



# Reach Cyber Charter School Board of Trustees

## Reach Cyber Charter School

### Board Meeting

Published on June 14, 2023 at 5:07 PM EDT

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#### Date and Time

Wednesday June 21, 2023 at 9:00 AM EDT

#### Location

Meeting Location:  
750 East Park Drive, Suite 204  
Harrisburg, PA 17111

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
<b>A.</b> Roll Call			
<b>B.</b> Call the Meeting to Order		David Taylor	
<b>II. Public Comment</b>			

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on

which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

### III. Routine Business

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|-----------------------|--------------|
| A. Approval of Agenda | David Taylor |
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### IV. Oral Reports

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| A. CEO's Report | Jane Swan |
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1. Enrollment Update
2. Graduation Update

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| B. Staffing Update | FYI | Michael Garman |
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1. Staffing Update
2. Professional Advancement Update

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| C. Financial Report | Karen Yeselavage |
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| D. Annual Act 44 Director of Safety Report on Safety and Security at the School | Gregory McCurdy |
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### V. Consent Items

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| A. Approval of Minutes from the May 17, 2023 Board Meeting |
| B. Approval of Staffing Report                             |

	Purpose	Presenter	Time
<b>C.</b>	Approval of Pearson Invoice(s) for May 2023		
<b>D.</b>	Approval of Focus Invoice Focus Annual Subscription		
<b>E.</b>	Approval of IXL Contract Renewal  IXL is a personalized, standards-aligned learning program for students to work on foundational skill fluency as they progress towards the mastery of more complex concepts aligned to their course content. IXL supplements our core curriculum. This contract proposal will allow us to continue IXL at Reach as well as to expand to support our students in ELA and to further impact student achievement.		
<b>F.</b>	Approval to renew JAMF Education annual license  Jamf is an apple mobile device management solution. This quote migrates us from Pro to Education version, while increasing security functionality but not increasing cost.	Scott Shedd	
<b>G.</b>	Approval to continue agreement with Sora  Sora is Reach Cyber Charter School’s digital library. Through Sora, students in grades k-12 are able to check out eBooks and read them on their computers or personal devices whenever and wherever they want to. They can renew the books if they need more time, get on a waitlist for a book, and browse book collections that have been curated by professional librarians and Reach staff. This request is for the purchase of additional eBook licenses for novels to be used in English Language Arts classes. The attached spreadsheet outlines the book titles, number of licenses we are requesting, and the total cost for the project.	Corey Groff	

**VI. Action Items**

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| <b>A.</b> | Approval of Directors<br><br>David Taylor and Gail Hawkins Bush are up for re-election.  | Brandie Karpew |
| <b>B.</b> | Approval of Officers for the 2023-2024 School Year<br><br>The officers for the 2022-2023 school year are as follows:<br><br>Board President – David Taylor; Board Vice President – Gail Hawkins Bush; Board Treasurer – Marcella Arline; and Board Secretary – Paul Donecker | Brandie Karpew |

	Purpose	Presenter	Time
<b>C.</b>	Approval of Board Meetings Schedule for the 2023-2024 School Year	Brandie Karpew	
<b>D.</b>	Approval of Draft Budget for the 2022-2023 School Year	Karen Yeselavage	
<b>E.</b>	Approval of GDC invoice for ViewSonic Monitors /Dell Docks/Logitech Combo  This quote is to replace the in-office workstation equipment being reclaimed by Pearson and will better match our new inventory.	Scott Shedd	
<b>F.</b>	Approval of contract with GDC IT for DMZ server  This server adheres to our initial architecture choices and will be used to house and support DMZ services and functionality, with attention to future use and requirements.	Scott Shedd	
<b>G.</b>	Approval of Invoice for Codi Headsets  These are to fulfill the promise of new headsets for the student body as we move into the new school.	Scott Shedd	
<b>H.</b>	Approval of Agreement with Read and Write  Read and Write is a dynamic tool that supports Universal Design for Learning or UDL. This adaptive program will be used primarily with students who have disabilities, however it can also be made available and used within the general education environment.  The program provides Text-to-Speech, Text and Picture Dictionaries, a Check-It feature for writing, Audio Maker, which converts text into an audio file, creates vocabulary lists and much more.  The school-wide license covers all students within the school and the program can be pushed out easily through Reach's IT department through the Microsoft Store.  Read and Write will replace various programs that were offered by Pearson.  Link: <a href="#">Read and Write by TextHelp</a>	Gregory McCurdy	
<b>I.</b>	Approval of Agreement with Clever IDM  This solution will allow student account management integration between Focus and our Azure Active Directory.	Scott Shedd	
<b>J.</b>	Approval of Agreement with Edmentum	Corey Groff	

Edmentum is an education technology company that provides courseware, assessments, and professional development services to k-12 schools. Reach administration is proposing to purchase Edmentum courseware to be used at the elementary, middle, and high school levels. The course licenses we are looking to purchase include Algebra 1, Consumer Math, Geometry, Sociology, Principals of Business and Finance, and Medical Terminology, among others. The administration is also proposing we purchase Reading Eggs licenses from Edmentum, which will provide asynchronous supplemental early literacy activities for our elementary students who would benefit from them.

**K.** Approval of K-8 Art kit proposal

Corey Groff

To ensure that all students have the necessary supplies they need to successfully engage with our curriculum, Reach administration proposes that we expend the following funds for all k-8 students enrolled in art classes during the 2023-2024 school year.

**L.** Approval of Updates to Board Policies

Brandie Karpew

**M.** Approval of Business Travel & Expense Reimbursement Guidelines

Michael Garman

**VII. Information Items**

**A.** Legislative Update

Brandie Karpew

**B.** School Success Partner (SSP) Update

Laura Johnson

**C.** State Testing Update

Kelly McConnell

**VIII. Strategic Planning**

**A.** Approval of Additional Funds to be held in Reserve

Karen Yeselavage

**IX. Executive Session**

**A.** Executive Session (A)

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee

Purpose

Presenter

Time

**X. Closing Items**

**A. Adjourn Meeting**

Adjournment and Confirmation of Next Meeting – Wednesday, July 19, 2023 at 9:00  
a.m.