

APPROVED



## Atlanta Unbound Academy

### Minutes

#### AUA Monthly Board Meeting

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##### **Date and Time**

Sunday February 21, 2021 at 2:00 PM

##### **Location**

Join Zoom Meeting

<https://zoom.us/j/94815547865>

Meeting ID: 948 1554 7865

One tap mobile

+13126266799,,94815547865#

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##### **Directors Present**

A. Williamson (remote), C. Ramsey-Brown (remote), J. Funderburk (remote), J. Green (remote), M. Brogdon (remote), S. M

##### **Directors Absent**

L. Belvitt, S. Lyles, S. Riddick

##### **Guests Present**

A. Chipman-Leeks (remote)

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#### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

S. M called a meeting of the board of directors of Atlanta Unbound Academy to order on Sunday Feb 21, 2021 at 3:05 PM.

### C. Approve Minutes

J. Funderburk made a motion to approve the minutes from AUA Monthly Board Meeting on 01-10-21.

C. Ramsey-Brown seconded the motion.

The board **VOTED** to approve the motion.

## II. Finance

### A. Finance Committee Report

- Income surplus
  - Higher QBE allotment
- Under in expenses
  
- CFO and back office support update
  - Ed tech
  - Above average grant opportunities
- Upcoming audits
  - Will need audit for fiscal year 2020
  - March 31st deadline

### B. Budget Amendment

- Revenue - Additional grants included
- Expense - Alignment with the virtual model
- Open to public for comments and questions
  - No comments

J. Green made a motion to Motion to approve budget amendment.

S. M seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

S. M	Aye
S. Riddick	Absent
J. Funderburk	Aye
J. Green	Aye
A. Williamson	Aye
L. Belvitt	Absent
M. Brogdon	Absent
C. Ramsey-Brown	Aye
S. Lyles	Absent

### C.

## February Fundraising Update

- Thank you letters to priority donors
- Tax forms
- Black History Month
- Juneteenth
  - One pager
- Request from the board
  - Ideas for the master class
- Free Thinkers Fund

## III. Academic Excellence

### A. School Leader Report

- Enrollment
  - 5 new students
  - 92 total students
  - 7 6th graders on the wait list
  - We're adding art, Spanish and PE starting in March
    - Spanish - (Kinder only)
    - Art (6th grade only)
    - PE (Kinder and 6th grade)
    - Toastmaster for kids (6th grade)
  - Career Day
    - Block of time btw 12 - 1. (week of 3/22)
- Covid
  - 7 families who had Covid - fully recovered
- Year 2
  - Enrollment and Recruiting
    - Social Media
    - In Person
    - Virtual Sessions
  - Application closes March 12th
    - Public lottery
    - 71 new applications
      - 26 - 7th & 8th grade
    - 100% of families say they are returning
      - Only 50% completed reenrollment process
  - School model
    - In person and virtual option
      - Make a decision by April

- Understand supplies
- Hybrid model?
  - Contingencies
- 9/10 of our employees returning
- Public session every Wednesday
  - Mental Health
  - Credit and Home Buying Mortgage
- Kiss 104 T-Mobile interview with Monie Love
- Y2 planning
  - Family engagement
  - Staffing
  - Recruiting students
- Report card night 90% engagement
- Foundation
  - Push for several year commitment

C. Ramsey-Brown made a motion to approve the vendor for the school food and wellness program.

J. Funderburk seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Ramsey-Brown	Aye
A. Williamson	Aye
M. Brogdon	Absent
J. Green	Aye
L. Belvitt	Absent
S. M	Aye
S. Riddick	Absent
J. Funderburk	Aye
S. Lyles	Absent

## **IV. Governance**

### **A. Lease renewal has been executed Covid Policies**

- Long-Term Planning
  - Official board is now 8
    - 1 board member resigned
- Board Nominations
  - Bandwidth and capacity to commit
  - People who bring certain skillsets to the table
  - Develop application for the board and policy
  - Expertise
    - Health

- Real Estate
- Person with more years of professional experience
- 9 member board?
- Process
  - Nomination
  - Application
  - Interview
  - onboarding
- Board on track - assessment survey
  - Complete by the next board meeting
- LKES
  - Captured strengths and AOG
  - Mid-Year Assessment
- Board meeting cadence
  - Explore options for changes
  - Candace - move meetings earlier on Sunday

## **V. Other Business**

### **A. Board Nominations**

### **B. Nutrition Vendor**

- Food program
  - Vendor - School Food and Wellness
    - Motion to approve contract - Candace
    - 2nd motion to vote to approve - Janelle
    - Candace - approve
    - Audrey - approve
    - Sherida - approve
    - Janelle - approve
    - Jonathan - approve
    - Missing: Steen, Shayla, Melissa, Lynn

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:35 PM.

Respectfully Submitted,  
A. Williamson