



## Edison School of the Arts

### OCTOBER 2024 BOARD MEETING

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#### Date and Time

Tuesday October 15, 2024 at 5:30 PM EDT

#### Location

This in-person meeting is held in the Edison School of the Arts media center.

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**Edison School of the Arts Mission** is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships

**Edison School of the Arts Vision** is to provide an environment that promotes high academic and creative achievement through implementation of visual and performing arts course programming. We encourage students to become responsible citizens who are culturally diverse. We develop lifelong learners, appreciators, and consumers of the arts.

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#### Agenda

|                                     | Purpose | Presenter      | Time           |
|-------------------------------------|---------|----------------|----------------|
| <b>I. Opening Items</b>             |         |                | <b>5:30 PM</b> |
| <b>A.</b> Record Attendance         |         | Vionta Jones   | 1 m            |
| <b>B.</b> Call the Meeting to Order | Discuss | Tanya Overdorf | 1 m            |
| <b>C.</b> Adoption of Agenda        | Vote    | Tanya Overdorf | 5 m            |

|  | Purpose         | Presenter               | Time           |
|--|-----------------|-------------------------|----------------|
| <b>D.</b> Welcome & Introductions  | Discuss         | Tanya Overdorf          | 1 m            |
| <b>E.</b> Open Door Law Review   |                 | Kay Feeney-Caito        | 2 m            |
| <p>The agency must post the notice on the outside of its main office or at the meeting location. It must send notices to any media that asked by January 1 of the current year to receive them.</p> <p>The 48-hour notice period does not include Saturdays, Sundays, or legal holidays. The notice for an executive session must state the specific part of the Open Door Law that allows it to be a private meeting. Agencies must keep memoranda of each public meeting and make them available to you for inspection and copying within a reasonable time after the meeting. Memoranda generally include:</p> <ul style="list-style-type: none"> <li>• Date, time, and place of the meeting</li> <li>• Members present or absent</li> <li>• General information on matters discussed or decided</li> <li>• Record of votes taken, listed by individual if a roll call vote was taken</li> </ul> <p>Agencies must also make any minutes taken available to you for inspection and copying. The minutes and memoranda for executive sessions must identify the specific part of the Open Door Law that allowed it to be a private meeting. They must also state that no other matters were discussed during the session.</p> |                 |                         |                |
| <b>F.</b> Board Member Comments  | Discuss         | Tanya Overdorf          | 5 m            |
| 2-minutes each   |                 |                         |                |
| <b>G.</b> Public Comments  |                 | Tanya Overdorf          | 15 m           |
| 3-minutes each (maximum per speaker)<br>A timer will be set.   |                 |                         |                |
| <b>H.</b> September 2024 Meeting Minutes   | Approve Minutes | Tanya Overdorf          | 5 m            |
| <b>II.</b>   |                 |                         | <b>6:05 PM</b> |
| <b>A.</b> CEO Report   | Discuss         | Michelle Brittain-Watts | 5 m            |
| <b>III.</b>  |                 |                         | <b>6:10 PM</b> |
| <b>23-24 SY Donovan CPA Final Audit Deliverables</b>   |                 |                         |                |

|   | Purpose | Presenter        | Time           |
|---|---------|------------------|----------------|
| <b>A.</b> 23-24 SY Donovan CPA Final Audit Deliverables   | Vote    | Gregory Wallis   | 10 m           |
| <b>IV. Governance Committee Report</b>  |         |                  | <b>6:20 PM</b> |
| Edgar, Ernest, Vionta   |         |                  |                |
| <b>A.</b> Update on Board Policy Manual (Paused in 2023)  | FYI     | Edgar Palacios   | 5 m            |
| <p>In 2023, the Board placed it's Policy Manual under a pause pending hire of new ED and their engagement in the review of the manual. This school year, the committee will work with Dr. Brittain-Watts to update the Policy Manual.</p> <p>The Governance Chair will continue to work with the CEO to develop a priority plan for updating the Edison Policy Manual. The results will be presented to the full board.</p> |         |                  |                |
| <b>V. Academic Excellence Committee</b>   |         |                  | <b>6:25 PM</b> |
| <b>A.</b> Committee Chair Report  | Discuss | Kelli Marshall   | 10 m           |
| <b>VI. Treasurer's Report</b>   |         |                  | <b>6:35 PM</b> |
| <b>A.</b> September 2024 Financial Reports  | FYI     | Gregory Wallis   | 5 m            |
| <b>B.</b> YTD Stipends 2024-2025  | FYI     | Gregory Wallis   | 10 m           |
| <b>VII. Advancement Committee</b>   |         |                  | <b>6:50 PM</b> |
| <b>A.</b> Advancement Report  | FYI     | Kay Feeney-Caito | 15 m           |
| <b>VIII. New Business</b>   |         |                  |                |
| <b>IX. Final Board Comments</b>   |         |                  | <b>7:05 PM</b> |
| 3-minutes each  |         |                  |                |
| <b>A.</b> 3-minutes for each Board member   | FYI     | Tanya Overdorf   | 6 m            |
| <b>X. Closing Items</b>   |         |                  | <b>7:11 PM</b> |
| <b>A.</b> Adjourn Meeting   | Vote    |                  |                |