Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School

Published on August 22, 2024 at 6:34 AM EDT

Date and Time

Wednesday August 28, 2024 at 9:00 AM EDT

Location

750 East Park Drive, Suite 204
Harrisburg, PA 17111

Agenda

		Presenter
I.	**Opening Items**	
	A. Roll Call	
	B. Call the Meeting to Order	David Taylor
II.	**Public Comment**	

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either

in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III.   Routine Business

A.   Approval of Agenda   David Taylor

IV.   Oral Reports

A.   CEO's Report   Jane Swan

　　　1. CEO Update and Cognia Accreditation
　　　2. Monthly Board Report

B.   Human Resources Update   Michael Garman

　　　Staffing Report

C.   Financial Report   Karen Yeselavage

V.   Consent Items

A.   Approval of Minutes from the July 17, 2024, Board Meeting

B.   Approval of Staffing Report

C.   Approval to Renew Agreement with Meetings Tomorrow   Kelly McConnell

　　　This is a renewal agreement for State Testing Technology Services.

D.   Approval to Renew Agreement with Vector Solutions   Andy Gribbin

　　　This is a renewal of the training solution we use for mandatory trainings for our staff. We use this for trainings like blood bourne pathogens, ethics, discrimination, FERPA, Etc.

E.   Approval of Annual Health and Safety Plan   Rachel Graver

F.   Approval to Renew Agreement with Lala's Nails   JD Smith

　　　Renewal: LaLa's Nails a. MOU

a. The Nail Academy is an education center that offers a variety of hands on & virtual beauty industry classes. Established in 2020, class subjects include nails, esthetics, marketing, customer service, financial literacy, salon consulting, mentorship, & more! The Nail Academy has helped hundreds of students & beauty industry professionals advance within their careers.
b. $888 per student (includes kits) + shipping & handling
c. 5 minimum - 20 maximum = Per Class

G. Approval to Renew Agreement with Pittsburgh Drone Services   JD Smith

a. The purpose of the career readiness and workforce training programs: Introduction to Drones and The FAA Drone Certification Program are to provide theory and hands on based opportunities for students to assist with career planning and to help assist them with acquiring the knowledge to enter the drone industry. Programs feature weekly lectures and project based learning that applies the weekly material in different capacities.
b. Duration:
  i. 8 weeks for Introductory Drone Courses
  ii. 16 weeks for FAA Drone certification-based courses
c. Costs:
  i. Introduction to Drones: 25 maximum, $1,400 per class
  ii. FAA Drone Certification Course: $175.00 per student for exams and $2,500 for the entire program
  iii. Introduction to Drones: DRONE is $33.99 + 6.99 for shipping per unit:
  iv. Drone Certification Exam: $175.00 per student whenever they register.
  v. Basic Tool Kit for Drone Repair: $7.82 +$6.99 for shipping.

H. Approval to Renew Agreement with Elmwood Park Zoo   JD Smith

a. Students will have the opportunity to experience what it is like to be a zookeeper! During their keeper for a day experience, students will be working behind the scenes with our Education Ambassador Animals. These animals' job is to teach about their species. During this time, students will get to learn the ins and outs of taking care of these animal friends from an education zookeeper. Topics such as husbandry, enrichment, training, etc. will be discussed and taught. Students will have the chance for hands-on experiences, as well as ask any questions about career opportunities in the zoo field.
b. The experience will be one 3-hour day for the middle school age group, and two 3-hour days for the high school age group. The time will be 9:00am to 12:00pm.
The ratio will be two students for one Elmwood staff. We can run one 3-hour experience per day.
  i. This experience will take place on weekdays (Monday through Friday) starting October 21st through November 8th.
c. Cost:
  i. $325.00 for the middle school students
  ii. $500.00 for the high school students, since they will be doing two experiences.

I. Approval to Renew Agreement with We, Not Me   JD Smith

a. Students who participate in this program will be able to:

Design a website, craft a business plan, and pitch it to investors. Each student will present their business idea to a small group of investors with varying amounts of tokens. Their company will be represented by a website with a logo and a slogan.

b. Cost:

i. For 10 students or fewer, programming fee will be $9,000, a fee inclusive of up to 25 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

ii. For 10 to 20 students, programming fee will be $11,600, a fee inclusive of up to 30 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

iii. For 20 to 25 students, programming fee will be $14,200, a fee inclusive of up to 35 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

iv. For 25 to 30 students, programming fee will be $16,800, a fee inclusive of up to 40 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

v. For 30 to 35 students, programming fee will be $19,400, a fee inclusive of up to 45 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

vi. For 35 to 40 students, programming fee will be $22,000, a fee inclusive of up to 50 hours of (non-mandatory) individual assignment and portfolio review and/or coaching sessions for interested students.

J. Approval to Renew Agreement with the Center for Aquatic Sciences   JD Smith

a. Shadow Program (In-Person Option)

i. Students who enroll in the Shadow Program at The Center will engage in a 3 hour, in-person experience, fulfilling 1/3 of their high school requirements.

ii. The Shadow Program cost per person is $75.

b. Shadow Program plus Teen Marine Science Institute (In-Person Option)

i. Students will be required to enroll in the Shadow Program (3 hrs.) and 1-2 Teen Marine Science Institute workshops (4 hrs. per session). This allows students to meet full hour requirements.

ii. The Teen Marine Science Institute cost per person is $125 per workshop. Teen Marine Science Institutes that are trip oriented or contain a dissection, if booked, are $150.

c. State-wide Virtual Options

i. Students will be offered the option of 2 Teen Marine Science Institute workshops (1.5 hrs. each), fulfilling 1/3 of their high school requirements.

ii. Students will be required to enroll in the Virtual Shadow Program (1.5 hrs.) and 2 Virtual Teen Marine Science Institute workshops (1.5 hrs. per session). This allows students to meet full hour requirements.

iii. The Virtual Shadow Program cost per person is $40.

iv. Virtual Teen Marine Science Institute cost per person is $50.00 per workshop.

d. Summer Camp

i. Camp details will be agreed upon in January 2025 with a new MOU for that program.

K. Approval to Renew Agreement with Moore College of Art and Design   JD Smith

Moore College offers high school students experiences in the arts ranging from photography, ceramics, art for gaming, animation, and filmmaking just to name a few. Students will meet with industry professionals over the course of the programs to learn basic skills as well as how to become a professional in the industry of their choosing.

VI. Action Items

A. Approval of Amended 2023-24 School Calendar   Rachel Graver

B. Approval of Agreement with Ben Feit Insight   Jane Swan

Reach Cyber Charter School is seeking support in connection with an effort to build the capacity of its emerging leaders. Reach is specifically interested in strengthening the manner in which its mid-level leaders are able to communicate effectively with colleagues at all levels of the organization and to take ownership for the school's overall success. This proposed Scope of Work outlines the manner in which B. Feit Insight LLC (BFI) will provide leadership development support for Reach's "Monday Morning" cohort of senior- and mid-level leaders that focuses on effective communication, inclusive leadership, and productive collaboration in support of the school's mission.

C. Approval of Change to Flexible Spending Account (FSA) Provider   Lisa Blickley

D. Approval of Agreement with GanttPRO   Scott Shedd

GanttPRO is an efficient project planning and scheduling solution. Interactive Gantt charts help determine project duration and resource needs. Work breakdown and identified dependencies enable coordination of which tasks are to be completed in what order and enables identification of the project risks that can affect the completion date to be escalated.

E. Approval of Parent Policy and Compact   Josh Hicks

This document explains how Reach Cyber Charter School will put into operation programs, activities, and procedures for involving parents in its Title I, Part A programs, consistent with Section 1010 of the Every Student Succeeds Act (ESSA). Those programs, activities, and procedures are planned and operated with meaningful consultation with parents of participating students consistent with Section 1010 of the ESSA. This document also explains how the school

provides opportunities for parents with limited English proficiency, parents with disabilities, and parents of migratory children to participate.

VII. Information Items

A. Outreach Update
<div align="right">Scott Stuccio</div>

B. State Testing Update
<div align="right">Kelly McConnell</div>

VIII. Strategic Planning

A. Approval of Agreement with Taste Buds
<div align="right">JD Smith</div>

a. Taste Bud Kitchen State College offers virtual cullinary lessons for students. Students will attend four 90-minute sessions to learn to prepare:

    i. Hand-made pizza
    ii. Hand-rolled gnocchi
    iii. Fresh bagels & herb butter
    iv. Gingerbread house decorating

b. Costs:

    i. $900 for up to 10 students
    ii. $1,050 for up to 15 students
    iii. $1,200 for up to 20 students
    iv. Ingredient kits:

1. $45 each plus shipping
2. $75 each plus shipping for gingerbread houses

IX. Executive Session

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

X. Closing Items

A. Adjourn Meeting

Adjournment and Confirmation of Next Meeting – Wednesday, September 18, 2024, at 9:00 a.m.