

APPROVED



Edison School of the Arts

Minutes

Board Meeting

Date and Time

Tuesday August 20, 2019 at 5:30 PM

Location

Edison School of the Arts

Edison School of the Arts Mission is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships

Edison School of the Arts Vision is to provide an environment that promotes high academic and creative achievement through implementation of visual and performing arts course programming. We encourage students to become responsible citizens who are culturally diverse. We develop lifelong learners, appreciators, and consumers of the arts.

Directors Present

E. Disney-Britton, G. Wallis, K. Feeney-Caito, K. Marshall, T. Givens, T. Overdorf

Directors Absent

None

Ex Officio Members Present

N. Tuttle

Non Voting Members Present

N. Tuttle

Guests Present

A. Berns, C. Jones, P. Guthrie

I. Opening Items

A. Call the Meeting to Order

E. Disney-Britton called a meeting of the board of directors of Edison School of the Arts to order on Tuesday Aug 20, 2019 at 5:30 PM.

B. Record Attendance and Guests

C. Approve Minutes

K. Feeney-Caito made a motion to approve minutes from the Board Meeting on 06-18-19 Board Meeting on 06-18-19.

E. Disney-Britton seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes

K. Feeney-Caito made a motion to approve minutes from the Board Meeting on 07-16-19 Board Meeting on 07-16-19.

E. Disney-Britton seconded the motion.

The board **VOTED** to approve the motion.

II. Board Chair Report

A. Board Chair Report

Welcome Kelli Marshall

- E. Disney-Britton welcomed Kelli Marshall to the board.
- T. Stuart-Overdorf will schedule a meeting with Kelli to review the board governance handbook.

Committee Chair

- E. Disney-Britton presented the committee chair nominations and Edison staff member representatives.
 - G. Wallis, Finance Committee Chair
 - C. Jones is the staff representative.

- T. Stuart-Overdorf, Governance Committee Chair
 - N. Tuttle is the staff representative.
- T. Givens, Facilities and Safety Chair
 - C. Jones is the staff representative.
- K. Marshall, Academic Excellence committee Chair
 - A. Berns Berns is the staff representative.
- K. Feeney-Caito
 - P. Guthrie is the staff representative.

Strategic Plan Proposal

- The strategic plan will help develop long term goals. Debbie Lister, Chief Transformation Officer of Education Board Partners, will lead a 6 month process of research that will begin fall 2019 and end in spring 2020.
- The cost of strategic planning will be \$3,200. E. Disney- Britton will request that The Mind Trust assist with payment for strategic planning.
- E. Disney-Britton, N. Tuttle and T. Givens will meet with Debbie Lister to finalize the agreement.

B. Committee Chair Nominations

E. Disney-Britton made a motion to approve the committee chair nominations.

G. Wallis seconded the motion.

The board **VOTED** to approve the motion.

III. Executive Director Report

A. Progress Report

N. Tuttle presented the attached Executive Director monthly report.

Artistic Excellence

- N. Tuttle previewed a vocal instruction video of Edison new children's choir . He and Amber Price, School Arts Coordinator, will lead classroom instruction.
- N. Tuttle discussed Herron School student teacher recruitment.
 - T. Givens suggested visiting the IUPUI ceramics and sculpture department to recruit students.

Staffing

- A. Berns began the school year as the principal and has created a strong rapport with staff. She has established a positive school culture. Parent

engagement is being applied to redirect student behavior and build relationships with families.

IV. Academic Excellence

A. Academic Dashboard

K. Marshall discussed the academic committees tracking of student and teacher progress.

Assessments

- Edison has prepared assessments to track teachers progress and professional development opportunities to growth their skills.
- Teachers will use student assessments to leverage the data to inform them on how to respond to students
- Edison is creating ways to celebrate student and teacher progress when they reach milestones.

A. Berns presented the academic dashboard.

- Weekly data meetings will provide high achievement and growth plans for teachers and students.
- Kimberli Boyd will be leading arts integration this fall.
 - Amber Price, Fine Arts Coordinator, and teachers are creating an arts integration curriculum tracking system.
 - The tracking system will include arts integration lessons, important dates and curriculum feedback.
- Student culture
 - The counselors have transitioned from discipline and are only involved in situations when they are needed to intervene with students or families.
 - Behavior adjustments facilitators are using restorative practices to create relationships with students and encourage positive behavior.
 - Teachers lead a change your mindset professional development discussion about restorative practices during a staff meeting.
 - The 5th grade classrooms are using the DOJO system to recognize positive student behavior.
 - The middle school teachers have created a reward system for positive student behavior.
 - T. Givens requested providing a comparison of the previous school year to show Edison's progression of student culture.
- Attendance
 - The attendance goal is 95% for the school year. The current attendance is 94%.
 - The Principal is working with counselors to engage families about absences.

- K. Feeney-Caito questioned how Edison tracks family engagement.
 - A. Berns discussed that she and the counselors are refining a system of student/ parent contact including absences, unexcused absences and parent conferences.
 - N. Tuttle along with the counselors have created a google document to track student attendance.
- Edison will prepare a document that will compare attendance on ILEARN testing to show the impact of attendance on students' academic performance.

V. Advancement

A. Progress Report

K. Feeney-Caito presented the advancement committee report.

- Public Relations
 - During the Back to School Night Fox 59 filmed segments on their community hero segment to highlight an Edison student's classroom supply fundraiser.
 - This segment will help market Edison to families.
 - P. Guthrie discussed how she uses media coverage for student recruitment and parent engagement.

Arts in Education Week

- Will use this week as leverage to get publicity about community partners including the Indianapolis Opera.
- The committee has created an invite list of guest for the week.
- Television, radio and print will be used as coverage for the gallery walk event.
- September 10th from 8:30-10:45 am will be open for guest to preview arts integration within the classroom.
- T. Givens requested to receive a schedule of events throughout the week.
 - P. Guthrie will provide the board with the schedule.

3rd Space

- Samuel Levi Jones will be showcasing his work through the partnership with Arts for Learning in January 2019.

Fundraising Plan

- P. Guthrie presented the attached fundraising plan.
- The winter concert will be performed at Butler University Schrott Center. Butler has donated the facility for the event.
- Holiday assistance committee will receive a name change and members will be incorporated into all fundraising events throughout the school year.

- T. Givens discussed that families that are in need be identified.
 - Would like to have a total and tracker column added to the fundraiser plan through the school year.
- E. Disney-Britton discussed that a plan was needed to be approved before any fundraising.
 - T. Givens made a motion and was seconded by G. Wallis.

Enrollment

- The current enrollment is 606 students. The enrollment goal 616 students for the school year. Enrollment is set as 624 student to account for transitional students to meet the 616 student goal.
- P. Guthrie has been working with Enroll Indy on student recruitment.
- ADM is September 13th.
- N. Tuttle discussed how a culture audit as been used to adjust.

VI. Facilities & Safety

A. IPS Active Threat Response Guide

C. Jones presented the attached facilities and safety report.

VII. Governance

A. Non Disclosure Forms

Board members signed and returned their non disclosure forms to C. Jones.

VIII. Other Business

A. Pearson Line of Credit

N. Tuttle discussed that Edison has the option to open a line of credit to purchase Pearson books for the 2020-2021 school year.

IX. Closing Items

A. Important Board Dates

B. Adjourn Meeting

E. Disney-Britton made a motion to adjourn the meeting.

K. Feeney-Caito seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,
C. Jones