

APPROVED



## Health Sciences High and Middle College

### Minutes

#### HSHMC Board Meeting

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**Date and Time**

Monday November 28, 2022 at 10:00 AM

**Location**

3910 University Avenue  
San Diego, CA 92105

Or Via ZOOM

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**Directors Present**

D. White (remote), F. Johnson (remote), F. McFarlane (remote), M. Hayden-Cook (remote), S. Evans (remote)

**Directors Absent**

D. Gross, J. Kramer

**Directors who arrived after the meeting opened**

D. White

**Ex Officio Members Present**

D. Fisher, I. Pumpian, S. Johnson

**Non Voting Members Present**

D. Fisher, I. Pumpian, S. Johnson

**Guests Present**

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Brian Ruff, Brizeyda Bracamonte, Hanan Mohamed, J. Vaca, T. Tedford

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

F. Johnson called a meeting of the board of directors of Health Sciences High and Middle College to order on Monday Nov 28, 2022 at 10:03 AM.

### C. Approve Minutes

M. Hayden-Cook made a motion to approve the minutes from 8-31-2022 HSHMC Board Meeting on 08-31-22.

S. Evans seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Hayden-Cook	Aye
S. Evans	Aye
F. Johnson	Aye
D. White	Absent
F. McFarlane	Aye
J. Kramer	Absent
D. Gross	Absent

## II. Information Items

### A. HSHMC Student Representative

Tierra Tedford, a senior at HSHMC, introduced herself to the board and shared her excitement about her new role on HSHMC's board of directors. She is now serving as the student representative.

### B. Student Presentation

Hanan Mohamed and Brizeyda Bracamonte, seniors at HSHMC, shared speeches they prepared for the college public speaking class they are taking this semester.

D. White arrived.

### C. District Site Visit - December 15

Sheri Johnson informed the board that our annual District site visit is scheduled for December 15, 2022.

Fred Johnson moved to closed session and announced the items to be discussed in closed session as noted on meeting agenda

### **III. Closed Session**

#### **A. Independent Auditor Report Board Questions**

#### **B. Follow up on personnel conversation.**

Fred Johnson reconvened to open session.

### **IV. OPEN SESSION: Action Items - Consent Agenda**

#### **A. Revised 1st Interim Budget**

Doug Fisher reviewed the revised 1st Interim Budget with the Board noting that the bottom line remains the same. Given that HSHMC's enrollment is lower than projected, it was necessary to draw on one-time funds. HSHMC is actively recruiting new students for enrollment.

#### **B. 2022-2023 First Interim**

Doug Fisher reviewed the 1st Interim report with the Board.

#### **C. 2021-2022 Consolidated Independent Audit of HSHMC**

Brian Ruff reviewed the audit with the board and noted that there were no findings.

#### **D. 2022-2023 Independent Study Policy**

Sheri Johnson presented the updated Independent Study Policy to the board for approval.

#### **E. Title I Parent Involvement Policy**

Sheri Johnson presented the Title I Parent Involvement Policy to the board and explained that it was a new EdCode requirement for the 2022-23 school year..

#### **F. HSHMC Parent-Family Compact 2022-2023**

Sheri Johnson presented the HSHMC Parent Family Compact to the board for approval and explained that it was a new EdCode requirement for the 2022-23 school year.

#### **G. HSHMC Admissions Policy**

Sheri Johnson presented the updated 2022-2023 Admissions Policy to the board for approval.

#### **H. Title IX Policy**

Sheri Johnson presented the updated Title IX Policy to the board for approval.

**I. Human Trafficking Prevention**

Sheri Johnson presented the Human Trafficking Prevention materials to the board for approval.

**J. HSHMC Chronic Absenteeism Policy**

Sheri Johnson presented the updated 2022-2023 Chronic Absenteeism Policy to the board for approval.

**K. Enrollment Process**

Sheri Johnson presented the updated 2022-2023 Enrollment Process to the board for approval.

**L. Charter School Complaint Form**

Sheri Johnson presented the updated Charter School Complaint Form to the board for approval.

**M. Math Placement Policy**

Sheri Johnson presented the updated Math Placement Policy to the board for approval.

**N. Youth Suicide Prevention Policy**

Sheri Johnson presented the updated 2022-2023 Youth Suicide Prevention Policy to the board for approval.

**O. Consent Agenda Vote and Motions**

M. Hayden-Cook made a motion to approve the consent agenda on Items A-N.

F. McFarlane seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Gross	Absent
D. White	Aye
F. Johnson	Aye
M. Hayden-Cook	Aye
F. McFarlane	Aye
S. Evans	Aye
J. Kramer	Absent

S. Evans made a motion to accept staff recommendation regarding a personnel matter that was consistent with regulatory authority and standard school employment practices.

F. McFarlane seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

F. McFarlane	Aye
M. Hayden-Cook	Aye
S. Evans	Aye
D. White	Aye
F. Johnson	Aye
J. Kramer	Absent
D. Gross	Absent

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:06 AM.

Respectfully Submitted,  
S. Johnson

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**Documents used during the meeting**

- 8-31-2022 Minutes copy.pdf
- 2022-23 1st Interim Revised Budget - Health Sciences.pdf
- 37683380114462 Health Science High and Middle College.xlsx
- Draft Independent Auditor Report - 2022.pdf
- HSHMC Independent Study Policy.10.13.22 copy.docx
- Parent and Family Engagement Policy 2022-2023 copy.docx
- HSHMC Parent-School Compact 2022-2023 copy.docx
- Admissions Policy Last Approved 9:9:2015 copy.doc
- HSHMC Title IX Document.docx
- Human Trafficking Website Info copy.png
- 2022 Chronic Absenteeims Policy HSHMC - For Board Approval 11-28-2022 copy.docx
- Board Approved Enrollment Process - For Board Approval 11:28:2022.docx
- Charter School Complaint Notice and Form - Charter Schools (CA Dept of Education).pdf - For Board Approval 11-28-2022.pdf
- Math Placement Policy.docx
- Youth Suicide prevention policy - For Board Approval 11-28-2022 copy.doc

Melissa Hayden Cook requested page numbers on documents being reviewed to be referenced during future meetings for ease with locating the documents quickly.