



Reach Cyber Charter School Board of Trustees

Reach Cyber Charter School

Published on May 9, 2024 at 3:51 PM EDT
Amended on May 14, 2024 at 8:56 AM EDT

Date and Time

Wednesday May 15, 2024 at 9:00 AM EDT

Location

750 E. Park Drive, Suite 204
Harrisburg, PA 17111

A zoom link will be posted on this page on the day of the board meeting for those attending virtually.

Agenda

Presenter

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written

materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

III. Routine Business

- A.** Approval of Agenda David Taylor

IV. Oral Reports

- A.** CEO's Report Jane Swan
 - 1. Monthly Enrollment Report
 - 2. Pulse Survey Findings
- B.** Human Resources Update Michael Garman
 - Staffing Report
- C.** Financial Report Karen Yeselavage

V. Consent Items

- A.** Approval of Minutes from the April 17, 2024, Board Meeting
- B.** Approval of Staffing Report
- C.** Approval of Sage Intacct General Ledger system contract renewal Karen Yeselavage
- D.** Approval of Add-On to Focus Communications Agreement Rachel Graver

The Focus Communication Solution is an all-in-one platform that offers personalized voice messages, instant SMS texts, and a suite of additional features including automatic translations from English to 70+ languages, polls, event sign-ups, secure messages, and more.
- E.** Approval of Renewal Agreement with IXL Kati Rutkowski

IXL is a personalized, standards-aligned learning program for students to work on foundational skill fluency as they progress towards the mastery of more complex concepts aligned to their course content. IXL supplements our core curriculum. This contract proposal will allow us to continue IXL at Reach as well as to expand to support our students in ELA and to further impact student achievement.

- F.** Approval to renew JAMF Education annual license Scott Shedd

Jamf is an apple mobile device management solution. This quote migrates us from Pro to Education version, while increasing security functionality but not increasing cost

- G.** Approval to Purchase Asset Tags Scott Shedd

Will allow the school to provide asset tags for our new computers and other equipment.

- H.** Approval of Agreement with Harrisburg University JD Smith

Harrisburg University – renewal and new option added (NOT dual enrollment but some college credit earned)

- a. Renewal: Nupaths parts 110 foundations and 120 fundamentals
- b. New: Nupaths part 215 web design and development w/ adobe photoshop pro certification
- c. New: Entertainment pathway certification courses
 - i. Audio engineering Pro Tools, Video Editing: Media composer
 - ii. 201 Audio Engineering Pro Tools 2, 202 Video Editing Media Composer 2, ProTools for Game Audio
 - iii. More info here <https://harrisburgu.lightcastcc.com/programs/entertainment-technology-certificate-certificate/446640?radius=200%20miles®ion=Harrisburg%20University%20of%20Science%20and%20Technology>

- I.** Approval of Renewal with GovConnection Inc Scott Shedd

Provides for the continuation of our Adobe contract for document and image management.

VI. Action Items

- A.** Approval of Draft Budget for 2024-2025 Karen Yeselavage

- B.** Approval of Affiliation Agreement with University of Kentucky LeeAnn Ritchie

Provides for education experience opportunities for University students enrolled in the University's College of Social Work for the fall.

- C.** Approval of 2024-2-25 Employee Handbook Changes Michael Garman

- D.** Approval of Agreement with UKG Jane Swan

Provides for a 36-month contract with UKG for a human resources information system.

Presenter

E. Approval of Summer Curriculum Work Proposal 2024

Jane Swan

Teachers will create, update, and refine their courses in the Learning Management System during the summer from July 15 through August 15, 2024

VII. Information Items

A. Government Affairs Update

Brandie Karpew

B. State Testing Update

Kelly McConnell

VIII. Strategic Planning

A. Proposed \$5 million Fund Balance Reserve

Karen Yeselavage

B. Approval of Agreement with the Finishing Trades Institute

JD Smith

a. This program is created to educate and provide hands-on experience in painting, drywall finishing and glazing to students in their Junior and Senior years of high school. The goal of the program is to provide our inner-city youth the opportunity to experience the potential that careers in the building trades have to offer by providing professional instruction and guidance in these trades. The program is geared to be a stepping-stone for students to progress from classroom to potential apprentices in these industries by teaching them the skills and knowledge that is needed to be a successful tradesperson.

b. Students will earn 5 certifications by the end of the program

c. Scheduled to begin late September and will run 20 weeks

d. Hybrid program: virtual, self-paced curriculum with 10 in-person days to earn certifications

e. \$1,800 per student

C. Approval of Agreement with SUL Studios

JD Smith

Studio Experience – Rap music

a. In-person only at this time

b. Day 1: 1 hour meeting at the studio to understand the artist, their music, their brand, and goals for the future.

i. - 1 hour of songwriting and a lesson on song structure.

ii. - 1 hour beginner lesson of mixing a song to industry standards

c. Day 2: 1 hour of social media coaching, understanding your brand and fan base, and building a community around your music

i. - 1 hour of how to turn your music into a career / making money with music.

d. Day 3: 1 hour at our live show / open mic at Hope & Coffee in Tamaqua. Watching other artists and teaching the student tips and tricks of how to perform.

e. Cost: \$300 for studio fee

f. There is not a specific time frame listed because this would be set up at a convenient time for artist and student; plan is to have student complete this summer at this time

IX. Executive Session

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee.

X. Closing Items

A. Adjourn Meeting

Adjournment and Confirmation of Next Meeting – Wednesday, June 12, 2024 at 9:00 a.m.