



Novus SMART Academy

June 2026 Finance & Development Committee Work Session

Published on June 2, 2026 at 9:29 AM CDT

Amended on June 2, 2026 at 9:47 AM CDT

Date and Time

Wednesday June 3, 2026 at 6:30 PM CDT

Location

Zoom Link: <https://us06web.zoom.us/j/83715076213?pwd=LblyzKA33kW0iIKTVuLT2T6qyEuoaE.1&jst=2>

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Daniel Kadeba	1 m
	Purpose: To conduct a final review of the Financial Policies and Procedures Manual, ensuring alignment with organizational standards and governance requirements, before recommending it to the Board of Directors for approval.		
B. Roll Call & Attendance			1 m
	Respond with either "Present". If a Committee member is "Absent", the Committee Chair will respond "Absent" on their behalf, respectively.		
	1. Daniel Kadeba, Finance Committee Chair		
	2. Chris Hill, Development Committee Interim Chair		

	Purpose	Presenter	Time
3. Loni Vazquez-Hall, Committee Member			
4. Charles Frazier, Board Chair			
5. LaTarsha White, Board Vice Chair			
6. Jeremy Sager, Founder & Executive Director			
C. Approval of June 2026 Committee Work Session Agenda	Vote		2 m
D. Approval of May 2026 Committee Work Session Minutes	Approve Minutes	Daniel Kadeba	1 m

[May 2026 Work Session Minutes](#)

II. Finance & Development Committee 6:35 PM

A. Review of the Financial Policies & Procedures Manual	Discuss	Daniel Kadeba	60 m
Financial Policies & Procedures Manual			
B. Board Engagement & Giving Strategy	Discuss	Christian Hill	10 m
<ol style="list-style-type: none"> 1. Status of Board giving commitments. <ol style="list-style-type: none"> 1. Board Baseline Goal: \$50,000 2. Individual Baseline Commitment: \$4,000 2. Identification of Board member fundraising roles and opportunities. 3. Strategy for leveraging Board networks for funding and partnerships. 			
C. Dun & Bradstreet Proposal	Discuss	Jeremy Sager	10 m

- [Who is Dun & Bradstreet?](#)
- [Dun & Bradstreet's Credit Insights Brochure](#)

At a high level, Credit Insights Plus is designed to help us proactively build and showcase our organization's credit profile in a more structured and transparent way. One of the most valuable components, particularly in our current phase, is the **document submission capability**.

With this feature, our team can securely upload and organize key financial and credit-related documents (such as trade references, payment histories, and supporting financials) directly within the platform. This allows us to:

Purpose

Presenter

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- **Provide suppliers with a clearer, consolidated view of our creditworthiness**
- **Accelerate onboarding and approval timelines** by reducing back-and-forth requests for documentation
- **Strengthen trust with new vendors** by proactively demonstrating payment history and financial reliability
- **Control your narrative** by ensuring the most relevant and up-to-date information is readily accessible

As we're engaging new suppliers for the school, this becomes especially impactful. Instead of relying solely on traditional bureau data, which may be limited or delayed, we can supplement our profile with real-time documentation that highlights our credit story and operational stability.

From an implementation standpoint, the Dun & Bradstreet team will support:

- Initial setup and configuration of your Credit Insights Plus environment
- Guidance on best practices for document submission and organization
- Ongoing support to ensure you're maximizing the value of the platform

Pricing:

- Retail: \$1,499 annually
- Discount: service crediting the \$229 already paid for the expedited DUNS, comes to \$1,270 annually
- Quarterly: Option available to split into 4 interest free installments of \$317.50 /90 days for the year of service

III. Closing Items

7:55 PM

A. Adjourn Meeting

FYI

5 m

1. **Can everyone commit to using GroupMe with fidelity moving forward? It will help with streamlined communication.**
2. **Summary of next steps.**
3. **Be prepared for ongoing review of the following documents.**
 1. [Financial Policies and Procedures](#)
 2. [Inventory Policies & Procedures Manual](#)
 3. [Procurement Policy](#)

Purpose

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4. Assignment of action items.