

APPROVED



# Health Sciences High and Middle College

## Minutes

### HSHMC Board Meeting

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#### Date and Time

Monday February 24, 2025 at 8:00 AM

#### Location

**Sharp Prebys Innovation and Education Center**  
**8695 Spectrum Center Blvd.**  
**San Diego, CA 92123**  
**3rd Floor - Boardroom 323**

Join Zoom Meeting

<https://hshmc.zoom.us/j/3720403229?omn=84046876389>

Meeting ID: 372 040 3229

Passcode: Board

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#### Directors Present

A. Carpenter, B. Steineckert, D. Gross, D. White, F. Johnson, J. Broad, J. Kramer, M. Byrd, S. Evans

#### Directors Absent

*None*

#### Ex Officio Members Present

I. Pumpian, S. Johnson

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#### Non Voting Members Present

I. Pumpian, S. Johnson

**Guests Present**

G. Ottinger

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

F. Johnson called a meeting of the board of directors of Health Sciences High and Middle College to order on Monday Feb 24, 2025 at 8:00 AM.

**C. Approve Minutes**

D. Gross made a motion to approve the minutes from HSHMC Board Meeting on 12-03-24.

D. White seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Kramer Aye

D. Gross Aye

D. White Aye

M. Byrd Aye

A. Carpenter Aye

F. Johnson Aye

J. Broad Aye

S. Evans Aye

B. Steineckert Aye

**D. Approve Minutes**

M. Byrd made a motion to approve the minutes from HSHMC Emergency Board Meeting on 01-22-25.

D. Gross seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Carpenter Aye

B. Steineckert Aye

J. Kramer Aye

J. Broad Aye

M. Byrd Aye

S. Evans Aye

F. Johnson Aye

### Roll Call

D. White	Aye
D. Gross	Aye

## II. Information Items

### A. HSHMC Student Representative

HSHMC's student representative, Noor Esmailpour, was unable to attend the meeting due to a family emergency.

### B. CEO Comments

Pumpian discussed/updated the following with the Board:

- **Building update** - HSHMC is working through the challenges that come with construction. The school will be moving up to the 3rd and 4th floors during spring break so that work can be completed on the 1st and 2nd floors. The building will not be able to be used for summer school, so it will be held at nearby Central Elementary, which will require clean up and preparation since it has not been inhabited for some time. Pumpian noted that the HSHMC staff has been great in how they are dealing with all the construction and location challenges. The technology infrastructure is being built now and will make the classrooms really something to be proud of when construction is completed.
- **Marketing and Outreach Efforts** for the 2025-2026 enrollment is ongoing. In previous years, an informational notice was provided in Sharp's November and January all-staff newsletter. This year, to increase efforts, Sharp will be sending out a similar notice every few weeks until the end of the school year to try to increase enrollment from Sharp families. Pumpian asked the board for other ideas to market and recruit and the board suggested various viable options that will be explored and followed up on. It was noted that given the new facility, there is room to accept more students in the coming year than previous years.
- **Grant Opportunity** - Ian will be working with Scott on a Prebys grant that Sharp is seeking. The grant would help to provide students with post-secondary pipeline employment options. The grant would support a Youth Development position through Sharp, a Social Worker and an Academic Tutor. Scott is coordinating a meeting between Ian and Rita who is interested in supporting Sharp's efforts on this grant. Scott also suggested adding Susan Stone to the HSHMC board when a position becomes available, noting that she would be an asset to these efforts as well.
- **District Interest** - During HSHMC's renewal process with the District, the District showed an increased interest in collaborating with HSHMC for grants and such. Ian will be following up on these opportunities.
- **CNA Clinicals** - Given the increase in the number of CNA students at HSHMC, the expense for training has gone up with the current contracted vendor. HSHMC is actively looking for another partner to train the students, i.e. the community college

district. Scott suggested Ian reach back out to Marsha Feurst to see if there is an option with her college. HSHMC has been using Sharp Chula Vista for clinicals and needs to be sure, with the increase in numbers, that they can support the larger number of students. Deanna will follow up with Broc Arnaiz.

- **Updated Sharp MOU** - Ian asked Scott about the best way to update the current MOU with Sharp. Scott will follow up with Susan Stone.

### III. Open Session: Action Items

#### A. 2024-2025 Second Interim Financial Report

Greg Ottinger reviewed the second interim financial report and noted that overall, HSHMC is stable and projected to remain so for the next several years. While the school is stable, HSHMC may make some financial moves to preserve grant funds for future years to be sure they remain steady while they wait and see what may happen with the Federal financial landscape.

D. Gross made a motion to approve the 2024-2025 Second Interim Financial report.

J. Kramer seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

F. Johnson Aye

M. Byrd Aye

B. Steineckert Aye

J. Kramer Aye

S. Evans Aye

J. Broad Aye

D. Gross Aye

A. Carpenter Aye

D. White Aye

#### B. LCAP Mid-Year Progress Report

Greg Ottinger explained the need for the Mid-Year LCAP. The report contains the school's goals, budgets, and actions to support the goals. This snapshot report shows that HSHMC's goals are currently trending well in the areas that can be measured mid-year.

J. Broad made a motion to approve the LCAP mid-year progress report.

D. Gross seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

F. Johnson Aye

S. Evans Aye

**Roll Call**

D. White	Aye
J. Kramer	Aye
M. Byrd	Aye
J. Broad	Aye
A. Carpenter	Aye
B. Steineckert	Aye
D. Gross	Aye

**IV. Open Session - Consent Agenda Items**

**A. Admissions Policy**

**B. Bylaws**

**C. Conflict of Interest Code**

**D. Independent Study Policy**

**E. Suspension/Expulsion Policy**

**F. Title IX Policy**

**G. 2025-2026 Independent Auditor Contract**

**H. Board Secretary/Treasurer and Vice President Appointment**

Item H was pulled from the consent agenda for a separate discussion and vote. Fred Johnson recommended the appointment of Janie Kramer as Secretary/Treasurer and Dan Gross as Vice Chair to the HSHMC Board of Directors, noting that both have volunteered to serve as such.

J. Broad made a motion to approve the appointment of Janie Kramer as Secretary/Treasurer, and Dan Gross as Vice Chair to the HSHMC Board of Directors. A. Carpenter seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Kramer	Abstain
S. Evans	Aye
D. Gross	Abstain
J. Broad	Aye
M. Byrd	Aye
B. Steineckert	Aye
F. Johnson	Aye
D. White	Aye
A. Carpenter	Aye

## **I. Consent Agenda Vote on Items A-H**

Item H was pulled from the consent agenda for a separate vote.

Greg Ottinger and Sheri Johnson reviewed the items A-G on the consent agenda and responded to any questions or clarifications. Dan Gross suggested that documents be made available via "shared-screen" during the meeting for easier reference. It was also noted that a "red-line" version might be helpful for documents that were previously board approved and need to be re-approved due to minor changes.

D. Gross made a motion to approve the consent agenda items A-G.

D. White seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

A. Carpenter Aye

D. Gross Aye

J. Broad Aye

S. Evans Aye

M. Byrd Aye

D. White Aye

F. Johnson Aye

B. Steineckert Aye

J. Kramer Aye

## **V. Closing Items**

### **A. Adjourn Meeting**

Scott Evans let Ian know that Sharp HealthCare acquired a suite of 16 seats for the San Diego Football Club (soccer) season. The games are played on Saturday evenings at Snap Dragon Stadium. Scott offered to host HSHMC students/staff at a game(s). To do so, 2 of the seats must be used by Sharp employees. Ian appreciated the offer and will follow up on the opportunity.

To increase awareness within Sharp about HSHMC, Brent suggested that it might be helpful to invite speakers (students/staff) from HSHMC to come share information about the school at various Sharp employee events.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:02 AM.

Respectfully Submitted,

S. Johnson

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### **Documents used during the meeting**

- 1 - FY 2024-25 Second Interim Report - Health Sciences.xlsx

- 24-25\_LCAP\_Mid-Year\_Update.pdf
- A - Admissions Policy 2024 - For BOARD APPROVAL 2-25-2025.pdf
- B - Bylaws and Resoultions - Amended for Board Approval 2-24-2025.pdf
- C - Conflict of Interest Code - For board approval 2-24-2025.pdf
- D - HSHMC \_ Independent Study Policy For Board Approval 2-24-2025.pdf
- E - Suspension\_Expulsion Policy 2-24-2025.pdf
- F - Title IX Document copy Amended 2025.pdf
- G - Auditor Contract.pdf