go to <http://www.ixl.com/po-upload> and enter quote # 3553187-2024-005-3. For international accounts, we can accept wire transfers for an additional fee.

Coversheet

Approval to renew JAMF Education annual license

Section: V. Consent Items
Item: F. Approval to renew JAMF Education annual license
Purpose:
Submitted by:
Related Material: Q-843098-20240507-1204.pdf

Quote # Q-843098
 Created Date 5/7/2024
 Expiration Date 6/7/2024



Prepared By Joshua Marko Account Name Reach Cyber Charter School
 Quote Contact Joshua Marko
 Owner Email joshua.marko@jamf.com
 Phone +17154610916

Bill To Name Reach Cyber Charter School Ship To Name Reach Cyber Charter School
 Bill To 750 E Park Dr #204 Ship To 750 E Park Dr #204
 Harrisburg, PA 17111 Harrisburg, PA 17111
 United States United States

Manufacturer SKU	Product	Quantity	MSRP	Total Price	Line Item Description
EDU-ENHANCED-R	Jamf Education Enhanced - Renewal	815.00	USD 9.00	USD 7,335.00	A renewal license of Jamf Education Enhanced includes Jamf School and Jamf Safe Internet for iOS, tvOS, or macOS Valid from (2024-06-07 - 2025-06-06)
EDU-ENHANCED	Jamf Education Enhanced	85.00	USD 9.00	USD 765.00	A new annual license of Jamf Education Enhanced includes Jamf School and Jamf Safe Internet for iOS, tvOS, or macOS Valid from (2024-06-07 - 2025-06-06)

Total Price USD 8,100.00

Terms & Conditions

<p>Sales Tax</p> <p>This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC ("Jamf") will charge the appropriate sales tax for your location.</p>	<p>License Agreement</p> <p>Jamf's standard Software License and Services Agreement or other applicable license agreement between the Ship-to Name entity/Customer and Jamf (either, the "License Agreement") and this Quote govern Customer's licensing of Jamf Software and Jamf's provision of Services indicated in this Quote. If there is a conflict between any terms on Customer's purchase order, schedule or other ordering document and the License Agreement, the License Agreement will control.</p>
<p>Submit POs To</p> <p>Purchasing@jamf.com - Fax: 612-332-9054</p>	<p>Onboarding</p> <p>Onboarding services must be scheduled and completed within 12 months of purchase. Specifications can be found on Jamf's website.</p>
<p>Requirements</p> <p>The following information must be provided before an order can be fulfilled: PO #, Quote #, complete Bill To address, Billing contact email address, complete Ship To address,</p>	<p>Payment Terms</p> <p>Net 30</p>

Quote # Q-843098
Created Date 5/7/2024
Expiration Date 6/7/2024



Ship To contact email address, date, product description, currency, line items, quantity and payment terms as shown on the Jamf Quote, total purchase amount, and a copy of a tax exemption certificate (if applicable). Kindly submit POs to JAMF Software, LLC at the Corporate Address listed below. Should you have any queries or require further clarification, contact your Jamf contact.

Corporate Address Jamf
100 S Washington Ave #1100
Minneapolis, MN 55401 USA

Coversheet

Approval to Purchase Asset Tags

Section: V. Consent Items
Item: G. Approval to Purchase Asset Tags
Purpose:
Submitted by:
Related Material: NEW QUOTE.pdf



A SmartSign Store
 300 Cadman Plaza West, Suite 1303
 Brooklyn, NY 11201
 Billing: (718) 797-1900 x117
 Sales: (800) 952-1457

QUOTE

Order Date	Order #
4/12/2024	MAT-268331

Bill To	Ship To
Nate Laird Reach Cyber Charter School 750 E PARK DR HARRISBURG , PA 17111 2758 United States	Nate Laird Reach Cyber Charter School 750 E PARK DR HARRISBURG, PA 17111 2758 United States

Terms: Due on Receipt	PO Number: cc
------------------------------	----------------------

	Item Description	Unit Price	Qty.	Amount
1.	AlumiGuard™ Metal Asset Tags (Gloss) - 3/4" x 1 1/2" Size: 0.75" x 1.5" • Part#: AT-3052R -HC-AGG-0.75x1.5 <u>Adders:</u> +3M 9672LE Adhesive	\$37.6000 /Pack Pkg: 100 Tags/Pack	50 Packs	\$1,880.00
2.	Free Vinyl Squeegee Card for Asset Tags Size: " x " • Part#: AT-SQUEEGEE-LC-Free	\$0.0000 /Pack Pkg: 1 Card/Pack	1 Pack	\$0.00
Thanks for purchasing from MyAssetTag .com				

The amount shown on this invoice are in **US Dollars**.

Please make checks payable to **SmartSign** and mail to the following address:
 Xpressmyself.Com LLC
 DEPT CH 18136, PALATINE IL 60055-8136

If you will be sending remittances via overnight express mail, please remit to:
 Xpressmyself.Com LLC
 Lockbox #18136
 5505 N. Cumberland Ave Ste 307, Chicago IL 60656-1471

Product Subtotal:	\$2,580.00
Shipping Charges:	Free
Tax:	\$154.80
Order Total (in US Dollars):	\$2,734.80

Coversheet

Approval of Agreement with Harrisburg University

Section: V. Consent Items
Item: H. Approval of Agreement with Harrisburg University
Purpose:
Submitted by:
Related Material: HU & Reach Cyber Service Agreement 5~6~2024 R1.pdf

Harrisburg University Service Contract

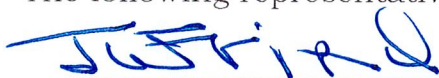
This agreement entered into this 1 day of July **2024**, by and between the Harrisburg University, 326 Market Street, Harrisburg, Pennsylvania 17101, hereinafter referred to as "HU" and Reach Cyber Charter School, 750 East Park Drive, Suite 204, Harrisburg, PA 17111 hereinafter referred to as the "REACH".

Witnesseth:

HU agrees to provide implementation and delivery of Enrichment and Industry Certification programming to REACH students and HU does hereby agree to perform services upon the following terms and conditions:

1. HU will provide updated programs/courses as they become available. A detailed listing of this information is in Addendum A
2. HU programs/courses are subject to change based on enrollment.
3. The term of the agreement shall be for a period commencing on July 1, 2024 and terminating June 30, 2025. The service agreement shall not automatically renew.
4. This agreement may be terminated and not renewed for any reason by either party, provided that 30 days written notice is provided.
5. HU will work with Reach Cyber to recruit students to register for the program outside of the 8-county area served by SCPa Works TANF funding. Entertainment Technology Credential Courses are not available for TANF Funding.
6. During the term of the Agreement, HU will bill REACH at the rate indicated in Addendum based on the number of students enrolled that do not qualify for TANF Funding through SCPa Works. Invoicing will occur upon program completion.
7. HU will provide programs available for the Summer/Fall – 2024 and Winter/Spring – 2025.

The following representatives have approved this agreement:



John W. Friend, VP Admissions & Secondary Schools



Date

Jane Swan, CEO Reacher Cyber Charter School

Date

Appendix A

Fall 2024 – Spring 2025 Program Costs			
Certification or Exploration	Program Name	Cost	Additional Fees
Certification	NuPaths 110: Foundations in Information Technology Certification: CompTIA IT Fundamentals Credits: 2	\$1,150.00	N/A
Certification	NuPaths 120: Fundamentals of Productivity Software Certification: MOS Excel, MOS Outlook Credits: 3	\$1,400.00	N/A
Certification	NuPaths 215: Web Design and Development Certification: Adobe Photoshop Pro, Certiport HTML, CSS Credits: 3	\$3,200.00	N/A
Pre-Requisite Course	ENTE 101: Audio Engineering Pro Tools 1 Credits: 3	\$1,140.00	N/A
Pre-Requisite Course	ENTE 102: Video Editing: Media Composer 1 Credits: 3	\$1,140.00	N/A
Certification Course	ENTE 201: Audio Engineering Pro Tools 2 Prerequisite: ENTE 101 Certification: Avid Pro Tools User Credits: 3	\$1,140.00	N/A
Certification Course	ENTE 202: Video Editing: Media Composer 2 Prerequisite: ENTE 102 Certification: Avid Media Composer User Credits 3	\$1,140.00	N/A
Certification Course	ENTE 230: Pro Tools for Game Audio Certification: Avid Pro Tools Game Audio Prerequisite: ENTE 101 and 201 Credits 3	\$1,140.00	N/A

Coversheet

Approval of Renewal with GovConnection Inc

Section: V. Consent Items
Item: I. Approval of Renewal with GovConnection Inc
Purpose:
Submitted by:
Related Material: GCI Quote 25631187_01-Adobe_2024.pdf



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Leslie Cartee
Phone: (800) 800-0019 ext. 34400
Fax: (603) 683-1405
Email: leslie.cartee@connection.com

25631187.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 5/9/2024
Valid Through: 6/8/2024
Account #:

Customer Contact: Steven Hilliard
Email: shilliard@reachcyber.org

Phone: (814) 298-6637
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 22054259 Reach Cyber Charter School 750 E Park Dr Ste 204 Harrisburg, PA 17111 US (717) 745-7571	AB#: 22024331 Reach Cyber Charter School Scott Shedd 750 E Park Dr Ste 204 Harrisburg, PA 17111 US (717) 745-7571

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	Net 30	V-K-PA-134 Rev 1

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Contract # V-K-PA-134 Rev 1. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1				05EE92393C6CF2F45BDA			\$ -
2	1,000	35660092	65291782BB04A12	Acad. VIP Creative Cloud for Enterprise Sub Renewal Level 4 12 Months K-12 (500+) Adobe - VIP Renewals	Adobe - VIP Renewals	\$ 4.92	\$ 4,920.00
3	10	36633475	65297383BB04A12	Acad. Captivate for Enterprise MLP Named Lic Renewal Level 4 100+ 12 Months Adobe - VIP Renewals	Adobe - VIP Renewals	\$ 165.25	\$ 1,652.50
4							\$ -
5				NEW			\$ -
6	150	35736561	65291808BB04A12	Acad. VIP Creative Cloud for Enterprise All Apps Named K-12 ADD-ON (50+) 12 Month Level 4 Adobe-Vip Acad	Adobe-Vip Acad	\$ 4.92	\$ 738.00

Subtotal	\$	7,310.50
Fee	\$	0.00
Shipping and Handling	\$	0.00
Tax		Exempt!
Total	\$	7,310.50



ORDERING INFORMATION

GovConnection, Inc. DBA Connection
Lancaster-Lebanon IU13
VPA # V-K-PA-134 Rev 1
Contract Expiration: 31 December 2023

Please contact your account manager with questions.

Ordering Address GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	Remittance Address GovConnection, Inc. PO Box 536477 Pittsburgh, PA 15253-5906
---	--

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Lancaster-Lebanon IU13 contract V-K-PA-134 Rev 1. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com
QUESTIONS: Call 800-986-2289
FAX: 603.683.0374

Coversheet

Approval of Draft Budget for 2024-2025

Section: VI. Action Items
Item: A. Approval of Draft Budget for 2024-2025
Purpose:
Submitted by:
Related Material: First Draft Budget 24-25.pdf

**REACH CYBER CHARTER SCHOOL
2024-2025 PROPOSED PRELIMINARY BUDGET
Presented to Board May 15, 2024**

	Fiscal Year Ending 6/30/24 YTD Actual through 4/30/2024	Fiscal Year Ending 6/30/24 Forecast as of 4/30/2024	2024-2025 First Draft Budget
Revenues:			
Function 6000- Local Sources	\$ 96,916,116	\$ 116,850,591	\$ 143,100,771
Function 7000- State Sources	\$ 82,211	\$ 221,829	\$ 172,000
Function 8000- Federal Sources	\$ 11,848,881	\$ 16,386,812	\$ 4,334,961
TOTAL REVENUES	\$ 108,847,208	\$ 133,459,232	\$ 147,607,732
Expenditures:			
Function 1000- Regular Instructional Programs			
100- Salaries	\$ 26,955,237	\$ 39,425,952	\$ 38,656,042
200- Employee Benefits	\$ 7,594,054	\$ 10,825,937	\$ 11,461,516
300- Purchased Professional and Tech Svcs (Note)	\$ 5,743,890	\$ 7,035,548	\$ 7,956,000
400- Purchased Property Services	\$ 234,126	\$ 340,951	\$ 400,000
500- Other Purchased Services	\$ 2,789,791	\$ 3,758,017	\$ 4,715,750
600- Supplies (Note)	\$ 9,375,403	\$ 11,464,820	\$ 6,730,900
700- Property	\$ 1,627	\$ 17,494	\$ -
800- Dues, Fees and Other	\$ 1,405	\$ 1,686	\$ 850
Subtotal 1000- Regular Instructional Programs	\$ 52,695,533	\$ 72,870,406	\$ 69,921,058
Function 2000- Support Services			
100- Salaries	\$ 15,330,329	\$ 19,766,617	\$ 21,888,506
200- Employee Benefits	\$ 4,536,507	\$ 5,548,630	\$ 6,489,942
300- Purchased Professional and Tech Svcs (Note)	\$ 2,479,947	\$ 1,475,696	\$ 6,297,925
400- Purchased Property Services (Note)	\$ 467,221	\$ 598,173	\$ 702,121
500- Other Purchased Services	\$ 3,169,317	\$ 3,760,926	\$ 5,000,300
600- Supplies	\$ 1,865,641	\$ 2,527,937	\$ 1,020,350
700- Property	\$ 3,790,077	\$ -	\$ 1,000,000
800- Dues, Fees and Other	\$ 180,745	\$ 164,478	\$ 175,600
Subtotal 2000- Support Services	\$ 31,819,784	\$ 33,842,459	\$ 42,574,744
Function 3000- Noninstructional Student/Community Svcs			
100- Salaries	\$ 3,584,470	\$ 5,313,357	\$ 5,851,988
200- Employee Benefits	\$ 860,425	\$ 1,234,067	\$ 1,735,114
300- Purchased Professional and Tech Svcs	\$ 18,135	\$ 36,188	\$ 46,500
400- Purchased Property Services	\$ 52,613	\$ 73,631	\$ 82,000
500- Other Purchased Services	\$ 73,060	\$ 126,281	\$ 107,500
600- Supplies	\$ 3,158,806	\$ 4,063,528	\$ 4,556,500
800- Dues, Fees and Other	\$ 87,009	\$ 178,536	\$ 192,500
Subtotal 3000- Noninstructional Services	\$ 7,834,518	\$ 11,025,587	\$ 12,572,102
TOTAL EXPENDITURES	\$ 92,349,835	\$ 117,738,452	\$ 125,067,905
PROJECTED 23-24 NET INCOME		\$ 15,720,780	
PROJECTED 24-25 NET INCOME			\$ 22,539,827

**REACH CYBER CHARTER SCHOOL
2024-2025 PROPOSED PRELIMINARY BUDGET
PROJECTED ENROLLMENT AND REVENUE
Presented to Board May 15, 2024**

	Fiscal Year Ending 6/30/24 YTD Actual through 4/30/2024	Fiscal Year Ending 6/30/24 Forecast as of 4/30/2024	2024-2025 First Draft Budget
REVENUE:			
Local Sources:			
6500- Interest Income/ Unrealized Gain or Loss on Investments	\$ 1,841,570	\$ 2,209,884	\$ 2,000,000
6832- Pass-through Federal Funding IDEA-B	\$ 973,947	\$ 1,720,413	\$ 1,720,413
6834- Pass-through Federal Funding IDEA Preschool	\$ 2,124	\$ 2,124	\$ 2,124
6944- Regular Education Tuition	\$ 51,429,924	\$ 61,715,909	\$ 72,868,904
6943- Special Education Tuition	\$ 42,654,702	\$ 51,185,642	\$ 66,489,329
6999- Miscellaneous Income	\$ 13,849	\$ 16,619	\$ 20,000
Total Local Sources	\$ 96,916,116	\$ 116,850,591	\$ 143,100,771
State Sources:			
7330- State Health Reimbursement	\$ -	\$ 100,000	\$ 100,000
7362- School Mental Health and Safety Grant	\$ 80,378	\$ 119,911	\$ 70,000
7599- Other State Revenue	\$ -	\$ -	\$ -
7990- Other Technology Grants	\$ 1,833	\$ 1,918	\$ 2,000
Total State Sources	\$ 82,211	\$ 221,829	\$ 172,000
Federal & Other Program Funding (1):			
8514- CSI	\$ 324,511	\$ 370,870	\$ 370,870
8514- Title I	\$ 2,563,305	\$ 2,945,557	\$ 2,945,557
8515- Title II	\$ 210,494	\$ 233,240	\$ 233,240
8516- Title III	\$ 1,093	\$ 12,800	\$ 12,800
8517- Title IV	\$ 201,495	\$ 232,494	\$ 232,494
8743- ESSER II	\$ -	\$ -	\$ -
8744- ARP ESSER	\$ 8,187,994	\$ 12,082,717	\$ 500,000
8751- ARP ESSER Learning Loss	\$ 157,903	\$ 157,903	\$ 40,000
8752- ARP ESSER Summer Programs	\$ -	\$ 121,953	\$ -
8753- ARP ESSER After School Programs	\$ 185,005	\$ 185,005	\$ 155,000
8754- ARP ESSER Homeless C&Y	\$ 17,081	\$ 44,273	\$ -
Total Federal Sources	\$ 11,848,881	\$ 16,386,812	\$ 4,334,961
TOTAL REVENUE ALL SOURCES	\$ 108,847,208	\$ 133,459,232	\$ 147,607,732

Enrollment and Tuition Rate Assumptions			
	2023/2024 Current ADMs (2)	Percentage of total population	Projected 2023/2024
Elementary	1,847	29%	2,146
Middle School	1,635	25%	1,900
High School	2,972	46%	3,454
	6,454	100%	7,500
24/25 Enrollment Projection			7,500
Special Education Population		26%	1,950

Revenue Source	Annual Base Rate (3)	Enrollment	Budgeted Revenue
Regular Ed Funding	\$13,130	5,550	72,868,904
Special Ed Funding	\$34,097	1,950	66,489,329
			139,358,234

Notes:
 (1) 24/25 allocations not yet available for Title and IDEA funds; Projections based on 23/24 final allocations
 (2) Current enrollment levels based on 5/8/24 metrics per Focus
 (3) Projected weighted average tuition rates based on 3% increase applied to 23/24 weighted average rates as of 4/5/23

**REACH CYBER CHARTER SCHOOL 2024-2025
STAFFING MODEL- INSTRUCTIONAL STAFF (1000 FUNCTION)**

Presented to Board May 15, 2024

	Current Authorized Positions 23-24	24-25 Budgeted Positions	New Positions
Elementary Teachers (K-5)	122	117	(5)
Middle School Teachers (6-8)	73	73	0
High School/ Cr Recovery Teachers (9-12)	102	101	(1)
Elective Teachers (K-5)	22	17	(5)
Elective Teachers (6-8)	10	10	0
Elective Teachers (9-12)	23	22	(1)
Substitute Teachers	8	10	2
ELL Teachers	5	5	0
Math/Reading/Intervention Specialists	36	35	(1)
Veterinary Technician	1	1	0
Carpentry Program Coordinator	1	1	0
Cosmetology Coordinator	1	1	0
Career Readiness Teachers	4	4	0
STEM Teachers	6	6	0
Special Education Teachers	107	105	(2)
Permanent Special Education Subs	9	9	0
Child Find Specialist	1	1	0
Work Experience Facilitator	2	2	0
Related Services Specialist	1	1	0
Related Services Coordinator	1	1	0
Paraprofessional Special Education	8	8	0
Gifted Teacher	3	3	0
State Testing Specialist	1	1	0
School Assessment Coordinator	1	1	0
Total Instructional Staff Complement	548	535	(13)

Budgeted Compensation

Regular Compensation	\$ 35,501,442
Bonuses for returning staff	\$ 1,702,500
Professional Advancements-18 Captains (\$2,700 each)	\$ 48,600
Professional Advancements- 30 Department Chairs (\$6,000 each)	\$ 180,000
Summer Curriculum Stipends	\$ 500,000
Summer Instruction and Support	\$ 400,000
Additional Certification/ STEM Endorsement Stipends	\$ 34,000
Teacher Mentor Stipends (30@\$1,000 each)	\$ 30,000
Club Advisor Stipends	\$ 25,000
SORA Advisor Stipend	\$ 2,500
Other Extra Duty Stipends (Interim Duties, State Testing, STEM Camp, etc.)	\$ 232,000

TOTAL INSTRUCTIONAL SALARIES (100 OBJECT)

\$ 38,656,042

Taxes	\$ 2,957,187
Retirement	\$ 1,932,802
Tuition Reimbursement	\$ 386,560
Group Insurance and Other Benefits	\$ 6,184,967

TOTAL INSTRUCTIONAL BENEFITS (200 OBJECT)

\$ 11,461,516

**REACH CYBER CHARTER SCHOOL 2024-2025
STAFFING MODEL-SUPPORT/ADMIN STAFF 2000 FUNCTION)**

Presented to Board May 15, 2024

	Authorized Positions 23-24	24-25 Budgeted Positions	New Positions
Chiefs and Senior Leadership:			
Chief Academic Officer	1.0	1.0	0.0
Chief Executive Officer	1.0	1.0	0.0
Chief Operations Officer	1.0	1.0	0.0
Dir of Data/ Student ASMT	1.0	1.0	0.0
Director of EDIB and Careers	1.0	1.0	0.0
Director of Finance	1.0	1.0	0.0
Director of Human Resources	1.0	1.0	0.0
Director of MTSS	1.0	1.0	0.0
Director of School Outreach	1.0	1.0	0.0
Director of Special Education	1.0	1.0	0.0
Director of STEM Education	1.0	1.0	0.0
Director of Teaching and Learning	1.0	1.0	0.0
Director of Technology	1.0	1.0	0.0
Board and Legislative Liaison	1.0	1.0	0.0
Principal (one per grade level)	3.0	3.0	0.0
Total Chiefs and Senior Leadership	17.0	17.0	0.0
Other Directors, Managers, and Assistant Principals:			
Director of Counseling	1.0	1.0	0.0
Director of Enrollment	1.0	1.0	0.0
Director of Student Safety	1.0	1.0	0.0
Assistant Director of Special Education	2.0	2.0	0.0
Assistant Principal (6-8)	3.0	3.0	0.0
Assistant Principal (9-12)	5.0	5.0	0.0
Assistant Principal (K-5)	7.0	7.0	0.0
Assistant Principal- Curriculum and Careers	1.0	1.0	0.0
Assistant Principal- STEM	1.0	1.0	0.0
Account Manager	1.0	1.0	0.0
Desktop Support Manager	1.0	1.0	0.0
Federal Programs Manager	1.0	1.0	0.0
Manager of Counseling	1.0	1.0	0.0
Manager of Employee Benefits	1.0	1.0	0.0
Manager of External Outreach	1.0	1.0	0.0
Manager of Fulfillment	1.0	1.0	0.0
Manager of McKinney-Vento Supports	1.0	1.0	0.0
Manager of School Nursing	1.0	1.0	0.0
Manager of School Office	1.0	1.0	0.0
Manager of School Outreach	1.0	1.0	0.0
Manager of Social Work	1.0	1.0	0.0
Manager of State Attendance	1.0	1.0	0.0
Manager of State Reporting	1.0	1.0	0.0
Manager RTI	2.0	2.0	0.0
Math Improvement Facilitator	2.0	2.0	0.0
Mgr Career Experience	2.0	2.0	0.0
Professional Development Manager	1.0	1.0	0.0
Social Media Supervisor	1.0	1.0	0.0
Supervisor of Special Education	5.0	5.0	0.0
Total Other Directors, Managers, and Assistant Principals	49.0	49.0	0.0
<i>Support/ Administrative Staff continued on next page</i>			

**REACH CYBER CHARTER SCHOOL 2024-2025
STAFFING MODEL-SUPPORT/ADMIN STAFF 2000 FUNCTION)**

Presented to Board May 15, 2024

	Authorized Positions 23-24	24-25 Budgeted Positions	New Positions
Coordinators:			
Accounts Payable/ Payroll Coordinator	1.0	1.0	0.0
Attendance Coordinator	1.0	1.0	0.0
Coordinator Career Experience	7.0	7.0	0.0
Coordinator Career Exploration	2.0	2.0	0.0
Coordinator of Counseling	1.0	1.0	0.0
Coordinator of External Outreach	1.0	1.0	0.0
Curriculum Coordinator	5.0	5.0	0.0
Data Coordinator	1.0	1.0	0.0
Digital Communications Coordinator	1.0	1.0	0.0
Fulfillment Coordinator	2.0	2.0	0.0
HR Coordinator	1.0	1.0	0.0
Hydroponics Coordinator	1.0	1.0	0.0
IT Project and Inventory Coordinator	1.0	1.0	0.0
Professional Development Coordinator	1.0	1.0	0.0
Regional Outreach Coordinator	6.0	6.0	0.0
Robotics Coordinator	1.0	1.0	0.0
Social Media Coordinator	3.0	3.0	0.0
STEM Camp Coordinator	1.0	1.0	0.0
Total Coordinators	37.0	37.0	0.0
All Other Support Staff:			
Accounting Specialist	1	1	0
Administrative Assistant I- School Office	10	6	(4)
Administrative Assistant II- Attendance	3	3	0
Administrative Assistant II- Counseling	3	3	0
Administrative Assistant II- School Office	4	4	0
Administrative Assistant II- Special Education	4	4	0
Administrative Assistant- Outreach	1	1	0
Applications Analyst	5	5	0
Associate Desktop Technician	2	2	0
Associate Information Security Engineer	1	1	0
Billing Associate	1	1	0
Board Certified Behavior Analyst	2	2	0
Clerical Office Assistant	0	1	1
Desktop Technician	3	3	0
Educational Technology Specialist	0	1	1
Enrollment Specialist	14	10	(4)
Executive Assistant	2	2	0
HR Assistant	1	1	0
HR Specialist	2	2	0
<i>Support/ Administrative Staff- All Other Support Staff continued on next page</i>			

**REACH CYBER CHARTER SCHOOL 2024-2025
STAFFING MODEL-SUPPORT/ADMIN STAFF 2000 FUNCTION)**

Presented to Board May 15, 2024

	Authorized Positions 23-24	24-25 Budgeted Positions	New Positions
<i>Support/ Administrative Staff- All Other Support Staff continued</i>			
Instructional Coach- STEM	13	13	0
Instructional Coaches (K-12)	9	9	0
Mental Health Counselors	2	4	2
Occupational Therapist	12	12	0
Occupational Therapist- COTA	2	2	0
School Counselors	30	29	(1)
School Nurse	6	5	(1)
School Psychologist	8	8	0
School Social Workers	8	8	0
Server Engineer	1	1	0
Speech Pathologist	25	25	0
Staff Accountant	3	3	0
STEM Vehicle Driver	2	2	0
Talent Acquisition Specialist	1	1	0
Truancy Officer	5	6	1
Webmaster	1	1	0
Total All Other Support Staff	187	182	(5)
GRAND TOTAL ALL SUPPORT AND ADMIN STAFF	290	285	(5)

Budgeted Compensation

Regular Compensation	\$ 20,130,335
Bonuses for returning staff	\$ 1,503,171
Salary Adjustments	\$ 100,000
Professional Advancements- 5 Department Chairs (\$6,000 each)	\$ 30,000
Additional Certification/ STEM Endorsement Stipends	\$ 6,000
Mentor Stipends (5@\$1,000 each)	\$ 5,000
NHS/ NJHS Advisor Stipends (\$2,000 each)	\$ 4,000
Other Extra Duty Stipends (State Testing, STEM Camp, etc.)	\$ 40,000
Summer Support	\$ 70,000

TOTAL SUPPORT/ADMINISTRATIVE SALARIES (100 OBJECT) \$ 21,888,506

Taxes	\$ 1,674,471
Retirement	\$ 1,094,425
Tuition Reimbursement	\$ 218,885
Group Insurance and Other Benefits	\$ 3,502,161

TOTAL SUPPORT/ADMINISTRATIVE BENEFITS (200 OBJECT) \$ 6,489,942

REACH CYBER CHARTER SCHOOL 2024-2025
STAFFING MODEL- NON-INSTRUCTIONAL SERVICES (3000 FUNCTION)
 Presented to Board May 15, 2024

	Authorized Positions 23-24	24-25 Budgeted Positions	New Positions
Director of Family Services	2.0	2.0	0.0
Manager of Family Services	2.0	2.0	0.0
Family Mentor	78.0	78.0	0.0
Total Non-instructional Services Staff Complement	82.0	82.0	0.00

Budgeted Compensation

Regular Compensation	\$ 5,443,412
Bonuses for returning staff	\$ 297,076
Professional Advancements- 5 Captains (\$2,700 each)	\$ 13,500
Additional Certification/ STEM Endorsement Stipends	\$ 5,000
Other Extra Duty Stipends (Interim Duties, State Testing, STEM Camp, etc.)	\$ 33,000
Summer Instruction and Support	\$ 60,000
TOTAL NON-INSTRUCTIONAL SERVICES SALARIES (100 OBJECT)	\$ 5,851,988
Taxes	\$ 447,677
Retirement	\$ 292,599
Tuition Reimbursement	\$ 58,520
Group Insurance and Other Benefits	\$ 936,318
TOTAL NON-INSTRUCTIONAL SERVICES BENEFITS (200 OBJECT)	\$ 1,735,114

**REACH CYBER CHARTER SCHOOL
2024-2025 PROPOSED PRELIMINARY BUDGET**

**Non-Personnel Related School Expenditures
Instructional Services (1000 FUNCTION)
Presented to Board May 15, 2024**

	FY 24/25 forecast as of 4/30/2024	2024-2025 Draft Budget
Purchased Professional and Technical Services:		
9323 - Professional Educational Services	\$ 3,566,089	\$ 4,135,000
9329 - Other Purchased Professional Educational Services	\$ 2,577,066	\$ 2,815,000
9330 - Other Purchased Professional Services	\$ 311,486	\$ 355,000
9390 - Other Purchased Professional and Technical Services	\$ 580,907	\$ 651,000
Subtotal- Purchased Professional and Technical Services	\$ 7,035,548	\$ 7,956,000
Purchased Property Services:		
9440 - Facility Rentals	\$ 340,951	\$ 400,000
Subtotal- Purchased Property Services	\$ 340,951	\$ 400,000
Other Purchased Services:		
9510 - Student Transportation Services	\$ 38,551	\$ 40,000
9530 - Communications	\$ 2,249,644	\$ 2,700,000
9569 - Tuition to Other Educational Agencies	\$ 138,143	\$ 220,000
9580 - Travel	\$ 155,066	\$ 185,750
9599 - Other Miscellaneous Purchased Services	\$ 1,176,613	\$ 1,570,000
Subtotal- Other Purchased Services	\$ 3,758,017	\$ 4,715,750
Supplies:		
9610 - General Supplies	\$ 5,531,728	\$ 5,155,000
9635 - Meals and Refreshments	\$ 25,000	\$ 27,000
9640 - Books and Periodicals	\$ 453,175	\$ 438,750
9650 - Other Technology Related Supplies and Fees	\$ 5,454,917	\$ 1,110,150
Subtotal- Supplies	\$ 11,464,820	\$ 6,730,900
Property:		
9750 - Acquisition of New Fixed Assets and Equipment	\$ 17,494	\$ -
Subtotal- Property	\$ 17,494	\$ -
Other Objects:		
9810 - Dues and Fees	\$ 1,686	\$ 850
Subtotal- Other	\$ 1,686	\$ 850
Total Support Services Expenditures- Non personnel related	\$ 22,618,516	\$ 19,803,500

Instructional Services include all activities relating to direct interaction between instructors and students. Specific departmental budgets include the following:

- a) Special Education Instruction \$2.8 million- Related services required by student IEPs, contracted instruction, assistive technology, instructional software subscriptions**
- b) STEM instruction \$5 million- Materials, warehousing and shipment of STEM kits, hydroponics kits, other STEM initiatives such as technology subscriptions, camps, and other supplies**
- c) Career Readiness Instruction \$1.5 million- Tuition/fees for student participation in career programs, badging software, career program supplies, career exploration kits**
- d) State Testing \$1.1 million- Technology, site rentals, supplies and travel**
- e) All other regular instruction \$9.5 million - Curriculum content, instructional kits, books and general supplies, and communications expenses including \$2.75 million for student technology stipend payments to households**

**REACH CYBER CHARTER SCHOOL
2024-2025 PROPOSED PRELIMINARY BUDGET**

Non-Personnel Related School Expenditures

Support Services (2000 FUNCTION)

Presented to Board May 15, 2024

	FY 24/25 forecast as of 4/30/2024	2024-2025 Draft Budget
Purchased Professional and Technical Services:		
9329 - Other Purchased Professional Educational Services	\$ 29,800	\$ 33,500
9330 - Other Purchased Professional Services	\$ 961,769	\$ 973,000
9340 - Other Purchased Technical Services	\$ 46,535	\$ 4,556,000
9350 - Purchased Security/ Safety Services	\$ -	\$ 415,000
9360 - Other Employee Training and Development Services	\$ 238,049	\$ 220,425
9390 - Other Purchased Professional and Technical Services	\$ 199,544	\$ 100,000
Subtotal- Purchased Professional and Technical Services	<u>\$ 1,475,696</u>	<u>\$ 6,297,925</u>
Purchased Property Services:		
9410 - Cleaning Services	\$ 31,944	\$ 35,000
9420 - Utility Services	\$ -	\$ 2,000
9430 - Repairs and Maintenance	\$ 5,689	\$ 15,500
9440 - Rentals	\$ 560,540	\$ 649,121
9490 - Other Purchased Property Services	\$ -	\$ 500
Subtotal- Purchased Property Services	<u>\$ 598,173</u>	<u>\$ 702,121</u>
Other Purchased Services:		
9523 - General Property and Liability Insurance	\$ 692,538	\$ 740,000
9525 - Bonding Insurance	\$ 79,776	\$ 90,000
9530 - Communications	\$ 111,880	\$ 257,350
9549 - Other Advertising/ Public Relations	\$ 1,742,261	\$ 2,628,500
9550 - Printing and Binding	\$ 72,419	\$ 74,000
9580 - Travel	\$ 984,425	\$ 1,031,450
9599 - Other Miscellaneous Purchased Services	\$ 77,628	\$ 179,000
Subtotal- Other Purchased Services	<u>\$ 3,760,926</u>	<u>\$ 5,000,300</u>
Supplies:		
9610 - General Supplies	\$ 243,317	\$ 292,600
9635 - Meals and Refreshments	\$ 47,988	\$ 42,750
9640 - Books and Periodicals	\$ 23,168	\$ 21,550
9650 - Other Technology Related Supplies and Fees	\$ 2,213,464	\$ 663,450
Subtotal- Supplies	<u>\$ 2,527,937</u>	<u>\$ 1,020,350</u>
Property:		
9750 - Acquisition of New Fixed Assets and Equipment	\$ -	\$ 1,000,000
Subtotal- Property	<u>\$ -</u>	<u>\$ 1,000,000</u>
Other Objects:		
9810 - Dues and Fees	\$ 164,478	\$ 175,600
Subtotal- Other	<u>\$ 164,478</u>	<u>\$ 175,600</u>
Total Support Services Expenditures- Non personnel related	<u>\$ 8,527,211</u>	<u>\$ 14,196,296</u>

Support Services include all activities relating to administrative and technical support to enhance and assist instruction and the school's mission. Specific departmental budgets include the following:

a) Central Staffwide Technology Support \$6.4 million- Equipment, Deployment/Exchange Services, Infrastructure, Environment, Security, Technical Support

b) Community Relations Services \$3 million- External outreach, partnerships, services, and supplies

d) All other support services \$4.8 million- School Administrative and Executive offices, Finance, Human Resources, Professional Development, Counseling, Social Work, Attendance, Health Services

**REACH CYBER CHARTER SCHOOL
2024-2025 PROPOSED PRELIMINARY BUDGET**

**Non-Personnel Related School Expenditures
Non-Instructional Services (3000 FUNCTION)
Presented to Board May 15, 2024**

	FY 24/25 forecast as of 4/30/2024	2024-2025 Draft Budget
Purchased Professional and Technical Services:		
9390 - Other Purchased Professional and Technical Services	\$ 36,188	\$ 46,500
Subtotal- Purchased Professional and Technical Services	<u>\$ 36,188</u>	<u>\$ 46,500</u>
Purchased Property Services:		
9420 - Utility Services	\$ 500	\$ 2,000
9440 - Property Rentals	\$ 51,462	\$ 55,000
9449 - Facility Rentals for Events	\$ 21,669	\$ 25,000
Subtotal- Purchased Property Services	<u>\$ 73,631</u>	<u>\$ 82,000</u>
Other Purchased Services:		
9510 - Student Transportation Services	\$ 674	\$ 1,000
9530 - Communications	\$ 1,124	\$ 1,000
9550 - Printing and Binding	\$ 12,809	\$ 13,500
9580 - Travel	\$ 56,229	\$ 57,000
9599 - Other Miscellaneous Purchased Services	\$ 55,444	\$ 35,000
Subtotal- Other Purchased Services	<u>\$ 126,281</u>	<u>\$ 107,500</u>
Supplies:		
9610 - General Supplies	\$ 4,052,821	\$ 4,545,000
9622 - Electricity	\$ 6,707	\$ 7,500
9635 - Meals and Refreshments	\$ 4,000	\$ 4,000
Subtotal- Supplies	<u>\$ 4,063,528</u>	<u>\$ 4,556,500</u>
Other Objects:		
9810 - General Dues and Fees	\$ 6,667	\$ 7,500
9894 - Fees for Instruction Related Events	\$ 88,470	\$ 100,000
9895 - Fees for district athletic and activity participation	\$ 11,672	\$ 15,000
9896 - Fees for Social Outreach Events	\$ 71,727	\$ 70,000
Subtotal- Other	<u>\$ 178,536</u>	<u>\$ 192,500</u>
Total Support Services Expenditures- Non personnel related	<u>\$ 4,478,163</u>	<u>\$ 4,985,000</u>

Non-Instructional Services include school-sponsored student activities such as Back to School events, school clubs, prom, and student participation in district athletics and extracurricular activities. These services also include outreach activities administered by parent Community Coordinators, and benevolent giving initiatives such as "Sunshine Funds" that benefit families in need. Our largest benevolent giving initiative involves providing grocery certificates to all Reach households on a periodic basis in order to help provide food stability to our students for their overall success and well being.

Coversheet

Approval of Affiliation Agreement with University of Kentucky

Section: VI. Action Items
Item: B. Approval of Affiliation Agreement with University of Kentucky
Purpose:
Submitted by:
Related Material: College of Social Work Agreement Template - Redline 2023.docx

UK Contract #

EDUCATION AGREEMENT
BETWEEN
THE UNIVERSITY OF KENTUCKY
AND

This education agreement (the “Agreement”) between the University of Kentucky, College of Social Work, hereinafter known as “UNIVERSITY”, and _____, hereinafter known as “AFFILIATE”, located at _____, regarding an affiliation agreement for cooperative pursuit of their respective goals, is entered into this _____ day of _____, 20_____.

I. PURPOSE

The purpose of this document is to establish an agreement between the above parties in regard to their cooperation in the implementation of education experience opportunities for UNIVERSITY students enrolled in the UNIVERSITY’S College of Social Work. It defines the basis on which AFFILIATE will supervise students assigned to non-clinical experiences within said AFFILIATE. The scope of this Agreement is focused on the general activities planned and the assignment of responsibilities between the parties.

II. ACCREDITATION STANDARDS

AFFILIATE acknowledges that UNIVERSITY’s Social Work program is accredited by the Council on Social Work Education (CSWE). AFFILIATE agrees to adhere to all standards and practices that are now or during the term of this agreement may be required by CSWE for UNIVERSITY’s program to maintain or renew its accreditation status with CSWE.

III. SCHEDULE OF ACTIVITIES

The scheduling of activities for students will be in accordance with the schedule of courses at the UNIVERSITY and the schedule will be explored and planned with the appropriate personnel of the AFFILIATE. Student assignments, planned by the instructor in consultation with the appropriate supervisory personnel, will be selected in accordance with the particular experience and the opportunities available.

The number of students assigned to AFFILIATE and the times of rotations will be mutually agreed upon.

IV. UNIVERSITY RESPONSIBILITIES

The UNIVERSITY shall:

- A. Maintain responsibility and authority for all academic and educational matters and subsequent evaluation of students.
- B. Retain control of the educational program for students through faculty of the UNIVERSITY. Department chairs of the UNIVERSITY have authority to assure faculty and student access to appropriate resources, including the numbers and types of patients, for medical student education. The UNIVERSITY will regularly assess the learning environment of AFFILIATE to identify any positive and negative influences on professional standards and conduct of students.
- C. Provide a statement of philosophy and the objectives of curricular education.
- D. Assign only such students as are, to the extent of UNIVERSITY's knowledge, in good health at the time of reporting for assignment at AFFILIATE.
- E. Forward to AFFILIATE a summary of the student's training and experience which shall include at least information on the student's general health, related education, and experience.
- F. Assign student subject to the availability of the AFFILIATE's personnel for teaching and supervising.
- G. Appoint an Academic Coordinator who will be the liaison representative of the UNIVERSITY.
- H. Reserve the right to revoke any assignment prior to the student's entry into the education program at AFFILIATE.
- I. Withdraw any student from the educational experience at the request of AFFILIATE if the student's performance is unsatisfactory.
- J. Consider suggestions from the AFFILIATE regarding curriculum improvements subject to curriculum committee approval.

V. AFFILIATE RESPONSIBILITIES

The AFFILIATE shall:

- A. For the duration of student rotations, make available appropriate resources to facilitate student education. Students may participate in education or continuing education activities of the AFFILIATE as appropriate.
- B. Provide education experiences as stated in the objectives and philosophy of the UNIVERSITY and supervision appropriate to the academic level of assigned students.

- C. Complete all applicable forms requested by the UNIVERSITY relating to student evaluation and information regarding the teaching site in a timely manner.
- D. Request the UNIVERSITY to withdraw the student from the assigned education experience, when his/her conduct of performance is deemed unsatisfactory. To assist UNIVERSITY in its due process obligations to a student removed from the program, AFFILIATE agrees to provide a written statement of the reasons for the withdrawal or exclusion.
- E. Provide information and/or training on appropriate security and personal safety measures to all UNIVERSITY students and faculty assigned to AFFILIATE in all locations where instruction occurs.
- F. Allow student rotations to take place at all facilities owned and/or operated by AFFILIATE, as appropriate.

VI. STUDENT RESPONSIBILITIES

The STUDENT shall:

- A. Be permitted AFFILIATE holidays.
- B. Have the responsibility of transportation to and from the AFFILIATE's facilities and on any reasonable special assignment by AFFILIATE.
- C. Provide medical insurance or other financial means to cover him/herself as to expenses which may arise as the result of illness or injury occasioned during his/her period of rotations at the AFFILIATE, acknowledging that since the STUDENT is not an employee of the UNIVERSITY or the AFFILIATE, the STUDENT is not protected by Worker's Compensation and neither the AFFILIATE nor the UNIVERSITY assumes liability for injuries or illness in the absence of a showing of actual negligence on the part of the UNIVERSITY or AFFILIATE or any of their agents.
- D. Be responsible for following administrative policies of the AFFILIATE.
- E. Notify the AFFILIATE of his/her intended time of arrival and be responsible for reporting to the designated individual at the AFFILIATE on time.
- F. Be responsible for his/her own housing during education assignments.
- G. Be subject to the rules and regulations of the AFFILIATE.
- H. Not be considered an employee of the AFFILIATE, but a student participating in the practical education phase of his/her professional education.

VII. FINANCE

There are no financial obligations for the function of training activities for either party while students are assigned to the AFFILIATE.

VIII. EQUAL OPPORTUNITY

The University of Kentucky complies with the federal and state constitutions, and all applicable federal and state laws regarding nondiscrimination. The UNIVERSITY provides equal opportunities for qualified persons in all aspects of UNIVERSITY operations, and does not discriminate on the basis of race, color, national origin, ethnic origin, religion, creed, age, physical or mental disability, veteran status, uniformed service, political belief, sex, sexual orientation, gender identity, gender expression, pregnancy, marital status, genetic information, social or economic status, or whether the person is a smoker or nonsmoker, as long as the person complies with UNIVERSITY policy concerning smoking.

IX. LIABILITY

UNIVERSITY shall maintain liability insurance for itself, agents, officers and employees in the amounts of not less than One Million Dollars (\$1,000,000.00) per claim and Three Million Dollars (\$3,000,000.00) aggregate per policy year.

AFFILIATE shall maintain liability insurance for itself, agents, officers and employees in the amounts of not less than One Million Dollars (\$1,000,000.00) per claim and Three Million Dollars (\$3,000,000.00) aggregate per policy year, or such other minimum amounts as may be required from time to time by the UNIVERSITY. The policy of insurance shall provide that such insurance shall not be cancelled, modified or permitted to lapse without thirty (30) days prior written notice to UNIVERSITY. AFFILIATE shall promptly, following request by the UNIVERSITY from time to time, provide evidence of such insurance acceptable to the UNIVERSITY.

X. HEALTH REQUIREMENTS

The UNIVERSITY requires students to be in compliance with all current UNIVERSITY immunization and tuberculin testing policies. Proof of inoculations will be provided upon request to facility.

XI. PERSONAL INFORMATION SECURITY

(Please select the appropriate box applicable to this practicum.)

UK will provide AFFILIATE with student's Personal Information as defined by and in accordance with Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, 61.932 and 61.933 (the "Act"), AFFILIATE shall secure and protect Personal Information by, without limitation: (i) complying with all

requirements applicable to non-affiliated third parties set forth in the Act; (ii) utilizing security and breach investigation procedures that are appropriate to the nature of the Personal Information disclosed, at least as stringent as UNIVERSITY's and reasonably designed to protect the Personal Information from unauthorized access, use, modification, disclosure, manipulation or destruction; (iii) notifying UNIVERSITY of a security breach relating to Personal Information in the possession of AFFILIATE or its agents or subcontractors within seventy-two (72) hours of discovery of an actual or suspected breach unless the exception set forth in KRS 61.932(2)(b)2 applies and AFFILIATE abides by the requirements set forth in that exception; (iv) cooperating with UNIVERSITY in complying with the response, mitigation, correction, investigation and notification requirements of the ACT, (v) paying all costs of notification, investigation and mitigation in the event of a security breach of Personal Information suffered by AFFILIATE; and (vi) at UNIVERSITY's discretion and direction, handling all administrative functions associated with notification, investigation and mitigation.

Student will provide AFFILIATE with all Personal Information therefore UNIVERSITY and AFFILIATE are not bound by Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, 61.932 and 61.933 in regard to this Agreement.

XII. NOTICE

Whenever any notice, demand or consent is required by the terms of this Agreement, it shall be delivered by mail, postage prepaid, to the following addresses:

If to AFFILIATE:

If to UNIVERSITY: University of Kentucky
Office of Strategic Healthcare Contracting
317 Charles T. Wethington Building
900 South Limestone Street
Lexington, KY 40536-0200

XIII. ELECTRONIC STORAGE AND SIGNATURES

The parties hereto agree and stipulate that the original of this Agreement, including the signature page, may be scanned and stored in a computer database or similar device, and that any printout or other output readable by sight, the reproduction of which is shown to accurately reproduce the original of this document, may be used for any purpose just as if it were the original, including proof of the content of the original writing.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which, when taken together, shall constitute one and the same agreement. Any electronically transmitted signature or photocopy of a signature to this Agreement shall be deemed an original signature to this Agreement and shall have the same force and effect as an original signature. For purposes of this Section, an "electronically transmitted signature" means a manually-signed original signature that is sent via the internet as a "pdf" (portable document format) attached to an e-mail message.

XIV. HIPAA

(Please select the appropriate box applicable to this practicum.)

Each party agrees to abide by all applicable federal and state law and regulations, including, but not limited to, the HIPAA privacy regulations set forth at 45 CFR Parts 160 and 164 (the "Privacy Rule"). Because neither party uses or discloses the Protected Health Information to perform services on behalf of the other, each party acknowledges and agrees that neither is the business associate of the other and therefore the parties are not required to enter into a business associate contract, as these terms are defined in the Privacy Rule.

AFFILIATE is not a healthcare provider and does not have access to Protected Health Information.

AFFILIATE is a healthcare provider but UNIVERSITY student will not be permitted access to Protected Health Information.

XV. FERPA

AFFILIATE shall maintain and protect the confidentiality of student education records as required by the Family Education Rights and Privacy Act (FERPA). Student information that is submitted by the UNIVERSITY and those records generated by AFFILIATE regarding students is confidential and shall be used only for the purposes stated in this Agreement. AFFILIATE agrees not to share or disclose this data with any third-party outside of the purposes stated in this Agreement, unless required to do so by law or other agency regulations. AFFILIATE shall notify the UNIVERSITY in writing immediately upon learning of any such required release of records and also upon learning of any such unauthorized release of the records or the information contained therein. Failure to comply with the requirement to protect the students' education records will result in the cancellation of the Agreement and eligibility to receive any student information from the UNIVERSITY for a period of no less than five (5) years.

AFFILIATE agrees to destroy the student information with permission of the UNIVERSITY in a manner that completely protects the confidentiality of the student information or return the information to the UNIVERSITY upon the expiration of this Agreement.

XVI. TERM OF THE AGREEMENT

- A. This Agreement shall be effective from the date first written above and shall be reviewed annually by UNIVERSITY's Vice President for Clinical Academic Affairs or designated reviewer, and AFFILIATE's designated reviewer. The duration of this Agreement shall be continuous.
- B. This Agreement is subject to mutually agreed upon modifications. Any modifications shall be in writing and added as attachments to this Agreement.
- C. This Agreement may be terminated by either party provided written notice is sent to the other party at least ninety (90) days prior to the proposed date of termination.
- D. Any student currently enrolled in a rotation at the AFFILIATE's facilities at the time a notice of termination is given by either party shall have six (6) months from the time such notice is given to complete their program with AFFILIATE.

XVII. MISCELLANEOUS

- A. *(Please select the appropriate box applicable to this practicum.)*

The practicum is taking place within the Commonwealth of Kentucky. Therefore this Agreement is being executed and delivered in the Commonwealth of Kentucky and shall be construed and enforced in accordance with the laws of the Commonwealth of Kentucky. The parties hereto agree that any legal action which is brought on the basis of this Agreement shall be filed in the Franklin County Circuit Court of the Commonwealth of Kentucky, pursuant to KRS 45A.245.

This practicum is taking place outside of the Commonwealth of Kentucky. Therefore the parties agree to remain silent on governing law and venue.

- B. Nothing contained in this Agreement confers on either party the right to use the other party's name or likeness without prior written permission, or constitutes an endorsement of any commercial product or services by either party.
- C. The invalidity or unenforceability of any provision of this Agreement will not affect the validity or enforceability of any other provision.
- D. No party may assign or subcontract any portion of this Agreement without the prior written consent of the other party; provided, however, that the AFFILIATE expressly acknowledges that any assignment by the UNIVERSITY to an entity controlled by, controlling, or under common ownership with the UNIVERSITY or arising out of any merger, reorganization or consolidation of the UNIVERSITY shall not require the consent of the AFFILIATE.

E. The individuals executing this Agreement on behalf of the UNIVERSITY and the AFFILIATE hereby represent and warrant that the execution, delivery and performance of this Agreement has been approved by all requisite corporate action and such individuals have been duly authorized to execute and deliver this Agreement.

XVIII. SIGNATURES

In testimony whereof, witness the duly authorized signatures of the parties hereto to the original:

UNIVERSITY OF KENTUCKY

Robert S. DiPaola, MD
Provost

Recommended by:

J. Jay Miller, PhD
Dean, College of Social Work

Coversheet

Approval of 2024-2-25 Employee Handbook Changes

Section: VI. Action Items
Item: C. Approval of 2024-2-25 Employee Handbook Changes
Purpose: Vote
Submitted by:
Related Material: Employee_Handbook-Board_Update-05152024.pdf



Employee Handbook Updates / Changes

Reach Cyber Charter School's Human Resources department in collaboration with the senior leadership conducted a review of the current 2023-2024 Employee Handbook. The following provides a summary of the major changes and updates. With Board approval, the School will publish the Employee Handbook effective July 1, 2024.

- Updated the non-instructional salary structure to reflect board approved changes.
- Added a new section to define and explain administrative leave.
- Expanded bereavement leave guidelines to include a relative living in the employee's household as an eligible family member for five days of bereavement leave.
- Expanded bereavement leave guidelines to include niece and nephew as eligible family members for one-day of bereavement leave.
- Reduced the minimum PTO leave request from two (2) hours to one (1) hour.
- Removed the provision to payout fifty percent (50%) of the bonus to staff who respond to the intent to return survey indicating they will not return for the next school year.
- Clarified that the school limits approved serious illness leave to 10 days per school year.
- Renamed the COVID-19 section as Respiratory Virus Policy. This aligns with the recent CDC guideline changes reflected in the school's Respiratory Virus Policy formerly published as COVID-19 Workplace Guidelines.

Coversheet

Approval of Agreement with UKG

Section: VI. Action Items
Item: D. Approval of Agreement with UKG
Purpose:
Submitted by:
Related Material: Q-250057- - Reach Cyber Charter School - 36 mos Renewal 2024 pdf.pdf



RENEWAL ORDER FORM

Quote#: Q-250057

Date: 30 Apr, 2024

Customer Legal Name:
REACH Cyber Charter School, LLC

Ship To: REACH Cyber Charter School, LLC
750 E Park Dr Ste 204
Harrisburg, PA 17111-2758 USA

Customer Legal Address:
750 E Park Dr Ste 204, Harrisburg, PA 17111-2758 USA

Bill To: REACH Cyber Charter School, LLC
750 E Park Dr Ste 204
Harrisburg, PA 17111-2758 USA

Bill To Contact:

Payment Terms: Net 30 Days
Customer PO Number:
Renewal Term: 36 months
Billing Frequency: Quarterly
Billing Type: Advance

Currency: USD
Solution ID: 6174310

Order Notes:

Customer may not terminate the Subscription Services during the Renewal Term as set forth herein. After the Renewal Term the Subscription Services shall automatically renew for successive renewal terms of one (1) year each.

Contract has 36-month subscription term with 8% increase applied at year 1, no increase year 2 or 3.

Contract Summary

Contract Period Start Date: 7/1/2024 12:00:00 AM

Contract Period End Date: 6/30/2027 12:00:00 AM

Total Minimum Price: USD 742,919.05

The Total Minimum Price is the total billable amount (pre-tax) for the contract period listed above.

Subscription Services

Subscription Services	Monthly Minimum Quantity	Employee Type	Subscription Fee Per Employee Per Month	Billing Start Date
<p>UKG READY TIME AND SCHEDULING UKG PRO ATTESTATION UKG READY INTEGRATION HUB UKG READY TIME UKG PRO ACCRUALS MANAGER UKG PRO PAY AND PEOPLE CENTER UKG PRO PEOPLE CENTER UKG PRO DATA EXCHANGE SERVICES UKG PRO MODEL MY PAY UKG PRO PAY UKG PRO BASIC SSO UKG PRO PAYMENT SERVICES UKG PRO WAGE ATTACHMENT DISBURSEMENT UKG PRO TAX FILING SERVICES UKG PRO CHECK PRINTING UKG PRO ACA SERVICES UKG PRO IMPORT TOOL UKG PRO MANAGER SELF SERVICE UKG PRO CAREER DEVELOPMENT UKG PRO OPEN ENROLLMENT UKG PRO DOCUMENT ACKNOWLEDGMENT TOOL UKG PRO LEAVE MANAGER UKG PRO RECRUITING UKG PRO ONBOARDING UKG PRO LIFE EVENTS</p>	700	Compensated Employees	USD 27.15	July 1, 2024
<p>UKG PRO DOCUMENT MANAGER</p>	700	Compensated Employees	USD 2.32	July 1, 2024
<p>UKG PRO GLOBAL EMPLOYEES UKG PRO HR ONLY/GLOBAL EMPLOYEES</p>	0	HR Only / Global Employees	USD 4.32	July 1, 2024
<p>UKG PRO LIMITED ACCESS</p>	0	Limited Access Employees	USD 1.08	July 1, 2024

This Renewal Order is subject to the terms and conditions of that certain master agreement between the parties about along with various orders, addenda, supplements, amendments, etc. to same (collectively referred to as the "Agreement"). All other terms and conditions of the Agreement are reaffirmed and remain unchanged by this Renewal Order. In the event of a conflict between the terms of this Renewal Order and the Agreement, the term of this Renewal Order will govern.

REACH Cyber Charter School, LLC		UKG Inc.	
Signature:	<u><i>Jane Swan</i></u>	Signature:	_____
Name:	<u>Jane Swan</u>	Name:	_____
Title:	<u>CEO</u>	Title:	_____
Date:	<u>May 7, 2024</u>	Date:	_____
<p>The monthly price on this Order has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. Due to the rounding calculations, the actual price may not display as expected when displayed on your Order. Nonetheless, the actual price on your invoice is the true and binding total for this Order for purposes of amounts owed for the term.</p>			

Coversheet

Approval of Summer Curriculum Work Proposal 2024

Section: VI. Action Items
Item: E. Approval of Summer Curriculum Work Proposal 2024
Purpose:
Submitted by:
Related Material: Summer Curriculum Work Proposal.pdf



Summer Curriculum Work Proposal 2024

Purpose: Teachers will create, update, and refine their courses in the Learning Management System during the summer from July 15 through August 15, 2024.

Training: Teachers must complete the Standards Aligned training provided by Reach.

Guidelines: A rubric will be provided and must be completed outlining specific expectations for the course development.

Meeting: At least one meeting is required with their Assistant Principal, supervisor, to approve and sign off on completion.

Stipend: 1,000.00 to be paid, after the course is completed and approved, in the August 30, 2024, paycheck.

*This is a separate opportunity from any other work teachers may be doing this summer such as teaching summer school. Teachers are only eligible for one payment of \$1,000.00.

May 15, 2024

Coversheet

Proposed \$5 million Fund Balance Reserve

Section: VIII. Strategic Planning
Item: A. Proposed \$5 million Fund Balance Reserve
Purpose:
Submitted by:
Related Material: FB Reserve Recommendation 5.15.24.docx



Recommended Reservation of Fund Balance

Presented for Board approval 5/15/24

Reach Administration is requesting an additional \$5 million in fund balance reserves for anticipated/ possible school district funding reductions due to the current legislative climate and statewide funding cuts for cyber charter schools proposed by the Governor of Pennsylvania.

Coversheet

Approval of Agreement with SUL Studios

Section: VIII. Strategic Planning
Item: C. Approval of Agreement with SUL Studios
Purpose:
Submitted by:
Related Material: Studio Memorandum-of-Understanding-Template-.docx.pdf

MEMORANDUM OF UNDERSTANDING

PARTIES

- This Memorandum of Understanding (hereinafter referred to as the “**Agreement**”) is entered into on 5/5/24 (the “**Effective Date**”), by Reach Cyber Charter School and between Brandon Synoraski, with an address of 39 Pamela Drive Drums, PA 18222 (hereinafter referred to as the “_____”), and _____, with an address of _____ (hereinafter referred to as the “_____”) (collectively referred to as the “**Parties**”).

PURPOSE & DESCRIPTION:

- This Agreement is entered into for the following reasons:
 1. Day 1: 1 hour meeting at the studio to understand the artist, their music, their brand, and goals for the future.
 - 1 hour of songwriting and a lesson on song structure.
 - 1 hour beginner lesson of mixing a song to industry standards
 2. Day 2: 1 hour of social media coaching, understanding your brand and fan base, and building a community around your music
 - 1 hour of how to turn your music into a career / making money with music.
 3. Day 3: 1 hour at our live show / open mic at Hope & Coffee in Tamaqua. Watching other artists and teaching the student tips and tricks of how to perform.

RESPONSIBILITIES OF THE PARTIES:

1. Reach is responsible for payment of studio time \$300.
2. Brandon is responsible for setting up the studio time and providing career mentorship.

TECHNOLOGY NEEDED (if applicable):

- _____
- _____

Materials/Supplies/Kits for Students - please list items and cost with estimated shipping (if applicable)

- _____
- _____

GOVERNING LAW (if applicable)

- This Agreement shall be governed by and construed in accordance with the laws of _____.

ALTERNATIVE DISPUTE RESOLUTION

- Any dispute or difference whatsoever arising out of or in connection with this Agreement shall be submitted to _____ (Arbitration/mediation/negotiation) (Circle one) in accordance with, and subject to the laws of, _____.

AMENDMENTS

- The Parties agree that any amendments made to this Agreement must be in writing and they must be signed by both Parties to this Agreement.
- As such, any amendments made by the Parties will be applied to this Agreement.

ASSIGNMENT

- The Parties hereby agree not to assign any of the responsibilities in this Agreement to a third party unless consented to by both Parties in writing.

ENTIRE AGREEMENT

- This Agreement contains the entire agreement and understanding among the Parties hereto with respect to the subject matter hereof, and supersedes all prior agreements, understandings, inducements and conditions, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. The express terms hereof control and supersede any course of performance and/or usage of the trade inconsistent with any of the terms hereof.

REPRESENTATION AND WARRANTIES

- The Parties agree and disclose that they are authorized fully for entering this Agreement. Both Parties' performances and obligations are not to violate the rights of any third party or else violate other, if any, agreements made between them and/or any other organization, person, business or law/governmental regulation.

CONFIDENTIALITY

- The Parties will treat the terms of this MOU, and the documents submitted herewith, in the strictest of confidence, and that such terms will not be disclosed other than to those officers, representatives, advisors, directors and employees of any Party who need to know for the purpose of evaluating this MOU and who agree to keep such material confidential.

LIMITATION OF LIABILITY

- Under no circumstances will either party be liable for any indirect, special, consequential, or punitive damages (including lost profits) arising out of or relating to this Agreement or the transactions it contemplates (whether for breach of contract, tort, negligence, or other form of action) in case such is not related to the direct result of one Party's negligence or breach.

SEVERABILITY

- In an event where any provision of this Agreement is found to be void and unenforceable by a court of competent jurisdiction, then the remaining provisions will remain to be enforced in accordance with the Parties' intention. [OBJ]

SIGNATURE AND DATE

- The Parties hereby agree to the terms and conditions set forth in this Agreement and such is demonstrated throughout by their signatures below:

Reach Cyber Charter School

Business: SUL Studios

750 East Park Dr., Ste 204

Harrisburg, PA 17111

Name: Brandon Synoraski

Phone: 866-732-2416

Email: boaty03@gmail.com

Name: JD Smith, Director

Phone Number: 5707518785

Signature: _____

Signature: Brandon Synoraski

Date: _____

Date: 5/5/24