

**COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT BETWEEN THE  
GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT AND  
THE HEALTH SCIENCES HIGH AND MIDDLE COLLEGE (HSHMC) CHARTER HIGH SCHOOL  
2022-2023**

Whereas Health Sciences High and Middle College (HSHMC) is an independent charter school, located at 3910 University Avenue, Suite 100, San Diego, California, 92105, operated as a California Nonprofit Public Benefit Corporation and operating autonomously from the San Diego Unified School District (SCHOOL DISTRICT) pursuant to California Education Code sections 47604 and 47605 et. seq., with the exception of the supervisory oversight by SCHOOL DISTRICT which granted HSHMC'S charter; and

Whereas this effort is intended to support the 21st century idea that college readiness as well as career and workforce readiness are beneficial and necessary to help young people compete in this new economy, realize their full potential, increase high school graduation rates, increase college attendance rates and college completion rates while helping families in our region to prosper through higher education; and

Whereas pursuant to Education Code section 76004(a), the Grossmont-Cuyamaca Community College District (GCCCD) and HSHMC (as a charter school within the SCHOOL DISTRICT's jurisdiction)<sup>1</sup> may enter into a partnership that is governed by an AB 30 College and Career Access Pathways (CCAP) Partnership Agreement (Agreement) approved by the governing boards of GCCCD and HSHMC, respectively; and

Whereas GCCCD and HSHMC desire to continue the collaborative effort of their CCAP partnership for the purpose of expanding CCAP course opportunities for all students, particularly those who may not already be college-bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education and preparation for transfer, improving high school graduation rates, and helping high school students achieve college and career readiness; and

Whereas the operational aspects of the CCAP partnership are incorporated into this Agreement, the provisions of which establish adherence to various education code requirements pertaining to, among other things, allowances, apportionments, and enrollment: now, therefore, be it

*Resolved*, that this Agreement is made and entered into as of the date written below by and between the Grossmont-Cuyamaca Community College District and Health Science High and Middle College.

<sup>1</sup> Community Colleges Chancellor's Office, Interim General Counsel, Legal Opinion - Dual Enrollment and Assembly Bill 288 (CCAP) Legal Opinion 16-02, Page 8, states that "[C]harter schools, to the extent they are part of the local school district's jurisdiction, are qualified to participate in CCAP programs. The charter school must be chartered by a school district within the service area of the college district.

## **TERMS OF AGREEMENT**

### **1. TERM OF AGREEMENT**

1.1 The term of this Agreement shall be 1 July 2022 to 30 June 2023

### **2. ADMISSIONS AND REGISTRATION**

- 2.1 Admissions and registration shall be coordinated by the Agreement conditions for enrollment and all other applicable policies and procedures established by the GCCCD.
- 2.2 HSHMC may determine which students would benefit from advanced scholastic or vocational work in order to provide educational enrichment opportunities, and also to help ensure a smoother transition from high school to college for students by providing them with greater exposure to the collegiate atmosphere. HSHMC may authorize those students, upon recommendation of the principal of the student's school of attendance, and with parental consent, to attend GCCCD during any session or term as special part-time or full-time students and to undertake one or more courses of instruction offered at the GCCCD.
- 2.3 Prior to registering for a CCAP course, students, parents, and high school shall complete and submit a CCAP Application Form and all appropriate college matriculation paperwork. The Application Form includes a parental consent form and principal recommendation which a student is only required to submit once for the duration of the student's participation in the CCAP partnership. This paperwork may be facilitated by HSHMC or GCCCD personnel in order to assist students and streamline processes.
- 2.4 HSHMC shall pay the total cost of books and materials for HSHMC students who enroll in a CCAP course.
- 2.5 Registration and access to all CCAP courses scheduled at the HSHMC shall not be open to the general public, in accordance with Education Code section 76004.
- 2.6 All CCAP courses shall meet the enrollment requirements as set forth by the GCCCD or as mutually agreed upon by GCCCD and the HSHMC.

### 3. COURSES

- 3.1 CCAP courses offered pursuant to this Agreement shall go through the GCCCD approval process which includes review and consideration by the HSHMC.
- 3.2 CCAP courses offered pursuant to this Agreement shall be of the same quality and rigor as those offered on a GCCCD campus.
- 3.3 CCAP courses offered pursuant to this Agreement shall be GCCCD cataloged courses with GCCCD department designations, course descriptions, numbers, titles, and credits.
- 3.4 CCAP courses offered pursuant to this Agreement shall adhere to the official GCCCD course outline of record and the student learning outcomes established by the associated academic department within the GCCCD.
- 3.5 Site visits by one or more representatives of the GCCCD shall be permitted by HSHMC to ensure that CCAP courses offered pursuant to this Agreement at HSHMC's location are the same quality and rigor as the courses offered on a GCCCD campus.
- 3.6 CCAP courses offered pursuant to this Agreement shall support the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates or helping high school pupils achieve college and career readiness.
- 3.7 The college will develop a plan to ensure that no college course is offered as part of this partnership agreement that reduces access to the same course offered on the college campus or is already subscribed.
- 3.8 CCAP Courses offered through this Agreement are selected through mutual agreement by the high school Principals at HSHMC and College Presidents at GCCCD consistent with the core mission of the community colleges pursuant to Section 66010.4, and in assurance that students participating in a CCAP partnership will not lead to enrollment displacement of otherwise eligible adults in the community college.
- 3.9 A student may receive both college credit and high school credit for GCCCD courses that he or she completes, as determined to be appropriate by the governing boards of the HSHMC and GCCCD, and in accordance with Education Code sections 48802 and 76001{c} and other state and federal laws.

- 3.10 GCCCD shall not provide physical education course opportunities or any other course opportunities that do not assist in the attainment of the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve college and career readiness.

#### **4. CCAP COURSE INSTRUCTORS**

- 4.1 Instructors teaching a CCAP course pursuant to this Agreement shall be GCCCD-approved instructors who meet the minimum qualifications for faculty in the California Community College Chancellor's Office for the discipline they are assigned to teach.
- 4.2 The GCCCD may select instructors from HSHMC personnel. HSHMC personnel selected to be an instructor pursuant to this Agreement must meet the California Community College Chancellor's Office minimum qualifications specified for the discipline they will teach, and they must become adjunct employees of GCCCD.
- 4.3 This Agreement certifies that a GCCCD instructor teaching a course at the HSHMC campus has not displaced or resulted in the termination of an existing instructor teaching the same course on the HSHMC campus.
- 4.4 This Agreement certifies that an HSHMC instructor teaching a course offered for college credit at an HSHMC campus has not displaced or resulted in the termination of an existing GCCCD faculty member teaching the same course at the partnering GCCCD campus.
- 4.5 The GCCCD shall be solely responsible for all salaries, wages, and benefits due to instructors teaching a course pursuant to this Agreement. If HSHMC requires their employees serving as adjunct instructors to have additional contact time with CCAP students outside of designated GCCCD course hours, HSHMC shall be responsible for salaries, wages, and benefits for this additional time.
- 4.6 For each HSHMC employee serving as an adjunct instructor selected at least four work weeks prior to the beginning of the college semester, the GCCCD will provide the following information to the HSHMC payroll office by 1 January for spring semesters and by 1 August for fall semesters.

- (a) Step and class (found on the Compensation tab in Workday as "step" and "grade profile")
- (b) Load (LED, found on hire letter)
- (c) Pay rate (based on step and class; Salary Schedule at the end of the document or at [AFT Salary Schedule](#))
- (d) Semester total pay(= load x pay rate)
- (e) Pay for professional development week (= semester total pay/ 17.5)
- (f) Payment dates and gross paycheck amount (gross paycheck amount= semester total pay/ number of payment dates)

- 4.7 Instructors who teach CCAP courses will be under the supervision and control of the GCCCD Deans who have oversight for the corresponding disciplines while teaching the course and performing any course related work or activities.
- 4.8 Instructors who teach CCAP courses must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duties during the instructional activity. The instructor must be physically present in the classroom or laboratory or within line-of-sight of the students at all scheduled instructional times.
- 4.9 Instructor performance shall be evaluated by the GCCCD using the adopted evaluation process and standards for the GCCCD faculty, subject to the approval of the GCCCD.
- 4.10 The GCCCD and HSHMC through mutual agreement shall determine the number of instructors, the ratio of instructors to students, and the subject areas of instruction for CCAP courses offered under this Agreement.
- 4.11 The first time a CCAP course is offered, HSHMC personnel who meet minimum qualifications and who are deemed acceptable by the GCCCD shall have first right of refusal for that course, subject to an official appropriate agreement between GCCCD and its faculty union.
- 4.12 As with any GCCCD course, instructors under this Agreement must teach according to official GCCCD course outlines of record, including coverage of content and limits on instructional hours.
- 4.13 Instructors teaching under this Agreement must submit final grades by both the HSHMC and GCCCD final grade deadlines each semester.

## **5. LIAISON**

- 5.1 The GCCCD shall appoint an educational administrator who will serve as liaison and who will approve all CCAP instructors in consultation with the academic department of the GCCCD.
- 5.2 The GCCCD liaison shall provide initial and ongoing training for instructors teaching a CCAP course pursuant to this Agreement, conduct site visits, the GCCCD performance evaluations, and strengthen communication between essential elements of the HSHMC, the GCCCD, academic departments, and student affairs.
- 5.3 The GCCCD liaison will also ensure that instructors teaching a CCAP course pursuant to this Agreement are informed of new curriculum developments, pedagogic innovations, textbook adoptions, educational outcomes, assessment of learning, grading standards, proficiency expectations, syllabus components, and the GCCCD performance evaluation process.
- 5.4 The HSHMC shall appoint an educational program coordinator who will serve as a liaison between HSHMC and the GCCCD to facilitate coordination and cooperation between HSHMC and the GCCCD in conformity with HSHMC policies and standards.

## **6. ON-SITE SUPERVISION**

- 6.1 CCAP courses offered pursuant to this Agreement and students in those courses shall be under the direct supervision of the administrator designated by GCCCD as the liaison as provided in Section 5.1.

## **7. STUDENTS**

- 7.1 Students must meet all GCCCD pre-requisite requirements as established by the GCCCD and stated in the college catalog before enrolling in a CCAP course pursuant to this Agreement, including, but not limited to, obtaining a satisfactory score on any required placement test, or filing a GCCCD prerequisite/corequisite enrollment limitation challenge and providing documentation evidencing knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite.
- 7.2 Grades earned by students enrolled in CCAP courses pursuant to this Agreement will be posted on official GCCCD transcripts. Students are eligible to request a request for Pass/No Pass or Credit/No Credit if the course is eligible for this as noted in the

college catalog, except in cases where the course is satisfying a HSHMC graduation requirement. In such cases, HSHMC must inform the GCCCD in writing and before the census date of which students are not eligible for Pass/No Pass or Credit/No Credit grading for each section. Students may audit a GCCCD course if space is available, and the course permits this option as noted in the GCCCD catalog.

- 7.3 Students enrolled in CCAP courses pursuant to this Agreement will be directed to the official college catalog.
- 7.4 Students enrolled in CCAP courses pursuant to this Agreement will be eligible for student support services, which shall be available to them at the GCCCD and/or HSHMC.
- 7.5 Students who withdraw from a CCAP course pursuant to this Agreement will not receive any GCCCD credit for work completed and must submit appropriate information/paperwork by all published deadlines.
- 7.6 A CCAP course dropped within the GCCCD drop date will not appear on the HSHMC transcript as a GCCCD course. A student may complete the course to receive college or high school credit. The withdrawal (W) deadline for a course will be established to align with the high school drop date. Students who withdraw will receive a W on their college transcript.
- 7.7 Students enrolled in CCAP courses pursuant to this Agreement are exempt from payment of GCCCD enrollment fees pursuant to Education Code sections 49011 and 76004(f).

## **8. ASSESSMENT OF LEARNING AND CONDUCT**

- 8.1 Students enrolled in CCAP courses shall be held to the same standards of achievement as students in sections on a GCCCD campus.
- 8.2 Students enrolled in CCAP courses shall be held to the same grading standards as those expected of students in sections located on a GCCCD campus.
- 8.3 Students enrolled in CCAP courses shall be assessed using the same methods (e.g. papers, portfolios, quizzes, labs, exams, projects, and presentations) as students in sections located on a GCCCD campus.
- 8.4 Students enrolled in CCAP courses shall be held to the same behavioral standards as those expected of students in sections located on a GCCCD campus and on the high school campus.

## **9. EVALUATION**

- 9.1 The GCCCD and the HSHMC may request that students evaluate each CCAP course offered at HSHMC in accordance with established guidelines approved by the GCCCD conforming with its faculty union collective bargaining agreement.
- 9.2 The GCCCD and the HSHMC may survey and collect data on students and alumni of CCAP courses after they graduate from the HSHMC.
- 9.3 The GCCCD and HSHMC may annually conduct surveys of participating instructors, principals, and guidance counselors.
- 9.4 The GCCCD and HSHMC shall share survey data for the purpose of informing practice, making adjustments, and improving the quality of CCAP course delivery.

## **10. STUDENT RECORDS AND PRIVACY**

- 10.1 Records of student attendance and achievement for all HSHMC students who enroll in a CCAP course shall be maintained by HSHMC and by the GCCCD electronic records system or other equivalent and mutually agreed upon systems through the course instructor.
- 10.2 In order to obtain necessary historical performance data on students exiting from HSHMC and subsequently enrolling at GCCCD, it is necessary for the parties to share student data on an ongoing basis at times and in forms agreed to by the parties. GCCCD will subsequently provide, at times and in forms agreed upon by the parties, data back to HSHMC concerning the performance of the former HSHMC students who subsequently enrolled at GCCCD.
- 10.3 The GCCCD and HSHMC understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act ("FERPA") 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code sections 49064 and 49076. The GCCCD and HSHMC agree to hold all student education records generated pursuant to this Agreement in strict confidence and further agrees not to re-disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent. (34 C.F.R. § 99.33 (a), (b); 34C.F.R. § 99.34(b) and



Education Code sections 49064 and 49076.)

- 10.4 *Limitation on Use.* The GCCCD and HSHMC shall use each student's education record that he or she may receive pursuant to this Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to federal and state law, as may be as applicable. {34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code section 49076.)
- 10.5 *Recordkeeping Requirements.* The GCCCD and HSHMC shall comply with the requirements governing the maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations section 99.32 and under Education Code section 49064 as applicable.
- 10.6 *Acknowledgment of Receipt of Notice of FERPA Regulations.* By signature of its authorized representative or agent on this Agreement, the GCCCD and HSHMC hereby acknowledge that they had been provided with the notice required under 34 C.F.R. § 99.33(d) that they are strictly prohibited from re- disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

## **11. FACILITIES USE**

- 11.1 The HSHMC will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to GCCCD or to students. HSHMC agrees to clean, maintain, and safeguard HSHMCs premises. HSHMC warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 11.2 Pursuant to this Agreement, HSHMC will furnish, at its own expense, all CCAP course materials, specialized equipment, books, and other necessary equipment for all HSHMC students. The parties understand that such equipment and materials are HSHMC's sole property. The GCCCD shall determine the type, make, and model of all equipment, books, and materials to be used during each course offered as part of this Agreement pursuant to 2.4. HSHMC understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code section 49011.

11.3 GCCCD facilities may be used for events or instruction subject to mutual agreement by the parties.

## **12. INDEMNIFICATION**

12.1 The GCCCD agrees to and shall indemnify, save and hold harmless the HSHMC and its officers, agents, and employees from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of the GCCCD's performance of or in connection with this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the GCCCD, its officers, and employees.

12.2 HSHMC agrees to and shall indemnify, save and hold harmless the GCCCD its officers, agents, and employees from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of HSHMC's performance of or in connection with this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the HSHMC, its officers, and employees.

## **13. INSURANCE**

13.1 HSHMC, in order to protect the GCCCD, its agents, employees, and officers against claims and liability for death, injury, loss, and damage shall, at its sole cost and expense, procure, and maintain, for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the HSHMC, HSHMC agents, representatives, officers, employees, or students. HSHMC shall maintain the following insurance coverages

1. Commercial general liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate.
2. Commercial automobile liability insurance coverage only if HSHMC is providing services that require HSHMC to transport GCCCD personnel, students, or property in an amount not less than \$1,000,000 combined single limit.

3. Workers' compensation insurance as required by the California Labor Code and employer's liability insurance in an amount of not less than \$1,000,000 per accident or occupational illness.
4. Professional Liability / Errors & Omissions (E&O) liability insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$2,000,000 annual aggregate coverage. This policy shall provide extended reporting period coverage for claims made within three years after this Agreement is completed or otherwise terminated according to its terms.
5. Sexual abuse or molestation insurance coverage. This policy shall provide extended reporting period coverage for claims made within three years after this Agreement is completed or otherwise terminated according to its terms.

HSHMC will provide the following endorsements for all lines of insurance coverage.

- a) ADDITIONAL INSURED endorsement is equivalent to naming the GCCCD, its Board of Trustees, and their officials, employees, and agents as additional insured.
- b) CANCELLATION endorsement which provides that the GCCCD is entitled to 30 days prior written notice of cancellation or nonrenewal of the policy, or reduction in coverage, by certified mail, return receipt requested.
- c) CONTRIBUTION NOT REQUIRED endorsement which provides that the insurance afforded is primary to any insurance or self-insurance of the GCCCD, its Board of Trustees, or their officials, employees, or agents as respects operations of the Named Insured. Any insurance maintained by the GCCCD, its Board of Trustees, or their officials, employees, or agents shall be in excess of HSHMC 's insurance and shall not contribute to it.
- d) SEVERABILITY OF INTEREST endorsement which provides that the GCCCD's- insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- e) ADDITIONAL INSURED COVERAGE NOT AFFECTED BY INSURED'S DUTIES AFTER ACCIDENT OR LOSS endorsement. The policy must be endorsed to provide that any failure to comply with the reporting provisions of the policy shall not affect coverage to the GCCCD, its Board of Trustees, or their officials, employees, or agents.
- f) WAIVER OF SUBROGATION endorsement which provides that the insurer will waive its right of subrogation against the GCCCD, its Boards and Commissions, and their officials, employees, and agents with respect to any losses paid under the terms of the workers' compensation and employer's liability insurance policy which arise from work performed by the Named Insured for the GCCCD.

13.2 The GCCCD, in order to protect HSHMC, its agents, employees, and officers against claims and liability for death, injury, loss, and damage, shall, at its sole cost and expense, procure, and maintain, for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the GCCCD, GCCCD agents, representatives, officers, employees, or students. The GCCCD shall maintain the following insurance coverages.

1. Commercial general liability insurance coverage in an amount not less than \$1,000,000 per occurrence and \$2,000,000 general aggregate.
2. Commercial automobile liability insurance coverage only if the GCCCD is providing services that require the GCCCD to transport HSHMC personnel, students, or property in an amount not less than \$1,000,000 combined single limit.
3. Workers' compensation insurance as required by the California Labor Code and employer's liability insurance in an amount of not less than \$1,000,000 per accident or occupational illness.
4. Professional Liability / Errors & Omissions (E&O) liability insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$2,000,000 annual aggregate coverage. This policy shall provide extended reporting period coverage for claims made within three years after this Agreement is completed or otherwise terminated according to its terms.
5. Sexual abuse or molestation insurance coverage. This policy shall provide extended reporting period coverage for claims made within three years after this Agreement is completed or otherwise terminated according to its terms.

The GCCCD will provide the following endorsements for all lines of insurance coverage.

- a) ADDITIONAL INSURED endorsement equivalent naming HSHMC, its Board of Trustees, and their officials, employees, and agents as additional insured.
- b) CANCELLATION endorsement which provides that HSHMC is entitled to 30 days prior written notice of cancellation or nonrenewal of the policy, or reduction in coverage, by certified mail, return receipt requested.
- c) CONTRIBUTION NOT REQUIRED endorsement which provides that the insurance afforded is primary to any insurance or self-insurance of HSHMC, its Board of Trustees, or their officials, employees, or agents as respects operations of the Named Insured. Any insurance maintained by HSHMC, its Board of Trustees, or their officials, employees, or agents shall be in excess of the GCCCD's insurance and shall not contribute to it.

- d) SEVERABILITY OF INTEREST endorsement which provides that HSHMC's insurance shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- e) ADDITIONAL INSURED COVERAGE NOT AFFECTED BY INSURED'S DUTIES AFTER ACCIDENT OR LOSS endorsement. The policy must be endorsed to provide that any failure to comply with the reporting provisions of the policy shall not affect coverage to HSHMC, its Board of Trustees, or their officials, employees, or agents.
- f) WAIVER OF SUBROGATION endorsement which provides that the insurer will waive its right of subrogation against HSHMC, its Boards and Commissions, and their officials, employees, and agents with respect to any losses paid under the terms of the workers' compensation and employer's liability insurance policy which arise from work performed by the Named Insured for HSHMC.

#### **14. APPORTIONMENT/AVERAGE DAILY ATTENDANCE**

- 14.1 HSHMC may report and receive payment for all average daily attendance (ADA) which complies with the current requirements for receiving ADA under applicable California law.
- 14.2 The GCCCD may include the students enrolled in the CCAP courses in its report of FTES for purposes of receiving state apportionments, so long as the CCAP courses comply with current requirements for CCAP courses under applicable California law.
- 14.3 HSHMC may not report and receive payment for all average daily attendance (ADA) unless GCCCD agrees not to claim FTES for the same course.
- 14.4 In calculating classroom-based average daily attendance, at least 80 percent of the instructional time offered by a charter school shall be at the school site, and students must attend for a minimum of 50 percent of the minimum required instructional time.

#### **15. CERTIFICATIONS**

- 15.1 The parties certify that both the HSHMC and the GCCCD comply with local collective bargaining agreements and all state and federal reporting requirements regarding

- the qualifications of the HSHMC instructor or GCCCD faculty member teaching a CCAP course offered for HSHMC credit.
- 15.2 The GCCCD certifies that it does not receive full compensation for the direct education costs of the CCAP courses from any public or private agency, individual, or group.
  - 15.3 HSHMC certifies that the instructional activity to be conducted pursuant to this Agreement will not be fully funded by other sources.
  - 15.4 The GCCCD certifies that any GCCCD instructor teaching a course on a HSHMC campus has not been convicted of any sex offense as defined in Education Code section 87010 or as amended, or any controlled substance offense as defined in Education Code section 87011 or as amended.
  - 15.5 The GCCCD and HSHMC agree that as a condition of adopting this Agreement, the GCCCD governing board and the HSHMC governing board at an open public meeting of each respective board shall present the Agreement, take testimony from the public, and shall approve or disapprove the Agreement.

## **16. NON-DISCRIMINATION**

- 16.1 Neither the GCCCD nor HSHMC shall discriminate on the basis of race or ethnicity, gender, gender identity, gender expression, nationality, physical or mental disability, sexual orientation, religion, or any other characteristic that is contained in the definition of hate crimes set forth in the California Penal Code.

## **17. TERMINATION OR CHANGES**

- 17.1 Either party may terminate this Agreement at any time by providing 30-days' written notice to the other party. Written notice of termination or changes to this Agreement shall be addressed to the responsible person listed below. The parties will endeavor to avoid canceling the Agreement during the semester to avoid negatively impacting students.
- 17.2 If this Agreement is to be terminated while any courses are still in progress, HSHMC and GCCCD shall develop a mutually agreed upon teach-out plan that will enable students to complete the CCAP course they are enrolled in as of the date of

termination of this Agreement.

## **18. NOTICES**

- 18.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U. S. Mail, postage to be prepaid, to the following addresses:

GROSSMONT CUYAMACA COMMUNITY COLLEGE DISTRICT

Lynn Neault, Ed.D, Chancellor

Grossmont-Cuyamaca Community College District

8800 Grossmont College Drive

El Cajon, California 92020

HEALTH SCIENCES HIGH AND MIDDLE COLLEGE

Ian Pumpian, Ph.D., CEO

Health Sciences High and Middle College

3910 University Avenue, Suite 100

San Diego, California 92105

## **19. INTEGRATION**

- 19.1 This Agreement sets forth the entire agreement between the parties relating to the CCAP Partnership Agreement. All agreements or representations, express or implied, oral or written, of the parties with regard to the subject matter hereof are incorporated into this Agreement.

## **20. MODIFICATION AND AMENDMENT**

- 20.1 No modifications or amendments of any of the terms or provisions of this Agreement shall be binding unless made in writing and signed by the parties.

**21. GOVERNING LAWS**

21.1 This Agreement shall be interpreted according to the laws of the State of California.

**22. SEVERABILITY**

22.1 This Agreement shall be considered severable, such that if any provision or part of the Agreement is ever held invalid under any law or ruling, that provision or part of the Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

**23. COUNTERPARTS**

23.1 This Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

**24. SIGNATURE OF THE PARTIES**

\_\_\_\_\_  
Lynn Ceresino Neault, Ed.D, Chancellor  
Grossmont-Cuyamaca Community College District

Date: \_\_\_\_\_

\_\_\_\_\_  
Dr. Ian Pumpian, Ph.D., CEO  
Health Science High and Middle College

Date: \_\_\_\_\_



**Grossmont-Cuyamaca Community College District  
and Health Sciences High and Middle College (HSHMC)  
Enrollment Period: Fall 2022 -Spring 2023 (Dates: 08/2022 – 06/2023)**

**Cuyamaca College Courses Offered at Health Sciences High and Middle College**

**FALL 2022**

**Course:** BIO 131

**Title:** General Biology I Laboratory

**Scope/Nature:** Laboratory experiments on the basic biological principles with particular emphasis on the molecular and cellular aspects of the organism. Meets transfer requirements for non-majors.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lab, 1 unit

**Planned enrollment:** 30

**Estimated FTES:** 1.0

**Course:** BUS 115

**Title:** Human Relations in Business

**Scope/Nature:** Examines the human aspects of the organization with an emphasis on the role of the individual in the formal and informal structure of the organization. Leadership and group dynamics, motivation, job enrichment, organizational change, and communications—both verbal and nonverbal—within the organization will be covered.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 35

**Estimated FTES:** 3.50

**Course:** BUS 156

**Title:** Principles of Management

**Scope/Nature:** Planning, organizing, directing and controlling for management. Interaction of the functions including setting objectives, MBO, decision making tools, alternative organization structures, leadership, motivation, communication, group dynamics, management of stress and change, time management, and women in management. Survey of the quantitative tools available to the manager. CSU

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 30

**Estimated FTES:** 3.00

**Course:** COMM 122

**Title:** Public Speaking

**Scope/Nature:** Theory and techniques of public speaking in a democratic society. Discovery, development, and criticism of ideas in public discourse through research, reasoning, organization, presentation, and evaluation of various types of speeches including informative and persuasive speeches.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hour

**Planned enrollment:** 25

**Estimated FTES:** 2.50

**Course:** ED 200

**Title:** Teaching as a Profession

**Scope/Nature:** This course introduces students to the concepts and issues related to teaching diverse learners in today's contemporary schools, kindergarten through grade 12 (K-12). Career exploration, historical and philosophical foundations of education, critical issues, California's content standards, and frameworks, teaching performance standards, and conditions for effective learning are discussed. A minimum of 45 hours of structured fieldwork in public school elementary classrooms that represent California's diverse student population, and includes cooperation with at least one carefully selected and campus-approved certificated classroom teacher is required. *Limitation on enrollment: must meet health and safety requirements for public school field experience placement.*

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 25

**Estimated FTES:** 2.50

**Course:** ENGL 120

**Title:** College Composition and Reading

**Scope/Nature:** Traditional freshman composition course. Students will study the elements and principles of composition through the practice of writing narrative and expository essays and a research paper. Utilizing word processing in the computer lab, revision is

stressed as a means of achieving effective skills in writing. Assigned readings stimulate critical thinking and effective writing. Emphasis is on using outside sources and documenting them according to MLA format.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 1 hour laboratory, 3 units, 48-54 contact hours

**Planned enrollment:** 15

**Estimated FTES:** 1.50

**Course:** ENGL 124

**Title:** Advanced Composition: Critical Reasoning and Writing

**Scope/Nature:** This course offers advanced instruction in critical reading, writing, and thinking, with particular emphasis on argumentation and analysis of complex and diverse texts.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 1-hour laboratory, 3 units, 48-54 contact hours

**Planned enrollment:** 15

**Estimated FTES:** 1.50

**Course:** ES 250

**Title:** Introduction to Kinesiology

**Scope/Nature:** Introduction to the interdisciplinary approach to the study of human movement. An overview of the concepts within and the importance of the sub-disciplines in kinesiology will be discussed, along with career opportunities in the areas of teaching, coaching, allied health, dietetic, and fitness professions.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 25

**Estimated FTES:** 2.50

**Course:** EHSM100

**Title:** Introduction to Kinesiology Introduction to Environmental and Occupational Safety and Health (OSH) Technology

**Scope/Nature:** General overview of the Environmental Health and Safety Management (EHSM) field with an emphasis on hazardous materials, hazardous waste management, and their effect upon the environment and worker health and safety. Topics include the history of pollution and workplace hazards leading to current legislation, and current best practices of handling hazardous substances to minimize the harmful impact on society and the

environment.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 4 hours lecture, 4 units, 48-54 contact hours

**Planned enrollment:** 15

**Estimated FTES:** 2.00

**Course:** HED 105

**Title:** Health Education for Teachers

**Scope/Nature:** Designed for multiple or single subject teacher candidates. Provides introductory knowledge of broad health-related issues relevant to K-12 curriculum. Topics include primary and secondary school health education curriculum design, basic legal issues of health education in California, discussion of community resources, behavior modification techniques, stress management, benefits of regular exercise, nutrition and eating disorders, disease prevention, childhood obesity, sexually transmitted diseases, contraception, substance abuse including alcohol and tobacco, safety in the home and school, and violence including gang and domestic violence. Meets the state of California health education requirement for the K-12 teaching credential.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 1 hour lecture, 1 unit, 16-17.5 contact hours

**Planned enrollment:** 35

**Estimated FTES:** 1.17

**Course:** HED 120

**Title:** Personal Health and Lifestyles

**Scope/Nature:** This course focuses on the exploration of major health issues and behaviors in the various dimensions of health. Emphasis is placed on individual responsibility for personal health and the promotion of informed, positive health behaviors. Topics include nutrition, exercise, weight control, mental health, stress management, violence, substance abuse, reproductive health, disease prevention, aging, healthcare, and environmental hazards and safety.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 40

**Estimated FTES:** 4.00

**Course:** HED 201

**Title:** Introduction to Public Health

**Scope/Nature:** This course provides an introduction to the discipline of Public Health. Students will gain an understanding of the basic concepts and terminologies of public health, and the history and accomplishments of public health officials and agencies. An overview of the functions of various public health professions and institutions, and an in-depth examination of the core public health disciplines is covered. Topics of the discipline include the epidemiology of infectious and chronic disease; prevention and control of diseases in the community including the analysis of the social determinants of health and strategies for eliminating disease, illness and health disparities among various populations; community organizing and health promotion programming; environmental health and safety; global health; and healthcare policy and management.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** HED 202

**Title:** Health Professions and Organizations

**Scope/Nature:** A review of health organizations and agencies that operate locally, regionally, nationally and internationally. Information regarding potential careers in medicine, allied health, and public health is included.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 25

**Estimated FTES:** 2.50

**Course:** HED 204

**Title:** Health and Social Justice

**Scope/Nature:** This course provides an introduction to the health inequities in the United States that stem from unequal living conditions. Students will explore how education, socioeconomic status, race and gender shape health epidemics and policy development. The basic knowledge and skills necessary for advocating for health and social justice will be theoretically demonstrated.

**Semesters:** Fall

**Time:** TBA, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment: 20**

**Estimated FTES: 2.00**

**Course:** MATH 160 (2 sections)

**Title:** Elementary Statistics

**Scope/Nature:** The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square, and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, social sciences, psychology, life science, health science, and education.

**Time:** TBD, Online

**Semesters:** Fall

**Units/Hours:** 4 hours lecture, 4 units, 64-72 contact hours

**Planned enrollment: 20**

**Estimated FTES: 2.67**

**Course:** MATH 170

**Title:** Analytic Trigonometry

**Scope/Nature:** Theoretical approach to the study of the trigonometric functions with an emphasis on circular functions, trigonometric identities, trigonometric equations, graphical methods, vectors and applications, complex numbers, and solving triangles with applications. Successful completion of MATH 170, and 175 is equivalent to the successful completion of MATH 176. A maximum of 7 units can be earned for successfully completing any combination of MATH 170, 175, and 176.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment: 20**

**Estimated FTES: 2.00**

**Course:** NUTR 155

**Title:** Introduction to Nutrition

**Scope/Nature:** Introduction to the basic principles of nutrition and its relationship to good health. Evaluation of current nutritional information (and misinformation) with emphasis on critical thinking to determine optimal dietary choices. Study of the major dietary goals and guidelines. Examination of weight maintenance techniques, eating disorders, food labeling, food safety, and special needs at various stages in the life cycle. **Time:** TBD, Online

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 30

**Estimated FTES:** 3.00

**Course:** POSC 120

**Title:** Introduction to Politics and Political Analysis

**Scope/Nature:** The primary aim of this course is to assist the student/citizen in the development of a set of skills which can be helpful in analyzing political situations in the world today. In order to accomplish this objective, students will be introduced to the basic approaches, perspectives, techniques, and models of the political scientist. Accordingly, this course covers some universal aspects of political stability and change, ideologies, conflicts, institutions, political economy, and issues.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 20

**Estimated FTES:** 2.00

**Course:** PSY 120

**Title:** Introductory Psychology

**Scope/Nature:** Introduction to the facts and theories which seek to explain and understand human thought and behavior including such topics as personality, psychotherapy, learning, memory, interpersonal relationships, adjustment and biological influences.

**Semesters:** Fall

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 25

**Estimated FTES:** 2.50

## **Spring 2023**

**Course:** BIO 130

**Title:** General Biology I

**Scope/Nature:** Survey of the basic biological principles with particular emphasis on the molecular and cellular aspects of the organism. The unifying concepts of biology such as organization, metabolism, genetics and evolution are discussed.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** BIO 131

**Title:** General Biology I Laboratory

**Scope/Nature:** Laboratory experiments on the basic biological principles with particular emphasis on the molecular and cellular aspects of the organism. Meets transfer requirements for non-majors.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lab, 1 unit

**Planned enrollment:** 30

**Estimated FTES:** 1.0

**Course:** BUS 111

**Title:** Entrepreneurship: Starting and Developing a Business

**Scope/Nature:** Provides the prospective small business owner or entrepreneur with the most up-to-date skills necessary in the planning function of opening one's own business. Emphasis is on sources of financing, site locations, legal problems, marketing, including an overview of web and internet marketing organizational structure, and self-analysis to determine one's personal readiness for entrepreneurship.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units

**Planned enrollment:** 40

**Estimated FTES:** 4.0

**Course:** BUS 128

**Title:** Business Communication



**Scope/Nature:** Development of the ability to analyze, organize, and compose various types of written and oral business communications with an emphasis on writing clear, concise and persuasive letters, memos, reports, emails, and social media messages.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** BUS 156

**Title:** Principles of Management

**Scope/Nature:** Planning, organizing, directing and controlling for management. Interaction of the functions including setting objectives, MBO, decision making tools, alternative organization structures, leadership, motivation, communication, group dynamics, management of stress and change, time management, and women in management. Survey of the quantitative tools available to the manager.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** COMM 122

**Title:** Public Speaking

**Scope/Nature:** Theory and techniques of public speaking in a democratic society. Discovery, development and criticism of ideas in public discourse through research, reasoning, organization, presentation, and evaluation of various types of speeches including informative and persuasive speeches.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** ENGL 120

**Title:** College Composition and Reading

**Scope/Nature:** Freshman composition course. Students study the elements and principles of composition through the practice of writing expository essays and a research paper. Emphasizing the reading and writing processes, revision is stressed as a means of achieving effective skills in reading and writing college-level texts. Analysis of assigned readings

stimulate critical thinking and serve as models of effective writing. Emphasis is on using outside sources as evidence in students' argumentative essays and documenting source material in MLA format. The course allows students to develop metacognitive awareness of the role writing plays in their lives.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 1 hour laboratory, 3 units

**Planned enrollment:** 15

**Estimated FTES:** 1.5

**Course:** ENGL 124

**Title:** Advanced Composition: Critical Reasoning and Writing

**Scope/Nature:** This course offers advanced instruction in critical reading, writing, and thinking, with particular emphasis on argumentation and analysis of complex and diverse texts.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 1 hour laboratory, 3 units

**Planned enrollment:** 15

**Estimated FTES:** 1.5

**Course:** ES 250

**Title:** Introduction to Kinesiology

**Scope/Nature:** Introduction to the interdisciplinary approach to the study of human movement. An overview of the concepts within and importance of the sub-disciplines in kinesiology will be discussed, along with career opportunities in the areas of teaching, coaching, allied health, dietetic, and fitness professions.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 25

**Estimated FTES:** 2.5

**Course:** EHSM150

**Title:** Hazardous Waste Management Applications

**Scope/Nature:** Overview of hazardous waste regulations with an emphasis on generator compliance, site investigation, remediation, permitting, enforcement, and liability. Explains the hazardous waste regulatory framework and the types of environmental resources available; develops research skills in the hazardous waste area; and provides hands-on application of the

regulations at the technician level. Topics include proper methods of preparing a hazardous waste manifest, labeling of storage containers, sampling and analysis, preparing a Phase I Environmental Audit, and selecting environmental consultants.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 4 hours lecture, 4 units

**Planned enrollment:** 20

**Estimated FTES:** 2.67

**Course:** ETHN 114

**Title:** Introduction to Race & Ethnicity

**Scope/Nature:** An introduction to the sociological analysis of ethnicity, race, and immigration in the United States. Topics include the history of racialized and minoritized groups in the United States, patterns of interaction between racial and ethnic groups, colonialism, immigration, identity formation, prejudice, discrimination, ethnocentrism, racism, institutional racism, social movements for civil rights, liberation and decolonization, and the intersection of race and ethnicity with other forms of difference.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** HED 120

**Title:** Personal Health and Lifestyles

**Scope/Nature:** This course focuses on the exploration of major health issues and behaviors in the various dimensions of health. Emphasis is placed on individual responsibility for personal health and the promotion of informed, positive health behaviors. Topics include nutrition, exercise, weight control, mental health, stress management, violence, substance abuse, reproductive health, disease prevention, aging, healthcare, and environmental hazards and safety.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units

**Planned enrollment:** 40

**Estimated FTES:** 4.0

**Course:** HED 201

**Title:** Introduction to Public Health

**Scope/Nature:** This course provides an introduction to the discipline of Public Health.

Students will gain an understanding of the basic concepts and terminologies of public health, and the history and accomplishments of public health officials and agencies. An overview of the functions of various public health professions and institutions, and an in-depth examination of the core public health disciplines is covered. Topics of the discipline include the epidemiology of infectious and chronic disease; prevention and control of diseases in the community including the analysis of the social determinants of health and strategies for eliminating disease, illness and health disparities among various populations; community organizing and health promotion programming; environmental health and safety; global health; and healthcare policy and management.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units

**Planned enrollment:** 25

**Estimated FTES:** 2.5

**Course:** HED 202

**Title:** Health Professions and Organizations

**Scope/Nature:** A review of health organizations and agencies that operate locally, regionally, nationally and internationally. Information regarding potential careers in medicine, allied health, and public health is included.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** HED 203

**Title:** Substance Abuse and Public Health

**Scope/Nature:** This course provides an overview of the epidemiology and toxicology of substance abuse and its relevance to personal and public health. Students will be introduced to the concept of substance abuse and dependence, the definition of licit and illicit drugs, and the pharmacologic, neurologic and physiologic effects of selected substances on the human brain. Political, social and economic factors involved in the supply and demand for drugs will be discussed. Epidemiologic data on the prevalence, incidence, and trends of smoking, alcohol, prescription and other drug dependencies in the U.S. will be covered, as well as risk factors associated with the use and abuse of these substances. Current options for recovery and a survey of local resources will be reviewed.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units  
**Planned enrollment:** 40  
**Estimated FTES:** 4.0

**Course:** HED 204

**Title:** Health and Social Justice

**Scope/Nature:** This course provides an introduction to the health inequities in the United States that stem from unequal living conditions. Students will explore how education, socioeconomic status, race and gender shape health epidemics and policy development. The basic knowledge and skills necessary for advocating for health and social justice will be theoretically demonstrated.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 20

**Estimated FTES:** 2.0

**Course:** MATH 160

**Title:** Elementary Statistics

**Scope/Nature:** The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, social sciences, psychology, life science, health science, and education.

**Time:** TBD, Online

**Semesters:** Spring

**Units/Hours:** 4 hours lecture, 4 units, 64-72 contact hours

**Planned enrollment:** 20

**Estimated FTES:** 2.67

**Course:** MATH 175

**Title:** College Algebra

**Scope/Nature:** College level course in algebra for majors in science, technology, engineering, and mathematics: polynomial, rational, radical, exponential, absolute value, and logarithmic functions; systems of equations; theory of polynomial equations; and analytic geometry. Successful completion of MATH 170 and 175 is equivalent to the successful completion of MATH 176.

*Maximum of 7 units can be earned for successfully completing any combination of MATH 170, 175, 176.*

**Semesters:** Spring

**Time:** TWTHF

**Units/Hours:** 4 hours lecture, 4 units

**Planned enrollment:** 40

**Estimated FTES:** 5.33

**Course:** MATH 180

**Title:** Analytic Geometry and Calculus I

**Scope/Nature:** Graphic, numeric and analytic approaches to the study of analytic geometry, limits and continuity of functions, and introductory differential and integral calculus. Applications involving analysis of algebraic, exponential, logarithmic, trigonometric and hyperbolic functions from a variety of disciplines including science, business and engineering. First of three courses designed to provide math, science, and engineering students with a solid introduction to the theory and techniques of analysis.

**Semesters:** Spring

**Time:** TWTHF

**Units/Hours:** 5 hours lecture, 5 units

**Planned enrollment:** 20

**Estimated FTES:** 3.33

**Course:** MUS 123

**Title:** History of Hip-Hop Culture

**Scope/Nature:** This is a survey course that will examine the origins and rise of Hip-Hop as an artistic form and global cultural phenomenon. It is designed for students who wish to examine and explore Hip-Hop culture, while developing background knowledge of Hip-Hop history from the early 1970's South Bronx to its national and international role today. The connections between rap music and the other elements of Hip-Hop culture will be explored and students will be challenged to think critically about rap music and its place in society. Controversial subjects such as censorship, racism, sexism, and racial politics in America will be discussed as they relate to the subject matter.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-54 contact hours

**Planned enrollment:** 50

**Estimated FTES:** 5.0

**Course:** NUTR 155

**Title:** Introduction to Nutrition

**Scope/Nature:** Introduction to the basic principles of nutrition and its relationship to good health. Evaluation of current nutritional information (and misinformation) with emphasis on critical thinking to determine optimal dietary choices. Study of the major dietary goals and guidelines. Examination of weight maintenance techniques, eating disorders, food labeling, food safety, and special needs at various stages in the life cycle.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** PSY 120

**Title:** Introductory Psychology

**Scope/Nature:** Introduction to the facts and theories which seek to explain and understand human thought and behavior including such topics as personality, psychotherapy, learning, memory, interpersonal relationships, adjustment and biological influences.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 30

**Estimated FTES:** 3.0

**Course:** PSY 134

**Title:** Human Sexuality

**Scope/Nature:** Review of the biological, psychological and social aspects of human sexuality including sexuality throughout the lifespan, individual and cultural variations, homosexuality, communication and relationships, sex therapy, sex roles, morality, contraception, and sexually transmitted diseases (STDs).

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 20

**Estimated FTES:** 2.0

**Course:** POSC 121

**Title:** Introduction to U.S. Government and Politics

**Scope/Nature:** An introduction to the sociological analysis of ethnicity, race, and

immigration in the United States. Topics include the history of racialized and minoritized groups in the United States, patterns of interaction between racial and ethnic groups, colonialism, immigration, identity formation, prejudice, discrimination, ethnocentrism, racism, institutional racism, social movements for civil rights, liberation and decolonization, and the intersection of race and ethnicity with other forms of difference.

**Semesters:** Spring

**Time:** TBD, Online

**Units/Hours:** 3 hours lecture, 3 units, 48-52.5 contact hours

**Planned enrollment:** 40

**Estimated FTES:** 4.0

### **Planned Enrollment**

**Total number of HSHMC students to be served: 1,175**

### **Estimated FTES**

**Total number of FTES projected to be claimed: 116.67**





**Adjunct, Overload and Substitute Salary Schedule  
Effective July 1, 2021**

**CLASSROOM**

STEP	CLASS I		CLASS II		CLASS III		CLASS IV		CLASS V	
	\$/Per .01 LED value	Hourly Rate	\$/Per .01 LED value	Hourly Rate	\$/Per .01 LED value	Hourly Rate	\$/Per .01 LED value	Hourly Rate	\$/Per .01 LED value	Hourly Rate
1	149.40	56.92	164.34	62.61	172.56	65.74	181.19	69.02	190.25	72.48
2	153.29	58.40	168.62	64.24	177.05	67.45	185.90	70.82	195.20	74.36
3	157.27	59.91	173.00	65.91	181.65	69.20	190.73	72.66	200.27	76.29
4	161.36	61.47	177.50	67.62	186.37	71.00	195.69	74.55	205.48	78.28
5	165.56	63.07	182.11	69.38	191.22	72.85	200.78	76.49	210.82	80.31
6	169.86	64.71	186.85	71.18	196.19	74.74	206.00	78.48	216.30	82.40
7	174.28	66.39	191.71	73.03	201.29	76.68	211.36	80.52	221.93	84.54
8	178.81	68.12	196.69	74.93	206.53	78.68	216.85	82.61	227.70	86.74
9	183.46	69.89	201.81	76.88	211.90	80.72	222.49	84.76	233.62	89.00
10	188.23	71.71	207.05	78.88	217.41	82.82	228.28	86.96	239.69	91.31
11	193.12	73.57	212.44	80.93	223.06	84.97	234.21	89.22	245.92	93.68
12	198.15	75.48	217.96	83.03	228.86	87.18	240.30	91.54	252.32	96.12
13	203.30	77.45	223.63	85.19	234.81	89.45	246.55	93.92	258.88	98.62
14	208.58	79.46	229.44	87.41	240.91	91.78	252.96	96.37	265.61	101.18
15	214.01	81.53	235.41	89.68	247.18	94.16	259.54	98.87	272.51	103.81

**NON-CLASSROOM**

STEP	CLASS I	CLASS II	CLASS III	CLASS IV	CLASS V
1	N/A	44.47	46.70	49.03	51.49
2		45.63	47.91	50.31	52.82
3		46.82	49.16	51.62	54.20
4		48.03	50.44	52.96	55.61
5		49.28	51.75	54.34	57.05
6		50.57	53.09	55.75	58.54
7		51.88	54.47	57.20	60.06
8		53.23	55.89	58.68	61.62
9		54.61	57.34	60.21	63.22
10		56.03	58.83	61.78	64.86
11		57.49	60.36	63.38	66.55
12		58.98	61.93	65.03	68.28
13		60.52	63.54	66.72	70.06
14		62.09	65.20	68.46	71.88
15		63.71	66.89	70.24	73.75

For part-time teaching assignments the year will be divided into two halves (July-December, January-June). For a part-time instructor to progress to the next step, they must accumulate teaching credit in two half-years; specifically, part-time instructors must teach at least one unit during two different half-year periods to progress to the next step. Classes that start in one half-year and extend into the next half-year will be counted only in the half-year that they end. This schedule also applies for summer school assignments.

07/01/2021: 2.5% (Governing Board Approved 12/14/2021)