

APPROVED



## Health Sciences High and Middle College

### Minutes

#### HSHMC Board Meeting

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**Date and Time**

Wednesday August 31, 2022 at 10:00 AM

**Location**

Via Zoom

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**Directors Present**

D. Gross (remote), D. White (remote), F. Johnson (remote), F. McFarlane (remote), J. Kramer (remote), M. Hayden-Cook (remote)

**Directors Absent**

S. Evans

**Directors who left before the meeting adjourned**

D. White, M. Hayden-Cook

**Ex Officio Members Present**

D. Fisher, I. Pumpian (remote), S. Johnson

**Non Voting Members Present**

D. Fisher, I. Pumpian (remote), S. Johnson

**Guests Present**

Dominique Smith, J. Vaca

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

F. Johnson called a meeting of the board of directors of Health Sciences High and Middle College to order on Wednesday Aug 31, 2022 at 10:02 AM.

### C. Approve Minutes

M. Hayden-Cook made a motion to approve the minutes from June 7, 2022 Board Meeting on 06-07-22.

D. Gross seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Hayden-Cook Aye

F. McFarlane Aye

D. White Aye

D. Gross Aye

S. Evans Aye

F. Johnson Aye

J. Kramer Aye

M. Hayden-Cook made a motion to to approve the minutes from the board meeting on June 7, 2022.

D. Gross seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

F. Johnson Aye

S. Evans Absent

M. Hayden-Cook Aye

F. McFarlane Aye

D. Gross Aye

J. Kramer Aye

D. White Aye

## II. Information Items

### A. HSHMC Highlights

Sheri Johnson and Dominique Smith shared school opening activities and enrollment information.

### B. 2022 Planning Communication Letter - Eide Bailly

Copy of the engagement letter from our auditors, Eide Bailly, was provided to the board.

### **C. Contract Updates**

Ian Pumpian updated the board:

1) on the use of SDSUF facilities at 4283 El Cajon Blvd for HSHMC's independent study program. This space, which both the SDUSD and HSHMC Boards had previously approved for this use was not used during COVID. Dr Pumpian informed the board he renewed the lease for 2022-23 school year.

2) that the school has entered multiple contracts with B&B Construction for building and outside school improvement projects. The largest of the contracts are for parking lot improvements related to security and program improvements resulting from the California Education Trust Grant.

### **III. CLOSED SESSION**

#### **A. Closed Board Discussion re: CEO Evaluation**

Presented and discussed.

### **IV. Action Items - Consent Agenda**

#### **A. 2021-2022 Unaudited Actuals**

#### **B. Conflict of Interest Code:**

#### **C. 2022-2023 Fiscal Control Policy**

#### **D. 2022-2023 School Safety Plan**

The School Safety plan was discussed at great length. Dominique Smith presented the school safety plan to the Board and discussed the process for its update that correlated with recommendations and requirements from CDE. Board members provided feedback on, and asked questions about active shooter plans and protocols. Members were referred to pages of the plan that focused on those plans and protocols. Dr. Smith walked them through those procedures with specific attention to how facility safety and technology upgrades and staff training were integrated plans for meeting locations, communications and staff assignments that would be enacted during a threat incident. The Board appreciated the discussion and there was no request to take approval of the plan off the consent agenda. However, the board did request that language be added specifically to include Federal Bureau of Investigation and U.S. Department of Homeland Security recommendations in an active shooter situation to "Run", "Hide", "Fight." Staff confirmed that language would be added.

#### **E. 2022-2023 Athletic Department Emergency Plan**

#### **F. Employee Handbook**

**G. Student Handbook**

**H. HSHMC Family Calendar 22-23**

**I. 2022-2023 Instructional Minutes**

**J. 2022-2023 Discipline Policy**

**K. 2022-2023 Suicide Prevention Policy**

**L. Migrant Coursework and Graduation Requirement Procedures**

**M. Consent Agenda Vote**

M. Hayden-Cook left at 10:59 AM.

D. White left at 11:01 AM.

All actions items were presented and discussed as part of the consent agenda.

D. Gross made a motion to approved the consent agenda to include items A-L.

J. Kramer seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Evans	Absent
F. Johnson	Aye
D. White	Absent
M. Hayden-Cook	Absent
J. Kramer	Aye
F. McFarlane	Aye
D. Gross	Aye

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:25 AM.

Respectfully Submitted,  
S. Johnson

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**Documents used during the meeting**

- Minutes 6-7-2022 copy.pdf

- Health Sciences and Middle College 2022 Communication With Governance During Planning with Single Audit\_.pdf
- BB Construction Contract.pdf
- 4283-250\_HSHMC\_Lease Agreement\_2022-23.pdf
- 2021-2022 Unaudited Actuals.xls
- Revised Conflict of Interest Code - 22.23.changesincluded 8.25.doc
- Updated Fiscal Control Policy - 8.31.22.doc
- HSHMC Safety Plan 22-23.docx (2).pdf
- ATHLETIC\_DEPARTMENT\_EMERGENCY\_ACTION\_PLAN - 2022-2023 copy.pdf
- 22 - 23 Employee Handbook.docx
- Student Handbook 2022-2023 - For Board Approval - 8-31-22.docx
- 2022-2023 HSHMC Family Calendar copy.xls [Compatibility Mode].pdf
- 2022-2023 Instructional Minutes.xls
- Discipline Policy.2022-2023.docx
- Suicide Prevention Policy - 22.23 copy.docx
- Migrant Coursework and Graduation Requirement Procedures - changes included 8.23.22.docx