



# Edison School of the Arts

## Minutes

### Board Meeting

---

#### Date and Time

Tuesday January 19, 2021 at 5:30 PM

#### Location

Edison School of the Arts

---

**Edison School of the Arts mission** is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships

---

#### Directors Present

G. Wallis (remote), K. Dixon (remote), K. Feeney-Caito (remote), T. Givens (remote), T. Overdorf (remote)

#### Directors Absent

E. Disney-Britton

#### Ex Officio Members Present

N. Tuttle (remote)

#### Non Voting Members Present

---

N. Tuttle (remote)

### **Guests Present**

A. Berns (remote), Adam Kehoe (remote), C. Jones (remote), P. Guthrie (remote)

---

## **I. Opening Items**

### **A. Zoom Meeting Information**

### **B. Call the Meeting to Order**

G. Wallis called a meeting of the board of directors of Edison School of the Arts to order on Tuesday Jan 19, 2021 at 5:32 PM.

### **C. Open Door Policy Statement**

C. Jones, Director of Operations, stated that this meeting was called to order in accordance with the Open Door Law.

### **D. Record Attendance and Guests**

### **E. Adoption of the Agenda**

G. Wallis made a motion to adopt the agenda.

T. Overdorf seconded the motion.

The board **VOTED** to approve the motion.

## **II. Opening Comments**

### **A. Board Member Comments (2-min each)**

There were not any opening board member comments.

### **B. Public Comment (3-min each)**

There were not any opening public comments.

## **III. Minutes**

### **A. November Minutes**

T. Overdorf made a motion to approve the minutes from Board Meeting on 11-17-20.

T. Givens seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Academic Committee Report**

### **A.**

## **Academic Committee Report**

A. Berns, Principal, presented the academic excellence committee report. Edison welcomed new staff members the second semester. Fallon Cuthrell was hired as the Assistant Principal and Mark Peay was hired as the 2nd-8th Grade Piano Teacher. During the first semester, staff have received formal and informal observations from the Principal and Instructional Coaches to support their professional growth. Student math, ELA, IREAD -3 practice test and arts integration data have been collected to assess students' academic performance. The staff and students participated in the Panorama survey to assess school culture. Edison experienced areas of growth in comparison with last year's data.

## **B. 2021-2022 School Calendar**

K. Feeney-Caito made a motion to accept the 2021-2022 school calendar.

T. Overdorf seconded the motion.

The board **VOTED** to approve the motion.

## **V. Finance Committee**

### **A. December Financials**

K. Feeney-Caito made a motion to approve the financials.

K. Dixon seconded the motion.

The board **VOTED** to approve the motion.

G. Wallis, Treasurer, presented the financial statements. Edison is in good financial standing halfway through the 2020-2021 school year. During the beginning of the school year, there were unbudgeted purchases such as curriculum and COVID-19 related expenses. The investment in curriculum is evening out and COVID-19 related expenses have been useful to staff and students as we transition through in person and virtual learning.

Edison is right on track with revenue in comparison to budget vs. actuals. There were three HCC payrolls in December. Edison billed IPS for title grant funds and expects to receive by February. We've been able to bill earlier for title funds for items that were coded or purchased during the first semester. About \$300,000 was billed and will convert to cash when it's received. There will be \$994,710 total assets due to anticipated title funds. Edison's total equity is just under \$1 million versus \$950,830 last school year.

Due to virtual learning, there isn't any substitute teacher, athletic or school event expenses. There are a few reclassifications that will be made by the accountants. Some other professional services expenses in relation to arts integration will be classified to professional development. The Assistant Principal's salary and benefits expenses will be classified to The Mind Trust funds instead of general funds.

The year-to-date net revenue actuals is \$218,145 on a budget of \$125,000. The additional revenue is from billing more title funds in December. Edison anticipates receiving a lower amount of SBA funds the second half of the school year due to having a lower projected student enrollment goal of 612. It's good we are favorable now because fewer SBA funds will be coming from IPS the next 6 months. We expect to receive more financial data from IPS to setup a reforecast for spring 2021. N. Tuttle, Executive Director, will be preparing a forecast of year end during the next board meeting in March.

#### **B. Preliminary Enrollment and Budget for Next Year**

G. Wallis, Treasurer, stated that the finance committee is reviewing the 2020-2021 budget to create a forecast for 2021 due to the projected SBA adjustments for enrollment. The finance committee is creating a preliminary 2021-2022 budget that will be presented to the board during the March board meeting.

### **VI. Facilities and Safety Committee Report**

#### **A. Facilities and Safety Committee Report**

C. Jones, Director of Operations, presented the facilities and safety report. Edison returned to 100% virtual learning in November and plan to return to in person learning in spring 2021. The IPS custodial staff continue to maintain the building and are prepared for students' anticipated return. The next facilities and safety committee meeting will be on February 9th and plan to discuss the plan for student return to in person learning.

### **VII. Governance Committee Report**

#### **A. Emergency Succession Plan**

T. Givens made a motion to accept the emergency succession plan.  
K. Feeney-Caito seconded the motion.  
The board **VOTED** to approve the motion.

#### **B. Racial Equity Mindset, Commitment and Action Policy**

K. Dixon made a motion to approve the Racial Equity Mindset, Commitment and Action Policy.  
K. Feeney-Caito seconded the motion.  
The board **VOTED** to approve the motion.

### **VIII. Advancement Committee Report**

#### **A. Advancement Committee Report**

K. Feeney-Caito, Board Member, presented the advancement committee report. The holiday assistance program was a successful and helped 249 students. The current enrollment is 590 students. The P. Guthrie, Director of Advancement and Engagement

has begun marketing for 2021-2022 student enrollment including attending community events and leading virtual tours.

## **IX. Board Chair Report**

### **A. Board Chair Report**

E. Disney-Britton, Board Chair, will present the Board Chair report at the next board meeting.

## **X. Executive Director Report**

### **A. Executive Director Report**

N. Tuttle, Executive Director, presented the Executive Director report. Due to COVID-19 safety protocols Edison has shifted to 100% virtual learning since November 2020. Edison's leadership team has been in discussion with IPS about plans to return to student in person learning. Any recommendations from IPS will be shared with the board.

## **XI. Old Business**

### **A. Old Business**

There wasn't any new business to discuss.

## **XII. Closing Items**

### **A. New Business**

There wasn't any new business to discuss.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50 PM.

Respectfully Submitted,  
G. Wallis

### **C. Important Board Dates**