

APPROVED



## Edison School of the Arts

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday November 19, 2019 at 5:30 PM

**Location**

Edison School of the Arts

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**Edison School of the Arts mission** is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships

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**Directors Present**

E. Disney-Britton, G. Wallis, K. Feeney-Caito, K. Marshall

**Directors Absent**

T. Givens, T. Overdorf

**Ex Officio Members Present**

N. Tuttle

**Non Voting Members Present**

N. Tuttle

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## **Guests Present**

A. Berns, C. Jones, P. Guthrie

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## **I. Opening Items**

### **A. Call the Meeting to Order**

E. Disney-Britton called a meeting of the board of directors of Edison School of the Arts to order on Tuesday Nov 19, 2019 at 5:29 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of the Agenda**

E. Disney-Britton made a motion to adopt the agenda.  
K. Feeney-Caito seconded the motion.  
The board **VOTED** to approve the motion.

## **II. Opening Comments**

### **A. Board Member Comments (2-min each)**

There weren't any opening board member comments.

### **B. Public Comment (3-min each)**

There weren't any opening public comments.

## **III. Consent Agenda**

### **A. September Minutes**

K. Feeney-Caito made a motion to approve minutes from the Board Meeting on 09-17-19 Board Meeting on 09-17-19.  
E. Disney-Britton seconded the motion.  
The board **VOTED** to approve the motion.

## **IV. Board Chair Report**

### **A. Monthly Board Chair Report**

E. Disney-Britton presented the Board Chair report.

IPS Board Meeting

- I attended the IPS State of the District on October 9.
- I also attend the IPS Superintendent's conversation with IPS High School band members on November 14.
- Both times I was impressed with the new IPS, and the energy for not simply turning the district around but for making this a leading district in the State of Indiana.
- On October 9, I heard about student-centered teacher excellence including a video of our own John Chambers;
- and I witnessed how the musical arts are being presented at the high school level.
- On November 14, I watched IPS high school band students engaged with the superintendent on the importance of music education in their lives;
- And I heard the superintendent promise that fixing the gap in access to instrumental music instruction would be a priority for her.

#### Update on Strategic Plan

- Last year, the board spent the day with Debbie Lister, a Mind Trust facilitator talking about planning looks like after completing the first year as an innovation or district-charter.
- Out of that meeting came the recognition that we had work to do before beginning long-range planning:
  1. Complete an audit
  2. Complete Relay Training
  3. Ensure governance policies are in order
- We canceled the 2019 Board Retreat following the end of the term of Henry Leck where we would revisit where we are in preparing for the future.
- We're in pretty good positioning except as it comes to governance policies that while they seem like an easy thing to complete, our progress is still in their infancy stage.
  1. We have 10 Policy Folders with a goal of adding at least 216 Edison policies.
  2. However, we have added only 5 policies out of that 216 goal and we've have contributed to only three of the 10 folders.
  3. That means that seven policy folders are empty: Program, Certified Staff, Students, Finances, Property, Operations, and Community Relations.
- Recent conversations with the Mind Trust and Butler University require us to advance on our planning, but we need to do it with our governance policies in place along with the financial audit and academic audit.
- Meeting with Debbie Lister is scheduled for Monday, December 2 at 7:30 am
- Please join Nathan and me for coffee and conversation if interested.
- How do we ensure our readiness and get our governance policy compliance in order.

#### **V. Executive Director Report**

##### **A.**

## **Progress Report**

N. Tuttle presented the attached Executive Director report.

- The board will further discuss the state measure rating during the January board meeting.

## **VI. Academic Excellence Committee**

### **A. Dashboard Report**

K. Marshall presented the academic dashboard.

#### Attendance

- Edison is maintaining the 94% attendance.

#### Testing

- Edison is likely to expect positive results of state accountability.
- The academic team is consistently tracking student performance.
  - The 6-8 grade math performance is an area of improvement.
    - Weekly data meetings are used to strategize on how to improve student performance.
- Interim assessment
  - 2nd and 3rd week of December interim assessment will take place.
- Arts Integration
  - Measure the impact of arts integration towards academic learning.
    - K. Morgan discussed how data point of attendance can be used to determine how arts integration is making an impact.

## **VII. Advancement Committee**

### **A. Report**

K. Feeney-Caito presented the attached advancement committee report.

## **VIII. Facilities & Safety Committee**

### **A. Report**

C. Jones presented the attached facilities and safety committee report.

## **IX. Governance**

### **A. Report**

No Report

## **X. Finance Committee**

### **A. October 2019 Financial Statements**

Statement of Financial Position

- Edison has billed families for textbooks rental. Textbook fees are the accounts receivable funds.

Budget vs. Actuals

- Athletic expense will be reimbursed by IPS for coaches.
- Other revenue
  - Title I will be billed and expected to see \$220,000 revenue.
- Expenses
  - Salaries and benefits are favorable by \$23,000 and over \$15,000 for substitute teachers.
  - Edison is favorable by a \$55,000 surplus.

### **B. 2018-2019 Audit**

G. Wallis presented the Donovan CPAs auditor report

- Evaluation of in-kind services that is received from IPS.
- Adjustments
  - depreciate the items textbook, technology of 3 years
  - In kind services recorded
- Financial statements
  - The accountants will make the recommended financial classification.

### **C. FY 2019-2020 Budget**

G. Wallis made a motion to accept the budget as presented.

K. Marshall seconded the motion.

The board **VOTED** to approve the motion.

### **D. Teacher Salaries and SBA**

IPS Funding

- Edison is in conversation with IPS about similar salary increase for innovation schools. There is a potential SBA increase of funds.

#### Teacher Performance Rating

- The pay raise pertains to teachers that have been rated effective and highly effective.
- G. Wallis questioned how Edison will define effective teachers.
  - The advancement committee meeting will discuss how they will determine teacher ratings.
    - Edison has previously used the Danielson rubric. This rubric has approved frameworks for teacher evaluation that the state accepts.

### **XI. Closing Items**

#### **A. New Business**

G. Wallis made a motion to to release \$2,962.22 from the board restricted account for funding of the holiday assistance budget.

K. Feeney-Caito seconded the motion.

The board **VOTED** to approve the motion.

#### **B. Adjourn Meeting**

E. Disney-Britton made a motion to adjourn the meeting.

G. Wallis seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:36 PM.

Respectfully Submitted,

E. Disney-Britton

#### **C. Important Board Dates**