

APPROVED



Edison School of the Arts

Minutes

Board Meeting

Date and Time

Tuesday February 19, 2019 at 5:30 PM

Edison School of the Arts Mission is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships.

Directors Present

G. Wallis, H. Leck, K. Feeney-Caito, T. Overdorf

Directors Absent

E. Disney-Britton, T. Givens

Ex Officio Members Present

N. Tuttle

Non Voting Members Present

N. Tuttle

Guests Present

A. Berns, C. Jones, Kelli Marshall, P. Guthrie

I. Opening Items

A. Call the Meeting to Order

G. Wallis called a meeting of the board of directors of Edison School of the Arts to order on Tuesday Feb 19, 2019 at 5:38 PM.

B. Record Attendance and Guests

C. Adoption of the Agenda

K. Feeney-Caito made a motion to adopt the minutes.

H. Leck seconded the motion.

The board **VOTED** to approve the motion.

II. Opening Comments

A. Board Member Comments (2-min each)

There were no board member comments.

B. Public Comment (3-min each)

There were no public comments.

III. Consent Agenda

A. January Minutes

K. Feeney-Caito made a motion to approve the amended minutes from the Board Meeting on 01-15-19 Board Meeting on 01-15-19.

G. Wallis seconded the motion.

The board **VOTED** to approve the motion.

IV. Academic Excellence Committee

A. Academic Dashboard

Progress on Academic Dashboard

- N. Tuttle discussed that he and A. Berns will be revising data for the academic dashboard. They will provide an updated academic dashboard to the board during the next board meeting.
- H. Leck presented Edison's current state of academics in the areas of academic committee recruitment, testing, attendance, enrollment and suspension.

New Committee Member Introduction

- Kelli Marshall joined the academic committee this evening. Her educational background includes 16 years in primary and secondary education. She has worked within a number of public and charter schools across the city of Indianapolis.

Testing

- IREAD
 - There is a new online practice test for IREAD 3. The purpose of the online testing application is to expose students to the online assessment. The practice test does not generate scores of student performances.
 - H. Leck referenced the book *When* by Daniel H. Pink. He discussed the value of research and peak times of testing for students. It's important that teachers prepare students for testing while creating a classroom environment that brings out their students' best performances.
- ILEARN
 - Students are preparing for ILEARN testing. ILEARN is an untimed test. Data will be available for ILEARN in August 2019.
- Interim Assessments
 - A. Berns discussed student growth in the areas of Math and ELA test scores.

Attendance

- There was a drop in attendance due to winter advisory 2 hour delays and school closings.

Enrollment

- Current enrollment to date is 562 students. 10 additional students have been added to enrollment through Enroll Indy.
- H. Leck discussed recruitment of students who have artistic areas of interest.
 - The use of Enroll Indy for student recruitment and registration has been helpful with marketing of Edison's arts integration education model.
- P. Guthrie discussed enrollment projections and Enroll Indy student lottery school matches. Penny will provide data on returning students.
 - G. Wallis discussed comparison of ADM from last year to this year as a way to monitor retention.

Suspension

- N. Tuttle discussed that Edison will re-evaluate the out of school and in school suspension data.

- G. Wallis discussed the importance of accurate data in parent evaluation of schools and student recruitment.

B. Schoolwide Discipline Behavior Memorandum

N. Tuttle presented the Schoolwide Discipline Behavior Memorandum for board vote.

H. Leck made a motion to accept the policy.

K. Feeney-Caito seconded the motion.

The board **VOTED** to approve the motion.

V. Finance Committee

A. Monthly Financials (January 2019)

G. Wallis discussed Edison financials. Year to date Edison's is in good financial position. Edison was \$2,700 unfavorable as the result of the retroactive teacher salary pay raise. The stipend reclassification to Walton Family Foundation in January will leave Edison favorable for the month of February. G. Wallis expects that Edison will be favorable by the end of June 2019.

- Statement of Financial Position
 - Major impact for the month was salaries, benefits and taxes. \$484,000 funds were retroactive teacher salary pay raise. Edison budgeted for \$206,000 not including PERF and TRF. The amount of retroactive pay was \$2,790.83 for PERF and \$11,981.66 for TRF.
 - G. Wallis referenced towards the \$20,336 stipends in January. \$15,000 of the stipend amount represented the Teacher Appreciation Grant stipend payment to teachers. The Teacher Appreciation Grant was received in December 2018 and paid to teachers through January payroll.
 - Title I and Title II funds were received in February and will be converted to cash.
- Office supplies
 - There was a \$4,435 expenditure of office supplies in January. Edison will review classroom and office supply purchasing procedure through Office 360.
 - G. Wallis suggested having separate office supply and classroom supply Office 360 accounts.
 - H. Leck suggested using separate codes for office and classroom supply purchases.
- Edison Teacher Salaries
 - \$43,439 - lowest teacher salary level
 - \$76,419 - highest teacher salary level
 - \$56,951 - average teacher salary
 - \$53,000 - median teacher salary
- Statement of Activity by Fund

- Stipends that should be paid for from Walton Family Foundation will be recoded as a journal entry and reflected in February 2019 financial statements.

G. Wallis made a motion to approve the financials.

T. Overdorf seconded the motion.

The board **VOTED** to approve the motion.

VI. Governance Committee

A. Reinstate March Meeting to 3rd Week

- T. Overdorf and N. Tuttle discussed the restoration of March's board meeting from the current 2nd Tuesday of the month to the third Tuesday of the month.
- N. Tuttle discussed that the academic calendar was updated and approved by the academic committee. To be in alignment with the new school calendar, he would like to restore the March board meeting to Tuesday, March 19th from 5:30 - 8 pm.

T. Overdorf made a motion to reinstate the March board meeting to the 3rd Tuesday in March.

K. Feeney-Caito seconded the motion.

The board **VOTED** to approve the motion.

VII. Executive Director Report

A. Progress Report

N. Tuttle presented the Executive Director report. He further discussed Edison's partnership with Any Given Child and the recent community partner reconvening conference in Washington, D.C.

N. Tuttle updated the board on his 2018-2019 CEO Goals

- Student Culture
 - Suspensions
 - Staff are thinking critically about suspension data including suspension rates that are disproportioned based on student race.
 - The racial equity and diversity team have discussed how to improve student relations and classroom culture.
- Academics
 - 80% of students to pass IREAD assessment
 - 70% mastery of interims
 - Growth in interim assessments have helped students to reach academic benchmarks.
- Staff/Teachers

- The previous listening tour was a great gauge of school culture. Next listening tour in March will include an intent to return discussion.
- Financials
 - Edison is favorable in finances. Processes and procedures have helped with financial accountability. The leadership team is preparing the budget for 2019-2020 school year.
- Private Fundraising
 - P. Guthrie is reviewing grant opportunities for future funding of professional development.
- Artistic Excellence
 - Dance and theater teachers are performing well and have received coaching from the Executive Director and Principal.
 - The band department has improved student performances.
 - Choral department will receive further coaching to improve student performances.

VIII. Closing Items

A. Unfinished Business/Next Steps

G. Wallis discussed that the Edison staff retirement plan will be further reviewed by the finance committee.

B. IMPORTANT BOARD DATES

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,
G. Wallis