Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School - Board Meeting

Published on November 13, 2025 at 8:25 AM EST
Amended on November 13, 2025 at 8:31 AM EST

Date and Time

Wednesday November 19, 2025 at 9:00 AM EST

Location

1826 Good Hope Road
Enola, PA 17025

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Agenda

	Presenter
I. Opening Items	
A. Roll Call	
B. Call the Meeting to Order	David Taylor
II. Public Comment	

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board

Presenter

telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

A. Approval of the Agenda — David Taylor

IV. Oral Reports

A. CEO's Report — Jane Swan

B. Human Resources Update — Michael Garman

Staffing Report

C. Financial Report (to follow) — Karen Yeselavage

V. Consent Items

A. Approval of the Minutes from the October 2025 Board meeting — Brandie Karpew

B. Approval of Staffing Report

C. Approval to Purchase Additional Student Printers — Nate Laird

This is for 200 additional student printers to increase and maintain inventory levels and to fulfill orders.

D. Approval of Employee Handbook Updates/Changes — Michael Garman

Reach Cyber Charter School’s Human Resources department in collaboration with the senior leadership conducted a review of the current 2025-2026 Employee Handbook. In addition to

Presenter

general housekeeping, the following provides a summary of the major changes and updates. With Board approval, the School will publish the Employee Handbook effective November 19, 2025.

VI. Action Items

A. Reserved Fund Balance Initiatives — Karen Yeselavage

This $63 million reserve fund initiatives proposal discussed at the 10/15/25 Board Retreat would replace the existing fund balance reserves in the amount of $62,571,048.

B. Approval to Purchase Student Planners — Kelly McConnell

Reach is requesting to purchase dated student agendas for the 2026-2027 school year for all enrolled students K-12, as well as staff, at an estimated cost of $30,000.

C. Request for a Board Designee for Parchment Transcript Services — Kelly McConnell

Reach is asking that a board designee is appointed to work with the school leadership team on a request for services with Parchment, a division of Instructure, to secure transcript and diploma services this year at an estimated cost of $25,000 annually.

VII. Information Items

A. Government Affairs Update — Jessica Hickernell

B. Trustee Email Addresses — Brandie Karpew

C. Curriculum and RFP Update — Andy Gribbin

VIII. Executive Session

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

IX. Closing Items

A. Adjourn Meeting