

APPROVED



## Atlanta Unbound Academy

### Minutes

#### AUA Monthly Board Meeting

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##### **Date and Time**

Sunday April 11, 2021 at 2:00 PM

##### **Location**

Join Zoom Meeting

<https://zoom.us/j/94815547865>

Meeting ID: 948 1554 7865

One tap mobile

+13126266799,,94815547865#

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##### **Directors Present**

A. Williamson (remote), C. Ramsey-Brown (remote), J. Funderburk (remote), J. Green (remote),  
L. Belvitt (remote), M. Brogdon (remote), S. M (remote)

##### **Directors Absent**

S. Riddick

##### **Guests Present**

A. Chipman-Leeks (remote)

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

A. Williamson called a meeting of the board of directors of Atlanta Unbound Academy to order on Sunday Apr 11, 2021 at 2:00 PM.

## **B. Record Attendance**

## **C. Approve Minutes**

M. Brogdon made a motion to approve the minutes from AUA Monthly Board Meeting on 03-14-21.

C. Ramsey-Brown seconded the motion.

The board **VOTED** to approve the motion.

## **II. Finance**

### **A. Finance Committee Report**

- Finances Committee
  - QBE payments are lower - they reduced future payments
    - Charter School growth fund
    - Net Income YTD - over budget
      - Timing of expenses
      - Larger purchases that we prep for Year 2
        - Technology
        - Curriculum
  - Transfer to Atlanta Capital
  - Grants
    - What's been spent and what's left over
  - Unused expenses/revenue
    - Last budget amendment - reallocated expenses
      - Based on learning environment

## **III. Fundraising**

### **A. Updates and Planning**

- Juneteenth
  - Update giving levels
  - One-Pager of Auction
    - What It means to be a host
    - Fill the roster
    - Host solidified by mid May
  - Goal - \$50,000
    - \$20,000 corporate
    - \$25,000 crowd fund
    - \$5,000 auction
  - Tech Needs
    - Online auction interface

- In Person experience?

#### **IV. Academic Excellence**

##### **A. School Leader Report**

- FTE - we haven't lost any 6th graders
- 61 kinder
- 28 6th grade
- 6th grade state testing
  - Not mandated for state exam but must give an option
    - Must test in the building
- Calendar
  - Scheduled to end 2nd Friday in June
  - Last day for Kinder 5/21
- Allow students to keep computers
  - Plan for students who are not returning?
  - 2-3 computers will not be returned
- School policies
  - Send to legal
  - Expulsion language - who is the alternative school?
- Staffing update
  - New hourly employee
- Enrollment
  - Student enrollment is growing faster than staff recruitment
  - Final round for SPED coordinator interviews
  - Social worker candidate
  - 4 teachers in final round of interviews
  - MIDDLE school math is a great need

##### **B. Approve School Based Policies**

- Motion to vote on policies with contingencies on feedback
  - Melissa - motion to pass for board vote
  - Candace - 2nd motion
    - Candace - yes
    - Melissa - yes
    - Sherida - yes
    - Lynn - yes
    - Audrey - yes
    - Jonathan - yes
    - Janelle - yes

M. Brogdon made a motion to pass the new AUA suicide policy based on recent updates.

C. Ramsey-Brown seconded the motion.  
**suicide policy,**

- Melissa - motion to pass for board vote
- Candace - 2nd motion
  - Candace - yes
  - Melissa - yes
  - Sherida - yes
  - Lynn - yes
  - Audrey - yes
  - Jonathan - yes
  - Janelle - yes

The board **VOTED** to approve the motion.

M. Brogdon made a motion to the updated AUA bullying policy.

C. Ramsey-Brown seconded the motion.

- Melissa - motion to pass for board vote
- Candace - 2nd motion
  - Candace - yes
  - Melissa - yes
  - Sherida - yes
  - Lynn - yes
  - Audrey - yes
  - Jonathan - yes

The board **VOTED** to approve the motion.

M. Brogdon made a motion to pass the updated AUA infectious disease policy in the employee handbook.

C. Ramsey-Brown seconded the motion.

- Melissa - motion to pass for board vote
- Candace - 2nd motion
  - Candace - yes
  - Melissa - yes
  - Sherida - yes
  - Lynn - yes
  - Audrey - yes
  - Jonathan - yes
  - Janelle - yes

The board **VOTED** to approve the motion.

M. Brogdon made a motion to Pass the updated AUA Student Handbook.

C. Ramsey-Brown seconded the motion.

- Melissa - motion to pass for board vote

- Candace - 2nd motion
  - Candace - yes
  - Melissa - yes
  - Sherida - yes
  - Lynn - yes
  - Audrey - yes
  - Jonathan - yes
  - Janelle - yes

The board **VOTED** to approve the motion.

M. Brogdon made a motion to approve the updated AUA special education policy.

C. Ramsey-Brown seconded the motion.

- Melissa - motion to pass for board vote
- Candace - 2nd motion
  - Candace - yes
  - Melissa - yes
  - Sherida - yes
  - Lynn - yes
  - Audrey - yes
  - Jonathan - yes
  - Janelle - yes

The board **VOTED** to approve the motion.

### **C. Fall 2021 Learning Model**

- 2021 Learning Model
  - Return in person or hybrid model
    - Audrey - motion to vote
    - Candace - in person
    - Sherida - hybrid
    - Lynn - hybrid
    - Audrey - hybrid
    - Melissa - hybrid
    - Jonathan - hybrid
  - Hybrid options?
    - Easiest - kids log on to live in person session
    - Academic perspective - separate virtual teaching

## **V. Facility**

### **A. Facilities Committee**

- Leasing vs. buying
- Competitive Real Estate Market

## **VI. Governance**

### **A. Board Nominations Process Overview and Next Steps**

- **Board Nominations**
  - Drafted an application
  - Week of April 12th - send applications to potential applicants
  - App due - May 7th
  - Interview - May 10th - 21st
    - Board members interview
  - May 23rd board meeting
  - How many?
    - Currently 8 board members
    - Add 3 people or 2 people
  - Created a secretary @ AUA email
  - Nominations committee - Audrey, Alaina, Jonathan, Melissa, Sherida
    - App review
      - Criteria for getting an interview
    - Nomination committee this week
- Board on Track
- Self-Paced Training
- Board Terms
  - Minimum of 1 year, push for 2 years
  - Audrey - motion to vote on initial term
  - Melissa - second motion
    - Candace - 2
    - Melissa - 2
    - Audrey - 2
    - Sherida - 2
    - Lynn - 2
    - Jonthan - 2
- May Meeting
  - Push to end of May
  - Lynn - Motion to vote
  - Sherida - 2nd motion
    - Lynn - no
    - Shayla - yes
    - Melissa - yes
    - Jonathan -yes
    - Sherida - yes

- Candace - yes

## **B. Open Meetings**

- Board on Track Assessment
- Open meetings
  - Reg meetings - a week in advance
  - Other meetings - 24 hours notice
    - Update on website & legal organ
- 2021 Board Contributions
  - Return pledge form
  - Explore company matches

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:27 PM.

Respectfully Submitted,  
A. Williamson