

APPROVED



## Edison School of the Arts

### Minutes

#### October Board Meeting

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**Date and Time**

Tuesday October 24, 2017 at 3:30 PM

**Location**

777 S. White River Parkway W. Dr.

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**Edison School of the Arts Mission** is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships

**Edison School of the Arts Vision** is to provide an environment that promotes high academic and creative achievement through implementation of visual and performing arts course programming. We encourage students to become responsible citizens who are culturally diverse. We develop lifelong learners, appreciators, and consumers of the arts.

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**Directors Present**

E. Disney-Britton, G. Wallis, H. Leck, K. Feeney-Caito, T. Givens, T. Overdorf

**Directors Absent**

*None*

**Ex Officio Members Present**

N. Tuttle

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## **Non Voting Members Present**

N. Tuttle

## **Guests Present**

A. Berns, P. Guthrie

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## **I. Opening Items**

### **A. Call the Meeting to Order**

E. Disney-Britton called a meeting of the board of directors of Edison School of the Arts to order on Tuesday Oct 24, 2017 at 3:30 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of the Agenda**

### **D. Election of Treasurer**

Ted Givens nominated Greg Wallis as treasurer to replace former board member Laura Green, 2nd by Kaye. Unanimous all were in favor and approved.

### **E. Appointment of Vice Chairs for Core Functions**

Ernest Disney-Britton, chair explained the plan for leadership roles on the board. Instead of several individual committees meeting throughout the month, the Edison board will serve as the sole membership for each committee led by individual leaders for each committee function. Ernest appointed the following persons as committee chairs: Ted was named as Chair of the Facilities Committee; Tanya Overdorf as Chair of the Governance Committee; Henry Leck to continue as Chair of the Academic Achievement Committee; Greg Wallis as Chair of the Finance Committee; and Kaye Feeney-Caito as Chair of the Advancement Committee.

## **II. Opening Comments**

### **A. Board Member Comments (2-min each)**

- Ernest noted that Nathan Tuttle would be introduced by the Mind Trust as one of the Innovation Leaders at a program-taking place at Edison tomorrow.
- Ted Givens thanked Nathan Tuttle for his follow-up with the parent who attended the September meeting.
- Greg Wallis shared that he'd had a short meeting with a member of the Washington Township Board to pick his brain and talked a lot about the statues and how to make sure we address those issues as we talk through other policies and procedures.

### **B.**

### **Public Comment (3-min each)**

Public comments will be allowed to be made. Anyone who would like to speak would contact Penny Guthrie. Nathan asked how or if we needed a formal document. We will follow IPS Policy. Speakers will have up to 3 min.

## **III. Consent Agenda**

### **A. Approve Minutes**

Henry motioned to approve the minutes. All approved minutes.

E. Disney-Britton made a motion to approve minutes from the Board Meeting on 09-19-17 Board Meeting on 09-19-17.

H. Leck seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Disney-Britton made a motion to approve minutes from the Board Meeting on 09-19-17 Board Meeting on 09-19-17.

T. Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Disney-Britton made a motion to approve minutes from the Board Meeting on 09-19-17 Board Meeting on 09-19-17.

T. Givens seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Treasurer's Report**

Greg Wallis stated that he met with Nathan Tuttle and Brian Anderson, the Edison accountant the previous week. He noted that after reviewing the available financial information, that all looked in order and there was nothing out of the ordinary at this point in the year. He added that there is a need to reformat some of the reporting materials and also a need to update the 5-year projections. Motion to accept the Treasurer's Report made by Ernest, 2nd by Ted Givens. Motion approved, no objections.

## **IV. Board Reports**

### **A. Facilities Report**

No report

### **B. Governance Report**

Ernest led a brief discussion about adding new members to the board. The consensus was there was no need for additional board members at this time and that it will be revisited at the end of the school year. This will be part of Tanya's responsibilities as Chair of Governance.

## **V. Head of School, CEO Reports**

### **A. Head of School Report**

Nathan Tuttle began with the declaration that “We continue to be finding our rhythm at Edison.” He noted that the school is fully staffed, and that many of the students from last year had returned. He also provided an update on the past month’s review of what other Innovation Schools are providing on their websites. Specifically, he looked at board documents, agendas, minutes etc. Based on that review, Edison is ahead of the other Innovation schools but we still have to make more progress. Specifically, we need to manage the Board On Track web portal better in-order to improve board access and public access to approved materials, and staff needs to decide which policies, procedures and handbooks need to be uploaded onto the web portal. He committed to making progress on this each month with the help of Tanya as Chair of Governance.

### **B. Academic's Reports**

Amy Berns began her report with an overview of the evaluation process for staff members. There are walk-throughs, which are more of an informal observation, that last 2-5 mi. There are 3 categories for us to track different items such as students collaborating, active engagement, individualized instruction, teachers at desk etc. This then provides us data to look at to see if there are building-wide trends or specific areas to focus on with individual teachers. Teachers receive actionable feedback and can respond to their observations.

### **C. Advancement & Engagement Reports**

Penny Guthrie began by reporting that enrollment is officially 597 students. All classrooms are full to capacity. Penny also provided an update on the new Enroll Indy initiative for merging the enrollment practices of area schools. Penny also coordinates the Parent Teacher Organization (PTO). Their meetings are always the 3rd Tuesdays of every month. They are held in the library. The parents are discussion a cookie dough fundraiser; plans for managing the garden; and after school clubs. Parents really want after school clubs.

Henry Leck supported the parent idea for after school clubs, and he has discussed his ideas with Amy Berns. He also mentioned that CICF is working on a \$65,000 grant and \$25,000 is ear marked for serving underserved children. Music for all would get funding and then hire the Children's Choir to provide staff for groups possibly drumming, theatre, choir etc.

## **VI. Unfinished Business**

### **A. Student Handbook Update**

### **B. Board Handbook Update**

Ernest will update the handbook and then pass it out to Tonya.

## **VII. New Business**

### **A. After School Clubs**

Henry and Amy are working on a proposal for after school clubs. There will be a proposal at the November 14th board meeting. Amy will be sending out a survey to the teachers to determine who would be willing to volunteer and what clubs they would be interested in. A survey will also be given to the students to find out students interests.

Henry spoke with someone regarding different ideas for clubs such as a VIP club which would be an inclusive club (very important person), animal welfare, project groups who make things and donate the items, scout troops, stem groups, robotics, craft club, environmental club, spell bowl, chess, minecraft and geo-caching as ideas.

Looking at one day a week either Monday, Tuesday or Thursday from 2:30-5:15pm.

Henry also mentioned that CICF is working on a \$65,000 grant and \$25,000 is ear marked for serving underserved children. Music for all would get funding and then hire the Children's Choir to provide staff for groups possibly drumming, theatre, choir etc.

## **VIII. Closing Items**

### **A. Next Meeting**

Henry proposed the next meeting be adjusted to November 14th due to it being the week of Thanksgiving. Motion by Henry, 2nd by Ted Givens. Motion approved, no objections. Next board meeting will be held on Tuesday, November 14th.

### **B. Adjourn Meeting**

Meeting was officially adjourned at 5:41 p.m.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:41 PM.

Respectfully Submitted,

E. Disney-Britton

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