



# Edison School of the Arts

## JULY 2024 BOARD MEETING

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### Date and Time

Tuesday July 16, 2024 at 5:30 PM EDT

### Location

This in-person meeting is held in the Edison School of the Arts media center.

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**Edison School of the Arts Mission** is to continue to be an educational and artful resource for all students, parents, community, and staff members by consistent and focused professional development, invitational practices by all, utilizing quarterly and annual reviews. We will continue to develop our educational and arts aesthetic by expanding our arts experiences, exposure, and partnerships

**Edison School of the Arts Vision** is to provide an environment that promotes high academic and creative achievement through implementation of visual and performing arts course programming. We encourage students to become responsible citizens who are culturally diverse. We develop lifelong learners, appreciators, and consumers of the arts.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance		Vionta Jones	1 m
<b>B.</b> Call the Meeting to Order	Discuss	Tanya Overdorf	1 m
<b>C.</b> Adoption of Agenda	Vote	Tanya Overdorf	5 m

	Purpose	Presenter	Time
<b>D.</b> Welcome & Introductions	Discuss	Tanya Overdorf	1 m
<b>E.</b> Open Door Law Review		Kay Feeney-Caito	2 m

The agency must post the notice on the outside of its main office or at the meeting location. It must send notices to any media that asked by January 1 of the current year to receive them.

The 48-hour notice period does not include Saturdays, Sundays, or legal holidays. The notice for an executive session must state the specific part of the Open Door Law that allows it to be a private meeting. Agencies must keep memoranda of each public meeting and make them available to you for inspection and copying within a reasonable time after the meeting. Memoranda generally include:

- Date, time, and place of the meeting
  - Members present or absent
  - General information on matters discussed or decided
  - Record of votes taken, listed by individual if a roll call vote was taken
- Agencies must also make any minutes taken available to you for inspection and copying. The minutes and memoranda for executive sessions must identify the specific part of the Open Door Law that allowed it to be a private meeting. They must also state that no other matters were discussed during the session.

<b>F.</b> Board Member Comments	Discuss	Tanya Overdorf	5 m
2-minutes each			
<b>G.</b> Public Comments		Tanya Overdorf	15 m
3-minutes each (maximum per speaker)			
A timer will be set.			
<b>H.</b> June 2024 Meeting Minutes	Approve Minutes	Tanya Overdorf	5 m

## **II. Board Chair Report**

## **III. Executive Director's Report**

**6:05 PM**

	Purpose	Presenter	Time
<b>A.</b> Executive Director's Report	Discuss	Michelle Brittain-Watts	5 m
<b>IV. Governance Committee Report</b>			<b>6:10 PM</b>
Edgar, Ernest, Vionta			
<b>A.</b> ByLaws Review & Approval (Annually, since 2016)	Discuss	Edgar Palacios	5 m
Created in 2016, and reviewed annually since then.			
<b>B.</b> Governance Handbook Update - 2024-25 (Annual, since 2017)	Vote	Edgar Palacios	5 m
Board Handbook of board responsibilities and annual calendar has been reviewed by committee. Responsibilities are unchanged and staff will update meeting dates and reporting deadlines.			
<b>C.</b> Update on Board Policy Manual (Paused in 2023)	FYI	Edgar Palacios	5 m
In 2023, the Board placed it's Policy Manual under a pause pending hire of new ED and their engagement in the review of the manual. This school year, the committee will work with Dr. Brittain-Watts to update the Policy Manual.			
<b>V. Academic Excellence Committee</b>			<b>6:25 PM</b>
<b>A.</b> Committee Chair Report	Discuss	Kelli Marshall	5 m
<b>VI. Treasurer's Report</b>			<b>6:30 PM</b>
<b>A.</b> June 2024 Financial Report	FYI	Gregory Wallis	5 m
Per CIES June financials will not be available until August due to the end of the fiscal year reporting.			
<b>B.</b> YTD Stipends 2023-2024	FYI	Gregory Wallis	10 m
<b>C.</b> 24/25 SY Budget Review	Discuss	Gregory Wallis	5 m
The 24/25 SY budget is currently under review.			
<b>VII. Advancement Committee</b>			<b>6:50 PM</b>

	Purpose	Presenter	Time
<b>A.</b> Advancement Report	FYI	Kay Feeney-Caito	15 m
<b>VIII. New Business</b>			
<b>IX. Final Board Comments</b>			<b>7:05 PM</b>
3-minutes each			
<b>A.</b> 3-minutes for each Board member	FYI	Tanya Overdorf	6 m
<b>X. Closing Items</b>			<b>7:11 PM</b>
<b>A.</b> Adjourn Meeting	Vote		