



Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School

Published on March 14, 2024 at 6:13 PM EDT

Date and Time

Wednesday March 20, 2024 at 9:00 AM EDT

Location

750 E Park Drive, Suite 204
Harrisburg, PA 17111

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Agenda

Presenter

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four

Presenter

(24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

- A.** Approval of Agenda David Taylor

IV. Oral Reports

- A.** CEO's Report Jane Swan
Monthly Enrollment Report
- B.** Human Resources Update Michael Garman
Staffing Report
- C.** Financial Report Karen Yeselavage

V. Consent Items

- A.** Approval of Minutes from the February 21, 2024 Board Meeting
- B.** Approval of Staffing Report
- C.** Approval of invoice for Summer Learning Kits
Summer Learning Kits are distributed to returning and newly enrolled K-9 students during the summer months to promote hands-on learning and prevent summer learning loss. They include grade appropriate learning materials, including a workbook, books, flashcards or manipulatives, and pencils.
- D.** Approval of Invoices for Learning Kits Stephanie Lane

VI. Action Items

Presenter

A. Approval of Invoice from PowerSchool for Naviance Training

JD Smith

Provides for a training to learn about Naviance and how to maximize the information being gathered from student input. Topics would include:

- Self Discovery and how we can see student responses
 - Goal setting
 - Using Reports
 - Work-Based Learning
- How do we know when students sign up?
How can we maximize the use of this feature?

B. Approval of Quote for Canvas Credentials

JD Smith

Canvas Badges for students Uses:

- Recognition of Achievements
Canvas Badges can be used to recognize and celebrate students' achievements in different areas.
These achievements can include completing a project, demonstrating specific skills, participating in extracurricular activities, or meeting certain milestones.
- Skill Development and Mastery
Badges can be awarded to students as they progress and demonstrate mastery in specific skills or competencies.
This can be particularly valuable in areas where skills are incremental, such as language learning, coding, or research methodology.
- Gamification and Engagement
Incorporating badges into the learning process can add an element of gamification, making the learning experience more engaging and enjoyable.
Students can earn badges for classroom participation and skill demonstration.
- Portfolio Building
Canvas Badges can be included in students' resumes, portfolios, or online profiles to showcase their accomplishments and skills to potential employers or educational institutions.
These digital badges provide verifiable evidence of the knowledge and abilities students have acquired, making their credentials more credible and attractive.
- Personalized Learning Pathways
Badges can be used to create personalized learning pathways for students.
As students earn badges in certain areas, instructors can recommend or unlock new learning opportunities, resources, or advanced topics.
This allows students to follow their interests, explore different pathways, and engage in self-directed learning.

[Credentials K12 Use Cases - Google Docs](#)

Presenter

<https://k12-trial.demo.badgr.com/public/organization/badges>

<https://k12-trial.demo.badgr.com/public/issuers/2BK2K3XuSYyM04FHQptN9A/badges>

C. Approval of MOU for Myth Author Career Mentoring

JD Smith

Myth Author Career Mentoring

Students who participate in this program will:

- MS: Participate in 4 1-hour sessions, HS: Participate in 4 1.5-hour sessions
- Understand and articulate the roles and responsibilities of key players in the publishing process, including agents, editors and publicists.
- Assess their own appetites for self-promotion related to the work of publishing a book, including blogging/vlogging, maintaining social media presences, etc.
- Speak to the major publishing categories and which of those are of most interest to them.
- Understand all of the ways an author's work is monetized, including speaking events and film rights.
- Decide if author, specifically, is the part of the publishing process that most interests them.
- Determine the writing process which will best support their publishing goals, establish creative routines and create an author about me page.

For 10 students or fewer, each programming fee will be \$10,000. For 10 to 15 students, each programming fee will be \$13,000. For 15 to 20 students, each programming fee will be \$15,000.

D. Approval of MOU for We, Not Me: Middle School Business Career Mentoring

JD Smith

a. This career exploration experience is geared toward 7th and 8th graders

b. Students will participate in 8 workshops at 1 hour each

c. Students who participate in this program will be able to:

i. Design a website, craft a business plan, and pitch it to investors. Each student will present their business idea to a small group of investors with varying amounts of tokens. Their company will be represented by a website with a logo and a slogan.

· For 10 students or fewer, programming fee will be \$9,000, a fee inclusive of up to 25 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

· For 10 to 20 students, programming fee will be \$11,600, a fee inclusive of up to 30 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

Presenter

· For 20 to 25 students, programming fee will be \$14,200, a fee inclusive of up to 35 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

· For 25 to 30 students, programming fee will be \$16,800, a fee inclusive of up to 40 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

VII. Information Items

- | | |
|--|---------------|
| A. Government Affairs Update | Bravo Group |
| B. Outreach Update | Scott Stuccio |
| C. Teaching and Professional Development Update | Andy Gribbin |

VIII. Strategic Planning

- | | |
|--|------------------|
| A. Proposed \$10 million Fund Balance Reserve | Karen Yeselavage |
|--|------------------|

IX. Executive Session

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

X. Closing Items

- A.** Adjourn Meeting
Adjournment and Confirmation of Next Meeting – Wednesday, April 17, 2024 at 9:00 a.m.

Coversheet

CEO's Report

Section: IV. Oral Reports
Item: A. CEO's Report
Purpose:
Submitted by:
Related Material: Monthly Board Report March 2024.pdf



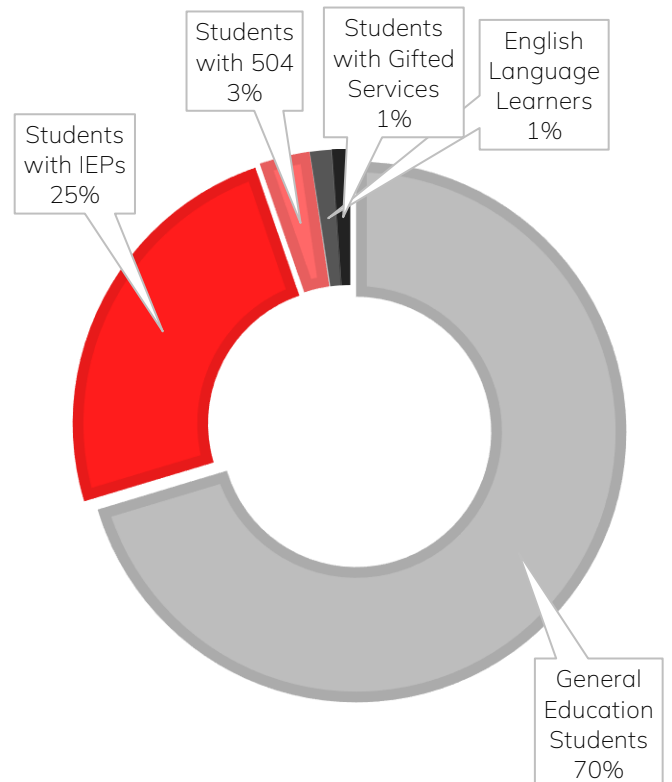
School Data Update

MARCH 2024

CURRENTLY ENROLLED	HIGHEST YTD ENROLLMENT
6415 ↑	6420
Students in the Application Process	774
Students Enrolled in the Past 14 Days	69
Students Withdrawn in the Past 7 Days	36
New Applications in the Past 14 Days	130

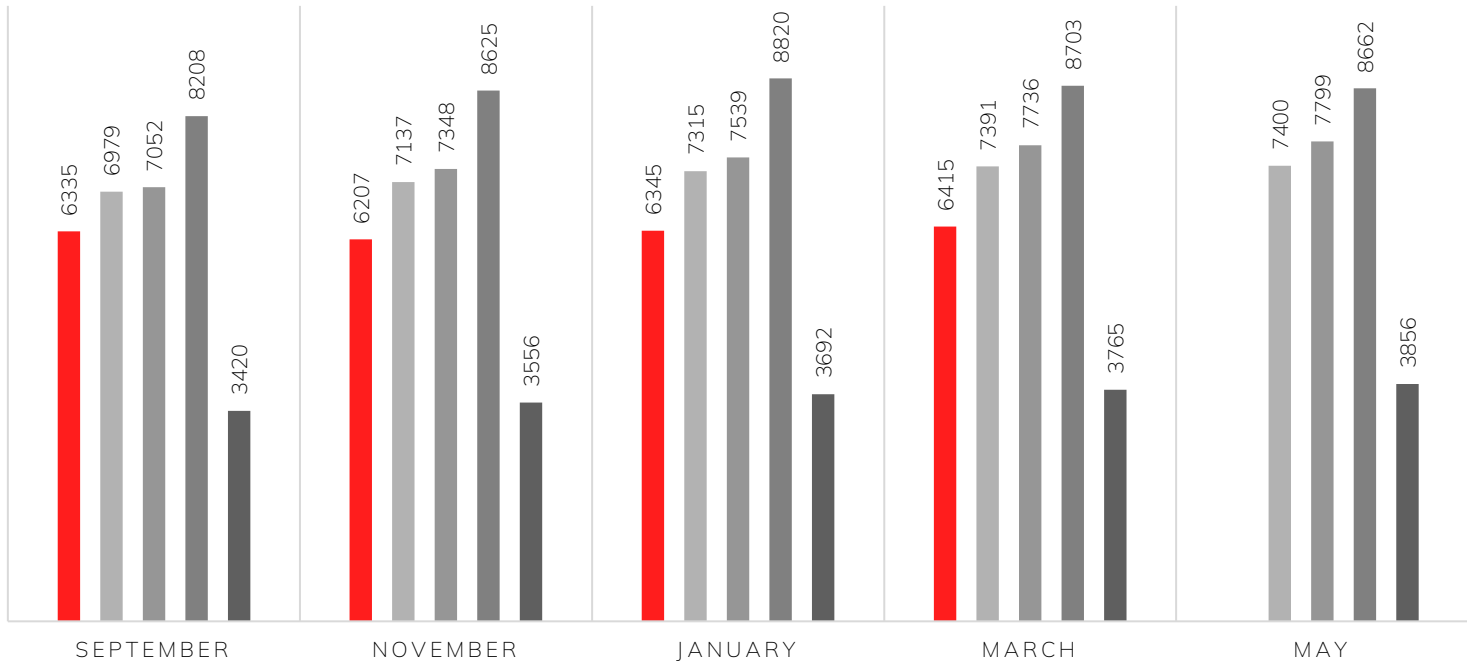
STUDENT DEMOGRAPHICS	POPULATION
White	51%
Black or African American	24%
Hispanic	15%
Two or More Races	8%
Asian	1%
Am. Indian/Alaskan Native	.5%
Native Hawaiian/ Other Pac. Islander	.5%

SPECIALIZED INSTRUCTION

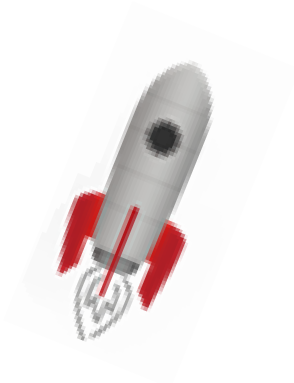
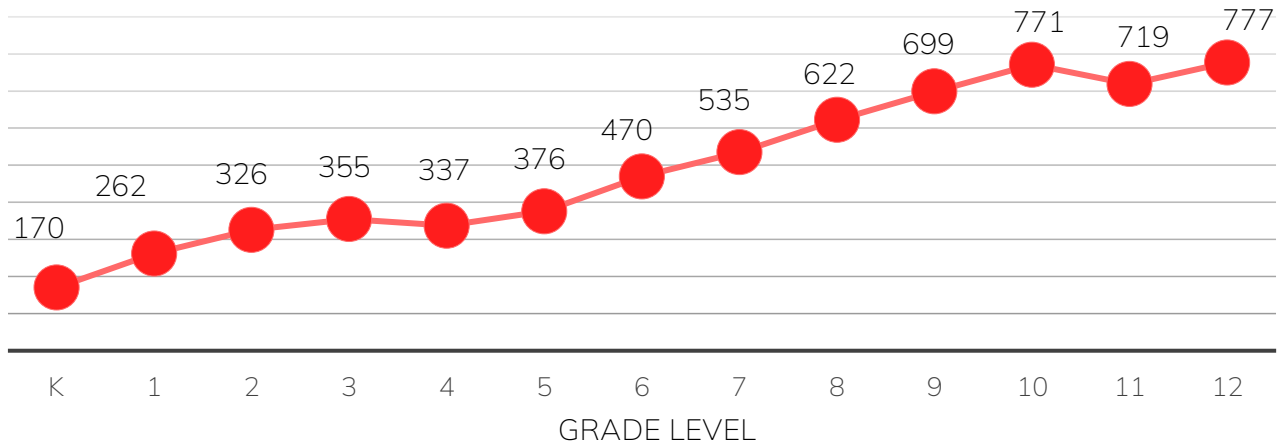


5 YEAR ENROLLMENT TRENDS

■ 23-24 ■ 22-23 ■ 21-22 ■ 20-21 ■ 19-20



CURRENT STUDENT ENROLLMENT BY GRADE LEVEL



Coversheet

Human Resources Update

Section: IV. Oral Reports
Item: B. Human Resources Update
Purpose:
Submitted by:
Related Material: Board Staffing Report-March_2024.pdf

REACH Staffing Report March 2024

23-24 School Year Budgeted Staff = 919

	Current Staff	Hires SYTD	Departures SYTD
10-month Staff	726 (671)	105 (74)	34 (33)
12-month Staff	146 (129)	16 (26)	7 (8)
Grand Total	872 (800)	121 (100)	41 (41)

New Hires

First Name	Last Name	Job Title	Compensation	Start Date
Todd	Zinn	Teacher – Special Education (HS)	\$62,000	3/12/2024
Chantal	Kline	Teacher – Special Education (HS)	\$57,500	3/19/2024
Tanzania	Jenkins-Schaub	Enrollment Specialist	\$45,000	3/26/2024
Sarah	Danny	Instructional Coach – STEM	\$73,000	4/2/2024
Wendy	Masser	Occupational Therapist	\$60,500	4/23/2024

Position Changes

First Name	Last Name	Former Position	New Position	Compensation	Start Date
JD	Smith	Director of Career Readiness	Director of EDIB & Careers	\$128,808	2/16/2024
Bethany	Ledda	Administrative Assistant I	Administrative Assistant II	\$53,433	2/16/2024

Departing Employees

First Name	Last Name	Job Title	Last Day Worked
Leslee	Proper	Teacher – Special Education (HS)	2/23/2024
Jessica	Bailey	Teacher – Elementary	2/29/2024
Latricia	Skeete	Teacher – Special Education (HS)	3/8/2024
Jeff	Meglio	Driver	3/12/2024

Coversheet

Financial Report

Section: IV. Oral Reports
Item: C. Financial Report
Purpose:
Submitted by:
Related Material: Feb 2024 Treas Report.pdf
Reach Cyber CS DRAFT FS 063023.pdf

Reach Cyber Charter School
Revenue and Expense Statement- Budget to Actual
2023-2024 Year to Date as of 2/29/24

	Feb 2024	Fiscal YTD through 2/29/24	2023/2024 Approved Budget
Revenues:			
Function 6000- Local Sources	\$ 9,347,918	\$ 77,546,322	\$ 140,426,615
Function 7000- State Sources	\$ 1,278	\$ 62,402	\$ 147,500
Function 8000- Federal Sources	\$ 4,084,351	\$ 10,506,984	\$ 15,543,798
TOTAL REVENUES	\$ 13,433,547	\$ 88,115,708	\$ 156,117,913
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	\$ 2,986,610	\$ 21,256,896	\$ 40,705,453
200- Employee Benefits	\$ 875,640	\$ 5,887,063	\$ 12,069,167
300- Purchased Professional and Tech Svcs	\$ 579,943	\$ 2,439,308	\$ 7,536,000
400- Purchased Property Services	\$ 74,632	\$ 194,780	\$ 315,000
500- Other Purchased Services	\$ 437,726	\$ 2,460,054	\$ 6,233,000
600- Supplies	\$ 628,172	\$ 6,427,204	\$ 10,359,000
700- Property	\$ -	\$ -	\$ 55,000
800- Dues, Fees, Other	\$ (1,864)	\$ 1,215	\$ 1,500
Subtotal 1000- Instructional Programs	<u>\$ 5,580,858</u>	<u>\$ 38,666,519</u>	<u>\$ 77,274,120</u>
Function 2000- Support Services			
100- Salaries	\$ 1,063,762	\$ 12,302,682	\$ 23,241,101
200- Employee Benefits	\$ 327,116	\$ 3,592,518	\$ 6,890,986
300- Purchased Professional and Tech Svcs	\$ 118,205	\$ 2,045,036	\$ 1,876,375
400- Purchased Property Services	\$ 81,580	\$ 345,101	\$ 867,994
500- Other Purchased Services	\$ 105,173	\$ 2,901,438	\$ 2,924,614
600- Supplies	\$ 182,618	\$ 1,616,609	\$ 2,900,250
700- Property	\$ 346,051	\$ 2,825,013	\$ -
800- Dues, Fees, Other	\$ 11,877	\$ 146,787	\$ 143,125
Subtotal 2000- Support Services	<u>\$ 2,236,381</u>	<u>\$ 25,775,183</u>	<u>\$ 38,844,445</u>
Function 3000- Non Instructional/ Community Services			
100- Salaries	\$ 796,746	\$ 2,677,391	\$ 5,907,466
200- Employee Benefits	\$ 206,869	\$ 612,427	\$ 1,751,564
300- Purchased Professional and Tech Svcs	\$ 0	\$ 18,135	\$ 45,000
400- Purchased Property Services	\$ 6,025	\$ 39,238	\$ 186,000
500- Other Purchased Services	\$ 6,442	\$ 57,070	\$ 42,500
600- Supplies	\$ 4,788	\$ 2,161,203	\$ 4,699,000
800- Dues, Fees, Other	\$ -	\$ 71,217	\$ 265,000
Subtotal 3000- Non Instructional/ Community Services	<u>\$ 1,020,870</u>	<u>\$ 5,636,681</u>	<u>\$ 12,896,530</u>
TOTAL EXPENDITURES	\$ 8,838,110	\$ 70,078,384	\$ 129,015,095
NET INCREASE/ (DECREASE)	\$ 4,595,438	\$ 18,037,325	\$ 27,102,818
Beginning Fund Balance (unaudited)		\$ 69,265,145	
ENDING FUND BALANCE		\$ 87,302,470	

Reach Cyber Charter School
Year to Date Expenses- 2/29/24 vs. 2/28/23

	Year to date 2/29/24	Year to date 2/28/23	Change from Prior Year
Revenues:			
Function 6000- Local Sources	\$ 77,546,322	\$ 78,019,884	\$ (473,562)
Function 7000- State Sources	\$ 62,402	\$ 5,668	\$ 56,735
Function 8000- Federal Sources	\$ 10,506,984	\$ 8,067,859	\$ 2,439,125
TOTAL REVENUES	\$ 88,115,708	\$ 86,093,411	\$ 2,022,298
Expenditures:			
Function 1000- Instructional Programs			
100- Salaries	\$ 21,256,896	\$ 18,033,029	\$ 3,223,867
200- Employee Benefits	\$ 5,887,063	\$ 5,182,630	\$ 704,433
300- Purchased Professional and Tech Svcs	\$ 2,439,308	\$ 2,434,796	\$ 4,512
300- Purchased Professional and Tech Svcs (Pearson Fees)	\$ -	\$ 19,155,998	\$ (19,155,998)
400- Purchased Property Services	\$ 194,780	\$ 69,618	\$ 125,162
500- Other Purchased Services	\$ 2,460,054	\$ 1,432,592	\$ 1,027,462
600- Supplies	\$ 6,427,204	\$ 478,598	\$ 5,948,606
600- Supplies (Pearson Fees)	\$ -	\$ 2,501,520	\$ (2,501,520)
700- Property	\$ -	\$ 10,475,885	\$ (10,475,885)
800- Dues, Fees, Other	\$ 1,215	\$ 2,021	\$ (806)
Subtotal 1000- Instructional Programs	\$ 38,666,519	\$ 59,766,687	\$ (21,100,168)
Function 2000- Support Services			
100- Salaries	\$ 12,302,682	\$ 11,577,358	\$ 725,324
200- Employee Benefits	\$ 3,592,518	\$ 3,595,481	\$ (2,963)
300- Purchased Professional and Tech Svcs	\$ 2,045,036	\$ 1,289,404	\$ 755,632
300- Purchased Professional and Tech Svcs (Pearson Fees)	\$ -	\$ 1,314,974	\$ (1,314,974)
400- Purchased Property Services	\$ 345,101	\$ 596,273	\$ (251,172)
400- Purchased Property Services (Pearson Fees)	\$ -	\$ 16,665	\$ (16,665)
500- Other Purchased Services	\$ 2,901,438	\$ 507,044	\$ 2,394,394
600- Supplies	\$ 1,616,609	\$ 828,005	\$ 788,604
700- Property	\$ 2,825,013	\$ 550,776	\$ 2,274,237
800- Dues, Fees, Other	\$ 146,787	\$ 126,672	\$ 20,115
Subtotal 2000- Support Services	\$ 25,775,183	\$ 20,402,652	\$ 5,372,531
Function 3000- Non Instructional/ Community Services			
100- Salaries	\$ 2,677,391	\$ -	\$ 2,677,391
200- Employee Benefits	\$ 612,427	\$ -	\$ 612,427
300- Purchased Professional and Tech Svcs	\$ 18,135	\$ 15,563	\$ 2,572
400- Purchased Property Services	\$ 39,238	\$ 15,607	\$ 23,631
500- Other Purchased Services	\$ 57,070	\$ 33,970	\$ 23,100
600- Supplies	\$ 2,161,203	\$ 1,247,038	\$ 914,165
800- Dues, Fees, Other	\$ 71,217	\$ 100,099	\$ (28,882)
Subtotal 3000- Non Instructional/ Community Services	\$ 5,636,681	\$ 1,412,277	\$ 4,224,404
Total Expenditures	\$ 70,078,384	\$ 81,581,616	\$ (11,503,232)
Less: Pearson Fees	\$ -	\$ (22,989,157)	\$ 22,989,157
TOTAL EXPENDITURES NET OF PEARSON FEES	\$ 70,078,384	\$ 58,592,459	\$ 11,485,925

Reach Cyber Charter School
February 2024- Checks and ACH Disbursements greater than or equal to \$20,000

Date	Payee	Document no.	Amount	Description
2/5/2024	V1290--Granular Insurance Company	31312730001127	78,862.72	Feb 2024 Medical Insurance Stop Loss
2/5/2024	V0913--eDynamic LP	31312730001125	171,975.00	EDL-Single Course Enrollment July-Sep 2023
2/6/2024	V0773--Logistics Plus, Inc.	31312730001131	21,031.67	December 2023 Recurring order processing, carton pick, UPS shipping, accessorial charges
2/6/2024	V1299--Khan Academy, Inc.	31312730001129	28,720.00	Khanmigo, dashboard, rostering, implementation and training for 400 students, 10 teachers
2/6/2024	V0642--Lessoncast Learning	4493	34,750.00	Interactive Mini Lessons, Setup fee to support Canvas upload, Intro to UDL Series for Cohort 1 - 5
2/8/2024	V1058--Accelerate Education Incorporated	4503	42,936.00	School Supply Kits, Elementary Workbooks
2/8/2024	V0048--Therapy Source, Inc	31312730001134	55,390.49	December 2023 Related Services
2/12/2024	V0419--Capital Blue Cross	31312730001135	154,682.58	Jan and Feb 2024 Medical Insurance Administrative Fees
2/14/2024	V0660--Hummelstown Print House		24,445.31	Logo hoodies and travel mugs
2/14/2024	V0897--GDC IT Solutions	4506	44,340.50	OptiPlex All-in-One (50)
2/15/2024	V0418--Benefits Wallet HSA		24,389.45	Health Savings Account
2/15/2024	V0913--eDynamic LP	31312730001144	58,350.00	EDL-Single Course Enrollment Oct-Dec 2023
2/20/2024	V0419--Capital Blue Cross		684,441.92	2/4-2/10/24 Medical Insurance Claims
2/21/2024	V0897--GDC IT Solutions	4510	87,516.33	Level 1 Service Desk Support, SonicWall Essential Protection Service Suite
2/22/2024	V1309--BitSight Technologies, Inc.	31312730001154	25,000.00	External Attack Service Management
2/23/2024	V1311--The Nail Academy	4517	40,700.00	Career Readiness Instructional program for 45 students plus supplies
2/23/2024	V1122--Crane Communications, Inc.	31312730001158	59,500.00	February Social Media, TV, Digital SEM
2/23/2024	V1174--Rise Gardens, Inc	31312730001155	389,660.00	1500 Personal rise gardens, 2000 variety pack seeds and sprout nutrients
2/26/2024	V0419--Capital Blue Cross		131,853.50	2/11-2/17/24 Medical Insurance Claims
2/27/2024	V0023--Connecting the Pieces, LLC	4520	24,297.00	January ABA (Applied Behavior Analysis) Services
2/27/2024	V0994--Women in Forensics, LLC.	4526	27,000.00	Club Philly Forensics Program
2/27/2024	V1217--AXIS Teletherapy LLC	4519	56,070.00	January 2024 Related Services
2/27/2024	V1232--North Lane Technologies, Inc	31312730001161	350,000.00	Prefund Account for STR Reimbursements
2/29/2024	V1316--HealthEquity, Inc.		24,097.78	Health Savings Account
2/29/2024	V0078--Union Deposit Corporation	31312730001162	42,058.25	Monthly Building Rent
2/29/2024	V1302--KnowBe4, Inc.	31312730001165	45,144.00	KnowBe4 Security Awareness Training

Reach Cyber Charter School**Balance Sheet****February 31, 2024****ASSETS*****Cash and Short Term Investments:***

Cash and Money Market Funds	\$	23,528,409
Mutual Funds	\$	1,314,072
Other Cash Equivalents	\$	2,010,242
Fixed Income Treasury Bonds	\$	41,247,286

Total Cash and Short Term Investments	\$	68,100,009
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Other Current Assets:

Local District Receivables	\$	11,907,531
Federal and State Program Receivables	\$	25,515
Allowance for Doubtful Accounts	\$	(2,805)
Prepaid Expenses	\$	1,311,990
Other Current Receivables	\$	10,871

Total Other Current Assets	\$	13,253,102
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Other Non-current Assets:

Security Deposit	\$	8,917
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Total Other Non-current Assets	\$	8,917
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Fixed Assets:

Furniture	\$	112,814
Computer Hardware	\$	11,895,627
Leasehold Improvements	\$	178,091
Equipment	\$	1,005,945
Right to Use- Building Lease	\$	549,076
Accum Depr: Furniture	\$	(95,747)
Accum Depr:Computer Hardware	\$	(4,373,361)
Accum Depr:Leasehold Improvements	\$	(87,605)
Accum Depr: Equipment	\$	(251,680)
Accum Depr: Right to Use Building	\$	(470,637)

Net Fixed Assets	\$	8,462,523
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Total Assets	\$	89,824,551
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LIABILITIES***Current Liabilities:***

Accounts Payable	\$	593,255
Accrued Payroll, Taxes, Pension, Withholdings	\$	764,686
Due to Local Districts	\$	925,638
Operating Lease Liability- Short Term	\$	79,922
Other Current Liabilities	\$	1,617

Total Current Liabilities	\$	2,365,118
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Non-Current Liabilities:

Other Non-Current Liabilities	\$	156,963
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Total Liabilities	\$	2,522,081
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FUND BALANCE

Invested in Capital	\$	8,462,523
Reserved Fund Balance	\$	48,818,326
Undesignated Fund Balance	\$	30,021,621

Ending Fund Balance	\$	87,302,470
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Total Liabilities and Fund Balance	\$	89,824,551
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DRAFT - FOR DISCUSSION PURPOSES ONLY

Reach Cyber Charter School

AUDIT REPORT

June 30, 2023

DRAFT - FOR DISCUSSION PURPOSES ONLY

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REACH CYBER CHARTER SCHOOL

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DRAFT - FOR DISCUSSION PURPOSES ONLY

INDEPENDENT AUDITOR'S REPORT

(to be determined)

To the Board of Trustees
Reach Cyber Charter School
Harrisburg, Pennsylvania

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and the major fund of Reach Cyber Charter School ("the School"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the School, as of June 30, 2023, and the respective changes in financial position, and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The School's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of

To the Board of Trustees
Reach Cyber Charter School

DRAFT - FOR DISCUSSION PURPOSES ONLY

America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

To the Board of Trustees
Reach Cyber Charter School

DRAFT - FOR DISCUSSION PURPOSES ONLY

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 7. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise School's basic financial statements. The schedule of expenditures of federal awards on page 28 is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated (to be determined), on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

BARBACANE, THORNTON & COMPANY LLP

REACH CYBER CHARTER SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)
JUNE 30, 2023

DRAFT - FOR DISCUSSION PURPOSES ONLY

The Board of Trustees of Reach Cyber Charter School ("the School") offers readers of the School's financial statements this narrative overview and analysis of the financial activities of the School for the fiscal year ended June 30, 2023. We encourage readers to consider the information presented here in conjunction with the School's financial statements.

FINANCIAL HIGHLIGHTS

- Total revenues increased by \$2,910,622 to \$135,535,586 due primarily to increases in federal revenue.
- At the close of the current fiscal year, the School reported an ending net position of \$68,992,657.
- The General Fund ended the year with a fund balance of \$59,044,831, a decrease of \$3,384,179 from the previous year.
- The School's cash balance at June 30, 2023 was \$11,318,546, representing a decrease of \$15,566,815 from June 30, 2022.

OVERVIEW OF THE FINANCIAL STATEMENTS

The management's discussion and analysis is intended to serve as an introduction to the School's basic financial statements. The School's basic financial statements as presented comprise four components: Management's Discussion and Analysis (this section), the basic financial statements, required supplementary information, and reporting required under *Government Auditing Standards* and the Uniform Guidance.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the School's finances in a manner similar to a private-sector business.

The *statement of net position* presents information on the School's assets and deferred outflows of resources, and liabilities and deferred inflows of resources, with the difference between these items as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

The *statement of activities* presents information showing how the School's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

**REACHER CYBER CHARTER SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONT'D
JUNE 30, 2023**

DRAFT - FOR DISCUSSION PURPOSES ONLY

The government-wide financial statements report on the function of the School that is principally supported by subsidies from school districts whose constituents attend the School.

Fund Financial Statements

A *fund* is a group of related accounts that are used to maintain control over resources that have been segregated for specific activities or purposes. The School, like government-type entities, utilizes fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The School has one governmental fund – the General Fund.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. As of June 30, 2023, the School's liabilities were exceeded by its assets by \$68,992,657.

	June 30	
	2023	2022
Current and other assets	\$ 74,387,090	\$ 72,542,095
Capital assets	11,554,185	905,858
Total assets	85,941,275	78,447,953
Long-term liabilities outstanding	1,206,239	703,909
Other liabilities	15,742,379	15,193,007
Total liabilities	16,948,618	15,896,916
Net Position (Deficit):		
Net investment in capital assets	10,623,242	825,936
Unrestricted deficit	58,369,415	61,725,101
Total net position (deficit)	\$ 85,941,275	\$ 62,551,037

The School's net position increased by \$6,441,620 primarily due to current year revenues coming in higher than current year expenses.

The School's revenues are predominantly from Pennsylvania school districts, based on the student enrollment.

REACHER CYBER CHARTER SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONT'D
JUNE 30, 2023

DRAFT - FOR DISCUSSION PURPOSES ONLY

The total cost of all programs and services was \$129,095,349.

	Year Ended June 30	
	2023	2022
Revenues:		
Program revenues		
Operating and capital grants	\$ 17,042,717	\$ 15,154,819
General		
Local educational agency revenues	117,913,865	118,297,829
Other	579,004	(827,684)
Total Revenue	135,535,586	132,624,964
Expenses:		
Instruction	89,865,619	85,799,095
Support services	33,870,813	25,811,918
Noninstructional services	5,321,644	2,118,147
Interest expense	35,890	13,078
Depreciation and amortization	-	689,877
Total Expenses	129,093,966	114,432,115
Changes in Net Position	6,441,620	18,192,849
Beginning Net Position	62,551,037	44,358,188
Ending Net Position	\$ 68,992,657	\$ 62,551,037

Governmental Funds

The focus of the School's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the School's financing requirements. In particular, *fund balance* may serve as a useful measure of a government's net resources available for spending for program purposes at the end of the fiscal year.

The General Fund reported an ending fund balance of \$59,044,831, which was an decrease of \$3,384,179 from the previous year. For the year ended June 30, 2023, the General Fund's expenditures of \$140,207,117 exceeded revenue of \$135,535,586 and other financing sources of \$1,287,352 by \$3,384,179.

Governmental Funds Budgetary Highlights

Actual revenues were \$5,386,221 lower than the budget due to increases (decreases) as follows:

Local educational agency assistance	\$ (5,943,312)
State sources	(121,743)
Federal sources	265,690
Other revenues	413,144
	\$ (5,386,221)

**REACHER CYBER CHARTER SCHOOL
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) - CONT'D
JUNE 30, 2023**

DRAFT - FOR DISCUSSION PURPOSES ONLY

Actual expenditures were \$17,680,042 lower than the budget due to increases (decreases) as follows:

Instruction	\$ 18,572,618
Support services	13,451,495
Noninstructional services	(898,647)
Capital outlays	(392,298)
Debt service	<u>(13,053,126)</u>
	<u>\$ 17,680,042</u>

CAPITAL ASSET AND DEBT ADMINISTRATION

As of June 30, 2023, the School's investment in capital assets for its governmental activities totaled \$11,554,185 (net of accumulated depreciation/amortization). This investment in capital assets includes leasehold improvements, furniture and fixtures, software, food service equipment, right to use lease assets, and machinery and equipment. Additional information on the School's capital assets can be found in Note 5.

The School had \$930,943 in lease liability as of June 30, 2023. Detailed information regarding long-term debt activity is included in Note 8 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The fiscal and operational stability of our Commonwealth's charter schools are directly linked to the State of Pennsylvania's budget and shifting political realities. This issue manifests itself most clearly in the way that the state determines each charter school's per pupil allotment which is calculated by the student's school district of residence and Form PDE-363. Form PDE 363 uses a "state-determined" formula to calculate per pupil allotments.

FUTURE EVENTS THAT WILL FINANCIALLY IMPACT THE SCHOOL

The School has been awarded a number of Federal program funding as a result of COVID-19 that can be spent over a number of fiscal years and ends on September 30, 2024.

CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

The financial report is designed to provide interested parties a general overview of the School's finances. Questions regarding any of the information provided in this report should be addressed to the Chief Executive Officer, Reach Cyber Charter School, 750 East Drive #204, Harrisburg, Pennsylvania 17111.

**REACH CYBER CHARTER SCHOOL
STATEMENT OF NET POSITION**

JUNE 30, 2023

DRAFT - FOR DISCUSSION PURPOSES ONLY

ASSETS	
CURRENT ASSETS:	
Cash and cash equivalents	\$ 11,318,546
Security deposit	87,883
Investments	53,164,959
Federal receivables	2,315,226
State receivables	13,397
Other receivables	6,895,113
Prepaid expense	591,966
Total Current Assets	<u>74,387,090</u>
NONCURRENT ASSETS:	
Property and equipment, net	10,662,065
Right to use lease asset, net	892,120
Total Noncurrent Assets	<u>11,554,185</u>
TOTAL ASSETS	<u><u>85,941,275</u></u>
LIABILITIES AND NET POSITION	
CURRENT LIABILITIES:	
Accounts payable	\$ 6,118,687
Accrued expenses	9,161,621
Unearned revenue	61,951
Lease liability	400,120
Total Current Liabilities	<u>15,742,379</u>
NONCURRENT LIABILITIES:	
Lease liability	530,823
Compensated absences	675,416
Total Noncurrent Liabilities	<u>1,206,239</u>
TOTAL LIABILITIES	<u>16,948,618</u>
NET POSITION:	
Net investment in capital assets	10,623,242
Unrestricted	58,369,415
TOTAL NET POSITION	<u>68,992,657</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION	<u><u>\$ 85,941,275</u></u>

The accompanying notes are an integral part of these financial statements.

REACH CYBER CHARTER SCHOOL
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023

DRAFT - FOR DISCUSSION PURPOSES ONLY

	Expenses	Charges for Services	Program Revenues Operating Grants and Contributions	Capital Grants and Contributions	Net Revenue (Expense) and Change in Net Position (Deficit)
GOVERNMENTAL ACTIVITIES					
Instructional services	\$ 89,865,619	\$ -	\$ 17,029,320	\$ -	\$ (72,836,299)
Support services	33,870,813		13,397	-	(33,857,416)
Noninstructional services	5,321,644	-	-	-	(5,321,644)
Interest expense	35,890	-	-	-	(35,890)
TOTAL GOVERNMENTAL ACTIVITIES	129,093,966	-	17,042,717	-	(112,051,249)
TOTAL PRIMARY GOVERNMENT	\$ 129,093,966	\$ -	\$ 17,042,717	\$ -	(112,051,249)
GENERAL REVENUES:					
					117,913,865
					579,004
					<u>118,492,869</u>
					6,441,620
					<u>62,551,037</u>
					<u>\$ 68,992,657</u>

The accompanying notes are an integral part of these financial statements.

**REACH CYBER CHARTER SCHOOL
BALANCE SHEET - GOVERNMENTAL FUND
JUNE 30, 2023**

DRAFT - FOR DISCUSSION PURPOSES ONLY

ASSETS	
Cash and cash equivalents	\$ 11,318,546
Security Deposit	87,883
Investments	53,164,959
Local receivable	6,895,113
Federal receivable	2,315,226
State receivable	13,397
Prepaid expenditures	<u>591,966</u>
TOTAL ASSETS	<u><u>\$ 74,387,090</u></u>
LIABILITIES AND FUND BALANCE	
LIABILITIES:	
Accounts payable	\$ 6,118,687
Accrued expenses	9,161,621
Unearned revenue	<u>61,951</u>
Total Liabilities	<u>15,342,259</u>
FUND BALANCE:	
Nonspendable - prepaid expenditures	591,966
Unassigned	<u>58,452,865</u>
Total Fund Balance	<u>59,044,831</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u><u>\$ 74,387,090</u></u>

The accompanying notes are an integral part of these financial statements.

**REACH CYBER CHARTER SCHOOL
RECONCILIATION OF BALANCE SHEET - GOVERNMENTAL FUND
TO STATEMENT OF NET POSITION
JUNE 30, 2023**

DRAFT - FOR DISCUSSION PURPOSES ONLY

FUND BALANCE FOR GOVERNMENTAL FUND	\$ 59,044,831
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Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the fund. These assets consist of:

Property and equipment	\$ 12,987,230	
Right to use lease asset	1,836,428	
Accumulated depreciation/amortization	<u>(3,270,856)</u>	11,552,802

Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Those liabilities consist of:

Lease liability	(930,943)	
Compensated absences	<u>(675,416)</u>	(1,606,359)

TOTAL NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES	<u><u>\$ 68,991,274</u></u>
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The accompanying notes are an integral part of these financial statements.

REACH CYBER CHARTER SCHOOL
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCE - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2023

REVENUES	
Local educational agencies assistance	\$ 117,903,724
State sources	25,757
Federal sources	17,016,961
Other sources	589,144
TOTAL REVENUES	<u>135,535,586</u>
EXPENDITURES	
Current:	
Instruction	87,569,233
Support services	33,870,813
Noninstructional services	5,321,647
Debt service	392,298
Capital Outlay	13,053,126
TOTAL EXPENDITURES	<u>140,207,117</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(4,671,531)</u>
OTHER FINANCING SOURCES	
Proceeds from lease	1,287,352
TOTAL OTHER FINANCING SOURCES	<u>1,287,352</u>
NET CHANGE IN FUND BALANCE	(3,384,179)
FUND BALANCE, BEGINNING OF YEAR	<u>62,429,010</u>
FUND BALANCE, END OF YEAR	<u>\$ 59,044,831</u>

The accompanying notes are an integral part of these financial statements.

**REACH CYBER CHARTER SCHOOL
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - GOVERNMENTAL FUND TO STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2023**

DRAFT - FOR DISCUSSION PURPOSES ONLY

NET CHANGE IN FUND BALANCE - GOVERNMENTAL FUND \$ 3,384,179

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation/amortization expense. This is the amount by which capital outlay (\$13,071,221) exceeded depreciation/amortization expense (\$2,343,755). (10,727,466)

The issuance of long-term debt (e.g. leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. 930,944

In the statement of activities, certain operating expenses - compensated absences - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This is the amount by which current period amounts paid were less than current period compensated absences earned. (27,894)

CHANGE IN NET POSITION (DEFICIT) OF GOVERNMENTAL ACTIVITIES \$ (6,440,237)

The accompanying notes are an integral part of these financial statements.

**REACH CYBER CHARTER SCHOOL
BUDGETARY COMPARISON STATEMENT - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2023**

DRAFT - FOR DISCUSSION PURPOSES ONLY

	Budgeted Amounts		Actual Revenues/ Expenditures	Variance with Final Budget Positive (Negative)
	Original	Final		
REVENUES				
Local educational agencies assistance	\$ 123,847,036	\$ 123,847,036	\$ 117,903,724	\$ (5,943,312)
State sources	147,500	147,500	25,757	(121,743)
Federal sources	16,751,271	16,751,271	17,016,961	265,690
Other sources	176,000	176,000	589,144	413,144
TOTAL REVENUES	140,921,807	140,921,807	135,535,586	(5,386,221)
EXPENDITURES				
Instruction	106,141,851	106,141,851	87,569,233	18,572,618
Support services	47,322,308	47,322,308	33,870,813	13,451,495
Noninstructional services	4,423,000	4,423,000	5,321,647	(898,647)
Debt service	-	-	392,298	(392,298)
Capital Outlays	-	-	13,053,126	(13,053,126)
TOTAL EXPENDITURES	157,887,159	157,887,159	140,207,117	17,680,042
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(16,965,352)	(16,965,352)	(4,671,531)	12,293,821
OTHER FINANCING SOURCES				
Proceeds from lease	-	-	1,287,352	1,287,352
TOTAL OTHER FINANCING SOURCES	-	-	1,287,352	1,287,352
NET CHANGE IN FUND BALANCE	(16,965,352)	(16,965,352)	(3,384,179)	13,581,173
FUND BALANCE, BEGINNING OF YEAR	62,429,010	62,429,010	62,429,010	-
FUND BALANCE, END OF YEAR	\$ 45,463,658	\$ 45,463,658	\$ 59,044,831	\$ 13,581,173

The accompanying notes are an integral part of these financial statements.

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 1 **DESCRIPTION OF THE SCHOOL AND REPORTING ENTITY**

Reach Cyber Charter School ("the School") is organized as a nonprofit corporation in Pennsylvania to operate a charter school in accordance with Pennsylvania Act 22 of 1997. The School was granted a charter which expired on June 30, 2029.

The financial statements of the School are prepared in accordance with the accounting system and procedures prescribed for charter schools by the Commonwealth of Pennsylvania, Department of Education, which conforms to accounting principles generally accepted in the United States of America as applicable to governmental units. The Governmental Accounting Standards Board ("GASB") is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles.

Reporting Entity

GASB's *Codification of Governmental Accounting and Financial Reporting Standards* ("GASB Codification") established the criteria for determining the activities, organizations, and functions of government to be included in the financial statements of the reporting entity. In evaluating the School as a reporting entity, management has addressed all potential component units which may or may not fall within the School's financial accountability. The criteria used to evaluate component units for possible inclusion as part of the School's reporting entity are financial accountability and the nature and significance of the relationship. On the basis of these criteria, the School does not have any component units.

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES****Basis of Presentation*****Entity-wide Financial Statements***

The entity-wide financial statements (the statement of net position and the statement of activities) report on the School as a whole. The statement of activities demonstrates the degree to which the direct expenses of the School's functions are offset by the program revenues.

The statement of net position and the statement of activities are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred regardless of the timing of the related cash flows. Grants and similar items are recognized as soon as all eligibility requirements imposed by the provider have been met.

Amounts reported as program revenues include federal and state grants. Internally, as well as subsidy from local schools, dedicated resources are reported as general revenues rather than as program revenues.

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

The entity-wide financial statements report net position in one of three components. Net amortized investment in capital assets consists of capital assets, net of accumulated depreciation/amortization and net of debt. Net position is reported as restricted when constraints placed on the net position use are either externally imposed by creditors (such as through debt covenants), grantors or contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Unrestricted net position consists of net position that does not meet the definition of "net investment in capital assets" or "restricted."

Fund Financial Statements

The fund financial statements (balance sheet - governmental fund and statement of revenues, expenditures, and changes in fund balance - governmental fund) report on the School's general fund.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the School considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures generally are recorded when a liability is incurred, if measurable. The fund utilized by the School and a brief description of its accounting purpose is as follows:

Governmental Fund – The general fund is the only fund which accounts for all revenues and expenditures of the School.

Fund balance of the governmental fund is classified as applicable, as follows:

Nonspendable – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by formal action of the Board of Trustees. The Board is the highest level of decision-making authority for the School. Commitments may be established, modified, or rescinded only through resolutions approved by the Board of Trustees.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. The Chief Executive Officer may assign amounts for specific purposes.

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Unassigned – all other spendable amounts.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the School considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the School considers amounts to have been spent first out of committed funds, then assigned funds and, finally, unassigned funds, as needed, unless the Board or Chief Executive Officer have provided otherwise in their commitment or assignment actions.

Income Tax Status

The School is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and, therefore, has no provision for federal income taxes. The School has been classified as an organization that is not a private foundation under Sections 509(a)(1) and 170(b)(1)(a)(iv) of the Internal Revenue Code. The School did not engage in any unrelated business activities during the fiscal year. Management believes more likely than not that its tax-exempt status and tax positions will be sustained if examined by authorities.

Budgets and Budgetary Accounting

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. An annual budget is adopted for the general fund, and they lapse at the end of the year.

Cash and Cash Equivalents

The School's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Federal and State Subsidies Receivable

Accounts receivable primarily consist of amounts due from the Pennsylvania Department of Education for federal grants and state subsidy programs. Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management determines if an allowance for doubtful accounts is necessary based upon review of outstanding receivables, historical collection experience, and existing economic conditions. Accounts deemed uncollectable are charged off based on this review. As of June 30, 2023, no allowance for doubtful accounts was deemed necessary.

Other Receivables

Other receivables include grants and other non-contract receivables. The School provides an allowance for doubtful accounts using the allowance method, which is based on

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

management's judgment considering historical information. In addition, an allowance is provided for other accounts when a significant pattern of collectability has occurred. When all collection efforts have been exhausted, the accounts are written off against the related allowance. As of June 30, 2023, no allowance for doubtful accounts was deemed necessary.

Capital Assets

Capital assets, which include leasehold improvements, right to use lease assets, software, machinery and equipment, and furniture and fixtures, are reported in the entity-wide financial statements. All capital assets are capitalized at cost and updated for additions and retirements during the year. The School maintains a \$1,000 threshold for capitalizing assets. Capital assets of the School are depreciated/amortized using the straight-line method over the estimated useful lives of the asset. The estimated useful life of furniture and equipment is six to seven years and equipment three to six years. Right to use lease assets are amortized over the term of the lease.

Capital Assets

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Concentration of Risk

Periodically, the School may maintain deposits in excess of the Federal Deposit Insurance Corporation's limit of \$250,000 with financial institutions.

Compensated Absences

It is the School's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. The benefits are accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the General Fund only if they have matured, for example, as a result of employee resignations or treatments.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 3 CASH

Deposits

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the School's deposits may not be returned. The School does not have a policy for custodial credit risk. At June 30, 2023, the carrying amount of the School's deposits was \$11,318,546, and the bank balance was \$17,398,419. Of this amount, \$250,000 was insured by the Federal Deposit Insurance Corporation (FDIC), and \$17,148,419 was exposed to custodial credit risk because it was uninsured, and the collateral held by the depository's agent was not in the School's name.

Investments

At June 30, 2023, the School's investment balances were as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Less Than 1</u>	<u>1 - 5</u>	<u>Rating</u>
Mutual Funds	\$ 10,187,744	\$ 10,187,744	\$ -	-
U.S. Treasury Bonds	39,176,250	11,483,695	27,692,555	AAA
Commercial paper	3,800,965	3,800,965	-	P-1
	<u>\$ 53,164,959</u>	<u>\$ 25,472,404</u>	<u>\$ 27,692,555</u>	

NOTE 4 RECEIVABLES

Receivables as of June 30, 2023 consist of subsidies from federal, state, and other receivables. A summary of receivables is as follows:

Federal	\$ 2,315,226
State	13,397
Other	<u>6,895,113</u>
TOTAL NET RECEIVABLES	<u>\$ 9,223,736</u>

As of June 30, 2023, the receivables are shown net of an allowance for uncollectible accounts of \$244,557.

NOTE 5 CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2023, was as follows:

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 5 CAPITAL ASSETS (cont'd)

	Balance 07/01/22	Additions	Deletions	Balance 06/30/23
Leasehold improvements	\$ 223,326	\$ 58,841	\$ (104,076)	\$ 178,091
Furniture and fixtures	103,706	1,727	-	105,433
Equipment	503,939	105,170	-	609,109
Computers	476,466	11,618,131	-	12,094,597
Right to use - equipment	549,076	1,287,352	(549,076)	1,287,352
	<u>1,856,513</u>	<u>13,071,221</u>	<u>(653,152)</u>	<u>14,274,582</u>
Accumulated depreciation	480,618	473,671	(104,076)	2,325,165
Accumulated amortization	470,637	1,024,130	(549,076)	395,232
Total Accumulated depreciation/ amortization	<u>951,255</u>	<u>2,422,294</u>	<u>(653,152)</u>	<u>2,720,397</u>
TOTAL	<u>\$ 905,258</u>	<u>\$ 10,648,927</u>	<u>\$ -</u>	<u>\$ 11,554,185</u>

Depreciation/amortization expense was charged to functions/programs of the School as follows:

Governmental Activities - instructional \$ 2,422,294

NOTE 6 FUNDING

The School receives funding from various local school districts on a monthly basis based on enrollment. The rate of funding per student is determined on an annual basis. The School also receives state and federal funding.

NOTE 7 GOVERNMENT GRANTS AND REIMBURSEMENT PROGRAMS

The School participates in numerous state and federal grant and reimbursement programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs and reimbursement programs for facility lease costs and health services are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the School has not complied with the rules and regulations governing the grants and reimbursement programs, refunds of any money received may be required, and the collectability of any related receivable at June 30, 2023 may be impaired. In the opinion of the School, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants. Therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 8 LEASING ARRANGEMENTS

The School leases a copier and has office space under a lease agreement with an expiration date in fiscal 2028. At June 30, 2023, the minimum future rental payments under the leasing arrangement are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 400,120	\$ 35,175	\$ 435,295
2025	431,653	16,388	448,041
2026	80,964	2,155	83,119
2027	9,148	1,003	10,151
2028	9,058	245	9,303
Total	<u>\$ 930,943</u>	<u>\$ 54,966</u>	<u>\$ 985,909</u>

NOTE 9 403(b) RETIREMENT PLAN

The School provides pension benefits for all of its employees through the Reach Cyber Charter School 403(b) Plan. Employees are required to participate from the date of employment, with a mandatory minimum contribution of 5%. The School will match the employees' contributions dollar for dollar up to 5% of their compensation. School contributions to the plan for the year ended June 30, 2023 approximated \$2,513,048.

NOTE 10 RISK MANAGEMENT

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The School carries commercial insurance for such risks. There has been no significant reduction in insurance coverage of the School's policies. Settled claims resulting from these risks have not exceeded commercial insurance coverage in the past year.

NOTE 11 PROFESSIONAL SERVICES AGREEMENT

The School entered into an agreement with Connections Educations, LLC (CE) for curriculum, school management services, instruction, technology, and other services. The agreement commenced on July 1, 2020 and expires on the earlier of five years or the expiration of the renewal charter. Under the contract, CE will provide direct materials/services or procurement and payment of services for the following:

1. Instructional materials as approved by the board
2. Administrative personnel, including health and other benefits, as approved by the Board where required

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO FINANCIAL STATEMENTS

NOTE 11 PROFESSIONAL SERVICES AGREEMENT (cont'd)

3. Educational support services for participating families
4. Training and other professional development as approved by the Board
5. Hardware and software as approved by the Board
6. Technical support for any hardware and software provided under the contract
7. Maintenance of student records
8. Services to special needs students as required by law
9. Administrative services including expenditures for a facility and capital, both of which require Board approval
10. Financial, treasury and other reporting as required by law
11. Student recruiting and community education
12. General school management

For all services, the School reimburses CE according to the terms of the contract based on documentation that is reviewed and approved by the Board. Total chargers from CE amounted to \$41,810,779 for the year ended June 30, 2023. The school and CE agreed to part ways and abandon the contract starting July 1, 2023.

NOTE 12 EXCESS OF EXPENDITURES OVER APPROPRIATIONS

The following general fund functions incurred expenditures in excess of appropriations in the following amounts for the year ended June 30, 2023:

Noninstructional services	\$	898,647
Debt Service	\$	392,298
Capital Outlays	\$	13,053,126

The excess of expenditures over appropriations was financed by revenues in excess of budgeted amounts.

NOTE 13 SUBSEQUENT EVENTS

The School has evaluated all subsequent events through (to be determined), the date the financial statements were available to be issued.

DRAFT - FOR DISCUSSION PURPOSES ONLY

SINGLE AUDIT SUPPLEMENT

DRAFT - FOR DISCUSSION PURPOSES ONLY

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

(to be determined)

To the Board of Trustees
Reach Cyber Charter School
Harrisburg, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Reach Cyber Charter School ("the School"), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated (to be determined).

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

To the Board of Trustees
Reach Cyber Charter School

DRAFT - FOR DISCUSSION PURPOSES ONLY

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BARBACANE, THORNTON & COMPANY LLP

DRAFT - FOR DISCUSSION PURPOSES ONLY

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

(to be determined)

To the Board of Trustees
Reach Cyber Charter School
Harrisburg, Pennsylvania

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Reach Cyber Charter School ("the School") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the School's major federal programs for the year ended June 30, 2023. The School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and recommendations.

In our opinion, the School complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each major federal program for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States ("*Government Auditing Standards*"); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

To the Board of Trustees
Reach Cyber Charter School

DRAFT - FOR DISCUSSION PURPOSES ONLY

We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the School's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts, or grant agreements applicable to the School's federal program.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the School's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the School's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the School's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the School's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over compliance. Accordingly, no such opinion is expressed.

To the Board of Trustees
Reach Cyber Charter School

DRAFT - FOR DISCUSSION PURPOSES ONLY

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

BARBACANE, THORNTON & COMPANY LLP

**REACH CYBER CHARTER SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2023**

DRAFT - FOR DISCUSSION PURPOSES ONLY

Federal Grantor/Pass-through Grantor Project Title	SOURCE CODE	ALN	PASS-THROUGH GRANTOR'S NUMBER	GRANT PERIOD BEGINNING/ ENDING DATES	GRANT AMOUNT	TOTAL RECEIVED FOR YEAR	ACCRUED (UNEARNED) REVENUE 6/30/2022	REVENUE RECOGNIZED	EXPENDITURES	ACCRUED (UNEARNED) REVENUE 6/30/2023
U.S. Department of Education										
<u>Passed through Pennsylvania Department of Education</u>										
Title I - Grants to Local Education Agencies	I	84.010	013-22-1150	07/01/21-09/30/22	\$ 3,010,662	\$ -	\$ (183,285)	\$ 183,285	\$ 183,285	\$ -
Title I - Grants to Local Education Agencies	I	84.010	013-23-1150	07/01/22-09/30/23	2,969,812	2,786,584	-	2,786,516	2,786,516	(68)
Title I - Program Improvement Set Aside			042-22-1150	08/28/22-09/30/23	89,090	89,090	-	89,090	89,090	-
Total ALN 84.010						<u>2,875,674</u>	<u>(183,285)</u>	<u>3,058,891</u>	<u>3,058,891</u>	<u>(68)</u>
Title II - Improving Teacher Quality	I	84.367	020-22-1150	07/01/21-09/30/22	293,867	-	(32,884)	32,884	32,884	-
Title II - Improving Teacher Quality	I	84.367	020-23-1150	07/01/22-09/30/23	265,710	215,932	-	232,826	232,826	16,894
Total ALN 84.367						<u>215,932</u>	<u>(32,884)</u>	<u>265,710</u>	<u>265,710</u>	<u>16,894</u>
Title IV - Student Support and Academic Enrichment	I	84.424	144-22-1150	07/01/21-09/30/22	221,223	-	(37,291)	37,291	37,291	-
Title IV - Student Support and Academic Enrichment	I	84.424	144-23-1150	07/01/22-09/30/23	236,230	225,166	-	236,361	236,361	11,195
Total ALN 84.424						<u>225,166</u>	<u>(37,291)</u>	<u>273,652</u>	<u>273,652</u>	<u>11,195</u>
Elementary and Secondary School Emergency Relief Fund II	I	84.425D	200-21-1150	03/13/20-09/30/23	10,836,449	3,536,937	1,951,258	1,585,679	1,585,679	-
American Rescue Plan - Elementary and Secondary School Emergency Relief	I	84.425U	223-21-1150	03/13/20-09/30/24	21,973,613	6,791,844	(1,598,081)	9,390,896	9,390,896	1,000,971
Homeless Children and Youth	I	84.425W	181-21-2365	07/01/20-09/30/21	62,381	15,995	5,050	9,859	9,859	(1,086)
ESSER 7% Reserve	I	84.425U	225-21-1150	03/13/20-09/30/24	1,707,844	496,827	60,103	988,780	988,780	552,056
Total ALN 84.425						<u>10,841,603</u>	<u>418,330</u>	<u>11,975,214</u>	<u>11,975,214</u>	<u>1,551,941</u>
<u>Subgrant from U.S. Department of Education</u>										
<u>Passed through Capital Area Intermediate Unit</u>										
Title III - Language Instruction for English Learners	I	84.365	N/A	07/01/21-09/30/22	2,000	2,000	2,000	-	-	-
Title III - Language Instruction for English Learners	I	84.365	N/A	07/01/22-09/30/23	7,288	-	-	6,195	6,195	6,195
Total ALN 84.365						<u>2,000</u>	<u>2,000</u>	<u>6,195</u>	<u>6,195</u>	<u>6,195</u>
Individuals with Disabilities Education Act Part B	I	84.027	N/A	07/01/21-09/30/22	1,522,446	261,220	261,220	-	-	-
Individuals with Disabilities Education Act Part B	I	84.027	N/A	07/01/22-09/30/23	1,551,723	834,606	-	1,551,723	1,551,723	717,117
COVID-19 Relief Funding-American Rescue Plan: Individual with Disabilities Education Act Part B	I	84.027X	N/A	07/01/21-09/30/22	377,720	248,517	377,720	(117,251)	(117,251)	11,952
Individuals with Disabilities Education Act Preschool	I	84.173	N/A	07/01/22-09/30/23	2,827	2,827	-	2,827	2,827	-
Total Special Education Cluster						<u>1,347,170</u>	<u>638,940</u>	<u>1,437,299</u>	<u>1,437,299</u>	<u>729,069</u>
Total U.S. Department of Education						15,507,545	805,810	17,016,961	17,016,961	2,315,226
TOTAL FEDERAL AWARDS						\$ 15,507,545	\$ 805,810	\$ 17,016,961	\$ 17,016,961	\$ 2,315,226

Source Code:
I = Indirect Funding

See accompanying notes to the schedule of expenditures of federal awards

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE A BASIS OF PRESENTATION

The schedule of expenditures of federal awards reflects federal expenditures for all individual grants which were active during the fiscal year.

NOTE B BASIS OF ACCOUNTING

All expenditures included in the schedule of expenditures of federal awards are presented on the basis that expenditures are reported to the respective federal grantor agencies. Accordingly, certain expenditures are recorded when the federal obligation is determined.

NOTE C INDIRECT COST

The School has not elected to use the 10% de minimis indirect cost rate allowed under Uniform Guidance. For the year ended June 30, 2023, there were no indirect costs included in the schedule of expenditures of federal awards.

DRAFT - FOR DISCUSSION PURPOSES ONLY

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

PART A – SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued [*unmodified, qualified, adverse, or disclaimer*]:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified? Yes None reported
- Noncompliance material to financial statements noted? Yes No

Federal Awards

Internal control over major program:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified? Yes None reported

Type of auditor’s report issued on compliance for major programs [*unmodified, qualified, adverse, or disclaimer*]:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?

Yes No

Identification of major programs:

Assistance Listing Numbers

Name of Federal Program or Cluster

84.425D, 84.425U, 84.425W

Elementary and Secondary School
Emergency Relief

84.010

Title I - Grants to Local Education Agencies

Dollar threshold used to distinguish between Type A and Type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

Yes No

REACH CYBER CHARTER SCHOOL

DRAFT - FOR DISCUSSION PURPOSES ONLY

SCHEDULE OF FINDINGS AND RECOMMENDATIONS (cont'd)

PART B – FINDINGS RELATED TO FINANCIAL STATEMENTS

STATUS OF PRIOR YEAR FINDINGS

None.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None.

PART C – FINDINGS RELATED TO FEDERAL AWARDS

STATUS OF PRIOR YEAR FINDINGS

None.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None.

Coversheet

Approval of Minutes from the February 21, 2024 Board Meeting

Section: V. Consent Items
Item: A. Approval of Minutes from the February 21, 2024 Board Meeting
Purpose:
Submitted by:
Related Material: 2024_02_21_board_meeting_minutes.pdf



Reach Cyber Charter School Board of Trustees

Minutes

Reach Cyber Charter School

Date and Time

Wednesday February 21, 2024 at 9:00 AM

Location

750 E Park Drive, Suite 204
Harrisburg, PA 17111

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Trustees Present

Anthony Alexander (remote), David Taylor (remote), Gail Hawkins Bush, Leigh Kraemer-Naser (remote), Marcella Arline (remote), Matthew Ryan (remote), Paul Donecker (remote)

Trustees Absent

None

Guests Present

Alex Lewis (remote), Alicia Swope, Andy Gribbin, April Kretchman (remote), Brandie Karpew, Cody Smith, Dan Daley (remote), Danielle Marsciano (remote), Devin Meza-Rushanan, Gregory McCurdy, JD Smith, Jane Swan, Katherine Rutkowski, Kelly McConnell, LeeAnn Ritchie, Lisa Blickley (remote), Michael Garman, Michael Hinshaw (remote), Patricia Hennessy (remote), Radelle Fritz, Ryan Flis (remote), Scott Shedd, Scott Stuccio, Stephanie Bost (remote), Stephanie Lane

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor called a meeting of the board of trustees of Reach Cyber Charter School Board of Trustees to order on Wednesday Feb 21, 2024 at 9:00 AM.

II. Public Comment

A. Comments from the Public

There were no comments from the public at this time.

III. Routine Business

A. Approval of Agenda

David Taylor, Board President, asked the board to review the agenda distributed prior to the meeting and asked if any changes were needed. There were no changes needed at this time.

Marcella Arline made a motion to approve the agenda.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

IV. Oral Reports

A. CEO's Report

Mrs. Swan reviewed the current enrollment numbers for the school noting trends in enrollment. Current enrollment stands at 6,440 students. The current enrollment demographics are 51% White, 23% Black or African American, 16% Hispanic, and 10 other.

B. Human Resources Update

Staffing Report: Michael Garman, Director of Human Resources, reviewed current staffing levels with the Board highlighting the authorized complement of 919 and the 871 current staff members of which 83% are 10-month staff. There have been 118 new hires and 37 departures since the beginning of the school year.

C. Financial Report

Karen Yeselavage, Director of Finance, reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

In addition, Ms. Yeselavage provided an update on the status of the school's independent audit. The audit will be concluded ahead of schedule and should be ready for review at next month's board meetin.

V. Consent Items

A. Approval of Consent Items

Mr. Taylor asked if there were any items from the Consent Items that should be moved to Action Items for discussion or tabled. No changes were noted.

- Approval of Minutes from the January 17, 2024, Board Meeting
- Approval of Staffing Report
- Approval of LinkedIn Recruiter/ Career Package

Marcella Arline made a motion to approve the consent items and the minutes from Reach Cyber Charter School on 01-17-24.

Matthew Ryan seconded the motion.

The board **VOTED** to approve the motion.

VI. Action Items

A. Approval of Trustees

Mr. Taylor advised the Board that two Board member's term was up for renewal at this meeting, Leigh Ann Naser and Matt Ryan Bush. Both were asked if they were interested in renewing their term on the Board, which both confirmed. Brief discussion was held on the renewal of the terms, and fellow Board members indicated their support and appreciation for their continued service.

Paul Donecker made a motion to approve Leigh Anne Naser and Matt Ryan for an additional board term.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

B. Updates to Dual Enrollment Program

Cody Smith, High School Principal, proposed the addition of the phrase "6 college credits per school year" to the current Dual Enrollment Program Policy to clarify the number of credits the school would provide tuition for. Ms. Naser suggested that additional phrasing be included stating that those credits "include any required 09 classes full or in part."

Gail Hawkins Bush made a motion to approve the updates to the Dual Enrollment Policy including the language suggested by Ms. Naser.

Leigh Kraemer-Naser seconded the motion.

The board **VOTED** to approve the motion.

C.

Approval of Addendum to Barbizon Agreement

JD Smith, Director of Career Readiness, requested approval of an addendum to the current agreement with Barbizon. Due to the popularity of the existing program, Mr. Smith requested to expand the program to Middle School aged participants and to add an additional level to the high school program.

Gail Hawkins Bush made a motion to approve the addendum to the agreement with Barbizon.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

D. Approval of Agreement with Level Up Beauty Academy

Mr. Smith requested approval for an agreement with Level Up Beauty Academy which would provide opportunities in cosmetology through an industry partner career mentorship for students that want to learn more about certain fields including Lashes and/or Make-up Essentials.

Marcella Arline made a motion to approve the agreement with Level Up Beauty Academy.

Anthony Alexander seconded the motion.

The board **VOTED** to approve the motion.

VII. Information Items

A. Government Affairs Update

Ms. Karpew shared an update on recent government affairs. She specifically highlighted the recent annual budget address by Governor Josh Shapiro and it's potential impact on the school.

B. Academic Update

Members of the Academic staff shared an update of the academic highlights so far in the 2023-24 school year.

- Dr. Kelly McConnell shared an information on the school's benchmark growth and school wide celebrations.
- Radelle Fritz, Director of Family Services, shared celebrations and accomplishments from the Family Mentor team.
- Principals Cody Smith, Alicia Swope, and Devin Meza-Rushanan shared updates from the high school, middle school, and elementary school respectively.
- Katherine Rutkowski, JD Smith, and Stephanie Lane shared updates related to the math initiative, literacy gains, career readiness and STEM opportunities.

C. STEM Update

Stephanie Lane, Director of STEM, provided an update specific to the Hydroponics Program, including the number of Rise Garden kits currently with staff and students and the feedback received from all.

VIII. Strategic Planning

A. Approval of Invoice for Rise Gardens

Stephanie Lane requested approval for an invoice from Rise Gardens that would supply additional new kits to more students and provide seeds for existing owners.

Paul Donecker made a motion to approve the invoice from Rise Gardens.

Marcella Arline seconded the motion.

The board **VOTED** to approve the motion.

IX. Executive Session

A. Executive Session

The Board entered into an Executive Session at 9:58 a.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present.

The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee and 65 Pa. C.S. §§ 708(a)(5) – To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law.

Board members present were: David Taylor, Paul Donecker, Marcella Arline, Matt Ryan, Gail Hawkins Bush, and Anthony Alexander. Guests present at the request of the Board were: Jane Swan and Mike Garman. All others left the meeting at this time.

No action was taken during Executive Session..

There being no further discussion and upon a motion being made, seconded and confirmed via roll call vote of all Board members present, the Board resumed Open Session at 10:12 a.m.

Marcella Arline made a motion to adjourn the meeting.

Paul Donecker seconded the motion.

The board **VOTED** to approve the motion.

X. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:12 AM.

Respectfully Submitted,
Brandie Karpew

Coversheet

Approval of invoice for Summer Learning Kits

Section: V. Consent Items
Item: C. Approval of invoice for Summer Learning Kits
Purpose:
Submitted by:
Related Material: SBA Quote Reach Cyber 20240227C (1) (1).pdf



Kidz Stuff LLC
 PO Box 6500
 Ellicott City, Md 21042

Quote

Date 2/27/2024
 Quote # 20240227C

Name / Address

Reach Cyber Charter School

- Quote Valid Thru 07/31/2024

- Expect delivery approx. 2 weeks from the date we receive your order. * Unless specified otherwise below.

- Orders should be emailed to customerservice@kidzstuffllc.com
 OR faxed to 866-497-7913
 OR mailed to our address shown above

****PLEASE INCLUDE AN EMAIL ADDRESS WITH ALL ORDERS**

Terms Net 30

Item #	Description	Qty	Rate	Total
98401	Kidz Stuff Summer Learning Backpacks #2 KS Summer Learning Backpack K-1 (4 Readers)	150	28.99	4,348.50
98412	KS Summer Learning Backpack 1-2 (4 Readers)	250	28.99	7,247.50
98423	KS Summer Learning Backpack 2-3 (4 Readers)	250	28.99	7,247.50
98434	KS Summer Learning Backpack 3-4 (4 Readers)	390	28.99	11,306.10
98445	KS Summer Learning Backpack 4-5 (4 Readers)	230	28.99	6,667.70
98456	KS Summer Learning Backpack 5-6 (4 Readers)	325	28.99	9,421.75
98467	KS Summer Learning Backpack 6-7 (4 Readers)	360	28.99	10,436.40
98478	KS Summer Learning Backpack 7-8 (4 Readers)	520	28.99	15,074.80
98489	KS Summer Learning Backpack 8-9 (4 Readers)	575	28.99	16,669.25
Shipping	FREE Shipping & Handling ** ALLOW 4-6 WEEKS FOR DELIVERY FROM DATE WE RECEIVE YOUR PO.	0	0.00	0.00

Your Sales Rep: Jeff Comegys
 Email: Jeff@KidzStuffLLC.com
 Tel: 410-598-5973
 Fax: 866-497-7913

Total \$88,419.50

Coversheet

Approval of Invoices for Learning Kits

Section: V. Consent Items
Item: D. Approval of Invoices for Learning Kits

Purpose:
Submitted by:

Related Material:

Physical Computing INVOICE - 01734484 - REACYBMDT (04-Mar-24).PDF
STEM INVOICE - 01733542 - REACYBMDT (04-Mar-24).PDF
Kitting INVOICE - 01733549 - REACYBMDT (04-Mar-24).PDF
Art INVOICE - 01733546 - REACYBMDT (04-Mar-24).PDF
MTSS INVOICE - 01733545 - REACYBMDT (04-Mar-24).PDF
OT INVOICE - 01733548 - REACYBMDT (04-Mar-24).PDF



Logistics Plus Inc.

Global Headquarters
 Erie Union Station
 1406 Peach Street
 Erie, PA 16501 USA
 1.814.461.7600 Phone
 1.814.461.7635 Fax

1.866.LOG.PLUS (1.866.564.7587)
 www.logisticsplus.com
 www.eworldplus.com
 www.eshipplus.com

INVOICE 01734484

REACH CYBER CHARTER SCHOOL
 ATTENTION: JEN DECKER
 750 EAST PARK DRIVE
 SUITE 204
 HARRISBURG PA 17111

INVOICE DATE	04-Mar-24
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	04-Mar-24
TERMS	Cash on Delivery

CHARGES	
DESCRIPTION	CHARGES IN USD
Reach Academy 2024 - Physical Computing Kits	9,000.00

TOTAL CHARGES	
Please contact us within 7 days should there be any discrepancies.	SUBTOTAL 9,000.00
Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US\$20.00.	
You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach .	TOTAL USD 9,000.00

CUSTOMER ID REACYBMDT **Invoiced** USD 9,000.00 **BALANCE DUE** **USD 9,000.00**
DUE DATE 03-Apr-24

Transfer Funds To:		Address:	
ABA 022000046	SWIFT MANTUS33	LOGISTICS PLUS INC. 1406 PEACH STREET TAX NUMBER US16157018800 ERIE PA 16501 UNITED STATES	
Account 9851783317			
M&T BANK JAMESTOWN, NY 14701			
Pay Ref REACYBMDT 01734484			

Make a payment online by visiting, www.logisticsplus.net/contact-us/make-online-payment

Issued by: CRP Jessie Duong



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INVOICE 01733542	Page 1 of 1
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REACH CYBER CHARTER SCHOOL
 ATTENTION: JEN DECKER
 750 EAST PARK DRIVE
 SUITE 204
 HARRISBURG PA 17111

INVOICE DATE	04-Mar-24
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	04-Mar-24
TERMS	Cash on Delivery

CHARGES	
DESCRIPTION	CHARGES IN USD
Reach Academy 2024 - STEM Kits	2,600,000.00

TOTAL CHARGES					
Please contact us within 7 days should there be any discrepancies. Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US\$20.00. You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach .	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%;">SUBTOTAL</td> <td>2,600,000.00</td> </tr> <tr> <td>TOTAL USD</td> <td>2,600,000.00</td> </tr> </table>	SUBTOTAL	2,600,000.00	TOTAL USD	2,600,000.00
SUBTOTAL	2,600,000.00				
TOTAL USD	2,600,000.00				

CUSTOMER ID REACYBMDT	Invoiced USD 2,600,000.00	BALANCE DUE USD 2,600,000.00	DUE DATE 03-Apr-24
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Transfer Funds To: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">ABA 022000046</td> <td style="width:70%;">SWIFT MANTUS33</td> </tr> <tr> <td colspan="2">Account 9851783317</td> </tr> <tr> <td colspan="2">M&T BANK JAMESTOWN, NY 14701</td> </tr> <tr> <td colspan="2">Pay Ref REACYBMDT 01733542</td> </tr> </table>	ABA 022000046	SWIFT MANTUS33	Account 9851783317		M&T BANK JAMESTOWN, NY 14701		Pay Ref REACYBMDT 01733542		Address: LOGISTICS PLUS INC. 1406 PEACH STREET TAX NUMBER US16157018800 ERIE PA 16501 UNITED STATES
ABA 022000046	SWIFT MANTUS33								
Account 9851783317									
M&T BANK JAMESTOWN, NY 14701									
Pay Ref REACYBMDT 01733542									

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INVOICE 01733549	Page 1 of 1
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REACH CYBER CHARTER SCHOOL
 ATTENTION: JEN DECKER
 750 EAST PARK DRIVE
 SUITE 204
 HARRISBURG PA 17111

INVOICE DATE	04-Mar-24
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	04-Mar-24
TERMS	Cash on Delivery

CHARGES	
DESCRIPTION	CHARGES IN USD
Reach Academy 2024 - Kitting Materials	65,000.00

TOTAL CHARGES	
Please contact us within 7 days should there be any discrepancies.	SUBTOTAL 65,000.00
Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US\$20.00.	
You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach .	TOTAL USD 65,000.00

CUSTOMER ID REACYBMDT	Invoiced	USD 65,000.00	BALANCE DUE	USD 65,000.00
			DUE DATE	03-Apr-24

Transfer Funds To: <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">ABA 022000046</td> <td style="width:70%;">SWIFT MANTUS33</td> </tr> <tr> <td>Account 9851783317</td> <td></td> </tr> <tr> <td colspan="2">M&T BANK JAMESTOWN, NY 14701</td> </tr> <tr> <td>Pay Ref REACYBMDT 01733549</td> <td></td> </tr> </table>	ABA 022000046	SWIFT MANTUS33	Account 9851783317		M&T BANK JAMESTOWN, NY 14701		Pay Ref REACYBMDT 01733549		Address: LOGISTICS PLUS INC. 1406 PEACH STREET TAX NUMBER US16157018800 ERIE PA 16501 UNITED STATES
ABA 022000046	SWIFT MANTUS33								
Account 9851783317									
M&T BANK JAMESTOWN, NY 14701									
Pay Ref REACYBMDT 01733549									

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INVOICE 01733546

REACH CYBER CHARTER SCHOOL
 ATTENTION: JEN DECKER
 750 EAST PARK DRIVE
 SUITE 204
 HARRISBURG PA 17111

INVOICE DATE	04-Mar-24
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	04-Mar-24
TERMS	Cash on Delivery

CHARGES	
DESCRIPTION	CHARGES IN USD
Reach Academy 2024 - Art Kits	400,000.00

TOTAL CHARGES	
Please contact us within 7 days should there be any discrepancies.	SUBTOTAL 400,000.00
Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US\$20.00.	
You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach .	TOTAL USD 400,000.00

CUSTOMER ID REACYBMDT **Invoiced** USD 400,000.00 **BALANCE DUE** USD 400,000.00
DUE DATE 03-Apr-24

Transfer Funds To:		Address:	
ABA 022000046	SWIFT MANTUS33	LOGISTICS PLUS INC. 1406 PEACH STREET TAX NUMBER US16157018800 ERIE PA 16501 UNITED STATES	
Account 9851783317			
M&T BANK JAMESTOWN, NY 14701			
Pay Ref REACYBMDT 01733546			

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INVOICE 01733545

REACH CYBER CHARTER SCHOOL
 ATTENTION: JEN DECKER
 750 EAST PARK DRIVE
 SUITE 204
 HARRISBURG PA 17111

INVOICE DATE	04-Mar-24
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	04-Mar-24
TERMS	Cash on Delivery

CHARGES	
DESCRIPTION	CHARGES IN USD
Reach Academy 2024 - MTSS Kits	150,000.00

TOTAL CHARGES	
Please contact us within 7 days should there be any discrepancies.	SUBTOTAL 150,000.00
Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US\$20.00.	
You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach .	TOTAL USD 150,000.00

CUSTOMER ID REACYBMDT **Invoiced** USD 150,000.00 **BALANCE DUE** USD 150,000.00
DUE DATE 03-Apr-24

Transfer Funds To:		Address:	
ABA 022000046	SWIFT MANTUS33	LOGISTICS PLUS INC. 1406 PEACH STREET TAX NUMBER US16157018800 ERIE PA 16501 UNITED STATES	
Account 9851783317			
M&T BANK JAMESTOWN, NY 14701			
Pay Ref REACYBMDT 01733545			

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INVOICE 01733548	Page 1 of 1
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REACH CYBER CHARTER SCHOOL
 ATTENTION: JEN DECKER
 750 EAST PARK DRIVE
 SUITE 204
 HARRISBURG PA 17111

INVOICE DATE	04-Mar-24
CUSTOMER ID	REACYBMDT
JOB DESCRIPTION	AR INVOICE - Reach Academ
DUE DATE	04-Mar-24
TERMS	Cash on Delivery

CHARGES	
DESCRIPTION	CHARGES IN USD
Reach Academy 2024 - OT Kits	8,500.00

TOTAL CHARGES					
Please contact us within 7 days should there be any discrepancies. Payment must be received by due date or a 1.5% per month penalty will apply with a minimum of US\$20.00. You have the right to pay duties, taxes, and fees directly to US Customs and Border Protection (CBP). For more information please visit http://www.cbp.gov/trade/automated/ach .	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;">SUBTOTAL</td> <td>8,500.00</td> </tr> <tr> <td>TOTAL USD</td> <td>8,500.00</td> </tr> </table>	SUBTOTAL	8,500.00	TOTAL USD	8,500.00
SUBTOTAL	8,500.00				
TOTAL USD	8,500.00				

CUSTOMER ID REACYBMDT	Invoiced	USD 8,500.00	BALANCE DUE	USD 8,500.00
			DUE DATE	03-Apr-24

Transfer Funds To: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%;">ABA 022000046</td> <td style="width:70%;">SWIFT MANTUS33</td> </tr> <tr> <td>Account 9851783317</td> <td></td> </tr> <tr> <td colspan="2">M&T BANK JAMESTOWN, NY 14701</td> </tr> <tr> <td>Pay Ref REACYBMDT 01733548</td> <td></td> </tr> </table>	ABA 022000046	SWIFT MANTUS33	Account 9851783317		M&T BANK JAMESTOWN, NY 14701		Pay Ref REACYBMDT 01733548		Address: LOGISTICS PLUS INC. 1406 PEACH STREET TAX NUMBER US16157018800 ERIE PA 16501 UNITED STATES
ABA 022000046	SWIFT MANTUS33								
Account 9851783317									
M&T BANK JAMESTOWN, NY 14701									
Pay Ref REACYBMDT 01733548									

Make a payment online by visiting, www.logisticsplus.net/contact-us/make-online-payment

Issued by: CRP Jessie Duong

Coversheet

Approval of Invoice from PowerSchool for Naviance Training

Section: VI. Action Items
Item: A. Approval of Invoice from PowerSchool for Naviance Training
Purpose:
Submitted by:
Related Material: Q-893798-20240202-1026.pdf



PowerSchool Group LLC
 150 Parkshore Dr., Folsom, CA 95630
 Quote #: Q-893798 - 2
 Quote Expiration Date: 29-MAR-2024

Sales Quote - This Is Not An Invoice

Prepared By:	Courtney McPherson	Customer Contact:	JD Smith
Customer Name:	Reach Cyber Charter School	Title:	Director of Career Pathways
Enrollment:	0	Address:	750 East Park Drive Suite 204
Contract Term:	12 Months	City:	Harrisburg
Start Date:	2-FEB-2024	State/Province:	Pennsylvania
End Date:	1-FEB-2025	Zip Code:	17111
		Country:	United States
		Phone #:	(717) 704-8437

Product Description	Quantity	Unit	Extended Price
---------------------	----------	------	----------------

Initial Term 2-FEB-2024 - 1-FEB-2025			
--------------------------------------	--	--	--

Professional Services and Setup Fees			
--------------------------------------	--	--	--

Naviance Remote Consulting	6.00	Hours	USD 1,440.00
Professional Services and Setup Fee Totals:			USD 1,440.00

Training Services			
-------------------	--	--	--

Naviance Training Remote	2.00	Hours	USD 650.00
Training Services Total:			USD 650.00

Subscription Period Total		
---------------------------	--	--

Subscription Period	2-FEB-2024 - 1-FEB-2025
Amount To Be Invoiced	USD 2,090.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Notwithstanding anything to the contrary in the Main Services Agreement, if Customer pays in advance for any professional services, all professional services must be scheduled and delivered within twelve (12) months of the applicable quote start date, unless otherwise agreed in writing by PowerSchool; any portion of any prepaid amount for professional services that has not been used by Customer toward professional services rendered within such twelve (12) month period will be forfeited. Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at:

https://www.powerschool.com/MSA_Feb2022/

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Reach Cyber Charter School

Signature:

Signature:



Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Title:

Date: 23-JAN-2024

Date:

*****Sales Quote - This Is Not an Invoice*****

Statement of Work

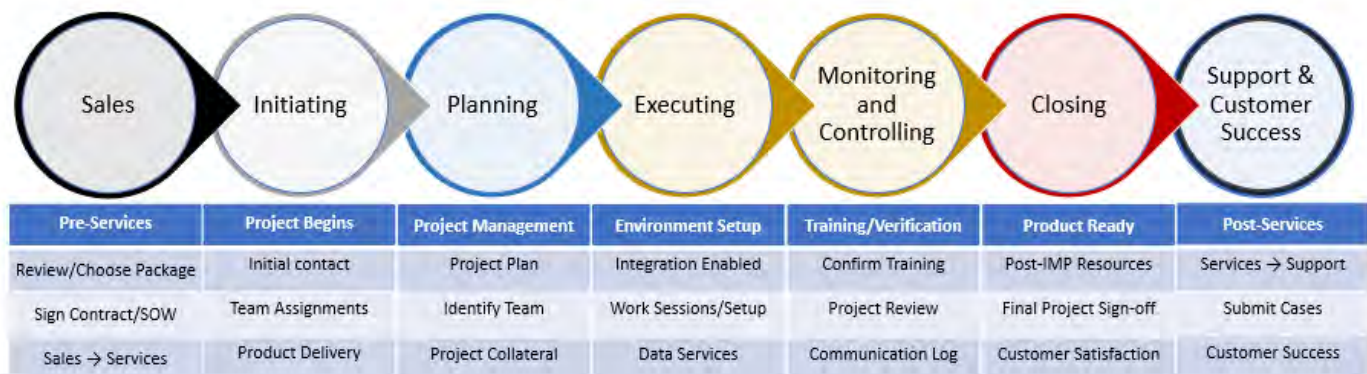
Purpose of Document

The purpose of this Statement of Work (“SOW”) between the PowerSchool entity in accompanying quote (“PowerSchool”) and Customer (“You”, “Your”) is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected (if needed).
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. “Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee’s request.”
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the “Customer Responsibilities” included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer’s behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

Deliverables Acceptance Procedure

Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Project Change Control and Escalation Procedure

Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the project

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – pmleadership@powerschool.com
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.



PowerSchool Naviance CCLR Remote Consulting Statement of Work

PowerSchool Responsibilities to Initiate Engagement:

- Provide Intake information and this Statement of Work.

Customer Responsibilities to Initiate Engagement:

- Reply to Intake survey, review and return this Statement of Work.

Timeframe

- This Statement of Work aligns with the active dates of your contract for PowerSchool Naviance CCLR Services.

Scope:

- PowerSchool Naviance CCLR Remote Consulting hours for an ongoing consultative engagement can be used for: data import/integration and set up questions, configuration assistance, deployment/rollout assistance for particular modules, consultation on best practices (e.g. what is the best way to do XYZ with PowerSchool Naviance CCLR), Q&A or consultation sessions with staff on specific processes or parts of the product, best practice webinars, and toolkits/resources.
- PowerSchool Naviance CCLR Remote Consulting cannot be used for functional training or support relating to product defects or issues.
- If assistance is required with import and configuration, PowerSchool will create a user account in Customer's Naviance instance.

Meetings:

- Meetings with your PowerSchool Naviance CCLR Application Specialist/Project Manager are intended to be a space to address questions, plan for future needs, and ensure your implementation is running smoothly. It is critical that the Customer project team be prompt and prepared for each meeting. Cancellation within 24 hours or no showing to the meeting will result in a depletion of Services backlog the equivalent of half the billable time of the scheduled meeting. Outside of scheduled meetings, the PowerSchool Naviance CCLR Services team adheres to a 24-hour service-level agreement (SLA) for responding to customer outreach. PowerSchool Naviance CCLR Support is available to both school and district users to respond to immediate technical needs or questions as they arise.



PowerSchool Naviance CCLR Remote Consulting Statement of Work

Change in Scope:

- PowerSchool Naviance CCLR Remote Consulting hours are designed and intended to be used flexibly by customers. If not otherwise known, our team will work with your team to determine a high-level plan upon project kick off for maximizing the Services you have purchased. Any requested deviation from the agreed-upon scope needs to be documented via email by the customer so the Application Specialist can adjust the above scope and provide an update on the hours remaining on the project to confirm sufficient hours remain to address additional needs as they may arise.

Coversheet

Approval of Quote for Canvas Credentials

Section: VI. Action Items
Item: B. Approval of Quote for Canvas Credentials
Purpose:
Submitted by:
Related Material: Reach Credentials.pdf



Services Order Form

Order #: Q-357342-2
 Date: 2024-02-13
 Offer Valid Through: 2024-03-31

6330 South 3000 East, Suite 700, Salt Lake City, UT 84121, United States

Order Form For Reach Cyber Charter School

Address: 750 East Park Drive
 City: Harrisburg
 State/Province: Pennsylvania
 Zip/Postal Code: 17111
 Country: United States

Order Information
 Billing Frequency: Annual Upfront
 Payment Terms: Net 30

Billing Contact

Primary Contact

Name: _____
 Email: _____
 Phone: _____

Name: JD Smith
 Email: jsmith@reachcyber.org
 Phone: (121) 541-0878

Billing Frequency Term:

Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

Year 1						
Description	Start Date	End Date	Metric	Qty	Price	Amount
Canvas Credentials Subscription	2024-09-01	2025-08-31	User	8,000	USD 3.50	USD 28,000.00
Recurring Sub-Total						USD 28,000.00
Canvas Credentials Implementation Bundle			Per Implementation	1	USD 14,265.00	USD 14,265.00
Canvas Credentials - Credly Badge Class Migration			Per Each	1,000	USD 1.00	USD 1,000.00
Early Access Fee	2024-03-01	2024-08-31	Per Month	6	USD 0.00	USD 0.00
Non-Recurring Sub-Total						USD 15,265.00
Year 1 Total						USD 43,265.00
Grand Total:						USD 43,265.00

Deliverable	Description	Expiration	Qty
Canvas Credentials Subscription	Customer agrees that Canvas Credentials shall not be accessed or used by any User that is under 13 years of age and Customer shall not enroll any User in Canvas Credentials that is under 13 years of age. In no event shall Instructure be liable to Customer for any use of Canvas Credentials by a User that is under 13 years of age.	N/A	8,000
Early Access Fee	This is a fee assessed to provide time in the instance to play and create before the subscription term begins. No teaching shall be done during this period.		6

The items above must be completed during the time period beginning on the later of the Effective Date or the initial Start Date specified in this Order Form and ending pursuant to the time frame set forth in the Expiration column above.

Professional Services	Description	Expiration	Qty
Canvas Credentials Implementation Bundle		12 Months	1
Canvas Credential Academy	Access for unlimited users to the asynchronous course(s) in the Canvas Credentials Academy for the lesser of one year or the term of the contract. Canvas Credentials services are provided in English only.	12 Months	1
Canvas Credentials Instance Creation	Setup of one Credentials instance	12 Months	1
Canvas Credentials SSO Integration	Configuration of Canvas Credentials to authenticate against a supported SAML IDP or OAUTH provider for authentication of users into Canvas Credentials. Canvas Credentials services are provided in English only.	12 Months	1
Strategic Consulting - Remote Consultation (Hourly)	Hourly remote consultation with a member of our Strategic Services team. Time spent will be tracked and reported to the client and may include contact time via phone or web conference or time spent preparing requested materials or deliverables. Strategic services will provide a recommended plan for the consultation time, and customizations can be made based on client specific needs. Services that may be delivered include: <ul style="list-style-type: none"> * Interactive webinars on a variety of topics addressing rollout strategy and adoption best practices * Review and feedback of client's vision and goals * Review and feedback of client's strategic or change management plans * Consultation and guidance in development of a client change management strategy * Consultation and coaching on product adoption strategies and user buy-in * Guidance with Instructure products through institution initiatives * Planning templates, customizable frameworks, and resources that support planning or help with the connection between Instructure products and institution instructional frameworks and pedagogy Scheduling and usage of consulting services are subject to consultant availability and capacity. Consultant assigned to work will be selected based on scheduling need and available capacity. Working hours are limited to Instructure normal operating business hours including company holidays.	12 Months	10
Canvas Credentials Virtual Professional Development Session	Remote customized Canvas Credentials professional development session for up to 90 minutes. Canvas Credentials services are provided in English only.	12 Months	4
Canvas Credentials White Label Setup	Customization of your Canvas Credentials instance. Customization options will include the following: <ul style="list-style-type: none"> * Application of Custom Logo * Selection of 2 theme styles and application of organization primary color applied to the theme * Customized landing page message * Selection of authentication providers allowed for login from list of supported providers * Adding external links to a customized menu * Customization of support links, powered by, and provided by language on the application footer Canvas Credentials services are provided in English only.	12 Months	1
Canvas Credentials Implementation - Standalone	Project Management: Instructure consultants will be assigned to implement Canvas Credentials for use with your existing non-Canvas LMS (excluding LTI setup and troubleshooting). All project management will be performed remotely. All Credentials services are provided in English only. Configuration: Configuration of one Credentials instance, including administrator creation and initial branding. Access to guides and troubleshooting assistance.	12 Months	1

Professional Services	Description	Expiration	Qty
Canvas Credentials - Credly Badge Class Migration	<p>Migration of Badge Classes from Credly to Canvas Credentials. For each 50 Badge Classes being migrated, Instructure will migrate up to 1 issuer. No assertions (awarded badges) will be migrated.</p> <p>Badge Class information must be provided to Instructure in one of the following formats: - Credly API Access - Credly JSON files meeting the OBI standard</p> <p>If Badge Class information is to be provided via API, customer must provide Instructure with an authorization token for the Credly API at least 2 weeks prior to the start of migration.</p>	12 Months	1,000

Metrics and Descriptions:

User: User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

Duration: The Services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related Services prior to the first year Start Date at its sole discretion.

Miscellaneous: Instructure's support terms are available as follows:
 Canvas & Catalog: <https://www.instructure.com/canvas/support-terms>
 Portfolium: <https://portfolium.com/support-terms>
 MasteryConnect: <https://www.masteryconnect.com/support/>

As part of our commitment to provide the most innovative and trusted products in the industry, at times we must increase our renewal rates to cover additional expenses associated with advancing our products. If you have concerns with any increases, please reach out to your account representative.

Terms and Conditions

This Order Form shall be governed by the Master Terms and Conditions which can be found here: <https://www.instructure.com/policies/master-terms-and-conditions>

In the event of any conflict between this Master Terms and Conditions and any addendum thereto and this Order Form, the provisions of this Order Form shall control.

The parties agreement with regards to Instructure's processing of personal data or personally identifiable information can be found at: <https://www.instructure.com/policies/data-processing>

Auto Renewal Terms

Recurring items on this Order Form (other than any 3rd Party Products) shall automatically renew for succeeding terms of 12 month duration at an annual price increase of 10% unless either party gives the other party 60 days' written notice of its intent not to renew prior to the expiration of the then-current term.

Any requests to change service deliverables as defined on the order form may incur a fee of ten percent (10%) of the remaining fees for the service.

PURCHASE ORDER INFORMATION	TAX INFORMATION
Is a Purchase Order required for the purchase or payment of the products on this order form? Please Enter (Yes or No): _____ If yes, please enter PO Number: _____	Check here if your company is exempt from US state sales tax : _____ <i>Please email all US state sales tax exemption certifications to ar@instructure.com</i>

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

Reach Cyber Charter School

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Instructure, Inc.

Signature:	_____
Name:	_____
Title:	_____
Date:	_____

Coversheet

Approval of MOU for Myth Author Career Mentoring

Section: VI. Action Items
Item: C. Approval of MOU for Myth Author Career Mentoring
Purpose:
Submitted by:
Related Material: Myth Reach Cyber Charter Author Experience MOU 2024-2.pdf
Myth Reach Cyber Charter Author Experience MOU 2024.pdf



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered between Myth Partners Inc. (Myth) and Reach Cyber Charter School the charter school receiving services "Charter"). Service Provider and Charter may be collectively referred to as the "Parties" or individually as a "Party," This MOU shall be effective as of the date of the last-executed signature below.

1. Background

The provisions of this document will be part of a future agreement between the parties. These terms in this Document are not comprehensive, and it is possible that additional terms may be added, or existing terms may be modified or deleted. Basic terms include the following:

2. Objectives and goals

As part of this agreement, programs will be conducted virtually, from approximately mid to late April (four one-hour sessions). This program will be available to middle school school students (as defined by Charter), on a tiered scale based on student enrollment, with enrollment numbers and programmatic fees finalized three days before programming begins, according to the tiered scale found in Section 4, Payment for Services, Subsection 4, Payment for Services .

Services will be rendered by author Kristen Angelucci, with facilitation and presentation support from her business partner Matt Goold, via their company Myth, a creative explorations and branding institution. Angelucci, wrote the LA Times-bestselling memoir *The Reading Promise: My Father and the Books We Shared* under her middle names, Alice Ozma. She has been featured in/on *The New York Times*, *The Washington Post*, *The Today Show*, *The CBS Evening News*, *Good Morning America* and more. She has held positions in marketing, branding, copywriting and more for Scholastic Book Fairs, Philadelphia-area non-profits, and most recently P'unk Avenue, where she served as Executive Director of Story and Community. Goold, primarily a visual artist, also held a leadership position at P'unk Avenue before Myth, most recently as the Chief Creative Officer, but wearing many hats over his eight years there, including Creative Director. Goold's career spans many creative endeavors, including as a featured artist in several

prominent Philadelphia-area galleries. Together, Angelucci and Goold founded Myth to allow for the wide range of their creative interests. Their clients have included recording artists, higher education, WHYY, performance ensembles, a film production company, nonprofits and more.

Angelucci will combine her experience as a bestselling author with her experience working for Scholastic to give students a crash course introduction to the world of publishing, with a special emphasis on her own takeaways of what's continued to feel relevant to her experience a decade after publishing her book.

The parties will agree upon the workshop dates and the duration of the workshop will not be more than four sessions, 60 minutes per session. Programming shall cease no later than June 1st 2024. Under a renewed agreement, workshops can be continued in future terms, additional students may be added and/or additional hours may be allocated for individual assignment or portfolio review/coaching sessions.

Myth Author Experience Learning Outcomes & Assessment Plan

The purpose of this program is to give students clarity on the publishing industry, with a specific focus on creating their own work as authors.

Students who participate in this program will be able to:

- Understand and articulate the roles and responsibilities of key players in the publishing process, including agents, editors and publicists.
- Assess their own appetites for self-promotion related to the work of publishing a book, including blogging/vlogging, maintaining social media presences, etc.
- Speak to the major publishing categories and which of those are of most interest to them.
- Understand all of the ways an author's work is monetized, including speaking events and film rights.
- Decide if author, specifically, is the part of the publishing process that most interests them.
- Determine the writing process which will best support their publishing goals, and establish creative routines.

For the reasons mentioned hereinafter, the said parties are herewith agreeing to the following:

- The Charter has engaged Myth as its "Service Provider,"

- In Section 2, the major duties and responsibilities of the programmatic group are outlined. Section 1 describes the Charter's responsibilities.
- Myth is an independent contractor and not an employee of the Charter,
- The Charter and Myth recognize that this is not an exclusive agreement for services, and that either party may enter into additional agreements for similar services if needed.
- Neither party may assign this agreement to a third party.
- The Charter agrees to indemnify and hold Myth harmless from and against all claims, damages, losses and expenses (including, but not limited to, attorney fees) arising out of the performance of this agreement.
- This agreement will be governed by and interpreted under the laws of Pennsylvania.

3. Roles and responsibilities

Section 1: Responsibilities of the Charter - Reach Cyber Charter School

Reach Cyber Charter School will:

- Be ultimately responsible for the training program, including all liability and financial responsibilities.
- Designate a primary representative to serve as the primary point of contact for the administration of this agreement.
- Provide all necessary information to Myth for a successful and complete implementation of the program during the time specified.
- Students will be provided with an evaluation of the program once it has been completed. Parties will receive the evaluation results.
- All education programs offered under these terms and/or using the program name must receive the prior approval of Myth.
- Myth must approve all marketing of the program.
- Assuring an appropriate and safe environment for implementation of the Myth program.

Section 2: Responsibilities of Myth

Myth will:

- Coordination and instruction of programming will be provided as outlined in this agreement during the agreed upon timeframe.
- In the event that any classes need to be rescheduled because of unforeseen circumstances, the Charter will be notified in advance.

- Program goals and objectives will be met as agreed by the Charter, and will adhere to program guidelines that will be outlined and provided by Myth.
- Any problems encountered during the program implementation should be brought to the Parties attention.
- Myth owns the materials produced to meet the conditions of this agreement and/or for use in programs offered under this agreement.

4. Payment for Services

Programming offered under this agreement will be financially supported via payment of a programming fee on a tiered scale based upon student enrollment numbers as of close of business 3 days before programming begins (at which point enrollment shall officially close).

For 10 students or fewer, programming fee will be \$10,000.

For 10 to 15 students, programming fee will be \$13,000.

For 15 to 20 students, programming fee will be \$15,000.

Pricing for over 20 students available upon request.

- Programming fee is inclusive of:
 - Four 60-minute interactive sessions for registered students
- The payment will be distributed to Myth in the form of two (2) total payments.
- The total number of students for invoicing purposes will be finalized by close of business 3 days before the start of programming, at which point enrollment shall officially close.
- Myth shall invoice Reach Cyber Charter School upon confirmation of total number of students for 50% of the fee based on the tiered scale above. Upon completion of programming, Myth shall invoice for the remaining 50% of the total program fee. Reach Cyber Charter School shall pay invoices within 30 days of billing.
- Charter's failure to pay a submitted invoice may be considered a breach of contract and grounds for termination pursuant to Section 5 of this MOU.

5. Termination

In order to terminate this MOU, either the Charter or Service Provider must provide the other party with thirty days (30) written notice, except that Service Provider may terminate this MOU by providing Charter with written notice that it is unable or unwilling to provide the requested services pursuant to Section 3 of this MOU.

6. Duration of the MOU

This is a non-binding Memorandum of Understanding (MOU) by Reach Cyber Charter School and Myth Partners Inc. (Myth).

The duration of the program will be determined by both parties not to exceed eight workshops.

7. Non-Binding

The Sponsor is not bound by this Document and it cannot be enforced. The future agreement, duly executed by the Sponsor, will be enforceable. This agreement shall be superseded by the terms and conditions of the future agreement. With regard to the subject matter of this Document, the Parties are not prohibited from engaging in negotiations with other third parties.

8. Dispute resolution

The parties can give each other a written notice in the event of a dispute or difference arising out of or in connection with this MOU within 30 business days of receiving the notice, senior executives of each of the parties shall meet and negotiate in good faith and without prejudice in order to resolve the dispute or difference.

9. Variation

Any of the requirements of this MOU may be modified by both parties. A written agreement must be signed by both parties.

10. Advertising and announcements

Unless required by law, an announcement, circular or other public disclosure including promotional materials such as newsletters, brochures, flyers or annual reports, referring to the contents or subject matter of this MOU, must not be made or permitted by a party without the prior written approval of the other party.

11. Confidentiality

The parties acknowledge that information disclosed by one party to the other (the disclosing party) in the course of the subject matter of this MOU may be confidential and unless required by law must not be disclosed to a third party except with the prior written consent of the disclosing party.

This Document accurately reflects the understanding between the parties, signed on:

Kristen Angelucci

Signature

2.7.24

Date

Myth

Signature

Date

Reach Cyber Charter School



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered between Myth Partners Inc. (Myth) and Reach Cyber Charter School the charter school receiving services "Charter"). Service Provider and Charter may be collectively referred to as the "Parties" or individually as a "Party," This MOU shall be effective as of the date of the last-executed signature below.

1. Background

The provisions of this document will be part of a future agreement between the parties. These terms in this Document are not comprehensive, and it is possible that additional terms may be added, or existing terms may be modified or deleted. Basic terms include the following:

2. Objectives and goals

As part of this agreement, programs will be conducted virtually, from approximately early March to late March (four 1.5 hour sessions). This program will be available to high school students (grades 9 through 12), on a tiered scale based on student enrollment, with enrollment numbers and programmatic fees finalized three days before programming begins, according to the tiered scale found in Section 4, Payment for Services, Subsection 4, Payment for Services .

Services will be rendered by author Kristen Angelucci, with facilitation and presentation support from her business partner Matt Goold, via their company Myth, a creative explorations and branding institution. Angelucci, wrote the LA Times-bestselling memoir *The Reading Promise: My Father and the Books We Shared* under her middle names, Alice Ozma. She has been featured in/on *The New York Times*, *The Washington Post*, *The Today Show*, *The CBS Evening News*, *Good Morning America* and more. She has held positions in marketing, branding, copywriting and more for Scholastic Book Fairs, Philadelphia-area non-profits, and most recently P'unk Avenue, where she served as Executive Director of Story and Community. Goold, primarily a visual artist, also held a leadership position at P'unk Avenue before Myth, most recently as the Chief Creative Officer, but wearing many hats over his eight years there, including Creative Director. Goold's career spans many creative endeavors, including as a featured artist in several

prominent Philadelphia-area galleries. Together, Angelucci and Goold founded Myth to allow for the wide range of their creative interests. Their clients have included recording artists, higher education, WHY? performance ensembles, a film production company, nonprofits and more.

Angelucci will combine her experience as a bestselling author with her experience working for Scholastic to give students a crash course introduction to the world of publishing, with a special emphasis on her own takeaways of what's continued to feel relevant to her experience a decade after publishing her book.

The parties will agree upon the workshop dates and the duration of the workshop will not be more than four sessions, 90 minutes per session. Programming, including feedback and coaching sessions, shall cease no later than June 1st 2024. Under a renewed agreement, workshops can be continued in future terms, additional students may be added and/or additional hours may be allocated for individual assignment or portfolio review/coaching sessions.

Myth Author Experience Learning Outcomes & Assessment Plan

The purpose of this program is to give students clarity on the publishing industry, with a specific focus on creating their own work as authors.

Students who participate in this program will be able to:

- Understand and articulate the roles and responsibilities of key players in the publishing process, including agents, editors and publicists.
- Assess their own appetites for self-promotion related to the work of publishing a book, including blogging/vlogging, maintaining social media presences, etc.
- Speak to the major publishing categories and which of those are of most interest to them.
- Understand all of the ways an author's work is monetized, including speaking events and film rights.
- Decide if author, specifically, is the part of the publishing process that most interests them.
- Determine the writing process which will best support their publishing goals, and establish creative routines.

For the reasons mentioned hereinafter, the said parties are herewith agreeing to the following:

- The Charter has engaged Myth as its "Service Provider,"

- In Section 2, the major duties and responsibilities of the programmatic group are outlined. Section 1 describes the Charter's responsibilities.
- Myth is an independent contractor and not an employee of the Charter,
- The Charter and Myth recognize that this is not an exclusive agreement for services, and that either party may enter into additional agreements for similar services if needed.
- Neither party may assign this agreement to a third party.
- The Charter agrees to indemnify and hold Myth harmless from and against all claims, damages, losses and expenses (including, but not limited to, attorney fees) arising out of the performance of this agreement.
- This agreement will be governed by and interpreted under the laws of Pennsylvania.

3. Roles and responsibilities

Section 1: Responsibilities of the Charter - Reach Cyber Charter School

Reach Cyber Charter School will:

- Be ultimately responsible for the training program, including all liability and financial responsibilities.
- Designate a primary representative to serve as the primary point of contact for the administration of this agreement.
- Provide all necessary information to Myth for a successful and complete implementation of the program during the time specified.
- Students will be provided with an evaluation of the program once it has been completed. Parties will receive the evaluation results.
- All education programs offered under these terms and/or using the program name must receive the prior approval of Myth.
- Myth must approve all marketing of the program.
- Assuring an appropriate and safe environment for implementation of the Myth program.

Section 2: Responsibilities of Myth

Myth will:

- Coordination and instruction of programming will be provided as outlined in this agreement during the agreed upon timeframe.
- In the event that any classes need to be rescheduled because of unforeseen circumstances, the Charter will be notified in advance.

- Program goals and objectives will be met as agreed by the Charter, and will adhere to program guidelines that will be outlined and provided by Myth.
- Any problems encountered during the program implementation should be brought to the Parties attention.
- Myth owns the materials produced to meet the conditions of this agreement and/or for use in programs offered under this agreement.

4. Payment for Services

Programming offered under this agreement will be financially supported via payment of a programming fee on a tiered scale based upon student enrollment numbers as of close of business 3 days before programming begins (at which point enrollment shall officially close).

For 10 students or fewer, programming fee will be \$10,000.

For 10 to 15 students, programming fee will be \$13,000.

For 15 to 20 students, programming fee will be \$15,000.

Pricing for over 20 students available upon request.

- Programming fee is inclusive of:
 - Four 90-minute interactive sessions for registered students
- The payment will be distributed to Myth in the form of two (2) total payments.
- The total number of students for invoicing purposes will be finalized by close of business 3 days before the start of programming, at which point enrollment shall officially close.
- Myth shall invoice Reach Cyber Charter School upon confirmation of total number of students for 30% of the fee based on the tiered scale above. Upon completion of programming, Myth shall invoice for the remaining 70% of the total program fee. Reach Cyber Charter School shall pay invoices within 30 days of billing.
- Charter's failure to pay a submitted invoice may be considered a breach of contract and grounds for termination pursuant to Section 5 of this MOU.

5. Termination

In order to terminate this MOU, either the Charter or Service Provider must provide the other party with thirty days (30) written notice, except that Service Provider may terminate this MOU by providing Charter with written notice that it is unable or unwilling to provide the requested services pursuant to Section 3 of this MOU.

6. Duration of the MOU

This is a non-binding Memorandum of Understanding (MOU) by Reach Cyber Charter School and Myth Partners Inc. (Myth).

The duration of the program will be determined by both parties not to exceed eight workshops.

7. Non-Binding

The Sponsor is not bound by this Document and it cannot be enforced. The future agreement, duly executed by the Sponsor, will be enforceable. This agreement shall be superseded by the terms and conditions of the future agreement. With regard to the subject matter of this Document, the Parties are not prohibited from engaging in negotiations with other third parties.

8. Dispute resolution

The parties can give each other a written notice in the event of a dispute or difference arising out of or in connection with this MOU within 30 business days of receiving the notice, senior executives of each of the parties shall meet and negotiate in good faith and without prejudice in order to resolve the dispute or difference.

9. Variation

Any of the requirements of this MOU may be modified by both parties. A written agreement must be signed by both parties.

10. Advertising and announcements

Unless required by law, an announcement, circular or other public disclosure including promotional materials such as newsletters, brochures, flyers or annual reports, referring to the contents or subject matter of this MOU, must not be made or permitted by a party without the prior written approval of the other party.

11. Confidentiality

The parties acknowledge that information disclosed by one party to the other (the disclosing party) in the course of the subject matter of this MOU may be confidential and unless required by law must not be disclosed to a third party except with the prior written consent of the disclosing party.

This Document accurately reflects the understanding between the parties, signed on:

Signature

Date

Myth

Signature

Date

Reach Cyber Charter School

Coversheet

Approval of MOU for We, Not Me: Middle School Business Career Mentoring

Section: VI. Action Items
Item: D. Approval of MOU for We, Not Me: Middle School Business Career Mentoring
Purpose:
Submitted by:
Related Material: My app for REACH.pdf

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered between Matthew Hartman (First Party) and Reach Cyber Charter School the charter school receiving services "Charter"). Service Provider and Charter may be collectively referred to as the "Parties" or individually as a "Party," This MOU shall be effective as of the date of the last-executed signature below.

1. Background

The provisions of this document will be part of a future agreement between the parties. These terms in this Document are not comprehensive, and it is possible that additional terms may be added, or existing terms may be modified or deleted. Basic terms include the following:

2. Objectives and goals

As part of this agreement, programs will be conducted virtually, from approximately the first week of March 2024 to the fourth week of March 2024. This program will be available to middle school students (grades 7 and 8), on a tiered scale based on student enrollment, with enrollment numbers and programmatic fees finalized three days before programming begins, according to the tiered scale found in Section 3, Roles and Responsibilities, Subsection 4, Payment for Services .

Matt taught for 15 years before venturing out as an entrepreneur. His Computer Science certification included a Business and Technology focus and eventually he added his Masters of Education. Matt's last four years in the classroom were at The Grayson School for gifted learners. Teachers were encouraged to think audaciously while also meeting students where they were. In that balance, Invest in Your Future was born.

The program has since been updated and modified to fit an online classroom structure. The course started when Matt was asked to design his dream course in so much as it connects to what students most need today and his subject. Building skills are vital to a young person's growth, but sometimes they are taught in a vacuum. How they are integrated with each other and to multiple subjects and industries and student's strengths is where the most fascinating and foundational ideas are found.

Using emerging technologies from today students need to create a company that takes place 20 years in the future. They will pitch their business to a group of investors and showcase the website they designed to represent their ideas.

Instead of presenting their final analysis and efforts to a singular teacher students have the opportunity to be evaluated by their peers and a small group of adults with wide ranging experience, interests, and skills. Circumventing the "worksheet to wastebasket" paradigm, this program provides authentic feedback and incentives to help the students REACH their potential.

The parties will agree upon the workshop dates and the duration of the workshop will not be more than eight sessions, 90 minutes per session, in addition to the total number of individual assignment or portfolio review/coaching sessions included in the contract, which shall be optional to students and offered as an opportunity to get more direct support for those who wish to receive it. Programming, including feedback and coaching sessions, shall cease no later than March 25th 2024. Under a renewed agreement, workshops can be continued in fall of 2024, additional students may be added and/or additional hours may be allocated for individual assignment or portfolio review/coaching sessions.

“Invest in your Future” Learning Outcomes & Assessment Plan

The purpose of this program is to increase middle school students’ ability to think like an entrepreneur, a computer scientist, and a designer. That is to consider the 30,000 foot view, the daily operations and everything in between. Considering these different perspectives will greatly impact the paths open to them upon graduation and how to navigate these various steps.

Students who participate in this program will be able to:

Design a website, craft a business plan, and pitch it to investors. Each student will present their business idea to a small group of investors with varying amounts of tokens. Their company will be represented by a website with a logo and a slogan.

For the reasons mentioned hereinafter, the said parties are herewith agreeing to the following:

- The Charter has engaged Matt Hartman as its "Service Provider,"
- In Section 2, the major duties and responsibilities of the programmatic group are outlined. Section 1 describes the Charter's responsibilities.
- Matt Hartman is an independent contractor and not an employee of the Charter,
- The Charter and Matt Hartman recognize that this is not an exclusive agreement for services, and that either party may enter into additional agreements for similar services if needed.
- Neither party may assign this agreement to a third party.
- The Charter agrees to indemnify and hold Matt Hartman harmless from and against all claims, damages, losses and expenses (including, but not limited to, attorney fees) arising out of the performance of this agreement.
- This agreement will be governed by and interpreted under the laws of Pennsylvania.

3. Roles and responsibilities

Section 1: Responsibilities of the Charter - Reach Cyber Charter School

Reach Cyber Charter School will:

- Be ultimately responsible for the training program, including all liability and

financial responsibilities.

- Designate a primary representative to serve as the primary point of contact for the administration of this agreement.
- Provide all necessary information to Matt Hartman for a successful and complete implementation of the program during the time specified.
- Students will be provided with an evaluation of the program once it has been completed. Parties will receive the evaluation results.
- All education programs offered under these terms and/or using the program name must receive the prior approval of Matt Hartman.
- Matt Hartman must approve all marketing of the program.
- Assuring an appropriate and safe environment for implementation of the Investing program.

Section 2: Responsibilities of Matt Hartman

Matt will:

- Coordination and instruction of programming will be provided as outlined in this agreement during the agreed upon timeframe.
- In the event that any classes need to be rescheduled because of unforeseen circumstances, the Charter will be notified in advance.
- Program goals and objectives will be met as agreed by the Charter, and will adhere to program guidelines that will be outlined and provided by Matt.
- Any problems encountered during the program implementation should be brought to the Parties attention.
- Matt owns the materials produced to meet the conditions of this agreement and/or for use in programs offered under this agreement.

4. Payment for Services

Programming offered under this agreement will be financially supported via payment of a programming fee on a tiered scale based upon student enrollment numbers as of close of business 3 days before programming begins (at which point enrollment shall officially close).

For 10 students or fewer, programming fee will be \$9,000, a fee inclusive of up to 25 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

For 10 to 20 students, programming fee will be \$11,600, a fee inclusive of up to 30 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

For 20 to 25 students, programming fee will be \$14,200, a fee inclusive of up to 35 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

For 25 to 30 students, programming fee will be \$16,800, a fee inclusive of up to 40 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

For 30 to 35 students, programming fee will be \$19,400, a fee inclusive of up to 45 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

For 35 to 40 students, programming fee will be \$22,000, a fee inclusive of up to 50 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

If program interest exceeds 40 students, additional contract options may be discussed.

- Programming fee is inclusive of:

- Eight 90-minute workshop sessions for registered students.
- Optional individual assignment and portfolio review and/or coaching sessions for interested students, according to the tiered scale above.

Each week, Matt Hartman will offer students one optional assignment as an opportunity to further explore the subjects covered in workshop sessions. For those who choose to complete the assignment and seek feedback from Matt, Matt will provide written or verbal feedback and/or coaching with students individually, working within the bank of hours provided in the contract. Should student interest in feedback on optional assignments, or general coaching, exceed the hours allotted by the contract, Matt will discuss possibilities for adding additional feedback and coaching hours with Reach Cyber Charter School.

- The payment will be distributed to Matt Hartman in the form of one (1) payment.
- The total number of students must be by close of business 3 days before the start of programming, at which point enrollment shall officially close.
- Matt shall invoice Reach Cyber Charter School upon confirmation of total number of students, according to the tiered scale above. Reach Cyber Charter School shall have 10 days to complete this payment.
- Charter's failure to pay a submitted invoice may be considered a breach of contract and grounds for termination pursuant to Section 5 of this MOU.

5. Termination

In order to terminate this MOU, either the Charter or Service Provider must provide the other party with thirty days (30) written notice, except that Service Provider may terminate this MOU by providing Charter with written notice that it is unable or unwilling to provide the requested services pursuant to Section 3 of this MOU.

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This Document accurately reflects the understanding between the parties, signed on:

Signature

Date

Matt Hartman

Signature

Date

Reach Cyber Charter School

Coversheet

Outreach Update

Section: VII. Information Items
Item: B. Outreach Update
Purpose:
Submitted by:
Related Material: March Board meeting (1).pdf

Outreach Department Board Meeting March 2024



External Outreach Report



Total # of Virtual Sessions Held (Since 7/1/23):

56

Total # of Registrations Collected (Since 7/1/23):

390

External Outreach continues to host weekly virtual information sessions, attend tabling events, and working with the Ambassador Program to create enrollments for Reach Cyber Charter School. This Spring, Reach will be hosting specialized Virtual Sessions for students in Kindergarten, Middle School, and High School.

With the addition of Salesforce and our Digital Communications Coordinator, we expect to see these registrations, show rates, and conversions to enrollments increase.

Doug- External Outreach Updates:

- Salesforce update: We are actively working with Elevation Solutions to build our email and drip campaigns using Salesforce. Not only will we be able to follow families during their journey to our website and outreach events, we will have data showing conversions and successfulness of each campaign.
- Ambassador Program Updates:
 - We are two months into the launch of our Ambassador Program. Ambassador Kits were mailed to approximately 100 caretakers who expressed interest in the program, and we are ramping up promoting our Spring recruitment season.
- Spring Tabling Events are actively being scheduled. We had our first Spring tabling event on March 2nd at the Indiana Mall and successfully obtained two full Lead Sheets with parents requesting more information.



Social Media Recap

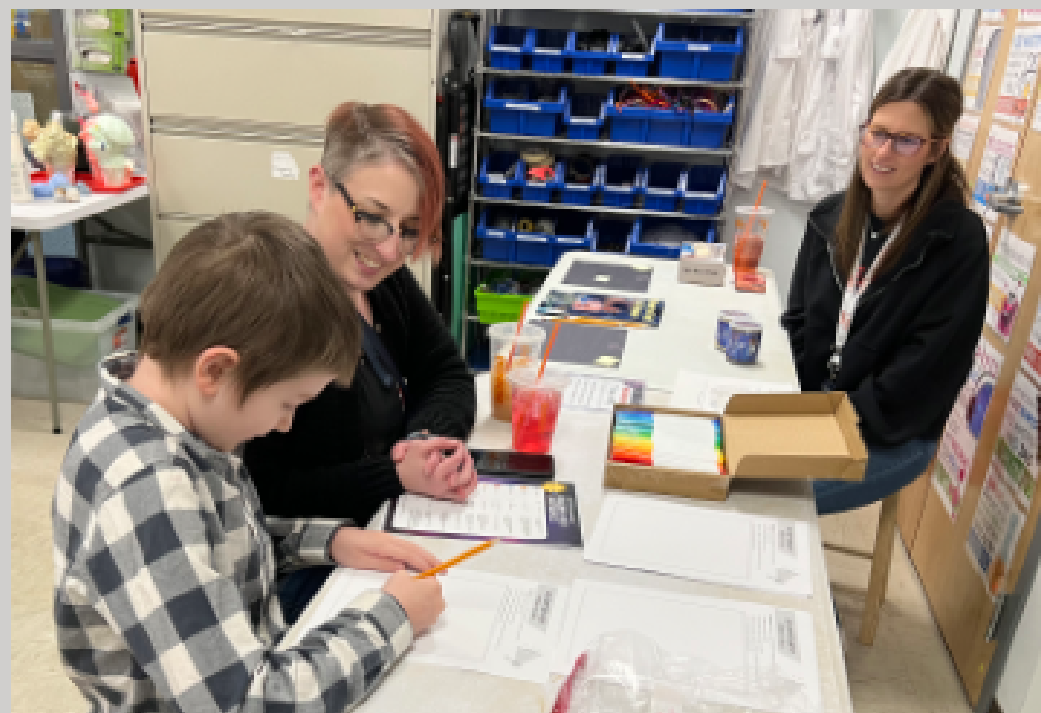
December 3, 2023- March 9, 2024 Analytics				
	Facebook	Instagram	LinkedIn	Youtube
Followers	1,381	564	1,098	223
Published Posts	111	325	97	18
Impressions	1,428,872	94,921	12,762	
Engagement	25,967	1,029	830	183
Engagement Per Impression	1.80%	1.10%	6.50%	
Industry Standard Engagement per Impression	0.06%	0.47%	2%	
Video Views	183,783	3,031	517	1,574

Takeaways:

- Each of our platforms has increased followers since the last update on December 2, 2023. (Facebook +218, Instagram +49, LinkedIn +124, YouTube +31)
- The number of published posts has also increased as the Social Media Team attends events and promotes Reach initiatives, events, and academic updates via posts and stories.
- The engagement per impression for all platforms remains significantly higher than industry standard.
- The team is excited to promote and recap many upcoming events this spring including Week of STEM, Prom, and Graduation!

Winter 2024 Events and Attendance

- 247 events
- 1,941 registrations
- 72% attendance



Partnerships

- Da Vinci Science Center - 3 events
- Lancaster Science Factory - 3 events
 - Career Experience - Carpentry & Read Across America
- Reading Science Center - 3 events
 - Read Across America
- Keystone Kidspace - 4 events
- Discovery Space & The Rivet - 5 events
 - 2 STEM and Read Across America



Partnerships

- Whitaker Center - 4 events
 - 1 STEM & Read Across America
- The Franklin Institute - 4 events
 - 1 STEM & Read Across America
- Carnegie MoNH - 4 events
 - 2 STEM & 1 Sponsorship Table
- Daniel G. and Carole L. Kamin Science Center (formerly Carnegie Science Center) - 2 events
 - Read Across America



Coversheet

Teaching and Professional Development Update

Section: VII. Information Items
Item: C. Teaching and Professional Development Update
Purpose:
Submitted by:
Related Material: Training.pdf

Below are the trainings highlighted in blue that were offered, some in May/June of 2023 and again in August of 2024. We also continue to update our Help section in Canvas with videos/how to's for staff with new information or questions.

Presentation Title	Presenter	Intended Audience	Length
Zoom Phone	Matt Hartman	All Staff	30 min.
Introductory Canvas	Helen Wilson	All Instructional Staff	
Focus for Teachers	Amanda Spofford, Sarah	Instructional Staff	1 hour
Focus for Family Mentors	Amanda Spofford, Sarah Behrndt-Malone	Family Mentors	1 hour
Canvas Grading and Feedback	Helen Wilson	Elementary Instructional Staff	1 hour
Child Find for Middle School	Sheryl Glasser	All MS Staff	1 hour
Brolly Staff Training	Special Education staff will learn how to log, complete progress monitoring, parent contacts, etc.	Special Education Staff including teachers, paraprofessionals, Occupational Therapists, SLP's, Supervisors, etc.	1 hour
Canvas Grading and Feedback	Helen Wilson	MS Instructional Staff	1 hour
Social Media 101	Jessica Rice, Justin Goodhart, Jessica Plue, Brian Bingnear	All Staff - 1st of 2 options	30 minutes
Canvas - Content Creation	Gini Broadway	Support Staff that will utilize Canvas but not in a traditional way - includes Family Mentors, Counselors, Truancy Officers, and SLPs	1 hour
MTSS in the Middle School	Michelle McFarland	MS Instructional Staff	30 minutes
Focus Special Populations		Special Education Staff and Counselors	1 hour
Canvas - Grading and Feedback	Gini Broadway	HS Instructional Staff	1 hour
Supporting English Language Learners in and Content Classroom	John Mosley, Renee Julius, Sara Susko, Wendy Pizzi-Young	Instructional Staff	55 minutes
Child Find for High School	Sheryl Glasser	All HS Staff	1 hour
Canvas - Canvas Studio	Agenda	Elementary Instructional Staff	1 hour
Navigating Concur Travel and Expense Reporting	Karen Yeselavage	All Staff	30 minutes
Child Find for Elementary	Sheryl Glasser	All Elementary Staff	1 hour
Microsoft Outlook/Calendar	KnowledgeWave	Any staff wishing to be trained on Outlook and Calendar	1 hour

Focus: Counseling - GPA and Transcripts Option 2	Judy from Focus	MS and HS School Counselors	2 hours
Supporting English Language Learners	John Mosley, Renee Julius, Sara Susko, Wendy Pizzi-Young, Corynne Lamison	Non-Instructional Staff	55 minutes
Power School	Sheryl Glasser	ALL School Counselors	1 hour
Microsoft OneDrive	KnowledgeWave	All Staff if needed	1 hour
Attendance and Truancy in our new Reach	Kassie Hammaker	Academic staff, counselors and other support staff.	1 hour
Ensuring ST Safety and Wellbeing	Erik Weidman, Mary Smith, Racquel Rankin	Instructional Staff	1 hour
Microsoft Forms	Outline Link	All Staff who would like training on Microsoft Forms.	1 hour
Ensuring ST Safety and Wellbeing	Erik Weidman, Mary Smith, Racquel Rankin	Non-Instructional Staff	1 hour
Accommodations and Modifications for High School	Jaissa Yahner	HS Instructional Staff	1 hour
Accommodations and Modifications for Elementary	Jaissa Yahner	Elementary Instructional Staff	1 hour
MTSS in the High School	Michelle McFarland	HS Instructional Staff	30 minutes
Reach IT	Scott Shedd	All Staff	

Coversheet

Proposed \$10 million Fund Balance Reserve

Section: VIII. Strategic Planning
Item: A. Proposed \$10 million Fund Balance Reserve
Purpose:
Submitted by:
Related Material: FB Reserve Recommendation 3.20.24.docx



REACH

CYBER CHARTER SCHOOL

Reach your potential

Recommended Reservation of Fund Balance

Presented for Board approval 3/20/24

Reach Administration is proposing an additional \$10 million in fund balance reserves for future staff salary and benefit increases because of anticipated increases in annual cost of living adjustments (COLAs) published by the U.S. Social Security Administration.