

APPROVED



## Atlanta Unbound Academy

### Minutes

#### AUA Monthly Board Meeting

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##### **Date and Time**

Sunday January 16, 2022 at 2:00 PM

##### **Location**

AUA monthly board meeting will be held the 3rd Sunday of every month via Zoom. You can find more information on the Atlanta Unbound Academy website, [atlantaunboundacademy.org](http://atlantaunboundacademy.org).

Join Zoom Meeting

<https://zoom.us/j/94815547865>

Meeting ID: 948 1554 7865

One tap mobile

+13126266799,,94815547865#

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##### **Directors Present**

A. Williamson (remote), J. Funderburk (remote), J. Green (remote), L. Belvitt (remote), M. Brogdon (remote), M. Childress (remote), S. Riddick (remote), T. Jones (remote)

##### **Directors Absent**

R. Pompey, S. M

##### **Guests Present**

A. Chipman-Leeks (remote)

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#### **I. Opening Items**

A.

### Call the Meeting to Order

A. Williamson called a meeting of the board of directors of Atlanta Unbound Academy to order on Sunday Jan 16, 2022 at 2:05 PM.

### B. Record Attendance

### C. Approve Minutes

L. Belvitt made a motion to approve the minutes from AUA 1st Budget Amendment Hearing on 12-05-21.

J. Funderburk seconded the motion.

The board **VOTED** to approve the motion.

A. Williamson made a motion to approve the minutes from AUA Monthly Board Meeting & 2nd Budget Amendment Hearing on 12-12-21.

J. Green seconded the motion.

The board **VOTED** to approve the motion.

A. Williamson made a motion to approve the minutes from Facilities Discussion on 11-30-20.

L. Belvitt seconded the motion.

The board **VOTED** to approve the motion.

A. Williamson made a motion to approve the minutes from AUA Monthly Board Meeting on 09-13-20.

J. Green seconded the motion.

The board **VOTED** to approve the motion.

## II. Finance

### A. FINANCE Update

- Finances Committee
  - Request for reimbursement
    - Remove criteria for requisition form
  - Need a vote on reimbursement requisition process
- Duplicative and cumbersome process
  - Adds an unnecessary step
  - Make the process more efficient
- \$1,000 threshold
  - Helps with checks and balances
  - Already 2 approval processes

Melissa: Motion to Remove Section 7.2 in the AUA financial policies that require requisition forms for all purchases below \$5K

2nd motion: Lynn

- Audrey - yes

- Jonathan - yes
- Lynn - yes
- Monique - yes
- Melissa - yes
- Janelle - yes
- Travis - yes
- Sherida - yes

## Fundraising

- Fundraising goal of \$2 million
  - Grants, events, annual fundraising efforts
- Immediate
  - Respond to TMobile for Feb Free Thinker Fund
  - Put together a sponsor deck
  - Hours with special programming
    - Include in our fundraising strategy
- Campaign
  - Push that out to the future

## III. School Leader Report

### A. School Leader Update

- We have a lot of applications
  - Will need to do a lottery this year
    - We have a weighted lottery
    - Our first lottery
    - Will have a wait list
- Finishing up staff 1:1 stepbacks
  - Every staff member will return except for 2
- Strong apps
  - Marketing/branding and social media area
  - Lots of calls for seats in middle school
    - Wait list in 6th grade
- Special Education
  - Short on SPED staff
  - 100% compliance for SPED
- More robust specials programming
  - Budget constraints for FT specials teachers
  - Next Year
    - Concerns for STEM support
    - Specials teachers

- COVID
  - Always been hybrid - virtual Teacher teaches elementary
    - Middle school - log into live classroom
  - Opened school Tues/Wed
    - Thurs made call to go virtual based on # of covid cases

#### **IV. Facilities**

##### **A. Facilities Update**

- Discussed facilities options
- Final location needs to be set soon
- Locations to house AUA next year
- We need a closing attorney
  - Collect 3 recommendations

#### **V. Governance**

##### **A. AUA Committees**

- Committees
  - Send meeting dates to Audrey/Jonathan
- Board pledges
  - Sign and return board pledge forms
    - Use Donate now button
  - Close out 2021 contributions

##### **B. Board Charter Approval**

- SCSC
  - Board governance requirements
    - Virtual 4 hour session
    - Must attend an in person session
      - Feb 9th in person (8-5), register with SCSC
      - 2nd of 3 offerings

#### **VI. Public Comment**

##### **A. Public comment**

- Public comment was asked for
  - No one from public members were present to comment
  - No public comments were shared

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:40 PM.

Respectfully Submitted,  
A. Williamson