



# Reach Cyber Charter School Board of Trustees

## Reach Cyber Charter School

### Board Meeting

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#### Date and Time

Wednesday October 18, 2023 at 9:00 AM EDT

#### Location

Meeting Location:  
800 East Park Drive  
Harrisburg, PA 17111

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#### Agenda

Presenter

##### I. Opening Items

A. Roll Call

B. Call the Meeting to Order

David Taylor

##### II. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along

with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

**III. Routine Business**

- A. Approval of Agenda David Taylor

**IV. Oral Reports**

- A. CEO's Report Jane Swan

- 1. Charter Renewal Update
- 2. Enrollment Report

- B. Human Resources Update Michael Garman

- 1. Staffing Report
- 2. 2024 Benefits Renewal (Lisa Blickley)

- C. Financial Report (to follow) Karen Yeselavage

**V. Consent Items**

- A. Approval of Minutes from the September 20, 2023 Board Meeting
- B. Approval of Staffing Report
- C. Approval of Invoice from Board on Track
- D. Approval of Staff Professional Enhancement Payments Michael Garman
- E. Approval of Updates to Parent and Family Engagement Policy Josh Hicks

**VI. Action Items**

- A.** Approval of Charter Agreement with PA Department of Education Jane Swan  
 Upon approval, Reach Cyber Charter School will be granted a Charter to operate a public cyber charter school for the period commencing on July 1, 2024 and ending on June 30, 2029. The grant of this Charter was approved by the Pennsylvania Department of Education on October 5, 2023.
- B.** Approval of Resolution to Execute Charter Agreement with PA Dept of Education Jane Swan  
 Authorizes the execution of the Charter by the President of the Board of Trustees and the delivery of the performance of the Charter.
- C.** Approval of 2024 Benefits Renewal Lisa Blickley
- D.** Approval of 7th and 8th Grade Oyster Kits JD Smith
  - a. Career kits to drive instruction at the middle school level with hands on experience
  - b. Total number of kits (1,411 reflects currently enrolled students and kits for students that enroll throughout the school year - around 100 extra kits per grade level)
  - c. Shipping cost may vary depending on date shipped
  - d. Total cost of kits = \$ 40,928.94 (\$28 each)
- E.** Approval of Agreement with Fabric 1-9-6-8 JD Smith  
 Fabric 1-9-6-8 (previously approved, adding career mentoring virtual sewing instead)
  - a. 3 levels: Elementary 4&5th grades, Middle school, High school
  - b. Students will receive small sewing machines to keep
  - c. JUST SEW Sewing Instruction Courses for 8 weeks at \$499.00 per student (plus \$22.80 shipping cost per supply kit) provided for Elementary, Middle School and High School level students at 1.5 hours per week. Classes to begin in spring 2024 semester with specific dates and times to be determined.

**VII. Information Items**

- A.** Legislative Update Brandie Karpew

**VIII. Strategic Planning**

- A.** Strategic Planning Retreat (detailed agenda to be provided separately) – Full Board

**IX. Closing Items**

**A. Adjourn Meeting**

Adjournment and Confirmation of Next Meeting – Wednesday, November 15, 2023 at 9:00 a.m.